CITY OF SUSANVILLE
66 N. Lassen Street • Susanville CA
Quincy McCourt, Mayor
Thomas Herrera, Mayor pro tem
Russ Brown • Mendy Schuster • Kevin Stafford

Susanville City Council

Regular Council Meeting • City Council Chambers

Wednesday, July 5, 2023 – 4:30 PM

CALL TO ORDER
ROLL CALL

1. **APPROVAL OF AGENDA:** *(Additions and/or Deletions)*

2. **PUBLIC COMMENT REGARDING CLOSED SESSION ITEMS (if any):** *Any person may address the Council at this time upon any subject for discussion during Closed Session.*

3. **CLOSED SESSION:**
   A. CONFERENCE WITH LABOR NEGOTIATIORS – pursuant to Government Code §54957.6
      1. Professional Technical Unit
      2. Management Unit
      3. SPOA

4. **RETURN TO OPEN SESSION:** *(recess if necessary)*
   - *Reconvene in open session at 5:00pm*
   - *Pledge of allegiance*
   - *Invocation*
   - *Report any changes to agenda*
   - *Report any action out of Closed Session*
   - *Proclamations, awards or presentations by the City Council*
     - *Recognition of Tim Trevitt and family, Hot Wheels World Record*

5. **BUSINESS FROM THE FLOOR:** *Any person may address the Council at this time upon any subject on the agenda or not on the agenda within the jurisdiction of the City Council. However, comments on items on the agenda may be reserved until the item is discussed and any matter not on the agenda that requires action will be referred to staff for a report and action at a subsequent meeting.*
   Presentations are subject to a five-minute limit.

6. **CONSENT CALENDAR:** *All matters listed under the Consent Calendar are considered to be routine by the City Council. There will be no separate discussion on these items. Any member of the public or the City Council may request removal of an item from the Consent Calendar to be considered separately.*

   6.A Minutes of the City Council's June 7, 2023 and June 21, 2023 regular and special meetings.

   6.B Vendor and payroll warrants

7. **PUBLIC HEARINGS:**

8. **COUNCIL DISCUSSION/ANNOUNCEMENTS:**

9. **NEW BUSINESS:**

9.A Consider Resolution No. 23-6159, authorizing the Mayor to enter into an agreement with the Public Group, LLC, and PayMac Inc.

9.B Consider Resolution No. 23-6160, authorizing the mayor to execute a personal property lease agreement with the Milford Fire Protection District.

9.C Consider Resolution No. 23-6161, upholding, modifying, or disapproving the recommendation of the Susanville Planning Commission regarding the issuance of administrative citations against the property owners of 105 Russell Avenue.

9.D Consider purchase of Hangar #30 at the Susanville Municipal Airport

10. <u>SUSANVILLE COMMUNITY REDEVELOPMENT AGENCY</u>:

11. <u>SUSANVILLE MUNICIPAL ENERGY CORPORATION</u>:

12. <u>CONTINUING BUSINESS</u>:

13. <u>CITY ADMINISTRATOR'S REPORTS</u>:

13.A Department reports

14. <u>FUTURE COUNCIL ITEMS</u>:

14.A Future Council Items

15. <u>ADJOURNMENT</u>:

- ***<u>The next regular meeting of the Susanville City Council will be held on July 19, 2023 at 4:30PM.</u>***

Reports and documents relating to each agenda item are on file in the Office of the City Clerk and are available for public inspection during normal business hours and at the meeting. These reports and documents are also available at the City's website www.cityofsusanville.net, unless there were systems problems posting to the website.

Accessibility: An interpreter for the hearing-impaired may be made available upon request to the City Clerk seventy-two hours prior to a meeting. A reader for the vision-impaired for purposes of reviewing the agenda may be made available upon request to the City Clerk. The location of this meeting is wheelchair-accessible.

I, Heidi Whitlock, certify that I caused to be posted notice of the regular meeting scheduled for July 5, 2023 in the areas designated on June 30, 2023.

AGENDA ITEM NO. 6.A
Action Item

SUSANVILLE CITY COUNCIL AGENDA ITEM

Submitted By:	Heidi Whitlock, Administrative Services
Action Date:	July 5, 2023
SUBJECT:	Minutes of the City Council's June 7, 2023 and June 21, 2023 regular and special meetings.
PRESENTED BY:	Heidi Whitlock, City Clerk
SUMMARY:	Attached for the Council's review are the minutes of the City Council's June 7, 2023 and June 21, 2023 regular and special meetings.
FISCAL IMPACT:	None
ACTION REQUESTED:	Motion to waive the reading of and approval to receive and file the City Council's June 7, 2023 and June 21, 2023 regular and special meetings.

ATTACHMENTS:
230607.cc.spec.min.draft.pdf
230607.cc.min.draft.pdf
230621.cc.spec.min.draft.pdf
230621.cc.min.draft.pdf

SUSANVILLE CITY COUNCIL
Special Council Meeting Minutes
WEDNESDAY, JUNE 7, 2023 – 3:00 PM

Mayor McCourt called the meeting to order at 3:00 P.M.

Roll Call of Councilmembers Present: Quincy McCourt, Kevin Stafford, Thomas Herrera, Mendy Schuster, Russ Brown

1. **APPROVAL OF AGENDA**: ***(Additions and/or Deletions)***

2. **PUBLIC COMMENT REGARDING CLOSED SESSION ITEMS (if any):** ***Any person may address the Council at this time upon any subject for discussion during Closed Session.***

3. **CLOSED SESSION: No business.**

4. **RETURN TO OPEN SESSION: (recess if necessary)**

5. **BUSINESS FROM THE FLOOR:**

6. **CONSENT CALENDAR: No business.**

7. **PUBLIC HEARINGS: No business.**

8. **COUNCIL DISCUSSION/ANNOUNCEMENTS: No business.**

9. **NEW BUSINESS:**
   9.A 2022/2023 Budget Presentation / Workshop
   Receive information, provide direction to staff.
   Exhibit A 6.5.23.pdf DRAFT-Budget-Process-and-Policies 6.5.23.pdf

   Finance Manager, Chandra Jabbs, presented the city budget by fund for Council review. City Staff presented an overview of department line-item budgets.

10. **CONTINUING BUSINESS: No business.**

11. **CITY ADMINISTRATOR REPORTS: No business.**

12. **FUTURE COUNCIL ITEMS: No business.**

13. **ADJOURNMENT:**
    The Council adjourned at 4:16 P.M.

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Quincy McCourt, Mayor

____
Jolene Arredondo, Asst. to the CA

SUSANVILLE CITY COUNCIL
Regular Council Meeting Minutes
WEDNESDAY, JUNE 7, 2023 – 4:30 PM

Roll Call of Councilmembers Present: Quincy McCourt, Kevin Stafford, Thomas Herrera, Mendy Schuster, Russ Brown

1. APPROVAL OF AGENDA:
Moved by Kevin Stafford; seconded by Russ Brown to approve.
Motion Carried: 5 - 0
Voting For: Quincy McCourt, Kevin Stafford, Thomas Herrera, Mendy Schuster, Russ Brown
Voting Against: None

2. PUBLIC COMMENT REGARDING CLOSED SESSION ITEMS (if any): None.

3. CLOSED SESSION:
Council convened into closed session at 4:32 P.M.

4. RETURN TO OPEN SESSION: Reconvened to open session at 5:03 P.M.
City Administrator, Dan Newton reported the there was no action to report from closed session and direction provided to staff.

5. BUSINESS FROM THE FLOOR:
No less than eight members of the public spoke regarding the Susanville Library, the recent vandalism at Lassen Family Service's and the Pride Month Proclamation.

6. CONSENT CALENDAR:
6.A Minutes of the City Council's May 3, 2023 and May 17, 2023 regular meetings.

230503.cc.min.draft.pdf
230517.cc.min.draft.pdf

Motion to waive the reading of and approval to receive and file the City Council's May 3, 2023, and May 17, 2023, regular meeting minutes.
Moved by Thomas Herrera; seconded by Russ Brown to approve.
Motion Carried: 5- 0
Voting For: Quincy McCourt, Kevin Stafford, Thomas Herrera, Mendy Schuster, Russ Brown
Voting Against: None

6.B Monthly Financial Reports for January, February, & March 2023.
Fund Balances Report_2023_01.pdf
Cash Report 01_2023 USBank.pdf
DAILY DEPOSIT REPORT JANUARY 2023 USBANK.pdf Fund Balances Report_2023_02.pdf Cash Report 02_2023 USBank.pdf
DAILY DEPOSIT REPORT FEBRUARY 2023 USBANK.pdf Fund Balances Report_2023_03.pdf Cash Report 03_2023 USBank.pdf
DAILY DEPOSIT REPORT MARCH 2023 USBANK.pdf Cash Report Q1 2023 TriCounties.pdf
DAILY DEPOSIT REPORT Q1 2023 TRICOUNTIES.pdf Q3 2022-2023 INCOME STATEMENT.pdf

Motion to receive and file.
Moved by Thomas Herrera; seconded by Russ Brown to approve.
Motion Carried: 5- 0
Voting For: Quincy McCourt, Kevin Stafford, Thomas Herrera, Mendy Schuster, Russ Brown
Voting Against: None

6.C Receive HdL Q4 2022 Reports
2022 Q4 Sales Tax Update.pdf
HdL California Consensus Forecast - Q4 22 _Final.pdf

Moved by Thomas Herrera; seconded by Russ Brown to approve.
Motion Carried: 5- 0
Voting For: Quincy McCourt, Kevin Stafford, Thomas Herrera, Mendy Schuster, Russ Brown
Voting Against: None

6.D Consider **Resolution No. 23-6144**, Approving and authorizing the Mayor to execute Memorandum of Understanding with the Miscellaneous Bargaining Unit for the period of January 1, 2023 through and including June 30, 2025.

23-6144.pdf
2023.2025 MISC MOU FINAL.pdf

Motion to approve Resolution No. 23-6144, Approving and authorizing the Mayor to execute memorandum of understanding with the Miscellaneous Bargaining Unit for the period of January 1, 2023 through and including June 30, 2025.
Moved by Thomas Herrera; seconded by Russ Brown to approve.
Motion Carried: 5- 0
Voting For: Quincy McCourt, Kevin Stafford, Thomas Herrera, Mendy Schuster, Russ Brown
Voting Against: None

7. <u>PUBLIC HEARINGS</u>:

8. <u>COUNCIL DISCUSSION/ANNOUNCEMENTS</u>:

Mayor pro tem Herrera provided thoughts on hate and abuse occurring within the community and notated he will not tolerate the behavior and abuse occuring in community. And expressed his request for change occur within our community to look past each others differences.

Mayor McCourt provided Land Acknowledgement statement.
Mayor McCourt provided the city's mission statement.
Mayor McCourt provided thoughts on freedom of speech, freedom of morality, and asked community to come speak to him about safety within our community

9. <u>NEW BUSINESS</u>:

9.A Consider **Resolution No. 23-6142,** authorizing the donation of the surplus Type III Wildland Fire Engine to the Lassen Community College Fire Technology Program.

Motion to approve Resolution No. 23-6142, authorizing the donation of the surplus Type III Wildland Fire Engine to the Lassen Community College Fire Technology Program.

Tom Hernandez, Assistant Chief presented information about the donation of the surplus Type Wildland Fire Engine to the council.

23-6142.pdf

Moved by Mendy Schuster; seconded by Thomas Herrera to approve.
Motion Carried: 5- 0
Voting For: Quincy McCourt, Kevin Stafford, Thomas Herrera, Mendy Schuster, Russ Brown
Voting Against: None

9.B Consider **Resolution No. 23-6145,** authorizing the City Administrator to execute Amendment No. 1 to the Standard Form Personal Services Contract between the City of Susanville and Mintier Harnish, LP

Jolene Arredondo, Assistant to the City Administrator, provided information to the council to consider an amendment to the Mintier Harnish agreement.

SUSGP_LEAP Scope of Work_2023 05 10 BG.docx
Susanville_Amendment-No1-MiniterHarnish_2023-05-17.docx 23-6145.pdf

Consider Resolution No. 23-6145, authorizing the City Administrator to execute Amendment No. 1 to the Standard Form Personal Services Contract between the City of Susanville and Mintier Harnish, LP
Moved by Thomas Herrera; seconded by Russ Brown to approve.
Motion Carried: 5- 0
Voting For: Quincy McCourt, Kevin Stafford, Thomas Herrera, Mendy Schuster, Russ Brown
Voting Against: None

9.C Consider **Resolution No. 23-6146**, upholding the Susanville Planning Commission's decision regarding the summary abatement of a 1977 Winnebago Motorhome from the 800 Block of Cypress Street

Bob Godman, Public Works Director provided information on the item to the council.

Frank Pringle, 804 Cypress St., notated to council he did not move the Winnebago in question.

Discussion occurred amongst the council regarding fines
23-6146 Approving Resolution
23-6146 Disapproving Resolution
Abandoned Vehicle Abatement Order After Hearing AV2023-001
Evidence Presentation Slides

Motion to approve Resolution No. 23-6146, upholding the Susanville Planning Commission's decision regarding the summary abatement of a 1977 Winnebago Motorhome from the 800 Block of Cypress Street.
Moved by Russ Brown; seconded by Kevin Stafford to uphold the Planning Commission's decision and adding the $150 fee to the $927.36 recovery costs associated with the abatement.
Motion Carried:3- 2
Voting For: Russ brown, Kevin Stafford, Mendy Schuster
Voting Against: Quincy McCourt, Thomas Herrera

9.D Consider **Resolution No.23-6147**, authorizing the Public Works Director to purchase up to 110% of the three year average yearly winter natural gas for the 2023-2024 winter season at not more that $7.00 per dekatherm.

Motion to approve Resolution No. 23-6147, authorizing the Public Works Director to purchase up to 110% of the three year average yearly winter natural gas for the 2023-2024 winter season at not more that $7.00 per dekatherm.

Bob Godman, Public Works Director presented the agenda item

23-6147.pdf

Moved by Thomas Herrera; seconded by Mendy Schuster to approve.
Motion Carried: 5- 0
Voting For: Quincy McCourt, Kevin Stafford, Thomas Herrera, Mendy Schuster, Russ Brown
Voting Against: None

9.E Consider **Resolution No. 23-6148**, authorizing the Public Works Director to execute a contract with StoneCo Construction to haul the street sweeping pile from the Sierra Road property and authorize the finance manager to make necessary budget adjustments.

Bob Godman, Public Works Director presented the agenda item.

StoneCo Hauling Estimate.pdf
23-6148.pdf

Motion to approve Resolution No. 23-6148, authorizing the Public Works Director to sign a contract with StoneCo Construction to haul the street sweeping pile from the Sierra Road property and authorize the finance manager to make necessary budget adjustments.
Moved by Thomas Herrera; seconded by Russ Brown to approve.
Motion Carried: 5- 0
Voting For: Quincy McCourt, Kevin Stafford, Thomas Herrera, Mendy Schuster, Russ Brown
Voting Against: None

9.F Consider **Resolution No. 23-6149**, authorizing Mayor to sign MOU # 23-ATP-45 (Memorandum of Understanding) and authorizing the Public Works Director to sign FC-31 (Conservation Camp Program Project Request(s)) as necessary.

Bob Godman, Public Works Director presented agenda item to council notating benefits of contract to the community.

ATP23-45.docx
fc31_2024.doc
23-6149.pdf

Motion to approve Resolution No. 23-6149, authorizing Mayor to sign MOU # 23-ATP-45 (Memorandum of Understanding) and authorizing the Public Works Director to sign FC-31 (Conservation Camp Program Project Request(s)) as necessary.
Moved by Thomas Herrera; seconded by Russ Brown to approve.
Motion Carried: 5- 0
Voting For: Quincy McCourt, Kevin Stafford, Thomas Herrera, Mendy Schuster, Russ Brown
Voting Against: None

9.G Consider **Resolution No. 23-6150,** approving agreement between the City of Susanville and Lassen County for safety, security, fire and emergency medical response services at the Lassen County Fairgrounds

Dan Newton, City Administrator presented the agenda item to the council.

2023.25 Fair Agreement.pdf
23-6150.pdf

Motion to approve Resolution No. 23-6150, approving agreement between the City of Susanville and Lassen County for safety, security, fire and emergency medical response services at the Lassen County Fairgrounds
Moved by Mendy Schuster; seconded by Russ Brown to approve.
Motion Carried: 5- 0
Voting For: Quincy McCourt, Kevin Stafford, Thomas Herrera, Mendy Schuster, Russ Brown
Voting Against: None

9.H Consider **Resolution No. 23-6151**, authorizing the closure of Main Street from Cottage Street to Rob's Way on July 22, 2023 for the Lassen County Fair Parade between 9:30 a.m. and 11:30 a.m. and authorizing the Public Works Director to execute a Caltrans Encroachment Permit application as required

Bob Godman, Public Works Director presented agenda item to council.

Letter to the City - Road Closure -Fair 2023.pdf
236151.pdf

Motion to approve Resolution No. 23-6151, authorizing the closure of Main Street from Cottage Street to Rob's Way on July 22, 2023 for the Lassen County Fair Parade between 9:30 a.m. and 11:30 a.m. and authorizing the Public Works Director to execute a Caltrans Encroachment Permit application as required.
Moved by Russ Brown; seconded by Mendy Schuster to approve.
Motion Carried: 5- 0
Voting For: Quincy McCourt, Kevin Stafford, Thomas Herrera, Mendy Schuster, Russ Brown
Voting Against: None

10. SUSANVILLE COMMUNITY REDEVELOPMENT AGENCY: No business.

11. SUSANVILLE MUNICIPAL ENERGY CORPORATION: No business.

12. CONTINUING BUSINESS: No business.

13. CITY ADMINISTRATOR'S REPORTS:
13.A Department reports Information only

14. FUTURE COUNCIL ITEMS:
14.A Future Council Items

20230607 Items from the Podium.pdf

Council reconvened into closed session after the conclusion of open session at 6:58 P.M.

15. ADJOURNMENT:
Moved by Mendy Schuster; seconded by Russ Brown to adjourn at 7:34 P.M.

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Quincy McCourt, Mayor

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Jolene Arredondo, Asst. to the CA

SUSANVILLE CITY COUNCIL
Special Council Meeting Minutes
WEDNESDAY, JUNE 21, 2023 – 3:00 PM

Mayor McCourt called the meeting to order at 3:00pm.
Roll Call of Councilmembers Present: McCourt, Stafford, Herrera, Schuster
Absent: Brown

1. APPROVAL OF AGENDA: *(Additions and/or Deletions)*
Moved by Herrera; seconded by Schuster to approve.
Motion Carried: 4 - 0
Voting For: McCourt, Stafford, Herrera, Schuster
Voting Against: None

2. BUSINESS FROM THE FLOOR: No comment.

3. COUNCIL DISCUSSION/ANNOUNCEMENTS: No comment.

4. NEW BUSINESS:

4.A Community Study Session to discuss the Circulation Element and Land Use and Economic Development Draft Updates prepared by Mintier&Harnish and Green Dot Transportation. Provide comments to staff and the consultant team pertaining to the Circulation Element and Land Use and Economic Development Draft Updates.

Kelly Mumper, City Planner, presented the item and introduced the members of both Mintier & Harnish and Green Dot Transportation.

Brent Gibbons and Michael Gibbons of Mintier & Harnish and a representative from Green Dot were in attendance and provided information related to general plan. Brent Gibbons provided information related to the Land Use Element and GreenDot provided information on the Circulation Element.

Mr. Mumper stated that it appeared that a few things may soon come to light and the updates provided make sense. He added that the city received a grant to update these two elements.

Brent Gibbons let everyone know that, based on potential public comment, no zoning changes are being proposed as these are mostly policy type changes. He also added that the other elements will be updated in terms of formatting as well.

SUGPU_LUCD_Public Review Draft_2023 06 14 BG.pdf
SGPU_Second Study Session Flyer_2023 06 13 NZ.pdf
SUSGP_CIRC_Public Review Draft_2023 06 16 BG.pdf

5. FUTURE COUNCIL ITEMS: No comment.

6. ADJOURNMENT: Motion to adjourn at 3:37pm.

Respectfully submitted by:

Quincy McCourt, Mayor

Heidi Whitlock, City Clerk

SUSANVILLE CITY COUNCIL
Regular Council Meeting Minutes
WEDNESDAY, JUNE 21, 2023 – 4:30 PM

Roll Call of Councilmembers Present: McCourt, Stafford, Herrera, Schuster
Absent: Brown

1. APPROVAL OF AGENDA:
Moved by Schuster; seconded by Herrera to approve.
Motion Carried: 4 - 0
Voting For: McCourt, Stafford, Herrera, Schuster
Voting Against: None
Absent: Brown

2. PUBLIC COMMENT REGARDING CLOSED SESSION ITEMS (if any): No comment.

3. CLOSED SESSION:
The City Council convened in closed session at 4:31pm to discuss the following:

A. CONFERENCE WITH LABOR NEGOTIATIORS – pursuant to Government Code §54957.6
   1. Professional Technical Unit
   2. Management Unit
   3. SPOA

B. CONFERENCE WITH REAL PROPERTY NEGOTIATOR - pursuant to Government Code Section §54956.8
   1. Property: 95 1/2 South Ash Street - APN# 105-210-028
      Agency Negotiator: Dan Newton, City Administrator
      Negotiating Party: Rippetoe, Elizabeth & Robert
      Under Negotiation: Price/Conditions/Terms of Sale

The City Council reconvened in open session at 5:00pm.

4. **RETURN TO OPEN SESSION:** The Pledge of Allegiance and Invocation were provided.

Mr. Newton stated that the council met in closed session to discuss the above-mentioned items. He stated that direction was provided to staff with no reportable action taken.

5. BUSINESS FROM THE FLOOR: Maria Freguila, public member, requested that lectures not be provided to attendees of the city council meetings.

Tim Trevitt and grandson Mason Gonzales, public, who tried to break a hot wheels world record, stated that it is official, it is in the book and that they are already setting their sights on the next record which will occur on September 2, 2023. He added that they are also now working on sharing it with children and have started talking with hospitals to start implementing a hot wheels program.

6. CONSENT CALENDAR:
6.A Vendor and payroll warrants
04-13-23.pdf
04-20-23.pdf
04-27-23.pdf
04-28-23.pdf
05-04-23.pdf
05-10-23.pdf

05-11-23.pdf
05-18-23.pdf
05-19-23.pdf
05-25-23.pdf
05-31-23.pdf
06-02-23.pdf

Motion to Receive and File
Moved by Herrera; seconded by Schuster to approve.
Motion Carried: 4- 0
Voting For: McCourt, Stafford, Herrera, Schuster
Voting Against: None
Absent: Brown

7. **PUBLIC HEARINGS:** No business.

8. **COUNCIL DISCUSSION/ANNOUNCEMENTS:** Mayor McCourt offered the Land Acknowledgement Statement and the City Mission Statement.

9. **NEW BUSINESS:**

9.A Consider **Resolution No. 23-6152,** Adopting the Fiscal Year 2023/24 Budget

Motion to approve Resolution No. 23-6152, Adopting Fiscal Year 2023-24 Budget

Chandra Jabbs, Finance Manager, presented the 23/24 Fiscal Year budget and requested approval of Resolution No. 23-6152.

Exhibit A Fund Level Budget.pdf
Exhibit B Budget Process and Policies.docx
STOB Budget Report 23.24.pdf
23-6152.pdf

Moved by Herrera; seconded by Schuster to approve Roll call vote requested. Herrera, Schuster, Stafford, McCourt: Aye; Absent: Brown. Motion carried.
Motion Carried: 4- 0
Voting For: McCourt, Stafford, Herrera, Schuster
Voting Against: None
Absent: Brown

9.B Consider **Resolution No. 23-6153**, Establishing Appropriations Limitation for Fiscal Year 2023-2024

Ms. Jabbs presented the item and requested approval of Resolution No. 23-6153.
23-6153.pdf

Motion to approve Resolution No. 23-6153, Establishing Appropriations Limitation for Fiscal Year 2023-2024
Moved by Schuster; seconded by Herrera to approve.
Motion Carried: 4- 0
Voting For: McCourt, Stafford, Herrera, Schuster
Voting Against: None
Absent: Brown

9.C Approved Position List

Mr. Newton presented the Approved Position List and the listed modifications and requested approval of the updated list.

230621 Approved Position List.pdf

Motion to approve approved position list as presented in agenda.
Moved by Herrera; seconded by Schuster to approve.
Motion Carried: 4- 0
Voting For: McCourt, Stafford, Herrera, Schuster
Voting Against: None
Absent: Brown

9.D Consider **Resolution No. 23-6154,** approving an increase to the 7301 Geothermal Utility Budget and authorizing the Finance Manager to make necessary changes to said budget.

Bob Godman, Public Works Director, provided an explanation of the item, for an amount up to $4,500, and requested the approval of Resolution No. 23-6154.

23-6154.pdf

Motion to approve Resolution No. 23-6154, approving an increase to the 7301 Geothermal Utility Budget and authorizing the Finance Manager to make necessary changes to said budget.
Moved by Herrera; seconded by Schuster to approve.
Motion Carried: 4- 0
Voting For: McCourt, Stafford, Herrera, Schuster
Voting Against: None
Absent: Brown

9.E Consider **Resolution No. 23-6155**, adopting a list of street related maintenance, repair and improvement projects for Fiscal Year 2023-24 per the Road Repair and Accountability Act (RMRA)

Mr. Godman presented the item and requested approval of Resolution No. 23-6155.

SB1 Proposed FY23-24 Project List.pdf
23-6155.pdf

Motion to approve Resolution No. 23-6155, the Public Works Director to submit the attached list of proposed eligible projects for the FY 2023-24 to the State so that funds for street related maintenance, repair and improvement as available through the RMRA program.
Moved by Schuster; seconded by Herrera to approve.
Motion Carried: 4- 0
Voting For: McCourt, Stafford, Herrera, Schuster
Voting Against: None
Absent: Brown

9.F Consider **Resolution No. 23-6156,** Approving the increase to the 7201 Airport Budget and further authorizing the Finance Manager to amend the Airport budget as needed.

Mr. Godman provided an explanation of the item and requested approval of Resolution No. 23-6156 for the total of $9,500.

23-6156.pdf

Motion to approve Resolution No. 23-6156, approving the increase to the 7201 Airport Budget and further authorizing the Finance Manager to amend the Airport budget as needed.
Moved by Herrera; seconded by Schuster to approve.
Motion Carried: 4- 0
Voting For: McCourt, Stafford, Herrera, Schuster
Voting Against: None
Absent: Brown

9.G Consider **Resolution No. 23-6157**, donating $2,500 to American Legion for local scholarship fund.

Mr. Newton provided a brief history on the item, how this item came to be on the agenda and requested approval of Resolution No. 23-6157.

23-6157.pdf

Motion to approve Resolution No. 23-6157, donating $2,500 to American Legion for local scholarship fund.
Moved by Schuster; seconded by Herrera to approve.
Motion Carried: 4- 0
Voting For: McCourt, Stafford, Herrera, Schuster
Voting Against: None
Absent: Brown

10. SUSANVILLE COMMUNITY REDEVELOPMENT AGENCY: No business.

11. SUSANVILLE MUNICIPAL ENERGY CORPORATION: No business.

12. CONTINUING BUSINESS:

12.A Consider **Resolution No. 23-6158,** updating Records Retention Schedule to be in compliance with current records retention laws.

Heidi Whitlock, City Clerk, provided an explanation of the item and requested approval of Resolution No. 23-6158.

___ALL Records Retention Schedules for agenda packet 2.pdf 23-6158.pdf

Motion to approve Resolution No. 23-6158, adopting updated Records Retention Schedule to be in compliance with current records retention laws.
Moved by Schuster; seconded by Herrera to approve.
Motion Carried: 4- 0
Voting For: McCourt, Stafford, Herrera, Schuster
Voting Against: None
Absent: Brown

12.B City Project Priorities

Mr. Newton provided a brief background on the item and reviewed current priorities.

Mayor pro tem Herrera brought up the newer graffiti in the area as well as the broken windows. He requested law enforcement follow up with business owners, make sure the broken glass is cleaned up due to children, etc... He also inquired as to whether or not those who are destroying properties are made to complete community service to pick it up.

Another community clean up was requested by Herrera to which Mr. Newton stated that it could be added to the list.

Mayor McCourt mentioned the pool and how the money coming from the City and County will come to an end in a few years and discussions should start to determine how to continue following those funds ending.

John Lightfoot, public, inquired as to whether or not the benches and picnic tables scheduled to come from CCC have been received and, if so, can some be placed on the trial.

Mr. Godman responded that some have been received and placed in the parks, but more are scheduled to come.

230621 City Project Priorities - Staff Report1.docx

13. CITY ADMINISTRATOR'S REPORTS:
13.A Department reports

Margaret Long, City Attorney, provided an update on the types of items she was currently working on.

Councilmember Schuster inquired of Mike Bollinger, Police Captain, if there was a way to charge more for the removal of graffiti or other......

Ms. Jabbs stated her pleasure with getting the budget adopted prior to the new fiscal year starting. She also stated that the equal pay program flyer will be going out in the next round of bills.

Chief Moore provided an update on his department.

Mr. Newton provided a brief explanation of the SCORE meeting occurring this Friday and that he and Ms. Whitlock will be in attendance.

Ms. Whitlock provided an update including public records requests, onboarding of pool and seasonal firefighter employees as well as gearing up for the next round of elections.

Mr. Godman stated that school is out and the pool is open. He also stated that well 3 is up and running.

14. FUTURE COUNCIL ITEMS:
14.A Future Council Items

Mr. Newton provided an explanation of the item and inquired of the council if they have anything to add to the list.

Jim McCarthy, public, stated that he wants to city to keep people agitated and cleaning up their properties.

20230621 Items from the Podium.pdf

15. ADJOURNMENT:
Motion to adjourn at 6:31pm.

Quincy McCourt, Mayor

Respectfully submitted by:

Heidi Whitlock, City Clerk

Approved on:

AGENDA ITEM NO. 6.B
Action Item

SUSANVILLE CITY COUNCIL AGENDA ITEM

Submitted By:	Alicia Cordova, Administrative Services
Action Date:	July 5, 2023
SUBJECT:	Vendor and payroll warrants
PRESENTED BY:	Chandra Jabbs, Finance Manager
SUMMARY:	Warrants dated June 3, 2023 through June 23, 2023 numbered 218610-218815.
FISCAL IMPACT:	Accounts Payable vendor warrants totaling $182,957.59, plus $472,732.29 in payroll warrants, for a total of $655,689.88.
ACTION REQUESTED:	Motion to receive and file

ATTACHMENTS:
06-08-2023.pdf
06-09-2023.pdf
06-15-2023.pdf
06-16-2023.pdf
06-22-2023.pdf

Report Criteria:
Report type: GL detail
Check.Voided = False

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
06/23	06/08/2023	218657	10791		REFUND GAS DEPOSIT	10519750029	1	7401-2228-000	DEPOSITS-CUSTOMER	114.26	114.26
Total 10519750029:										114.26	114.26
06/23	06/08/2023	218658	44	ARAMARK UNIFORM SER	CUSTODIAL SUPPLIES-PW	598000594	1	7620-430-10-46	SUPPLIES-JANITORIAL	257.40	257.40
Total 598000594:										257.40	257.40
06/23	06/08/2023	218659	1307	C&S WASTE SOLUTIONS	470-895 CIRCLE DR	1750295505U037	1	7530-451-52-44	DISPOSAL	271.33	271.33
Total 1750295505U037:										271.33	271.33
06/23	06/08/2023	218659	1307	C&S WASTE SOLUTIONS	725 MAIN STREET	175029890U037	1	2007-431-20-44	DISPOSAL	25.60	25.60
Total 175029890U037:										25.60	25.60
06/23	06/08/2023	218659	1307	C&S WASTE SOLUTIONS	605 ASH STREET	175029894U037	1	2007-431-20-44	DISPOSAL	25.60	25.60
Total 175029894U037:										25.60	25.60
06/23	06/08/2023	218659	1307	C&S WASTE SOLUTIONS	925 SIERRA ST-PW	175030100U037	1	7620-430-10-44	DISPOSAL	218.57	218.57
Total 175030100U037:										218.57	218.57
06/23	06/08/2023	218659	1307	C&S WASTE SOLUTIONS	66 N LASSEN ST	175030101U037	1	1000-417-10-44	DISPOSAL	215.67	215.67
Total 175030101U037:										215.67	215.67
06/23	06/08/2023	218659	1307	C&S WASTE SOLUTIONS	95 N WEATHERLOW ST	175030102U037	1	1011-452-20-44	DISPOSAL	212.77	212.77
Total 175030102U037:										212.77	212.77
06/23	06/08/2023	218659	1307	C&S WASTE SOLUTIONS	1801 MAIN ST	175030103U037	1	1009-421-10-44	DISPOSAL	256.10	256.10

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 175030103U037:										256.10	256.10
06/23	06/08/2023	218659	1307	C&S WASTE SOLUTIONS	720 SOUTH ST-SHOP	175030104U037	1	7620-430-10-44	DISPOSAL	224.39	224.39
Total 175030104U037:										224.39	224.39
06/23	06/08/2023	218659	1307	C&S WASTE SOLUTIONS	1110 NORTH STREET	175030184U037	1	1011-452-20-44	DISPOSAL	311.22	311.22
Total 175030184U037:										311.22	311.22
06/23	06/08/2023	218659	1307	C&S WASTE SOLUTIONS	1408 MAIN STREET	175030193U037	1	2007-431-20-44	DISPOSAL	50.17	50.17
Total 175030193U037:										50.17	50.17
06/23	06/08/2023	218660	8291		TR EX UKIAH CA 6/18/23-6/23/23	060723	1	1011-425-20-45	TRAVEL	434.50	434.50
Total 060723:										434.50	434.50
06/23	06/08/2023	218661	148	COMPUTER LOGISTICS	WORKSTATION-PW	84298	1	7620-430-10-43	TECHNICAL SVCS	480.07	480.07
Total 84298:										480.07	480.07
06/23	06/08/2023	218662	161	CSK AUTO INC	GEAR LUBE-GC	27404418004	1	7530-451-52-46	SUPPLIES-GENERAL	9.73	9.73
Total 27404418004:										9.73	9.73
06/23	06/08/2023	218663	194	DIAMOND SAW SHOP IN	MIX OIL, GAS CAN-FD	19536	1	1010-422-10-46	SUPPLIES- SMALL TOOLS	138.07	138.07
Total 19536:										138.07	138.07
06/23	06/08/2023	218663	194	DIAMOND SAW SHOP IN	SKEETER-FD	19539	1	1010-422-10-46	SUPPLIES-COVID	616.97	616.97
Total 19539:										616.97	616.97
06/23	06/08/2023	218663	194	DIAMOND SAW SHOP IN	BAR OIL-FD	19540	1	1010-422-10-46	SUPPLIES- SMALL TOOLS	38.75	38.75
Total 19540:										38.75	38.75

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
06/23	06/08/2023	218663	194	DIAMOND SAW SHOP IN	TRIMMER LINE-PARKS	19547	1	1011-452-20-46	SUPPLIES-GENERAL	48.66	48.66
Total 19547:										48.66	48.66
06/23	06/08/2023	218664	1290	FARWEST CORROSION	NATURAL GAS PIPELINE TESTI	0024991-IN	1	7401-430-62-43	TECHNICAL SVCS	9,300.00	9,300.00
Total 0024991-IN:										9,300.00	9,300.00
06/23	06/08/2023	218665	250	FLANIGAN-LEAVITT INSU	CRIME POLICY 4/1/21-4/1/24	352161	1	7630-1430-105	PRE-PAID-OTHER	1,619.25	1,619.25
06/23	06/08/2023	218665	250	FLANIGAN-LEAVITT INSU	CRIME POLICY 4/1/21-4/1/24	352161	2	7630-411-40-45	INSUR.CRIME BOND LIAB	539.75	539.75
Total 352161:										2,159.00	2,159.00
06/23	06/08/2023	218666	257	FOREST OFFICE EQUIPM	MAINT.CONTRACT FOLD MACHI	SV005673	1	7401-430-62-43	TECHNICAL SVCS	44.08	44.08
06/23	06/08/2023	218666	257	FOREST OFFICE EQUIPM	MAINT.CONTRACT FOLD MACHI	SV005673	2	7110-430-42-43	TECHNICAL SVCS	44.08	44.08
Total SV005673:										88.16	88.16
06/23	06/08/2023	218667	303	HEATH CONSULTANTS IN	SUPPLIES-GAS	1124672	1	7401-430-62-46	SUPPLIES-SMALL TOOLS	840.17	840.17
Total 1124672:										840.17	840.17
06/23	06/08/2023	218668	1362	IRON MOUNTAIN INFO. M	POLICE DEPARTMENT SHREDD	HNCT845	1	1009-421-10-43	PROFESSIONAL SERVICES	119.73	119.73
Total HNCT845:										119.73	119.73
06/23	06/08/2023	218668	1362	IRON MOUNTAIN INFO. M	CITY HALL SHREDDING	HNZM907	1	1000-417-10-43	PROFESSIONAL SVCS	117.45	117.45
Total HNZM907:										117.45	117.45
06/23	06/08/2023	218669	8571		TR EX LOS ANGELES 6/14/23-6/	060723	1	1009-421-10-45	TRAINING	259.00	259.00
Total 060723:										259.00	259.00
06/23	06/08/2023	218670	1478	LASSEN COUNTY ENVIR	CUPA FEES 720 SOUTH ST 23/2	240146	1	7401-1430-105	PRE-PAID OTHER	150.00	150.00
06/23	06/08/2023	218670	1478	LASSEN COUNTY ENVIR	CUPA FEES 720 SOUTH ST 23/2	240146	2	7110-1430-105	PRE-PAID OTHER	150.00	150.00
06/23	06/08/2023	218670	1478	LASSEN COUNTY ENVIR	CUPA FEES 720 SOUTH ST 23/2	240146	3	2007-1430-105	PRE-PAID OTHER	150.00	150.00

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 240146:										450.00	450.00
06/23	06/08/2023	218670	1478	LASSEN COUNTY ENVIR	CUPA FEES 470-895 CIRCLE DR	240157	1	7530-1430-105	PREPAID - OTHER	282.00	282.00
Total 240157:										282.00	282.00
06/23	06/08/2023	218670	1478	LASSEN COUNTY ENVIR	CUPA FEES PAIUTE LANE 23/24	240178	1	7401-1430-105	PRE-PAID OTHER	75.34	75.34
06/23	06/08/2023	218670	1478	LASSEN COUNTY ENVIR	CUPA FEES PAIUTE LANE 23/24	240178	2	7110-1430-105	PRE-PAID OTHER	75.33	75.33
06/23	06/08/2023	218670	1478	LASSEN COUNTY ENVIR	CUPA FEES PAIUTE LANE 23/24	240178	3	2007-1430-105	PRE-PAID OTHER	75.33	75.33
Total 240178:										226.00	226.00
06/23	06/08/2023	218670	1478	LASSEN COUNTY ENVIR	CUPA FEES THUMPER HILL RD.	240179	1	7401-1430-105	PRE-PAID OTHER	75.34	75.34
06/23	06/08/2023	218670	1478	LASSEN COUNTY ENVIR	CUPA FEES THUMPER HILL RD.	240179	2	7110-1430-105	PRE-PAID OTHER	75.33	75.33
06/23	06/08/2023	218670	1478	LASSEN COUNTY ENVIR	CUPA FEES THUMPER HILL RD.	240179	3	2007-1430-105	PRE-PAID OTHER	75.33	75.33
Total 240179:										226.00	226.00
06/23	06/08/2023	218671	437	LMUD	GOLF COURSE PUMP STATION	122910 052523	1	7530-451-52-46	ELECTRICITY	2,756.04	2,756.04
Total 122910 052523:										2,756.04	2,756.04
06/23	06/08/2023	218671	437	LMUD	GOLF COURSE IRR PUMP/8TH	122929 052523	1	7530-451-52-46	ELECTRICITY	30.00	30.00
Total 122929 052523:										30.00	30.00
06/23	06/08/2023	218671	437	LMUD	GOLF COURSE PUMP HOUSE	132052 052523	1	7530-451-52-46	ELECTRICITY	94.05	94.05
Total 132052 052523:										94.05	94.05
06/23	06/08/2023	218671	437	LMUD	1505 MAIN ST FIRE STATION	2876 052523	1	1010-422-10-46	ELECTRICITY	686.96	686.96
Total 2876 052523:										686.96	686.96
06/23	06/08/2023	218671	437	LMUD	GOLF COURSE CART BARN 2	7400 052523	1	7530-451-52-46	ELECTRICITY	44.17	44.17
Total 7400 052523:										44.17	44.17

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
06/23	06/08/2023	218671	437	LMUD	1801 MAIN ST POLICE STATION	8314 052523	1	1009-421-10-46	ELECTRICITY	867.62	867.62
Total 8314 052523:										867.62	867.62
06/23	06/08/2023	218671	437	LMUD	GOLF COURSE BARN 1 & 3	9312 052523	1	7530-451-52-46	ELECTRICITY	30.00	30.00
Total 9312 052523:										30.00	30.00
06/23	06/08/2023	218672	1508	MAIN STREET LUBE	REPAIR & MAINT- PD	36414	1	1009-421-10-44	VEHICLE-REPAIR & MAINTENA	60.62	60.62
Total 36414:										60.62	60.62
06/23	06/08/2023	218673	1228	ONLINE INFORMATION S	ONLINE UTILITY EXCHANGE RE	1191837	1	7401-430-62-43	TECHNICAL SVCS	40.57	40.57
06/23	06/08/2023	218673	1228	ONLINE INFORMATION S	ONLINE UTILITY EXCHANGE RE	1191837	2	7110-430-42-43	TECHNICAL SVCS	40.57	40.57
Total 1191837:										81.14	81.14
06/23	06/08/2023	218674	558	PLUMAS-SIERRA	INTERNET ACCESS CIRCUIT	58020 053123	1	1000-417-10-45	COMMUNICATIONS	768.00	768.00
Total 58020 053123:										768.00	768.00
06/23	06/08/2023	218674	558	PLUMAS-SIERRA	INTERNET ACCESS CIRCUIT-P	63630 053123	1	1009-421-10-43	TECHNICAL SERVICES	185.00	185.00
Total 63630 053123:										185.00	185.00
06/23	06/08/2023	218675	9689	PRENTICE LONG & EPPE	PROFESSIONAL SERVICES	5862	1	1000-412-10-43	PROFESSIONAL SVCS	132.00	132.00
Total 5862:										132.00	132.00
06/23	06/08/2023	218675	9689	PRENTICE LONG & EPPE	22/23 FY CITY ATTORNEY	5863	1	1000-412-10-43	PROFESSIONAL SVCS	3,500.00	3,500.00
Total 5863:										3,500.00	3,500.00
06/23	06/08/2023	218675	9689	PRENTICE LONG & EPPE	PROFESSIONAL SERVICES- PD	5915	1	1009-421-10-43	PROFESSIONAL SERVICES	330.00	330.00
Total 5915:										330.00	330.00
06/23	06/08/2023	218676	572	QUILL CORPORATION	SUPPLIES	32682563	1	1000-411-10-46	SUPPLIES-GENERAL	35.69	35.69

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 32682563:										35.69	35.69
06/23	06/08/2023	218677	1270	SILVER STATE BARRICA	SIGNS-STREETS	132763	1	2005-431-20-44	REPAIR AND MAINTENANCE-MI	330.00	330.00
Total 132763:										330.00	330.00
06/23	06/08/2023	218678	76	SUSANVILLE ACE HARD	SUPPLIES-PARKS	516095	1	1011-452-20-44	MISC - REPAIR & MAINTENANC	9.70	9.70
Total 516095:										9.70	9.70
06/23	06/08/2023	218678	76	SUSANVILLE ACE HARD	SUPPLIES-PARKS	516155	1	1011-452-20-44	MISC - REPAIR & MAINTENANC	40.91	40.91
Total 516155:										40.91	40.91
06/23	06/08/2023	218679	749	VERIZON WIRELESS	CELLULAR PHONES - FD	9935151587	1	1010-422-10-45	COMMUNICATIONS	339.12	339.12
06/23	06/08/2023	218679	749	VERIZON WIRELESS	CELLULAR PHONES - CITY CO	9935151587	2	1000-411-10-45	COMMUNICATIONS	125.31	125.31
Total 9935151587:										464.43	464.43
06/23	06/08/2023	218680	770	WESTERN NEVADA SUP	SUPPLIES-WATER	69759957	1	7110-430-42-46	SUPPLIES-GENERAL	.05	.05
Total 69759957:										.05	.05
06/23	06/08/2023	218680	770	WESTERN NEVADA SUP	SUPPLIES- WATER	69775647	1	7110-430-42-46	SUPPLIES-GENERAL	167.73	167.73
Total 69775647:										167.73	167.73
Grand Totals:										28,631.45	28,631.45

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Check.Voided = False

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
06/23	06/09/2023	218681	728	U.S. POSTMASTER	REMINDERS 101-103-GAS	060923	1	7110-430-42-46	POSTAGE	177.76	177.76
06/23	06/09/2023	218681	728	U.S. POSTMASTER	REMINDERS 101-103-WATER	060923	2	7401-430-62-46	POSTAGE	91.57	91.57
Total 060923:										269.33	269.33
Grand Totals:										269.33	269.33

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Check.Voided = False

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
06/23	06/15/2023	218698	9432	ALL SEASON HEATING	NO.301 WOODSTOVE REPLACE	060823	1	8404-430-12-48	GRANTS	3,000.00	3,000.00
Total 060823:										3,000.00	3,000.00
06/23	06/15/2023	218699	696	ANSORGE INC	MONTHLY MAINT. FEE TO ASSE	2037	1	7201-430-81-43	TECHNICAL SVCS	600.00	600.00
Total 2037:										600.00	600.00
06/23	06/15/2023	218700	10390	AUTOZONE PARTS INC	CREDIT-WATER	4015329763	1	7110-430-42-44	REPAIR AND MAINTENANCE-VE	32.13-	32.13-
Total 4015329763:										32.13-	32.13-
06/23	06/15/2023	218700	10390	AUTOZONE PARTS INC	REPAIR & MAINT-WATER	4015331583	1	7110-430-42-44	REPAIR AND MAINTENANCE-VE	244.36	244.36
Total 4015331583:										244.36	244.36
06/23	06/15/2023	218701	881		REFUND GAS OVERPAYMENT	10322010002	1	9999-1001-001	CASH CLEARING - UTILITIES	203.32	203.32
Total 10322010002:										203.32	203.32
06/23	06/15/2023	218701	881		REFUND WATER OVERPAYMEN	10322020010.	1	9999-1001-001	CASH CLEARING - UTILITIES	38.65	38.65
Total 10322020010.:										38.65	38.65
06/23	06/15/2023	218701	881		‹EFUND GAS OVERPAYMENT	10322020113.	1	9999-1001-001	CASH CLEARING - UTILITIES	151.30	151.30
Total 10322020113.:										151.30	151.30
06/23	06/15/2023	218702	10798		REFUND WATER OVERPAYMEN	10127700000	1	9999-1001-001	CASH CLEARING - UTILITIES	28.32	28.32
Total 10127700000:										28.32	28.32
06/23	06/15/2023	218703	1307	C&S WASTE SOLUTIONS	1205 MAIN STREET	175029889U037	1	2007-431-20-44	DISPOSAL	96.43	96.43

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Total 175029889U037:										96.43	96.43
06/23	06/15/2023	218703	1307	C&S WASTE SOLUTIONS	819 MAIN STREET	175029891U037	1	2007-431-20-44	DISPOSAL	50.17	50.17
Total 175029891U037:										50.17	50.17
06/23	06/15/2023	218703	1307	C&S WASTE SOLUTIONS	801 MAIN STREET	175029892U037	1	2007-431-20-44	DISPOSAL	50.17	50.17
Total 175029892U037:										50.17	50.17
06/23	06/15/2023	218703	1307	C&S WASTE SOLUTIONS	701 MAIN STREET	175029893U037	1	2007-431-20-44	DISPOSAL	50.17	50.17
Total 175029893U037:										50.17	50.17
06/23	06/15/2023	218703	1307	C&S WASTE SOLUTIONS	617 MAIN STREET	175029895U037	1	2007-431-20-44	DISPOSAL	100.34	100.34
Total 175029895U037:										100.34	100.34
06/23	06/15/2023	218703	1307	C&S WASTE SOLUTIONS	611 MAIN STREET	175029896U037	1	2007-431-20-44	DISPOSAL	100.34	100.34
Total 175029896U037:										100.34	100.34
06/23	06/15/2023	218703	1307	C&S WASTE SOLUTIONS	400 MAIN STREET	175029897U037	1	2007-431-20-44	DISPOSAL	50.17	50.17
Total 175029897U037:										50.17	50.17
06/23	06/15/2023	218703	1307	C&S WASTE SOLUTIONS	600 MAIN STREET	175029898U037	1	2007-431-20-44	DISPOSAL	100.34	100.34
Total 175029898U037:										100.34	100.34
06/23	06/15/2023	218703	1307	C&S WASTE SOLUTIONS	626 MAIN STREET	175029899U037	1	2007-431-20-44	DISPOSAL	50.17	50.17
Total 175029899U037:										50.17	50.17
06/23	06/15/2023	218703	1307	C&S WASTE SOLUTIONS	732 MAIN STREET	175029900U037	1	2007-431-20-44	DISPOSAL	50.17	50.17
Total 175029900U037:										50.17	50.17

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06/23	06/15/2023	218703	1307	C&S WASTE SOLUTIONS	1000 MAIN STREET	175029901U037	1	2007-431-20-44	DISPOSAL	50.17	50.17
Total 175029901U037:										50.17	50.17
06/23	06/15/2023	218703	1307	C&S WASTE SOLUTIONS	700 MAIN STREET	175029902U037	1	2007-431-20-44	DISPOSAL	50.17	50.17
Total 175029902U037:										50.17	50.17
06/23	06/15/2023	218703	1307	C&S WASTE SOLUTIONS	822 MAIN STREET	175029903U037	1	2007-431-20-44	DISPOSAL	50.17	50.17
Total 175029903U037:										50.17	50.17
06/23	06/15/2023	218703	1307	C&S WASTE SOLUTIONS	950 MAIN STREET	175029904U037	1	2007-431-20-44	DISPOSAL	50.17	50.17
Total 175029904U037:										50.17	50.17
06/23	06/15/2023	218703	1307	C&S WASTE SOLUTIONS	1505 MAIN ST	175030160U037	1	1010-422-10-44	DISPOSAL	215.67	215.67
Total 175030160U037:										215.67	215.67
06/23	06/15/2023	218703	1307	C&S WASTE SOLUTIONS	900 MAIN STREET	175030192U037	1	2007-431-20-44	DISPOSAL	50.17	50.17
Total 175030192U037:										50.17	50.17
06/23	06/15/2023	218703	1307	C&S WASTE SOLUTIONS	1616 MAIN STREET	175030194U037	1	2007-431-20-44	DISPOSAL	50.17	50.17
Total 175030194U037:										50.17	50.17
06/23	06/15/2023	218703	1307	C&S WASTE SOLUTIONS	65 N LASSEN STREET	175030210U037	1	2007-431-20-44	DISPOSAL	50.17	50.17
Total 175030210U037:										50.17	50.17
06/23	06/15/2023	218703	1307	C&S WASTE SOLUTIONS	732 MAIN STREET	175030327Y037	1	2007-431-20-44	DISPOSAL	100.34	100.34
Total 175030327Y037:										100.34	100.34
06/23	06/15/2023	218704	1324	CALIFORNIA AIR POLLUT	2022 CAPCOA MEMBERSHIP D	1540	1	7620-430-11-43	PROFESSIONAL SERVICES	1,212.95	1,212.95

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 1540:										1,212.95	1,212.95
06/23	06/15/2023	218705	815	CALIFORNIA RURAL WAT	AWE WATER DISTRIBUTION TR	061423	1	7110-430-42-45	TRAVEL	900.00	900.00
Total 061423:										900.00	900.00
06/23	06/15/2023	218706	986	CARLSON'S TIRE PROS	REPAIR & MAINT-WATER	92527	1	7110-430-42-44	REPAIR AND MAINTENANCE-VE	1,317.65	1,317.65
Total 92527:										1,317.65	1,317.65
06/23	06/15/2023	218707	10744		RETURN FACILITY DEPOSIT	061223	1	1000-2228-009	DEPOSITS-COMM CENTER RE	75.00	75.00
Total 061223:										75.00	75.00
06/23	06/15/2023	218708	148	COMPUTER LOGISTICS	NETWORK/PHONE SWITCH-FD	84314	1	1010-422-10-44	FACILITY -REPAIR & MAINTENA	2,645.82	2,645.82
Total 84314:										2,645.82	2,645.82
06/23	06/15/2023	218709	156	CREATIVE FORMS & CO	ENVELOPES-GAS	120023	1	7401-430-62-46	SUPPLIES-GENERAL	358.33	358.33
Total 120023:										358.33	358.33
06/23	06/15/2023	218710	161	CSK AUTO INC	AIR & OIL FILTER-PW	2740437750	1	7620-430-10-44	REPAIR AND MAINTENANCE-VE	205.93	205.93
Total 2740437750:										205.93	205.93
06/23	06/15/2023	218710	161	CSK AUTO INC	CERAMIC PADS-PW	2740438256	1	7620-430-10-44	REPAIR AND MAINTENANCE-VE	243.55	243.55
Total 2740438256:										243.55	243.55
06/23	06/15/2023	218710	161	CSK AUTO INC	SUPPLIES-GC	2740442125	1	7530-451-52-44	REPAIR & MAINTENANCE - MIS	49.88	49.88
Total 2740442125:										49.88	49.88
06/23	06/15/2023	218710	161	CSK AUTO INC	CREDIT- GC	2740442556	1	7530-451-52-44	REPAIR & MAINTENANCE - MIS	33.62-	33.62-
Total 2740442556:										33.62-	33.62-

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
06/23	06/15/2023	218710	161	CSK AUTO INC	SPRING-GC	2740442621	1	7530-451-52-44	REPAIR & MAINTENANCE - MIS	80.07	80.07
Total 2740442621:										80.07	80.07
06/23	06/15/2023	218711	10670	CURRENT ELECTRIC & A	720 SOUTH STREET	045272	1	7620-430-10-43	TECHNICAL SVCS	80.00	80.00
Total 045272:										80.00	80.00
06/23	06/15/2023	218712	10801		REFUND GAS DEPOSIT	10432350405	1	7401-2228-000	DEPOSITS-CUSTOMER	124.32	124.32
Total 10432350405:										124.32	124.32
06/23	06/15/2023	218713	8856		TR EX SACRAMENTO 6/18/23-6/	030823	1	1011-424-20-45	TRAVEL	379.50	379.50
Total 030823:										379.50	379.50
06/23	06/15/2023	218714	219	ED STAUB & SONS PETR	4761 GAL UNLEADED	9292832	1	1000-1410-001	INVENTORIES-GASOLINE	18,922.82	18,922.82
Total 9292832:										18,922.82	18,922.82
06/23	06/15/2023	218715	10802	EMBER WHIPPLE-FIORE	REFUND GAS DEPOSIT	10113930016	1	7401-2228-000	DEPOSITS-CUSTOMER	196.84	196.84
Total 10113930016:										196.84	196.84
06/23	06/15/2023	218716	10525	ESO SOLUTIONS INC	ER-FIRE & EMS PACKAGE	ESO-112230	1	1010-1430-105	PREPAID OTHER	2,502.40	2,502.40
Total ESO-112230:										2,502.40	2,502.40
06/23	06/15/2023	218717	238	FASTENAL COMPANY	REPAIR & MAINT-FD	NVREN95345	1	1010-422-10-44	VEHICLE - REPAIR & MAINTENA	22.46	22.46
Total NVREN95345:										22.46	22.46
06/23	06/15/2023	218718	241	FEATHER PUBLISHING C	LETTERHEAD ENVELOPES	1869595	1	1000-417-10-45	PRINTING AND BINDING	169.79	169.79
Total 1869595:										169.79	169.79
06/23	06/15/2023	218719	1033	FGL ENVIRONMENTAL	WEEKLY WATER SAMPLING-D	370466A	1	7110-430-42-43	TECHNICAL SVCS	797.00	797.00

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 370466A:										797.00	797.00
06/23	06/15/2023	218719	1033	FGL ENVIRONMENTAL	WEEKLY WATER SAMPLING-GC	372862A	1	7530-451-52-43	PROFESSIONAL SERVICES	35.00	35.00
Total 372862A:										35.00	35.00
06/23	06/15/2023	218719	1033	FGL ENVIRONMENTAL	WEEKLY WATER SAMPLING-GC	372863A	1	7530-451-52-43	PROFESSIONAL SERVICES	35.00	35.00
Total 372863A:										35.00	35.00
06/23	06/15/2023	218719	1033	FGL ENVIRONMENTAL	WEEKLY WATER SAMPLING-D	373292A	1	7110-430-42-43	PROFESSIONAL SVCS	133.00	133.00
Total 373292A:										133.00	133.00
06/23	06/15/2023	218719	1033	FGL ENVIRONMENTAL	WEEKLY WATER SAMPLING-D	373480A	1	7110-430-42-43	PROFESSIONAL SVCS	133.00	133.00
Total 373480A:										133.00	133.00
06/23	06/15/2023	218719	1033	FGL ENVIRONMENTAL	WEEKLY WATER SAMPLING-D	373562A	1	7110-430-42-43	PROFESSIONAL SVCS	110.00	110.00
Total 373562A:										110.00	110.00
06/23	06/15/2023	218720	257	FOREST OFFICE EQUIPM	KYOCERA COPIER -PW	SV005762	1	7620-430-10-43	TECHNICAL SVCS	243.78	243.78
Total SV005762:										243.78	243.78
06/23	06/15/2023	218721	10797		REFUND GAS DEPOSIT	10229020009	1	9999-1001-001	CASH CLEARING - UTILITIES	51.32	51.32
Total 10229020009:										51.32	51.32
06/23	06/15/2023	218722	265	FRONTIER	252-1020 CITY HALL	1020 060523	1	1000-417-10-45	COMMUNICATIONS	353.39	353.39
06/23	06/15/2023	218722	265	FRONTIER	252-1020 CITY HALL	1020 060523	2	1000-1430-105	PREPAID - OTHER	56.56	56.56
Total 1020 060523:										409.95	409.95
06/23	06/15/2023	218722	265	FRONTIER	257-1033-PARKS	1033 060523	1	1011-452-20-45	COMMUNICATIONS	126.22	126.22
06/23	06/15/2023	218722	265	FRONTIER	257-1033-PARKS	1033 060523	2	1011-1430-105	PRE PAID OTHER	19.42	19.42

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 1033 060523:										145.64	145.64
06/23	06/15/2023	218722	265	FRONTIER	257-1041 ADMIN-PW	1041 060523	1	7620-430-10-45	COMMUNICATIONS	564.92	564.92
06/23	06/15/2023	218722	265	FRONTIER	257-1041 ADMIN-PW	1041 060523	2	7620-1430-105	PRE-PAID OTHER	86.91	86.91
Total 1041 060523:										651.83	651.83
06/23	06/15/2023	218722	265	FRONTIER	257-1044 PRI	1044 060523	1	7620-430-10-45	COMMUNICATIONS	113.23	113.23
06/23	06/15/2023	218722	265	FRONTIER	257-1044 PRI	1044 060523	2	7620-1430-105	PRE-PAID OTHER	17.42	17.42
Total 1044 060523:										130.65	130.65
06/23	06/15/2023	218722	265	FRONTIER	257-1057-FAX PW	1057 052023	1	7620-430-10-45	COMMUNICATIONS	184.55	184.55
Total 1057 052023:										184.55	184.55
06/23	06/15/2023	218722	265	FRONTIER	257-1887 BACKUP	1887 060123	1	1000-417-10-45	COMMUNICATIONS	65.98	65.98
Total 1887 060123:										65.98	65.98
06/23	06/15/2023	218722	265	FRONTIER	257-2520 GOLF COURSE	2520 060123	1	7530-451-52-45	COMMUNICATIONS	250.48	250.48
Total 2520 060123:										250.48	250.48
06/23	06/15/2023	218722	265	FRONTIER	257-2960 HVAC/ELEVATOR LINE	2960 060523	1	1000-417-10-45	COMMUNICATIONS	94.17	94.17
06/23	06/15/2023	218722	265	FRONTIER	257-2960 HVAC/ELEVATOR LINE	2960 060523	2	1000-1430-105	PREPAID - OTHER	15.08	15.08
Total 2960 060523:										109.25	109.25
06/23	06/15/2023	218722	265	FRONTIER	257-7098 NATURAL GAS	7098 060123	1	7401-430-62-45	COMMUNICATIONS	85.98	85.98
Total 7098 060123:										85.98	85.98
06/23	06/15/2023	218723	331	INTERNATIONAL CODE C	GOVERNMENTAL MEMBER-FD	Q15.000012093	1	1010-1430-105	PREPAID OTHER	160.00	160.00
Total Q15.000012093:										160.00	160.00
06/23	06/15/2023	218724	332	INTERSTATE GAS SERVI	NAT GAS CONSULTING	7021719	1	7401-430-62-43	PROFESSIONAL SVCS	2,035.00	2,035.00

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 7021719:										2,035.00	2,035.00
06/23	06/15/2023	218725	9919		FINAL DEPOSIT RETURN EP 23-	060823	1	1001-2228-001	DEPOSITS-CURB, GUTTER, SID	6,880.00	6,880.00
Total 060823:										6,880.00	6,880.00
06/23	06/15/2023	218726	10150		TR EX LOS ANGELES 6/19/23-6/	051523	1	1000-413-20-45	TRAVEL	262.00	262.00
Total 051523:										262.00	262.00
06/23	06/15/2023	218727	10769		REFUND GAS DEPOSIT	10120650154	1	7401-2228-000	DEPOSITS-CUSTOMER	175.92	175.92
Total 10120650154:										175.92	175.92
06/23	06/15/2023	218728	10794		REFUND GAS DEPOSIT	10105050228	1	7401-2228-000	DEPOSITS-CUSTOMER	91.86	91.86
Total 10105050228:										91.86	91.86
06/23	06/15/2023	218729	10793		REFUND GAS DEPOSIT	10411820003	1	7401-2228-000	DEPOSITS-CUSTOMER	80.73	80.73
Total 10411820003:										80.73	80.73
06/23	06/15/2023	218730	411	LASSEN MOTOR PARTS	SUPPLIES-GAS	434924	1	7401-430-62-46	SUPPLIES-GENERAL	35.70	35.70
Total 434924:										35.70	35.70
06/23	06/15/2023	218731	10485	LEAF CAPITAL FUNDING	EQUIPMENT RENTAL-PW	14811210	1	7620-430-10-44	RENT & LEASE EQUIP & VEHIC	243.57	243.57
Total 14811210:										243.57	243.57
06/23	06/15/2023	218732	437	LMUD	471-920 JOHNSTONVILLE RD-AI	10108 052523	1	7201-430-81-46	ELECTRICITY	160.57	160.57
Total 10108 052523:										160.57	160.57
06/23	06/15/2023	218732	437	LMUD	SOUTH ST - PW OFFICE	14590 052523	1	7620-430-10-46	ELECTRICITY	593.68	593.68
Total 14590 052523:										593.68	593.68

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
06/23	06/15/2023	218732	437	LMUD	SOUTH ST ROOSEVELT AREA L	1744 052523	1	1011-452-20-46	ELECTRICITY	10.84	10.84
Total 1744 052523:										10.84	10.84
06/23	06/15/2023	218732	437	LMUD	RIVERSIDE DR PARK	1999 052523	1	1011-452-20-46	ELECTRICITY	74.92	74.92
Total 1999 052523:										74.92	74.92
06/23	06/15/2023	218732	437	LMUD	CADY SPRINGS	26784 052523	1	7110-430-42-46	ELECTRICITY	686.96	686.96
Total 26784 052523:										686.96	686.96
06/23	06/15/2023	218732	437	LMUD	RICHMOND RD BRIDGE	35094 052523	1	2007-431-60-46	ELECTRICITY	315.56	315.56
Total 35094 052523:										315.56	315.56
06/23	06/15/2023	218732	437	LMUD	N WEATHERLOW ST SIGNALS-	3651 052523	1	2007-431-60-46	ELECTRICITY	160.79	160.79
Total 3651 052523:										160.79	160.79
06/23	06/15/2023	218732	437	LMUD	720 SOUTH EMULSION TANK-P	38646 052523	1	7620-430-10-46	ELECTRICITY	116.64	116.64
Total 38646 052523:										116.64	116.64
06/23	06/15/2023	218732	437	LMUD	LITTLE LEAGUE PARK DRIVEW	416851 052523	1	1011-452-20-46	ELECTRICITY	38.61	38.61
Total 416851 052523:										38.61	38.61
06/23	06/15/2023	218732	437	LMUD	LAUREL ST	416902 052523	1	2007-431-60-46	ELECTRICITY	38.61	38.61
Total 416902 052523:										38.61	38.61
06/23	06/15/2023	218732	437	LMUD	SOUTH ST	416924 052523	1	2007-431-60-46	ELECTRICITY	38.61	38.61
Total 416924 052523:										38.61	38.61
06/23	06/15/2023	218732	437	LMUD	RICHMOND RD & PEARL CR	416984 052523	1	2007-431-60-46	ELECTRICITY	38.61	38.61

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 416984 052523:										38.61	38.61
06/23	06/15/2023	218732	437	LMUD	1801 MAIN ST STREET LT	417512 052523	1	2007-431-60-46	ELECTRICITY	38.61	38.61
Total 417512 052523:										38.61	38.61
06/23	06/15/2023	218732	437	LMUD	ORCHARD STREET LIGHTS	418802 052523	1	2007-431-60-46	ELECTRICITY	22.72	22.72
Total 418802 052523:										22.72	22.72
06/23	06/15/2023	218732	437	LMUD	RIVERSIDE DR. & RIVER ST. LI	418824 052523	1	2007-431-60-46	ELECTRICITY	38.61	38.61
Total 418824 052523:										38.61	38.61
06/23	06/15/2023	218732	437	LMUD	RIVERSIDE DR. & LAUREL STR	418833 052523	1	2007-431-60-46	ELECTRICITY	38.61	38.61
Total 418833 052523:										38.61	38.61
06/23	06/15/2023	218732	437	LMUD	AIRPORT HANGER 3 & 4	437106 052523	1	7201-430-81-46	ELECTRICITY	39.65	39.65
Total 437106 052523:										39.65	39.65
06/23	06/15/2023	218732	437	LMUD	MAIN & ALEXANDER SIGNAL-S	49496 052523	1	2007-431-60-46	ELECTRICITY	191.10	191.10
Total 49496 052523:										191.10	191.10
06/23	06/15/2023	218732	437	LMUD	MAIN & FAIRFIELD-STREETS	49497 052523	1	2007-431-60-46	ELECTRICITY	160.80	160.80
Total 49497 052523:										160.80	160.80
06/23	06/15/2023	218732	437	LMUD	MAIN & JOHNSTNVLE SIGNAL-	49498 052523	1	2007-431-60-46	ELECTRICITY	184.42	184.42
Total 49498 052523:										184.42	184.42
06/23	06/15/2023	218732	437	LMUD	RIVERSIDE & MAIN SIGNALS-S	49499 052523	1	2007-431-60-46	ELECTRICITY	296.33	296.33
Total 49499 052523:										296.33	296.33

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06/23	06/15/2023	218732	437	LMUD	471-920 JOHNSTONVILLE RD-AI	54333 052523	1	7201-430-81-46	ELECTRICITY	42.12	42.12
Total 54333 052523:										42.12	42.12
06/23	06/15/2023	218732	437	LMUD	SPRING RIDGE BOOSTER	55754 052523	1	7110-430-42-46	ELECTRICITY	2,504.69	2,504.69
Total 55754 052523:										2,504.69	2,504.69
06/23	06/15/2023	218732	437	LMUD	471-920 JOHNSTONVILLE RD AI	7146 052523	1	7201-430-81-46	ELECTRICITY	426.03	426.03
Total 7146 052523:										426.03	426.03
06/23	06/15/2023	218732	437	LMUD	471-920 JOHNSTONVILLE RD AI	7154 052523	1	7201-430-81-46	ELECTRICITY	41.05	41.05
Total 7154 052523:										41.05	41.05
06/23	06/15/2023	218732	437	LMUD	WELL #1-WATER	7714 052523	1	7110-430-42-46	ELECTRICITY	988.64	988.64
Total 7714 052523:										988.64	988.64
06/23	06/15/2023	218732	437	LMUD	RIVERSIDE PARK LIGHTS	9501 052523	1	1011-452-20-46	ELECTRICITY	76.40	76.40
Total 9501 052523:										76.40	76.40
06/23	06/15/2023	218733	10796		REFUND GAS DEPOSIT	10503500023	1	7401-2228-000	DEPOSITS-CUSTOMER	176.72	176.72
Total 10503500023:										176.72	176.72
06/23	06/15/2023	218734	10800		REFUND WATER DEPOSIT	10235500017	1	7110-2228-000	DEPOSITS-CUSTOMER	50.26	50.26
Total 10235500017:										50.26	50.26
06/23	06/15/2023	218735	9983	MODOC COUNTY RECOR	ADVERTISEMENT-WATER	76732	1	7110-430-42-45	ADVERTISING	66.00	66.00
Total 76732:										66.00	66.00
06/23	06/15/2023	218735	9983	MODOC COUNTY RECOR	ADVERTISEMENT-PLANNING	77105	1	1011-419-10-45	ADVERTISING	144.00	144.00

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 77105:										144.00	144.00
06/23	06/15/2023	218736	10803		REFUND GAS DEPOSIT	10109400016	1	7401-2228-000	DEPOSITS-CUSTOMER	33.85	33.85
Total 10109400016:										33.85	33.85
06/23	06/15/2023	218737	10799		REFUND GAS DEPOSIT	10306807205	1	7401-2228-000	DEPOSITS-CUSTOMER	156.72	156.72
Total 10306807205:										156.72	156.72
06/23	06/15/2023	218738	556	PITNEY BOWES INC	POSTAGE	8000-9000-0067-7660 060	1	1000-1410-002	INVENTORIES-POSTAGE	1,020.99	1,020.99
Total 8000-9000-0067-7660 060423:										1,020.99	1,020.99
06/23	06/15/2023	218739	558	PLUMAS-SIERRA	INTERNET ACCESS CIRCUIT-P	68444 053123	1	7620-430-10-45	COMMUNICATIONS	365.07	365.07
Total 68444 053123:										365.07	365.07
06/23	06/15/2023	218739	558	PLUMAS-SIERRA	INTERNET ACCESS CIRCUIT-FD	69319 053123	1	1010-422-10-45	COMMUNICATIONS	301.79	301.79
Total 69319 053123:										301.79	301.79
06/23	06/15/2023	218740	10795	PREGILL INSURANCE AG	REFUND GAS DEPOSIT	10114020010	1	7401-2228-000	DEPOSITS-CUSTOMER	272.06	272.06
Total 10114020010:										272.06	272.06
06/23	06/15/2023	218741	1296	RENTAL GUYS	RENTAL EQUIPMENT-PARKS	940353-5	1	1011-452-20-44	RENT & LEASES EQUIP & VEHI	796.66	796.66
Total 940353-5:										796.66	796.66
06/23	06/15/2023	218741	1296	RENTAL GUYS	CREDIT-PARKS	C7356	1	1011-452-20-44	RENT & LEASES EQUIP & VEHI	40.69-	40.69-
Total C7356:										40.69-	40.69-
06/23	06/15/2023	218742	10807		RETURN FACILITY DEPOSIT	061223	1	1000-2228-009	DEPOSITS-COMM CENTER RE	75.00	75.00
Total 061223:										75.00	75.00

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
06/23	06/15/2023	218743	1217	SEAN BITLE	IRRIGATION REPAIRS-GC	968691	1	7530-451-52-44	REPAIR & MAINTENANCE - MIS	73.00	73.00
Total 968691:										73.00	73.00
06/23	06/15/2023	218744	10792		REFUND GAS DEPOSIT	10323450007	1	7401-2228-000	DEPOSITS-CUSTOMER	194.57	194.57
Total 10323450007:										194.57	194.57
06/23	06/15/2023	218745	1479	SIERRA BROADCASTING	ADVERTISING-GAS	23040123	1	7401-430-62-45	ADVERTISING	499.00	499.00
Total 23040123:										499.00	499.00
06/23	06/15/2023	218745	1479	SIERRA BROADCASTING	ADVERTISING-GAS	23050122	1	7401-430-62-45	ADVERTISING	499.00	499.00
Total 23050122:										499.00	499.00
06/23	06/15/2023	218746	969	SIERRA PACIFIC TURF S	REPAIR & MAINT-GC	0642794-IN	1	7530-451-52-44	REPAIR & MAINTENANCE - MIS	86.34	86.34
Total 0642794-IN:										86.34	86.34
06/23	06/15/2023	218757	10146	SPALDING COMMUNIT S	FINAL PAYMENT IWRMP	061223	1	8406-413-23-44	CONSTRUCTION SERVICES	5,463.22	5,463.22
Total 061223:										5,463.22	5,463.22
06/23	06/15/2023	218747	76	SUSANVILLE ACE HARD	SUPPLIES-PW	515036	1	7620-430-10-46	SUPPLIES-GENERAL	48.94	48.94
Total 515036:										48.94	48.94
06/23	06/15/2023	218747	76	SUSANVILLE ACE HARD	FASTENERS- FIRE	516128	1	1010-422-10-44	VEHICLE - REPAIR & MAINTENA	10.06	10.06
Total 516128:										10.06	10.06
06/23	06/15/2023	218747	76	SUSANVILLE ACE HARD	SUPPLIES-WATER	516295	1	7110-430-42-46	SUPPLIES-GENERAL	10.71	10.71
Total 516295:										10.71	10.71
06/23	06/15/2023	218747	76	SUSANVILLE ACE HARD	CONCRETE-GAS	516299	1	7401-430-62-46	SUPPLIES-GENERAL	122.48	122.48

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 516299:										122.48	122.48
06/23	06/15/2023	218747	76	SUSANVILLE ACE HARD	SUPPLIES-PARKS	516308	1	1011-452-20-44	MISC - REPAIR & MAINTENANC	23.36	23.36
Total 516308:										23.36	23.36
06/23	06/15/2023	218747	76	SUSANVILLE ACE HARD	SUPPLIES-PARKS	516355	1	1011-452-20-44	MISC - REPAIR & MAINTENANC	38.35	38.35
Total 516355:										38.35	38.35
06/23	06/15/2023	218747	76	SUSANVILLE ACE HARD	REPAIR & MAINT-PARKS	516364	1	1011-452-20-44	MISC - REPAIR & MAINTENANC	6.78	6.78
Total 516364:										6.78	6.78
06/23	06/15/2023	218747	76	SUSANVILLE ACE HARD	FASTENERS- FIRE	516428	1	1010-422-10-44	VEHICLE - REPAIR & MAINTENA	23.60	23.60
Total 516428:										23.60	23.60
06/23	06/15/2023	218748	7416		REFUND WATER OVERPAYMEN	10309750032	1	9999-1001-001	CASH CLEARING - UTILITIES	24.09	24.09
Total 10309750032:										24.09	24.09
06/23	06/15/2023	218749	9295	TAMCO CAPITAL CORP	COMMUNICATION-PW	5025100580	1	7620-430-10-45	COMMUNICATIONS	948.28	948.28
Total 5025100580:										948.28	948.28
06/23	06/15/2023	218749	9295	TAMCO CAPITAL CORP	COMMUNICATION-FD	5025337851	1	1010-422-10-45	COMMUNICATIONS	265.22	265.22
Total 5025337851:										265.22	265.22
06/23	06/15/2023	218750	712	TNS TRUCKING CO	TRANSFER BASE ROCK & SAN	5517	1	7401-430-62-46	SUPPLIES-GENERAL	583.89	583.89
06/23	06/15/2023	218750	712	TNS TRUCKING CO	TRANSFER BASE ROCK & SAN	5517	2	7110-430-42-46	SUPPLIES-GENERAL	583.89	583.89
06/23	06/15/2023	218750	712	TNS TRUCKING CO	TRANSFER BASE ROCK & SAN	5517	3	2007-431-20-46	SUPPLIES-GENERAL	208.34	208.34
Total 5517:										1,376.12	1,376.12
06/23	06/15/2023	218751	530	U.S. BANK EQUIPMENT F	UPSTAIRS COPIER CITY HALL	503333833	1	1000-417-10-44	RENT & LEASES EQUIP & VEHI	400.56	400.56

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 503333833:										400.56	400.56
06/23	06/15/2023	218752	749	VERIZON WIRELESS	CELLULAR PHONES - ADMIN	9936188769	1	1000-413-20-45	COMMUNICATIONS	59.36	59.36
06/23	06/15/2023	218752	749	VERIZON WIRELESS	CELLULAR PHONES - BUILDIN	9936188769	2	1011-424-20-45	COMMUNICATIONS	98.90	98.90
06/23	06/15/2023	218752	749	VERIZON WIRELESS	CELLULAR PHONES - PARKS	9936188769	3	1011-452-20-45	COMMUNICATIONS	103.50	103.50
06/23	06/15/2023	218752	749	VERIZON WIRELESS	CELLULAR PHONES - AIR POLL	9936188769	4	7620-430-11-45	COMMUNICATIONS	52.00	52.00
06/23	06/15/2023	218752	749	VERIZON WIRELESS	CELLULAR PHONES - PUBLIC	9936188769	5	7620-430-10-45	COMMUNICATIONS	1,232.94	1,232.94
06/23	06/15/2023	218752	749	VERIZON WIRELESS	CELLULAR PHONES - GAS	9936188769	6	7401-430-62-45	COMMUNICATIONS	201.26	201.26
Total 9936188769:										1,747.96	1,747.96
06/23	06/15/2023	218753	10806		RETURN FACILITY RENTAL PAY	061223	1	1000-2228-009	DEPOSITS-COMM CENTER RE	250.00	250.00
Total 061223:										250.00	250.00
06/23	06/15/2023	218754	770	WESTERN NEVADA SUP	SUPPLIES-WATER	69762548	1	7110-430-42-46	SUPPLIES-GENERAL	426.14	426.14
Total 69762548:										426.14	426.14
06/23	06/15/2023	218754	770	WESTERN NEVADA SUP	SUPPLIES-WATER	69775054	1	7110-430-42-46	SUPPLIES-GENERAL	25.84	25.84
Total 69775054:										25.84	25.84
06/23	06/15/2023	218755	1198	WESTWOOD SANITATIO	PORTABLE TOILET - SKYLINE	A-71153	1	1011-452-20-44	RENT & LEASES EQUIP & VEHI	109.39	109.39
Total A-71153:										109.39	109.39
06/23	06/15/2023	218755	1198	WESTWOOD SANITATIO	PORTABLE TOILET - SKYLINE	A-71506	1	1011-452-20-44	RENT & LEASES EQUIP & VEHI	109.39	109.39
Total A-71506:										109.39	109.39
06/23	06/15/2023	218756	1192	ZAMORA'S TREE SERVIC	TREE REMOVER-PARKS	014744	1	1011-452-20-43	TECHNICAL SVCS	1,800.00	1,800.00
Total 014744:										1,800.00	1,800.00
Grand Totals:										73,955.38	73,955.38

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Report Criteria:
Report type: GL detail
Check.Voided = False

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
06/23	06/16/2023	218758	728	U.S. POSTMASTER	WATER BILLING POSTAGE	061623	1	7110-430-42-46	POSTAGE	753.93	753.93
06/23	06/16/2023	218758	728	U.S. POSTMASTER	GAS BILLING POSTAGE	061623	2	7401-430-62-46	POSTAGE	388.39	388.39
Total 061623:										1,142.32	1,142.32
Grand Totals:										1,142.32	1,142.32

Report Criteria:
Report type: GL detail
Check.Voided = False

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
06/23	06/22/2023	218786	21	AIRGAS USA LLC	ACETYLENE/ARGON//OXYGEN/	9997722704	1	7110-430-42-46	SUPPLIES-GENERAL	404.60	404.60
06/23	06/22/2023	218786	21	AIRGAS USA LLC	ACETYLENE/ARGON//OXYGEN/	9997722704	2	7401-430-62-46	SUPPLIES-GENERAL	242.76	242.76
06/23	06/22/2023	218786	21	AIRGAS USA LLC	ACETYLENE/ARGON//OXYGEN/	9997722704	3	2007-431-20-46	SUPPLIES-GENERAL	161.84	161.84
Total 9997722704:										809.20	809.20
06/23	06/22/2023	218787	981	ALLIANT INSURANCE SE	SPECIAL EVENTS/PARADE INS	2326559	1	1000-466-33-46	CIVIC CONTRIBUTIONS	1,859.00	1,859.00
06/23	06/22/2023	218787	981	ALLIANT INSURANCE SE	SPECIAL EVENTS/PARADE INS	2326559	2	1000-1430-105	PREPAID - OTHER	1,859.00	1,859.00
Total 2326559:										3,718.00	3,718.00
06/23	06/22/2023	218788	986	CARLSON'S TIRE PROS	REPAIRS-GAS	93525	1	7401-430-62-44	REPAIR AND MAINT-VEHICLE	80.00	80.00
Total 93525:										80.00	80.00
06/23	06/22/2023	218788	986	CARLSON'S TIRE PROS	REPAIRS-PARKS	93661	1	1011-452-20-44	VEHICLE - REPAIR & MAINTENA	1,488.86	1,488.86
Total 93661:										1,488.86	1,488.86
06/23	06/22/2023	218789	115	CASELLE INC	SUPPORT AND MAINTENANCE	125544	1	1000-1430-105	PREPAID - OTHER	23,530.00	23,530.00
Total 125544:										23,530.00	23,530.00
06/23	06/22/2023	218790	148	COMPUTER LOGISTICS	LAPTOP-FD	84313	1	1010-422-10-47	MACHINERY AND EQUIPMENT	248.53	248.53
06/23	06/22/2023	218790	148	COMPUTER LOGISTICS	LAPTOP-FD	84313	2	1010-422-10-46	SUPPLIES-COVID	1,870.97	1,870.97
Total 84313:										2,119.50	2,119.50
06/23	06/22/2023	218791	161	CSK AUTO INC	REPAIR & MAINT-GAS	2740442370	1	7401-430-62-44	REPAIR AND MAINT-VEHICLE	640.76	640.76
Total 2740442370:										640.76	640.76
06/23	06/22/2023	218791	161	CSK AUTO INC	REPAIR & MAINT-GAS	2740442560	1	7401-430-62-44	REPAIR AND MAINT-VEHICLE	363.24	363.24

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 2740442560:										363.24	363.24
06/23	06/22/2023	218791	161	CSK AUTO INC	STARTER-GC	2740443533	1	7530-451-52-44	REPAIR & MAINTENANCE - MIS	217.87	217.87
Total 2740443533:										217.87	217.87
06/23	06/22/2023	218792	194	DIAMOND SAW SHOP IN	BAR OIL-GAS	19588	1	7401-430-62-46	SUPPLIES-GENERAL	18.35	18.35
Total 19588:										18.35	18.35
06/23	06/22/2023	218793	1565	DIRTY JOE'S CAR WASH	CAR WASH- PD	060723	1	1009-421-10-44	VEHICLE-REPAIR & MAINTENA	30.00	30.00
Total 060723:										30.00	30.00
06/23	06/22/2023	218794	219	ED STAUB & SONS PETR	495 GAL FUEL-GC	9258362	1	7530-451-52-46	GASOLINE	2,237.77	2,237.77
Total 9258362:										2,237.77	2,237.77
06/23	06/22/2023	218794	219	ED STAUB & SONS PETR	120.40 GAL DIESEL-GC	9280036	1	7530-451-52-46	GASOLINE	455.91	455.91
Total 9280036:										455.91	455.91
06/23	06/22/2023	218795	265	FRONTIER	257-3292 MUSEUM	3292 061023	1	1011-451-80-45	COMMUNICATION	75.27	75.27
06/23	06/22/2023	218795	265	FRONTIER	257-3292 MUSEUM	3292 061023	2	1011-1430-105	PRE PAID OTHER	33.98	33.98
Total 3292 061023:										109.25	109.25
06/23	06/22/2023	218795	265	FRONTIER	257-5152 FIRE	5152 061023	1	1010-422-10-45	COMMUNICATIONS	179.42	179.42
06/23	06/22/2023	218795	265	FRONTIER	257-5152 FIRE	5152 061023	2	1010-1430-105	PREPAID OTHER	89.71	89.71
Total 5152 061023:										269.13	269.13
06/23	06/22/2023	218796	303	HEATH CONSULTANTS IN	PROFESSIONAL SERVICES-GA	1126218	1	7401-430-62-43	PROFESSIONAL SVCS	969.48	969.48
Total 1126218:										969.48	969.48
06/23	06/22/2023	218797	10385	HINDERLITER DE LLIAMS	CONTRACT SERVICES- SALES	SIN026394	1	1000-415-10-43	PROFESSIONAL SVCS	1,356.49	1,356.49

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Total SIN026394:										1,356.49	1,356.49
06/23	06/22/2023	218797	10385	HINDERLITER DE LLIAMS	CONTRACT SERVICES- SALES	SIN028811	1	1000-415-10-43	PROFESSIONAL SVCS	1,245.36	1,245.36
Total SIN028811:										1,245.36	1,245.36
06/23	06/22/2023	218798	10810		TR EX SACRAMENTO 6/25/23-6/	061923	1	7110-430-42-45	TRAVEL	379.50	379.50
Total 061923:										379.50	379.50
06/23	06/22/2023	218799	374	L.N. CURTIS & SONS	SAFETY EQUIPMENT-FD	INV713052	1	1010-422-10-46	SUPPLIES- SAFETY ITEMS	4,144.68	4,144.68
Total INV713052:										4,144.68	4,144.68
06/23	06/22/2023	218800	413	LASSEN TIRE	REPAIR & MAINT-STREETS	53487	1	2007-431-20-44	REPAIR AND MAINTENANCE-VE	46.32	46.32
Total 53487:										46.32	46.32
06/23	06/22/2023	218800	413	LASSEN TIRE	REPAIR & MAINT-WATER	53496	1	7110-430-42-44	REPAIR AND MAINTENANCE-VE	309.58	309.58
Total 53496:										309.58	309.58
06/23	06/22/2023	218801	431	LEXIPOL LLC	ANNUEL MEMEBERSHIP- FD	INVLEX17652	1	1010-1430-105	PREPAID OTHER	4,935.25	4,935.25
Total INVLEX17652:										4,935.25	4,935.25
06/23	06/22/2023	218802	437	LMUD	JOHNSTONVILLE RD SPRINKLE	10262 061023	1	1011-452-20-46	ELECTRICITY	37.39	37.39
Total 10262 061023:										37.39	37.39
06/23	06/22/2023	218802	437	LMUD	STREET LIGHTS	14039 061023	1	2007-431-60-46	ELECTRICITY	228.42	228.42
Total 14039 061023:										228.42	228.42
06/23	06/22/2023	218802	437	LMUD	STREET LIGHTS	14041 061023	1	2007-431-60-46	ELECTRICITY	4,480.10	4,480.10
Total 14041 061023:										4,480.10	4,480.10

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
06/23	06/22/2023	218802	437	LMUD	S GAY ST-STREETS	24323 061023	1	2007-431-60-46	ELECTRICITY	57.10	57.10
Total 24323 061023:										57.10	57.10
06/23	06/22/2023	218802	437	LMUD	66 N LASSEN ST	2466 061023	1	1000-417-10-46	ELECTRICITY	937.10	937.10
Total 2466 061023:										937.10	937.10
06/23	06/22/2023	218802	437	LMUD	N WEATHERLOW ST-TENNIS S	24661 061023	1	1011-452-20-46	ELECTRICITY	30.00	30.00
Total 24661 061023:										30.00	30.00
06/23	06/22/2023	218802	437	LMUD	STREET LIGHTS	2467 061023	1	2007-431-60-46	ELECTRICITY	2,000.65	2,000.65
Total 2467 061023:										2,000.65	2,000.65
06/23	06/22/2023	218802	437	LMUD	65 N WEATHERLOW ST- PARKS	2865 061023	1	1011-452-20-46	ELECTRICITY	52.58	52.58
Total 2865 061023:										52.58	52.58
06/23	06/22/2023	218802	437	LMUD	65 N WEATHERLOW ST-PARK O	2867 061023	1	1011-452-20-46	ELECTRICITY	82.56	82.56
Total 2867 061023:										82.56	82.56
06/23	06/22/2023	218802	437	LMUD	N WEATHERLOW ST-TENNIS C	2870 061023	1	1011-452-20-46	ELECTRICITY	68.60	68.60
Total 2870 061023:										68.60	68.60
06/23	06/22/2023	218802	437	LMUD	NORTH ST BASEBALL PARK ME	2873 061023	1	1011-452-20-46	ELECTRICITY	38.21	38.21
Total 2873 061023:										38.21	38.21
06/23	06/22/2023	218802	437	LMUD	SKYLINE DR WELL 4-WATER	29931 061023	1	7110-430-42-46	ELECTRICITY	971.83	971.83
Total 29931 061023:										971.83	971.83
06/23	06/22/2023	218802	437	LMUD	HARRIS DR & HWY 36-WATER	30658 061023	1	7110-430-42-46	ELECTRICITY	259.94	259.94

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Total 30658 061023:										259.94	259.94
06/23	06/22/2023	218802	437	LMUD	472-105 JOHNSTONVILLE WATE	350161 061023	1	7112-430-42-46	ELECTRICITY	198.56	198.56
Total 350161 061023:										198.56	198.56
06/23	06/22/2023	218802	437	LMUD	SAN FRANCISCO ST- STREETS	416835 061023	1	2007-431-60-46	ELECTRICITY	38.61	38.61
Total 416835 061023:										38.61	38.61
06/23	06/22/2023	218802	437	LMUD	FIRST STREET & ALLEY STREE	416848 061023	1	2007-431-60-46	ELECTRICITY	38.61	38.61
Total 416848 061023:										38.61	38.61
06/23	06/22/2023	218802	437	LMUD	INSPIRATION POINT- STREETS	416915 061023	1	2007-431-60-46	ELECTRICITY	38.61	38.61
Total 416915 061023:										38.61	38.61
06/23	06/22/2023	218802	437	LMUD	CAMPBELL ST- STREETS	416940 061023	1	2007-431-60-46	ELECTRICITY	38.61	38.61
Total 416940 061023:										38.61	38.61
06/23	06/22/2023	218802	437	LMUD	WASHO LN- STREETS	416959 061023	1	2007-431-60-46	ELECTRICITY	38.61	38.61
Total 416959 061023:										38.61	38.61
06/23	06/22/2023	218802	437	LMUD	130 N LASSEN STREET- STREE	416962 061023	1	2007-431-60-46	ELECTRICITY	38.61	38.61
Total 416962 061023:										38.61	38.61
06/23	06/22/2023	218802	437	LMUD	LONG ALLEY & LOVELL ALLEY	418680 061023	1	2007-431-60-46	ELECTRICITY	38.61	38.61
Total 418680 061023:										38.61	38.61
06/23	06/22/2023	218802	437	LMUD	MARTHA & ARNOLD STREET LI	421476 061023	1	2007-431-60-46	ELECTRICITY	38.61	38.61
Total 421476 061023:										38.61	38.61

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
06/23	06/22/2023	218802	437	LMUD	130 N PINE ST- STREETS	425450 061023	1	2007-431-60-46	ELECTRICITY	38.61	38.61
Total 425450 061023:										38.61	38.61
06/23	06/22/2023	218802	437	LMUD	UPTOWN DECOR LIGHTS-STRE	43511 061023	1	2007-431-60-46	ELECTRICITY	272.69	272.69
Total 43511 061023:										272.69	272.69
06/23	06/22/2023	218802	437	LMUD	AIRPORT HANGER 3 & 4	437106 061023	1	7201-430-81-46	ELECTRICITY	29.73	29.73
Total 437106 061023:										29.73	29.73
06/23	06/22/2023	218802	437	LMUD	115 N WEATHERLOW ST-MUSE	43866 061023	1	1011-451-80-46	ELECTRICITY	61.42	61.42
Total 43866 061023:										61.42	61.42
06/23	06/22/2023	218802	437	LMUD	N PINE & COOK - SCADA-WATE	44153 061023	1	7110-430-42-46	ELECTRICITY	30.00	30.00
Total 44153 061023:										30.00	30.00
06/23	06/22/2023	218802	437	LMUD	GLENN & CHERRY TR - SCADA-	44298 061023	1	7110-430-42-46	ELECTRICITY	38.83	38.83
Total 44298 061023:										38.83	38.83
06/23	06/22/2023	218802	437	LMUD	PAIUTE LN SCADA-WATER	44316 061023	1	7110-430-42-46	ELECTRICITY	36.78	36.78
Total 44316 061023:										36.78	36.78
06/23	06/22/2023	218802	437	LMUD	BAGWELL SPRINGS - SCADA-W	45542 061023	1	7110-430-42-46	ELECTRICITY	95.50	95.50
Total 45542 061023:										95.50	95.50
06/23	06/22/2023	218802	437	LMUD	WELL #3-WATER	4559 061023	1	7110-430-42-46	ELECTRICITY	211.30	211.30
Total 4559 061023:										211.30	211.30
06/23	06/22/2023	218802	437	LMUD	QUARRY ST LIGHTS-STREETS	49500 061023	1	2007-431-60-46	ELECTRICITY	77.21	77.21

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 49500 061023:										77.21	77.21
06/23	06/22/2023	218802	437	LMUD	MAIN & FOSS SIGNAL LIGHT-ST	49501 061023	1	2007-431-60-46	ELECTRICITY	201.99	201.99
Total 49501 061023:										201.99	201.99
06/23	06/22/2023	218802	437	LMUD	606 NEVADA STREET	58209 061023	1	7620-430-10-46	ELECTRICITY	88.10	88.10
Total 58209 061023:										88.10	88.10
06/23	06/22/2023	218802	437	LMUD	NORTH ST PARK LIGHTS-MEM	9283 061023	1	1011-452-20-46	ELECTRICITY	848.11	848.11
Total 9283 061023:										848.11	848.11
06/23	06/22/2023	218802	437	LMUD	GEO PUMP #1	9297 061023	1	7301-430-52-46	ELECTRICITY	2,206.18	2,206.18
Total 9297 061023:										2,206.18	2,206.18
06/23	06/22/2023	218802	437	LMUD	MAIN ST & PINE ST-STREETS	94811 061023	1	2007-431-60-46	ELECTRICITY	30.00	30.00
Total 94811 061023:										30.00	30.00
06/23	06/22/2023	218802	437	LMUD	GEO PUMP #2	9503 052523	1	7301-430-52-46	ELECTRICITY	52.79	52.79
Total 9503 052523:										52.79	52.79
06/23	06/22/2023	218802	437	LMUD	HOSPITAL LN-GEO	9963 052523	1	7301-430-52-46	ELECTRICITY	30.00	30.00
Total 9963 052523:										30.00	30.00
06/23	06/22/2023	218803	9133	OWEN EQUIPMENT SALE	REPAIR & MAINT-STREETS	00058904	1	2005-431-20-44	REPAIR AND MAINTENANCE VE	519.12	519.12
Total 00058904:										519.12	519.12
06/23	06/22/2023	218803	9133	OWEN EQUIPMENT SALE	REPAIR & MAINT-STREETS	00058955	1	2005-431-20-44	REPAIR AND MAINTENANCE VE	398.18	398.18
Total 00058955:										398.18	398.18

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
06/23	06/22/2023	218803	9133	OWEN EQUIPMENT SALE	REPAIR & MAINT-STREETS	00059440	1	2005-431-20-44	REPAIR AND MAINTENANCE VE	60.35	60.35
Total 00059440:										60.35	60.35
06/23	06/22/2023	218803	9133	OWEN EQUIPMENT SALE	REPAIR & MAINT-STREETS	00059703	1	2005-431-20-44	REPAIR AND MAINTENANCE VE	2,684.60	2,684.60
Total 00059703:										2,684.60	2,684.60
06/23	06/22/2023	218804	10563	POLICY CONSULTING AS	LAFCO STAFF SVCS & EXPENS	LASSEN-2023-5	1	8402-413-30-43	LAFCO EXEC. OFFICE SVC	250.00	250.00
06/23	06/22/2023	218804	10563	POLICY CONSULTING AS	LAFCO STAFF SVCS & EXPENS	LASSEN-2023-5	2	8402-413-30-43	LAFCO BROWN ACT COMPLIAN	2,500.00	2,500.00
06/23	06/22/2023	218804	10563	POLICY CONSULTING AS	LAFCO STAFF SVCS & EXPENS	LASSEN-2023-5	3	8402-413-30-43	MUNICIPAL SVC REVIEW-LAFC	3,275.00	3,275.00
Total LASSEN-2023-5:										6,025.00	6,025.00
06/23	06/22/2023	218805	582	RAY MORGAN CO INC	BASE RATE CHARGE	4137725	1	1000-417-10-44	RENT & LEASES EQUIP & VEHI	417.76	417.76
06/23	06/22/2023	218805	582	RAY MORGAN CO INC	BASE RATE CHARGE-PD	4137725	2	1009-421-10-44	RENT & LEASES EQUIP & VEHI	192.96	192.96
Total 4137725:										610.72	610.72
06/23	06/22/2023	218806	1296	RENTAL GUYS	RENTAL EQUIPMENT-PARKS	941131-5	1	1011-452-20-44	RENT & LEASES EQUIP & VEHI	75.56	75.56
Total 941131-5:										75.56	75.56
06/23	06/22/2023	218807	1270	SILVER STATE BARRICA	SIGNS-STREETS	132764	1	2005-431-20-44	REPAIR AND MAINTENANCE-MI	640.00	640.00
Total 132764:										640.00	640.00
06/23	06/22/2023	218807	1270	SILVER STATE BARRICA	SUPPLIES-STREETS	132769	1	2007-431-20-46	SUPPLIES-GENERAL	431.25	431.25
Total 132769:										431.25	431.25
06/23	06/22/2023	218807	1270	SILVER STATE BARRICA	REPAIRS & MAINT-STREETS	132947	1	2005-431-20-44	REPAIR AND MAINTENANCE-MI	693.41	693.41
Total 132947:										693.41	693.41
06/23	06/22/2023	218807	1270	SILVER STATE BARRICA	REPAIRS & MAINT-STREETS	133428	1	2005-431-20-44	REPAIR AND MAINTENANCE-MI	130.75	130.75
Total 133428:										130.75	130.75

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
06/23	06/22/2023	218808	76	SUSANVILLE ACE HARD	ROLLER-STREETS	515569	1	2007-431-20-46	SUPPLIES-GENERAL	8.47	8.47
Total 515569:										8.47	8.47
06/23	06/22/2023	218808	76	SUSANVILLE ACE HARD	SUPPLIES-STREETS	516123	1	2007-431-20-46	SUPPLIES-GENERAL	9.54	9.54
Total 516123:										9.54	9.54
06/23	06/22/2023	218808	76	SUSANVILLE ACE HARD	SUPPLIES-STREETS	516259	1	2007-431-20-46	SUPPLIES-GENERAL	55.20	55.20
Total 516259:										55.20	55.20
06/23	06/22/2023	218808	76	SUSANVILLE ACE HARD	SUPPLIES-STREETS	516293	1	2007-431-20-46	SUPPLIES-GENERAL	16.55	16.55
Total 516293:										16.55	16.55
06/23	06/22/2023	218808	76	SUSANVILLE ACE HARD	SUPPLIES-STREETS	516447	1	2007-431-20-46	SUPPLIES-GENERAL	19.65	19.65
Total 516447:										19.65	19.65
06/23	06/22/2023	218808	76	SUSANVILLE ACE HARD	STAPLES-STREETS	516523	1	2007-431-20-46	SUPPLIES-GENERAL	7.59	7.59
Total 516523:										7.59	7.59
06/23	06/22/2023	218808	76	SUSANVILLE ACE HARD	SUPPLIES-FD	516649	1	1010-422-10-44	VEHICLE - REPAIR & MAINTENA	9.10	9.10
Total 516649:										9.10	9.10
06/23	06/22/2023	218809	9337	SWRCB-DWOCP	WATER DISTRIBUTION OPERAT	062023	1	7110-430-42-45	TRAVEL	65.00	65.00
Total 062023:										65.00	65.00
06/23	06/22/2023	218810	9295	TAMCO CAPITAL CORP	COMMUNICATION-PW	5025505516	1	7620-430-10-45	COMMUNICATIONS	474.14	474.14
Total 5025505516:										474.14	474.14
06/23	06/22/2023	218811	9717	TIAA COMMERCIAL FINA	PUBLIC WORKS COPIER LEAS	9576264	1	7620-430-10-44	RENT & LEASE EQUIP & VEHIC	345.15	345.15

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 9576264:										345.15	345.15
06/23	06/22/2023	218812	530	U.S. BANK EQUIPMENT F	COPIER DOWNSTAIRS CITY HA	503678559	1	1000-417-10-44	RENT & LEASES EQUIP & VEHI	258.31	258.31
06/23	06/22/2023	218812	530	U.S. BANK EQUIPMENT F	COPIER-PD	503678559	2	1009-421-10-44	RENT & LEASES EQUIP & VEHI	258.30	258.30
Total 503678559:										516.61	516.61
06/23	06/22/2023	218813	749	VERIZON WIRELESS	CELLULAR PHONES - PD	9936082599	1	1009-421-10-45	COMMUNICATIONS	1,082.31	1,082.31
Total 9936082599:										1,082.31	1,082.31
06/23	06/22/2023	218814	770	WESTERN NEVADA SUP	SUPPLIES-PARKS	69787666	1	1011-452-20-44	FACILITY - REPAIR & MAINTENA	379.61	379.61
Total 69787666:										379.61	379.61
06/23	06/22/2023	218814	770	WESTERN NEVADA SUP	SUPPLIES-WATER	69791853	1	7110-430-42-46	SUPPLIES-GENERAL	321.66	321.66
Total 69791853:										321.66	321.66
06/23	06/22/2023	218814	770	WESTERN NEVADA SUP	SUPPLIES-WATER	69799598	1	7110-430-42-46	SUPPLIES-GENERAL	11.29	11.29
Total 69799598:										11.29	11.29
06/23	06/22/2023	218814	770	WESTERN NEVADA SUP	CREDIT-WATER	CM69762548	1	7110-430-42-46	SUPPLIES-GENERAL	426.14-	426.14-
Total CM69762548:										426.14-	426.14-
06/23	06/22/2023	218815	1198	WESTWOOD SANITATIO	PORTABLE TOILET-GOLF COUR	A-71511	1	7530-451-52-44	RENT & LEASES EQUIP & VEHI	218.78	218.78
Total A-71511:										218.78	218.78
Grand Totals:										78,959.11	78,959.11

M = Manual Check, V = Void Check

AGENDA ITEM NO. 9.A
Action Item

SUSANVILLE CITY COUNCIL AGENDA ITEM

Submitted By: Cheyenne Ratkey, Fire

Action Date: July 5, 2023

SUBJECT: Consider **Resolution No. 23-6159**, authorizing the Mayor to enter into an agreement with the Public Group, LLC, and PayMac Inc.

PRESENTED BY: James Moore, Fire Chief

SUMMARY: Susanville Municipal Code Section 3.08.110 Surplus supplies and equipment states all departments shall report all supplies and equipment which are no longer used and have become obsolete or worn out to the Finance Director. The Finance Director shall have the authority to sell all supplies and equipment which cannot be used by any department, or which have become unsuitable for city use, or to exchange the same for or trade the same in, on new supplies and equipment.

The city has been in search of a reliable auction company and service to auction certain city-owned vehicles, equipment, and miscellaneous supplies that have accumulated and are no longer serviceable or are surplus to city needs for current operations. Staff have identified the Public Group, LLC as an effective and reliable web-based company to manage and facilitate the auctions from start to finish, including providing training to staff, auction management, and collecting payment through PayMac Inc. Winning bidders will be charged a 9.5% buyers premium and service fee on the auction item. Public Processing will deduct this fee from the proceeds collected and return all remaining auction proceeds to City.

FISCAL IMPACT: None.

ACTION REQUESTED: Motion to approve Resolution No. 23-6159, authorizing the Mayor to enter into an agreement with the Public Group, LLC, and PayMac Inc.

ATTACHMENTS:
23-6159.pdf
PayMac Inc. Agreement for Payment Processing.pdf
Signed - Public Surplus Seller Agreement.pdf
Signed - Susanville City Contract Scope of Work.pdf

RESOLUTION NO. 23-6159
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUSANVILLE AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT WITH THE PUBLIC GROUP, LLC AND PAYMAC INC.

WHEREAS, certain City-owned vehicles, equipment, and miscellaneous supplies have accumulated and are no longer serviceable or are surplus to city needs for current operations; and

WHEREAS, state law requires surplus property to be disposed of at public auction; and

WHEREAS, staff have identified a web-based auction company to provide online bid boards, actions, and facilitates online transactions on www.publicsurplus.com for governmental bodies.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Susanville hereby authorizes the Mayor to enter into an agreement with Public Group, LLC and PayMac Inc.

APPROVED:______________________
Quincy McCourt, Mayor

ATTEST:______________________
Heidi Whitlock, City Clerk

The foregoing Resolution was adopted at a regular meeting of the City Council of the City of Susanville held on the 5th day of July 2023, by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

____
Heidi Whitlock, City Clerk

APPROVED AS TO FORM:______________________________
Margaret Long, City Attorney

PayMac, Inc.
Agreement for Payment Processing

PayMac, Inc. ("**PayMac**", "**We**" "**Us**") processes payments made by buyers of all types ("**Buyers**") for surplus goods and other property and assets sold by a governmental body or other party ("**Seller**" or "**You**") through online bid boards, auctions and stores, and other online transactions on www.publicsurplus.com and other websites (collectively, the "**Site**") operated by our affiliate, The Public Group, LLC, a Utah limited liability company that sometimes does business as "Public Surplus" ("**Public Surplus**").

If elected by You, PayMac will agree to receive and process payments made by Buyers and forward to You the amounts paid, in accordance with the terms set forth below. As a condition to accessing and using the Site and receiving the benefit of the payment processing services provided through the Site and otherwise (the "**Services**"), PayMac requires that You review and accept this Agreement for Payment Processing (this "**Agreement**").

BY REGISTERING TO USE THE SITE AND THE SERVICES, YOU ACCEPT AND AGREE TO THE TERMS AND CONDITIONS OF THIS AGREEMENT. IF YOU DO NOT AGREE TO ACCEPT THIS AGREEMENT, YOU MAY NOT ACCESS THE SITE OR OTHERWISE USE THE SERVICES OR THE SITE. YOU AGREE THAT YOU HAVE RECEIVED GOOD AND VALUABLE CONSIDERATION IN EXCHANGE FOR ENTERING INTO THIS AGREEMENT.

1. ACCESSING THE SITE AND USING THE SERVICES

1.1. Eligibility. You may only use the Services if You are at least 18 years of age, are mentally competent, and can form legally binding contracts under applicable law. You may not assign or transfer Your account or user identification to any other party.

1.2. Seller Agreement with Public Surplus. By using our Site and the Services, You acknowledge, agree, and confirm that You have agreed to the form of the separate Seller Agreement with Public Surplus on the Site that is required to be accepted by you upon registration upon the Site (the "**Seller Agreement**"). In the event of any inconsistency between the provisions of this Agreement and the Seller Agreement, this Agreement will govern.

1.3. Seller Affirmations in Connection with Offers and Sales. In using the Site and Services, You agree as follows:

1. You will be responsible for delivering property sold using Your username and password.
2. You are fully capable of transferring title to the property offered for sale in a timely manner.
3. You are a real person or entity, with a verifiable address, telephone number and email address as provided to Us.
4. You are dealing in good faith and are not attempting to defraud, cheat, or wrong PayMac or any Buyer.

1.4. Accuracy and Nature of Your Information. You are solely responsible for all information You provide to Us or other users on the Site ("**Your Information**"). We act as a passive conduit for the online distribution and publication of Your Information. You agree that Your Information (i) will not be false, inaccurate, or misleading; (ii) will not violate any law, statute, ordinance or regulation; and (iii) will not be defamatory, trade libelous, unlawfully threatening or unlawfully harassing. In providing Your Information, You grant to Us a non-exclusive, worldwide, perpetual, irrevocable, royalty-free, sub-licensable (through multiple tiers) right to use and exercise the copyright, publicity, and database rights You have in Your Information for purposes of facilitating the communications and transactions made through the Site.

1.5. Fees. Fees apply for the Services available through the Site. Our fees may change from time to time as specified on the Site or by written communication to You (by e-mail or otherwise). You are responsible for paying all fees and any applicable taxes associated with transactions effected through the Site in a timely manner and with a valid payment method. You agree that the fees and any taxes due may be deducted and retained by Us from any payment amounts processed by Us. If Your payment method fails or Your account is past due, We may collect the fees and taxes owed using other collection mechanisms.

1.6. No Disruption to The Site or Services. You agree not to attempt any action that may disrupt the Site or the Services. Among other things, You agree that (i) Your Information and all other input on the Site will not contain any viruses, Trojan horses, worms, time bombs, cancelbots, easter eggs or other software, devices, files or routines that may damage, interfere with, copy, reproduce, intercept or expropriate any system, data or personal information; (ii) You will not create liability for Us or cause Us to lose (in whole or in part) the services of our Internet Service Providers or other vendors; (iii) You will not use the Site to obtain e-mail addresses for bulk e-mail solicitations or otherwise; (iv) You will not reverse engineer any of the Services, programs, or infrastructure; (v) You will not use any robot, spider, other automatic device, or manual process to monitor, copy or reproduce the Site or the content contained herein without our prior express written permission; and (vi) You will not take any action that imposes an unreasonable or disproportionately large load on the Site infrastructure.

1.7. User Password. During the registration process, You will select a username and a password. You agree that You are solely responsible for preserving the confidentiality of Your username and Your password, and You will be responsible for all activities and charges related to the use of Your username and password, including unauthorized use. You agree not to furnish Your username, password or other information to any other party for use of the Site and the Services. You agree to notify PayMac immediately of any unauthorized use of Your personal password or username and any other breach of security regarding the Services.

1.8. Obligation to Ensure Compliance with this Agreement. You agree that You will take all steps necessary to ensure that Your employees, contractors, and agents comply with the covenants, terms and provisions of this Agreement, including but not limited to the covenants contained in sections 1.6 and 7.8 of this Agreement. You acknowledge that You will be responsible and liable for any damages, claims, liabilities, and expenses of any kind suffered by PayMac arising from any and all actions or failures to act taken by any party using Your username and password or taken by Your employees, contractors, or agents, whether or not in accordance with the terms or intent of this Agreement.

1.9. Electronic Signature. You are notified by this statement that Your consent to these terms and conditions by checking the box indicating Your agreement to be bound to these terms, meets the requirements of Section 101(c) (1) (C) (ii), the Consumer Consent Provision, of the Electronic Signatures in Global and National Commerce Act (ESIGN). You may print these terms and conditions, but they are subject to change by Us. Changes to the terms and conditions will be effective from the time they are placed on the Site, in the terms and conditions section of the Site, or any other section where they may appear.

2. SELLER UNDERSTANDINGS AND OBLIGATIONS

In listing or offering items for sale on the Site or otherwise accessing the Site and Services in any way, You represent, warrant and agree to the following:

2.1. Shipment. At the close of an auction in which You have a winning bidder, You agree to make the property available for prompt pickup and/or shipment.

2.2. Deposits. Public Surplus and PayMac reserve the right to require an earnest money deposit prior to or during the listing on certain items at their sole discretion. Any such deposits will be retained and applied in their discretion.

2.3. Legal Compliance. You will comply with all applicable laws, statutes, ordinances and regulations regarding Your use of the Site and Services and the offer and sale of property. Offering property for sale with the intent not to complete the transaction, causing disruption to the sale process on the Site, and not completing transactions will be considered in most jurisdictions as fraud and may be prosecuted to the fullest extent of the law.

3. PAYMENT PROCESSING SERVICES

3.1. Scope of Payment Processing Services. In the event that You elect to have Us receive and process on Your behalf payments made by Buyers, You agree to the provisions set forth in this Agreement relating thereto. You understand and agree as follows:

1. The Services do not include risk or fraud management, dispute management, collection agency services, or electronic checks;
2. We will not perform Services with respect to transactions prohibited by the applicable laws or by bank, financial institution, or credit card association bylaws or rules;
3. We will not provide Services with incomplete transaction information or if transaction information cannot be confirmed;
4. We will only perform Services for domestic credit cards; and
5. You will not engage any other person to perform Services while we are providing them under this Agreement.

3.2 Buyer Steps & Procedures for Payment. We will receive and process payments on Your behalf only if Buyers make the payments by following the steps, instructions, and procedures included on the Site and sent by e-mail to winning Buyers and in compliance with applicable laws and bank, financial institution, or credit card association rules and procedures (including but not limited to PCI Security Standards). Among other things, the payment for each successful bid must be made (a) to Public Surplus or PayMac, (b) by certain means (credit cards, wire transfers, etc.) specified on the Site that vary based upon the amount of the payment, (c) in a timely manner as specified on the Site, and (d) in a single payment by a single authorized means (no partial payments, multiple payments, or payment by two different means allowed).

3.3. Sales Tax Processing. If You elect, We will under the conditions specified in this Agreement, agree to receive sales tax payments made by Buyers and remit the sales tax payments to the applicable sales tax authority in the state in which You are located (the "**State**"). You understand and agree as follows:

1. We will receive and remit to the State sales tax amounts paid by Buyers only if and to the extent of the amount of sales tax with respect to a particular transaction is added to the price and other payments otherwise payable by the Buyers.
2. We rely on You to inform us of the applicable sales tax rate and to provide us with Your applicable tax identification number. You hereby authorize and direct Us to remit payment of the sales tax amounts directly to the applicable sales tax authority in the State using the tax identification number that You provide to Us.
3. Except for remitting funds we receive as payment for sales tax to the extent such funds exceed the price and other payments due from the Buyers, We will have no responsibility or liability for ensuring that payments are received and collected as required under all applicable laws or for making payment to any governmental body or authority entitled to sales or use tax payments.
4. We will receive and process sales tax payments on Your behalf only if Buyers make the payments by following the steps, instructions, and procedures included on the Site and sent by e-mail to winning Buyers and in compliance with applicable laws and bank, financial institution, or credit card association rules and procedures.

3.4. Liability and Risk of Loss for Failure to Pay, Charge Backs, and Other Items. You will bear the burden and risk of any and all loss, liability, and exposure arising from any of the following circumstances: (a) a Buyer does not make a payment, (b) a charge back occurs with respect to a payment made, (c) a payment is not made in good funds, (d) a check does not clear, (e) a refund to a Buyer is made, (f) fraud, deception, misrepresentation, or any other impropriety occurs with respect to a transaction or a payment, (g) the action, inaction, refusal, or delay of any bank, financial institution, or credit card association in processing any payment transaction, (h) the assessment of any fees, fines, or penalties by a bank, financial institution, or credit card association relating to a charge back or other matter, or (i) any other cause results in payment not being credited for a transaction involving Your property,. Because PayMac is merely processing payments for You, You understand that We assume no responsibility, burden, or risk of loss whatsoever for any of such circumstances. You expressly agree that We may offset the amounts arising from any such circumstances against other amounts payable by Us to You. You also agree that we may charge an extra processing fee if we make refunds relating to sales of Your property. You understand that the level of charge backs, fraud, or other circumstances may cause Us to decide to terminate rendering the Services under this Agreement.

3.5. PayMac Not A Seller, Nor A Collection Agency; No Consignment. You acknowledge and agree that PayMac does not (a) assume the role of seller of Your property, (b) make any representations or statements about Your property, (c) act as a collection agency to collect monies unpaid by Buyers, (d) take consignment of Your property, nor (e) undertake or assume any other role or responsibility not contemplated by this Agreement. You agree that You and Your employees and representatives will not make any statements or act in any way inconsistent with PayMac's limited role under this Agreement.

3.6. PayMac Payment to You. PayMac will keep records of all amounts received in good funds on Your behalf. Except as provided in paragraph 3.7, PayMac will make payment to You monthly (unless otherwise agreed) of amounts received (net of fees, offsets, and any taxes). Unless otherwise agreed by Us, You agree that payment will only be made by Automated Clearing House (ACH) deposits to an account specified and properly maintained by You. You agree to provide promptly the authorizations needed for such ACH deposits and to be responsible and liable for any and all fees relating to such ACH deposits. You also agree to monitor the account and the deposits therein. You will bear the burden of any and all loss, liability, and risk of loss arising from any fraud, theft, mistake, or deception involving such ACH deposits, unless they arise from fraud, mistake, or deception by Us or our employees or agents.

3.7. Minimum Amount Required for Payment. PayMac will make payment to You, as set forth above, of all amounts received (net of fees, offsets, and any taxes) on Your behalf, so long as the total amount received exceeds $100. We will not make payments to You of $100 or less. Where any amount or amounts received on Your behalf do not exceed $100, payment will be made to You upon receipt of additional funds that bring Your balance in excess of $100. PayMac will own the interest on any balance held because it does not exceed $100. However, when You close Your account with Public Surplus and Us, any remaining balance will be paid to You, regardless of the minimum balance requirements stated above.

4. LIABILITY LIMITATIONS AND RELEASES

4.1. Absence of Liability. You will not hold PayMac responsible for actions or inactions of Buyers or other users, including the failure of a Buyer to take delivery or make payment for an item. You acknowledge that We and Public Surplus are not traditional auctioneers and We are not the Buyer of property sold through the Site. Instead, the Site provides a marketplace for users to offer, sell, and buy items of all kinds in a variety of pricing formats and venues. We are not involved in the actual transaction between You and Buyers. We have no control over and do not guarantee such things as the quality, safety, or legality of items advertised, the truth or accuracy of listings, the ability of Buyers to purchase and make payment for items, or the completion of a sale by You, even upon a successful bidding and acceptance process. Without limitation of the generality of the foregoing, We will not be liable for lost profits or any special, incidental, or consequential damages arising out of or in connection with the Site, the Services, or this Agreement.

4.2. Disclaimer of Warranties. THE SITE AND SERVICES, INCLUDING ALL CONTENT, FUNCTIONS, MATERIALS AND INFORMATION ON OR ACCESSED THROUGH THE SITE OR SERVICES, ARE PROVIDED ON AN "AS IS," "AS AVAILABLE" BASIS. PayMac DISCLAIMS ANY WARRANTIES OF ANY KIND, EXPRESS OR IMPLIED, INCLUDING WITHOUT LIMITATION THE IMPLIED WARRANTY OF MERCHANTABILITY, FITNESS FOR A

PARTICULAR PURPOSE, NON-INFRINGEMENT, DATA ACCURACY, SYSTEM INTEGRATION, OR QUIET ENJOYMENT. PayMac DOES NOT WARRANT THAT THE SERVICES, FUNCTIONS, FEATURES OR CONTENT WILL BE FUNCTIONAL, TIMELY, SECURE, UNINTERRUPTED OR ERROR FREE, OR THAT DEFECTS WILL BE CORRECTED. PayMac MAKES NO WARRANTY THAT SALES WILL BE COMPLETED THROUGH THE SITE OR THAT THE SITE OR SERVICES WILL MEET YOUR REQUIREMENTS OR EXPECTATIONS, AND EXPRESSLY DISCLAIMS ANY WARRANTIES OR GUARANTEES THAT BY LISTING THE LISTED ASSETS, THE LISTED ASSETS WILL BE SOLD. PayMac MAKES NO WARRANTY OF ANY KIND REGARDING ANY LISTED ASSETS OR ANY TRANSACTIONS ENTERED INTO THROUGH THE SERVICES. PayMac EXPRESSLY DISCLAIMS ANY ENDORSEMENT OR WARRANTY OF ANY LISTED ASSETS SOLD ON OR THROUGH THE SITE OR THE SERVICES, AND ANY RESPONSIBILITY FOR ANY MISREPRESENTATIONS OR BREACHES COMMITTED BY ANY BUYER OR OTHER USER.

4.3. Interruption of Service. PayMac is not responsible for any damages or losses related to any system errors or interruptions affecting its Site and the processing of any solicitations, requests, offers, bids, auctions, or sales. You understand and acknowledge that the Site and the Services may be unavailable unexpectedly.

4.4. Third Party Links. The Site may contain links to other websites or resources for Your convenience in locating related information and services. You acknowledge and agree that PayMac is not responsible or liable for (i) the availability or accuracy of such sites or resources, or (ii) the content, advertising or products on or available from such sites or resources. The inclusion of any link on the Site does not imply that PayMac endorses the linked site. You use the links at Your own risk.

4.5. Release. If You have a dispute with a Buyer or any other Seller or user of the Site, You release Us (and our officers, directors, agents, subsidiaries, joint ventures and employees) from claims, demands and damages (actual and consequential) of every kind and nature, known and unknown, arising out of or in any way connected with such disputes. You will settle all disputes with other users of the Site without our involvement, and We will have no liability whatsoever arising from communications made or transactions effected through the Site. If You are a California resident, You waive California Civil Code §1542, which says: "A general release does not extend to claims which the creditor does not know or suspect to exist in his or her favor at the time of executing the release, which if known by him or her must have materially affected his or her settlement with the debtor."

4.6. Indemnity. You agree to indemnify, defend and hold harmless PayMac from and against any and all debts, liabilities, obligations, claims, suits, judgments, damages, expenses, including attorney's fees, and demands, made or incurred by any third party arising out of Your breach or alleged breach of this Agreement or Your violation or alleged violation of any applicable law or any rights of a third party.

5. PRIVACY

We do not sell or rent Your personal information to third parties for their marketing purposes without Your explicit consent. We use Your information only as described in Public Surplus' Privacy Policy. We view protection of privacy as a very important community principle. We store and process Your information on computers located in the United States that are protected by physical as well as technological security devices. You can access and modify the information You provide Us. For a complete description of how We use and protect Your personal information, see Public Surplus' Privacy Policy. If You object to Your Information being transferred or used in this way please do not use the Services.

6. TERMINATION OR SUSPENSION

PayMac reserves the right to suspend or terminate Your access to the Site and Services for any reason or no reason and without notice. Among other reasons, We may suspend or terminate Your access to the Services if (a) You breach any of the provisions of this Agreement; (b) We suspect that You have engaged in fraudulent activity of any kind in connection with the Site; (c) You manipulate the price of any item or interfere with another user's communications or transactions; (d) We are unable to verify or authenticate any information You provide to Us; or (e) We believe that Your actions may cause legal liability for You, our users or Us.

7. MISCELLANEOUS

7.1. Changes to Site and Services. PayMac may modify, suspend, or terminate any aspect of the Site and Services, including, but not limited to, content, auction features, news and information, and product categories without notice.

7.2. Record Keeping. PayMac cannot guarantee the preservation or maintenance of records relating to historical auction transactions and bidding activity and encourages You to keep individual records and an accounting of all activity conducted through the Site.

7.3. Notice and Communication. Unless stated otherwise, all notice and communication with You will be provided by e-mail to the e-mail address provided by You in Your registration application or via posting on the Site. Notice will be deemed to have been provided 24 hours after the e-mail was transmitted by PayMac or the information was posted on the Site.

7.4. Governing Law and Jurisdiction. This agreement is governed by the laws of the State of Nevada without regard to any conflict of law provisions. Any right to trial by jury with respect to any claim, action, suit or proceeding arising out of this agreement or any of the matters contemplated hereby is waived. You further agree to the exercise of personal jurisdiction in the State of Nevada in connection with any dispute or claim involving PayMac.

7.5. Severability. If any provision of this Agreement is held by a court of competent jurisdiction to be invalid or unenforceable, then such provision will be enforced to the maximum extent permissible and the remainder of this Agreement will continue in full force and effect.

7.6. Waiver. The failure of PayMac to exercise or enforce any right or provision of this Agreement will not be deemed a waiver of such right or provision in the future.

7. 7. Independent Contractor Relationship. The relationship between You and PayMac is that of an independent contractor. No agency, partnership, joint venture or franchise relationship is implied, intended or created by this Agreement.

7.8. Intellectual Property. All inventions, know how, improvements, discoveries, methods, processes, concepts, designs, ideas, prototypes, samples, drawings, blueprints, specifications, computer or intellectual property programs, methods of doing business, **data in Public Surplus' databases (including but not limited to databases containing bidders, buyers and other users of the Site and their names and contact information),** systems, copyrights, trademarks, trade names, software and/or other works conceived of and/or reduced to practice or writing or otherwise relating in any way to the Site or the Services are the exclusive intellectual property of Public Surplus (the **"Public Surplus IP"**). In addition, all content contained on the Site is Public Surplus IP that is copyrighted material, and Public Surplus retains and reserves all rights and interests in the content. Public Surplus IP may be created by one or more of Public Surplus' employee(s) alone or jointly with a user or users of the Site or Services arising from the users' use and development of the Services or as a result of feedback regarding the Site or Services **("Feedback")**. All right, title, and interest in any Public Surplus IP will belong to Public Surplus and will be subject to the conditions of this Agreement. You hereby irrevocably assign to Public Surplus all right, title, and interest You may acquire in any Public Surplus IP, whether or not generated from Feedback. Public Surplus may, at its option, file an application for intellectual property protection for Public Surplus IP. If any such Public Surplus IP is created with Your participation or Feedback, You agree to cooperate with Public Surplus to assure that such application(s) will cover, to the best of Your knowledge, all related assets, including all features of commercial interest and importance. Public Surplus IP is the sole and exclusive property of Public Surplus and may not be used, copied, reproduced, modified, published, transmitted, distributed, displayed, or sold, or derivative works created, without the prior written consent of Public Surplus. Furthermore, You may not provide access to, or information from, the Site to any other party without Public Surplus' prior written consent.

7.9. Copyrights. The Site may contain copyrighted, trademarked, or other proprietary materials that belong to third parties and are used with the ownerâs permission. You agree not to copy, modify, distribute, or create any derivative work from such materials without prior written consent from the owner. You will indemnify and hold Us harmless, as provided for previously in this Agreement, from any claim or demand made by a third party due to or arising out of your violation of any law or rights of a third party.

7.10. Trademarks. The Site and PayMac' tradenames, domain names and logos found on the Site are trademarks or service marks of PayMac. No display or use of such marks may be made without the express written permission of PayMac.

7.11. Assignment. This Agreement may not be assigned by You or by operation of law to any other person, persons, firms or corporations without the express written approval of PayMac. Any purported assignment in violation of this provision will be void. However, You agree that this Agreement and all incorporated agreements may be assigned and delegated by PayMac in our sole discretion to any party and will be assigned and delegated automatically in the event of a merger of PayMac with another party.

7.12. Entire Agreement. This Agreement constitutes the entire agreement between You and PayMac, and supersedes any previous agreements, whether oral or in writing, between You and PayMac relating to the subject matter hereof. PayMac may, at its sole discretion, remove or change any aspect of this Agreement at any time by providing notice to You.

7.13. Survival. The warranties, covenants and representations of the parties to this Agreement will survive termination of this Agreement.

7.14. Headings. Headings are for reference purposes only and in no way affect the interpretation of this Agreement.

7.15. Oral Statements by Representatives. Any oral statement or representation by any representative of PayMac changing or supplementing this Agreement or any terms of bidding or sale on the Site, is unauthorized and ineffective and confers no right on You and may not be relied upon by You. No interpretation or purported amendment or change of any provision of this Agreement, including applicable performance requirements, is binding on PayMac unless agreed to, in writing, by PayMac.

By: ____________________________

Quincy McCourt, Mayor

City of Susanville

Date: ____________________

By: Zackary Corbett ____________________________

Zackary Corbett

Public Surplus

Date: __5/16/2023______________________

Approved as to form:

By: ______________________________

Margaret E. Long

City Counsel

City of Susanville

Public Surplus
Seller Agreement

Public Group, LLC, a Utah limited liability company that sometimes does business as "Public Surplus" (**"Public Surplus"**, **"We" "Us"**), provides online bid boards, auctions and stores and facilitates other online transactions on www.publicsurplus.com and other websites (collectively, the **"Site"**) for governmental bodies and others (**"Sellers"** or **"You"**) to sell surplus goods and other property and assets to buyers of all types (**"Buyers"**). As a condition to accessing and using the Site and receiving the benefit of Public Surplus' services provided through the Site and otherwise (the **"Services"**), Public Surplus requires that You review and accept this Seller Agreement (this **"Agreement"**).

BY REGISTERING TO USE THE SITE AND THE SERVICES, YOU ACCEPT AND AGREE TO THE TERMS AND CONDITIONS OF THIS AGREEMENT WITH PUBLIC SURPLUS. IF YOU DO NOT AGREE TO ACCEPT THIS AGREEMENT, YOU MAY NOT ACCESS THE SITE OR OTHERWISE USE THE SERVICES OR THE SITE. YOU AGREE THAT YOU HAVE RECEIVED GOOD AND VALUABLE CONSIDERATION IN EXCHANGE FOR ENTERING INTO THIS AGREEMENT.

1. ACCESSING OUR SITE AND USING OUR SERVICES

1.1. Eligibility. You may only use our Services if You are at least 18 years of age, are mentally competent, and can form legally binding contracts under applicable law. You may not assign or transfer Your account or user identification to any other party.

1.2. Seller Affirmations in Connection with Offers and Sales.. In using our Site and Services, You agree as follows:

(a) No contingency to Your sales offer exists other than those stated in the listing at the time of sale.

(b) You will be responsible for delivering property sold using Your username and password.

(c) You are fully capable of transferring title to the property offered for sale in a timely manner.

(d) You are a real person or entity, with a verifiable address, telephone number and email address as provided to Us.

(e) You are dealing in good faith and are not attempting to defraud, cheat, or wrong Public Surplus or any Buyer.

1.3. Accuracy and Nature of Your Information. You are solely responsible for all information You provide to Us or other users on our Site ("Your Information"). We act as a passive conduit for the online distribution and publication of Your Information. You agree that Your Information (i) will not be false, inaccurate, or misleading; (ii) will not violate any law, statute, ordinance or regulation; and (iii) will not be defamatory, trade libelous, unlawfully threatening or unlawfully harassing. In providing Your Information, You grant to Us a non-exclusive, worldwide, perpetual, irrevocable, royalty-free, sub-licensable (through multiple tiers) right to use and exercise the copyright, publicity, and database rights You have in Your Information for purposes of facilitating the communications and transactions made through our Site.

1.4. Fees. Public Surplus charges no fees for You to register to list property for sale on the Site. However, You will owe a transaction fee for each sale through the Site. Other fees may apply for other Services as shown on the Site. Our fees may change from time to time. You are responsible for paying all fees and any applicable taxes associated with transactions effected through the Site in a timely manner and with a valid payment method. If Your payment method fails or Your account is past due, We may collect fees owed using other collection mechanisms.

1.5. You agree not to attempt any action that may disrupt our Site or our Services. Among other things, You agree that (i) Your Information and all other input on our Site will not contain any viruses, Trojan horses, worms, time bombs, cancelbots, easter eggs or other software, devices, files or routines that may damage, interfere with, copy, reproduce, intercept or expropriate any system, data or personal information; (ii) You will not create liability for Us or cause Us to lose (in whole or in part) the services of our Internet Service Providers or other vendors; (iii) You will not use our Site to obtain e-mail addresses for bulk e-mail solicitations or otherwise; (iv) You will not reverse engineer any of our Services, programs, or infrastructure; (v) You will not use any robot, spider, other automatic device, or manual process to monitor, copy or reproduce our web pages or the content contained herein without our prior express written permission; and (vi) You will not take any action that imposes an unreasonable or disproportionately large load on our infrastructure.

1.6. User Password. During the registration process, You will select a username and a password. You agree that You are solely responsible for preserving the confidentiality of Your username and Your password, and You will be responsible for all activities and charges related to the use of Your username and password, including unauthorized use. You agree not to furnish Your username, password or other information to any other party for use of the Site and the Services. You agree to notify Public Surplus immediately of any unauthorized use of Your personal password or username and any other breach of security regarding the Services.

1.7. Obligation to Ensure Compliance with this Agreement. You agree that You will take all steps necessary to ensure that Your employees, contractors, and agents comply with the covenants, terms , and provisions of this Agreement, including but not limited to the covenants contained in sections 1.5 and 7.8 of this Agreement. You acknowledge that You will be responsible and liable for any damages, claims, liabilities, and expenses of any kind suffered by Public Surplus or any of Our affiliated companies arising from any and all actions or failures to act taken by any party using Your username and password or taken by Your employees, contractors, or agents, whether or not in accordance with the terms or intent of this Agreement.

1.8. Consent to E-Mail Correspondence from Public Surplus. You hereby agree that We may send future correspondence to You via electronic mail ("e-mail") that notifies You of sales opportunities or other matters that We believe may interest You. Any e-mail correspondence to You (i) will be clearly and conspicuously identified as sent by Public Surplus; and (ii) will clearly and conspicuously display a functioning return e-mail address to enable You to reply to Public Surplus.

1.9. Electronic Signature. You are notified by this statement that Your consent to these terms and conditions by checking the box indicating Your agreement to be bound to these terms, meets the requirements of Section 101(c) (1) (C) (ii), the Consumer Consent Provision, of the Electronic Signatures in Global and National Commerce Act (ESIGN). You may print these terms and conditions, but they are subject to change by Us. Changes to the terms and conditions will be effective from the time they are placed on our Site, in the terms and conditions section of the Site, or any other section where they may appear.

2. SELLER UNDERSTANDINGS AND OBLIGATIONS

In listing or offering items for sale on our Site or otherwise accessing our Site and Services in any way, You represent, warrant and agree to the following:

2.1. Shipment. At the close of an auction in which You have a winning bidder, You agree to make the property immediately available for pickup and/or shipment.

2.2. Deposits. We reserve the right to require an earnest money deposit prior to or during the listing on certain items at our sole discretion. Any such deposits will be retained and applied in Public Surplus' discretion.

2.3. Legal Compliance. You will comply with all applicable laws, statutes, ordinances and regulations regarding Your use of our Site and Services and the offer and sale of property. You hereby release Us from any liability arising out of Your breach of this provision. Offering property for sale with the intent not to complete the transaction, causing disruption to the sale process on our Site, and not completing transactions will be considered in most jurisdictions as fraud and may be prosecuted to the fullest extent of the law.

3. PAYMENT PROCESSING SERVICES

3.1. Payment Processing Services Under Separate Agreement with Affiliate. In the event that You elect to have Our affiliate, PayMac, Inc (**"PayMac"**), receive and process on Your behalf payments made by Buyers (the **"Processing Services"**), You agree to the provisions set forth in this Agreement and in a separate agreement with PayMac.

4. LIABILITY LIMITATIONS AND RELEASES

4.1. Absence of Liability. You will not hold Public Surplus responsible for actions or inactions of Buyers or other users, including the failure of a Buyer to take delivery or make payment for an item. You acknowledge that We are not a traditional auctioneer and We are not the Buyer of property sold through our Site. Instead, the Site provides a marketplace for users to offer, sell, and buy items of all kinds in a variety of pricing formats and venues. We are not involved in the actual transaction between You and Buyers. We have no control over and do not guarantee such things as the quality, safety or legality of items advertised, the truth or accuracy of listings, the ability of Buyers to purchase and make payment for items, or the completion of a sale by You, even upon a successful bidding and acceptance process. Without limitation of the generality of the foregoing, We will not be liable for lost profits or any special, incidental or consequential damages arising out of or in connection with the Site, our Services, or this Agreement.

4.2. Disclaimer of Warranties. THE SITE AND SERVICES, INCLUDING ALL CONTENT, FUNCTIONS, MATERIALS, AND INFORMATION ON OR ACCESSED THROUGH THE SITE OR SERVICES, ARE PROVIDED ON AN "AS IS," "AS AVAILABLE" BASIS. PUBLIC SURPLUS DISCLAIMS ANY WARRANTIES OF ANY KIND, EXPRESS OR IMPLIED, INCLUDING WITHOUT LIMITATION THE IMPLIED WARRANTY OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE, NON-INFRINGEMENT, DATA ACCURACY, SYSTEM INTEGRATION, OR QUIET ENJOYMENT. PUBLIC SURPLUS DOES NOT WARRANT THAT THE SERVICES, FUNCTIONS, FEATURES OR CONTENT WILL BE FUNCTIONAL, TIMELY, SECURE, UNINTERRUPTED OR ERROR FREE, OR THAT DEFECTS WILL BE CORRECTED. PUBLIC SURPLUS MAKES NO WARRANTY THAT SALES WILL BE COMPLETED THROUGH THE SITE OR THAT THE SITE OR SERVICES WILL MEET YOUR REQUIREMENTS OR EXPECTATIONS, EXPRESSLY DISCLAIMS ANY WARRANTIES OR GUARANTEES THAT BY LISTING THE LISTED ASSETS, THE LISTED ASSETS WILL BE SOLD. PUBLIC SURPLUS MAKES NO WARRANTY OF ANY KIND REGARDING ANY LISTED ASSETS OR ANY TRANSACTIONS ENTERED INTO THROUGH THE SERVICES. PUBLIC SURPLUS EXPRESSLY DISCLAIMS ANY ENDORSEMENT OR WARRANTY OF ANY LISTED ASSETS SOLD ON OR THROUGH THE SITE OR THE SERVICES, AND ANY RESPONSIBILITY FOR ANY MISREPRESENTATIONS OR BREACHES COMMITTED BY ANY BUYER OR OTHER USER.

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4.4. Third Party Links. The Site may contain links to other websites or resources for Your convenience in locating related information and services. You acknowledge and agree that Public Surplus is not responsible or liable for (i) the availability or accuracy of such sites or resources, or (ii) the content, advertising or products on or available from such sites or resources. The inclusion of any link on the Site does not imply that Public Surplus endorses the linked site. You use the links at Your own risk.

4.5. Release. If You have a dispute with a Buyer or any other Seller or user of our Site, You release Us (and our officers, directors, agents, subsidiaries, joint ventures and employees) from claims, demands and damages (actual and consequential) of every kind and nature, known and unknown, arising out of or in any way connected with such disputes. You will settle all disputes with other users of our Site without our involvement, and We will have no liability whatsoever arising from communications made or transactions effected through our Site. If You are a California resident, You waive California Civil Code Â§1542, which says: "A general release does not extend to claims which the creditor does not know or suspect to exist in his or her favor at the time of executing the release, which if known by him or her must have materially affected his or her settlement with the debtor."

4.6. Indemnity. You agree to indemnify, defend and hold harmless Public Surplus from and against any and all debts, liabilities, obligations, claims, suits, judgments, damages, expenses, including attorney's fees, and demands, made or incurred by any third party arising out of Your breach or alleged breach of this Agreement or Your violation or alleged violation of any applicable law or any rights of a third party.

5. PRIVACY

We do not sell or rent Your personal information to third parties for their marketing purposes without Your explicit consent. We use Your information only as described in Public Surplus' Privacy Policy. We view protection of privacy as a very important community principle. We store and process Your information on computers located in the United States that are protected by physical as well as technological security devices. You can access and modify the information You provide Us. For a complete description of how We use and protect Your personal information, see Public Surplus' Privacy Policy. If You object to Your Information being transferred or used in this way please do not use our services.

6. TERMINATION OR SUSPENSION

Public Surplus reserves the right to suspend or terminate Your access to our Site and Services for any reason or no reason and without notice. Among other reasons, We may suspend or terminate Your access to our Services if (a) You breach any of the provisions of this Agreement; (b) We suspect that

You have engaged in fraudulent activity of any kind in connection with our Site; (c) You manipulate the price of any item or interfere with another user's communications or transactions; (d) We are unable to verify or authenticate any information You provide to Us; or (e) We believe that Your actions may cause legal liability for You, our users or Us.

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7.2. Record Keeping. Public Surplus cannot guarantee the preservation or maintenance of records relating to historical auction transactions and bidding activity and encourages You to keep individual records and an accounting of all activity conducted through our Site.

7.3. Notice and Communication. Unless stated otherwise, all notice and communication with You will be provided by e-mail to the e-mail address provided by You in their registration application or via posting on the Site. Notice will be deemed to have been provided 24 hours after the e-mail was transmitted by Public Surplus or the information was posted on the Site.

7.4. Governing Law and Jurisdiction. This Agreement will be governed by and construed in accordance with the laws of the State of Utah. Any right to trial by jury with respect to any claim, action, suit or proceeding arising out of this Agreement or any of the matters contemplated hereby is waived. You further agree to the exercise of personal jurisdiction in the State of Utah in connection with any dispute or claim involving Public Surplus.

7.5. Severability. If any provision of this Agreement is held by a court of competent jurisdiction to be invalid or unenforceable, then such provision will be enforced to the maximum extent permissible and the remainder of this Agreement will continue in full force and effect.

7.6. Waiver. The failure of Public Surplus to exercise or enforce any right or provision of this Agreement will not be deemed a waiver of such right or provision in the future.

7.7. Independent Contractor Relationship. The relationship between You and Public Surplus is that of an independent contractor. No agency, partnership, joint venture or franchise relationship is implied, intended or created by this Agreement.

7.8. Intellectual Property. All inventions, know how, improvements, discoveries, methods, processes, concepts, designs, ideas, prototypes, samples, drawings, documents, blueprints, specifications, computer or intellectual property programs, methods of doing business, data in Public Surplus' databases (including but not limited to databases containing bidders, Buyers and other users of the Site and their names and contact information), systems, copyrights, trademarks, trade names, software and/or other works conceived of and/or reduced to practice or writing or otherwise relating in any way to the Site or the Services are the exclusive intellectual property of Public Surplus (the "**Public Surplus IP**"). In addition, all content contained on the Site is Public Surplus IP that is copyrighted material, and Public Surplus retains and reserves all rights and interests in the content. Public Surplus IP may be created by one of more of Public Surplus' employee(s) alone or jointly with a user or users of the Site or Services arising from the users' use and development of the Services or as a result of **feedback** regarding the Site or Services ("Feedback"). All right, title, and interest in any Public Surplus IP will belong to Public Surplus and will be subject to the conditions of this Agreement. You hereby irrevocably assign to Public Surplus all right, title, and interest You may acquire in any Public Surplus IP, whether or not generated from Feedback. Public Surplus may, at its option, file an application for intellectual property protection for Public Surplus IP. If any such Public Surplus IP is created with Your participation or Feedback, You agree to cooperate with Public Surplus to assure that such application(s) will cover, to the best of Your knowledge, all related assets, including all features of commercial interest and importance. Public Surplus IP is the sole and exclusive property of Public Surplus and may not be used, copied, reproduced, modified, published, transmitted, distributed, displayed, or sold, or derivative works created, without the prior written consent of Public Surplus. Furthermore, You may not provide access to, or information from, the Site to any other party without Public Surplus' prior written consent.

7.9. Copyrights. The Site may contain copyrighted, trademarked, or other proprietary materials that belong to third parties and are used with the owner's permission. You agree not to copy, modify, distribute, or create any derivative work from such materials without prior written consent from the owner. You will indemnify and hold Us harmless, as provided for previously in this Agreement, from any claim or demand made by a third party due to or arising out of your violation of any law or rights of a third party.

7.10. Trademarks. The Site and Public Surplus' tradenames, domain names and logos found on the Site are trademarks or service marks of Public Surplus. No display or use of such marks may be made without the express written permission of Public Surplus. All other designated trademarks or service marks are the property of their respective owners.

7.11. Assignment. This Agreement may not be assigned by You or by operation of law to any other person, persons, firms or corporations without the express written approval of Public Surplus. However, You agree that this Agreement and all incorporated agreements may be assigned and delegated by Public Surplus in our sole discretion to any party and will be assigned and delegated automatically in the event of a merger of Public Surplus with another party.

7.12. Entire Agreement. This Agreement constitutes the entire agreement between You and Public Surplus, and supersedes any previous agreements, whether oral or in writing, between You and Public Surplus relating to the subject matter hereof. Public Surplus may, at its sole discretion, remove or change any aspect of this Agreement at any time by providing notice to You.

7.13. Survival. The warranties, covenants and representations of the parties to this Agreement will survive termination of this Agreement.

7.14. Headings. Headings are for reference purposes only and in no way affect the interpretation of this Agreement.

7.15. Oral Statements by Representative. Any oral statement or representation by any representative of Public Surplus changing or supplementing this Agreement or any terms of bidding or sale on the Site, is unauthorized and ineffective and confers no right on You and may not be relied upon by You. No interpretation or purported amendment or change of any provision of this Agreement, including applicable performance requirements, is binding on Public Surplus unless agreed to, in writing, by Public Surplus.

7.16. Public videos are hosted on YouTube. When you upload a video for public viewing, we may upload it to YouTube. In this case, you must accept YouTube's Terms of Service as well.

By: ____________________________

Quincy McCourt, Mayor

City of Susanville

Date: ____________________

By: Zackary Corbett

Zackary Corbett

Public Surplus

Date: __5/16/2023______________________

Approved as to form:

By: ______________________________

Margaret E. Long

City Counsel

City of Susanville

Scope of Work

A. Scope of Work Statement:

This Scope of Work Statement explains in general terms the services offered to Susanville City ("City") by The Public Group, LLC ("Public Surplus," "Contractor") through Contractor's online auction and surplus management system contact with Sourcewell.

B. Registration:

The Susanville City ("City") will become a registered user on Public Surplus.

C. Training/Support:

Public Surplus will assist and train as many employees of the City as is necessary to utilize Contractor's system for this Sale. Training will be done online and on dates and times convenient to the City. Public Surplus will also offer user support for City Monday-Friday 9 AM – 7 PM ET. City will have access to an account manager by cell phone after hours if needed to resolve any unforeseen training or support issues.

D. Auction Management:

City will have total control over their auction process. City will be responsible for pictures and descriptions of auction items and for creating the auction on Public Surplus' site. This process is simple and usually takes only a few minutes per auction to create and list on Contractor's site. The City will be responsible for answering buyer's questions and basic auction management. City will be able to upload onto Contractor's site its own terms and conditions of sale. Buyers must agree to City's terms and conditions using their legally binding digital signature before they can bid on City's auctions.

E. Payment/Fees:

Public Surplus outsources its payment processing to PayMac , Contractor's third party payment processing affiliate. PayMac will process all payments made by buyers for City's auctions. Winning bidders will be charged a [**9.5%]** Buyer's Premium on auction items. Public Processing will deduct this fee from the proceeds collected and return all remaining auction proceeds to City. If City elects, Public Processing will receive sales tax payments made by buyers and remit those payments to the City. Public Processing will generally pay to City the net proceeds within 60 days after a buyer's payment has cleared. For example, proceeds from an auction paid for in November will typically be paid to City during the first two weeks of January. If required, a Net 7 cycle is available at an additional 1% fee. Payments that do not exceed $100 will be paid upon receipt of additional proceeds that make the payment more than $100.

F. Auction Follow Up:

Public Surplus will notify the winning bidder by email that they need to contact City to arrange for pickup (and payment, if applicable) of the auction item. Buyers agree to these conditions of pickup and payment upon registration with Us. As noted above, City will be able to upload onto Contractor's site additional terms and conditions of sale, such as how long each buyer has to make payment and pickup an auction item. Buyers must agree to City's terms and conditions using their legally binding digital signature before they can bid on City's auctions.

G. Customization and Added Services:

Public Surplus realizes that no two agencies are the same. The City may have need for enhancements and additions to Contractor's standard system to realize the full effectiveness of online auctions. Contractor is committed to working with City if these changes are needed. Some of these services are customized reporting tools, integration to existing software, and customized branding. Contractor brings years of experience and Contractor's desire to see each of Contractor's clients succeed with this new and exciting technology.

H. Enhanced Auctions Services (Marketing and Sell Strategies):

Public Surplus is wiling to help the Susanville City with various marketing and sales strategies for all vehicles and heavy equipment and items of value over $5000. For support with all other items, the City's Support Rep can be a resource to assist. Contractor's marketing team is tasked with contacting bidders and sometimes selling agencies who have bid on similar items in the past. Their goal is to attempt to bring competition to the auctions in the hopes that it will increase auction totals.

I. Enhanced Auctions Services: (Auction Tech)

Public Surplus will provide an on-site auction technician to assist City with the auction creation process, including: taking photographs, gathering and writing descriptions, creating the auctions, and providing on-site assistance for item preview and pickup. There may be an additional fee for this service.

J. System Accessibility/Reliability:

The Public Surplus system is accessible 24 hours a day/7 days a week for buyers and sellers. When Contractor takes down the system for maintenance it is done late at night so as not to interrupt service. Contractor's servers are located in a secure environment with multiple redundant connections and equipment.

K. Terms and Conditions of Use:

This Scope of Work Statement ("Statement") is intended to set forth in general terms the services offered to City by Public Surplus through Contractor's on-line auction and surplus management system. These services are subject to the terms and conditions of use set forth in the on-line Seller Agreement, which is incorporated herein by reference as if set forth in full. Nothing in this Statement is intended to supersede or take precedence over the terms and conditions of the Seller Agreement. If there is a conflict between a provision of this Statement and the Seller Agreement, the Seller Agreement shall control.

The Public Group, LLC
P.O. Box 50676
Provo, UT 84606

By: ______________________________
Quincy McCourt, Mayor
City of Susanville
Date: ____________________

By: Zackary Corbett
Zackary Corbett
Public Surplus
Date: ____5/16/2023____________________

Approved as to form:

By: ________________________________
Margaret E. Long
City Counsel
City of Susanville

AGENDA ITEM NO. 9.B
Action Item

SUSANVILLE CITY COUNCIL AGENDA ITEM

Submitted By:	Cheyenne Ratkey, Fire
Action Date:	July 5, 2023
SUBJECT:	Consider **Resolution No. 23-6160**, authorizing the mayor to execute a personal property lease agreement with the Milford Fire Protection District.
PRESENTED BY:	Tom Hernandez, Assistant Fire Chief
SUMMARY:	In September 2008, the city entered into a personal property lease with Milford Fire Protection District for the use of a slip-in fire protection unit (Resolution No. 08-4436). The lease ended in September 2018. Fire department staff recommend the agreement be extended as Milford Fire Protection District still has a need for the equipment and the Susanville Fire Department currently does not. Rent in the amount of $1.00 per year shall be paid to the Lessor (City) on September 1, 2023, and the first day of September each year thereafter during the term of the lease.
FISCAL IMPACT:	$10.00 in lease payments over the term of the agreement.
ACTION REQUESTED:	Motion to approve Resolution No. 23-6160, authorizing the mayor to execute a personal property lease agreement with the Milford Fire Protection District.

ATTACHMENTS:
23-6160.pdf
PERSONAL PROPERTY LEASE BETWEEN CITY OF SUSANVILLE AND MILFORD FIRE PROTECTION DISTRICT.docx

RESOLUTION NO. 23-6160
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUSANVILLE AUTHORIZING THE MAYOR TO EXECUTE A PERSONAL PROPERTY LEASE AGREEMENT WITH MILFORD FIRE PROTECTION DISTRICT

WHEREAS, in September 2008, the City Council of the City of Susanville adopted Resolution No. 08-4436 which approved and authorized the Mayor to execute a personal property lease with Milford Fire Protection District for the use of a water-slip in unit; and

WHEREAS, the Milford Fire Protection District leases said unit for an annual lease payment of $1.00, due and payable on September 1 of each year; and

WHEREAS, Milford Fire Protection District is still in need of the water slip-in unit.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Susanville hereby approves and authorizes the Mayor to execute an extension of the personal property lease agreement with Milford Fire Protection District for the annual lease payment of $1.00.

APPROVED:____________________________
Quincy McCourt, Mayor

ATTEST:____________________________
Heidi Whitlock, City Clerk

The foregoing Resolution was adopted at a regular meeting of the City Council of the City of Susanville held on the 5th day of July 2023, by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

____
Heidi Whitlock, City Clerk

APPROVED AS TO FORM:____________________________
Margaret Long, City Attorney

PERSONAL PROPERTY LEASE BETWEEN

THE CITY OF SUSANVILLE AND

THE MILFORD FIRE PROTECTION DISTRICT

This is a lease, entered into, by and between the City of Susanville, whose interest in the subject personal property is that of the owner and is hereby referred to as LESSOR, and the Milford Fire Protection District, hereinafter referred to as a LESSEE.

<u>Property:</u> The property which is subject to this lease by Lessor is one *slip-in fire protection unit.*

<u>TERM:</u> The term of this lease shall commence on September 1, 2023, and continue through September 1, 2033.

<u>TERMINATION:</u> The Lessor or Lessee may terminate this lease at any time upon thirty days written notice. No rental shall accrue after the effective date of termination. Said notice shall be computed commencing with the day after the mailing.

<u>RENT:</u> Rent in the amount of $1.00 per year shall be payable to the Lessor on July 1, 2023, and the first day of July each year thereafter during the term of the lease.

<u>MAINTENANCE:</u> The lessee shall maintain the subject slip-in-fire protection unity in good repair, normal wear, and tear excepted.

<u>INSURANCE:</u> The Lessee shall insure said unit under Lessee's normal policy covering lessee's other equipment naming Lessor as loss payee as to this unit.

Dated: July 5, 2023

By: ____________________________	By: _____________________________
Quincy McCourt, Mayor	
City of Susanville	Milford Fire Protection District
Date: ____________________	Date: _________________________

Approved as to form:

By: ______________________________

Margaret E. Long, City Attorney

City of Susanville

AGENDA ITEM NO. 9.C
Action Item

SUSANVILLE CITY COUNCIL AGENDA ITEM

Submitted By: Cody Loflin, Building & Planning Division

Action Date: July 5, 2023

SUBJECT: Consider **Resolution No. 23-6161,** upholding, modifying, or disapproving the recommendation of the Susanville Planning Commission regarding the issuance of administrative citations against the property owners of 105 Russell Avenue.

PRESENTED BY: Cody Loflin, Code Enforcement Officer II

SUMMARY: The following matter was heard by the Susanville Planning Commission on Tuesday June 13, 2023 as an Administrative Appeal Hearing regarding the issuance of three administrative citations. The administrative citations were issued for violations of the Susanville Municipal Code relating to the enforcement of minimum property maintenance standards. The citations were issued against the property owners of 105 Russell Avenue. There are two parcels that are associated with this overall case, and they are both owned in partnership with the Tezak Family Trust and Marino Family Living Trust. Frank Marino, trustee of the Marino Family Living Trust requested this appeal hearing to deny responsibility for the alleged violations. William Tezak appeared on behalf of the Tezak Family Trust but did not provide the City of Susanville with a formal or timely appeal request. The Susanville Planning Commission provided a unanimous recommendation to the city council that the property owners are responsible for the violations and that the administrative citations should be upheld by the council.

Analysis:

Chapter 8.40 of the Susanville Municipal Code provides for administrative citations in addition to all other civil remedies and as an initial alternative to any criminal remedy which may be pursued by the city to address any violation of the Susanville Municipal Code. The city council has found administrative citations to be an appropriate method of enforcement as authorized by both the California Constitution, Article XI, Section 7, and California Government Code Section 53069.4.

A Notice of Violation was issued prior to the issuance of the citations.

The Notice of Violation dated March 22, 2023, provided a 10-day compliance deadline which was not obeyed and conditions constituting a public nuisance were observed after the deadline of April 2, 2023.

Administrative citations must be paid in full within 21 days of issuance or have an appeal lodged within the same 21-day window. An appeal was received requesting this hearing.

Hearing:

No hearing to contest an administrative citation before the hearing board officer shall be held unless the fine has been deposited in advance in accordance with Section 8.40.100 or an advance deposit hardship waiver has been issued in accordance with Section 8.40.110.

A hearing before the hearing board officer shall be set for a date that is not less than fifteen (15) days and not more than sixty (60) days from the date that the request for hearing is filed in accordance with the provisions of this chapter.

At the hearing, the administrative citation and any written report submitted by the enforcement official shall constitute prima facie evidence of the respective facts contained in the citation. Both the party contesting the administrative citation and the enforcement official shall be given the opportunity to testify and to present additional evidence concerning the administrative citation. Such evidence may include the testimony of other witnesses, or the introduction of documents or other evidence. Such testimony, written documents, or other evidence sought to be introduced shall not be limited to any legal rules of evidence, save and except for the rule that it shall be relevant and material to the issues of whether the violation alleged in the citation occurred and whether the person cited committed, caused or was responsible for the violation. Admission of evidence and the conduct of the hearing shall be controlled by the hearing board in accordance with the fundamentals of due process. The hearing board may limit the total length of the hearing to one hour and shall allow the appellant at least as much time to present its case as is allowed the city.

The failure of any recipient of an administrative citation to appear at the administrative citation hearing shall constitute a forfeiture of the fine and a failure to exhaust their administrative remedies.
The administrative citation and any additional report submitted by the enforcement officer shall constitute prima facie evidence of the respective facts contained in those documents.

The hearing board may continue the hearing and request additional information from the enforcement official or the recipient of the administrative citation prior to issuing a written decision.

After considering all the testimony and evidence submitted at the hearing, the hearing board shall issue a written recommendation to the city council to uphold or cancel the administrative citation and shall list in the decision the reasons for that recommendation. The city council shall make the final decision to uphold or cancel the administrative citation at the next regular meeting of that body in which the decision on the administrative citation can be legally calendared. That decision shall be final.

FISCAL IMPACT: $800 in potential revenues to the General Fund if citations are upheld and the fines collected.

ACTION REQUESTED: Motion to approve Resolution No. 23-6161, upholding, modifying, or disapproving the recommendation of the Susanville Planning Commission regarding the issuance of Administrative Citations against the property owners of 105 Russell Avenue.

ATTACHMENTS:
23-6161 Approving Resolution.doc
23-6161 Disapproving Resolution.doc
23-6161 Modifying Resolution.doc

RESOLUTION NO. 23-6161
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUSANVILLE UPHOLDING THE RECOMMENDATION OF THE SUSANVILLE PLANNING COMMISSION REGARDING THE ISSUANCE OF ADMINISTRATIVE CITATIONS AGAINST THE PROPERTY OWNERS OF 105 RUSSELL AVENUE

WHEREAS, California Government Code Sections 36901, 38771, and 38773.5(a) authorizes the City of Susanville to enact ordinances declaring what constitutes a nuisance, the procedures for abating nuisance conditions, providing for the recovery of costs and attorney fees to abate the nuisance, and providing for the collection of civil penalties; and

WHEREAS, the Susanville City Council adopted Ordinance 17-1011, that declares what constitutes a nuisance, and adopted Chapter 8.40 and 8.52 of the Susanville Municipal Code to outline property maintenance standards and the issuance of administrative citations for the enforcement of violations of said standards; and

WHEREAS, Susanville Code Enforcement issued Administrative Citations pursuant to the provisions outlined in Chapter 8.40 of the Susanville Municipal Code for violations of Ordinance 17-1011 against the property owners of 105 Russell Avenue, The Tezak Family Trust and the Marino Family Living Trust; and

WHEREAS, Frank Marino, Trustee of the Marino Family Living Trust requested an appeal hearing regarding the issuance of Administrative Citations issued against 105 Russell Avenue which was heard by the Susanville Planning Commission on June 13, 2023; and

WHEREAS, the Susanville Planning Commission provided a unanimous recommendation to the Susanville City Council to uphold the issuance of three administrative citations, COS2023-0006, COS2023-0013, and COS2023-0020, for violations of the Susanville Municipal Code.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Susanville hereby upholds the recommendation of the Susanville Planning Commission regarding the issuance of administrative citations for violations of the Susanville Municipal Code against the property owners of 105 Russell Avenue.

APPROVED:_______________________
Quincy McCourt, Mayor

ATTEST:_______________________
Heidi Whitlock, City Clerk

The foregoing resolution was adopted at a regular meeting of the City Council of the City of Susanville, held on the 5th day of July 2023, by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

____
Heidi Whitlock, City Clerk

APPROVED AS TO FORM: ________________________________
Margaret Long, City Attorney

RESOLUTION NO. 23-6161

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUSANVILLE DISAPPROVING THE RECOMMENDATION OF THE SUSANVILLE PLANNING COMMISSION REGARDING THE ISSUANCE OF ADMINISTRATIVE CITATIONS AGAINST THE PROPERTY OWNERS OF 105 RUSSELL AVENUE

WHEREAS, California Government Code Sections 36901, 38771, and 38773.5(a) authorizes the City of Susanville to enact ordinances declaring what constitutes a nuisance, the procedures for abating nuisance conditions, providing for the recovery of costs and attorney fees to abate the nuisance, and providing for the collection of civil penalties; and

WHEREAS, the Susanville City Council adopted Ordinance 17-1011, that declares what constitutes a nuisance, and adopted Chapter 8.40 and 8.52 of the Susanville Municipal Code to outline property maintenance standards and the issuance of administrative citations for the enforcement of violations of said standards; and

WHEREAS, Susanville Code Enforcement issued Administrative Citations pursuant to the provisions outlined in Chapter 8.40 of the Susanville Municipal Code for violations of Ordinance 17-1011 against the property owners of 105 Russell Avenue, The Tezak Family Trust and the Marino Family Living Trust; and

WHEREAS, Frank Marino, Trustee of the Marino Family Living Trust requested an appeal hearing regarding the issuance of Administrative Citations issued against 105 Russell Avenue which was heard by the Susanville Planning Commission on June 13, 2023; and

WHEREAS, the Susanville Planning Commission provided a unanimous recommendation to the Susanville City Council to uphold the issuance of three administrative citations, COS2023-0006, COS2023-0013, and COS2023-0020, for violations of the Susanville Municipal Code.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Susanville hereby disapproves the recommendation of the Susanville Planning Commission regarding the issuance of administrative citations for violations of the Susanville Municipal Code against the property owners of 105 Russell Avenue.

BE IT FURTHER RESOLVED that the City Council of the City of Susanville hereby cancels all administrative citations issued against the property owners of 105 Russell Avenue.

APPROVED:________________________
Quincy McCourt, Mayor

ATTEST:________________________
Heidi Whitlock, City Clerk

The foregoing resolution was adopted at a regular meeting of the City Council of the City of Susanville, held on the 5th day of July 2023, by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

____
Heidi Whitlock, City Clerk

APPROVED AS TO FORM: ______________________________
Margaret Long, City Attorney

RESOLUTION NO. 23-6161
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUSANVILLE MODIFYING THE RECOMMENDATION OF THE SUSANVILLE PLANNING COMMISSION REGARDING THE ISSUANCE OF ADMINISTRATIVE CITATIONS AGAINST THE PROPERTY OWNERS OF 105 RUSSELL AVENUE

WHEREAS, California Government Code Sections 36901, 38771, and 38773.5(a) authorizes the City of Susanville to enact ordinances declaring what constitutes a nuisance, the procedures for abating nuisance conditions, providing for the recovery of costs and attorney fees to abate the nuisance, and providing for the collection of civil penalties; and

WHEREAS, the Susanville City Council adopted Ordinance 17-1011, that declares what constitutes a nuisance, and adopted Chapter 8.40 and 8.52 of the Susanville Municipal Code to outline property maintenance standards and the issuance of administrative citations for the enforcement of violations of said standards; and

WHEREAS, Susanville Code Enforcement issued Administrative Citations pursuant to the provisions outlined in Chapter 8.40 of the Susanville Municipal Code for violations of Ordinance 17-1011 against the property owners of 105 Russell Avenue, The Tezak Family Trust and the Marino Family Living Trust; and

WHEREAS, Frank Marino, Trustee of the Marino Family Living Trust requested an appeal hearing regarding the issuance of Administrative Citations issued against 105 Russell Avenue which was heard by the Susanville Planning Commission on June 13, 2023; and

WHEREAS, the Susanville Planning Commission provided a unanimous recommendation to the Susanville City Council to uphold the issuance of three administrative citations, COS2023-0006, COS2023-0013, and COS2023-0020, for violations of the Susanville Municipal Code.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Susanville hereby modifies the recommendation of the Susanville Planning Commission regarding the issuance of administrative citations for violations of the Susanville Municipal Code against the property owners of 105 Russell Avenue.

BE IT FURTHER RESOLVED that the City Council of the City of Susanville hereby takes the following action:

1. Administrative Citation COS2023-0006 shall be upheld/canceled.
2. Administrative Citation COS2023-0013 shall be upheld/canceled.
3. Administrative Citation COS2023-0020 shall be upheld/canceled.
4. The total administrative penalty shall be $XXX.XX

APPROVED:______________________
Quincy McCourt, Mayor

ATTEST:______________________
Heidi Whitlock, City Clerk

The foregoing resolution was adopted at a regular meeting of the City Council of the City of Susanville, held on the 5th day of July 2023, by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

____
Heidi Whitlock, City Clerk

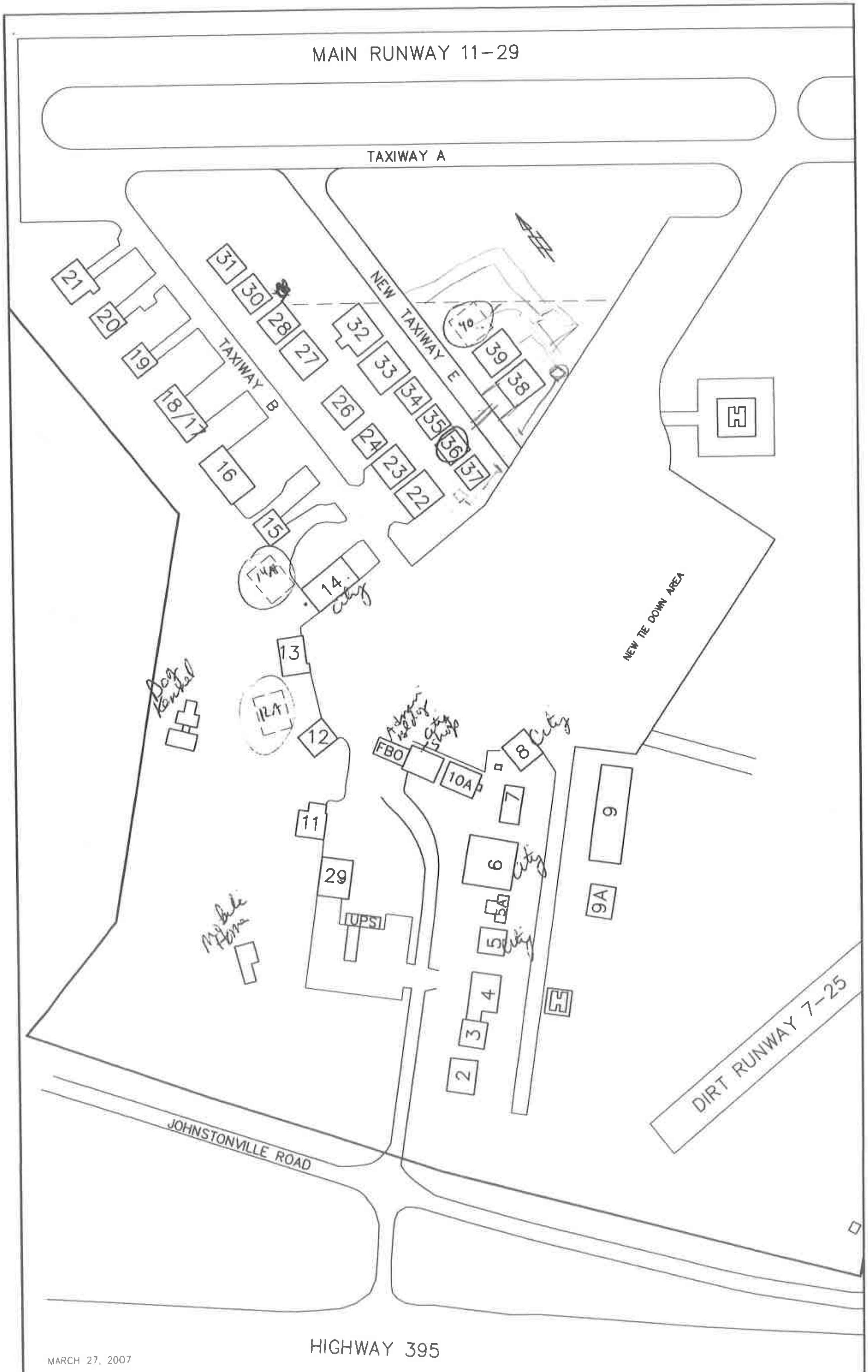
APPROVED AS TO FORM: ______________________________
Margaret Long, City Attorney

AGENDA ITEM NO. 9.D
Action Item

SUSANVILLE CITY COUNCIL AGENDA ITEM

Submitted By:	Marci Rojas, Public Works
Action Date:	July 5, 2023
SUBJECT:	Consider purchase of Hangar #30 at the Susanville Municipal Airport
PRESENTED BY:	Bob Godman, Public Works Director
SUMMARY:	As part of the agreement between the City of Susanville and those currently owning hangars at the Susanville Municipal Airport, the city has first right of refusal when a current owner decides to sell his/her hangar. At this time, Julie Johnston, Power of Attorney for Les Evans owner of Hangar #30, has submit a notice of intent to sell Hangar #30 for $50,000.00. Hangar #30 is 2,016 square feet. The anticipated return on investment is between 20-21 years for the purchase of the hanger assuming a renter was obtained immediately, minimal repairs were required, and annual rent of $2,400 with an 2% increase annually was collected thereafter as subject to lease agreement terms.
FISCAL IMPACT:	$50,000.00 if purchased
ACTION REQUESTED:	Provide direction to staff

ATTACHMENTS:
Hangar Map.pdf
Letter of Intent to Sell Hangar Lot 30.pdf
DPA Recorded Fredric L Evans.pdf
ROI IF PURCHASED.pdf


MAIN RUNWAY 11–29
TAXIWAY A
NEW TAXIWAY E
TAXIWAY B
21
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18/17
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City
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H
NEW TIE DOWN AREA
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Dog Kennel
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FBO
10A
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City
7
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11
29
6
City
UPS
5A
5
City
Mobile Home
9A
4
3
2
H
DIRT RUNWAY 7–25
JOHNSTONVILLE ROAD
HIGHWAY 395
MARCH 27, 2007

Julie L. Johnston
PO Box 1111, Susanville, CA 96130
(530) 249-0544

June 28, 2023

Marci Rojas
c/o City of Susanville
66 N. Lassen Street
Susanville, CA 96130

RE: Sale of Hangar at the Susanville Municipal Airport, Lot 30
Owner: Fredric L. "Les" Evans

To whom it may concern,

I was advised by Steve Datema back in February 2023 while we were in the process of selling my dad's airplane, that the hangar owned by my father, Fredric L. "Les" Evans, on Lot 30, would market between $50,000 to $60,000. At that time, we were contacted by an individual wishing to purchase the hangar and willing to pay $50,000. I advised him that I would contact him once the airplane was sold and we were able to get the hangar cleaned out. Upon that occurring the first part of June, this individual had some financial issues occur and he was no longer able to move forward with the purchase.

On June 21, 2023, I was contacted by Pete Datema who advised he had potentially three individuals interested in the hangar and he would provide my contact information. I was immediately contacted by Mr. Dale Miller who advised he wished to purchase the hangar located on Lot 30 for the asking price of $50,000. On June 23, 2023 I received the Bill of Sale for the Hangar on Lot 30 from Mr. Miller and executed the same for the agreed upon price of $50,000.

Yours very truly,

Fredric L. Evans

Julie L. Johnston, AIF for
Fredric L. "Les" Evans

Recording Requested By:

Julie Johnston

When recorded mail to:

Julie Johnston
PO Box 1111
Susanville, CA
96130

2023-00376
Recorded at the request of:
JULIE JOHNSTON
02/14/2023 01:17 PM
Fee: $16.00 Pgs: 1 of 4 POA
OFFICIAL RECORDS
Julie M. Bustamante - Clerk-Recorder
Lassen County, CA

This space for Recorder's use only

This page attached to document entitled:

Durable Power of Attorney

THIS PAGE ADDED TO PROVIDE ADEQUATE SPACE FOR RECORDING INFORMATION
(Additional recording fee applies)

DURABLE POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS, that I, FREDRIC L. EVANS, residing in the County of Lassen, State of California, do hereby nominate, constitute and appoint Julie. L. Johnston my true and lawful attorney(s) in fact, for me and in my name, place and stead, and for my use and benefit. If for any reason Julie, L. Johnston fails to act or declines to act as my said attorney in fact, I hereby appoint Terry S. Evans as my true and lawful attorney in fact, for me and in my name, place and stead, and for my use and benefit.

To ask, demand, sue for, recover, collect, and receive all such sums of money, debts, dues, accounts, legacies, bequests, interest, dividends, annuities, and demands whatsoever as are now or shall hereafter become due, owing and payable, or belonging to me and have, use, and take all lawful ways and means in my name or otherwise for the recovery thereof, by attachments, arrests, distress, or otherwise, and to compromise and agree for the same and acquittances or other sufficient discharges for the same.

For me and in my name, to make, seal and deliver, to bargain, contract, agree for, purchase, receive, and take lands, tenements, hereditaments, and accept the possession of all lands, and all deeds and other assurances, and to lease, let, demise, bargain, sell, remise, release, convey, mortgage, and hypothecate lands, tenements, and hereditaments upon such terms and conditions and under such covenants as he or she shall think fit.

Also to bargain and agree for, buy, sell, mortgage, hypothecate, and in any and every way and manner deal in and with goods, wares, and merchandise, choses in action, and other property in possession or in action, and to make, do and transact all and every kind of business of whatsoever nature and kind.

And also for me and in my name, and as my act and deed, to sign, seal, execute, deliver and acknowledge such deeds, leases, mortgages, hypothecations, bottomries, charter parties, bills of lading, bills, bonds, notes, receipts, evidence of debt, releases and satisfaction of mortgage, judgments and other debts, and such other instruments in writing of whatsoever kind and nature as may be necessary or proper in the premises.

GIVING AND GRANTING unto my said attorney in fact, full power and authority to do and perform every act necessary, requisite, or proper to be done in and about the premises as fully as I might or could do if personally present or capable, with full power of substitution and revocation, hereby ratifying and confirming all that my said attorneys shall lawfully do or cause to be done by virtue hereof.

This Power of Attorney shall not be affected by subsequent incapacity of the principal and shall be effective immediately.

EXECUTED this 1st day of Feb, 2019.

Fredric L. Evans

FREDRIC L. EVANS

CALIFORNIA ALL-PURPOSE ACKNOWLEDGMENT
CIVIL CODE § 1189

State of California
County of Lassen

On February 1, 2019 before me, Ashley Dyer, Notary Public,
Date — Name and Title of the Officer

personally appeared Fredric L. Evans
Name(s) of Signer(s)

who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

ASHLEY DYER
Notary Public - California
Lassen County
Commission # 2240323
My Comm. Expires Apr 28, 2022

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Place Notary Seal Above

Signature: Ashley Dyer
Signature of Notary Public

OPTIONAL

Though this section is optional, completing this information can deter alteration of the document or fraudulent reattachment of this form to an unintended document.

Description of Attached Document

Title or Type of Document: ______ Document Date: ______

Number of Pages: ______ Signer(s) Other Than Named Above: ______

Capacity(ies) Claimed by Signer(s)

Signer's Name: ______
☐ Corporate Officer — Title(s): ______
☐ Partner — ☐ Limited ☐ General
☐ Individual ☐ Attorney in Fact
☐ Trustee ☐ Guardian or Conservator
☐ Other: ______
Signer Is Representing: ______

Signer's Name: ______
☐ Corporate Officer — Title(s): ______
☐ Partner — ☐ Limited ☐ General
☐ Individual ☐ Attorney in Fact
☐ Trustee ☐ Guardian or Conservator
☐ Other: ______
Signer Is Representing: ______

PURCHASE PRICE : $ 50,000.00

ANTICIPATED RETURN ON INVESTMENT AIRPORT HANGAR 30

YEARS	1	2	3	4	5	10	15	16	17	18	19	20	21	22	23	24	25
								COSTS ESCALATED AT 2% ANNUALLY									
ESTIMATED RENT INCOME	$ 2,400	$ 2,448	$ 2,497	$ 2,547	$ 2,598	$ 2,868	$ 3,167	$ 3,230	$ 3,295	$ 3,361	$ 3,428	$ 3,496	$ 3,566	$ 3,638	$ 3,710	$ 3,785	$ 3,860
MAINTENENACE EXPENSES	$ 505	$ 515	$ 506	$ 516	$ 507	$ 519	$ 512	$ 522	$ 513	$ 523	$ 514	$ 524	$ 515	$ 525	$ 516	$ 526	$ 517
NET ANNUAL REVENUE	$ 1,895	$ 1,933	$ 1,991	$ 2,031	$ 2,091	$ 2,349	$ 2,655	$ 2,708	$ 2,782	$ 2,837	$ 2,914	$ 2,972	$ 3,051	$ 3,112	$ 3,194	$ 3,258	$ 3,343
CUMMULATIVE REVENUE	$ 1,895	$ 3,828	$ 5,819	$ 7,850	$ 9,940	$ 21,159	$ 33,809	$ 36,517	$ 39,299	$ 42,136	$ 45,050	$ 48,022	$ 51,073	$ 54,185	$ 57,380	$ 60,638	$ 63,981
ROI	4%	8%	12%	16%	20%	42%	68%	73%	79%	84%	90%	96%	102%	108%	115%	121%	128%

AGENDA ITEM NO. 13.A
Discussion Item

SUSANVILLE CITY COUNCIL AGENDA ITEM

Submitted By:	Heidi Whitlock, Administrative Services
Action Date:	July 5, 2023
SUBJECT:	Department reports
PRESENTED BY:	Dan Newton, City Administrator
SUMMARY:	The City Administrator Reports section of the agenda is designed for the Administrator and Department Heads to address the Council on a variety of topics, as needed.
FISCAL IMPACT:	None.
ACTION REQUESTED:	Information only
ATTACHMENTS:	

AGENDA ITEM NO. 14.A
Discussion Item

SUSANVILLE CITY COUNCIL AGENDA ITEM

Submitted By:	Heidi Whitlock, Administrative Services
Action Date:	July 5, 2023
SUBJECT:	Future Council Items
PRESENTED BY:	Dan Newton, City Administrator
SUMMARY:	Any person may address the Council during Business from the Floor and throughout the City Council agenda's staff reports and agenda items. To encourage public participation in City Council meetings and address items brought forth to the podium by the public, staff has compiled a list from the past 3 months of City Council meetings and categorized items brought forth to the podium by date the comment was received, agenda item topic comment was received on, and public comments received during Business from the Floor for Council's review and to help staff prioritize and address public items.
FISCAL IMPACT:	None.
ACTION REQUESTED:	Informational item with possible direction to staff.

ATTACHMENTS:
20230705 Items from the Podium.pdf

MEETING DATE	
BUSINESS FROM THE FLOOR	
4/5/2023	Consider monthly maintenance and operations costs of proposed supportive housing project
4/5/2023	Consider providing information on cost of proposed supportive housing project facility
4/5/2023	Consider difficulties on obtaining medical professionals and staffing for proposed supportive housing project
4/5/2023	Consider proposed supportive housing facilities impact on safety to community and impact on police and sheriff
4/5/2023	Consider proposed supportive housing facility hiring own facility security force
4/5/2023	Consider lack of local contractors allowed to bid on proposed supportive housing project
4/5/2023	Consider updating public on city plans for Barry Creek Reservoir
4/19/2023	Consider asking members of the public who attend meetings to refrain from snickering and talking while members are at the podium
4/19/2023	Consider council members respecting members of the public who speak up at meetings
4/19/2023	Consider Constitution and Bill of Rights at local government rulings
4/19/2023	Consider donating helicopter sale funds to the American Legion/VFW
5/3/2023	Consider concern with fence located at 63 S. Weatherlow property and consider reduction of abatement extensions awarded by Planning Commission
5/3/2023	Consider support of affordable housing projects within community
5/3/2023	Consider using ARPA Funding for pickleball courts near the Susanville Bark Park or resurface Memorial Park tennis courts and direct staff to begin working on placement, research, and allocation of time towards pickleball courts within the community
5/3/2023	Consider providing information on camping ordinance within city limits
5/17/2023	Consider reducing hate within the community
5/17/2023	Consider appointing a policy maker to the Planning Commission to streamline change
5/17/2023	Consider supporting Lassen Family Service's CASA program and Volunteer Appreciation Fundraising event held on May 20, 2023
6/7/2023	Consider issuing a public statement from the City Council about vandalism and hate crimes occurring within the community
6/7/2023	Consider supporting LGBTQ+ community
6/21/2023	Consider not responding to items from the podium in a manner in which could be perceived as a lecture to the community and public in attendance to meetings and consider all items brought to the podium as community concern
6/21/2023	Consider continued support of Hot Wheels Guinness World Record attempts in community

FUTURE COUNCIL ITEMS

Update on Charging Station

Discussion regarding MOU with Lassen Historical Society

~~City of Susanville App~~

Discussion on Council goal setting

~~Discussion regarding Public Comment Options~~

Discussion regarding American Rescue Plan Act Funding (ongoing)

~~Update on Farmer's Market~~

~~Discussion regarding fireworks ordinance~~

Discussion regarding city vehicle and equipment surplus auction

~~Update on Animal Shelter agreement (how many animals, cost of, etc.)~~

~~Discussion regarding lack of inventory of affordable low-income housing in support of Lassen Family Services~~

~~Discussion regarding broadband improvements in Lassen County~~

~~Semi-annual or annually report on tax measure expenditures if tax measure passes~~

Discussion on collaboration with Lassen County and Susanville Indian Rancheria and City of Susanville to hire a liaison to collaborate with all three entities

Discussion regarding options to work with community on animal control and animal shelter agreement

Discussion regarding Councilmembers volunteering on projects

~~Discussion regarding placing signage at Community Garden~~

Discussion regarding partnership with Lassen Family Services in efforts to prioritize youth

~~Discussion regarding amendments to cannabis ordinance~~

Discussion regarding Council trainings and nepotism recusal policy trainings

~~Update on K-9 program~~

~~Discussion regarding homelessness within the community~~

Discussion regarding tier two of shopping cart ordinance and enforcement of ordinance

Discussion regarding increased theft within the community and increase council support to police department

~~Discussion regarding council personal social media accounts~~

Discussion regarding proclamation declaring Susanville as a sanctuary city for the unborn

Discussion regarding bringing Airport Capital Improvement Plan to council earlier in the year

Discussion proving funding to police department facility renovation

Discussion regarding banner permits

Discussion regarding dog ordinance

Discussion regarding street legal ATV and golf cart ordinance

Discussion regarding Veterans preference in hiring

Discussion regarding city's airport hangar current use as a city storage

Discussion regarding graffiti

Discussion regarding dog control and nuisance ordinance

~~Update from LARP on Community Garden~~

~~Discussion regarding the sale or lease of Diamond Mountain Golf Course~~

Update on Speed Survey

Discussion regarding LARP Agreement for Operation and Maintenance of Susanville Community Garden

Discussion regarding County housing development on city property options

Discussion regarding Memorial Park Tennis Court ordinance change to include pickleball and discussion of city pickleball courts

~~Update on Police Department grooming standards policy and uniform policy~~

~~Discussion regarding proclamation for KSUE 75 years of service~~

~~Discussion regarding donation to American Legion/VFW~~