

**SUSANVILLE CITY COUNCIL
Special Council Meeting Minutes
TUESDAY, JULY 18, 2023 – 1:00 PM**

Mayor McCourt called the meeting to order at 1:00p.m.

Roll Call of Councilmembers Present: McCourt, Stafford, Herrera, Schuster, Brown

1. APPROVAL OF AGENDA: (Additions and/or Deletions)

Agenda is approved with the following change: Closed session would be moved to the end of the meeting as there was no time certain open session time given.

Moved by Schuster; seconded by Brown to approve.

Motion Carried: 5 - 0

Voting For: McCourt, Stafford, Herrera, Schuster, Brown

Voting Against: None

2. PUBLIC COMMENT REGARDING CLOSED SESSION ITEMS (if any): *Any person may address the Council at this time upon any subject for discussion during Closed Session.*

Item heard following item 12.

3. CLOSED SESSION: *Item heard following after item 12 and 2.*

4. RETURN TO OPEN SESSION: *Immediately following item 3.*

The Pledge of Allegiance and Invocation were offered.

5. BUSINESS FROM THE FLOOR:

Shawn, public member, addressed the council regarding a living wage and medical care for construction workers.

Dan Newton, City Administrator, stated that there will be some changes to how the meeting is livestreamed this afternoon as some issues were found with the ability to share screens.

6. CONSENT CALENDAR:

Moved by Schuster; seconded by Herrera to approve.

Motion Carried: 5 - 0

Voting For: McCourt, Stafford, Herrera, Schuster, Brown

Voting Against: None

6.A Minutes of the City Council's July 5, 2023, regular meeting and July 12, 2023, special meeting. Motion to waive the reading of and approval to receive and file the City Council's July 5, 2023, regular meeting and July 12, 2023, special meeting minutes.

[230705.cc.min.draft.pdf](#)

[230712.cc.spec.min.draft.pdf](#)

7. PUBLIC HEARINGS: No business.

8. COUNCIL DISCUSSION/ANNOUNCEMENTS: No comments.

9. NEW BUSINESS: No business.

10. CONTINUING BUSINESS:

10.A City Project Priorities

Mr. Newton provided an overview of the city priority list and why it is heard at the second meeting of every month. He stated that the 68 full-time staff spend approximately 90% of their day working on day-to-day activities. However, the other 10% of the time is available for project delivery work, which is what most of the items on this list represent. The list is presented to the Council to assist in the determination of which items are the priority to work on first.

Mr. Newton provided an update on a few of the items on the list.

Mr. Newton also stated that there has also been an Employee Recognition Committee formed to help retain and attract new employees.

Councilmember Stafford requested looking for options to address streets that have grass coming up through them such as Russell and N. Roop.

Mayor McCourt inquired of Mr. Newton how much staff time that would take or if it is something that could even be completed.

Mr. Newton responded that there are only four people within the Streets Division so a discussion may need to occur to be able to have a few more employees. He added that the city does not do the maintenance that should be done due to limited funding and staffing availability.

Mayor McCourt inquired as to whether or not the crack sealer procurement project should be added to the list and, if so, where it would go on the list.

Mr. Newton stated that since there is a delay on the Gateway project, there is a watermain project that is moving to the front of the Engineer's priority list; however, no paving projects are scheduled for this year. He also added that the Park bathroom project and the pickleball project are also in the works and he would like to get those moving along faster.

Stafford would like to move it before pickleball as would Herrera. However, Schuster and Brown would suggest pickleball stay ahead of this project. Mayor McCourt inquired as to what Mr. Newton would like to do. He stated that, at this time, he would keep pickleball first only because of the community members who have stepped up and have already helped with the project. He would like to honor that and work until it is completed.

[20230718_City Project Priorities.docx](#)

11. CITY ADMINISTRATOR REPORTS:

11.A Department reports – no updates provided.

12. FUTURE COUNCIL ITEMS:

12.A Future Council Items – no additions or changes requested.

[20230718 Items from the Podium.pdf](#)

- 2. PUBLIC COMMENT REGARDING CLOSED SESSION ITEMS (if any):** Any person may address the Council at this time upon any subject for discussion during Closed Session. Item heard following item 12.- No comments.

3. **CLOSED SESSION:** *The City Council convened in closed session at 1:59p.m. to discuss the following:*

A. *Public Employee Appointment - pursuant to Government Code §54957*

1. *Title: City Attorney*

B. *CONFERENCE WITH LABOR NEGOTIATIONS – pursuant to Government Code §54957.6*

1. *Professional Technical Unit*

2. *Management Unit*

3. *SPOA*

4. **RETURN TO OPEN SESSION:** *The Council reconvened in open session at 2:02p.m.*

Mr. Newton stated that direction was provided to staff with no reportable action taken.

13. **ADJOURNMENT:** *Adjourn at 2:15p.m.*

Respectfully submitted by:

Quincy McCourt, Mayor

Heidi Whitlock, City Clerk

Approved on: August 2, 2023