SUSANVILLE CITY COUNCIL
Regular Council Meeting Minutes
WEDNESDAY, MAY 17, 2023 – 4:30 PM

Mayor McCourt called the meeting to order at 4:30pm.

Roll Call of Councilmembers Present: McCourt, Stafford, Herrera, Schuster, Brown

1. APPROVAL OF AGENDA:
The following changes were requested:
1. Item 12B will be moved immediately following item 5, Business from the Floor.
2. Item 9D will immediately follow item 9A.

Moved by Schuster; seconded by Brown to approve the agenda with the above-mentioned changes.
Motion Carried: 5 - 0
Voting For: McCourt, Stafford, Herrera, Schuster, Brown
Voting Against: None

2. PUBLIC COMMENT REGARDING CLOSED SESSION ITEMS (if any): No public comment.

3. CLOSED SESSION:
The City Council convened in closed session at 4:43pm to discuss the following:

A. CONFERENCE WITH LABOR NEGOTIATIORS – pursuant to Government Code §54957.6

1. Fire Unit
2. Public Works Unit
3. Miscellaneous Unit
4. Professional Technical Unit
5. Management Unit
6. SPOA

4. RETURN TO OPEN SESSION: The City Council reconvened in open session at 5:00pm. The Pledge of Allegiance and Invocation were provided.

Dan Newton, City Administrator, stated that the agenda was approved as stated above before going into closed session. During closed session the Council discussed the above-mentioned items, and while direction was provided to staff, no reportable action was taken. However, all discussions were not completed and the Council will return to closed session immediately following the conclusion of open session.

Mayor McCourt read the proclamation celebrating KSUE/JDX for 75 years of local broadcasting.

Mayor McCourt stated that the portion of the City Priority List, discussing pickleball, will now be discussed prior to Business from the Floor.

Item 12.B to be heard immediately following item 4 as approved.

12.B City Project Priorities

Mr. Newton provided information on the remaining items on the list.

230517 City Project Priorities - Staff Report.docx

Mayor McCourt stated that the portion of the City Priority List, discussing pickleball, will now be discussed prior to Business from the Floor.

No less than seven public members stated that there is a definite need for local quality pickleball courts as in two years the pickleball group went from about 8 people to 40 people in one year. Suggestions for locations and improvements as well as the use of ARPA funds. They added that they, as a club, would also be willing to assist with volunteering and some funding.

Councilmember Brown would like to add it to the priority list as he would like to see at least four courts for now.

Councilmember Stafford suggested that, if they haven't, to also reach out to the county.

Councilmember Schuster also thinks that it needs to be on the list and placed as high as possible.

She is not against resurfacing the tennis courts and is not against the use of ARPA funding.

Mayor McCourt inquired as to where Mr. Newton would suggest placing it on the list.

Mr. Newton responded by providing an explanation of how items are placed on the list and where. He also provided information on the projects already in the works for this year and the limited staff resources. He suggested placing it on the list and start by having someone work with a pickleball representative to review locations, develop a plan and possibly come up with a cost.

Direction was provided to Mr. Newton to develop a preliminary plan and estimate for a pickleball court. Mr. Newton suggested below the blue line but above the red line that would mean that within 2-3 months a preliminary plan and estimate will be brought forward to which the council agreed.

5. **<u>BUSINESS FROM THE FLOOR</u>:** Leann Vanderley, public, stated her disappointment with a board meeting recently held at the Lassen Library.

Jacqui Henry, public, voiced her disappointment with the hate in the community and hopes that it can be resolved.

Jim McCarthy, public, requested the Council support the Planning Commission items to be considered at tonight’s meeting.

A representative from Lassen Family Services provided information on the CASA Program.

6. **<u>CONSENT CALENDAR:</u>**

6.A Consider **Resolution No. 23-6122** approving and authorizing the Mayor to execute an MOU with the Operating Engineers Local Union No. 3 Public Works bargaining unit for the period of January 1, 2023 through and including June 30, 2025

Motion to approve Resolution No. 23-6122 approving and authorizing the Mayor to execute an MOU with the Operating Engineers Local Union No. 3 Public Works bargaining unit for the period of January 1, 2023 through and including June 30, 2025

23-6122.pdf

2023.2025 PW MOU.FINAL.pdf

6.B Consider **Resolution No. 23-6141,** authorizing the Mayor to execute a Memorandum of Understanding with the Operating Engineers Local Union No. 3 Fire Fighters Bargaining Unit for the period of January 1, 2023 through and including June 30, 2025

Motion to approve Resolution No. 23-6141, authorizing the Mayor to execute a Memorandum of Understanding with the Operating Engineers Local Union No. 3 Fire Fighters Bargaining Unit for the period of January 1, 2023 through and including June 30, 2025
2023.2025 Fire MOU Final.pdf
23-6141.pdf

6.C Consider **Resolution No. 23-6139,** authorizing Mayor to sign a Program Supplement Agreement Revision with Caltrans for the 2014 STIP Project FD

Motion to approve Resolution No. 23-6139, authorizing Mayor to sign a Program Supplement Agreement Revision with Caltrans for the 2014 STIP Project FD
5116022 PSA Rev.2.pdf
23-6139.pdf

6.D Consider **Resolution No. 23-6140,** authorizing Mayor to sign a Program Supplement Agreement Revision with Caltrans for Riverside Drive Trail Project

Motion to approve Resolution No. 23-6140, authorizing Mayor to sign a Program Supplement Agreement Revision with Caltrans for Riverside Drive Trail Project
5116014 PSA to agency.pdf
23-6140.pdf

Moved by Herrera; seconded by Schuster to approve the consent calendar.
Motion: 5 - 0
Voting For: McCourt, Stafford, Herrera, Schuster, Brown
Voting Against: None

7. PUBLIC HEARINGS: No business.

8. COUNCIL DISCUSSION/ANNOUNCEMENTS: Mayor McCourt offered both the Land Acknowledgement and the city's Mission Statement.

9. NEW BUSINESS:

9.A Lassen Prescribed Burn Association (PBA) Presentation

Brittney Osborn, HLVRCD Burn Coordinator, provided a presentation on the Prescribed Burn Association including what it is, who can be involved, what they do and how they help the community.

PBA Flyer

Item 9.D to immediately follow 9.A as approved.

9.D CCC Closure Academic Research Presentation

Mr. Newton provided an explanation of the item and introduced Professor John Eason and his team to present their research related to the impact of the CCC closure.

Professor Eason stated that this is a preliminary draft but can eventually be presented to CDCR as suggestions of what our community would like to see in its place. He stated that the best way to get a change to occur at this location is to come up with a plan to present to CDCR. He added that the project would be millions if not billions of dollars and, if a project were put together, there is a possibility to obtain private funds.

A request was made for a brief break at 7:11pm

The Council reconvened at 7:17pm.

9.B Consider **Resolution No. 23-6131**, approving and accepting a donation of $1,000 from the Walmart Charitable Foundation

James Moore, Fire Chief, provided an explanation of the item and requested the approval of Resolution No. 23-6131.

23-6131.pdf

Motion to approve Resolution No. 23-6131, approving and accepting a donation of $1,000 from the Walmart Charitable Foundation
Moved by Herrera; seconded by Schuster to approve.
Motion Carried: 5- 0
Voting For: McCourt, Stafford, Herrera, Schuster, Brown
Voting Against: None

9.C Consider **Resolution No. 23-6132**, authorizing the Chief of Police to execute an Operational Agreement between the Lassen County Sheriff's Office and the Susanville Police Department for Implementation of the Lassen County Prevention and Education Program's Youth Service Officer (YSO) position through the Federally Administered Byrne-JAG Grant Program for a three-year term.

Ryan Cochran, Chief of Police, provided an explanation of the item and requested approval of Resolution No. 23-6132.

new jag grant.pdf
23-6132.pdf

Motion to approve Resolution No. 23-6132, authorizing the Chief of Police to execute an Operational Agreement between the Lassen County Sheriff's Office and the Susanville Police Department for Implementation of the Lassen County Prevention and Education Program's Youth Service Officer (YSO) position through the Federally Administered Byrne-JAG Grant Program for a three-year term.
Moved by Schuster; seconded by Herrera to approve.
Motion Carried: 5- 0
Voting For: McCourt, Stafford, Herrera, Schuster, Brown
Voting Against: None

~~9.D CCC Closure Academic Research Presentation~~ – item heard immediately following 9.A.

9.E Consider the request from American Legion for funding to support their annual scholarship program.

Mr. Newton provided an explanation of the item and requested council direction.

Discussion occurred and direction was provided to staff to use $2,500 in civic contribution funds.

9.F Discussion regarding citywide expiring telephone contracts Direction to staff

Bob Godman, Public Works Director, provided an explanation of the item and requested direction.

The council provided direction to move forward as suggested.

Proposal.pdf

9.G Consider **Resolution No. 23-6133**, authorizing the City Administrator to execute a contact with Monath Construction for the abatement of nuisance conditions at 63 South Weatherlow Street and authorize the Finance Manager to modify the budget as necessary to complete abatement.

Cody Loflin, Code Enforcement Officer, provided an explanation of the item and requested the approval of Resolution No. 23-6133.

Monath Construction Estimate E-2272.pdf
23-6133.pdf

Motion to approve Resolution No. 23-6133, authorizing the City Administrator to execute a contact with Monath Construction for the abatement of nuisance conditions at 63 South Weatherlow Street and authorize the Finance Manager to modify the budget as necessary to complete abatement.
Moved by Schuster; seconded by Herrera to approve as modified.
Motion Carried: 5- 0
Voting For: McCourt, Stafford, Herrera, Schuster, Brown
Voting Against: None

9.H Consider **Resolution No. 23-6134,** authorizing the City Administrator to execute a contract with Monath Construction for the abatement of nuisance conditions at 67 South Weatherlow Street and authorize the Finance Manager to modify the budget as necessary to complete abatement.

Mr. Loflin stated that the property owner has decided to actively abate the property and a 30-day extension was approved. Mr. Loflin requested that the item be tabled until June 7, 2023 to see if the property owner completes the abatement.

Discussion between council and staff led to the approval of a modified resolution with the changes recommended by staff.

Monath Construction Estimate E-2273.pdf
23-6134.pdf

Motion to approve Resolution No. 23-6134, authorizing the City Administrator to execute a contract with Monath Construction for the abatement of nuisance conditions at 67 South Weatherlow Street and authorize the Finance Manager to modify the budget as necessary to complete abatement.
Moved by Herrera; seconded by Brown to approve as modified.

Motion Carried: 5- 0
Voting For: McCourt, Stafford, Herrera, Schuster, Brown
Voting Against: None

9.I Consider **Resolution No. 23-6135**, authorizing the Finance Manager to modify the budget as necessary to complete the abatement of nuisance conditions at 59 South Weatherlow Street and 10 Santa Paula Street.

Mr. Loflin provided an explanation of the item and requested approval of Resolution No. 23-6135.

23-6135.pdf

Motion to approve Resolution No. 23-6135, authorizing the Finance Manager to modify the budget as necessary to complete the abatement of nuisance conditions at 59 South Weatherlow Street and 10 Santa Paula Street.
Moved by Herrera; seconded by Schuster to approve Resolution as revised prior to meeting.
Motion Carried: 5- 0
Voting For: McCourt, Stafford, Herrera, Schuster, Brown
Voting Against: None

9.J Consider **Resolution No. 23-6136**, authorizing Chief of Police to accept funds from The California Board and State Community Corrections (BSCC), Officer Wellness and Mental Health Grant Program and accepting $15,000 in grant funding through the program established in the 2022 Budget Act (Assembly Bill 178, Chapter 45, Statutes of 2022).

Chief Cochran provided an explanation of the item and requested approval of Resolution No. 23-6136.

Councilmember Stafford requested to see a written wellness plan.

BCSS Officer Wellness and Mental Health Grant Program Overview.pdf
23-6136.pdf

Motion to approve **Resolution No. 23-6136**, authorizing Chief of Police to Execute Standard Agreement with The California Board and State Community Corrections (BSCC), Officer Wellness and Mental Health Grant Program and accepting $15,000 in grant funding through the program established in the 2022 Budget Act (Assembly Bill 178, Chapter 45, Statutes of 2022).
Moved by Herrera; seconded by Schuster to approve.
Motion Carried: 5- 0
Voting For: McCourt, Stafford, Herrera, Schuster, Brown
Voting Against: None

9.K Consider **Resolution No. 23-6137,** authorizing the City Administrator to sign a contract with Williams Custom Concrete to replace sidewalk at various locations along Main Street (State Route 36)

Mr. Godman provided an explanation of the item and requested the approval of Resolution No. 23-6137.

2023 Main St Sidewalk Replacement.pdf
23-6137.pdf

Motion to approve Resolution No. 23-6137**,** authorizing the City Administrator to sign a contract with Williams Custom Concrete to replace sidewalk at various locations along Main Street (State Route 36)
Moved by Brown; seconded by Herrera to approve.
Motion Carried: 5- 0
Voting For: McCourt, Stafford, Herrera, Schuster, Brown
Voting Against: None

9.L Consider **Resolution No. 23-6138,** authorizing Mayor to sign Amendment No. 3 to Agreement No. 19-03 Between REY and the city of Susanville for the design phase of Southeast Gateway Project.

Erik Edholm, Assistant Director of Engineering, provided an explanation of the item and requested approval of Resolution No. 23-6138.

211006_Amendment_REY_SE_Gateway_3.pdf
23-6138.pdf

Motion to approve Resolution No. 23-6138, authorizing Mayor to sign Amendment No. 3 to Agreement No. 19-03 Between REY and the city of Susanville for the design phase of S.E. Gateway Project.
Moved by Herrera; seconded by Schuster to approve.
Motion Carried: 5- 0
Voting For: McCourt, Stafford, Herrera, Schuster, Brown
Voting Against: None

10. SUSANVILLE COMMUNITY REDEVELOPMENT AGENCY: No business.

11. SUSANVILLE MUNICIPAL ENERGY CORPORATION: No business.

12. CONTINUING BUSINESS:
12.A Proclamations

Mr. Newton provided an explanation of the item and why it was being presented. He continued that conversations occurred on this topic in the past and the clerk is gathering that information including a draft policy.

Councilmember Schuster offered that she had provided an application at that time, but she could obtain another copy if needed.

Additional discussion occurred on the item.

12.B City Project Priorities – pickleball item heard immediately following item 4.

13. CITY ADMINISTRATOR'S REPORTS:
13.A Department reports

Mr. Edholm provided an updated on projects he and his team are working on.

Mr. Loflin provided information on future council items regarding cost recovery and also listed items going to Planning Commission.

Mr. Godman stated that next week is Public Works Awareness Week and recognized Marci Rojas for putting the events together. He also stated that the pool opened as of Monday.

Ms. Arredondo stated about the Farm Bureau golf tournament this weekend.

Chief Cochran stated that he hopes to have the front of the building fixed soon.

Chief Moore stated that fire season is starting.

Mr. Newton stated that the Annual Fishing Derby is being postponed until August due to safety concerns due to water levels.

14. FUTURE COUNCIL ITEMS:

14.A Future Council Items

Mr. Newton provided an explanation of the item and requested comments from the council to which no comments were received.

20230517 Items from the Podium.pdf

The City Council reconvened in closed session at 8:40pm.

The City Council reconvened in open session at 9:02pm.

Mr. Newton stated that Council met in closed session where direction was provided to staff with no reportable action taken.

15. ADJOURNMENT:

Meeting adjourned at 9:03pm.

Quincy McCourt, Mayor

Respectfully submitted by:

Heidi Whitlock, City Clerk

Approved on: June 7, 2023