

SUSANVILLE CITY COUNCIL
Regular Council Meeting Minutes
WEDNESDAY, MARCH 1, 2023 – 4:30 PM

Mayor McCourt called the meeting to order at 4:31 p.m.

Roll Call of Councilmembers Present: McCourt, Stafford, Herrera, Schuster, Brown

1. APPROVAL OF AGENDA:

Councilmember Schuster suggested moving item 12A prior to Business from the Floor.

Dan Newton, City Administrator, also requested that items 13A and 13B be heard prior to Business from the Floor.

Agenda items 12A, 13A, and 13B approved to be moved from to agenda item 5, Business From the Floor to be heard in the following order: 13A, 13B then 12A.

Motion by Herrera; seconded by Stafford to approve the agenda with the above-mentioned changes.

Motion Carried: 5 - 0

Voting For: McCourt, Stafford, Herrera, Schuster, Brown

Voting Against: None

2. PUBLIC COMMENT REGARDING CLOSED SESSION ITEMS (if any): No comment.

3. CLOSED SESSION:

The City Council convened in closed session at 4:42 p.m. to discuss the following:

A. CONFERENCE WITH LABOR NEGOTIATIONS – pursuant to Government Code §54957.6

1. Admin Unit
2. Fire Unit
3. Miscellaneous Unit
4. Professional Technical Unit
5. Public Works Unit

B. PUBLIC EMPLOYMENT - pursuant to Government Code §54957

1. City Administrator Evaluation

4. RETURN TO OPEN SESSION: The City Council reconvened in open session at 5:00 p.m.

Mayor McCourt requested that Michael Smith, public, start the Pledge of Allegiance and requested that James Moore, Fire Chief, provide the Invocation.

Mr. Newton stated that the City Council met in closed session to discuss the above listed items. No reportable action was taken; however, direction was provided to staff on items under agenda section 3.A. Council will reconvene into closed session after conclusion to discuss remaining items under 3.B.

13.A Department reports

Cody Loflin, Code Enforcement Officer, provided a brief update on upcoming abatements.

Mr. Newton provided a brief update on the Susan River clean up and the progress regarding the recent dog issue.

Ryan Cochran, Police Chief, also provided information regarding the recent dog issue and introduced Officer Hoover to provide a report on the K9 unit.

13.B Report on city's K-9 program

Michael Hoover, SPD Police Officer, gave a presentation to the City Council and members of public detailing the police department's K-9 program and presented Zeke, SPD K-9.

12.A Consider Resolution No. 23-6100, Authorizing Memorandum of Understanding between Susanville Indian Rancheria and the city of Susanville regarding a partnership on economic development.

[23-6100.pdf](#)

[MOU SIR & City Economic Development ver 2.docx](#)

[DRAFT Job Description - Economic Development Director.docx](#)

[210915 Adopted Dept Head Process.pdf](#)

[2021.2022 MANAGEMENT MOU SIGNED.pdf](#)

Motion to table item and bring back item at the April 5, 2023, meeting.

Motion: 0- 0

Voting For: None

Voting Against: None

5. BUSINESS FROM THE FLOOR:

Public member voiced concerns with Judy's house and what resources are available other than Crossroads.

More than one public member voiced support for the community garden and LARP.

Amy Holley, public member, addressed the Mayor regarding his Facebook apology and stated that, although the apology is appreciated, the additional lecturing could have been left out. She requested that he stop pressuring fellow councilmembers for votes and to be respectful of them.

Leann Vanderly, public member, held up a sign that stated "No Comments, Just Listen" while stating that she wanted to ensure the mayor did not editorialize her comments. She stated that she was in attendance to praise Mayor pro tem Herrera as she has seen a change in him since training and he does not editorialize her comments or anyone else's. She stated that she felt verbally abused at the previous meeting, like when others lose their self-control and try to intimidate someone for not sharing the same views. She ended by requesting the mayor's resignation.

Michael Blaschak, LARP, provided a brief explanation of where LARP was spending money as well as information related to the MOU, the community benefit as well as the benefit to the city property. He suggested that a meeting be set up to discuss the option of canceling the MOU and the city taking over the garden again.

Jacquie Henry, public, suggested that houses be built for fire victims and not for low income housing projects. She also voiced her opinion regarding the mayor and also requested a resignation letter.

Public member offered their appreciation for the council and their support of the police department staff with the recent wage increase.

6. **CONSENT CALENDAR:**

6.A Vendor and payroll warrants

[01-12-2023.pdf](#)
[01-18-2023.pdf](#)
[01-26-2023.pdf](#)
[01-31-2023.pdf](#)
[02-03-2023.pdf](#)
[02-09-2023.pdf](#)
[02-16-2023.pdf](#)

Motion to receive and file.

Moved by Herrera; seconded by Schuster to Receive and File.

Motion Carried: 5- 0

Voting For: Mccourt, Stafford, Herrera, Schuster, Brown

Voting Against: None

6.B Monthly Financial Reports for October, November & December 2022

[Cash Report 10_2022 US Bank.pdf](#)
[Daily Deposit Report 10_2022 US Bank.pdf](#)
[Cash Report 11_2022 US Bank.pdf](#)
[Daily Deposit Report 11_2022 US Bank.pdf](#)
[Cash Report 12_2022 US Bank.pdf](#)
[Daily Deposit Report 12_2022 US Bank.pdf](#)
[Daily Deposit Report OCT - DEC 2022 TRICOUNTIES.pdf](#)
[Cash Report OCT.NOV.DEC TRICOUNTIES.pdf](#)
[Fund Balances Report_2022_10.pdf](#)
[Fund Balances Report_2022_11.pdf](#)
[Fund Balances Report_2022_12.pdf](#)
[Income Statement 12.31.22.pdf](#)

Motion to receive and file.

Moved by Herrera; seconded by Schuster to Receive and File.

Motion Carried: 5- 0

Voting For: Mccourt, Stafford, Herrera, Schuster, Brown

Voting Against: None

6.C Receive HdL Q2 2022 Reports

[2022 Q2 Sales Tax Update.pdf](#)
[HdL California Consensus Forecast - Q3 2022.pdf](#)

Moved by Herrera; seconded by Schuster to Receive and File.

Motion Carried: 5- 0

Voting For: McCourt, Stafford, Herrera, Schuster, Brown

Voting Against: None

6.D Consider **Resolution No. 23-6106**, authorizing the Mayor to execute the Annual Certificate of Army Material Status for the UH-1 Huey Helicopter, Serial Number 66-16374 and the AH-1 Cobra Helicopter, Serial Number 67-15684 located at the Susanville Municipal Airport.

[23-6106.pdf](#)
[Cobra Annual Certification.pdf](#)
[Huey Annual Certification.pdf](#)

Motion to approve Resolution No. 23-6106, authorizing the Mayor to execute the Annual Certificate of Army Material Status for the UH-1 Huey Helicopter, Serial Number 66-16374 and the AH-1 Cobra Helicopter, Serial Number 67-15684 located at the Susanville Municipal Airport.

Moved by Herrera; seconded by Schuster to approve.

Motion Carried: 5- 0

Voting For: Mccourt, Stafford, Herrera, Schuster, Brown

Voting Against: None

- 6.E Consider **Resolution No. 23-6107**, authorizing the Mayor to execute annual certification of Army Material Status for the GPF M1917/18 Series Gun, Serial Number 884 for static display located at the Susanville Memorial Park

[23-6107.pdf](#)
[GPF Series Gun Condition Deed of Gift.pdf](#)
[M1917-18 Series Gun Certification.pdf](#)

Motion to approve Resolution No. 23-6107, authorizing the Mayor to execute annual certification of Army Material Status for the GPF M1917/18 Series Gun, Serial Number 884 for static display located at the Susanville Memorial Park

Moved by Herrera; seconded by Schuster to Receive and File.

Motion Carried: 5- 0

Voting For: McCourt, Stafford, Herrera, Schuster, Brown

Voting Against: None

7. PUBLIC HEARINGS:

- 7.A Consider **Resolution No. 23-6103**, upholding the Susanville Planning Commission decision to assess civil assessment penalties in the amount of \$10,000 against the property located at 1705 Main Street, Knights' Inn Motel, for violations of a nuisance abatement order.

Cody Loflin, Code Enforcement Officer, presented information to the City Council regarding the code enforcement case and assessment of penalties for the property located at 1705 Main Street, Knights' Inn Motel.

Public Hearing opened at 6:58 P.M.

Mr. Kim, Knights' Inn Motel and property owner presented a rebuttal to the assessment of penalties presented.

Public Hearing closed at 7:09 P.M.

[1705 Main Street Nuisance Abatement Order.pdf](#)
[23-6103.pdf](#)

Motion to approve Resolution No. 23-6103, upholding the Susanville Planning Commission decision to assess civil assessment penalties in the amount of \$10,000 as ordered pursuant to Susanville Planning Commission Resolution No. 23-1125.

Moved by Brown; seconded by Herrera to approve.

Motion Carried: 5- 0

Voting For: McCourt, Stafford, Herrera, Schuster, Brown
Voting Against: None

8. **COUNCIL DISCUSSION/ANNOUNCEMENTS:** No comments.

9. **NEW BUSINESS:**

9.A Discussion regarding Permanent Supportive Housing in Susanville Direction to staff.

Mr. Newton stated that, at the last Council meeting, this topic received much feedback. Due to the amount of public comment received, it was decided to bring the item forward again to engage the public and receive comments and questions in a way that the Council would be permitted to respond. He added that Richard Egan, County Administrative Officer, was in attendance and that the item was discussed prior to COVID due to the amount of homelessness the city was seeing at that time.

No less than three members of the public voiced their concerns with the project.

Mr. Egan addressed the Council and provided a history of the project and stated that, no matter where the project is being proposed, it will be met with some opposition.

Numerous public members asked questions regarding the project to which Mr. Egan responded.

9.B Consider **Resolution No. 23-6104**, approving a fee waiver for the rental of Memorial Park and donation of Police and Public Works overtime for the annual Walk a Mile event.

Bob Godman, Public Works Director, provided an explanation of the item and invited Kendra Zaengle, Lassen Family Services, to provide information on the Walk a Mile event and what the event proceeds will benefit.

[Request for Waived Fee & Road Closures.docx](#)
[23-6104.pdf](#)

Motion to approve Resolution No.23-6104, approving a fee waiver for the rental of Memorial Park and donation of Police and Public Works overtime for the annual Walk a Mile event.

Moved by Brown; seconded by Herrera to approve.

Motion Carried: 5- 0

Voting For: McCourt, Stafford, Herrera, Schuster, Brown

Voting Against: None

9.C Consider **Resolution No. 23-6105**, Amending the Fiscal Year 2022-2023 City of Susanville Budget

Chandra Jabbs, Finance Manager, presented the proposed amendments to the 2022/2023 fiscal year budget and requested approval of Resolution No. 23-6105.

[22.23 Mid-year Exhibit A.pdf](#)
[22.23 Mid-year Budget Changes.pdf](#)
[22.23 STOB Mid-year Report.pdf](#)
[23-6105.pdf](#)

Motion to approve Resolution No. 23-6105, Amending the Fiscal Year 2022-2023 City of Susanville Budget

Moved by Schuster; seconded by Brown to approve.
Motion Carried: 5- 0
Voting For: Mccourt, Stafford, Herrera, Schuster, Brown
Voting Against: None

10. **SUSANVILLE COMMUNITY REDEVELOPMENT AGENCY**: No business.

11. **SUSANVILLE MUNICIPAL ENERGY CORPORATION**: No business.

12. **CONTINUING BUSINESS**:

~~12.A Consider Resolution No. 23-6100, Authorizing Memorandum of Understanding between Susanville Indian Rancheria and the city of Susanville regarding a partnership on economic development. Heard prior to item 5.~~

13. **CITY ADMINISTRATOR'S REPORTS**:

~~13.A Department reports – Heard after 12A, prior to item 5.~~

~~13.B Report on city's K-9 program – Heard prior to 5A~~

14. **FUTURE COUNCIL ITEMS**:

14.A Future Council Items

[20230301 Items from the Podium.pdf](#)

15. **ADJOURNMENT**: Council adjourned the meeting at 9:35 p.m.

Respectfully submitted by:

Quincy McCourt, Mayor

Heidi Whitlock, City Clerk

Approved on April 5, 2023