
CITY OF SUSANVILLE
66 N. Lassen Street • Susanville CA
Quincy McCourt, Mayor
Thomas Herrera, Mayor pro tem
Russ Brown • Mendy Schuster • Kevin Stafford

Susanville City Council
Regular Council Meeting • City Council Chambers
Wednesday, January 18, 2023 – 4:30 PM

CALL TO ORDER
ROLL CALL

1. **APPROVAL OF AGENDA:** *(Additions and/or Deletions)*
2. **PUBLIC COMMENT REGARDING CLOSED SESSION ITEMS (if any):** *Any person may address the Council at this time upon any subject for discussion during Closed Session.*
3. **CLOSED SESSION:**
 - A. **CONFERENCE WITH LABOR NEGOTIATIONS** – *pursuant to Government Code §54957.6:*
 1. *Admin Unit*
 2. *Fire Unit*
 3. *Miscellaneous Unit*
 4. *Professional Technical Unit*
 5. *Public Works Unit*
4. **RETURN TO OPEN SESSION:** *(recess if necessary)*
 - *Reconvene in open session at 5:00pm*
 - *Pledge of allegiance*
 - *Invocation*
 - *Report any changes to agenda*
 - *Report any action out of Closed Session*
 - *Proclamations, awards or presentations by the City Council*
5. **BUSINESS FROM THE FLOOR:** *Any person may address the Council at this time upon any subject on the agenda or not on the agenda within the jurisdiction of the City Council. However, comments on items on the agenda may be reserved until the item is discussed and any matter not on the agenda that requires action will be referred to staff for a report and action at a subsequent meeting.*
Presentations are subject to a five-minute limit.
6. **CONSENT CALENDAR:** *All matters listed under the Consent Calendar are considered to be routine by the City Council. There will be no separate discussion on these items. Any member of the public or the City Council may request removal of an item from the Consent Calendar to be considered separately.*
 - 6.A *Minutes of the City Council's December 21, 2022 and January 4, 2023 regular meetings and the January 3, 2023 special meeting.*
 - 6.B *Vendor and payroll warrants*
7. **PUBLIC HEARINGS:**
 - 7.A *Consider Resolution No. 23-6088, approving the Land Use Assessment Report (LUAR) to the*

8. COUNCIL DISCUSSION/ANNOUNCEMENTS:

9. NEW BUSINESS:

- 9.A Information from Chief of Police, regarding the Susanville Police Department's intent to request property from Federal sources (to include Federal funds or grants). As well as to notify the Community of Susanville of its request for property transfers, purchases from Federal funds, agencies or subcontractors (including existing transfer contracts or grants).
- 9.B Consider Resolution No. 23-6085, accepting award from Lassen Municipal Utility District's Public Benefits Community Projects program and authorizing the Finance Manager to increase the Susan River Clean Up Project 1011 Fund in the amount of \$23,000
- 9.C Consider Resolution No. 23-6086, Approving and accepting a donation from Susanville Ford, Chrysler, Dodge, Jeep, Ram for \$5,000 to Diamond Mountain Golf Course
- 9.D Consider Resolution No. 23-6087, authorizing City Administrator to execute first amendment to the Granicus Service Agreement between Granicus, LLC and Susanville and authorizing the City Administrator to enter into an agreement with True Telecom & Surveillance for the installation and procurement of audio/visual equipment required for Granicus service enhancement
- 9.E Consider Mayor McCourt's use of discretionary funds for the purchase of community event banners recognizing Sierra Cascade employees.
- 9.F Consider Resolution No. 23-6090, adopting the of Sales Tax Oversight Board (STOB) governance practices.
- 9.G Consider Resolution 23-6084,Â authorizing examination of sales, use and transactions tax records and authorizing an amendment to the contract with Hinderliter, De Llamas and Associates ("HDL") to provide additional sales tax related services.
- 9.H Consider Resolution No. 23-6083, Approving and accepting a donation from California Correctional Center (CCC) for park related items.

10. SUSANVILLE COMMUNITY REDEVELOPMENT AGENCY:

11. SUSANVILLE MUNICIPAL ENERGY CORPORATION:

12. CONTINUING BUSINESS:

- 12.A Consider the survey format and content pertaining to the Historic Uptown Susanville Association.
- 12.B City Project Priorities
- 12.C Consider Resolution No. 23-6082, accepting the California Public Utilities Commission's Local Agency Technical Assistance grant funding in the amount of \$500,000 and authorizing the Finance Manager to modify the budget as necessary
- 12.D Consider Resolution No. 23-6089, of the City Council of the City of Susanville reciting the fact of the General Municipal Election held on November 8, 2022 declaring the results and such

matters as provided by law.

13. CITY ADMINISTRATOR'S REPORTS:

13.A [Department reports](#)

14. FUTURE COUNCIL ITEMS:

14.A [Future Council Items](#)

15. ADJOURNMENT:

- **The next regular meeting of the Susanville City Council will be held on February 1, 2023 at 4:30PM.**

Reports and documents relating to each agenda item are on file in the Office of the City Clerk and are available for public inspection during normal business hours and at the meeting. These reports and documents are also available at the City's website www.cityofsusanville.net, unless there were systems problems posting to the website.

Accessibility: An interpreter for the hearing-impaired may be made available upon request to the City Clerk seventy-two hours prior to a meeting. A reader for the vision-impaired for purposes of reviewing the agenda may be made available upon request to the City Clerk. The location of this meeting is wheelchair-accessible.

I, Heidi Whitlock, certify that I caused to be posted notice of the regular meeting scheduled for January 18, 2023 in the areas designated on January 13, 2023.

AGENDA ITEM NO. 6.A
Action Item

SUSANVILLE CITY COUNCIL AGENDA ITEM

Submitted By: Heidi Whitlock, Administrative Services

Action Date: January 18, 2023

SUBJECT: Minutes of the City Council's December 21, 2022 and January 4, 2023 regular meetings and the January 3, 2023 special meeting.

PRESENTED BY: Heidi Whitlock, City Clerk

SUMMARY: Attached for the Council's review are the minutes of the City Council's December 21, 2022 and January 4, 2023 regular meetings and the January 3, special meeting.

FISCAL IMPACT: None

ACTION REQUESTED: Motion to waive the reading of and approval of the City Council's December 21, 2022 and January 4, 2023 regular meetings and the January 3, 2023 special meeting.

ATTACHMENTS:
[221221.cc.min.draft.pdf](#)
[230104.cc.min.draft.pdf](#)
[230103.cc.spec.min.draft.pdf](#)

SUSANVILLE CITY COUNCIL
Regular Council Meeting Minutes
WEDNESDAY, DECEMBER 21, 2022 – 4:30 PM

Mayor McCourt called the meeting to order at 4:30pm.

Roll Call of Councilmembers Present: McCourt, Stafford, Schuster, Brown
Absent: Herrera

Herrera arrived at 4:31pm.

1. APPROVAL OF AGENDA:

Moved by Schuster; seconded by Brown to approve.

Motion Carried: 4 - 0

Voting For: McCourt, Stafford, Schuster, Brown & Herrera

Voting Against: None

2. PUBLIC COMMENT REGARDING CLOSED SESSION ITEMS (if any): No public comment.

3. CLOSED SESSION:

The Council convened in Closed Session at 4:31pm to discuss the following:

A. CONFERENCE WITH LEGAL COUNSEL - existing litigation pursuant to Government Code Section 54956.9 (d)(1): one case

1. Case number CJC-21-005208, Pacific Gas & Electric (PG&E) Vs. city of Susanville.

B. CONFERENCE WITH LABOR NEGOTIATIONS – pursuant to Government Code §54957.6:

1. Admin Unit

2. Miscellaneous Unit

3. Public Works Unit

4. RETURN TO OPEN SESSION:

The City Council reconvened in open session at 5:03pm.

Mayor McCourt requested Christian, public, to start the Pledge of Allegiance and requested that Tiffany, public, provide the Invocation.

Mr. Newton stated the agenda was approved with no changes. He continued that the Council met in closed session to discuss the items listed above. Direction was provided to staff with no reportable action taken on Item 3A; however, Council will reconvene in closed session immediately following open session.

5. BUSINESS FROM THE FLOOR: No public comment.

6. CONSENT CALENDAR: No business.

7. PUBLIC HEARINGS: No business.

8. COUNCIL DISCUSSION/ANNOUNCEMENTS:

Mayor McCourt offered both the Land Acknowledge Statement and the City's Mission Statement.

9. NEW BUSINESS:

9.A Presentation from SHINE, their progress and proposal for future Skatepark Project.

Mr. Newton stated that members of the SHINE organization have requested a moment of the council's time to share a presentation.

John Chan stated that SHINE is a youth inspired outreach program. He stated that they started a non-profit ministry to be able to build a new skatepark for the community. He added that SHINE has been fundraising however, they cannot yet apply for grant funding as they will need to have a project with hard numbers that they are raising money for, which would require plans. He stated that they need an engineering company to draft the plans but they need to raise approximately \$30,000 to do so. Part of the fundraising has been the creation of short local business #shoplocal, #supportlocal campaign videos. SHINE creates videos for local businesses and those businesses then provide a service for them, for instance, the donation of paint.

Mr. Chan continued by requesting permission to add a small sidewalk path for the purpose of additional skateboarding obstacles. He added that, should the council approve the project, a concrete company has already provided a verbal that they would donate the concrete and work to install it.

Mr. Chan provided a visual of the pump track that they would like the city to purchase. He added that this particular item is precast cement, which will last longer and can be easily moved if needed. He added that the ultimate plan would be to create a skatepark that is a map of local points of interest.

Logan, youth in the public, stated that he has been a part of SHINE since it was formed. It has given him an opportunity to help him in the community instead of being around other kids that get into trouble. He said the addition of the pump track could provide something for youth to do. He added that, while the skatepark build may be expensive, it will bring people together and it could be a great place that is safe for people to have a great time. For him, when things get tough, it's free to just go to the pumptrack when he is stressed so, it's a good thing. "Helping people not only relieves stress but, being with people makes you feel wanted and helping people makes your heart feel good."

Mayor McCourt inquired of the Council as to whether or not the sidewalk area could be added.

Mr. Newton responded that he has met with Mr. Chan, and he would like city staff to review the project as it does appear to be a doable. He added that it would have to come back to Council after that occurs to get final approval.

9.B Consider **Resolution No. 22-6081**, authorizing Mayor to sign a Cooperative Agreement with Caltrans and a Maintenance Agreement for the S.E. Gateway Project.

Mr. Newton provided an explanation of the item, what it is and where the funding comes from, and requested approval of Resolution No. 22-6081.

David Teeter, public, inquired as to who would be responsible for the snow removal of the new sidewalk.

Mr. Newton responded that yes, the city will have to take care of the snow on the city property as the property owners are responsible.

Amy Holley, public, thanked staff for wanting to beautify both ends of town.

[02-0217 Finalv2 12.13.2022.docx](#)
[Susanville Gateway Ped PSMA DRAFT 9-6-22.docx](#)
[Susanville Gateway 2021 Exhibit A.pdf](#)
[22-6081.pdf](#)

Motion to approve Resolution No. 22-6081, authorizing Mayor to sign a Cooperative Agreement with Caltrans and a Maintenance Agreement for the S.E. Gateway Project.

Moved by Schuster; seconded by Brown to approve.

Motion Carried: 5- 0

Voting For: McCourt, Stafford, Herrera, Schuster, Brown

Voting Against: None

10. **SUSANVILLE COMMUNITY REDEVELOPMENT AGENCY:** No business.

11. **SUSANVILLE MUNICIPAL ENERGY CORPORATION:** No business.

12. **CONTINUING BUSINESS:**

12.A Consider **Resolution No. 22-6076**, authorizing the purchase of a pump track speed ring from American Ramp Company and authorizing the City Administrator to execute contract with American Ramp Company.

Mr. Newton provided an update on a previous grant recieved and stated the pump track can now be procured by itself and with volunteer work and the company providing the ramp doing the install, the city should be able to get the pump track installed. The grant contacts have given their blessing on moving forward as the ramp is a sole source item. He then requested the approval of Resolution No. 22-6076.

Councilmember Schuster asked about the proximity of the addition of the pump track to the toddler play area to which Mr. Chan stated that it would be along the same line but, it would not be closer to that area.

Bob Godman, Public Works Director, added that the original skatepark is only one third of the originally planned size. He added that the area that is being proposed by Mr. Chan is within the same original blueprint.

Amy Holley, public, inquired as to whether or not there would be enough grass left for events such as the Main Cruise Show n' Shine to which she was told yes, as it was never planned to go outside of the original suggested area.

[PBR0045 Susanville CA Discounted.pdf](#)
[22-6076.pdf](#)

Motion to approve Resolution No. 22-6076, authorizing the purchase of a pump track speed ring from American Ramp Company and authorizing the City Administrator to execute contract with American Ramp Company.

Moved by Stafford; seconded by Herrera to approve.

Motion Carried: 5- 0

Voting For: McCourt, Stafford, Herrera, Schuster, Brown

Voting Against: None

12.B City Project Priorities

Mr. Newton provided an explanation of the city priority item, how items come to be on the list and why they are on the list. He added that the council has adopted four priorities including: transparency, improving the Susan River Trail, Code Enforcement and improving Main Street. Additional priorities added include a provision of essential services, homelessness, enhancement of economic development efforts, infrastructure improvements and code and policy updates.

He provided an update on where staff was on the items listed and asked if there were any questions.

Curtis Bortle, public, stated that staff should get through some of the already listed items and, if the revenue streams would allow more employees, staff could. This represents an opportunity for the Council to focus on something that generates revenue.

Councilmember Schuster, stated that much as she thinks homelessness should be a priority, Mr. Newton should be able to move forward with those items he feels are most important since he is here daily.

Mayor pro tem Herrera stated staff should work on the following: 1) code updates 2) economic development 3) homeless.

Councilmember Stafford stated that the cart item needs to move forward as, if it was handled, it could free up staff time.

Mr. Newton responded that there are quite a few more things going on that are not even on this list. He added that he is happy to know that the code itself may not need to be addressed as much as the enforcement needs to happen.

[221221 City Project Priorities .docx](#)

12.C Discussion regarding the American Rescue Plan Act - ARPA funds Discussion regarding ARPA funds

Mr. Newton provided an explanation of the ARPA, how it was calculated and, since it was under \$10 million, stated that it can all be utilized for loss revenues. He reviewed both the funds remaining and those spent as well as listing four areas up for discussion including economic development external investment, as well as internal investment, economic development marketing and city infrastructure for all departments.

Ann Carlson, public, requested that the tennis courts be restored as she is part of a pickleball group and they would like to get people a place to go outdoors. She is excited about getting the court resurfaced to encourage the social, outdoor activity.

Julie McKee, public, stated that four people came to Susanville a few years ago and taught them how to play. Pickleball is one of the fastest growing sports currently. She also requested that the tennis courts be resurfaced. Dlg it Construction rough estimate - \$90k-\$130k and she is still awaiting another quote.

Mr. Bortle, public, reiterated that the city needs to put the money in the place that will make money to be the most successful.

Eileen Richard suggested that agriculture and timber come back to Susanville for an income source.

Councilmember Schuster stated that she one hundred percent supports pickleball, the condition of the tennis courts, etc... She added that the Council voted to hire an economic development position and if the Council were patient, that position will be the one to decide as an expert, what to do. She stated that she would like to hold off on everything except the four items as of right now as the position should participate in the workshop process.

Councilmember Stafford responded that he agreed with a lot of what Councilmember Schuster stated and that staff needs to get community input. Mayor pro tem Herrera agreed.

Mayor pro tem Herrera stated that the areas that the city already has needed to be fixed so that the community can enjoy. He stated that marketing needed to occur to really show the city's outdoor value. He added that a gun range has also been requested. He also wished to wait until the position is filled before any projects were moved forward.

Eileen Richard, public, suggested that the city wait for the workshop but, to provide information to the public to start thinking about it.

It was the consensus of the council to wait on the workshop until the ED person gets hired and then bring the item back. However, be aware of the timeline so the city does not miss out of a financial opportunity.

[221207 ARPA DISCUSSION .pdf](#)

13. CITY ADMINISTRATOR'S REPORTS:

13.A Department Reports

Mr. Newton made the council aware that he and Mr. Godman have been talking with an individual about the natural gas rates. This December, there have been a record number of therms used. In addition, the pricing for gas is about ten times higher than it was previously. He concluded by stating that the city previously purchased natural gas at a lower rate but, it is something that staff is keeping an eye on.

14. FUTURE COUNCIL ITEMS:

14.A Future Council Items

Mr. Newton provided an explanation of this item and inquired as to whether or not anyone had something to add or remove off the list.

Councilmember Stafford mentioned that he just found out that the animal shelter is currently closed due to it being at capacity. Chief Cochran stated that there is a meeting set up for next week with them to discuss and that he will bring back a report.

Councilmember Herrera inquired about the 99 cent bottles and requested that it be brought back in the next 3-6 months.

[20221221 Items from the Podium.pdf](#)

15. ADJOURNMENT:

The council took a break at 7:33pm prior to going back into closed session.

The council reconvened in closed session at 7:45pm.

The council reconvened in open session at 8:42pm.

Mr. Newton reported out of closed that the council reconvened in closed session to continue the discussion. No reportable action was taken however, direction was provided to staff.

Adjourned at 8:43pm.

Quincy McCourt, Mayor

Respectfully submitted by:

Heidi Whitlock, City Clerk

**SUSANVILLE CITY COUNCIL
Regular Council Meeting Minutes
WEDNESDAY, JANUARY 4, 2023 – 4:30 PM**

Mayor McCourt called the meeting to order at 4:30pm.

Roll Call of Councilmembers Present: McCourt, Stafford, Herrera, Brown

Absent: Schuster

1. APPROVAL OF AGENDA:

Moved by Stafford; seconded by Herrera to approve.

Motion Carried: 4 - 0

Voting For: McCourt, Stafford, Thomas Herrera, Brown

Voting Against: None

Absent: Schuster

2. PUBLIC COMMENT REGARDING CLOSED SESSION ITEMS (if any): No public comment.

3. CLOSED SESSION:

The City Council convened in closed session at 4:31pm to discuss the following:

A. CONFERENCE WITH LABOR NEGOTIATORS – pursuant to Government Code §54957.6:

1. Admin Unit

2. Miscellaneous Unit

3. Public Works Unit

4. RETURN TO OPEN SESSION:

The City Council reconvened in open session at 5:08pm.

Mayor McCourt requested that Dave Martin, Golf Course Manager, start the Pledge of Allegiance and a member of the public to provide the Invocation.

Mr. Newton stated that the agenda was approved with no changes. He added that the Council met in closed session and direction was provided to staff with no reportable action taken.

5. BUSINESS FROM THE FLOOR:

Bob Tyndell, public, stated that he is here in order to provide an update on the airport as he is on the Airport Commission and will do so monthly. He stated that the helicopter in the hangar has a potential buyer and, while he knows that there are legal issues that must be addressed but, he requested that it keep moving forward as the interested person wants to purchase the helicopter, rent hangar #3 and start a helicopter school. All of these items are good for the city.

Mimi Fraser, Lassen Family Services, stated that January 9, 2023, is Law Enforcement Appreciation Day. She added that January is Human Trafficking and Abuse Awareness month. She offered thanks to local law enforcement and provided information on the topic.

6. CONSENT CALENDAR:

6.A Minutes of the City Council's December 7, 2022, regular meeting. Minutes of the City Council's December 7, 2022, regular meeting.

[221207.cc.min.draft.pdf](#)

Motion to approve and file the minutes from the City Council's December 7, 2022 meeting.
Moved by Thomas Herrera; seconded by Stafford to Approve.

Motion Carried: 4- 0

Voting For: McCourt, Stafford, Thomas Herrera, Brown

Voting Against: None

Absent: Schuster

7. **PUBLIC HEARINGS:** No business.

8. **COUNCIL DISCUSSION/ANNOUNCEMENTS:**

Mayor McCourt offered the Land Acknowledge Statement and the City's Mission Statement.

9. **NEW BUSINESS:**

9.A Consider **Resolution No. 23-6081**, approving amended golf course fees at Diamond Mountain Golf Course

Mr. Newton introduced the item and introduced both Jolene Arredondo, his assistant, and Dave Martin, Golf Course Manager as they both work together regarding items at the golf course.

Mr. Newton continued by mentioning all the improvements that have been made to the course and the associated buildings. He added that due to COVID, some of the costs were reduced to promote play. However, now that COVID is winding down, the course is getting more play, more maintenance is being required as well as the cost of items needed. He stated that this item is being brought forward to bring those prices back to where they were prior to the cost reductions so, not a true increase.

No public comment.

[23-6081 Amending Golf Course Fees.pdf](#)
[Attachment A.pdf](#)

Motion to approve Resolution No. 23-6081, amending golf course fees at Diamond Mountain Golf Course

Moved by Stafford; seconded by Brown to approve.

Motion Carried: 4- 0

Voting For: Stafford, Brown, Herrera & McCourt.

Voting Against: None

Absent: Schuster

9.B Consider fee adjustment for developer impact fees for Skyline Self Storage.

Mr. Newton provided an explanation of the presented item, the history of mitigation fees and why the item was brought forward. He added that those who requested the change to their fees are present if the Council would like to ask more questions.

Mayor McCourt requested that Mr. Newton review the five findings being presented to them to which he responded, ultimately, that three findings would deny the request, one would approve the request and one would table the item to provide more time to work on an appropriate reduction including STONCO members.

Mr. Newton stated that the applicant did not address each mitigation account and that would be another item that would need to work out due to the restrictedness of some of the funds.

Mayor McCourt stated that, although it may not sound favorable, this is not an item that comes up often and it is a prime example of an opportunity to review the city's mitigation fee structure.

Gentry Standiford, STONCO, provided an explanation of why she brought the item forward and her thoughts on high industrial vs. low industrial or high retail vs. low retail, etc... and how the mitigation fees should be adjusted based on the usage as right now, it is only based on square footage.

Mayor McCourt inquired as to whether or not they would be willing to work with the variety of staff to work on this project to which Ms. Standiford agreed.

Larry Standiford, STONCO, stated that he is not here to cause any issues as the city has been extremely helpful during this entire project and wanted to compliment the city on how they have been. He agreed that the discussion occurring is what he felt is the right direction.

It was added that they want to pay mitigation fees since it helps the businesses and city overall but, they want to ensure they are paying fair mitigation fees since there is a lesser impact on the area. She stated that this is not a new issue as many areas are dealing with the same issue and requested a sub-category of commercial.

Mayor pro tem Herrera requested that staff move forward with STONCO's suggestions since it prevented them from being open. He added however, that the city has policies that need to be updated and this could be a good time.

Stafford likes option number one but, number five only if staff can work more quickly on it.

Brown stated that he liked option five although he was not sure if he agreed with the fee proposed by STONCO. He added that he would like staff to sit down with STONCO to determine a fair fee.

Mayor McCourt asked Mr. Newton if something could move forward rather quickly as he wanted to treat every request the same but, that he knew it was time sensitive.

Councilmember Brown inquired as to whether the city can collect the full rate now, let them open, work with them to work on a fee structure and then provide a refund if the amounts are lowered.

Mr. Standiford inquired of Mr. Newton, how long would it take to complete the analysis and bring it back.

Mr. Newton stated that, if provided direction from the council, staff can make it a priority if needed but, he added that there are a lot of different areas that will need to be addressed.

Mr. Newton stated that, staff may be able to get the item back to the council on the first February meeting. He added that there is a way for them to open, by code, but they will have to pay upfront and there could be a bond requirement.

Mr. Standiford stated that bonds are more difficult to obtain and acknowledged how they could have moved forward differently to prevent this. However, he added that a lot of other jurisdictions have done this and may already have a percentage breakdown for the departments for staff to review if they wanted to do so. He added that they will try to obtain a bond however, if they do not get it, it would only be because it's hard to get one, or a line of credit and not that they didn't try.

Mayor McCourt inquired of the department heads if they were all willing to review the fee schedule to which they all agreed.

[Application for Fee Reduction.pdf](#)

It was the consensus of the council to move forward with finding number five, to accept the application and for staff to work together, with the Standiford's, to work on an updated schedule.

Motion by Brown, seconded by Herrera, to move forward with option five. Motion carried.

Motion Carried: 4- 0

Voting For: Brown, Herrera, Stafford & McCourt

Voting Against: None

Absent: Schuster

10. **SUSANVILLE COMMUNITY REDEVELOPMENT AGENCY**: No business.

11. **SUSANVILLE MUNICIPAL ENERGY CORPORATION**: No business.

12. **CONTINUING BUSINESS**: No business.

13. **CITY ADMINISTRATOR'S REPORTS**:

13.A Department Reports

Mr. Newton provided a brief update on the warmer weather over the New Year's holiday and offered his appreciation to James Moore, Fire Chief, for being very well prepared for the potential flooding.

Mr. Newton also provided a brief update on the homeless issue and stated that the housing grant has been submitted. He added that the County is moving forward with the permanent housing project on N. Mesa Street however, he has not had conversations with them regarding the project recently.

Chief Cochran stated that he and Chief Moore walked the river in case there were camps that would need to be vacated for safety reasons due to the potential flooding. He added that there were no encampments on the city side of the river. He also stated that he is still working with County to set up a meeting time to discuss the animal shelter.

Chief Moore stated that the squad has arrived and can be used for medical calls and that it will be a great addition to the department. He stated that the end of year response numbers was 1700, which came out to more than four calls a day and that is right in line with other fire departments.

Chief Moore offered that additional information was provided to all departments related to the potential flooding and how flooding works. He stated that there are a few more storms

lined up and feels that the city is ready to help the public if needed. He concluded by stating that was even a moment where they jumped in and helped the County as well.

14. FUTURE COUNCIL ITEMS:

14.A Future Council Items

Mr. Newton provided an explanation of the item.

No additional items requested or discussed.

[20230104 Items from the Podium.pdf](#)

15. ADJOURNMENT:

Moved by Brown; seconded by Herrera to approve.

Motion to adjourn at 6:40pm.

Motion Carried: 4 - 0

Voting For: McCourt, Stafford, Herrera, Brown

Voting Against: None

Absent: Schuster

Quincy McCourt, Mayor

Respectfully submitted by:

Heidi Whitlock, City Clerk

**SUSANVILLE CITY COUNCIL
Special Council Meeting Minutes
TUESDAY, JANUARY 3, 2023 – 8:00 AM**

Mayor McCourt called the meeting to order at 8:06am.

Roll Call of Councilmembers Present: McCourt, Stafford, Herrera, Brown

Absent: Schuster

1. APPROVAL OF AGENDA: (Additions and/or Deletions)

Moved by Herrera; seconded by Stafford to approve.

Motion Carried: 4 - 0

Voting For: McCourt, Stafford, Herrera, Brown

Voting Against: None

Absent: Schuster

2. PUBLIC COMMENT REGARDING CLOSED SESSION ITEMS (if any): *Any person may address the Council at this time upon any subject for discussion during Closed Session.* No comments.

3. CLOSED SESSION:

The Council met in closed session at 8:07am to discuss the following:

A. CONFERENCE WITH LABOR NEGOTIATIONS – pursuant to Government Code §54957.6:

1. Admin Unit

2. Miscellaneous Unit

3. Public Works Unit

4. RETURN TO OPEN SESSION: (recess if necessary)

The Council reconvened in open session at 11:40am.

Mr. Newton stated that direction was provided to staff, but no reportable action was taken.

5. BUSINESS FROM THE FLOOR: No business.

6. CONSENT CALENDAR: No business.

7. PUBLIC HEARINGS: No business.

8. COUNCIL DISCUSSION/ANNOUNCEMENTS:

9. NEW BUSINESS: No business.

10. CONTINUING BUSINESS: No business.

11. CITY ADMINISTRATOR REPORTS: No business.

12. FUTURE COUNCIL ITEMS:

Mayor McCourt requested that an item be added to the agenda to discuss the use of discretionary funds for the use of banners.

13. ADJOURNMENT:

Moved by Stafford; seconded by Herrera to adjourn at 11:42am.
Motion Carried: 4 - 0
Voting For: McCourt, Stafford, Herrera, Brown
Voting Against: None
Absent: Schuster

Respectfully submitted by:

Quincy McCourt, Mayor

Heidi Whitlock, City Clerk

SUSANVILLE CITY COUNCIL AGENDA ITEM

Submitted By: Alicia Cordova, Administrative Services

Action Date: January 18, 2023

SUBJECT: Vendor and payroll warrants

PRESENTED BY: Chandra Jabbs, Finance Manager

SUMMARY: Warrants dated November 19, 2022 through January 6, 2023 numbered 217331-217682.

FISCAL IMPACT: Accounts Payable vendor warrants totaling \$2,073,451.29, plus \$1,015,659.94 in payroll warrants, for a total of \$3,089,111.23.

ACTION REQUESTED: Motion to receive and file

ATTACHMENTS:
[check cut 01-05-23.pdf](#)
[check cut 12-29-22.pdf](#)
[check cut 12-22-22.pdf](#)
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Report Criteria:

Report type: GL detail
Check Voided = False

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
01/23	01/05/2023	217654	9475	49ER COMMUNICATIONS	MOBILE RADIO FOR NEW 652	63879	1	1010-422-10-44	RADIOS - REPAIR & MAINTENA	3,629.39	3,629.39
Total 63879:											
01/23	01/05/2023	217655	1244	ACUSHNET COMPANY	LATE FEES- GC	0100099811	1	7530-451-52-46	SUPPLIES-GENERAL	15.01	15.01
Total 0100099811:											
01/23	01/05/2023	217656	9432	ALL SEASON HEATING	NO.281 WOODSTOVE REPLACE	010323	1	8404-430-12-48	GRANTS	1,500.00	1,500.00
Total 010323:											
01/23	01/05/2023	217657	31	ALPINE FIRE SERVICES I	FIRE EXTINGUISHER SER- AIR	12-13422	1	7201-430-81-46	SUPPLIES - GENERAL	234.34	234.34
Total 12-13422:											
01/23	01/05/2023	217658	44	ARAMARK UNIFORM SER	CUSTODIAL SUPPLIES-PW	5980049928	1	7620-430-10-46	SUPPLIES-JANITORIAL	2.90	2.90
01/23	01/05/2023	217658	44	ARAMARK UNIFORM SER	UNIFORM SERVICE-STREETS	5980049928	2	2007-431-20-44	LINEN SERVICE	43.81	43.81
01/23	01/05/2023	217658	44	ARAMARK UNIFORM SER	UNIFORM SERVICE-GAS	5980049928	3	7401-430-62-44	LINEN SERVICES	12.12	12.12
Total 5980049928:											
01/23	01/05/2023	217658	44	ARAMARK UNIFORM SER	UNIFORM SERVICE-GAS	5980049929	1	7401-430-62-44	LINEN SERVICES	58.83	58.83
Total 5980049929:											
01/23	01/05/2023	217658	44	ARAMARK UNIFORM SER	UNIFORM SERVICE- WATER	5980049930	1	7110-430-42-44	LINEN SERVICE	74.53	74.53
Total 5980049930:											
01/23	01/05/2023	217658	44	ARAMARK UNIFORM SER	CUSTODIAL SUPPLIES-PW	5980051997	1	7620-430-10-46	SUPPLIES-JANITORIAL	65.27	65.27
01/23	01/05/2023	217658	44	ARAMARK UNIFORM SER	UNIFORM SERVICE-STREETS	5980051997	2	2007-431-20-44	LINEN SERVICE	2.90	2.90
01/23	01/05/2023	217658	44	ARAMARK UNIFORM SER	UNIFORM SERVICE-GAS	5980051997	3	7401-430-62-44	LINEN SERVICES	43.81	43.81

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Total 5980051997:											
01/23	01/05/2023	217658	44	ARAMARK UNIFORM SER	UNIFORM SERVICE-GAS	5980051998	1	7401-430-62-44	LINEN SERVICES	210.44	210.44
Total 5980051998:											
01/23	01/05/2023	217658	44	ARAMARK UNIFORM SER	UNIFORM SERVICE- WATER	5980051999	1	7110-430-42-44	LINEN SERVICE	62.92	62.92
Total 5980051999:											
01/23	01/05/2023	217658	44	ARAMARK UNIFORM SER	CUSTODIAL SUPPLIES-PW	5980054074	1	7620-430-10-46	SUPPLIES-JANITORIAL	2.90	2.90
01/23	01/05/2023	217658	44	ARAMARK UNIFORM SER	UNIFORM SERVICE-STREETS	5980054074	2	2007-431-20-44	LINEN SERVICE	43.81	43.81
01/23	01/05/2023	217658	44	ARAMARK UNIFORM SER	UNIFORM SERVICE-GAS	5980054074	3	7401-430-62-44	LINEN SERVICES	12.12	12.12
Total 5980054074:											
01/23	01/05/2023	217658	44	ARAMARK UNIFORM SER	UNIFORM SERVICE-GAS	5980054075	1	7401-430-62-44	LINEN SERVICES	74.53	74.53
Total 5980054075:											
01/23	01/05/2023	217658	44	ARAMARK UNIFORM SER	UNIFORM SERVICE- WATER	5980054076	1	7110-430-42-44	LINEN SERVICE	49.65	49.65
Total 5980054076:											
01/23	01/05/2023	217658	44	ARAMARK UNIFORM SER	CUSTODIAL SUPPLIES-PW	5980056052	1	7620-430-10-46	SUPPLIES-JANITORIAL	2.90	2.90
01/23	01/05/2023	217658	44	ARAMARK UNIFORM SER	UNIFORM SERVICE-STREETS	5980056052	2	2007-431-20-44	LINEN SERVICE	43.81	43.81
01/23	01/05/2023	217658	44	ARAMARK UNIFORM SER	UNIFORM SERVICE-GAS	5980056052	3	7401-430-62-44	LINEN SERVICES	12.12	12.12
Total 5980056052:											
01/23	01/05/2023	217658	44	ARAMARK UNIFORM SER	UNIFORM SERVICE-GAS	5980056054	1	7401-430-62-44	LINEN SERVICES	74.53	74.53
Total 5980056054:											
01/23	01/05/2023	217658	44	ARAMARK UNIFORM SER	UNIFORM SERVICE- WATER	5980056055	1	7110-430-42-44	LINEN SERVICE	38.46	38.46
Total 5980056055:											
										38.46	38.46

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01/23	01/05/2023	217659	1307	C&S WASTE SOLUTIONS	66 N LASSEN ST	174733708U037	1	1000-417-10-44	DISPOSAL	218.76	218.76
Total 174733708U037:											
01/23	01/05/2023	217659	1307	C&S WASTE SOLUTIONS	1801 MAIN ST	174733710U037	1	1009-421-10-44	DISPOSAL	218.76	218.76
Total 174733710U037:											
01/23	01/05/2023	217659	1307	C&S WASTE SOLUTIONS	1505 MAIN ST	174733713U037	1	1010-422-10-44	DISPOSAL	218.76	218.76
Total 174733713U037:											
01/23	01/05/2023	217660	148	COMPUTER LOGISTICS	IT SERVICES 12/22	83777	1	1000-417-10-43	TECHNICAL SVCS	480.00	480.00
Total 83777:											
01/23	01/05/2023	217660	148	COMPUTER LOGISTICS	IT SERVICES 12/22	83777	1	1000-417-10-43	TECHNICAL SVCS	5,000.00	5,000.00
Total 83777:											
01/23	01/05/2023	217660	148	COMPUTER LOGISTICS	IT SERVICES 1/23	83852	1	1000-417-10-43	TECHNICAL SVCS	480.00	480.00
Total 83852:											
01/23	01/05/2023	217660	148	COMPUTER LOGISTICS	IT SERVICES 1/23	83852	1	1000-417-10-43	TECHNICAL SVCS	5,000.00	5,000.00
Total 83852:											
01/23	01/05/2023	217661	9163		NORCAL EMS CERT REIMBURS	01042023	1	1010-422-10-45	TRAVEL	122.00	122.00
Total 01042023:											
01/23	01/05/2023	217662	10129		FINAL DEPOSIT EP-22-103 216	010323	1	1001-2228-001	DEPOSITS-CURB, GUTTER, SID	3,480.00	3,480.00
Total 010323:											
01/23	01/05/2023	217663	182	DEPARTMENT OF CONS	4TH QTR 2022 SMIP FEE REPO	010423	1	1011-2205-003	DEPOSITS-STRONG MOTION P	19.08	19.08

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GL	Check	Check	Vendor	Payee	Description	Invoice	Inv	GL	Seq
Period	Issue Date	Number	Number			Number	Seq	Account	Amount
Total 010423:									
01/23	01/05/2023	217664	1033	FGL ENVIRONMENTAL	WEEKLY WATER SAMPLING-JO	290071A	1	7112-430-42-43	PROFESSIONAL SVCS
Total 290071A:									
01/23	01/05/2023	217664	1033	FGL ENVIRONMENTAL	WEEKLY WATER SAMPLING-D	290072A	1	7110-430-42-43	PROFESSIONAL SVCS
Total 290072A:									
01/23	01/05/2023	217664	1033	FGL ENVIRONMENTAL	WEEKLY WATER SAMPLING-D	290339A	1	7110-430-42-43	PROFESSIONAL SVCS
Total 290339A:									
01/23	01/05/2023	217665	985	GAMETIME	PLAYGROUND EQUIPMENT	PJI-0198100	1	1011-452-20-44	FACILITY - REPAIR & MAINTENA
Total PJI-0198100:									
01/23	01/05/2023	217665	985	GAMETIME	PLAYGROUND EQUIPMENT RE	PJI-0198100	1	1011-452-20-44	FACILITY - REPAIR & MAINTENA
Total PJI-0198100:									
01/23	01/05/2023	217665	985	GAMETIME	SWING SET	PJI-0200257	1	1000-466-33-46	DISCRETIONARY - COUNCILMBR
Total PJI-0200257:									
01/23	01/05/2023	217666	1362	IRON MOUNTAIN INFO. M	CITY HALL SHREDDING	HDLV582	1	1000-417-10-43	PROFESSIONAL SVCS
Total HDLV582:									
01/23	01/05/2023	217667	9906		TR EX NAPA CA POST LESS LE	111422	1	1009-421-10-45	TRAINING
Total 111422:									
01/23	01/05/2023	217668	374	L.N. CURTIS & SONS	SAFETY SUPPLIES-FD	INV661776	1	1010-422-10-46	SUPPLIES- SAFETY ITEMS
Total INV661776:									

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GL	Check	Check	Vendor	Payee	Description	Invoice	Inv	GL	Seq	GL Account	Seq	Check	Amount
Period	Issue Date	Number	Number			Number	Seq	No			Amount	Amount	
01/23	01/05/2023	217668	374	L.N. CURTIS & SONS	WILDLAND SAFETY GEAR 2022	INV770301	1	1010-422-10-46		SUPPLIES- SAFETY ITEMS		6,485.42	6,485.42
Total INV770301:													
01/23	01/05/2023	217669	389	LASSEN COUNTY AUDIT	DISPATCH SERVICES 7/1/22-9/3	102122	1	1009-421-10-45		DISPATCH CONTRACT		68,597.41	68,597.41
Total 102122:													
01/23	01/05/2023	217669	389	LASSEN COUNTY AUDIT	ANIMAL CONTROL 7/1/22-9/30/2	102122.	1	1009-421-10-45		ANIMAL CONTROL CONTRACT		26,320.86	26,320.86
Total 102122.:													
01/23	01/05/2023	217670	437	LMUD	471-920 JOHNSTONVILLE RD-AI	10108 122722	1	7201-430-81-46		ELECTRICITY		126.18	126.18
Total 10108 122722:													
01/23	01/05/2023	217670	437	LMUD	GOLF COURSE IRR WELL/ NAG	122907 122722	1	7530-451-52-46		ELECTRICITY		45.12	45.12
Total 122907 122722:													
01/23	01/05/2023	217670	437	LMUD	GOLF COURSE PUMP STATION	122910 122722	1	7530-451-52-46		ELECTRICITY		113.92	113.92
Total 122910 122722:													
01/23	01/05/2023	217670	437	LMUD	GOLF COURSE IRR PUMP/8TH	122929 122722	1	7530-451-52-46		ELECTRICITY		30.00	30.00
Total 122929 122722:													
01/23	01/05/2023	217670	437	LMUD	GOLF COURSE PUMP HOUSE	132052 122722	1	7530-451-52-46		ELECTRICITY		146.22	146.22
Total 132052 122722:													
01/23	01/05/2023	217670	437	LMUD	470-895 CIRCLE DR-CLUB HOU	144281 122722	1	7530-451-52-46		ELECTRICITY		145.42	145.42
Total 144281 122722:													
01/23	01/05/2023	217670	437	LMUD	SOUTH ST - PW OFFICE	14590 122722	1	7620-430-10-46		ELECTRICITY		702.11	702.11

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 14590 122722:											
01/23	01/05/2023	217670	437	LMUD	SOUTH ST ROOSEVELT AREA L	1744 122722	1	1011-452-20-46	ELECTRICITY	9.04	9.04
Total 1744 122722:											
01/23	01/05/2023	217670	437	LMUD	RIVERSIDE PARK	1999 122722	1	1011-452-20-46	ELECTRICITY	168.89	168.89
Total 1999 122722:											
01/23	01/05/2023	217670	437	LMUD	CADY SPRINGS	26784 122722	1	7110-430-42-46	ELECTRICITY	555.78	555.78
Total 26784 122722:											
01/23	01/05/2023	217670	437	LMUD	1505 MAIN ST FIRE STATION	2876 122722	1	1010-422-10-46	ELECTRICITY	760.97	760.97
Total 2876 122722:											
01/23	01/05/2023	217670	437	LMUD	RICHMOND RD BRIDGE	35094 122722	1	2007-431-60-46	ELECTRICITY	269.57	269.57
Total 35094 122722:											
01/23	01/05/2023	217670	437	LMUD	N WEATHERLOW ST SIGNALS-	3651 122722	1	2007-431-60-46	ELECTRICITY	145.74	145.74
Total 3651 122722:											
01/23	01/05/2023	217670	437	LMUD	720 SOUTH EMULSION TANK-P	38646 122722	1	7620-430-10-46	ELECTRICITY	227.33	227.33
Total 38646 122722:											
01/23	01/05/2023	217670	437	LMUD	LITTLE LEAGUE PARK DRIVEW	416851 122722	1	1011-452-20-46	ELECTRICITY	31.59	31.59
Total 416851 122722:											
01/23	01/05/2023	217670	437	LMUD	LAUREL ST	416902 122722	1	2007-431-60-46	ELECTRICITY	31.59	31.59
Total 416902 122722:											

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
01/23	01/05/2023	217670	437	LMUD	SOUTH ST	416924 122722	1	2007-431-60-46	ELECTRICITY	31.59	31.59
Total 416924 122722:											
01/23	01/05/2023	217670	437	LMUD	RICHMOND RD & PEARL CR	416984 122722	1	2007-431-60-46	ELECTRICITY	31.59	31.59
Total 416984 122722:											
01/23	01/05/2023	217670	437	LMUD	1801 MAIN ST STREET WEST SI	417512 122722	1	2007-431-60-46	ELECTRICITY	31.59	31.59
Total 417512 122722:											
01/23	01/05/2023	217670	437	LMUD	ORCHARD STREET LIGHTS	418802 122722	1	2007-431-60-46	ELECTRICITY	19.12	19.12
Total 418802 122722:											
01/23	01/05/2023	217670	437	LMUD	RIVERSIDE DR. & RIVER ST. LI	418824 122722	1	2007-431-60-46	ELECTRICITY	31.59	31.59
Total 418824 122722:											
01/23	01/05/2023	217670	437	LMUD	RIVERSIDE DR. & LAUREL STR	418833 122722	1	2007-431-60-46	ELECTRICITY	31.59	31.59
Total 418833 122722:											
01/23	01/05/2023	217670	437	LMUD	AIRPORT HANGER 3 & 4	437106 122722	1	7201-430-81-46	ELECTRICITY	33.05	33.05
Total 437106 122722:											
01/23	01/05/2023	217670	437	LMUD	MAIN & ALEXANDER SIGNAL-S	49496 122722	1	2007-431-60-46	ELECTRICITY	166.87	166.87
Total 49496 122722:											
01/23	01/05/2023	217670	437	LMUD	MAIN & FAIRFIELD-STREETS	49497 122722	1	2007-431-60-46	ELECTRICITY	133.73	133.73
Total 49497 122722:											
01/23	01/05/2023	217670	437	LMUD	MAIN & JOHNSTNVLE SIGNAL-	49498 122722	1	2007-431-60-46	ELECTRICITY	154.10	154.10

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GL	Check	Check	Vendor	Payee	Description	Invoice	Inv	GL Account	GL Account Title	Seq	Check		
Period	Issue Date	Number	Number			Number	Seq	No		Amount	Amount		
Total 49498 122722:													
01/23	01/05/2023	217670	437	LMUD	RIVERSIDE & MAIN SIGNALS-S	49499 122722	1	2007-431-60-46	ELECTRICITY		154.10	154.10	
Total 49499 122722:													
01/23	01/05/2023	217670	437	LMUD	471-920 JOHNSTONVILLE RD-AI	54333 122722	1	7201-430-81-46	ELECTRICITY		267.60	267.60	
Total 54333 122722:													
01/23	01/05/2023	217670	437	LMUD	SPRING RIDGE BOOSTER	55754 122722	1	7110-430-42-46	ELECTRICITY		340.34	340.34	
Total 55754 122722:													
01/23	01/05/2023	217670	437	LMUD	471-920 JOHNSTONVILLE RD AI	7146 122722	1	7201-430-81-46	ELECTRICITY		384.26	384.26	
Total 7146 122722:													
01/23	01/05/2023	217670	437	LMUD	471-920 JOHNSTONVILLE RD AI	7154 122722	1	7201-430-81-46	ELECTRICITY		39.36	39.36	
Total 7154 122722:													
01/23	01/05/2023	217670	437	LMUD	GOLF COURSE WINGFIELD CL	7394 122722	1	7530-451-50-46	ELECTRICITY		101.05	101.05	
Total 7394 122722:													
01/23	01/05/2023	217670	437	LMUD	GOLF COURSE CART BARN 2	7400 122722	1	7530-451-52-46	ELECTRICITY		30.48	30.48	
Total 7400 122722:													
01/23	01/05/2023	217670	437	LMUD	WELL #1-WATER	7714 122722	1	7110-430-42-46	ELECTRICITY		463.48	463.48	
Total 7714 122722:													
01/23	01/05/2023	217670	437	LMUD	1801 MAIN ST POLICE STATION	8314 122722	1	1009-421-10-46	ELECTRICITY		741.73	741.73	
Total 8314 122722:													

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GL	Check	Check	Vendor	Payee	Description	Invoice	Inv	GL Account	GL Account Title	Seq	Check
Period	Issue Date	Number	Number			Number	Seq	No		Amount	Amount
01/23	01/05/2023	217670	437	LMUD	GOLF COURSE BARN 1 & 3	9312 122722	1	7530-451-52-46	ELECTRICITY	30.00	30.00
Total 9312 122722:											
01/23	01/05/2023	217670	437	LMUD	RIVERSIDE PARK	9501 122722	1	1011-452-20-46	ELECTRICITY	261.15	261.15
Total 9501 122722:											
01/23	01/05/2023	217670	437	LMUD	GEO PUMP #2	9503 122722	1	7301-430-52-46	ELECTRICITY	48.27	48.27
Total 9503 122722:											
01/23	01/05/2023	217670	437	LMUD	HOSPITAL LN-GEO	9963 122722	1	7301-430-52-46	ELECTRICITY	30.00	30.00
Total 9963 122722:											
01/23	01/05/2023	217671	1508	MAIN STREET LUBE	REPAIR & MAINT- PD	33523	1	1009-421-10-44	VEHICLE-REPAIR & MAINTENA	55.62	55.62
Total 33523:											
01/23	01/05/2023	217672	9983	MODOC COUNTY RECOR	ADVERTISEMENT-BUILDING DE	74567	1	1011-424-20-45	PRINTING AND BINDING	702.00	702.00
Total 74567:											
01/23	01/05/2023	217673	10668		TR EX NAPA CA POST LESS LE	111422	1	1009-421-10-45	TRAINING	197.50	197.50
Total 111422:											
01/23	01/05/2023	217674	556	PITNEY BOWES INC	INK CARTRIDGES	1022206347	1	1000-417-10-46	SUPPLIES-GENERAL	257.61	257.61
Total 1022206347:											
01/23	01/05/2023	217675	572	QUILL CORPORATION	OFFICE SUPPLIES	29571455	1	1000-415-10-46	SUPPLIES-GENERAL	14.81	14.81
Total 29571455:											
01/23	01/05/2023	217675	572	QUILL CORPORATION	OFFICE SUPPLIES	29602176	1	1000-415-10-46	SUPPLIES-GENERAL	32.78	32.78

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GL	Check	Check	Vendor	Payee	Description	Invoice	Inv	GL	GL	Seq	Seq	Check	Check
Period	Issue Date	Number	Number			Number	Seq	Account	Account	Amount	Amount	Amount	Amount
Total 29602176:													
01/23	01/05/2023	217676	628	SCORE	WORKERS COMP 7/22-6/23	SUSWCQ3-23	1	7630-411-40-42	WORKERS' COMPENSATION	107,049.25	107,049.25	107,049.25	107,049.25
Total SUSWCQ3-23:													
01/23	01/05/2023	217677	76	SUSANVILLE ACE HARD	SUPPLIES-FD	511690	1	1010-422-10-44	VEHICLE - REPAIR & MAINTENA	36.19	36.19	36.19	36.19
Total 511690:													
01/23	01/05/2023	217677	76	SUSANVILLE ACE HARD	CAULKING GUN	511881	1	1000-417-10-44	FACILITY - REPAIR & MAINTENA	16.55	16.55	16.55	16.55
Total 511881:													
01/23	01/05/2023	217678	689	SWRCB	ANNUAL WATER BOARD FEE 7/	LW-1039024	1	7110-430-42-48	TAXES, FEES, PERMITS & CHA	11,903.05	11,903.05	11,903.05	11,903.05
Total LW-1039024:													
01/23	01/05/2023	217678	689	SWRCB	WATER BOARD FEES-GC	SM-1039001	1	7530-451-50-48	TAXES, FEES, PERMITS & CHA	1,269.00	1,269.00	1,269.00	1,269.00
Total SM-1039001:													
01/23	01/05/2023	217678	689	SWRCB	WATER BOARD FEES-WATER	SM-1039017	1	7112-430-42-48	TAXES FEES PERMITS & CHAR	725.00	725.00	725.00	725.00
Total SM-1039017:													
01/23	01/05/2023	217679	9295	TAMCO CAPITAL CORP	COMMUNICATION- PD	5023203336	1	1009-421-10-45	COMMUNICATIONS	315.01	315.01	315.01	315.01
Total 5023203336:													
01/23	01/05/2023	217680	9544	TONY'S CLEANING SERV	JANITORIAL SERVICES- PD	857	1	1009-421-10-46	SUPPLIES-COVID	600.00	600.00	600.00	600.00
Total 857:													
01/23	01/05/2023	217680	9544	TONY'S CLEANING SERV	JANITORIAL SERVICES- CITY H	860	1	1000-417-10-43	PROFESSIONAL SVCS	350.00	350.00	350.00	350.00
Total 860:													

M = Manual Check, V = Void Check

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										Check Issue Dates: 1/5/2023 - 1/5/2023		Jan 05, 2023 01:03PM	
GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount		
01/23	01/05/2023	217681	9757	VAN LANT & FANKHANEL	PROFESSIONAL SERVICES-AIR	080822	1	7620-430-11-43	PROFESSIONAL SERVICES	3,121.00	3,121.00		
Total 080822.:											3,121.00		
01/23	01/05/2023	217682	749	VERIZON WIRELESS	CELLULAR PHONES - FD	9923208414	1	1010-422-10-45	COMMUNICATIONS	358.61	358.61		
01/23	01/05/2023	217682	749	VERIZON WIRELESS	CELLULAR PHONES - WATER	9923208414	2	7110-430-42-45	COMMUNICATIONS	27.50	27.50		
01/23	01/05/2023	217682	749	VERIZON WIRELESS	CELLULAR PHONES - GAS	9923208414	3	7401-430-62-45	COMMUNICATIONS	27.50	27.50		
Total 9923208414:											413.61		
Grand Totals:											270,851.50		
											270,851.50		

Report Criteria:

Report type: GL detail

Check Voided = False

M = Manual Check, V = Void Check

Report Criteria:

Report type: GL detail
Check Voided = False

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
12/22	12/29/2022	217636	10390	AUTOZONE PARTS INC	DRILL-GAS	4015286820	1	7401-430-62-44	REPAIR AND MAINT-VEHICLE	7.94	7.94
12/22	12/29/2022	217636	10390	AUTOZONE PARTS INC	DRILL-WATER	4015286820	2	7110-430-42-44	REPAIR AND MAINTENANCE-VE	7.93	7.93
12/22	12/29/2022	217636	10390	AUTOZONE PARTS INC	DRILL-STREETS	4015286820	3	2007-431-20-44	REPAIR AND MAINTENANCE-VE	7.93	7.93
Total 4015286820:											
12/22	12/29/2022	217636	10390	AUTOZONE PARTS INC	SUPPLIES-FD	4015289788	1	1010-422-10-44	VEHICLE - REPAIR & MAINTENA	100.02	100.02
Total 4015289788:											
12/22	12/29/2022	217636	10390	AUTOZONE PARTS INC	HOSE-FD	4015289850	1	1010-422-10-44	VEHICLE - REPAIR & MAINTENA	17.23	17.23
Total 4015289850:											
12/22	12/29/2022	217637	10664		REFUND WATER DEPOSIT	10209650002	1	7110-2228-000	DEPOSITS-CUSTOMER	7.40	7.40
12/22	12/29/2022	217637	10664		REFUND GAS DEPOSIT	10209650002	2	7401-2228-000	DEPOSITS-CUSTOMER	200.00	200.00
Total 10209650002:											
12/22	12/29/2022	217638	1307	C&S WASTE SOLUTIONS	617 MAIN STREET	174659479U037	1	2007-431-20-44	DISPOSAL	47.45	47.45
Total 174659479U037:											
12/22	12/29/2022	217638	1307	C&S WASTE SOLUTIONS	611 MAIN STREET	174659479U037	1	2007-431-20-44	DISPOSAL	47.45	47.45
Total 174659479U037:											
12/22	12/29/2022	217639	115	CASELLE INC	SOURCE CODE ESCROW 1/1/2	121696	1	1000-417-10-43	TECHNICAL SVCS	100.00	100.00
12/22	12/29/2022	217639	115	CASELLE INC	SOURCE CODE ESCROW 1/1/2	121696	2	1000-1430-105	PREPAID - OTHER	100.00	100.00
Total 121696:											
12/22	12/29/2022	217640	173	DATCO SERVICES	SUBSTANCE TEST	11-253993	1	1000-416-10-43	TECHNICAL SVCS	52.00	52.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 11-253993:											
12/22	12/29/2022	217641	1565	DIRTY JOE'S CAR WASH	CAR WASH- PD	120822	1	1009-421-10-44	VEHICLE-REPAIR & MAINTENA	52.00	52.00
Total 120822:											
12/22	12/29/2022	217642	1033	FGL ENVIRONMENTAL	WEEKLY WATER SAMPLING-D	279637A	1	7110-430-42-43	PROFESSIONAL SVCS	40.00	40.00
Total 279637A:											
12/22	12/29/2022	217642	1033	FGL ENVIRONMENTAL	WEEKLY WATER SAMPLING-D	279638A	1	7110-430-42-43	PROFESSIONAL SVCS	133.00	133.00
Total 279638A:											
12/22	12/29/2022	217642	1033	FGL ENVIRONMENTAL	WEEKLY WATER SAMPLING-D	27962A	1	7110-430-42-43	PROFESSIONAL SVCS	122.00	122.00
Total 27962A:											
12/22	12/29/2022	217642	1033	FGL ENVIRONMENTAL	WEEKLY WATER SAMPLING-D	27963A	1	7110-430-42-43	PROFESSIONAL SVCS	84.00	84.00
Total 27963A:											
12/22	12/29/2022	217642	1033	FGL ENVIRONMENTAL	WEEKLY WATER SAMPLING-D	27963A	1	7110-430-42-43	PROFESSIONAL SVCS	110.00	110.00
Total 290176A:											
12/22	12/29/2022	217642	1033	FGL ENVIRONMENTAL	WEEKLY WATER SAMPLING-D	290176A	1	7110-430-42-43	PROFESSIONAL SVCS	164.00	164.00
Total 2-1182 121022:											
12/22	12/29/2022	217643	265	FRONTIER	252-1182 SCADA	2-1182 121022	1	7110-430-42-45	COMMUNICATIONS	164.00	164.00
Total 2845 121522:											
12/22	12/29/2022	217643	265	FRONTIER	257-2845 UTILITY ROLL OVER	2845 121522	1	7620-430-10-45	COMMUNICATIONS	494.88	494.88
Total 2845 121522:											
12/22	12/29/2022	217643	265	FRONTIER	257-4725-FAX	4725 121522	1	1000-417-10-45	COMMUNICATIONS	116.54	116.54
12/22	12/29/2022	217643	265	FRONTIER	257-4725 CITY HALL FAX	4725 121522	2	1011-419-10-45	COMMUNICATIONS	116.54	116.54
Total 2845 121522:											
12/22	12/29/2022	217643	265	FRONTIER	257-4725-FAX	4725 121522	1	1000-417-10-45	COMMUNICATIONS	79.60	79.60
12/22	12/29/2022	217643	265	FRONTIER	257-4725 CITY HALL FAX	4725 121522	2	1011-419-10-45	COMMUNICATIONS	79.59	79.59

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GL	Check	Check	Vendor	Payee	Description	Invoice	Inv	GL Account	GL Account Title	Seq	Check		
Period	Issue Date	Number	Number			Number	Seq	No		Amount	Amount		
Total 4725 121522:												159.19	159.19
12/22	12/29/2022	217643	265	FRONTIER	257-5603 POLICE	5603 121022	1	1009-421-10-45	COMMUNICATIONS	17.14	17.14		
Total 5603 121022:												17.14	17.14
12/22	12/29/2022	217643	265	FRONTIER	257-1182 NAT GAS TELEMETRY	7-1182 121022	1	7401-430-62-45	COMMUNICATIONS	73.17	73.17		
Total 7-1182 121022:												73.17	73.17
12/22	12/29/2022	217644	411	LASSEN MOTOR PARTS	COUPLER-FD	427008	1	1010-422-10-44	VEHICLE - REPAIR & MAINTENA	12.71	12.71		
Total 427008:												12.71	12.71
12/22	12/29/2022	217652	413	SUSANVILLE TOWING	CHAINS-GAS	17875	1	7401-430-62-44	REPAIR AND MAINT-VEHICLE	641.52	641.52		
Total 17875:												641.52	641.52
12/22	12/29/2022	217645	10665		REFUND GAS OVERPAYMENT	10420300211	1	9999-1001-001	CASH CLEARING - UTILITIES	2.26	2.26		
Total 10420300211:												2.26	2.26
12/22	12/29/2022	217646	10667		REFUND GAS DEPOSIT	10531800842	1	7401-2228-000	DEPOSITS-CUSTOMER	142.06	142.06		
Total 10531800842:												142.06	142.06
12/22	12/29/2022	217647	534	OTIS ELEVATOR COMPA	MAINT. SERVICES FOR ELEVATI	SV20573001	1	1000-417-10-43	PROFESSIONAL SVCS	1,071.00	1,071.00		
Total SV20573001:												1,071.00	1,071.00
12/22	12/29/2022	217648	572	QUILL CORPORATION	OFFICE SUPPLIES	29474607	1	1000-415-10-46	SUPPLIES-GENERAL	45.45	45.45		
Total 29474607:												45.45	45.45
12/22	12/29/2022	217648	572	QUILL CORPORATION	OFFICE SUPPLIES	29510135	1	1000-415-10-46	SUPPLIES-GENERAL	242.57	242.57		
Total 29510135:												242.57	242.57

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
12/22	12/29/2022	217648	572	QUILL CORPORATION	OFFICE SUPPLIES	29510618	1	1000-415-10-46	SUPPLIES-GENERAL	61.99	61.99
Total 29510618:											
12/22	12/29/2022	217649	1332	RLI INSURANCE COMPA	BOND JOHNSTON WELL 1	RLB006020	1	7301-430-52-48	TAXES, FEES, PERMITS & CHA	250.00	250.00
Total RLB006020:											
12/22	12/29/2022	217650	10666		REFUND GAS DEPOSIT	10203173314	1	7401-2228-000	DEPOSITS-CUSTOMER	150.22	150.22
Total 10203173314:											
12/22	12/29/2022	217651	76	SUSANVILLE ACE HARD	KEYBLANK-PW	511367	1	7620-430-10-46	SUPPLIES-GENERAL	5.82	5.82
Total 511367:											
12/22	12/29/2022	217651	76	SUSANVILLE ACE HARD	SHOVEL-WATER	511446	1	7110-430-42-47	VEHICLES	37.01	37.01
Total 511446:											
12/22	12/29/2022	217651	76	SUSANVILLE ACE HARD	FILTER-GAS	511457	1	7401-430-82-44	REPAIR AND MAINT-VEHICLE	12.99	12.99
12/22	12/29/2022	217651	76	SUSANVILLE ACE HARD	FILTER-WATER	511457	2	7110-430-42-44	REPAIR AND MAINTENANCE-VE	12.99	12.99
12/22	12/29/2022	217651	76	SUSANVILLE ACE HARD	FILTER-STREETS	511457	3	2007-431-20-44	REPAIR AND MAINTENANCE-VE	12.98	12.98
Total 511457:											
12/22	12/29/2022	217651	76	SUSANVILLE ACE HARD	MASKING TAPE	511482	1	1000-417-10-44	FACILITY - REPAIR & MAINTENA	9.44	9.44
Total 511482:											
12/22	12/29/2022	217651	76	SUSANVILLE ACE HARD	SEWER LINE PARTS-PARKS	511538	1	1011-452-20-44	FACILITY - REPAIR & MAINTENA	141.19	141.19
Total 511538:											
12/22	12/29/2022	217651	76	SUSANVILLE ACE HARD	PAINT MARKERS-FD	511560	1	1010-422-10-46	SUPPLIES- GENERAL	19.55	19.55
Total 511560:											
12/22	12/29/2022	217653	728	U.S. POSTMASTER	UB BILLING GAS	122922	1	7401-430-82-46	POSTAGE	258.76	258.76

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
12/22	12/29/2022	217653	728	U.S. POSTMASTER	UB BILLING WATER	122922	2	7110-430-42-46	POSTAGE	502.82	502.82
Total 122922:											
Grand Totals:											
										761.58	761.58
										5,842.60	5,842.60

Report Criteria:

Report type: GL detail

Check Voided = False

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Report Criteria:

Report type: GL detail

Check Voided = False

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
12/22	12/22/2022	217593	1244	ACUSHNET COMPANY	SUPPLIES- GC	0100096053	1	7530-451-55-46	SUPPLIES - GENERAL	38.74	38.74
Total 0100096053:											
12/22	12/22/2022	217593	1244	ACUSHNET COMPANY	SUPPLIES- GC	914130387	1	7530-451-55-46	SUPPLIES - GENERAL	585.28	585.28
Total 914130387:											
12/22	12/22/2022	217594	696	ANSORGE INC	MONTHLY MAINT. FEE TO ASSE	2006	1	7201-430-81-43	TECHNICAL SVCS	600.00	600.00
Total 2006:											
12/22	12/22/2022	217595	10660	/	REFUND GAS DEPOSIT	10110510015	1	7401-2228-000	DEPOSITS-CUSTOMER	180.80	180.80
Total 10110510015:											
12/22	12/22/2022	217596	10390	AUTOZONE PARTS INC	SUPPLIES-SNOW	4015275533	1	2006-431-25-44	REPAIR & MAINT - VEHICLE	26.39	26.39
Total 4015275533:											
12/22	12/22/2022	217597	1307	C&S WASTE SOLUTIONS	1205 MAIN STREET	174659472U037	1	2007-431-20-44	DISPOSAL	90.23	90.23
Total 174659472U037:											
12/22	12/22/2022	217597	1307	C&S WASTE SOLUTIONS	819 MAIN STREET	174659474U037	1	2007-431-20-44	DISPOSAL	47.45	47.45
Total 174659474U037:											
12/22	12/22/2022	217597	1307	C&S WASTE SOLUTIONS	801 MAIN STREET	174659475U037	1	2007-431-20-44	DISPOSAL	47.45	47.45
Total 174659475U037:											
12/22	12/22/2022	217597	1307	C&S WASTE SOLUTIONS	701 MAIN STREET	174659476U037	1	2007-431-20-44	DISPOSAL	47.45	47.45

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 174659476U037:											
12/22	12/22/2022	217597	1307	C&S WASTE SOLUTIONS	400 MAIN STREET	174659480U037	1	2007-431-20-44	DISPOSAL	47.45	47.45
Total 174659480U037:											
12/22	12/22/2022	217597	1307	C&S WASTE SOLUTIONS	732 MAIN STREET	174659483U037	1	2007-431-20-44	DISPOSAL	47.45	47.45
Total 174659483U037:											
12/22	12/22/2022	217597	1307	C&S WASTE SOLUTIONS	1000 MAIN STREET	174659484U037	1	2007-431-20-44	DISPOSAL	47.45	47.45
Total 174659484U037:											
12/22	12/22/2022	217597	1307	C&S WASTE SOLUTIONS	700 MAIN STREET	174659485U037	1	2007-431-20-44	DISPOSAL	47.45	47.45
Total 174659485U037:											
12/22	12/22/2022	217597	1307	C&S WASTE SOLUTIONS	822 MAIN STREET	174659486U037	1	2007-431-20-44	DISPOSAL	47.45	47.45
Total 174659486U037:											
12/22	12/22/2022	217597	1307	C&S WASTE SOLUTIONS	950 MAIN STREET	174659487U037	1	2007-431-20-44	DISPOSAL	47.45	47.45
Total 174659487U037:											
12/22	12/22/2022	217597	1307	C&S WASTE SOLUTIONS	1408 MAIN STREET	174659782U037	1	2007-431-20-44	DISPOSAL	47.45	47.45
Total 174659782U037:											
12/22	12/22/2022	217597	1307	C&S WASTE SOLUTIONS	1616 MAIN STREET	174659783U037	1	2007-431-20-44	DISPOSAL	47.45	47.45
Total 174659783U037:											
12/22	12/22/2022	217597	1307	C&S WASTE SOLUTIONS	65 N LASSEN STREET	174659800U037	1	2007-431-20-44	DISPOSAL	47.45	47.45
Total 174659800U037:											

M = Manual Check, V = Void Check

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
12/22	12/22/2022	217597	1307	C&S WASTE SOLUTIONS	732 MAIN STREET	174659918U037	1	2007-431-20-44	DISPOSAL	94.90	94.90
Total 174659918U037:											
12/22	12/22/2022	217598	10661		REFUND GAS DEPOSIT	10306904322	1	7401-2228-000	DEPOSITS-CUSTOMER	44.72	44.72
Total 10306904322:											
12/22	12/22/2022	217599	161	CSK AUTO INC	SUPPLIES-SNOW	2740409509	1	2006-431-25-44	REPAIR & MAINT - VEHICLE	15.23	15.23
Total 2740409509:											
12/22	12/22/2022	217599	161	CSK AUTO INC	VACUUM PUMP-SNOW	2740409642	1	2006-431-25-44	REPAIR & MAINT - VEHICLE	116.94	116.94
Total 2740409642:											
12/22	12/22/2022	217600	219	ED STAUB & SONS PETR	FINANCE CHARGE-GEO	7795099	1	7201-430-81-46	PROPANE	.50	.50
Total 7795099:											
12/22	12/22/2022	217600	219	ED STAUB & SONS PETR	DEEP WELL PUMP-GEO	7978936	1	7201-430-81-46	PROPANE	159.45	159.45
Total 7978936:											
12/22	12/22/2022	217600	219	ED STAUB & SONS PETR	FINANCE CHARGE-GEO	8058298	1	7201-430-81-46	PROPANE	1.06	1.06
Total 8058298:											
12/22	12/22/2022	217600	219	ED STAUB & SONS PETR	292 GAL PROPANE-GC	8353258	1	7530-451-52-46	PROPANE	706.86	706.86
Total 8353258:											
12/22	12/22/2022	217600	219	ED STAUB & SONS PETR	201.20 GAL PROPANE-GC	8480207	1	7530-451-50-46	PROPANE	487.05	487.05
Total 8480207:											
12/22	12/22/2022	217601	247	FINANCIAL CREDIT NET	COLLECTION COSTS-GAS	SUSANV6 110122-113022	1	7401-430-62-43	PROFESSIONAL SVCS	46.96	46.96
12/22	12/22/2022	217601	247	FINANCIAL CREDIT NET	COLLECTION COSTS -WATER	SUSANV6 110122-113022	2	7110-430-42-43	PROFESSIONAL SVCS	46.95	46.95

M = Manual Check, V = Void Check

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total SUSANV6 110122-113022:											
12/22	12/22/2022	217602	265	FRONTIER	257-0315 AWOS AIRPORT	0315 121522	1	7201-430-81-45	COMMUNICATIONS	81.28	81.28
Total 0315 121522:											
12/22	12/22/2022	217602	265	FRONTIER	257-1041 ADMIN-PW	1041 120522	1	7620-430-10-45	COMMUNICATIONS	685.93	685.93
Total 1041 120522:											
12/22	12/22/2022	217602	265	FRONTIER	257-3292 MUSEUM	3292 121022	1	1011-451-80-45	COMMUNICATION	180.11	180.11
Total 3292 121022:											
12/22	12/22/2022	217602	265	FRONTIER	257-5152 FIRE	5152 121022	1	1010-422-10-45	COMMUNICATIONS	345.64	345.64
Total 5152 121022:											
12/22	12/22/2022	217603	298	HAT CREEK CONSTRUCT	RICHMOND WATER SERVICES	121322	1	7114-430-51-44	CONSTRUCTION SERVICES	15,480.76	15,480.76
12/22	12/22/2022	217603	298	HAT CREEK CONSTRUCT	INCREASE RICHMOND WATER	121322	2	7114-430-51-44	CONSTRUCTION SERVICES	6,937.42	6,937.42
Total 121322:											
12/22	12/22/2022	217604	1400		REIM FOR NOTARY BOND & BO	121222	1	1000-411-40-43	PROFESSIONAL SVCS	13.00	13.00
12/22	12/22/2022	217604	1400		REIM FOR NOTARY BOND & BO	121222	2	1000-411-40-43	PROFESSIONAL SVCS	15.00	15.00
Total 121222:											
12/22	12/22/2022	217605	1019	HONEY LAKE VALLEY RE	SUSAN RIVER 2022-2023-WATE	SUSANRIVER 22/23	1	7110-430-42-48	TAXES, FEES, PERMITS & CHA	969.00	969.00
Total SUSANRIVER 22/23:											
12/22	12/22/2022	217606	1478	LASSEN COUNTY ENVIR	CUPA FEES 22/23	220146-2	1	7401-430-62-48	TAXES, FEES, PERMITS & CHA	11.67	11.67
12/22	12/22/2022	217606	1478	LASSEN COUNTY ENVIR	CUPA FEES 22/23	220146-2	2	7110-430-42-48	TAXES, FEES, PERMITS & CHA	11.67	11.67
12/22	12/22/2022	217606	1478	LASSEN COUNTY ENVIR	CUPA FEES 22/23	220146-2	3	2007-431-20-48	TAXES, FEES, PERMIT AND CH	11.66	11.66
Total 220146-2:											
										35.00	35.00

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12/22	12/22/2022	217606	1478	LASSEN COUNTY ENVIR	CUPA FEES 22/23	220157-2	1	7530-451-50-48	TAXES, FEES, PERMITS & CHA	35.00	35.00
Total 220157-2:											
12/22	12/22/2022	217606	1478	LASSEN COUNTY ENVIR	CUPA FEES 22/23	220178-2	1	7401-430-62-48	TAXES, FEES, PERMITS & CHA	11.67	11.67
12/22	12/22/2022	217606	1478	LASSEN COUNTY ENVIR	CUPA FEES 22/23	220178-2	2	7110-430-42-48	TAXES, FEES, PERMITS & CHA	11.67	11.67
12/22	12/22/2022	217606	1478	LASSEN COUNTY ENVIR	CUPA FEES 22/23	220178-2	3	2007-431-20-48	TAXES, FEES, PERMIT AND CH	11.66	11.66
Total 220178-2:											
12/22	12/22/2022	217606	1478	LASSEN COUNTY ENVIR	CUPA FEES 22/23	220179-2	1	7401-430-62-48	TAXES, FEES, PERMITS & CHA	11.67	11.67
12/22	12/22/2022	217606	1478	LASSEN COUNTY ENVIR	CUPA FEES 22/23	220179-2	2	7110-430-42-48	TAXES, FEES, PERMITS & CHA	11.67	11.67
12/22	12/22/2022	217606	1478	LASSEN COUNTY ENVIR	CUPA FEES 22/23	220179-2	3	2007-431-20-48	TAXES, FEES, PERMIT AND CH	11.66	11.66
Total 220179-2:											
12/22	12/22/2022	217607	411	LASSEN MOTOR PARTS	BELT-SNOW	425908	1	2006-431-25-44	REPAIR & MAINT - VEHICLE	52.49	52.49
Total 425908:											
12/22	12/22/2022	217607	411	LASSEN MOTOR PARTS	WASHER FLUID-PARKS	426242	1	1011-424-20-44	VEHICLE - REPAIR & MAINTENA	8.64	8.64
Total 426242:											
12/22	12/22/2022	217608	10645		REFUND GAS DEPOSIT	10108770019	1	7401-2228-000	DEPOSITS-CUSTOMER	193.68	193.68
Total 10108770019:											
12/22	12/22/2022	217609	437	LMUD	JOHNSTONVILLE RD SPRINKLE	10262 121022	1	1011-452-20-46	ELECTRICITY	38.02	38.02
Total 10262 121022:											
12/22	12/22/2022	217609	437	LMUD	STREET LIGHTS	14039 121022	1	2007-431-60-46	ELECTRICITY	199.71	199.71
Total 14039 121022:											
12/22	12/22/2022	217609	437	LMUD	STREET LIGHTS	14041 121022	1	2007-431-60-46	ELECTRICITY	3,766.40	3,766.40

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Total 14041 121022:											
12/22	12/22/2022	217609	437	LMUD	S GAY ST-STREETS	243232 121022	1	2007-431-60-46	ELECTRICITY	62.70	62.70
Total 243232 121022:											
12/22	12/22/2022	217609	437	LMUD	66 N LASSEN ST	2466 121022	1	1000-417-10-46	ELECTRICITY	685.50	685.50
Total 2466 121022:											
12/22	12/22/2022	217609	437	LMUD	N WEATHERLOW ST-TENNIS S	24661 121022	1	1011-452-20-46	ELECTRICITY	30.00	30.00
Total 24661 121022:											
12/22	12/22/2022	217609	437	LMUD	STREET LIGHTS	2467 121022	1	2007-431-60-46	ELECTRICITY	1,685.56	1,685.56
Total 2467 121022:											
12/22	12/22/2022	217609	437	LMUD	65 N WEATHERLOW ST-PARK O	2865 121022	1	1011-452-20-46	ELECTRICITY	59.66	59.66
Total 2865 121022:											
12/22	12/22/2022	217609	437	LMUD	65 N WEATHERLOW ST- PARKS	2867 121022	1	1011-452-20-46	ELECTRICITY	68.95	68.95
Total 2867 121022:											
12/22	12/22/2022	217609	437	LMUD	N WEATHERLOW ST-TENNIS C	2870 121022	1	1011-452-20-46	ELECTRICITY	35.45	35.45
Total 2870 121022:											
12/22	12/22/2022	217609	437	LMUD	NORTH ST BALL PARK-MEM FIE	2873 121022	1	1011-452-20-46	ELECTRICITY	341.14	341.14
Total 2873 121022:											
12/22	12/22/2022	217609	437	LMUD	SKYLINE DR WELL 4-WATER	29931 121022	1	7110-430-42-46	ELECTRICITY	357.90	357.90
Total 29931 121022:											

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12/22	12/22/2022	217609	437	LMUD	SAN FRANCISCO ST- STREETS	416835 121022	1	2007-431-60-46	ELECTRICITY	31.59	31.59
Total 416835 121022:											
12/22	12/22/2022	217609	437	LMUD	FIRST STREET & ALLEY STREE	416848 121022	1	2007-431-60-46	ELECTRICITY	31.59	31.59
Total 416848 121022:											
12/22	12/22/2022	217609	437	LMUD	LONG ALLEY & LOVELL ALLEY	416860 121022	1	2007-431-60-46	ELECTRICITY	31.59	31.59
Total 416860 121022:											
12/22	12/22/2022	217609	437	LMUD	INSPIRATION POINT- STREETS	416915 121022	1	2007-431-60-46	ELECTRICITY	31.59	31.59
Total 416915 121022:											
12/22	12/22/2022	217609	437	LMUD	CAMPBELL ST- STREETS	416940 121022	1	2007-431-60-46	ELECTRICITY	31.59	31.59
Total 416940 121022:											
12/22	12/22/2022	217609	437	LMUD	WASHO LN- STREETS	416959 121022	1	2007-431-60-46	ELECTRICITY	31.59	31.59
Total 416959 121022:											
12/22	12/22/2022	217609	437	LMUD	130 N LASSEN STREET- STREE	416962 121022	1	2007-431-60-46	ELECTRICITY	31.59	31.59
Total 416962 121022:											
12/22	12/22/2022	217609	437	LMUD	MARTHA & ARNOLD STREET LI	421476 121022	1	2007-431-60-46	ELECTRICITY	31.59	31.59
Total 421476 121022:											
12/22	12/22/2022	217609	437	LMUD	130 N PINE ST- STREETS	425450 121022	1	2007-431-60-46	ELECTRICITY	31.59	31.59
Total 425450 121022:											
12/22	12/22/2022	217609	437	LMUD	UPTOWN DECOR LIGHTS-STRE	43511 121022	1	2007-431-60-46	ELECTRICITY	229.49	229.49

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Total 43511 121022:											
12/22	12/22/2022	217609	437	LMUD	115 N WEATHERLOW ST-MUSE	43866 121022	1	1011-451-60-46	ELECTRICITY	229.49	229.49
Total 43866 121022:											
12/22	12/22/2022	217609	437	LMUD	N PINE & COOK - SCADA-WATE	44153 121022	1	7110-430-42-46	ELECTRICITY	58.05	58.05
Total 44153 121022:											
12/22	12/22/2022	217609	437	LMUD	GLENN & CHERRY TR - SCADA-	44298 121022	1	7110-430-42-46	ELECTRICITY	39.14	39.14
Total 44298 121022:											
12/22	12/22/2022	217609	437	LMUD	PAIUTE LN SCADA-WATER	44316 121022	1	7110-430-42-46	ELECTRICITY	37.05	37.05
Total 44316 121022:											
12/22	12/22/2022	217609	437	LMUD	BAGWELL SPRINGS - SCADA-W	45542 121022	1	7110-430-42-46	ELECTRICITY	81.94	81.94
Total 45542 121022:											
12/22	12/22/2022	217609	437	LMUD	WELL #3-WATER	4559 121022	1	7110-430-42-46	ELECTRICITY	551.99	551.99
Total 4559 121022:											
12/22	12/22/2022	217609	437	LMUD	QUARRY ST LIGHTS-STREETS	49500 121022	1	2007-431-60-46	ELECTRICITY	63.17	63.17
Total 49500 121022:											
12/22	12/22/2022	217609	437	LMUD	MAIN & FOSS SIGNAL LIGHT-ST	49501 121022	1	2007-431-60-46	ELECTRICITY	174.08	174.08
Total 49501 121022:											
12/22	12/22/2022	217609	437	LMUD	606 NEVADA STREET	58209 121022	1	7620-430-10-46	ELECTRICITY	36.41	36.41
Total 58209 121022:											

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12/22	12/22/2022	217609	437	LMUD	606 1/2 NEVADA ST	58211 121022	1	7620-430-10-46	ELECTRICITY	30.16	30.16
Total 58211 121022:											
12/22	12/22/2022	217609	437	LMUD	WELL #1-WATER	7714 112622	1	7110-430-42-46	ELECTRICITY	620.48	620.48
Total 7714 112622:											
12/22	12/22/2022	217609	437	LMUD	NORTH ST PARK LIGHTS-MEM	9283 121022	1	1011-452-20-46	ELECTRICITY	754.02	754.02
Total 9283 121022:											
12/22	12/22/2022	217609	437	LMUD	MAIN ST & PINE ST-STREETS	94811 121022	1	2007-431-60-46	ELECTRICITY	32.73	32.73
Total 94811 121022:											
12/22	12/22/2022	217610	10663		REFUND GAS DEPOSIT	10515900002	1	7401-2228-000	DEPOSITS-CUSTOMER	151.90	151.90
Total 10515900002:											
12/22	12/22/2022	217611	9983	MODOC COUNTY RECOR	PLHA PUBLIC HEARING	74053	1	1000-417-10-45	ADVERTISING	272.00	272.00
Total 74053:											
12/22	12/22/2022	217611	9983	MODOC COUNTY RECOR	PLHA PUBLIC HEARING	74401	1	1000-417-10-45	ADVERTISING	336.00	336.00
Total 74401:											
12/22	12/22/2022	217611	9983	MODOC COUNTY RECOR	ADVERTISEMENT-BUILDING DE	74717	1	1011-424-20-45	PRINTING AND BINDING	675.00	675.00
Total 74717:											
12/22	12/22/2022	217612	10662		REFUND COMMUNITY CENTER	120622	1	1000-2228-009	DEPOSITS-COMM CENTER RE	50.00	50.00
Total 120622:											
12/22	12/22/2022	217613	556	PITNEY BOWES INC	POSTAGE MACHINE LEASE	3105854409	1	1000-417-10-44	RENT & LEASES EQUIP & VEHI	777.87	777.87

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Total 3105854409:											
12/22	12/22/2022	217614	572	QUILL CORPORATION	OFFICE SUPPLIES	29114023	1	1000-415-10-46	SUPPLIES-GENERAL	777.87	777.87
Total 29114023:											
12/22	12/22/2022	217615	1562	R.E.Y ENGINEERS INC	GATEWAY PROJECT	24082	1	2005-431-20-44	PROFESSIONAL SVCS	276.55	276.55
Total 24082:											
12/22	12/22/2022	217616	1296	RENTAL GUYS	SNAKE-PARKS	917189-5	1	1011-452-20-44	RENT & LEASES EQUIP & VEHI	92.20	92.20
Total 917189-5:											
12/22	12/22/2022	217617	10659		REFUND COMMUNITY CENTER	113022	1	1000-2228-009	DEPOSITS-COMM CENTER RE	50.00	50.00
Total 113022:											
12/22	12/22/2022	217618	10442	SUPERIOR AUTO BODY	AUTO ACCIDENT REPAIRS 2021	RO NUMBER 1507	1	1009-421-10-44	VEHICLE-REPAIR & MAINTENA	4,455.27	4,455.27
Total RO NUMBER 1507:											
12/22	12/22/2022	217619	76	SUSANVILLE ACE HARD	LED LIGHT-PW RE-ORG	510740	1	7620-430-12-46	SUPPLIES-GENERAL	52.49	52.49
Total 510740:											
12/22	12/22/2022	217619	76	SUSANVILLE ACE HARD	CABLE TIES, SPONGE-PW RE-	510984	1	7620-430-12-46	SUPPLIES-GENERAL	23.82	23.82
Total 510984:											
12/22	12/22/2022	217619	76	SUSANVILLE ACE HARD	SUPPLIES-PW RE-ORG	511055	1	7620-430-12-46	SUPPLIES-GENERAL	59.26	59.26
Total 511055:											
12/22	12/22/2022	217619	76	SUSANVILLE ACE HARD	SUPPLIES-PW RE-ORG	511125	1	7620-430-12-46	SUPPLIES-GENERAL	17.90	17.90
Total 511125:											

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12/22	12/22/2022	217619	76	SUSANVILLE ACE HARD	PAINT BRUSHES-AIRPORT	511187	1	7201-430-81-46	SUPPLIES - GENERAL	46.71	46.71
Total 511187:											
12/22	12/22/2022	217619	76	SUSANVILLE ACE HARD	EXTENSION CORD-SNOW	511213	1	2006-431-25-46	GASOLINE	46.71	46.71
Total 511213:											
12/22	12/22/2022	217619	76	SUSANVILLE ACE HARD	FROG TAPE-PW RE-ORG	511252	1	7620-430-12-46	SUPPLIES-GENERAL	21.41	21.41
Total 511252:											
12/22	12/22/2022	217619	76	SUSANVILLE ACE HARD	PROPANE-WATER	511297	1	7110-430-42-47	VEHICLES	13.03	13.03
Total 511297:											
12/22	12/22/2022	217619	76	SUSANVILLE ACE HARD	SUPPLIES-WATER	511338	1	7110-430-42-47	VEHICLES	69.40	69.40
Total 511338:											
12/22	12/22/2022	217620	806	SUSANVILLE AVIATION	HELIPAD LIGHTING	4712	1	7201-430-81-44	REPAIR AND MAINTENANCE-FA	5,759.33	5,759.33
Total 4712:											
12/22	12/22/2022	217620	806	SUSANVILLE AVIATION	EDGE KIT	4726	1	7201-430-81-44	REPAIR AND MAINTENANCE-FA	1,223.04	1,223.04
Total 4726:											
12/22	12/22/2022	217621	1265	SUSANVILLE PAINT CEN	SUPPLIES-PARK	10026559	1	1000-452-20-46	SUPPLIES-GENERAL	943.54	943.54
Total 10026559:											
12/22	12/22/2022	217621	1265	SUSANVILLE PAINT CEN	PAINT-PARKS	10027383	1	1000-452-20-44	FACILITY - REPAIR & MAINTENA	156.60	156.60
Total 10027383:											
12/22	12/22/2022	217621	1265	SUSANVILLE PAINT CEN	SUPPLIES-PW RE-ORG	10028875	1	7620-430-12-46	SUPPLIES-GENERAL	395.81	395.81

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Total 10028875:											
12/22	12/22/2022	217621	1265	SUSANVILLE PAINT CEN	SUPPLIES-PW RE-ORG	10028891	1	7620-430-12-46	SUPPLIES-GENERAL	10.96	10.96
Total 10028891:											
12/22	12/22/2022	217621	1265	SUSANVILLE PAINT CEN	SUPPLIES-PW RE-ORG	10028905	1	7620-430-12-46	SUPPLIES-GENERAL	405.12	405.12
Total 10028905:											
12/22	12/22/2022	217621	1265	SUSANVILLE PAINT CEN	PAINT-PW RE-ORG	10028915	1	7620-430-12-46	SUPPLIES-GENERAL	217.43	217.43
Total 10028915:											
12/22	12/22/2022	217622	689	SWRCB	DUES AND MEMBERSHIP-GE	WD-0217008	1	7301-430-52-48	TAXES, FEES, PERMITS & CHA	18,512.00	18,512.00
Total WD-0217008:											
12/22	12/22/2022	217622	689	SWRCB	DUES AND MEMBERSHIP-STR	WD-0217031	1	2007-431-20-48	TAXES, FEES, PERMIT AND CH	3,453.00	3,453.00
Total WD-0217031:											
12/22	12/22/2022	217623	9337	SWRCB-DWOC.P	PAYMENT FOR WATER LICENS	121922	1	7110-430-42-45	TRAVEL	45.00	45.00
Total 121922:											
12/22	12/22/2022	217624	9295	TAMCO CAPITAL CORP	COMMUNICATION-PW	5023070718	1	7620-430-10-45	COMMUNICATIONS	474.14	474.14
Total 5023070718:											
12/22	12/22/2022	217625	9717	TIAA COMMERCIAL FINA	COPIER-PW	9297648	1	7620-430-10-44	RENT & LEASE EQUIP & VEHIC	375.15	375.15
Total 9297648:											
12/22	12/22/2022	217626	10654		REIM CWEA FEES	120822	1	1011-452-20-45	TRAVEL	202.00	202.00
Total 120822:											

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12/22	12/22/2022	217627	966	TURF STAR INC	REPAIRS-GC	7226883-00	1	7530-451-52-44	REPAIR & MAINTENANCE - MIS	562.00	562.00
Total 7226883-00:											
12/22	12/22/2022	217628	530	U.S. BANK EQUIPMENT F	UPSTAIRS COPIER CITY HALL	489063321	1	1000-417-10-44	RENT & LEASES EQUIP & VEHI	400.56	400.56
Total 489063321:											
12/22	12/22/2022	217628	530	U.S. BANK EQUIPMENT F	COPIER-PD	489401638	1	1009-421-10-44	RENT & LEASES EQUIP & VEHI	258.30	258.30
12/22	12/22/2022	217628	530	U.S. BANK EQUIPMENT F	COPIER DOWNSTAIRS CITY HA	489401638	2	1000-417-10-44	RENT & LEASES EQUIP & VEHI	258.31	258.31
Total 489401638:											
12/22	12/22/2022	217629	770	WESTERN NEVADA SUP	SUPPLIES- WATER	69313015	1	7110-430-42-46	SUPPLIES-GENERAL	535.84	535.84
Total 69313015:											
12/22	12/22/2022	217630	1198	WESTWOOD SANITATIO	PORTABLE TOILET - SKYLINE	A-69819	1	1011-452-20-44	RENT & LEASES EQUIP & VEHI	109.39	109.39
Total A-69819:											
12/22	12/22/2022	217630	1198	WESTWOOD SANITATIO	PORTABLE TOILET-GOLF COUR	A-70080	1	7530-451-52-44	RENT & LEASES EQUIP & VEHI	218.78	218.78
Total A-70080:											
12/22	12/22/2022	217631	10658		REFUND GAS DEPOSIT	10203185811	1	7401-2228-000	DEPOSITS-CUSTOMER	200.00	200.00
Total 10203185811:											
Grand Totals:											
										81,678.21	81,678.21

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Report Criteria:

Report type: GL detail

Check Voided = False

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
12/22	12/19/2022	217592	728	U.S. POSTMASTER	UB BILLING GAS	12192022	1	7401-430-62-46	POSTAGE	384.18	384.18
12/22	12/19/2022	217592	728	U.S. POSTMASTER	UB BILLING WATER	12192022	2	7110-430-42-46	POSTAGE	745.77	745.77
Total 12/19/2022:										1,129.95	1,129.95
Grand Totals:										1,129.95	1,129.95

M = Manual Check, V = Void Check

Report Criteria:

Report type: GL detail
Check Voided = False

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount	
12/22	12/15/2022	217552	10657		REFUND WATER DEPOSIT	10232550011	1	9999-1001-001	CASH CLEARING - UTILITIES	36.46	36.46	
12/22	12/15/2022	217552	10657		REFUND GAS DEPOSIT	10232550011	2	9999-1001-001	CASH CLEARING - UTILITIES	36.45	36.45	
Total 10232550011:											72.91	72.91
12/22	12/15/2022	217553	10655		REFUND WATER OVERPAYMEN	12100030001	1	7110-2228-004	DEPOSITS-CONTSR. METER/H	780.91	780.91	
Total 12100030001:											780.91	780.91
12/22	12/15/2022	217554	21	AIRGAS USA, LLC	ACETYLENE/ARGON//OXYGEN/	9993403353	1	7110-430-42-46	SUPPLIES-GENERAL	364.40	364.40	
12/22	12/15/2022	217554	21	AIRGAS USA, LLC	ACETYLENE/ARGON//OXYGEN/	9993403353	2	7401-430-62-46	SUPPLIES-GENERAL	218.64	218.64	
12/22	12/15/2022	217554	21	AIRGAS USA, LLC	ACETYLENE/ARGON//OXYGEN/	9993403353	3	2007-431-20-46	SUPPLIES-GENERAL	145.76	145.76	
Total 9993403353:											728.80	728.80
12/22	12/15/2022	217555	9432	ALL SEASON HEATING	NO.279 WOODSTOVE REPLACE	121222	1	8404-430-12-48	GRANTS	1,500.00	1,500.00	
Total 121222:											1,500.00	1,500.00
12/22	12/15/2022	217556	10656		REFUND WATER DEPOSIT	10429150023	1	9999-1001-001	CASH CLEARING - UTILITIES	4.60	4.60	
Total 10429150023:											4.60	4.60
12/22	12/15/2022	217557	1307	C&S WASTE SOLUTIONS	SKYLINE NUMA & SKYLINE	174659302U037	1	8404-430-10-33	ST OF CA - AB 617 ADMIN	1,699.96	1,699.96	
Total 174659302U037:											1,699.96	1,699.96
12/22	12/15/2022	217557	1307	C&S WASTE SOLUTIONS	1801 MAIN ST	174659691U037	1	1009-421-10-44	DISPOSAL	121.10	121.10	
Total 174659691U037:											121.10	121.10
12/22	12/15/2022	217558	152	COUSO TECHNOLOGY &	HOLIDAY CARDS-PW	4325	1	7620-430-10-46	SUPPLIES-GENERAL	99.00	99.00	
Total 4325:											99.00	99.00

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12/22	12/15/2022	217559	184	DEPARTMENT OF JUSTI	FINGERPRINT - APS	622129	1	1000-416-10-45	FINGERPRINTING SERVICES	64.00	64.00
Total 622129:											
12/22	12/15/2022	217560	265	FRONTIER	257-1000 DSL SERVICE	1000 120522	1	1000-417-10-45	COMMUNICATIONS	145.00	145.00
12/22	12/15/2022	217560	265	FRONTIER	257-1000 WATER - DEBIT MACH	1000 120522	2	7110-430-42-45	COMMUNICATIONS	24.15	24.15
12/22	12/15/2022	217560	265	FRONTIER	257-1000 GAS - DEBIT MACHIN	1000 120522	3	7401-430-62-45	COMMUNICATIONS	24.15	24.15
12/22	12/15/2022	217560	265	FRONTIER	257-1000 ADMIN	1000 120522	4	1000-413-20-45	COMMUNICATIONS	6.88	6.88
12/22	12/15/2022	217560	265	FRONTIER	257-1000 CITY CLERK FAX	1000 120522	5	1000-411-40-45	COMMUNICATIONS	2.29	2.29
12/22	12/15/2022	217560	265	FRONTIER	257-1000 FINANCE	1000 120522	6	1000-415-10-45	COMMUNICATIONS	2.29	2.29
12/22	12/15/2022	217560	265	FRONTIER	257-1000 PLANNING DEPARTM	1000 120522	7	1011-419-10-45	COMMUNICATIONS	2.29	2.29
12/22	12/15/2022	217560	265	FRONTIER	257-1000 CITY HALL	1000 120522	8	1000-417-10-45	COMMUNICATIONS	372.80	372.80
Total 1000 120522:											
12/22	12/15/2022	217560	265	FRONTIER	257-1033-PARKS	1033 120522	1	1011-452-20-45	COMMUNICATIONS	328.01	328.01
Total 1033 120522:											
12/22	12/15/2022	217560	265	FRONTIER	257-1044 PRI	1044 120522	1	7620-430-10-45	COMMUNICATIONS	142.22	142.22
Total 1044 120522:											
12/22	12/15/2022	217560	265	FRONTIER	257-2960 HVAC/ELEVATOR LINE	2960 120522	1	1000-417-10-45	COMMUNICATIONS	116.54	116.54
Total 2960 120522:											
12/22	12/15/2022	217560	265	FRONTIER	257-7098 NATURAL GAS	7098 120122	1	7401-430-62-45	COMMUNICATIONS	85.98	85.98
Total 7098 120122:											
12/22	12/15/2022	217561	298	HAT CREEK CONSTRUCT	REFUND CONSTRUCTION WAT	1210020001	1	7110-2228-004	DEPOSITS-CONTR. METER/H	736.45	736.45
Total 1210020001:											
12/22	12/15/2022	217562	1362	IRON MOUNTAIN INFO. M	POLICE DEPARTMENT SHREDD	HBHR185	1	1009-421-10-43	PROFESSIONAL SERVICES	111.57	111.57
Total HBHR185:											

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12/22	12/15/2022	217563	9924	IWORQ SYSTEMS INC	SOFTWARE- BUILDING	199271	1	1011-424-20-47	SOFTWARE	2,750.00	2,750.00
12/22	12/15/2022	217563	9924	IWORQ SYSTEMS INC	SOFTWARE- BUILDING	199271	2	1011-1430-106	PRE PAID OTHER	2,750.00	2,750.00
Total 199271:											
12/22	12/15/2022	217564	338	JACKSON'S SERVICE CE	REPAIR & MAINT-PARKS	65492	1	1011-452-20-44	VEHICLE - REPAIR & MAINTENA	80.00	80.00
Total 65492:											
12/22	12/15/2022	217564	338	JACKSON'S SERVICE CE	FUEL-PARKS	65957	1	1011-452-20-46	GASOLINE	6.31	6.31
Total 65957:											
12/22	12/15/2022	217564	338	JACKSON'S SERVICE CE	REPAIR & MAINT-PARKS	72086	1	1011-452-20-44	VEHICLE - REPAIR & MAINTENA	901.66	901.66
Total 72086:											
12/22	12/15/2022	217564	338	JACKSON'S SERVICE CE	FUEL-PARKS	72256	1	1011-452-20-46	GASOLINE	5.80	5.80
Total 72256:											
12/22	12/15/2022	217564	338	JACKSON'S SERVICE CE	REPAIR & MAINT-GAS	72456	1	7401-430-62-44	REPAIR AND MAINT-VEHICLE	1,113.83	1,113.83
Total 72456:											
12/22	12/15/2022	217564	338	JACKSON'S SERVICE CE	FUEL-PARKS	74589	1	1011-452-20-46	GASOLINE	5.96	5.96
Total 74589:											
12/22	12/15/2022	217564	338	JACKSON'S SERVICE CE	REPAIR & MAINT-PARKS	75952	1	1011-452-20-44	VEHICLE - REPAIR & MAINTENA	100.00	100.00
Total 75952:											
12/22	12/15/2022	217565	411	LASSEN MOTOR PARTS	BATTERY TEST KIT-GAS	426065	1	7401-430-62-46	SUPPLIES-SMALL TOOLS	14.05	14.05
Total 426065:											
12/22	12/15/2022	217565	411	LASSEN MOTOR PARTS	SUPPLIES-GAS	426107	1	7401-430-62-44	REPAIR AND MAINTENANCE-FA	149.21	149.21

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 426107:											
12/22	12/15/2022	217566	437	LMUD	HARRIS DR & HWY 36-WATER	30658 121022	1	7110-430-42-46	ELECTRICITY	149.21	149.21
Total 30658 121022:											
12/22	12/15/2022	217566	437	LMUD	472-105 JOHNSTONVILLE WATE	350161 121022	1	7112-430-42-46	ELECTRICITY	254.58	254.58
Total 350161 121022:											
12/22	12/15/2022	217566	437	LMUD	1801 MAIN ST POLICE STATION	8314 112622	1	1009-421-10-46	ELECTRICITY	644.99	644.99
Total 8314 112622:											
12/22	12/15/2022	217566	437	LMUD	GEO PUMP #1	9297 121022	1	7301-430-52-46	ELECTRICITY	1,671.47	1,671.47
Total 9297 121022:											
12/22	12/15/2022	217567	452	MARTIN SECURITY SYST	720 SOUTH ST SECURITY- PW	044154	1	7620-430-10-43	TECHNICAL SVCS	65.00	65.00
Total 044154:											
12/22	12/15/2022	217568	9983	MODOC COUNTY RECOR	ADVERTISEMENT-PARKS	74614	1	1011-419-10-45	ADVERTISING	72.00	72.00
Total 74614:											
12/22	12/15/2022	217569	558	PLUMAS-SIERRA	INTERNET ACCESS CIRCUIT-P	63630 113022	1	1009-421-10-45	COMMUNICATIONS	157.00	157.00
Total 63630 113022:											
12/22	12/15/2022	217570	10563	POLICY CONSULTING AS	REIM TR EX	LASSEN 2022-10	1	8402-413-30-45	TRAVEL	959.62	959.62
Total LASSEN 2022-10:											
12/22	12/15/2022	217571	563	POULSEN WELDING SHO	REPAIRS-STREETS	3258	1	2007-431-38-43	TECHNICAL SERVICES	155.00	155.00
Total 3258:											

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
12/22	12/15/2022	217571	563	POULSEN WELDING SHO	REPAIRS-AIRPORT	3272	1	7201-430-81-44	REPAIR AND MAINTENANCE-FA	320.00	320.00
Total 3272:											
12/22	12/15/2022	217572	582	RAY MORGAN CO INC	BASE RATE CHARGE	3940180	1	1000-417-10-44	RENT & LEASES EQUIP & VEHI	417.76	417.76
12/22	12/15/2022	217572	582	RAY MORGAN CO INC	COPIER-PD	3940180	2	1009-421-10-44	RENT & LEASES EQUIP & VEHI	192.96	192.96
Total 3940180:											
12/22	12/15/2022	217573	1479	SIERRA BROADCASTING	ADVERTISING-GAS	22110192	1	7401-430-62-45	ADVERTISING	499.00	499.00
Total 22110192:											
12/22	12/15/2022	217574	76	SUSANVILLE ACE HARD	TARP-WATER	510482	1	7110-430-42-46	SUPPLIES-GENERAL	8.35	8.35
Total 510482:											
12/22	12/15/2022	217574	76	SUSANVILLE ACE HARD	HOSE-GAS	511096	1	7401-430-62-46	SUPPLIES-SMALL TOOLS	30.28	30.28
Total 511096:											
12/22	12/15/2022	217574	76	SUSANVILLE ACE HARD	BATTERIES-PARKS	511208	1	1011-452-20-46	SUPPLIES-GENERAL	37.00	37.00
Total 511208:											
12/22	12/15/2022	217575	686	SUSANVILLE TRUCK & A	REPAIRS & MAINT.- WATER	212727	1	7110-430-42-44	REPAIR AND MAINTENANCE-VE	145.80	145.80
Total 212727:											
12/22	12/15/2022	217575	686	SUSANVILLE TRUCK & A	REPAIRS & MAINT. -FD	212730	1	1010-422-10-44	VEHICLE - REPAIR & MAINTENA	212.50	212.50
Total 212730:											
12/22	12/15/2022	217576	9295	TAMCO CAPITAL CORP	COMMUNICATION-FD	5022890510	1	1010-422-10-45	COMMUNICATIONS	265.22	265.22
Total 5022890510:											
12/22	12/15/2022	217577	10654		REIM CWEA ASSOCIATION ME	12082022	1	1011-452-20-45	TRAVEL	202.00	202.00

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 12082022:											
12/22	12/15/2022	217577	10654		REIM FUEL	12132022	1	1011-452-20-46	GASOLINE	202.00	202.00
Total 12132022:											
12/22	12/15/2022	217578	9544	TONY'S CLEANING SERV	JANITORIAL SERVICES- PD	856	1	1009-421-10-44	FACILITY-REPAIR & MAINTENA	400.00	400.00
Total 856:											
12/22	12/15/2022	217579	749	VERIZON WIRELESS	CELLULAR PHONES - PD	9921755768	1	1009-421-10-45	COMMUNICATIONS	1,186.53	1,186.53
Total 9921755768:											
12/22	12/15/2022	217579	749	VERIZON WIRELESS	CELLULAR PHONES - ADMIN	9921858460	1	1000-413-20-45	COMMUNICATIONS	90.86	90.86
12/22	12/15/2022	217579	749	VERIZON WIRELESS	CELLULAR PHONES - BUILDIN	9921858460	2	1011-424-20-45	COMMUNICATIONS	154.91	154.91
12/22	12/15/2022	217579	749	VERIZON WIRELESS	CELLULAR PHONES - PARKS	9921858460	3	1011-452-20-45	COMMUNICATIONS	101.76	101.76
12/22	12/15/2022	217579	749	VERIZON WIRELESS	CELLULAR PHONES - PUBLIC	9921858460	4	7620-430-10-45	COMMUNICATIONS	1,167.95	1,167.95
12/22	12/15/2022	217579	749	VERIZON WIRELESS	CELLULAR PHONES - AIR POLL	9921858460	5	7620-430-11-45	COMMUNICATIONS	73.32	73.32
12/22	12/15/2022	217579	749	VERIZON WIRELESS	CELLULAR PHONES - GAS	9921858460	6	7401-430-62-45	COMMUNICATIONS	318.05	318.05
Total 9921858460:											
12/22	12/15/2022	217580	770	WESTERN NEVADA SUP	SUPPLIES- GAS	69562152	1	7401-430-62-46	SUPPLIES-GENERAL	331.53	331.53
Total 69562152:											
12/22	12/15/2022	217581	1198	WESTWOOD SANITATIO	PORTABLE TOILET - SKYLINE	A-70078	1	1011-452-20-44	RENT & LEASES EQUIP & VEHI	218.78	218.78
Total A-70078:											
12/22	12/15/2022	217582	1192	ZAMORA'S TREE SERVIC	TREE REMOVER-PARKS	08152022	1	1011-452-20-44	MISC - REPAIR & MAINTENANC	700.00	700.00
Total 08152022:											
Grand Totals:											
										26,206.84	26,206.84

M = Manual Check, V = Void Check

Report Criteria:

Report type: GL detail

Check Voided = False

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
12/22	12/08/2022	217492	21	AIRGAS USA, LLC	CHLORINE- WATER	9132467558	1	7110-430-42-46	SUPPLIES-GENERAL	374.73	374.73
Total 9132467558:											
12/22	12/08/2022	217493	9432	ALL SEASON HEATING	NO.283 WOODSTOVE REPLACE	11282022	1	8404-430-12-48	GRANTS	1,500.00	1,500.00
Total 11282022:											
12/22	12/08/2022	217494	696	ANSORGE INC	MONTHLY MAINT. FEE TO ASSE	2011	1	7201-430-81-43	TECHNICAL SVCS	600.00	600.00
Total 2011:											
12/22	12/08/2022	217495	44	ARAMARK UNIFORM SER	CUSTODIAL SUPPLIES-PW	5980043600	1	7620-430-10-44	LINEN SERVICE	52.10	52.10
Total 5980043600:											
12/22	12/08/2022	217495	44	ARAMARK UNIFORM SER	CUSTODIAL SUPPLIES-PW	5980043602	1	7620-430-10-46	SUPPLIES-JANITORIAL	2.90	2.90
12/22	12/08/2022	217495	44	ARAMARK UNIFORM SER	UNIFORM SERVICE-STREETS	5980043602	2	2007-431-20-44	LINEN SERVICE	43.81	43.81
12/22	12/08/2022	217495	44	ARAMARK UNIFORM SER	UNIFORM SERVICE-GAS	5980043602	3	7401-430-62-44	LINEN SERVICES	8.12	8.12
12/22	12/08/2022	217495	44	ARAMARK UNIFORM SER	UNIFORM SERVICE- WATER	5980043602	4	7110-430-42-44	LINEN SERVICE	4.00	4.00
Total 5980043602:											
12/22	12/08/2022	217495	44	ARAMARK UNIFORM SER	UNIFORM SERVICE-GAS	5980043603	1	7401-430-62-44	LINEN SERVICES	74.53	74.53
Total 5980043603:											
12/22	12/08/2022	217495	44	ARAMARK UNIFORM SER	UNIFORM SERVICE- WATER	5980043606	1	7110-430-42-44	LINEN SERVICE	38.46	38.46
Total 5980043606:											
12/22	12/08/2022	217495	44	ARAMARK UNIFORM SER	CUSTODIAL SUPPLIES-PW	5980047818	1	7620-430-10-44	LINEN SERVICE	52.10	52.10
Total 5980047818:											
										52.10	52.10

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12/22	12/08/2022	217495	44	ARAMARK UNIFORM SER	CUSTODIAL SUPPLIES-PW	5980047819	1	7620-430-10-46	SUPPLIES-JANITORIAL	2.90	2.90
12/22	12/08/2022	217495	44	ARAMARK UNIFORM SER	UNIFORM SERVICE-STREETS	5980047819	2	2007-431-20-44	LINEN SERVICE	43.81	43.81
12/22	12/08/2022	217495	44	ARAMARK UNIFORM SER	UNIFORM SERVICE-GAS	5980047819	3	7401-430-62-44	LINEN SERVICES	8.12	8.12
12/22	12/08/2022	217495	44	ARAMARK UNIFORM SER	UNIFORM SERVICE- WATER	5980047819	4	7110-430-42-44	LINEN SERVICE	4.00	4.00
Total 5980047819:											58.83
12/22	12/08/2022	217495	44	ARAMARK UNIFORM SER	UNIFORM SERVICE-GAS	5980047820	1	7401-430-62-44	LINEN SERVICES	74.53	74.53
Total 5980047820:											74.53
12/22	12/08/2022	217495	44	ARAMARK UNIFORM SER	UNIFORM SERVICE- WATER	5980047821	1	7110-430-42-44	LINEN SERVICE	136.28	136.28
Total 5980047821:											136.28
12/22	12/08/2022	217496	10390	AUTOZONE PARTS INC	OIL FILTER-FD	4015274496	1	1010-422-10-44	VEHICLE - REPAIR & MAINTENA	71.99	71.99
Total 4015274496:											71.99
12/22	12/08/2022	217496	10390	AUTOZONE PARTS INC	BOLTS-GAS	4015278390	1	7401-430-62-44	REPAIR AND MAINT-VEHICLE	4.21	4.21
12/22	12/08/2022	217496	10390	AUTOZONE PARTS INC	BOLTS-WATER	4015278390	2	7110-430-42-44	REPAIR AND MAINTENANCE-VE	4.21	4.21
12/22	12/08/2022	217496	10390	AUTOZONE PARTS INC	BOLTS-STREETS	4015278390	3	2007-431-20-44	REPAIR AND MAINTENANCE-VE	4.20	4.20
Total 4015278390:											12.62
12/22	12/08/2022	217496	10390	AUTOZONE PARTS INC	CREDIT-FD	4015280037	1	1010-422-10-44	VEHICLE - REPAIR & MAINTENA	24.00-	24.00-
Total 4015280037:											24.00-
12/22	12/08/2022	217496	10390	AUTOZONE PARTS INC	GLOVES-FD	4015280042	1	1010-422-10-44	VEHICLE - REPAIR & MAINTENA	26.51	26.51
Total 4015280042:											26.51
12/22	12/08/2022	217497	1307	C&S WASTE SOLUTIONS	725 MAIN STREET	174659473U037	1	2007-431-20-44	DISPOSAL	22.67	22.67
Total 174659473U037:											22.67
12/22	12/08/2022	217497	1307	C&S WASTE SOLUTIONS	605 ASH STREET	174659477U037	1	2007-431-20-44	DISPOSAL	22.67	22.67

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Total 174659477U037:											
12/22	12/08/2022	217497	1307	C&S WASTE SOLUTIONS	925 SIERRA ST-PW	174659688U037	1	7620-430-10-44	DISPOSAL	206.62	206.62
Total 174659688U037:											
12/22	12/08/2022	217497	1307	C&S WASTE SOLUTIONS	66 N LASSEN ST	174659689U037	1	1000-417-10-44	DISPOSAL	203.34	203.34
Total 174659689U037:											
12/22	12/08/2022	217497	1307	C&S WASTE SOLUTIONS	95 N WEATHERLOW ST	174659690U037	1	1011-452-20-44	DISPOSAL	201.23	201.23
Total 174659690U037:											
12/22	12/08/2022	217497	1307	C&S WASTE SOLUTIONS	720 SOUTH ST-SHOP	174659692U037	1	7620-430-10-44	DISPOSAL	209.69	209.69
Total 174659692U037:											
12/22	12/08/2022	217497	1307	C&S WASTE SOLUTIONS	1505 MAIN ST	174659694U037	1	1010-422-10-44	DISPOSAL	203.34	203.34
Total 174659694U037:											
12/22	12/08/2022	217497	1307	C&S WASTE SOLUTIONS	1110 NORTH STREET	174659773U037	1	1011-452-20-44	DISPOSAL	294.33	294.33
Total 174659773U037:											
12/22	12/08/2022	217498	10640	CALIFORNIA NATURAL R	ROUTINE MAINTANCE AGREEM	113022	1	1011-452-25-48	TAXES, FEES, PERMITS & CHA	3,881.50	3,881.50
Total 113022:											
12/22	12/08/2022	217499	152	COUSO TECHNOLOGY &	HOSTING & MAINT WEBSITE	4276	1	1000-417-10-43	TECHNICAL SVCS	340.00	340.00
Total 4276:											
12/22	12/08/2022	217500	161	CSK AUTO INC	CREDIT- GAS	2740393808	1	7401-430-62-44	REPAIR AND MAINT-VEHICLE	1.33-	1.33-
12/22	12/08/2022	217500	161	CSK AUTO INC	CREDIT- WATER	2740393808	2	7110-430-42-44	REPAIR AND MAINTENANCE-VE	1.33-	1.33-
12/22	12/08/2022	217500	161	CSK AUTO INC	CREDIT- STREETS	2740393808	3	2007-431-20-44	REPAIR AND MAINTENANCE-VE	1.32-	1.32-

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Total 2740393808:											
12/22	12/08/2022	217500	161	CSK AUTO INC	SUPPLIES-GAS	2740403260	1	7401-430-62-44	REPAIR AND MAINT-VEHICLE	23.54	23.54
12/22	12/08/2022	217500	161	CSK AUTO INC	SUPPLIES-WATER	2740403260	2	7110-430-42-44	REPAIR AND MAINTENANCE-VE	23.53	23.53
12/22	12/08/2022	217500	161	CSK AUTO INC	SUPPLIES-STREETS	2740403260	3	2007-431-20-44	REPAIR AND MAINTENANCE-VE	23.53	23.53
Total 2740403260:											
12/22	12/08/2022	217500	161	CSK AUTO INC	SPARK PLUGS-SNOW	2740403355	1	2006-431-25-44	REPAIR & MAINT - VEHICLE	10.33	10.33
Total 2740403355:											
12/22	12/08/2022	217500	161	CSK AUTO INC	WIPER BLADE-WATER	2740403515	1	7110-430-42-44	REPAIR AND MAINTENANCE-VE	59.45	59.45
Total 2740403515:											
12/22	12/08/2022	217500	161	CSK AUTO INC	SHIFT TUBE-PARKS	2740404682	1	1011-419-10-44	VEHICLE - REPAIR & MAINTENA	99.48	99.48
Total 2740404682:											
12/22	12/08/2022	217500	161	CSK AUTO INC	TOP LIGHT-GAS	2740404776	1	7401-430-63-47	VEHICLES	413.60	413.60
Total 2740404776:											
12/22	12/08/2022	217500	161	CSK AUTO INC	SNOWBRUSH-GAS	2740404777	1	7401-430-62-44	REPAIR AND MAINT-VEHICLE	23.42	23.42
12/22	12/08/2022	217500	161	CSK AUTO INC	SNOWBRUSH-WATER	2740404777	2	7110-430-42-44	REPAIR AND MAINTENANCE-VE	23.42	23.42
12/22	12/08/2022	217500	161	CSK AUTO INC	SNOWBRUSH-STREETS	2740404777	3	2007-431-20-44	REPAIR AND MAINTENANCE-VE	23.41	23.41
Total 2740404777:											
12/22	12/08/2022	217500	161	CSK AUTO INC	SUPPLIES-GAS	2740405053	1	7401-430-63-47	VEHICLES	476.26	476.26
Total 2740405053:											
12/22	12/08/2022	217500	161	CSK AUTO INC	SEAT COVER-GAS	2740405054	1	7401-430-63-47	VEHICLES	64.93	64.93
Total 2740405054:											

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12/22	12/08/2022	217500	161	CSK AUTO INC	ROCKER SWITCH-GAS	2740405079	1	7401-430-62-44	REPAIR AND MAINT-VEHICLE	17.12	17.12	
12/22	12/08/2022	217500	161	CSK AUTO INC	ROCKER SWITCH-WATER	2740405079	2	7110-430-42-44	REPAIR AND MAINTENANCE-VE	17.12	17.12	
12/22	12/08/2022	217500	161	CSK AUTO INC	ROCKER SWITCH-STREETS	2740405079	3	2007-431-20-44	REPAIR AND MAINTENANCE-VE	17.12	17.12	
Total 2740405079:											51.36	51.36
12/22	12/08/2022	217500	161	CSK AUTO INC	SUPPLIES-GAS	2740405305	1	7401-430-62-44	REPAIR AND MAINT-VEHICLE	4.33	4.33	
12/22	12/08/2022	217500	161	CSK AUTO INC	SUPPLIES-WATER	2740405305	2	7110-430-42-44	REPAIR AND MAINTENANCE-VE	4.33	4.33	
12/22	12/08/2022	217500	161	CSK AUTO INC	SUPPLIES-STREETS	2740405305	3	2007-431-20-44	REPAIR AND MAINTENANCE-VE	4.32	4.32	
Total 2740405305:											12.98	12.98
12/22	12/08/2022	217500	161	CSK AUTO INC	CAR FOGGER-GAS	2740405410	1	7401-430-62-44	REPAIR AND MAINT-VEHICLE	8.30	8.30	
12/22	12/08/2022	217500	161	CSK AUTO INC	CAR FOGGER-WATER	2740405410	2	7110-430-42-44	REPAIR AND MAINTENANCE-VE	8.29	8.29	
12/22	12/08/2022	217500	161	CSK AUTO INC	CAR FOGGER-STREETS	2740405410	3	2007-431-20-44	REPAIR AND MAINTENANCE-VE	8.29	8.29	
Total 2740405410:											24.88	24.88
12/22	12/08/2022	217500	161	CSK AUTO INC	SUPPLIES-GAS	2740405413	1	7401-430-62-44	REPAIR AND MAINT-VEHICLE	4.99	4.99	
12/22	12/08/2022	217500	161	CSK AUTO INC	SUPPLIES-WATER	2740405413	2	7110-430-42-44	REPAIR AND MAINTENANCE-VE	4.99	4.99	
12/22	12/08/2022	217500	161	CSK AUTO INC	SUPPLIES-STREETS	2740405413	3	2007-431-20-44	REPAIR AND MAINTENANCE-VE	4.99	4.99	
Total 2740405413:											14.97	14.97
12/22	12/08/2022	217500	161	CSK AUTO INC	WIRE LOOM-GAS	2740405414	1	7401-430-62-44	REPAIR AND MAINT-VEHICLE	9.73	9.73	
12/22	12/08/2022	217500	161	CSK AUTO INC	WIRE LOOM-WATER	2740405414	2	7110-430-42-44	REPAIR AND MAINTENANCE-VE	9.72	9.72	
12/22	12/08/2022	217500	161	CSK AUTO INC	WIRE LOOM-STREETS	2740405414	3	2007-431-20-44	REPAIR AND MAINTENANCE-VE	9.72	9.72	
Total 2740405414:											29.17	29.17
12/22	12/08/2022	217500	161	CSK AUTO INC	MEGACRIMP-WATER	2740405446	1	7110-430-42-44	REPAIR AND MAINTENANCE-VE	136.33	136.33	
Total 2740405446:											136.33	136.33
12/22	12/08/2022	217500	161	CSK AUTO INC	TAP-GAS	2740406062	1	7401-430-62-44	REPAIR AND MAINT-VEHICLE	38.97	38.97	
12/22	12/08/2022	217500	161	CSK AUTO INC	TAP-WATER	2740406062	2	7110-430-42-44	REPAIR AND MAINTENANCE-VE	38.96	38.96	
12/22	12/08/2022	217500	161	CSK AUTO INC	TAP-STREETS	2740406062	3	2007-431-20-44	REPAIR AND MAINTENANCE-VE	38.96	38.96	

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Total 2740406062:											
12/22	12/08/2022	217500	161	CSK AUTO INC	PIN & CLIPS-GAS	2740406154	1	7401-430-62-44	REPAIR AND MAINT-VEHICLE	116.89	116.89
Total 2740406154:											
12/22	12/08/2022	217500	161	CSK AUTO INC	DRILL BITS-GAS	2740406715	1	7401-430-62-44	REPAIR AND MAINT-VEHICLE	14.79	14.79
12/22	12/08/2022	217500	161	CSK AUTO INC	DRILL BITS-WATER	2740406715	2	7110-430-42-44	REPAIR AND MAINT-VEHICLE	14.79	14.79
12/22	12/08/2022	217500	161	CSK AUTO INC	DRILL BITS-STREETS	2740406715	3	2007-431-20-44	REPAIR AND MAINT-VEHICLE	14.78	14.78
Total 2740406715:											
12/22	12/08/2022	217500	161	CSK AUTO INC	GLOVES-GAS	2740407294	1	7401-430-62-44	REPAIR AND MAINT-VEHICLE	20.56	20.56
12/22	12/08/2022	217500	161	CSK AUTO INC	GLOVES-WATER	2740407294	2	7110-430-42-44	REPAIR AND MAINT-VEHICLE	20.56	20.56
12/22	12/08/2022	217500	161	CSK AUTO INC	GLOVES-STREETS	2740407294	3	2007-431-20-44	REPAIR AND MAINT-VEHICLE	20.56	20.56
Total 2740407294:											
12/22	12/08/2022	217500	161	CSK AUTO INC	CREDIT- GAS	2740407300	1	7401-430-62-44	REPAIR AND MAINT-VEHICLE	36.08-	36.08-
12/22	12/08/2022	217500	161	CSK AUTO INC	CREDIT- WATER	2740407300	2	7110-430-42-44	REPAIR AND MAINT-VEHICLE	36.08-	36.08-
12/22	12/08/2022	217500	161	CSK AUTO INC	CREDIT- STREETS	2740407300	3	2007-431-20-44	REPAIR AND MAINT-VEHICLE	36.08-	36.08-
Total 2740407300:											
12/22	12/08/2022	217500	161	CSK AUTO INC	SUPPLIES-GAS	2740407411	1	7401-430-62-44	REPAIR AND MAINT-VEHICLE	59.45	59.45
12/22	12/08/2022	217500	161	CSK AUTO INC	SUPPLIES-WATER	2740407411	2	7110-430-42-44	REPAIR AND MAINT-VEHICLE	59.45	59.45
12/22	12/08/2022	217500	161	CSK AUTO INC	SUPPLIES-STREETS	2740407411	3	2007-431-20-44	REPAIR AND MAINT-VEHICLE	59.44	59.44
Total 2740407411:											
12/22	12/08/2022	217500	161	CSK AUTO INC	HEX BOLT-GAS	2740407412	1	7401-430-62-44	REPAIR AND MAINT-VEHICLE	9.72	9.72
Total 2740407412:											
12/22	12/08/2022	217500	161	CSK AUTO INC	LIGHTS-WATER	2740407417	1	7110-430-42-44	REPAIR AND MAINT-VEHICLE	413.60	413.60
Total 2740407417:											
										413.60	413.60

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12/22	12/08/2022	217503	7293	DIG IT CONSTRUCTION	2012 STIP PAVEMENT PROJECT	112922..	1	2005-431-20-44	CONSTRUCTION SERVICES	5,193.50	5,193.50
Total 112922..:											
12/22	12/08/2022	217503	7293	DIG IT CONSTRUCTION	RETENTION	112922..	1	2007-2206-000	RETAINAGE PAYABLE	11,715.97	11,715.97
12/22	12/08/2022	217503	7293	DIG IT CONSTRUCTION	RETENTION	112922..	2	2005-2206-000	RETAINAGE PAYABLE	3,803.47	3,803.47
Total 112922..:											
12/22	12/08/2022	217504	1565	DIRTY JOE'S CAR WASH	CAR WASH- PD	111022.	1	1009-421-10-44	VEHICLE-REPAIR & MAINTENA	60.00	60.00
Total 111022.:											
12/22	12/08/2022	217505	219	ED STAUB & SONS PETR	FINANCE CHARGE-GC	8178206	1	7530-451-52-46	PROPANE	3.49	3.49
Total 8178206:											
12/22	12/08/2022	217505	219	ED STAUB & SONS PETR	447.20 GAL PROPANE-GC	8188445	1	7530-451-52-46	PROPANE	2,477.82	2,477.82
Total 8188445:											
12/22	12/08/2022	217505	219	ED STAUB & SONS PETR	307.45 GAL PROPANE-AIRPORT	8458003	1	7201-430-81-46	PROPANE	763.26	763.26
Total 8458003:											
12/22	12/08/2022	217506	1033	FGL ENVIRONMENTAL	WEEKLY WATER SAMPLING-D	278992A	1	7110-430-42-43	PROFESSIONAL SVCS	164.00	164.00
Total 278992A:											
12/22	12/08/2022	217506	1033	FGL ENVIRONMENTAL	WEEKLY WATER SAMPLING-D	278993A	1	7110-430-42-43	PROFESSIONAL SVCS	72.00	72.00
Total 278993A:											
12/22	12/08/2022	217506	1033	FGL ENVIRONMENTAL	WEEKLY WATER SAMPLING-D	279349A	1	7110-430-42-43	PROFESSIONAL SVCS	110.00	110.00
Total 279349A:											
12/22	12/08/2022	217506	1033	FGL ENVIRONMENTAL	WEEKLY WATER SAMPLING-JO	279350A	1	7112-430-42-43	PROFESSIONAL SVCS	33.00	33.00

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Total 279350A:											
12/22	12/08/2022	217506	1033	FGL ENVIRONMENTAL	WEEKLY WATER SAMPLING-D	279860A	1	7110-430-42-43	PROFESSIONAL SVCS	133.00	133.00
Total 279660A:											
12/22	12/08/2022	217507	265	FRONTIER	257-1057-FAX PW	1057 112022	1	7620-430-10-45	COMMUNICATIONS	133.00	133.00
Total 1057 112022:											
12/22	12/08/2022	217507	265	FRONTIER	257-1887 BACKUP	1887 120122	1	1000-417-10-45	COMMUNICATIONS	197.24	197.24
Total 1887 120122:											
12/22	12/08/2022	217507	265	FRONTIER	257-2520 GOLF COURSE	2520 120122	1	7530-451-52-45	COMMUNICATIONS	65.98	65.98
Total 2520 120122:											
12/22	12/08/2022	217507	265	FRONTIER	257-2845 UTILITY ROLL OVER	2845 111522	1	7620-430-10-45	COMMUNICATIONS	380.44	380.44
Total 2845 111522:											
12/22	12/08/2022	217508	10652		RETURN CLUB HOUSE DEPOSI	120622	1	1000-2228-009	DEPOSITS-COMM CENTER RE	111.38	111.38
Total 120622:											
12/22	12/08/2022	217509	298	HAT CREEK CONSTRUCT	2014 STIP PAVEMENT PROJECT	120622	1	2007-431-38-44	CONSTRUCTION SERVICES	75.00	75.00
Total 120622:											
12/22	12/08/2022	217509	298	HAT CREEK CONSTRUCT	RETENTION	120622.	1	2007-2206-000	RETAINAGE PAYABLE	1,527,557.26	1,527,557.26
Total 120622.:											
12/22	12/08/2022	217510	312	HISTORIC USA	HUSA ANNUAL BUDGET MINUT	120622	1	2004-417-11-45	CONTRIBUTIONS	76,377.86-	76,377.86-
Total 120622:											
										14,425.00	14,425.00
										14,425.00	14,425.00

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12/22	12/08/2022	217511	331	INTERNATIONAL CODE C	22 CA TITLE 24 FULL COLLECTI	1001576005	1	1011-424-20-46	BOOKS AND PERIODICALS	1,409.42	1,409.42
Total 1001576005:											
12/22	12/08/2022	217512	10099	INTERNATIONAL LEGUE	MEMBERSHIP DUES	00817-130C.	1	1000-417-10-48	DUES AND MEMBERSHIPS	250.00	250.00
Total 00817-130C.:											
12/22	12/08/2022	217513	1362	IRON MOUNTAIN INFO. M	CITY HALL SHREDDING	HBKW243	1	1000-417-10-43	PROFESSIONAL SVCS	109.44	109.44
Total HBKW243:											
12/22	12/08/2022	217514	10648		REFUND GAS DEPOSIT	10531800428	1	7401-2228-000	DEPOSITS-CUSTOMER	179.83	179.83
Total 10531800428:											
12/22	12/08/2022	217515	10649		REFUND WATER DEPOSIT	10527850014	1	7110-2228-000	DEPOSITS-CUSTOMER	37.64	37.64
Total 10527850014:											
12/22	12/08/2022	217516	10650		REFUND CLUB HOUSE DEPOSIT	11282022	1	1000-2228-009	DEPOSITS-COMM CENTER RE	75.00	75.00
Total 11282022:											
12/22	12/08/2022	217517	437	LMUD	471-920 JOHNSTONVILLE RD-AI	10108 112622	1	7201-430-81-46	ELECTRICITY	104.85	104.85
Total 10108 112622:											
12/22	12/08/2022	217517	437	LMUD	GOLF COURSE IRR WELL/ NAG	122907 112622	1	7530-451-52-46	ELECTRICITY	391.56	391.56
Total 122907 112622:											
12/22	12/08/2022	217517	437	LMUD	GOLF COURSE PUMP STATION	122910 112622	1	7530-451-52-46	ELECTRICITY	1,145.47	1,145.47
Total 122910 112622:											
12/22	12/08/2022	217517	437	LMUD	GOLF COURSE IRR PUMP/8TH	122929 112622	1	7530-451-52-46	ELECTRICITY	30.00	30.00

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Total 122929 112622:											
12/22	12/08/2022	217517	437	LMUD	GOLF COURSE PUMP HOUSE	132052 112622	1	7530-451-52-46	ELECTRICITY	34.35	34.35
Total 132052 112622:											
12/22	12/08/2022	217517	437	LMUD	470-895 CIRCLE DR-CLUB HOU	144281 112622	1	7530-451-52-46	ELECTRICITY	197.72	197.72
Total 144281 112622:											
12/22	12/08/2022	217517	437	LMUD	SOUTH ST - PW OFFICE	14590 112622	1	7620-430-10-46	ELECTRICITY	581.92	581.92
Total 14590 112622:											
12/22	12/08/2022	217517	437	LMUD	SOUTH ST ROOSEVELT AREA L	1744 112622	1	1011-452-20-46	ELECTRICITY	8.84	8.84
Total 1744 112622:											
12/22	12/08/2022	217517	437	LMUD	RIVERSIDE PARK	1999 112622	1	1011-452-20-46	ELECTRICITY	121.46	121.46
Total 1999 112622:											
12/22	12/08/2022	217517	437	LMUD	CADY SPRINGS	26784 112622	1	7110-430-42-46	ELECTRICITY	477.26	477.26
Total 26784 112622:											
12/22	12/08/2022	217517	437	LMUD	65 N WEATHERLOW ST-PARK O	2867 111022	1	1011-452-20-46	ELECTRICITY	57.80	57.80
Total 2867 111022:											
12/22	12/08/2022	217517	437	LMUD	1505 MAIN ST FIRE STATION	2876 112622	1	1010-422-10-46	ELECTRICITY	700.90	700.90
Total 2876 112622:											
12/22	12/08/2022	217517	437	LMUD	RICHMOND RD BRIDGE	35094 112622	1	2007-431-60-46	ELECTRICITY	264.46	264.46
Total 35094 112622:											

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12/22	12/08/2022	217517	437	LMUD	LITTLE LEAGUE AREA LIGHTS	3522 112622	1	1011-452-20-46	ELECTRICITY	58.93	58.93
Total 3522 112622:											
12/22	12/08/2022	217517	437	LMUD	N WEATHERLOW ST SIGNALS-	3651 112622	1	2007-431-60-46	ELECTRICITY	142.18	142.18
Total 3651 112622:											
12/22	12/08/2022	217517	437	LMUD	720 SOUTH EMULSION TANK-P	38646 112622	1	7620-430-10-46	ELECTRICITY	169.77	169.77
Total 38646 112622:											
12/22	12/08/2022	217517	437	LMUD	LITTLE LEAGUE PARK DRIVEW	416851 112622	1	1011-452-20-46	ELECTRICITY	30.81	30.81
Total 416851 112622:											
12/22	12/08/2022	217517	437	LMUD	LAUREL ST	416902 112622	1	2007-431-60-46	ELECTRICITY	30.81	30.81
Total 416902 112622:											
12/22	12/08/2022	217517	437	LMUD	SOUTH ST	416924 112622	1	2007-431-60-46	ELECTRICITY	30.81	30.81
Total 416924 112622:											
12/22	12/08/2022	217517	437	LMUD	RICHMOND RD & PEARL CR	416984 112622	1	2007-431-60-46	ELECTRICITY	30.81	30.81
Total 416984 112622:											
12/22	12/08/2022	217517	437	LMUD	1801 MAIN ST STREET WEST SI	417512 112622	1	2007-431-60-46	ELECTRICITY	30.81	30.81
Total 417512 112622:											
12/22	12/08/2022	217517	437	LMUD	ORCHARD STREET LIGHTS	418802 112622	1	2007-431-60-46	ELECTRICITY	18.72	18.72
Total 418802 112622:											
12/22	12/08/2022	217517	437	LMUD	RIVERSIDE DR. & RIVER ST. LI	418824 112622	1	2007-431-60-46	ELECTRICITY	30.81	30.81

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 418824 112622:											
12/22	12/08/2022	217517	437	LMUD	RIVERSIDE DR. & LAUREL STR	418833 112622	1	2007-431-60-46	ELECTRICITY	30.81	30.81
Total 418833 112622:											
12/22	12/08/2022	217517	437	LMUD	AIRPORT HANGER 3 & 4	437106 112622	1	7201-430-81-46	ELECTRICITY	30.81	30.81
Total 437106 112622:											
12/22	12/08/2022	217517	437	LMUD	MAIN & ALEXANDER SIGNAL-S	49496 112622	1	2007-431-60-46	ELECTRICITY	163.06	163.06
Total 49496 112622:											
12/22	12/08/2022	217517	437	LMUD	MAIN & FAIRFIELD-STREETS	49497 112622	1	2007-431-60-46	ELECTRICITY	132.46	132.46
Total 49497 112622:											
12/22	12/08/2022	217517	437	LMUD	MAIN & JOHNSTNVLE SIGNAL-	49498 112622	1	2007-431-60-46	ELECTRICITY	151.62	151.62
Total 49498 112622:											
12/22	12/08/2022	217517	437	LMUD	RIVERSIDE & MAIN LIGHTS-ST	49499 112622	1	2007-431-60-46	ELECTRICITY	250.50	250.50
Total 49499 112622:											
12/22	12/08/2022	217517	437	LMUD	471-920 JOHNSTONVILLE RD-AI	54333 112622	1	7201-430-81-46	ELECTRICITY	35.13	35.13
Total 54333 112622:											
12/22	12/08/2022	217517	437	LMUD	SPRING RIDGE BOOSTER	55754 112622	1	7110-430-42-46	ELECTRICITY	349.30	349.30
Total 55754 112622:											
12/22	12/08/2022	217517	437	LMUD	925 SIERRA RD SPORTS CTR	60453 112622	1	1011-452-20-46	ELECTRICITY	30.47	30.47
Total 60453 112622:											

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
12/22	12/08/2022	217517	437	LMUD	471-920 JOHNSTONVILLE RD AI	7146 112622	1	7201-430-81-46	ELECTRICITY	378.34	378.34
Total 7146 112622:											
12/22	12/08/2022	217517	437	LMUD	471-920 JOHNSTONVILLE RD AI	7154 112622	1	7201-430-81-46	ELECTRICITY	39.00	39.00
Total 7154 112622:											
12/22	12/08/2022	217517	437	LMUD	GOLF COURSE WINGFIELD CL	7394 112622	1	7530-451-52-46	ELECTRICITY	93.80	93.80
Total 7394 112622:											
12/22	12/08/2022	217517	437	LMUD	GOLF COURSE CART BARN 2	7400 112622	1	7530-451-52-46	ELECTRICITY	34.04	34.04
Total 7400 112622:											
12/22	12/08/2022	217517	437	LMUD	GOLF COURSE BARN 1 & 3	9312 112622	1	7530-451-52-46	ELECTRICITY	30.00	30.00
Total 9312 112622:											
12/22	12/08/2022	217517	437	LMUD	RIVERSIDE PARK	9501 112622	1	1011-452-20-46	ELECTRICITY	194.16	194.16
Total 9501 112622:											
12/22	12/08/2022	217517	437	LMUD	GEO PUMP #2	9503 112622	1	7301-430-52-46	ELECTRICITY	48.18	48.18
Total 9503 112622:											
12/22	12/08/2022	217517	437	LMUD	HOSPITAL LN-GEO	9963 112622	1	7301-430-52-46	ELECTRICITY	30.00	30.00
Total 9963 112622:											
12/22	12/08/2022	217518	452	MARTIN SECURITY SYST	CITY HALL ALARM SERVICES	044127	1	1000-417-10-43	TECHNICAL SVCS	48.00	48.00
12/22	12/08/2022	217518	452	MARTIN SECURITY SYST	75 WEATHERLOW SECURITY	044127	2	1011-452-20-43	TECHNICAL SVCS	40.00	40.00
Total 044127:											
12/22	12/08/2022	217518	452	MARTIN SECURITY SYST	470-895 CIRCLE DR PROSHOP	044186	1	7530-451-52-43	TECHNICAL SERVICES	40.00	40.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 044186:											
12/22	12/08/2022	217518	452	MARTIN SECURITY SYST	CITY HALL ALARM SERVICES	044254	1	1000-417-10-43	TECHNICAL SVCS	40.00	40.00
Total 044254:											
12/22	12/08/2022	217518	452	MARTIN SECURITY SYST	470-895 CIRCLE DR PROSHOP	044258	1	7530-451-52-43	TECHNICAL SERVICES	135.00	135.00
Total 044258:											
12/22	12/08/2022	217519	10403	MINTIER HARNISH LP	SB-2 GRANT LAND USE & CIRC	SUSANVILLELUCE-08	1	2047-419-10-43	PROFESSIONAL SVCS	112.00	112.00
Total SUSANVILLELUCE-08:											
12/22	12/08/2022	217520	9983	MODOC COUNTY RECOR	ADVERTISEMENT	73994	1	2046-465-20-43	PROFESSIONAL SVCS	3,705.15	3,705.15
Total 73994:											
12/22	12/08/2022	217520	9983	MODOC COUNTY RECOR	ADVERTISEMENT-PARKS	74612	1	1011-419-10-45	ADVERTISING	408.00	408.00
Total 74612:											
12/22	12/08/2022	217520	9983	MODOC COUNTY RECOR	ADVERTISEMENT	74613	1	1011-419-10-45	ADVERTISING	78.00	78.00
Total 74613:											
12/22	12/08/2022	217521	10653	NATIONAL PEN CO LLC	PENS-FD	112945359	1	1010-422-10-46	SUPPLIES- GENERAL	84.00	84.00
Total 112945359:											
12/22	12/08/2022	217522	9652	NOVAH ELECTRIC	TECHNICAL SERVICE	2115	1	1010-422-10-43	TECHNICAL SVCS	120.09	120.09
Total 2115:											
12/22	12/08/2022	217523	1228	ONLINE INFORMATION S	ONLINE UTILITY EXCHANGE RE	1163286	1	7401-430-62-43	TECHNICAL SVCS	355.00	355.00
12/22	12/08/2022	217523	1228	ONLINE INFORMATION S	ONLINE UTILITY EXCHANGE RE	1163286	2	7110-430-42-43	TECHNICAL SVCS	57.93	57.93

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Total 1163286:											
12/22	12/08/2022	217524	534	OTIS ELEVATOR COMPA	MAINT. SERVICES FOR ELEVATI	100400979486	1	1000-417-10-43	TECHNICAL SVCS	3,507.30	3,507.30
12/22	12/08/2022	217524	534	OTIS ELEVATOR COMPA	MAINT. SERVICES FOR ELEVATI	100400979486	2	1000-1430-105	PREPAID - OTHER	3,507.30	3,507.30
Total 100400979486:											
12/22	12/08/2022	217525	546	PAYLESS BUILDING SUP	CREDIT-PW RE-ORG	8704	1	7620-430-12-46	SUPPLIES-GENERAL	35.77-	35.77-
Total 8704:											
12/22	12/08/2022	217525	546	PAYLESS BUILDING SUP	SUPPLIES- PW RE-ORG	90985	1	7620-430-12-46	SUPPLIES-GENERAL	64.64	64.64
Total 90985:											
12/22	12/08/2022	217526	558	PLUMAS-SIERRA	INTERNET ACCESS CIRCUIT	58020 113022	1	1000-417-10-45	COMMUNICATIONS	768.00	768.00
Total 58020 113022:											
12/22	12/08/2022	217526	558	PLUMAS-SIERRA	INTERNET ACCESS CIRCUIT-P	68444 113022	1	7620-430-10-45	COMMUNICATIONS	394.33	394.33
Total 68444 113022:											
12/22	12/08/2022	217526	558	PLUMAS-SIERRA	INTERNET ACCESS CIRCUIT-FD	69319 113022	1	1010-422-10-45	COMMUNICATIONS	325.98	325.98
Total 69319 113022:											
12/22	12/08/2022	217527	10563	POLICY CONSULTING AS	LAFCO STAFF SVCS & EXPENS	LASSEN 2022-12	1	8402-413-30-43	LAFCO EXEC. OFFICE SVC	3,500.00	3,500.00
Total LASSEN 2022-12:											
12/22	12/08/2022	217528	572	QUILL CORPORATION	OFFICE SUPPLIES-FD	29168183	1	1010-422-10-46	SUPPLIES- GENERAL	144.52	144.52
Total 29168183:											
12/22	12/08/2022	217529	10651		REFUND CLUB HOUSE DEPOSI	112822	1	1000-2228-009	DEPOSITS-COMM CENTER RE	75.00	75.00

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 112822:											
12/22	12/08/2022	217530	5075	STATE OF CALIFORNIA	AUDIT INFORMATION 21/22 FY	12062022	1	1000-417-10-43	PROFESSIONAL SVCS	75.00	75.00
Total 12062022:											
12/22	12/08/2022	217531	76	SUSANVILLE ACE HARD	KNEEPADS-WATER	510560	1	7110-430-42-46	SUPPLIES - SAFETY ITEMS	150.00	150.00
Total 510560:											
12/22	12/08/2022	217531	76	SUSANVILLE ACE HARD	SUPPLIES-STREETS	510594	1	2007-431-20-46	SUPPLIES-GENERAL	27.98	27.98
Total 510594:											
12/22	12/08/2022	217531	76	SUSANVILLE ACE HARD	SMALL TOOLS-FD	510637	1	1010-422-10-46	SUPPLIES- SMALL TOOLS	60.19	60.19
Total 510637:											
12/22	12/08/2022	217531	76	SUSANVILLE ACE HARD	SUPPLIES-GC	510679	1	7530-451-50-44	REPAIR & MAINTANENCE-FACIL	46.32	46.32
Total 510679:											
12/22	12/08/2022	217531	76	SUSANVILLE ACE HARD	SUPPLIES-FD	510810	1	1010-422-10-44	FACILITY -REPAIR & MAINTENA	40.22	40.22
Total 510810:											
12/22	12/08/2022	217531	76	SUSANVILLE ACE HARD	WIRE NUTS-PARKS	510907	1	1011-452-20-44	FACILITY - REPAIR & MAINTENA	10.61	10.61
Total 510907:											
12/22	12/08/2022	217531	76	SUSANVILLE ACE HARD	RAZOR BLADE-FD	511014	1	1010-422-10-46	SUPPLIES- GENERAL	11.57	11.57
Total 511014:											
12/22	12/08/2022	217532	9295	TAMCO CAPITAL CORP	COMMUNICATION-PW	5022659280	1	7620-430-10-45	COMMUNICATIONS	474.14	474.14
Total 5022659280:											

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
12/22	12/08/2022	217532	9295	TAMCO CAPITAL CORP	COMMUNICATION- PD	5022792600	1	1009-421-10-45	COMMUNICATIONS	315.01	315.01
Total 5022792600:											
12/22	12/08/2022	217533	9717	TIAA COMMERCIAL FINA	PUBLIC WORKS COPIER LEAS	9247478	1	7620-430-10-44	RENT & LEASE EQUIP & VEHIC	345.15	345.15
Total 9247478:											
12/22	12/08/2022	217534	208		REIM HEALTH INSURANCE	120222	1	7610-2239-006	RETIREE SICK LEAVE BANK PA	185.04	185.04
Total 120222:											
12/22	12/08/2022	217535	728	U.S. POSTMASTER	BUS. LICENSES INVOICES	120822	1	1000-415-10-46	POSTAGE	379.61	379.61
Total 120822:											
12/22	12/08/2022	217536	8930	ULINE	SUPPLIES-	154503935	1	7401-430-62-46	SUPPLIES-GENERAL	152.51	152.51
Total 154503935:											
12/22	12/08/2022	217537	749	VERIZON WIRELESS	CELLULAR PHONES - GAS	9920826265	1	7401-430-62-45	COMMUNICATIONS	27.54	27.54
12/22	12/08/2022	217537	749	VERIZON WIRELESS	CELLULAR PHONES - WATER	9920826265	2	7110-430-42-46	SUPPLIES-GENERAL	27.54	27.54
12/22	12/08/2022	217537	749	VERIZON WIRELESS	CELLULAR PHONES - FD	9920826265	3	1010-422-10-45	COMMUNICATIONS	358.89	358.89
Total 9920826265:											
12/22	12/08/2022	217538	1551	WASHOE COUNTY DISTR	INVESTIGATIONS-PD	93612142	1	1009-421-10-45	INVESTIGATIVE FUNDS	500.00	500.00
Total 93612142:											
12/22	12/08/2022	217539	770	WESTERN NEVADA SUP	SUPPLIES- GAS	69562155	1	7401-430-62-46	SUPPLIES-GENERAL	25.76	25.76
Total 69562155:											
12/22	12/08/2022	217539	770	WESTERN NEVADA SUP	SUPPLIES-WATER	69562388	1	7110-430-42-46	SUPPLIES-GENERAL	40.08	40.08
Total 69562388:											
12/22	12/08/2022	217540	10647		REFUND GAS DEPOSIT	1040894004	1	7401-2228-000	DEPOSITS-CUSTOMER	50.57	50.57

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Total 1040894004:											
Grand Totals:											
										50.57	50.57
										1,553,520.22	1,553,520.22

Report Criteria:

Report type: GL detail
Check Voided = False

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Report Criteria:

Report type: GL detail
Check Voided = False

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
11/22	11/30/2022	217389	10383		TR EX POST SFST CLASS 12/4/	11/28/22	1	1009-421-10-45	TRAINING	241.50	241.50
Total 11/28/22:											
11/22	11/30/2022	217390	9264		TR EX POST SFST CLASS 12/4/	11/28/22	1	1009-421-10-45	TRAINING	241.50	241.50
Total 11/28/22:											
11/22	11/30/2022	217391	1400		TR EX LEAGUE OF CITIES 12/6/	11/14/22	1	1000-411-40-45	TRAVEL	241.50	241.50
Total 11/14/22:											
11/22	11/30/2022	217392	9906		TR EX POST CHILD FORENSIC I	11/28/2022	1	1009-421-10-45	TRAINING	193.25	193.25
Total 11/28/2022:											
11/22	11/30/2022	217393	728	U.S. POSTMASTER	UB BILLING GAS	11302022	1	7401-430-62-46	POSTAGE	333.00	333.00
11/22	11/30/2022	217393	728	U.S. POSTMASTER	UB BILLING WATER	11302022	2	7110-430-42-46	POSTAGE	260.68	260.68
Total 11/30/2022:											
Grand Totals:											
										766.70	766.70
										1,775.95	1,775.95

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Report Criteria:

Report type: GL detail
Check Voided = False

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
11/22	11/22/2022	217336	21	AIRGAS USA, LLC	CHLORINE- WATER	9131762017	1	7110-430-42-46	SUPPLIES-GENERAL	876.64	876.64
Total 9131762017:											
11/22	11/22/2022	217337	10633		REFUND WATER DEPOSIT	10300400007	1	7110-2228-000	DEPOSITS-CUSTOMER	27.62	27.62
Total 10300400007:											
11/22	11/22/2022	217338	44	ARAMARK UNIFORM SER	CUSTODIAL SUPPLIES-PW	5980045761	1	7620-430-10-44	LINEN SERVICE	52.10	52.10
Total 5980045761:											
11/22	11/22/2022	217338	44	ARAMARK UNIFORM SER	CUSTODIAL SUPPLIES-PW	5980045766	1	7620-430-10-46	SUPPLIES-JANITORIAL	2.90	2.90
11/22	11/22/2022	217338	44	ARAMARK UNIFORM SER	UNIFORM SERVICE-STREETS	5980045766	2	2007-431-20-44	LINEN SERVICE	43.81	43.81
11/22	11/22/2022	217338	44	ARAMARK UNIFORM SER	UNIFORM SERVICE-GAS	5980045766	3	7401-430-62-44	LINEN SERVICES	8.12	8.12
11/22	11/22/2022	217338	44	ARAMARK UNIFORM SER	UNIFORM SERVICE- WATER	5980045766	4	7110-430-42-44	LINEN SERVICE	4.00	4.00
Total 5980045766:											
11/22	11/22/2022	217338	44	ARAMARK UNIFORM SER	UNIFORM SERVICE- WATER	5980045772	1	7110-430-42-44	LINEN SERVICE	38.46	38.46
Total 5980045772:											
11/22	11/22/2022	217338	44	ARAMARK UNIFORM SER	UNIFORM SERVICE-GAS	59810045770	1	7401-430-62-44	LINEN SERVICES	74.53	74.53
Total 59810045770:											
11/22	11/22/2022	217339	10629		REFUND GAS DEPOSIT	10438550027	1	7401-2228-000	DEPOSITS-CUSTOMER	28.01	28.01
Total 10438550027:											
11/22	11/22/2022	217340	10638		REFUND GAS DEPOSIT	10100200133	1	7401-2228-000	DEPOSITS-CUSTOMER	133.98	133.98
Total 10100200133:											

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
11/22	11/22/2022	217341	10390	AUTOZONE PARTS INC	SUPPLIES-PARKS	4015256575	1	1011-452-20-44	VEHICLE - REPAIR & MAINTENA	429.02	429.02
Total 4015256575:											
11/22	11/22/2022	217341	10390	AUTOZONE PARTS INC	SUPPLIES-PARKS	4015256668	1	1011-452-20-44	VEHICLE - REPAIR & MAINTENA	107.71	107.71
Total 4015256668:											
11/22	11/22/2022	217341	10390	AUTOZONE PARTS INC	FILTER-PARKS	4015257090	1	1011-452-20-44	VEHICLE - REPAIR & MAINTENA	24.88	24.88
Total 4015257090:											
11/22	11/22/2022	217341	10390	AUTOZONE PARTS INC	CREDIT-PARKS	4015257100	1	1011-452-20-44	VEHICLE - REPAIR & MAINTENA	20.56-	20.56-
Total 4015257100:											
11/22	11/22/2022	217342	986	CARLSON'S TIRE PROS	REPAIRS-PARKS	84761	1	1011-419-10-44	VEHICLE - REPAIR & MAINTENA	610.55	610.55
Total 84761:											
11/22	11/22/2022	217343	156	CREATIVE FORMS & CO	UTILITY BILLS-GAS	119566	1	7401-430-62-46	SUPPLIES-GENERAL	852.10	852.10
11/22	11/22/2022	217343	156	CREATIVE FORMS & CO	UTILITY BILLS-WATER	119566	2	7110-430-42-46	SUPPLIES-GENERAL	852.10	852.10
Total 119566:											
11/22	11/22/2022	217344	167	DALCAR ELECTRICAL SU	REPAIRS-WATER	503312	1	7110-430-42-44	REPAIR AND MAINTENANCE-FA	11.31	11.31
Total 503312:											
11/22	11/22/2022	217345	194	DIAMOND SAW SHOP IN	HAND HELD BLOWER-STREET	19320	1	2007-431-20-46	SUPPLIES-SMALL TOOLS	68.98	68.98
Total 19320:											
11/22	11/22/2022	217345	194	DIAMOND SAW SHOP IN	MOWER PARTS-PARKS	19332	1	1011-452-20-47	MACHINERY AND EQUIPMENT	80.64	80.64
Total 19332:											
11/22	11/22/2022	217346	1565	DIRTY JOE'S CAR WASH	CAR WASH- CODE ENFORCEM	111022	1	1011-425-20-46	SUPPLIES-GENERAL	10.00	10.00
11/22	11/22/2022	217346	1565	DIRTY JOE'S CAR WASH	CAR WASH- PW	111022	2	7620-430-10-44	REPAIR AND MAINTENANCE-VE	10.00	10.00

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Total 111022:											
11/22	11/22/2022	217347	198	DITCH SWITCH EQUIPMEN	SUPPLIES-WATER	475104	1	7110-430-42-44	REPAIR AND MAINTENANCE-VE	20.00	20.00
Total 475104:											
11/22	11/22/2022	217348	10631	DOMINIQUE BIDART	REFUND GAS DEPOSIT	10107000525	1	7401-2228-000	DEPOSITS-CUSTOMER	48.60	48.60
Total 10107000525:											
11/22	11/22/2022	217349	219	ED STAUB & SONS PETR	8.70 PROPANE-AIRPORT	8387357	1	7201-430-81-46	PROPANE	155.74	155.74
Total 8387357:											
11/22	11/22/2022	217349	219	ED STAUB & SONS PETR	4 GAL DIESEL-AIRPORT	8388276	1	7201-430-81-46	PROPANE	31.04	31.04
Total 8388276:											
11/22	11/22/2022	217350	1484	EDGES ELECTRICAL GR	SUPPLIES-PARKS	S5723106.001	1	1011-452-20-44	FACILITY - REPAIR & MAINTENA	67.53	67.53
Total S5723106.001:											
11/22	11/22/2022	217351	10643		REFUND WATER DEPOSIT	10330350035	1	7110-2228-000	DEPOSITS-CUSTOMER	201.83	201.83
Total 10330350035:											
11/22	11/22/2022	217352	1033	FGL ENVIRONMENTAL	WEEKLY WATER SAMPLING G	279065A	1	7530-451-52-43	PROFESSIONAL SERVICES	38.77	38.77
Total 279065A:											
11/22	11/22/2022	217353	265	FRONTIER	257-0315 AWOS AIRPORT	0315 111522	1	7201-430-81-45	COMMUNICATIONS	338.00	338.00
Total 0315 111522:											
11/22	11/22/2022	217353	265	FRONTIER	257-1033-PARKS	1033 110522	1	1011-452-20-45	COMMUNICATIONS	70.97	70.97
Total 1033 110522:											
										317.69	317.69
										317.69	317.69

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11/22	11/22/2022	217353	265	FRONTIER	257-1044 PRI	1044 110522	1	7620-430-10-45	COMMUNICATIONS	121.60	121.60
Total 1044 110522:											
11/22	11/22/2022	217353	265	FRONTIER	252-1182 SCADA - WATER	2-1182 111022	1	7110-430-42-45	COMMUNICATIONS	402.09	402.09
Total 2-1182 111022:											
11/22	11/22/2022	217353	265	FRONTIER	257-4725-FAX	4725 111522	1	1000-417-10-45	COMMUNICATIONS	69.99	69.99
11/22	11/22/2022	217353	265	FRONTIER	257-4725 CITY HALL FAX	4725 111522	2	1011-419-10-45	COMMUNICATIONS	69.98	69.98
Total 4725 111522:											
11/22	11/22/2022	217353	265	FRONTIER	257-5603 POLICE	5603 111022	1	1009-421-10-45	COMMUNICATIONS	726.19	726.19
Total 5603 111022:											
11/22	11/22/2022	217353	265	FRONTIER	257-1182 NAT GAS TELEMTRY	7-1182 111022	1	7401-430-62-45	COMMUNICATIONS	62.86	62.86
Total 7-1182 111022:											
11/22	11/22/2022	217354	280	GRANITE CONSTRUCTIO	COLD MIX-GAS	2368772	1	7401-430-62-46	SUPPLIES-GENERAL	507.21	507.21
11/22	11/22/2022	217354	280	GRANITE CONSTRUCTIO	COLD MIX-WATER	2368772	2	7110-430-42-46	SUPPLIES-GENERAL	1,014.43	1,014.43
11/22	11/22/2022	217354	280	GRANITE CONSTRUCTIO	COLD MIX- STREETS	2368772	3	2007-431-20-46	SUPPLIES-GENERAL	507.21	507.21
Total 2368772:											
11/22	11/22/2022	217355	1075	INDEPENDENT ELECTRI	SUPPLIES-GAS	S105736342.002	1	7401-430-62-46	SUPPLIES-GENERAL	2,028.85	2,028.85
Total S105736342.002:											
11/22	11/22/2022	217356	332	INTERSTATE GAS SERVI	NAT GAS/WATER CONSULTING-	7021688	1	7401-430-62-43	PROFESSIONAL SVCS	555.00	555.00
11/22	11/22/2022	217356	332	INTERSTATE GAS SERVI	NAT GAS/WATER CONSULTING-	7021688	2	7110-430-42-43	PROFESSIONAL SVCS	11,470.00	11,470.00
Total 7021688:											
11/22	11/22/2022	217357	10644		REFUND GAS DEPOSIT	10324101008	1	7401-2228-000	DEPOSITS-CUSTOMER	119.45	119.45

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Total 10324101008:											
11/22	11/22/2022	217358	1001	LASSEN COUNTY DISTRI	ASSET FORFEITURE TO LC DA'	11212022	1	1000-2239-005	DEPOSITS-ASSETS SEIZURE P	45,705.12	45,705.12
Total 11212022:											
11/22	11/22/2022	217359	412	LASSEN REGIONAL SOLI	SUPPLIES-PARKS	3209	1	1011-452-25-46	SUPPLIES GENERAL	9.18	9.18
11/22	11/22/2022	217359	412	LASSEN REGIONAL SOLI	SUPPLIES-WATER	3209	2	7110-430-42-46	SUPPLIES-GENERAL	18.42	18.42
11/22	11/22/2022	217359	412	LASSEN REGIONAL SOLI	SUPPLIES-STREETS	3209	3	2007-431-20-46	SUPPLIES-GENERAL	18.42	18.42
Total 3209:											
11/22	11/22/2022	217359	412	LASSEN REGIONAL SOLI	SUPPLIES-WATER	3251	1	7110-430-42-46	SUPPLIES-GENERAL	6.76	6.76
11/22	11/22/2022	217359	412	LASSEN REGIONAL SOLI	SUPPLIES-PARKS	3251	2	1011-452-25-46	SUPPLIES GENERAL	55.09	55.09
11/22	11/22/2022	217359	412	LASSEN REGIONAL SOLI	DUMP FEES-PARKS	3251	3	1011-452-20-44	DISPOSAL	65.80	65.80
Total 3251:											
11/22	11/22/2022	217360	413	LASSEN TIRE	4 TIRE MOUNTS-STREETS	53256	1	2007-431-20-44	REPAIR AND MAINTENANCE-VE	1,234.38	1,234.38
Total 53256:											
11/22	11/22/2022	217361	425	LES SCHWAB TIRE CENT	REPAIR & MAINT-STREETS	60400374903	1	2007-431-20-44	REPAIR AND MAINTENANCE-VE	1,017.91	1,017.91
Total 60400374903:											
11/22	11/22/2022	217361	425	LES SCHWAB TIRE CENT	REPAIR & MAINT-PARKS	60400375867	1	1011-452-20-44	VEHICLE - REPAIR & MAINTENA	464.57	464.57
Total 60400375867:											
11/22	11/22/2022	217361	425	LES SCHWAB TIRE CENT	TIRES-FD	60400376449	1	1010-422-10-44	VEHICLE - REPAIR & MAINTENA	1,195.69	1,195.69
Total 60400376449:											
11/22	11/22/2022	217362	437	LMUD	JOHNSTONVILLE RD SPRINKLE	10262 111022	1	1011-452-20-46	ELECTRICITY	37.30	37.30
Total 10262 111022:											

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11/22	11/22/2022	217362	437	LMUD	STREET LIGHTS	14039 111022	1	2007-431-60-46	ELECTRICITY	198.52	198.52
Total 14039 111022:											
11/22	11/22/2022	217362	437	LMUD	STREET LIGHTS	14041 111022	1	2007-431-60-46	ELECTRICITY	3,687.10	3,687.10
Total 14041 111022:											
11/22	11/22/2022	217362	437	LMUD	S GAY ST-STREETS	24323 111022	1	2007-431-60-46	ELECTRICITY	58.11	58.11
Total 24323 111022:											
11/22	11/22/2022	217362	437	LMUD	N WEATHERLOW ST-TENNIS S	24661 111022	1	1011-452-20-46	ELECTRICITY	30.00	30.00
Total 24661 111022:											
11/22	11/22/2022	217362	437	LMUD	STREET LIGHTS	2467 111022	1	2007-431-60-46	ELECTRICITY	1,650.55	1,650.55
Total 2467 111022:											
11/22	11/22/2022	217362	437	LMUD	65 N WEATHERLOW ST- PARKS	2865 111022	1	1011-452-20-46	ELECTRICITY	48.64	48.64
Total 2865 111022:											
11/22	11/22/2022	217362	437	LMUD	N WEATHERLOW ST-TENNIS C	2870 111022	1	1011-452-20-46	ELECTRICITY	47.08	47.08
Total 2870 111022:											
11/22	11/22/2022	217362	437	LMUD	NORTH ST BASEBALL PARK ME	2873 111022	1	1011-452-20-46	ELECTRICITY	43.21	43.21
Total 2873 111022:											
11/22	11/22/2022	217362	437	LMUD	SKYLINE DR WELL 4-WATER	29931 111022	1	7110-430-42-46	ELECTRICITY	404.72	404.72
Total 29931 111022:											
11/22	11/22/2022	217362	437	LMUD	472-105 JOHNSTONVILLE WATE	350161 111022	1	7112-430-42-46	ELECTRICITY	404.72	404.72
Total 350161 111022:											
11/22	11/22/2022	217362	437	LMUD						144.30	144.30

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Total 350161 111022:											
11/22	11/22/2022	217362	437	LMUD	SAN FRANCISCO ST- STREETS	416835 111022	1	2007-431-60-46	ELECTRICITY	30.81	30.81
Total 416835 111022:											
11/22	11/22/2022	217362	437	LMUD	FIRST STREET & ALLEY STREE	416848 111022	1	2007-431-60-46	ELECTRICITY	30.81	30.81
Total 416848 111022:											
11/22	11/22/2022	217362	437	LMUD	LONG ALLEY & LOVELL ALLEY	416860 111022	1	2007-431-60-46	ELECTRICITY	30.81	30.81
Total 416860 111022:											
11/22	11/22/2022	217362	437	LMUD	INSPIRATION POINT- STREETS	416915 111022	1	2007-431-60-46	ELECTRICITY	30.81	30.81
Total 416915 111022:											
11/22	11/22/2022	217362	437	LMUD	CAMPBELL ST- STREETS	416940 111022	1	2007-431-60-46	ELECTRICITY	30.81	30.81
Total 416940 111022:											
11/22	11/22/2022	217362	437	LMUD	WASHO LN- STREETS	416959 111022	1	2007-431-60-46	ELECTRICITY	30.81	30.81
Total 416959 111022:											
11/22	11/22/2022	217362	437	LMUD	130 N LASSEN STREET- STREE	416962 111022	1	2007-431-60-46	ELECTRICITY	30.81	30.81
Total 416962 111022:											
11/22	11/22/2022	217362	437	LMUD	MARTHA & ARNOLD STREET LI	421476 111022	1	2007-431-60-46	ELECTRICITY	30.81	30.81
Total 421476 111022:											
11/22	11/22/2022	217362	437	LMUD	130 N PINE ST- STREETS	425450 111022	1	2007-431-60-46	ELECTRICITY	30.81	30.81
Total 425450 111022:											

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11/22	11/22/2022	217362	437	LMUD	UPTOWN DECOR LIGHTS-STRE	43511 111022	1	2007-431-60-46	ELECTRICITY	224.69	224.69
Total 43511 111022:											
11/22	11/22/2022	217362	437	LMUD	N PINE & COOK - SCADA-WATE	44153 111022	1	7110-430-42-46	ELECTRICITY	224.69	224.69
Total 44153 111022:											
11/22	11/22/2022	217362	437	LMUD	GLENN & CHERRY TR - SCADA-	44298 111022	1	7110-430-42-46	ELECTRICITY	37.45	37.45
Total 44298 111022:											
11/22	11/22/2022	217362	437	LMUD	PAIUTE LN SCADA-WATER	44316 111022	1	7110-430-42-46	ELECTRICITY	36.06	36.06
Total 44316 111022:											
11/22	11/22/2022	217362	437	LMUD	BAGWELL SPRINGS - SCADA-W	45542 111022	1	7110-430-42-46	ELECTRICITY	79.70	79.70
Total 45542 111022:											
11/22	11/22/2022	217362	437	LMUD	WELL #3-WATER	4559 111022	1	7110-430-42-46	ELECTRICITY	446.19	446.19
Total 4559 111022:											
11/22	11/22/2022	217362	437	LMUD	QUARRY ST LIGHTS-STREETS	49500 111022	1	2007-431-60-46	ELECTRICITY	61.61	61.61
Total 49500 111022:											
11/22	11/22/2022	217362	437	LMUD	MAIN & FOSS SIGNAL LIGHT-ST	49501 111022	1	2007-431-60-46	ELECTRICITY	169.89	169.89
Total 49501 111022:											
11/22	11/22/2022	217362	437	LMUD	606 NEVADA STREET	58209 111022	1	7620-430-10-46	ELECTRICITY	30.00	30.00
Total 58209 111022:											
11/22	11/22/2022	217362	437	LMUD	606 1/2 NEVADA ST	58211 111022	1	7620-430-10-46	ELECTRICITY	30.00	30.00

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Total 58211 111022:											
11/22	11/22/2022	217362	437	LMUD	NORTH ST PARK LIGHTS-MEM	9283 111022	1	1011-452-20-46	ELECTRICITY	1,026.99	1,026.99
Total 9283 111022:											
11/22	11/22/2022	217362	437	LMUD	GEO PUMP #1	9297 111022	1	7301-430-52-46	ELECTRICITY	1,688.60	1,688.60
Total 9297 111022:											
11/22	11/22/2022	217362	437	LMUD	MAIN ST & PINE ST-STREET	94811 111022	1	2007-431-60-46	ELECTRICITY	30.00	30.00
Total 94811 111022:											
11/22	11/22/2022	217363	1508	MAIN STREET LUBE	REPAIR & MAINT- PD	32733	1	1009-421-10-44	VEHICLE-REPAIR & MAINTENA	52.21	52.21
Total 32733:											
11/22	11/22/2022	217364	10616		REFUND COMMUNITY CENTER	11042022	1	1000-2228-009	DEPOSITS-COMM CENTER RE	50.00	50.00
Total 11042022:											
11/22	11/22/2022	217365	452	MARTIN SECURITY SYST	470-895 CIRCLE DR PROSHOP	043948	1	7530-451-52-43	TECHNICAL SERVICES	40.00	40.00
Total 043948:											
11/22	11/22/2022	217366	467	METER VALVE & CONTR	SUPPLIES- GAS	INV-003708	1	7401-430-62-46	SUPPLIES-GENERAL	49.83	49.83
Total INV-003708:											
11/22	11/22/2022	217367	1446	MIWALL CORP	AMMUNITION PURCHASE	1011522	1	1009-421-10-47	EQUIPMENT- SAFETY	3,090.63	3,090.63
11/22	11/22/2022	217367	1446	MIWALL CORP	AMMUNITION PURCHASE	1011522	2	1009-421-10-47	MACHINERY AND EQUIPMENT	3,090.63	3,090.63
Total 1011522:											
11/22	11/22/2022	217368	9983	MODOC COUNTY RECOR	ADVERTISEMENT-BUILDING DE	74336	1	1011-419-10-45	ADVERTISING	90.00	90.00

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Total 74336:											
11/22	11/22/2022	217369	546	PAYLESS BUILDING SUP	SUPPLIES- PW RE-ORG	90000	1	7620-430-12-47	IMPROV OTHER THAN BLDG	90.00	90.00
Total 90000:											
11/22	11/22/2022	217370	572	QUILL CORPORATION	OFFICE SUPPLIES	28729502	1	1000-415-10-46	SUPPLIES-GENERAL	14.81	14.81
Total 28729502:											
11/22	11/22/2022	217371	1562	R.E.Y ENGINEERS INC	GATEWAY PROJECT	23950	1	2005-431-20-44	PROFESSIONAL SVCS	2,566.71	2,566.71
Total 23950:											
11/22	11/22/2022	217372	10632		REFUND WATER DEPOSIT	10426150008	1	7110-2228-000	DEPOSITS-CUSTOMER	50.00	50.00
11/22	11/22/2022	217372	10632		REFUND GAS DEPOSIT	10426150008	2	7401-2228-000	DEPOSITS-CUSTOMER	70.86	70.86
Total 10426150008:											
11/22	11/22/2022	217373	10637		REFUND WATER DEPOSIT	10437000022	1	7110-2228-000	DEPOSITS-CUSTOMER	50.00	50.00
11/22	11/22/2022	217373	10637		REFUND GAS DEPOSIT	10437000022	2	7401-2228-000	DEPOSITS-CUSTOMER	40.28	40.28
Total 10437000022:											
11/22	11/22/2022	217374	10630		REFUND GAS DEPOSIT	10100201031	1	7401-2228-000	DEPOSITS-CUSTOMER	90.28	90.28
Total 10100201031:											
11/22	11/22/2022	217375	10628		REFUND WATER OVERPAYMENT	10514750039	1	9999-1001-001	CASH CLEARING - UTILITIES	7.10	7.10
11/22	11/22/2022	217375	10628		REFUND GAS OVERPAYMENT	10514750039	2	9999-1001-001	CASH CLEARING - UTILITIES	69.73	69.73
Total 10514750039:											
11/22	11/22/2022	217376	1270	SILVER STATE BARRICA	ARROWS-SNOW	130369	1	2005-431-20-44	REPAIR AND MAINTENANCE-MI	104.65	104.65
Total 130369:											
11/22	11/22/2022	217376	1270	SILVER STATE BARRICA	SUPPLIES-PARKS	130431	1	1011-452-20-44	MISC - REPAIR & MAINTENANC	208.17	208.17

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11/22	11/22/2022	217379	9544	TONY'S CLEANING SERV	JANITORIAL SERVICES- CITY H	850	1	1000-417-10-46	SUPPLIES-COVID	350.00	350.00
Total 850:											
11/22	11/22/2022	217379	9544	TONY'S CLEANING SERV	JANITORIAL SERVICES- PW	855	1	7620-430-10-44	CUSTODIAL	300.00	300.00
Total 855:											
11/22	11/22/2022	217380	530	U.S. BANK EQUIPMENT F	COPIER-PD	486974140	1	1009-421-10-44	RENT & LEASES EQUIP & VEHI	258.30	258.30
11/22	11/22/2022	217380	530	U.S. BANK EQUIPMENT F	COPIER DOWNSTAIRS CITY HA	486974140	2	1000-417-10-44	RENT & LEASES EQUIP & VEHI	258.31	258.31
Total 486974140:											
11/22	11/22/2022	217381	770	WESTERN NEVADA SUP	SUPPLIES-WATER	69477643	1	7110-430-42-46	SUPPLIES-GENERAL	2,094.72	2,094.72
Total 69477643:											
11/22	11/22/2022	217381	770	WESTERN NEVADA SUP	SUPPLIES- WATER	69544427	1	7110-430-42-46	SUPPLIES-GENERAL	51.96	51.96
Total 695444427:											
11/22	11/22/2022	217381	770	WESTERN NEVADA SUP	SUPPLIES-PARKS	69553907	1	1011-452-20-46	SUPPLIES-SMALL TOOLS	57.02	57.02
Total 69553907:											
11/22	11/22/2022	217382	1353	WHEELS WEST	UTILITY TECH TRUCK	112122	1	7110-430-42-47	VEHICLES	36,344.96	36,344.96
Total 112122:											
Grand Totals:											
										132,446.02	132,446.02

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Report Criteria:

Report type: GL detail
Check Voided = False

SUSANVILLE CITY COUNCIL AGENDA ITEM

Submitted By: Kelly Mumper, Building & Planning Division

Action Date: January 18, 2023

SUBJECT: Consider **Resolution No. 23-6088**, approving the Land Use Assessment Report (LUAR) to the city of Susanville General Plan 1990-2010, Land Use Element.

PRESENTED BY: Kelly Mumper/Consultant Team

SUMMARY: The City of Susanville is under contract with Mintier Harnish Planning Consultants and Green Dot Transportation, utilizing SB-2 grant funding, to conduct assessments and updates to the Land Use and Circulation Elements of the *City of Susanville General Plan 1990-2010*. The Land Use Assessment Report is now complete and ready for adoption.

This report analyzes a potential growth scenario of expanding the existing City Sphere of Influence (SOI) and folding in new land for future development within the City of Susanville. This growth scenario does not propose to change the assigned land use designation or existing land use of any parcel in the City. Instead, the scenario evaluates the impact of annexing land from unincorporated Lassen County into the City and providing a corresponding General Plan Land Use Designation and zoning district to each of the identified parcels. For the purpose of this report, parcels identified for potential future annexation to the City were applied densities and/or non-residential intensities (i.e., floor area ratio) consistent with the City's existing General Plan land use designations. The report then presents an analysis of the projected impacts to employment, housing capacity, and the built environment based on these potential land use changes.

This Assessment Report evaluates the growth scenario using a series of indicators. These indicators help community members and decision-makers understand the implications of the potential annexations on the City and surrounding areas outside Susanville.

Decisions about future annexations and the land uses applied to specific parcels will influence total population and determine what kind of jobs and businesses will locate and thrive in the City.

The Assessment Report highlights changes in population, dwelling units, and travel modes, as well as the conflicts between new development and hazard constrained areas, including flood and fire zones. The Assessment Report is also meant to provide decision-makers with a summary of potential implications of future annexations into Susanville prior to submitting applications to Local Agency Formation Commission (LAFCo) and Lassen County.

The findings from this report can be used multiple ways. This report could accompany an application for annexation by the City, or could be simply used as a conversation starter for the community to determine if future annexations are in the best interest of the City and community at large.

The City of Susanville City Planner/ Environmental Review Officer has determined that the proposed project is exempt from the California Environmental Quality Act (CEQA) pursuant to section 15262. The justification behind the exemption is the LUAR does not constitute a project at this time because the document is merely a snapshot of what development could look like should the City decide to amend the City of Susanville (SOI) and ultimately the City Limits, or annexation applications driven by private landowners. These two potential scenarios would require their own separate environmental review. Furthermore, section 15662 of the CEQA Guidelines states that *“a project only involving feasibility or planning studies for possible future actions which the agency, board, or commission has not approved, adopted, or funded does not require an Environmental Impact Report (EIR) or negative declaration but does require consideration of environmental factors”*.

FISCAL IMPACT:

None.

ACTION REQUESTED:

Motion to approve Resolution No. 23-6088, approving the Land Use Assessment Report (LUAR) to the city of Susanville General Plan 1990-2010, Land Use Element.

ATTACHMENTS:

23-6088.pdf

SGPU_Land Use Assessment Report_Revised Draft_2022 10 12 MG.pdf

RESOLUTION NO. 23-6088
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUSANVILLE
APPROVING THE LAND USE ASSESSMENT REPORT (LUAR) TO THE CITY OF
SUSANVILLE GENERAL PLAN 1990-2010, LAND USE ELEMENT

WHEREAS, the City of Susanville is under contract with Mintier Harnish Planning Consultants and Green Dot Transportation, utilizing SB-2 grant funding, to conduct assessments and updates to the Land Use and Circulation Elements of the *City of Susanville General Plan 1990-2010*; and

WHEREAS, community outreach and study session was conducted on February 1, 2022, in order to receive feedback from the community on the proposed assessments; and

WHEREAS, the Susanville Planning Commission at a public hearing held on December 13, 2022, which was noticed in the Modoc Record on December 1, 2022, and considered both written and oral comments presented concerning the proposed update as required by City Code Section 17 .112.20 E; and

WHEREAS, The City of Susanville City Council at a public hearing held on January 18, 2023, which was noticed in the Modoc Record on December 29, 2022, has considered both written and verbal comments presented concerning the proposed update as required by City Code Section 17 .112.20 E; and

WHEREAS, The City of Susanville Planning Commission unanimously recommended approval of the LUAR to the City Susanville City Council on December 13, 2022, regularly scheduled Planning Commission meeting by Resolution No. 22-1123; and

WHEREAS, the City of Susanville Planning Division has determined that the project is Statutorily Exempt under Article 18, Section 15262, of the California Environmental Quality Act (CEQA) guidelines.

NOW, THEREFORE, BE IT RESOLVED that the City of Susanville City Council hereby:

A. Makes the following findings:

1. The LUAR is consistent with the *City of Susanville General Plan 1990-2010* and is consistent with the Susanville Municipal Code.
2. The LUAR does not constitute a project at this time because the document is merely a snapshot of what development could look like should the City decide to amend the City of Susanville Sphere of Influence and ultimately the City Limits, or annexation applications driven by private landowners. These two potential scenarios would require their own separate environmental review. Furthermore, section 15662 of the CEQA Guidelines states that “a project only involving feasibility or planning studies for possible future actions which the agency, board, or commission has not approved, adopted, or funded does not require an Environmental Impact Report (EIR) or negative declaration but does require consideration of environmental factors”.

APPROVED: _____
Quincy McCourt, Mayor

ATTEST: _____
Heidi Whitlock, City Clerk

The foregoing Resolution was adopted at a regular meeting of the City Council of the city of Susanville, held on the 18th day of January, 2023 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Heidi Whitlock, City Clerk

APPROVED AS TO FORM:

Margaret Long, City Attorney

CITY OF SUSANVILLE

LAND USE ASSESSMENT REPORT



Administrative Review Draft
October 2022

PREPARED BY:
mintierharnish
Planning Tomorrow Today®

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1 Introduction

What is a General Plan?

A general plan serves as a jurisdiction's "constitution" or "blueprint" for future decisions concerning a variety of issues including land use, housing, mobility, health, safety, and resource conservation. A general plan represents the community's aspiration for its future and expresses the community's development and resource management goals. The general plan contains the goals and policies upon which the City Council and Planning Commission will base their land use and natural resources decisions.

A general plan has four defining features:

- **General.** Provides general policy guidelines for future land use, transportation, environmental, and natural resource decisions.
- **Comprehensive.** Addresses a range of topics, including land use, housing, economic development, infrastructure, public safety, recreation, and natural resources.
- **Long-Range.** Provides guidance for achieving a future envisioned 20 or more years into the future.
- **Integrated and Coherent.** Provides assumptions and projections to assess future demands for housing, employment, and public services. Provides policies and implementation programs that enable citizens to understand the vision of the city and how policies will be implemented.

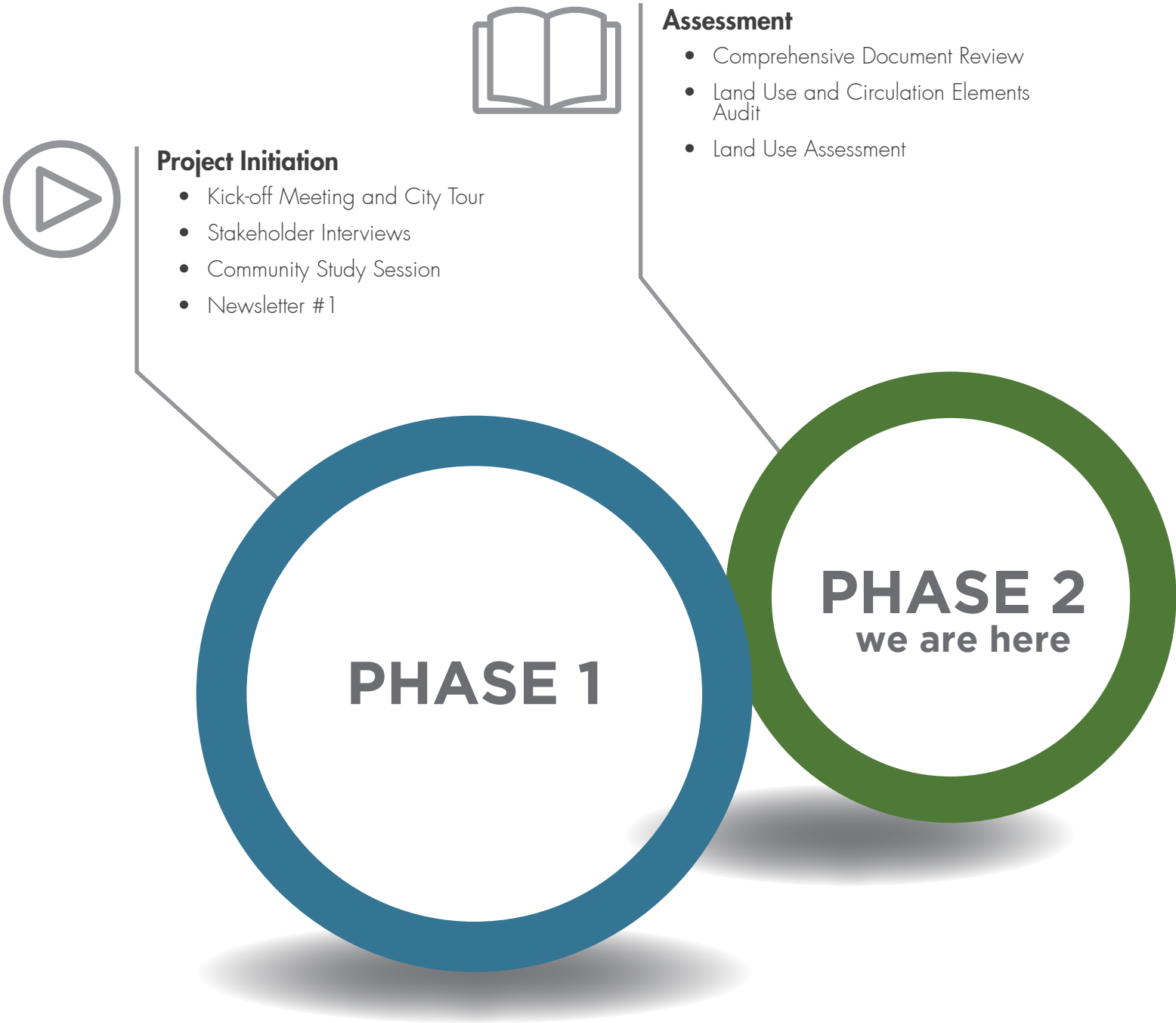


About the General Plan

The General Plan is a foundational City document that sets the course for Susanville's land use decisions. The process to develop the General Plan will integrate input from community members and address an extensive array of issues (i.e., traffic, sustainability, health, and fiscal stability) relating land use, economic development, and circulation.

The General Plan Process

In 2022, the City of Susanville initiated a technical update of the City’s General Plan, focusing on the Land Use and Circulation Elements. The intent of this technical General Plan Update is twofold, first is to ensure that the City is legally compliant with recent changes in State law and secondly to provide an initial analysis of potential growth areas for future City expansion. The update of the Land Use and Circulation Elements will serve Susanville as it seeks approaches to guide future growth and expansion of its Sphere of Influence (SOI) and City Limits. The current phase of the Update is Phase 2, Assessment.





Assessment Report

This Report analyzes a potential growth scenario of expanding the existing City SOI and folding in new land for future development within the City of Susanville. This growth scenario does not propose to change the assigned land use designation or existing land use of any parcel in the City. Instead, the scenario evaluates the impact of annexing land from unincorporated Lassen County into the City and providing a corresponding General Plan Land Use Designation and zoning district to each of the identified parcels. For the purpose of this Report, parcels identified for potential future annexation to the City were applied densities and/or non-residential intensities (i.e., floor area ratio) consistent with the City's existing General Plan land use designations. The Report then presents an analysis of the projected impacts to employment, housing capacity, and the built environment based on these potential land use changes.

This Assessment Report evaluates the growth scenario using a series of indicators. These indicators help community members and decision-makers understand the implications of the potential annexations on the city and surrounding areas outside Susanville. Decisions about future annexations and the land uses applied to specific parcels will influence total population and determine what kind of jobs and businesses will locate and thrive in the City.

The Assessment Report highlights changes in population, dwelling units, and travel modes, as well as the conflicts between new development and hazard constrained areas, including flood and fire zones. The Assessment Report is also meant to provide decision-makers with a summary of potential implications of future annexations into Susanville prior to submitting applications to Local Agency Formation Commission (LAFCo) and Lassen County.

The findings from this report can be used multiple ways. This report could accompany an application for annexation by the City, or could be simply used as a conversation starter for the community to determine if future annexations are in the best interest of the City and community at large.

Be on the lookout!

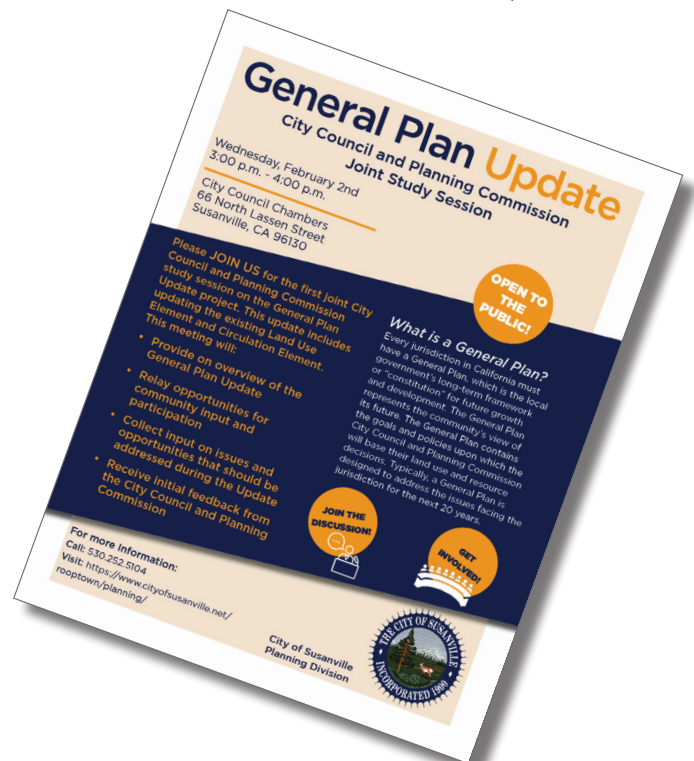
The updated Land Use Element as part of this process, will include a section on potential future annexations for the City, including goals, policies, and implementation programs, that will help facilitate the annexation process if and when the City decides to file an application with LAFCo.



Community Engagement

The technical General Plan Update includes two phases of community engagement that align with the City Council's goal to foster a participatory process. This first phase included stakeholder interviews and a Community Study Session (Joint Study #1). The second phase will include two additional community events following the release of this Assessment Report and the Public Review Draft General Plan Elements (Joint Study Session #2 and a Community Workshop).

The objective of the first community engagement phase was to understand the overall expectations of the community and elected officials for the technical General Plan Update. Over the course of a two-day period (February 1-2, 2022), the consultant team solicited feedback specific to the two elements of the General Plan being updated as part of this effort, the Land Use and Circulation Element. The feedback was reviewed, synthesized, and discussed as part of the overall direction for the growth scenario analyzed as part of this report. It is important to note that the consultant team coordinated with City staff to advertise the Joint Study Session through local social media platforms already used by the City. All community feedback collected through phase one are included in an outreach summary (March 2022) that is available on the city's website.



Terminology

Planning Boundaries

The Susanville General Plan uses several terms to describe the city and its planning boundaries. These planning boundaries are further illustrated on Figure 1-1. For Susanville, the Sphere of Influence (SOI) and the Planning Area cover the same geographic area.

Sphere of Influence

A sphere of influence (SOI) is the probable physical boundary and service area of the city, as adopted by a Local Agency Formation Commission (LAFCO). An SOI typically includes both incorporated and unincorporated areas within which the City will have primary responsibility for the provision of public facilities and services.

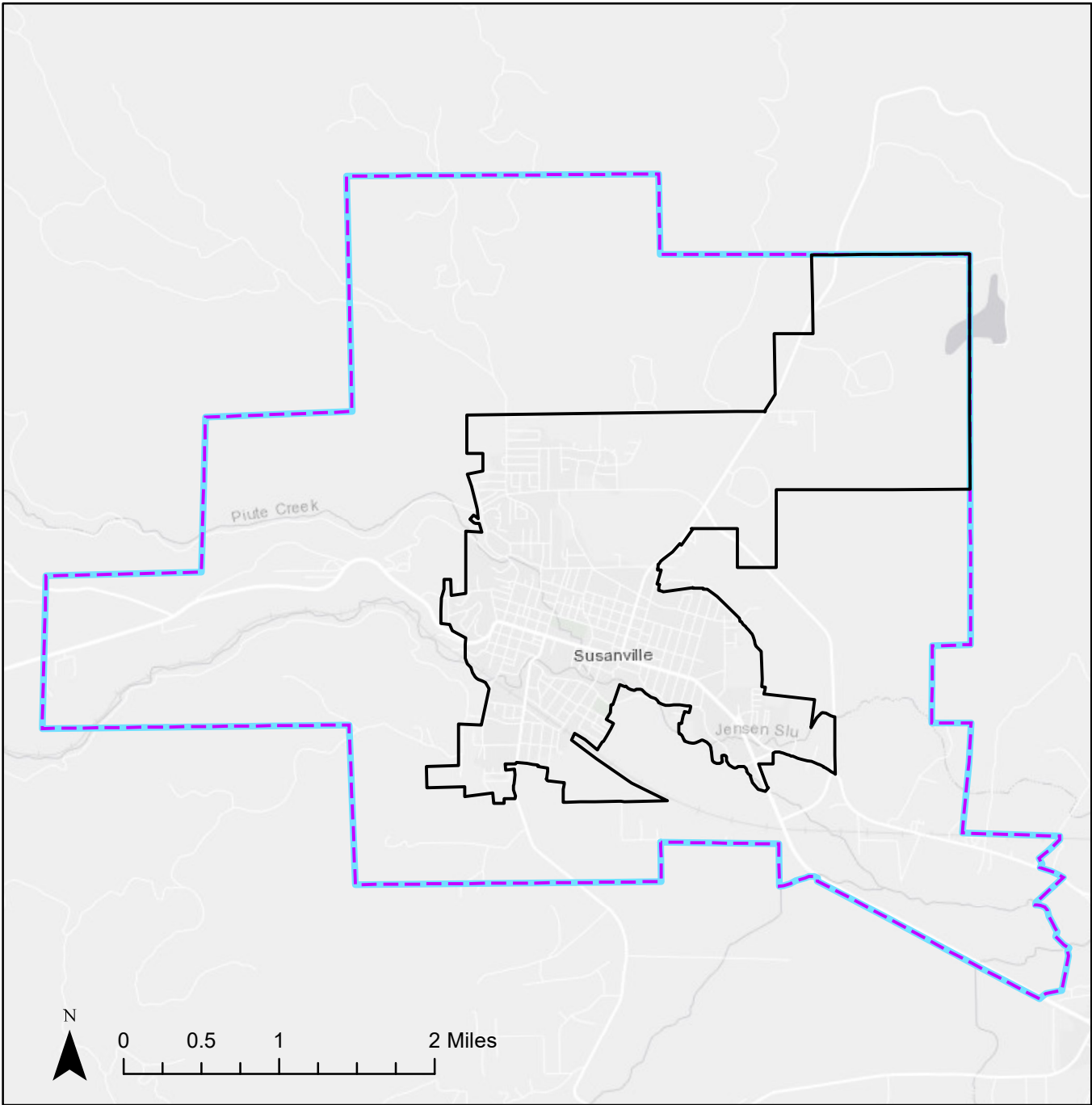
Planning Area

A General Plan, pursuant to State law, must address all areas within the jurisdiction’s Planning Area. The Planning Area encompasses all incorporated and unincorporated territory that bears a relationship to the long-term physical planning of the city.

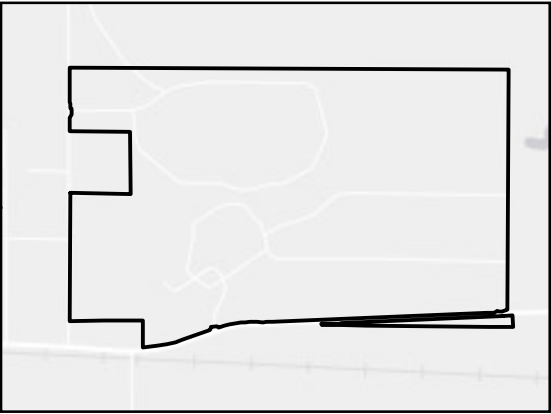
City Limits

The city limits is the jurisdictional limits of the city (incorporated area). The city limits includes the area over which the City exercises land use authority and provides public services. State law requires jurisdictions to adopt a General Plan that, at a minimum, addresses physical development within these limits.

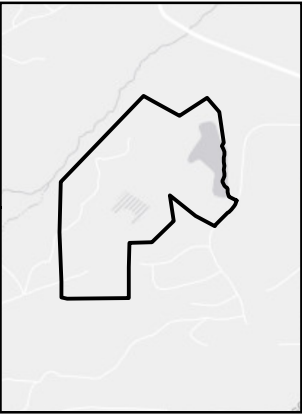




High Desert State Prison



Diamond Mtn. Golf Club



Source: Mintier Harnish, 2022; City of Susanville, 2022; Lassen County LAFCO, 2017.

Map Credits: Esri, HERE, Garmin, (c) OpenStreetMap contributors, and the GIS

Legend

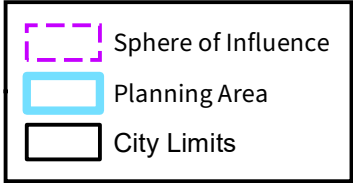
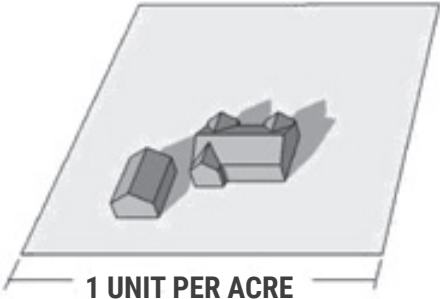


FIGURE 1-1: PLANNING BOUNDARIES

What is Residential Density?

In the context of planning, density describes the amount of residential development within a given area. Standards of density for residential uses are typically stated as the allowable range (i.e., minimum and maximum) of dwelling units per gross acre (du/ac). For example, the Multiple Family land use designation in the General Plan allows for a residential density of 5 to 20 du/ac.

Density = Dwelling Units per Acre (du/ac)



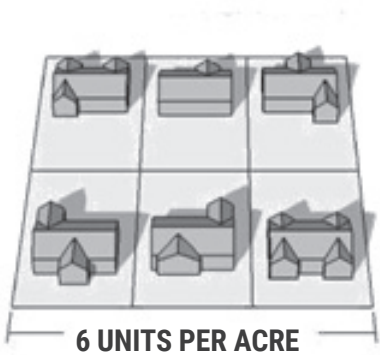
1 UNIT PER ACRE











6 UNITS PER ACRE



18 UNITS PER ACRE





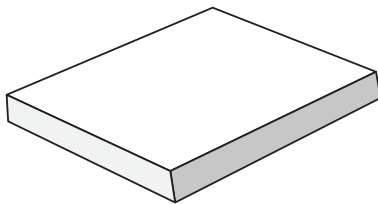
What is Floor Area Ratio?

Standards of building intensity for residential and non-residential uses such as office, commercial, industrial, and institutional development are stated as floor area ratios (FARs). FAR is an indicator of how much building space can be built on a given parcel. In the case of mixed-use developments that include residential uses, density standards are applied to the residential component(s) while FAR standards are applied to the non-residential component(s). A parcel includes all contiguous parcels that will share parking or access.

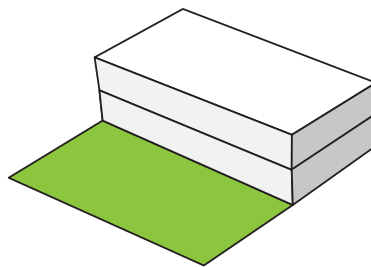
While FAR provides for overall development intensity, it does not specify the form or character of the building. Different interpretations of the same FAR can result in buildings of very different character. To encourage similar interpretations of allowed FARs, other City regulations such as zoning height limits, building setbacks, lot coverage, or open space requirements are used to guide the form of buildings with a given FAR.

FAR = Ratio of Floor Area to Lot Area

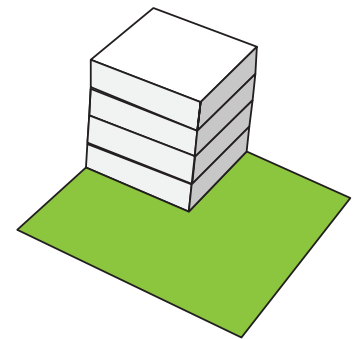
FAR = 1.0



1 story
(100% lot coverage)

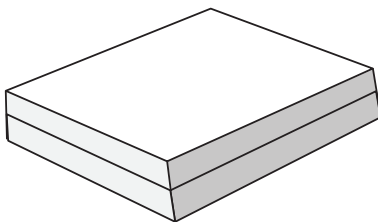


2 stories
(50% lot coverage)

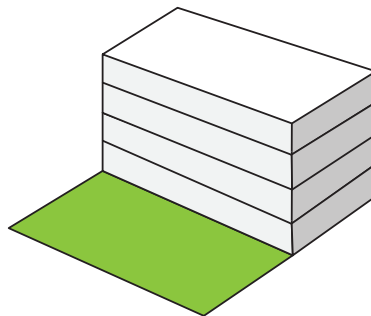


4 stories
(25% lot coverage)

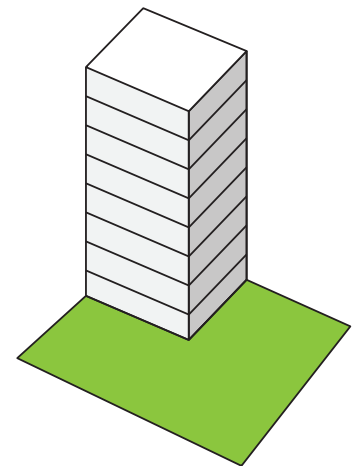
FAR = 2.0



2 story
(100% lot coverage)



4 stories
(50% lot coverage)



8 stories
(25% lot coverage)



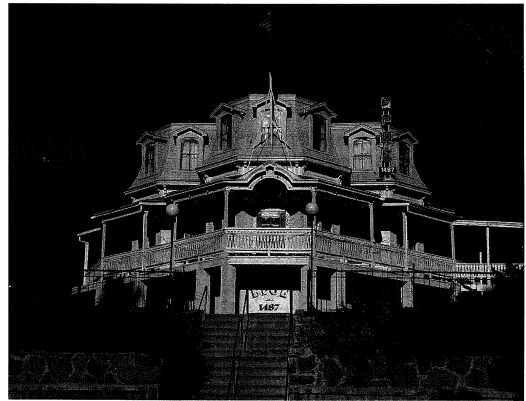


Land Use Designations

State planning law requires general plans to establish “standards of population density and building intensity,” as well as allowed uses for the various land use designations in the plan (General Code Section 65302(a)). As part of the technical General Plan Update process, residents, business owners, and interested parties are given the opportunity to evaluate and weigh in on the appropriate land use types, densities, and intensities for different areas of the community, as well as on the form and design of new development.

To support the description of the potential growth area, this section is prepared as a guide for understanding the range of land uses evaluated. The section includes a short description of each existing land use designation, followed by a land use diagram, and a table outlining the development standards and allowable uses for each designation.

SUSANVILLE GENERAL PLAN 1990-2010



City Council

Lino P. Callegari, Mayor
Rocky Joy, Mayor Pro Tem
Kurt Bonham
Rodney E. De Boer
Douglas Sayers

Original Adoption August 1991 – Resolution No. 91-2243
Revised December 1996
Revised August 2000
Revised December 2006 – Resolution No. 06-4131

Land Use Designation Descriptions

The General Plan, and accompanying Land Use Diagram, assign each parcel in the city a particular land use designation. These land use designations establish broad development policies that guide future development. Land use designations identify the types of development allowed (i.e., residential, commercial, industrial), the density for residential uses (how many units are permitted per acre), and the intensity for commercial and industrial designations (the maximum allowed building bulk and parcel coverage) that is allowed on each parcel.

The existing 1999-2010 General Plan includes 22 land use designations. These designations are described below and summarized on Table 2-1 and further illustrated in Figure 2-1.

Single Family

This designation allows for single family homes and manufactured homes on a minimum parcel size of 6,000 square feet. This designation is characterized by traditional single family homes with large parcel sizes.

Density/Intensity

- Up to 7 dwelling units per acre

Duplex and Triplex

This designation invites flexibility in site design and type of unit. Although single family homes are allowed in limited circumstances, the majority of this designation allows for a variety of residential structure types that accommodate more than one dwelling (e.g., rowhouses, duplex, etc.). Some low intensity fourplexes and multi-family residential development may be allowed subject to approval by the city.

Density/Intensity

- Up to 12 dwelling units per acre

Multiple family

This designation allows for a variety of residential dwelling types, except detached single family homes, to provide a mix of housing types, provide choices for all city residents and ensure that the city’s housing needs and requirements are met. The allowed number of units will ultimately vary depending on the environmental constraints of the area. However, this designation requires a minimum density of five dwelling units per acre.

Density/Intensity

- 5 to 20 dwelling units per acre

Mobile Home Park

This designation allows for the development of mobile home parks.

Density/Intensity

- Up to 14 dwelling units per acre

Local/Neighborhood Commercial

This designation allows for the least intensive and smallest-scale neighborhood commercial areas which consist of small clusters of two or more commercial establishments grouped around an intersection. Primary land uses include convenience markets, small retail, and personal service establishments. Limited residential uses may also be appropriate in this designation.

Density/Intensity

- 5 to 20 dwelling units per acre





Commercial Office

This designation provides office space for businesses providing administrative, professional, financial services, real estate, insurance, and other types of offices. Small scale retail uses, primarily for use by employees within an office complex, may also be allowed. This includes pharmacies, coffee shops, and cafeterias. This designation is appropriate for land located along arterial and collector streets. Limited residential uses may also be appropriate in this designation.

Density/Intensity

- 5 to 20 dwelling units per acre

General Commercial/Shopping Center

This designation provides a wide range of facilities for the sale of goods and provisions of personal services. When applied to shopping centers, the uses are generally conducted within a structure but may include outdoor related sales and activities when incidental to the primary use of the parcel. When applied to commercial strips along thoroughfares, this designation allows a variety of commercial related uses including outdoor sales, restaurants, personal services establishments recreation use, and office. Limited residential uses may also be appropriate in this designation.

Density/Intensity

- 5 to 20 dwelling units per acre

Mixed Use

This designation allows and encourages a mix of land uses. Multi-family dwellings are allowed in this designation when constructed above non-residential uses. Allowed commercial uses include retail stores, service uses, offices, and cultural activities. As established in the existing General Plan, the full range of allowed uses shall be determined by zoning.

Density/Intensity

- 5 to 20 dwelling units per acre (may require approval of a Use Permit)

Commercial/Light Industrial

This designation provides for a wide range of goods and services needed by residents and businesses which would be inappropriate in other commercial centers due to size and/or operating characteristics. Allowed uses include construction material and lumber sales, vehicle repair, truck terminals, and fabrication. This designation is not intended for typical retail sales.

Density/Intensity

- Not established

Light Industry or Business Park

This designation provides suitable areas for a variety of low-intensity manufacturing, processing, assembly, and distribution uses which utilize materials that generally are already in processed form, and which do not emit unanticipated or harmful levels of noise, dust, odors, smoke, light, or vibration. This designation also encourages and allows for low-impact business parks and office uses that would generally be incompatible with more traditional commercial and office areas.

Density/Intensity

- Not established

Heavy or General Industrial

This designation includes a variety of heavy industrial uses such as lumber mills, power generators, biomass facilities, concrete producers, and trucking operations. This designation provides for the intermixing of industrial uses, scales of operations, and service requirements. This designation allows the inclusion of non-industrial uses providing materials and services which are primarily used by industrial uses.

Density/Intensity

- Not established



Resource Conservation

This designation is designed to protect agricultural uses from neighbors, and sensitive areas (like wetlands and steep slopes) from development; and to ensure that urban development occurs within the central (incorporated) area of Susanville. It is recognized there are some uses in the outlying areas that are not strictly agricultural in nature. As a result, this category is designed for flexibility.

Density/Intensity

- Not established

Parks and Recreation

This designation Includes active and passive parks, athletic fields, trails, and swimming pools. Structures typically found in this designation include picnic shelters, community centers, or historic railroad depots.

Density/Intensity

- Not established

Agricultural Residential

This designation provides for parcels large enough to allow limited or part-time agricultural activities in addition to a single-family residences. Parcels with this designation allow a mix of agricultural activities, including animal husbandry and crop production.

Density/Intensity

- Up to 2 dwelling unit per acre

Critical Facilities

This designation is applied to land that is publicly owned and/or operated. This designation allows for a variety of public and quasi-public uses and is characterized by schools, places of assembly, hospitals, and Public Utilities facilities.

Density/Intensity

- Not established

Other Public

Land in this designation is primarily government owned. Land is applied this designation when either the City cannot exercise control over the property or when the City expects the property to remain in the County, State, or Federal government ownership and operation. Additionally, lands will be classified as Other Public when they cannot easily be classified according to the land use designations in the General Plan, or the City has no urban plans adopted for the property in question.

Density/Intensity

- Not established



Planned Development

This designation is a land use category as well as an overlay zoning district. Planned developments are appropriate where design flexibility is desired and is not available through the application of standard zoning standards. Planned developments should be used only when the long-term community benefits, which may be achieved through high quality development, will be derived. Planned developments can determine appropriate uses of a parcel when the underlying provisions of the General Plan are met.

Density/Intensity

- Not established

Historic Preservation

This designation is applied to lands that are noteworthy for its significance in local, State, or national history or culture. The purpose of this designation is to preserve historically significant structures and neighborhoods. Generally, this designation is applied to residential and commercial buildings in the Uptown area and the railroad depot neighborhood.

Density/Intensity

- N/A



Restrictive Flood (Flood Plain)

This designation includes areas subject to innovation in a 100-year storm, as well as all areas within 25 feet of the banks of waterways. In Susanville, these areas are found along Piute Creek, the Susan River, and Jensen and Brockman Sloughs.

Density/Intensity

- N/A

Design Review

This designation is applied two areas of land that require an additional level of city review to ensure that development is consistent with local character and the desire to create an appealing the balance environment. Unlike most other land use programs, design review programs deal almost exclusively with design issues involving aesthetics that may include architectural style, structure size and dimensions, landscaping, color pattern, lighting, and circulation.

Density/Intensity

- N/A

Combing Lot Size

This designation is established to achieve compatibility in parcel sizes. For example, in a rural area with parcel sizes significantly larger than the minimum 6,000 square feet, this designation can require new parcels and setbacks in a subdivision to be larger, to retain existing rural character area.

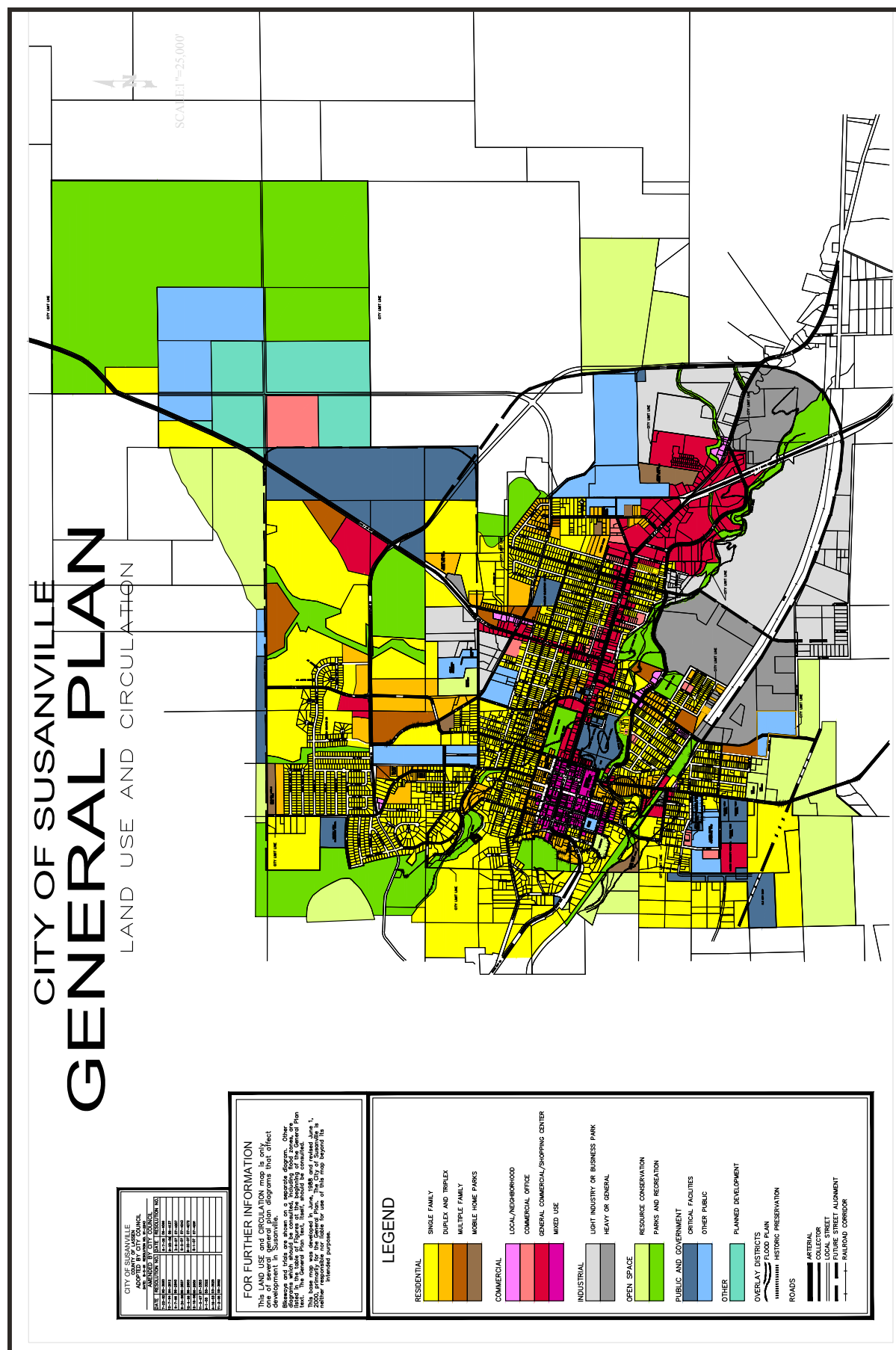
Density/Intensity

- N/A



Table 2-1: Land Use Designations Summary

Land Use Designation		Density/Intensity	Allowed Uses
SF	Single Family	0-7 dwelling units per acre	Single-family detached
DT	Duplex & Triplex	0-12 dwelling units per acre	Single-family attached, duplex, and triplex
MF	Multiple Family	5-20 dwelling units per acre	Multi-family attached
MHP	Mobile Home Park	0-14 dwelling units per acre	Mobile and manufactured housing
LNC	Local/Neighborhood Commercial	5-20 dwelling units per acre	Retail and services
CO	Commercial Office	5-20 dwelling units per acre	Professional and medical offices
GC	General Commercial/Shopping Center	5-20 dwelling units per acre	Retail and services
MU	Mixed Use	5-20 dwelling units per acre. Density ultimately determined by Use Permit	Multi-family attached, retail, and services
CLI	Commercial/Light Industrial	-	Service-oriented commercial
LI	Light Industry/Business Park	-	Light manufacturing, research and development, warehousing
HI	Heavy/General Industry	-	Heavy manufacturing
RC	Resource Conservation	-	Conservation and open space
PR	Parks and Recreation	-	Open space and recreational uses
AR	Agricultural Residential	0- 2 dwelling units per acre	Agriculture and single-family detached
CF	Critical Facilities	-	Public and quasi-public
P	Other Public Facilities	-	Public and quasi-public
PD	Planned Development	-	Determined by application
RF	Restrictive Flood (Flood Plain)	-	N/A
HP	Historic Preservation	-	N/A
DR	Design Review	-	N/A
B	Combining Lot Size	-	N/A





3

Annexation Area

What is the Annexation Area?

Purpose

Since the Susanville technical General Plan Update process began in 2022, the Consultant team has listened carefully to stakeholders, community members, decision-makers, and City staff. Many opportunities have been provided to receive feedback from the community during this process as outlined in the Outreach Summary (March 2022) on the city's website. These opportunities include stakeholder interviews, and a community study session with the Planning Commission and City Council. These opportunities provided the community the ability to express their vision for the future of Susanville, discuss areas for potential change and/or growth, and to highlight key issues and opportunities that exist within the community as they relate to land use and circulation. The Consultant team has taken all the feedback into consideration and will incorporate concepts and ideas into the Land Use and Circulation Elements as part of the General Plan.

As outlined in the introduction of this Assessment Report, one of the key steps in the General Plan update is to analyze the potential growth area which could be achieved through a future annexation. The following section discusses this potential growth area.

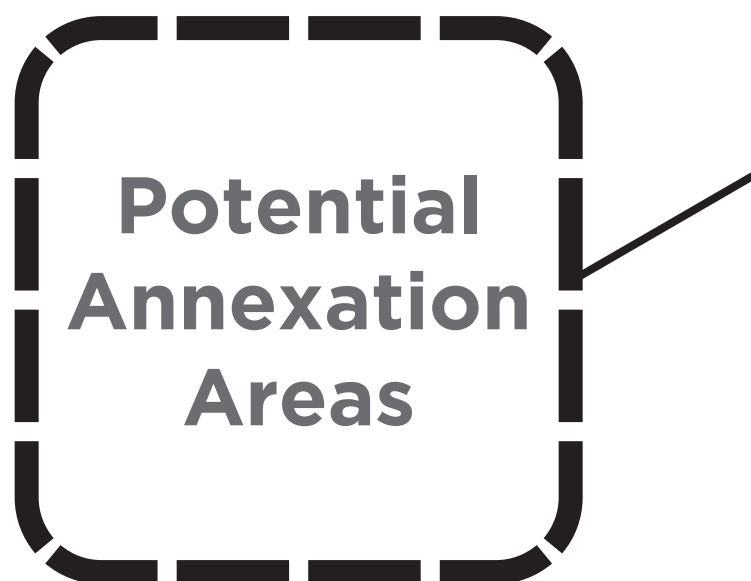


Why the Unique Annexation Boundary?

The potential annexation boundary or potential future expansion, as identified in Figure 3-1, is based on extensive conversations and working sessions with City staff, as well as broad concepts and ideas from the Planning Commission and City Council. The intent behind the expanded City boundary through a potential annexation is to capture fringe employment-based areas, specifically those which are industrially focused. Some of these areas are already being served by Susanville and provide employment opportunities for residents. In recent years, several development applications have been filed to expand development in these fringe areas directly adjacent to the City, and the City felt it was only appropriate to analyze the potential of annexing those properties within the City. The proposed growth area would allow the City to expand its tax base revenue and better regulate development along its boundary. A future annexation of the industrial areas would also provide the City with land use control to determine future allowable uses that can ultimately benefit the community as well as properly mitigate such uses in the future.

The unique annexation boundary provides the City with the opportunity to expand areas for future residential and supporting commercial development. Specifically, the potential annexation area includes a large 600-acre parcel to the northeast of the City which is being identified as a future special planning area. This future special planning area after further conversations with City is envisioned to be a new neighborhood in Susanville, consisting of a mix of housing types from single-family, townhomes, and multi-family, as well as a commercial component serving the residents of this newly expanded neighborhood. An expansion of this size will greatly increase the access to housing within Susanville, resulting in a variety of housing options for all price points.

In addition to the expansion of residential, commercial, and industrial employment bases, the proposed annexation area also incorporates existing identified agricultural and open space lands as well as the existing Berry Reservoir. Incorporating such lands will allow the City the authority to designate future greenbelt and development buffers to further ensure compatibility



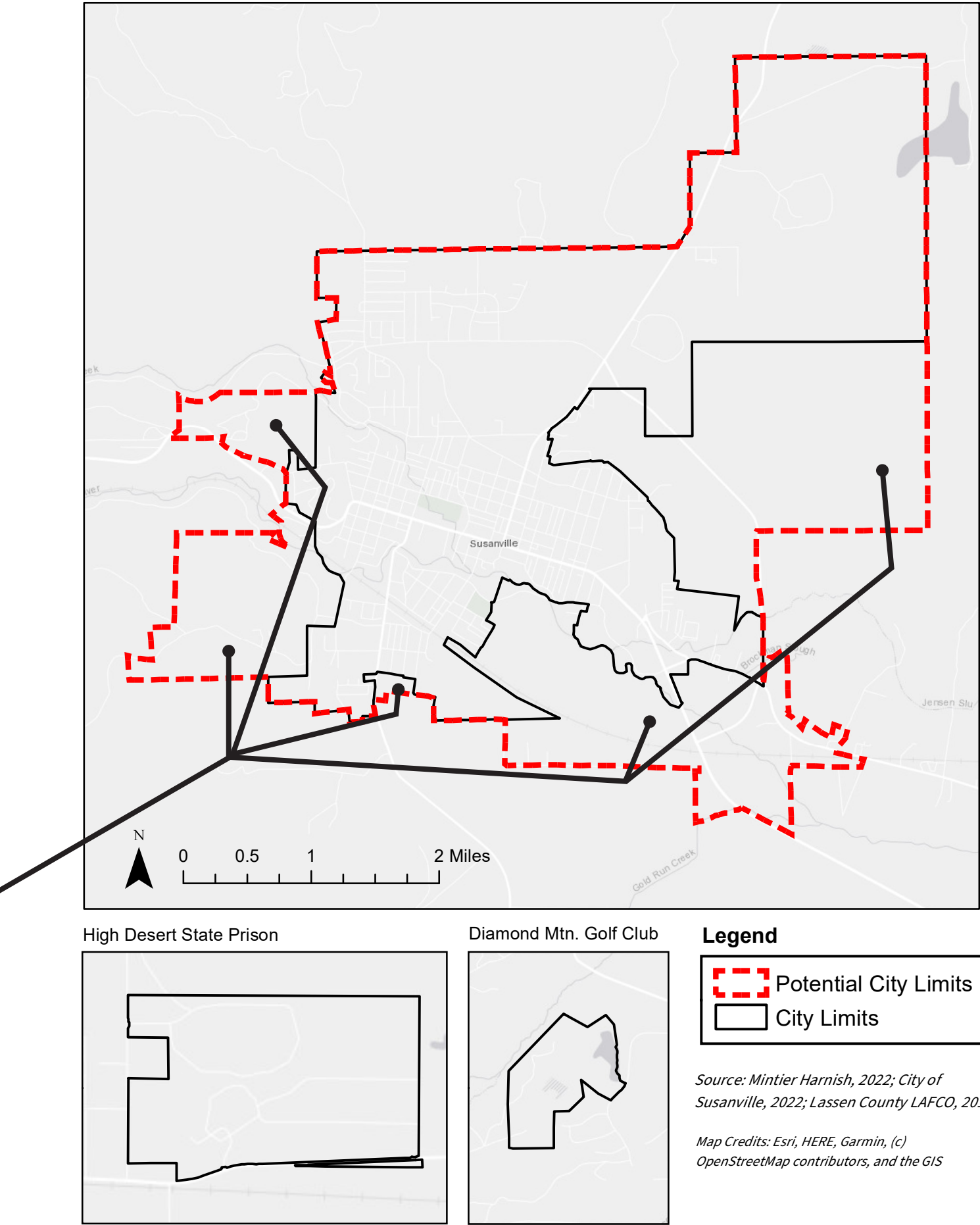


FIGURE 3-1: POTENTIAL ANNEXATION BOUNDARY

How was the Annexation Scenario Developed?

This report analyzes a new growth area via future annexation designed to accommodate future growth in the City. The growth area as presented in this section is a result of input received from community members, decision-makers, and extensive collaboration with City staff.

During the first phase of engagement, comments received expressed the desire for better connectivity citywide, consistency with regional plans for future land use considerations, and if growth is desired, a holistic approach to providing more commercial and housing. Some of the comments received from the Community Study Session are shown below. These comments helped supplement the effort and direction for the identified potential growth/annexation area.

// Annexation areas should include residential, commercial, industrial uses. //

// Need to have a better land use connectivity between the hospital, college, and remaining city. //

// Need a new job center (e.g., data center) or other employment opportunities. //

// Should be a focus on boosting economic development. //

// Be sure to incorporate the future Love Development. //

// Explore annexation areas specially the Skyline Area in the city. //

How are Land Uses Implemented?

Based on collaboration with City staff, the parcels designated within the potential new growth area were assigned “pre-zones” as shown in Figure 3-2. If and when the City files for an annexation these “pre-zones” will be provided to LAFCo for consideration as part of the City’s application. For the purpose of this Assessment Report and for direction on the preparation of the Land Use Element, corresponding City General Plan designations were applied to all parcels in the potential new growth area (see Table 3-1). The evaluation and analyses conducted and presented in this Report is based on the corresponding City General Plan Designation and assumed maximum buildout. Please note that not all General Plan Designations and Zoning Districts are listed in Table 3-1. Only those General Plan Land Use Designations and Zoning Districts which are proposed to be implemented in the potential growth area.

Table 3-1: Zoning District - General Plan Consistency Matrix

Zoning District		Consistent General Plan Designation	Maximum Density (du/ac)
Residential			
AR-1	Agricultural Residential	Single Family	7
R-1	Single-Family Residential	Single Family	7
R-2	Duplex Residential	Duplex & Triplex	12
R-3	Duplex and Triplex Residential	Multiple Family	20
R-4	Multifamily Residential	Multiple Family	20
MHP	Mobile Home Park	Multiple Family	20
Commercial			
C-2	General Commercial and Shopping Center	General Commercial and Shopping Center	-
Industrial/Manufacturing			
C-M	Commercial-Light Industrial	Commercial/Light Industrial	-
M-L	Light Industrial	Light Industry/Business Park	-
M	General Industrial	Heavy/General Industry	-
Public Facilities			
PF	Public Facilities	Other Public	-
Agriculture and Open Space			
O-S	Open Space	Resource Conservation	-

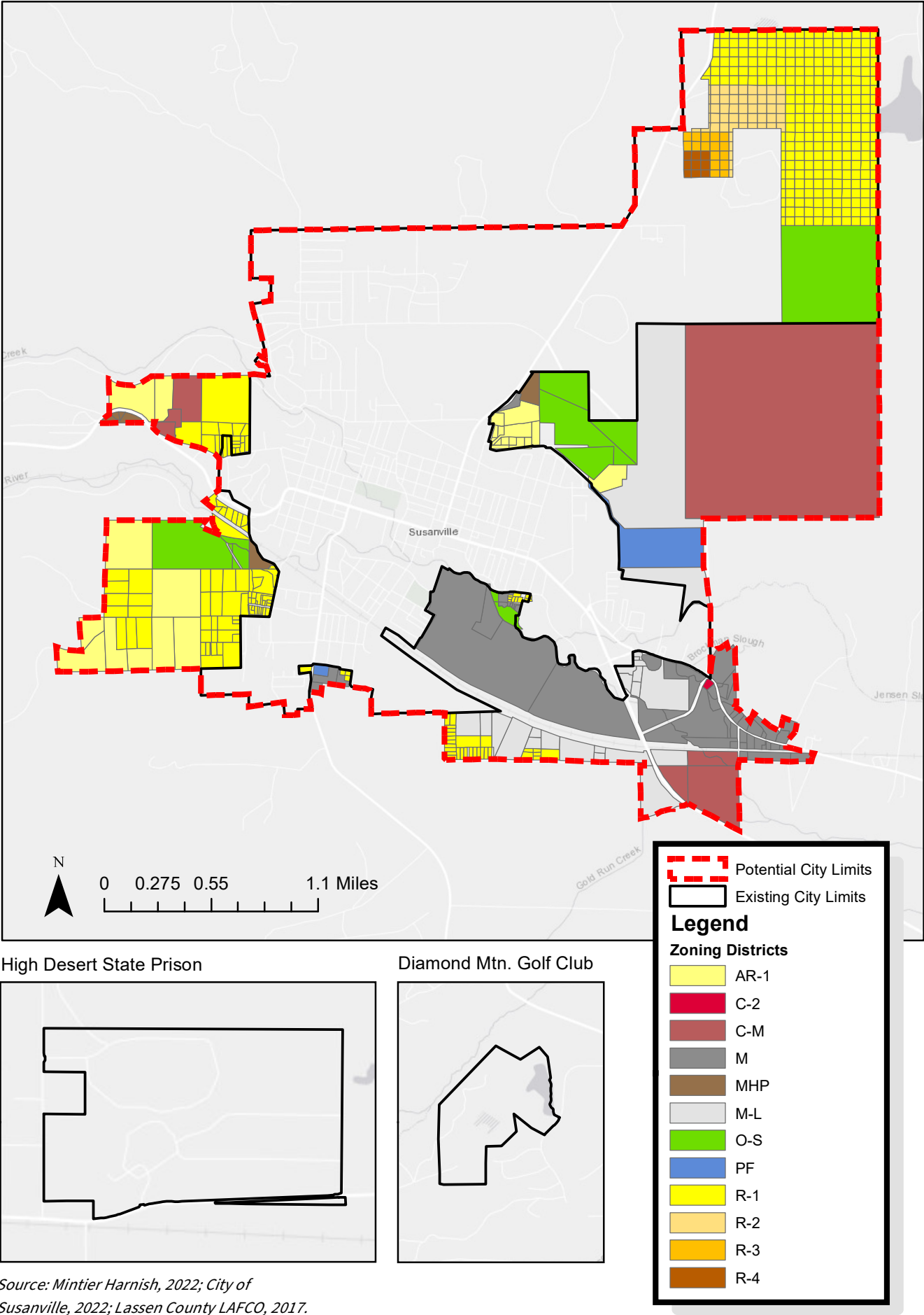


FIGURE 3-2: PROPOSED PRE-ZONING DESIGNATIONS

4

Growth Scenario
EvaluationSummary of
EvaluationExisting
ConditionsGrowth
Scenario

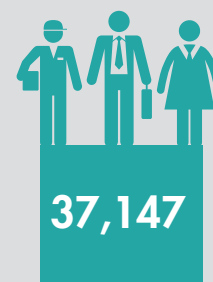
Range of Housing Types

Percentage of single-family (SF)
and multi-family (MF) dwelling units



Employment Capacity

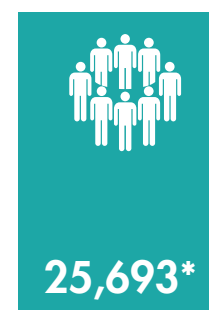
Number of new jobs that can be
accommodated



Population

Total population, including the new
proposed growth area

*total population excludes the
population currently in group
quarters (i.e., High Desert State
Prison)



Net New Dwellings

Total net new dwelling units
calculated from development in the
potential new growth area



Existing Conditions

Growth Scenario

Population in Fire Danger Zone

Total population living in a fire hazard severity zone



Population in Flood Danger Zone

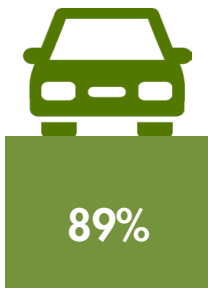
Total population living in a special flood hazard zone



Travel Modes

Percentage and distribution of trip types in Susanville

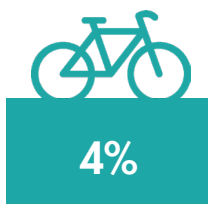
Vehicular:



Public Transit:



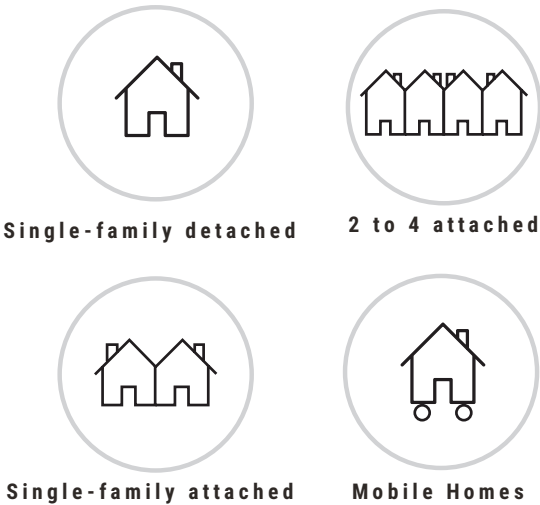
Walk/Bike:



Range of Housing

Single-family homes are the predominant housing type in Susanville. In 2020, the American Community Survey 5-Year Estimates estimated there were approximately 4,427 dwelling units in the city, of which 92 percent were single-family (including large lot, small lot, and attached townhomes) and eight percent were multi-family. The growth scenario provides capacity for an increase in multi-family dwellings of approximately 1,430 additional multi-family units compared to the current housing stock. These units are exclusively located in the Special Planning Area, northeast of the city. Of the 86 percent of single-family housing products attributed to the new growth area, 56 percent are single-family large lot, 40 percent are single-family small lot, and four percent are attached single-family in form of townhomes. See Figure 4-2.

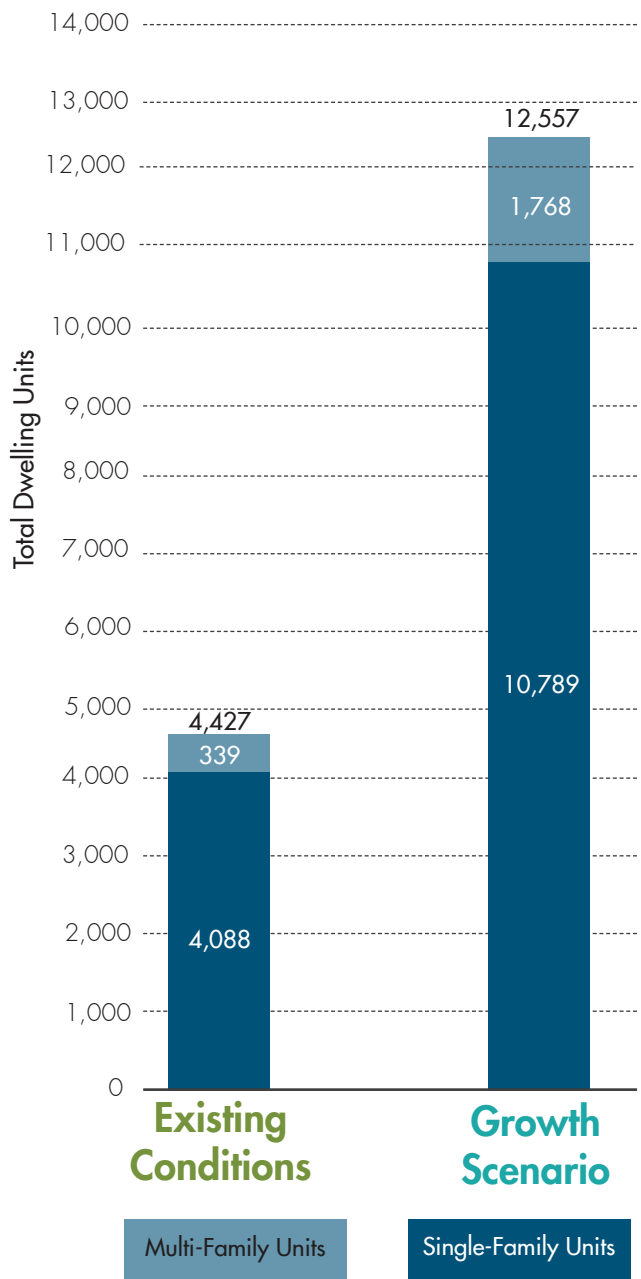
What is considered single-family?



What is considered multi-family?



FIGURE 4-2: Dwelling Unit Capacity by Unit Type



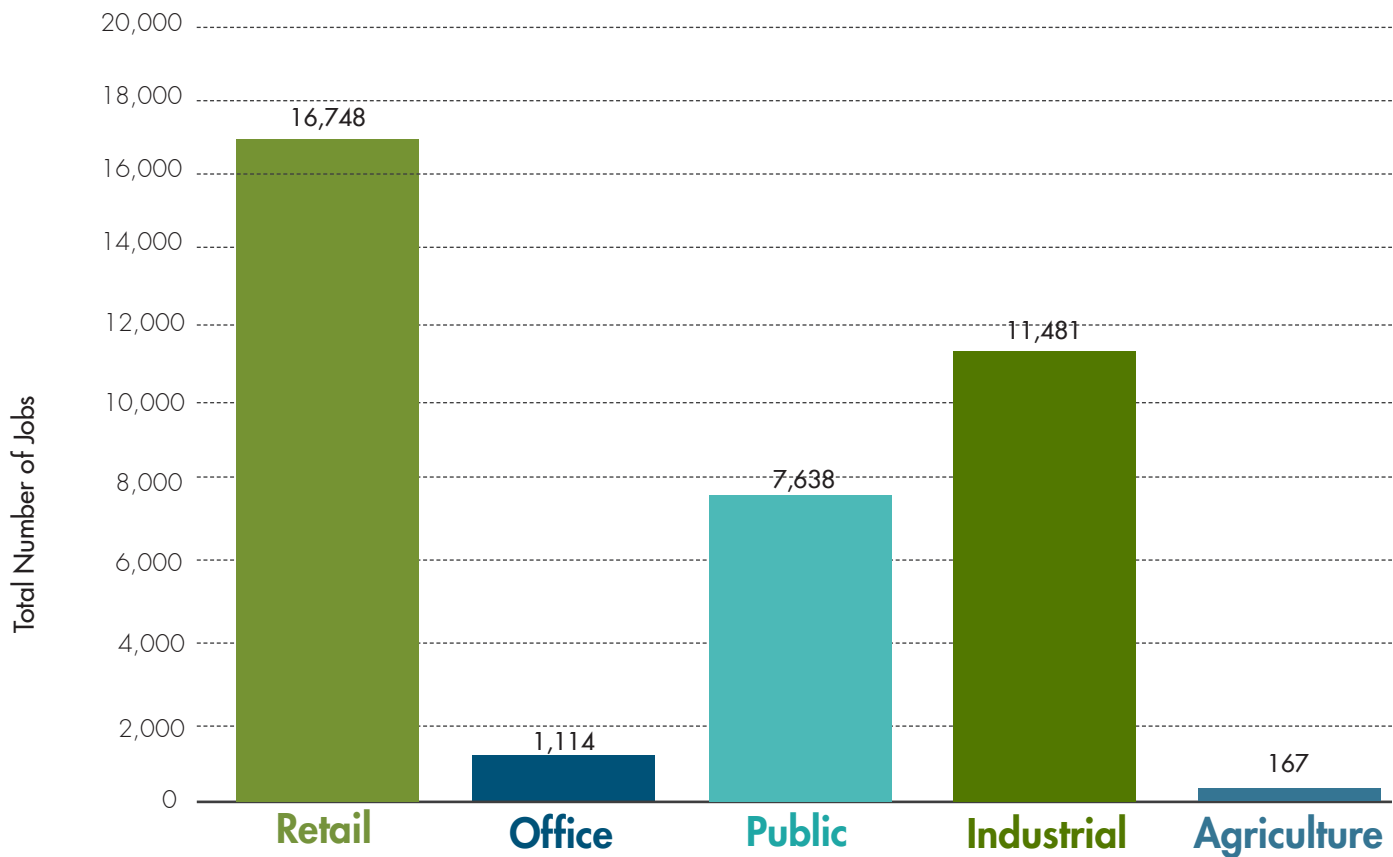
Employment Capacity

The overall employment capacity looks at the total amount of jobs expected based on anticipated land use changes. For Susanville, the expected job capacity increase is directly linked to the potential annexation of land under consideration and further study. Employment capacity is first estimated at the census block level using job location data from the US Census Longitudinal Employer-Household Dynamics (LEHD) Origin-Destination Employment Statistics (LODES) dataset (2018). The block-level employment counts are classified by North American Industry Classification System (NAICS) code, which are then categorized by the following employment subsectors:

- Retail Employment
- Office Employment
- Public Employment
- Industrial Employment
- Agricultural Employment

The City currently has an estimated 5,650 jobs classified into the subsectors listed above. When taking into account the overall new growth area, the employment capacity for the city significantly increases to 37,147. This substantial increase is directly linked to the fact that a large majority of the land considered for the potential growth area is designated for non-residential, employment heavy uses, such as commercial, retail, civic/public facilities, and industrial. Of the estimated 37,147 job capacity, industrial employment accounts for 31 percent of all anticipated jobs in the City, with agricultural jobs accounting for less than one percent. In contrast, it is estimated that retail/commercial jobs will account for 45 percent of total estimated new jobs. See Figure 4-3.

FIGURE 4-3: Employment Capacity by Sector



Population

The existing population in Susanville, unlike most communities, includes the population of the High Desert State Prison, located east of the city. For the purposes of this Report, population was solely based on the number of households in the city. Since High Desert State Prison does not contain designated households, it is not factored in the subsequent calculation of population. The prison population per the US Census is categorized as those living in “institutionalized group quarters.” As of 2020, the estimated population living in group quarters in the city was 8,5410 persons. Population and households are derived using the dwelling unit counts by type. The number of dwelling units present on each parcel is multiplied by census rates (ACS 2019 5-Year Estimates) for occupancy to estimate households (households are defined as occupied dwelling units). Population is then calculated using census-derived rates for household size by dwelling unit type (single family detached, single family attached, and multifamily) at the tract level.

The overall population (excluding High Desert State Prison) is estimated to increase by over 16,950 residents, with the potential incorporation of the new growth area. Although these population figures may seem substantial, it is important to recognize that the overall estimated capacity is based on the maximum buildout of residential areas identified in the potential new growth area. Land designated for new residential development exceeds 1,000+ acres, leading to the high number of anticipated new residents.



*total population excludes the population currently in group quarters (i.e., High Desert State Prison)

A Word about Group Quarters.

If the total population including the new growth area accounted for the High Desert State Prison, the estimated total population for Susanville would surpass 34,000.



Risk and Resilience

When siting and planning for future development it is important to consider the potential risk related to natural hazards. In Susanville two of the most prominent natural hazards are wildfires and flooding. When evaluating these hazards this report used the following criteria when taking into account the amount of population and number of dwelling units that could be affected by both hazards.

Evaluating Wildfires. The California Department of Forestry and Fire Protection (CALFIRE) has mapped areas of significant fire hazards based on fuels, terrain, weather, and other relevant factors for the state of California. These datasets include both the state responsibility areas (SRAs) as well as the local responsibility areas (LRAs) and were last updated in 2007. These areas are classified into three fire hazard severity zones — Moderate, High, and Very High.

Evaluating Flooding. The Federal Emergency Management Agency (FEMA) creates the National Flood Hazard Layer (NFHL) that contains current effective flood hazard mapping data. The module uses data from FEMA and filters this dataset down to the Special Flood Hazard Areas (SFHA). The SFHA is the area where the National Flood Insurance Program (NFIP) floodplain management regulations must be enforced and the area where the mandatory purchase of flood insurance applies. The SFHA includes Zones A, AO, AH, A1-30, AE, A99, AR, AR/A1-30, AR/AE, AR/AO, AR/AH, AR/A, VO, V1-30, VE, and V.

The inclusion of the new growth area would increase the number of dwelling units in designated Fire Hazard Severity Zones from 823 to 4,191 dwelling units. Additionally, the number of dwelling units in Special Flood Hazard Zones would increase from 233 to 362 dwelling units. The substantial increase in units in high hazard areas is directly linked to the expansion of land into designated underdeveloped areas to the west of the city, where a majority of the Fire Hazard Severity Zones are located. Subsequently as the number of dwelling units in these high hazard areas increase, so does the population, resulting in an increase of 7,565 people living in Fire Hazard Severity Zones, and an increase of 274 people living in Special Flood Hazard Zones.

Travel Modes

When new development is proposed it is important to evaluate how travel modes shift based on the types of development and where new development is distributed. The new growth area in Susanville results in a minor increase in vehicle use and a minor decrease in travel patterns related to walking and biking, and transit. This is primarily attributed to the fact that new development would be located further from centers of employment, commercial/retail uses, and recreational and educational facilities.



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SUSANVILLE CITY COUNCIL AGENDA ITEM

Submitted By: Victoria Estrada, Police

Action Date: January 18, 2023

SUBJECT: Information from Chief of Police, regarding the Susanville Police Department's intent to request property from Federal sources (to include Federal funds or grants). As well as to notify the Community of Susanville of its request for property transfers, purchases from Federal funds, agencies or subcontractors (including existing transfer contracts or grants).

PRESENTED BY: Ryan Cochran, Chief of Police

SUMMARY: On May 25, 2022 Presidential Executive Order (EO) 14074 "Advancing Effective, Accountable Policing and Criminal Justice Practices to Enhance Public Trust and Public Safety" was signed. In accordance with EO 14074(Section 12), State, Tribal, Local, and Territorial Law Enforcement agencies (LEAs) must: Notify their Civilian Governing Body (City Council) and notify the Local Community of its intent to request property from Federal sources.

The Susanville Police Department has attached a list of property items that may be requested in the future from the Law Enforcement Support Office (LESO, or other Federal source. Pursuant to EO 14074(Section 12), this resolution fulfills the requirement to notify the Civilian Governing Body (CGB) and Local Community of the Susanville Police Department's intent to request the controlled property items identified in the attached list.

FISCAL IMPACT: None

ACTION REQUESTED: Information only regarding the Susanville Police Department in the future requesting property from Federal sources. See attached list of possible future controlled property items.

ATTACHMENTS:
[Memo of Controlled Property Items](#)
[Presidential Documents.pdf](#)



Ryan Cochran
Chief of Police

SUSANVILLE POLICE DEPARTMENT

1801 Main St., Susanville CA 96130

Office (530) 257-5603 Dispatch (530) 257-2171 Fax (530) 257-7366

Email: police@cityofsusanville.org

December 21, 2022

On May 25, 2022, Presidential Executive Order (EO) 14074 “Advancing Effective, Accountable Policing and Criminal Justice Practices to Enhance Public Trust and Public Safety” was signed.

In accordance with EO 14074 (Section 12), State, Tribal, local, and Territorial Law Enforcement agencies (LEAs) must:

- 1) Notify their Civilian Governing Body (CGB) (*i.e.*, *City Council, County Government or other local governing body*) of its intent to request property from Federal sources (to include Federal funds or grants).
- 2) Notify the Local Community of its request for property transfers, purchases from Federal funds, agencies or subcontractors (including existing transfer contracts or grants).

The Susanville Police Department may request the below controlled property items from the Law Enforcement Support Office (LESO), or other Federal source:

Controlled Property Description		
All-Terrain Vehicle (ATV)	Gasmasks	Shield, Ballistic
Ammunition Container	Heavy Equipment/Vehicles	Shipping Container
Armored Vehicle	Medical/First Aid Supplies	Sight, Bore optical
Ballistic Blanket	Misc. Small Arms Parts	Sight, Holographic
Binocular	Night Vision Device	Sight, Infinity
K-9 Transport Container	Night Vision Goggle	Sight, Reflex
Decontamination System	Portable Radio	Small Arms Storage Racks
Explosive Ordinance Disposal Robot	Prefab and Portable Buildings	Thermal Camera
Facemask	Protective Eyewear	Thermal Camera Accessories
Flashlights	Radios	Tank Truck
Floodlight	Range Finder	Vehicle Repair Parts
	Red Dot Sight	Small Arms Parts/Accessories
	Riflescope	

Pursuant to EO 14074 (Section 12), this memo fulfills the requirement to notify the Civilian Governing Body (CGB) and Local Community of my agency’s intent to request the controlled property items identified in the list above.

Chief Ryan Cochran

Presidential Documents

Executive Order 14074 of May 25, 2022

Advancing Effective, Accountable Policing and Criminal Justice Practices To Enhance Public Trust and Public Safety

By the authority vested in me as President by the Constitution and the laws of the United States of America, I hereby order as follows:

Section 1. Policy. Our criminal justice system must respect the dignity and rights of all persons and adhere to our fundamental obligation to ensure fair and impartial justice for all. This is imperative—not only to live up to our principles as a Nation, but also to build secure, safe, and healthy communities. Protecting public safety requires close partnerships between law enforcement and the communities it serves. Public safety therefore depends on public trust, and public trust in turn requires that our criminal justice system as a whole embodies fair and equal treatment, transparency, and accountability.

Law enforcement officers are often a person's first point of contact with our criminal justice system, and we depend on them to uphold these principles while doing the demanding and often life-threatening work of keeping us safe. We expect them to help prevent and solve crimes and frequently call upon them to respond to social problems outside their expertise and beyond their intended role, diverting attention from their critical public safety mission and increasing the risks of an already dangerous job—which has led to the deaths of law enforcement officers and civilians alike. The vast majority of law enforcement officers do these difficult jobs with honor and integrity, and they work diligently to uphold the law and preserve the public's trust.

Yet, there are places in America today, particularly in Black and Brown communities and other communities of color, where the bonds of trust are frayed or broken. We have collectively mourned following law enforcement encounters that have tragically ended in the loss of life. To heal as a Nation, we must acknowledge that those fatal encounters have disparately impacted Black and Brown people and other people of color. The pain of the families of those who have been killed is magnified when expectations for accountability go unmet, and the echoes of their losses reverberate across generations. More broadly, numerous aspects of our criminal justice system are still shaped by race or ethnicity. It is time that we acknowledge the legacy of systemic racism in our criminal justice system and work together to eliminate the racial disparities that endure to this day. Doing so serves all Americans.

Through this order, my Administration is taking a critical step in what must be part of a larger effort to strengthen our democracy and advance the principles of equality and dignity. While we can make policing safer and more effective by strengthening trust between law enforcement officers and the communities they serve, we must also reform our broader criminal justice system so that it protects and serves all people equally. To be clear, certain obstacles to lasting reform require legislative solutions. In particular, system-wide change requires funding and support that only the Congress can authorize. But my Administration will use its full authority to take action, including through the implementation of this order, to build and sustain fairness and accountability throughout the criminal justice system.

The need for such action could not be more urgent. Since early 2020, communities around the country have faced rising rates of violent crime,

requiring law enforcement engagement at a time when law enforcement agencies are already confronting the challenges of staffing shortages and low morale. Strengthening community trust is more critical now than ever, as a community's cooperation with the police to report crimes and assist investigations is essential for deterring violence and holding perpetrators accountable. Reinforcing the partnership between law enforcement and communities is imperative for combating crime and achieving lasting public safety.

It is therefore the policy of my Administration to increase public trust and enhance public safety and security by encouraging equitable and community-oriented policing. We must commit to new practices in law enforcement recruitment, hiring, promotion, and retention, as well as training, oversight, and accountability. Insufficient resources, including those dedicated to support officer wellness—needed more than ever as officers confront rising crime and the effects of the coronavirus disease 2019 (COVID-19) pandemic—jeopardize the law enforcement community's ability to build and retain a highly qualified and diverse professional workforce. We must work together to ensure that law enforcement agencies have the resources they need as well as the capacity to attract, hire, and retain the best personnel, including resources to institute screening mechanisms to identify unqualified applicants and to support officers in meeting the stresses and challenges of the job. We must also ensure that law enforcement agencies reflect the communities they serve, protect all community members equally, and offer comprehensive training and development opportunities to line officers and supervisors alike.

Building trust between law enforcement agencies and the communities they are sworn to protect and serve also requires accountability for misconduct and transparency through data collection and public reporting. It requires proactive measures to prevent profiling based on actual or perceived race, ethnicity, national origin, religion, sex (including sexual orientation and gender identity), or disability, including by ensuring that new law enforcement technologies do not exacerbate disparities based on these characteristics. It includes ending discriminatory pretextual stops and offering support for evidence-informed, innovative responses to people with substance use disorders; people with mental health needs; veterans; people with disabilities; vulnerable youth; people who are victims of domestic violence, sexual assault, or trafficking; and people experiencing homelessness or living in poverty. It calls for improving and clarifying standards for police activities such as the execution of search warrants and the use of force.

Many law enforcement agencies across the country—including at the Federal, State, Tribal, local, and territorial level—have already undertaken important efforts to modernize policing and make our broader criminal justice system more effective and more equitable. Their work has inspired many of the provisions of this order. These agencies—and the officers who serve within them—deserve recognition for their leadership and appreciation for setting a standard that others can follow. This order seeks to recognize these key reforms and implement them consistently across Federal law enforcement agencies. Through this order, the Federal Government will also seek to provide State, Tribal, local, and territorial law enforcement agencies with the guidance and support they need to advance their own efforts to strengthen public trust and improve public safety.

It is also the policy of my Administration to ensure that conditions of confinement are safe and humane, and that those who are incarcerated are not subjected to unnecessary or excessive uses of force, are free from prolonged segregation, and have access to quality health care, including substance use disorder care and mental health care. We must provide people who are incarcerated with meaningful opportunities for rehabilitation and the tools and support they need to transition successfully back to society. Individuals who have been involved in the criminal justice system face many barriers in transitioning back into society, including limited access

to housing, public benefits, health care, trauma-informed services and support, education, nutrition, employment and occupational licensing, credit, the ballot, and other critical opportunities. Lowering barriers to reentry is essential to reducing recidivism and reducing crime.

Finally, no one should be required to serve an excessive prison sentence. When the Congress passed the First Step Act of 2018 (Public Law 115–391), it sought to relieve people from unfair and unduly harsh sentences, including those driven by harsh mandatory minimums and the unjust sentencing disparity between crack and powder cocaine offenses. My Administration will fully implement the First Step Act, including by supporting sentencing reductions in appropriate cases and by allowing eligible incarcerated people to participate in recidivism reduction programming and earn time credits.

With these measures, together we can strengthen public safety and the bonds of trust between law enforcement and the community and build a criminal justice system that respects the dignity and equality of all in America.

Sec. 2. *Sharing of Federal Best Practices with State, Tribal, Local, and Territorial Law Enforcement Agencies to Enhance Accountability.* (a) *Independent Investigations of In-Custody Deaths.* The Attorney General shall issue guidance to State, Tribal, local, and territorial law enforcement agencies (LEAs) regarding best practices for conducting independent criminal investigations of deaths in custody that may involve conduct by law enforcement or prison personnel.

(b) *Improving Training for Investigations into Deprivation of Rights Under Color of Law.* The Attorney General shall assess the steps necessary to enhance the Department of Justice's (DOJ's) capacity to investigate law enforcement deprivation of rights under color of law, including through improving and increasing training of Federal law enforcement officers, their supervisors, and Federal prosecutors on how to investigate and prosecute cases involving the deprivation of rights under color of law pursuant to 18 U.S.C. 242. The Attorney General shall also, as appropriate, provide guidance, technical assistance, and training to State, Tribal, local, and territorial investigators and prosecutors on best practices for investigating and prosecuting civil rights violations under applicable law.

(c) *Pattern or Practice Investigations.* The Attorney General shall consider ways in which the DOJ could strengthen communication with State Attorneys General to help identify relevant data, complaints from the public, and other information that may assist the DOJ's investigations of patterns or practices of misconduct by law enforcement officers, including prosecutors, pursuant to 34 U.S.C. 12601 and other statutes. The Attorney General shall also develop training and technical assistance for State, local, and territorial officials who have similar investigatory authority.

(d) *Ensuring Timely Investigations.* The heads of all Federal LEAs shall assess whether any of their respective agency's policies or procedures cause unwarranted delay in investigations of Federal law enforcement officers for incidents involving the use of deadly force or deaths in custody, including delays in interagency jurisdictional determinations and subject and witness interviews, and shall, without abrogating any collective bargaining obligations, make changes as appropriate to ensure the integrity and effectiveness of such investigations. Within 240 days of the date of this order, the Attorney General, the Secretary of Homeland Security, and the heads of other executive departments and agencies (agencies) with law enforcement authority shall report to the President what, if any, changes to their respective policies or practices they have made.

(e) *Ensuring Thorough Investigations.* The Attorney General shall instruct the Federal Bureau of Investigation (FBI) and all United States Attorneys to coordinate closely with the internal oversight bodies of Federal LEAs to ensure that, without abrogating any collective bargaining obligations, for incidents involving the use of deadly force or deaths in custody, initial

investigative efforts (including evidence collection and witness interviews) preserve the information required to complete timely administrative investigations as required by the Death in Custody Reporting Act of 2013 (Public Law 113–242) and agency use-of-force guidelines.

(f) *Ensuring Timely and Consistent Discipline.* The heads of all Federal LEAs shall assess whether any of their respective agency's policies or procedures cause unwarranted delay or inconsistent application of discipline for incidents involving the use of deadly force or deaths in custody, and shall, without abrogating any collective bargaining obligations, make changes as appropriate. Within 240 days of the date of this order, the Attorney General, the Secretary of Homeland Security, and the heads of other Federal LEAs shall report to the President what, if any, changes to their respective policies or practices they have made.

Sec. 3. Strengthening Officer Recruitment, Hiring, Promotion, and Retention Practices. (a) Within 180 days of the date of this order, the Director of the Office of Personnel Management shall convene and chair an interagency working group to strengthen Federal law enforcement recruitment, hiring, promotion, and retention practices, with particular attention to promoting an inclusive, diverse, and expert law enforcement workforce, culminating in an action plan to be published within 365 days of the date of this order. The interagency working group shall consist of the heads of Federal LEAs and shall consult with other stakeholders, such as law enforcement organizations. The interagency working group shall, to the extent possible, coordinate on the development of a set of core policies and best practices to be used across all Federal LEAs regarding recruitment, hiring, promotion, and retention, while also identifying any agency-specific unique recruitment, hiring, promotion, and retention challenges. As part of this process, the interagency working group shall:

(i) assess existing policies and identify and share best practices for recruitment and hiring, including by considering the merits and feasibility of recruiting law enforcement officers who are representative of the communities they are sworn to serve (including recruits who live in or are from these communities) and by considering the recommendations made in the Federal LEAs' strategic plans required under Executive Order 14035 of June 25, 2021 (Diversity, Equity, Inclusion, and Accessibility in the Federal Workforce);

(ii) assess existing policies and identify and share best practices for promotion and retention, including by identifying ways to expand mentorship and leadership development opportunities for law enforcement officers;

(iii) develop best practices for ensuring that performance evaluations and promotion decisions for Federal law enforcement officers include an assessment of the officer's adherence to agency policies, and that performance evaluations and promotion decisions for supervisors include an assessment of the supervisor's effectiveness in addressing misconduct by officers they supervise; and

(iv) develop best practices for conducting background investigations and implementing properly validated selection procedures, including vetting mechanisms and ongoing employment screening, that, consistent with the First Amendment and all applicable laws, help avoid the hiring and retention of law enforcement officers who promote unlawful violence, white supremacy, or other bias against persons based on race, ethnicity, national origin, religion, sex (including sexual orientation and gender identity), or disability.

(b) Within 180 days of the publication of the interagency working group's action plan described in subsection (a) of this section, the heads of Federal LEAs shall update and implement their policies and protocols for recruiting, hiring, promotion, and retention, consistent with the core policies and best practices identified and developed pursuant to subsection (a) of this section. Such policies and protocols shall include mechanisms for Federal LEAs to regularly assess the effectiveness of their recruitment, hiring, promotion,

and retention practices in accomplishing the goals of subsection (a) of this section.

(c) The heads of Federal LEAs shall develop and implement protocols for background investigations and screening mechanisms, consistent with the best practices identified and developed pursuant to subsection (a) of this section, for State, Tribal, local, and territorial law enforcement participation in programs or activities over which Federal agencies exercise control, such as joint task forces or international training and technical assistance programs, including programs managed by the Department of State and the Department of Justice.

(d) The Attorney General shall develop guidance regarding best practices for State, Tribal, local, and territorial LEAs seeking to recruit, hire, promote, and retain highly qualified and service-oriented officers. In developing this guidance, the Attorney General shall consult with State, Tribal, local, and territorial law enforcement, as appropriate, and shall incorporate the best practices identified by the interagency working group established pursuant to subsection (a) of this section.

Sec. 4. Supporting Officer Wellness. (a) Within 180 days of the date of this order, the Attorney General shall, in coordination with the Secretary of Health and Human Services (HHS), develop and publish a report on best practices to address law enforcement officer wellness, including support for officers experiencing substance use disorders, mental health issues, or trauma from their duties. This report shall:

(i) consider the work undertaken already pursuant to the Law Enforcement Mental Health and Wellness Act of 2017 (Public Law 115–113); and

(ii) identify existing and needed resources for supporting law enforcement officer wellness.

(b) Upon publication of these best practices, the Attorney General and the heads of all other Federal LEAs shall assess their own practices and policies for Federal officer wellness and develop and implement changes as appropriate.

(c) The Attorney General shall, in coordination with the Secretary of HHS and in consultation with multidisciplinary experts and stakeholders, including the National Consortium on Preventing Law Enforcement Suicide and other law enforcement organizations, conduct an assessment of current efforts and available evidence on suicide prevention and present to the President within 180 days of the date of this order evidence-informed recommendations regarding the prevention of death by suicide of law enforcement officers. These recommendations shall also identify methods to encourage submission of data from Federal, State, Tribal, local, and territorial LEAs to the FBI's Law Enforcement Suicide Data Collection, in a manner that respects the privacy interests of law enforcement officers and is consistent with applicable law.

Sec. 5. Establishing a National Law Enforcement Accountability Database.

(a) The Attorney General shall, within 240 days of the date of this order, establish the National Law Enforcement Accountability Database (Accountability Database) as a centralized repository of official records documenting instances of law enforcement officer misconduct as well as commendations and awards. The Attorney General shall ensure that the establishment and administration of the Accountability Database is consistent with the Privacy Act of 1974 and all other applicable laws, and respects appropriate due process protections for law enforcement officers included in the Accountability Database.

(b) The Attorney General, in consultation with the heads of other agencies as appropriate, shall take the following actions with respect to the Accountability Database established pursuant to subsection (a) of this section:

(i) include in the Accountability Database all available information that the Attorney General deems necessary, appropriate, and consistent with

law and with considerations of victim confidentiality, concerning misconduct by Federal law enforcement officers relevant to carrying out their official duties;

(ii) include in the Accountability Database, to the maximum extent permitted by law, official records documenting officer misconduct, including, as appropriate: records of criminal convictions; suspension of a law enforcement officer's enforcement authorities, such as de-certification; terminations; civil judgments, including amounts (if publicly available), related to official duties; and resignations or retirements while under investigation for serious misconduct or sustained complaints or records of disciplinary action based on findings of serious misconduct;

(iii) include in the Accountability Database records of officer commendations and awards, as the Attorney General deems appropriate; and

(iv) establish appropriate procedures to ensure that the records stored in the Accountability Database are accurate, including by providing officers with sufficient notice and access to their records, as well as a full and fair opportunity to request amendment or removal of any information about themselves from the Accountability Database on the grounds that it is inaccurate or that it is predicated on an official proceeding that lacked appropriate due process protections.

(c) Requirements for the submission of information to the Accountability Database are as follows:

(i) the heads of Federal LEAs shall submit the information determined appropriate for inclusion by the Attorney General under subsection (b) of this section on a quarterly basis, beginning no later than 60 days from the establishment of the Accountability Database; and

(ii) the Attorney General shall encourage State, Tribal, local, and territorial LEAs to contribute to and use the Accountability Database in a manner consistent with subsection (b)(i) of this section and as permitted by law. The Attorney General shall also issue appropriate guidance and technical assistance to further this goal.

(d) In establishing the Accountability Database under subsection (a) of this section, the Attorney General shall:

(i) make use of Federal records from DOJ databases to the maximum extent permitted by law;

(ii) make use of information held by other agencies or entities by entering into agreements with the heads of other agencies or entities, as necessary and appropriate;

(iii) make use of publicly accessible and reliable sources of information, such as court records, as necessary and appropriate; and

(iv) make use of information submitted by State, Tribal, local, and territorial LEAs, as necessary and appropriate.

(e) The heads of Federal LEAs shall ensure that the Accountability Database established pursuant to subsection (a) of this section is used, as appropriate and consistent with applicable law, in the hiring, job assignment, and promotion of law enforcement officers within Federal LEAs, as well as in the screening of State, Tribal, local, and territorial law enforcement officers who participate in programs or activities over which Federal agencies exercise control, such as joint task forces or international training and technical assistance programs, including programs managed by the Department of State and the DOJ.

(f) The Attorney General shall establish procedures for the submission of employment-related inquiries by Federal, State, Tribal, local, and territorial LEAs, and for the provision, upon such a query, of relevant information to the requestor as appropriate. The Attorney General shall develop guidance

and provide technical assistance to encourage State, Tribal, local, and territorial LEAs to integrate use of the Accountability Database established pursuant to subsection (a) of this section into their hiring decisions, consistent with applicable law.

(g) The Attorney General shall ensure that all access to the Accountability Database established pursuant to subsection (a) of this section is consistent with applicable law, and shall also take the following steps related to public access to the Accountability Database:

(i) publish on at least an annual basis public reports that contain anonymized data from the Accountability Database aggregated by law enforcement agency and by any other factor determined appropriate by the Attorney General, in a manner that does not jeopardize law enforcement officer anonymity due to the size of the agency or other factors; and

(ii) assess the feasibility of what records from the Accountability Database may be accessible to the public and the manner in which any such records may be accessible by the public, taking into account the critical need for public trust, transparency, and accountability, as well as the duty to protect the safety, privacy, and due process rights of law enforcement officers who may be identified in the Accountability Database, including obligations under the Privacy Act of 1974 and any other relevant legal obligations; protection of sensitive law enforcement operations; and victim, witness, and source confidentiality.

(h) The Attorney General shall determine whether additional legislation or appropriation of funds is needed to achieve the full objectives of this section.

Sec. 6. *Improving Use-of-Force Data Collection.* (a) Within 180 days of the date of this order, the heads of Federal LEAs shall submit data on a monthly basis to the FBI National Use-of-Force Data Collection (Use-of-Force Database), in accordance with the definitions and categories set forth by the FBI. To the extent not already collected, such data shall include either all deaths of a person due to law enforcement use of force (including deaths in custody incident to an official use of force); all serious bodily injuries of a person due to law enforcement use of force; all discharges of a firearm by law enforcement at or in the direction of a person not otherwise resulting in death or serious bodily injury; or, if applicable, a report for each category that no qualifying incidents occurred and:

(i) information about the incident, including date, time, and location; the reason for initial contact; the offenses of which the subject was suspected, if any; the charges filed against the suspect by a prosecutor, if any; and the National Incident-Based Reporting System (NIBRS) record or local incident number of the report;

(ii) information about the subject of the use of force, including demographic data by subcategory to the maximum extent possible; types of force used against the subject; resulting injuries or death; and reason for the use of force, including any threat or resistance from, or weapon possessed by, the subject;

(iii) information about the officers involved, including demographic data by subcategory to the maximum extent possible; years of service in law enforcement and employing agency at the time of the incident; and resulting injuries or death; and

(iv) such other information as the Attorney General deems appropriate.

(b) The Attorney General, in consultation with the United States Chief Technology Officer, shall work with State, Tribal, local, and territorial LEAs to identify the obstacles to their participation in the Use-of-Force Database; to reduce the administrative burden of reporting by using existing data collection efforts and improving those LEAs' experience; and to provide training and technical assistance to those LEAs to encourage and facilitate their regular submission of use-of-force information to the Use-of-Force Database.

(c) The Attorney General shall, in a manner that does not reveal the identity of any victim or law enforcement officer, publish quarterly data collected pursuant to subsection (a) of this section and make the data available for research and statistical purposes, in accordance with the standards of data privacy and integrity required by the Office of Management and Budget (OMB).

(d) The Attorney General shall also provide training and technical assistance to encourage State, Tribal, local, and territorial LEAs to submit information to the Law Enforcement Officers Killed and Assaulted Data Collection program of the FBI's Uniform Crime Reporting Program.

(e) The Attorney General shall publish a report within 120 days of the date of this order on the steps the DOJ has taken and plans to take to fully implement the Death in Custody Reporting Act of 2013.

Sec. 7. Banning Chokeholds and Carotid Restraints. (a) The heads of Federal LEAs shall, as soon as practicable, but no later than 90 days from the date of this order, ensure that their respective agencies issue policies with requirements that are equivalent to, or exceed, the requirements of the policy issued by the DOJ on September 13, 2021, which generally prohibits the use of chokeholds and carotid restraints except where the use of deadly force is authorized by law.

(b) The head of every Federal LEA shall incorporate training consistent with this section.

Sec. 8. Providing Federal Law Enforcement Officers with Clear Guidance on Use-of-Force Standards. (a) The heads of Federal LEAs shall, as soon as practicable but no later than 90 days from the date of this order, ensure that their respective agencies issue policies with requirements that reflect principles of valuing and preserving human life and that are equivalent to, or exceed, the requirements of the policy issued by the DOJ on May 20, 2022, which establishes standards and obligations for the use of force.

(b) The heads of Federal LEAs shall, within 365 days of the date of this order, incorporate annual, evidence-informed training for their respective law enforcement officers that is consistent with the DOJ's use-of-force policy; implement early warning systems or other risk management tools that enable supervisors to identify problematic conduct and appropriate interventions to help prevent avoidable uses of force; and ensure the use of effective mechanisms for holding their law enforcement officers accountable for violating the policies addressed in subsection (a) of this section, consistent with sections 2(f) and 3(a)(iii) of this order.

Sec. 9. Providing Anti-Bias Training and Guidance. (a) Within 180 days of the date of this order, the Director of the Office of Personnel Management and the Attorney General shall develop an evidence-informed training module for law enforcement officers on implicit bias and avoiding improper profiling based on the actual or perceived race, ethnicity, national origin, limited English proficiency, religion, sex (including sexual orientation and gender identity), or disability of individuals.

(b) The heads of Federal LEAs shall, to the extent consistent with applicable law, ensure that their law enforcement officers complete such training annually.

(c) The heads of Federal LEAs shall, to the extent consistent with applicable law, establish that effective procedures are in place for receiving, investigating, and responding meaningfully to complaints alleging improper profiling or bias by Federal law enforcement officers.

(d) Federal agencies that exercise control over joint task forces or international training and technical assistance programs in which State, Tribal, local, and territorial officers participate shall include training on implicit bias and profiling as part of any training program required by the Federal agency for officers participating in the task force or program.

(e) The Attorney General, in collaboration with the Secretary of Homeland Security and the heads of other agencies as appropriate, shall assess the

implementation and effects of the DOJ's December 2014 Guidance for Federal Law Enforcement Agencies Regarding the Use of Race, Ethnicity, Gender, National Origin, Religion, Sexual Orientation, or Gender Identity; consider whether this guidance should be updated; and report to the President within 180 days of the date of this order as to any changes to this guidance that have been made.

Sec. 10. Restricting No-Knock Entries. (a) The heads of Federal LEAs shall, as soon as practicable, but no later than 60 days from the date of this order, ensure that their respective agencies issue policies with requirements that are equivalent to, or exceed, the requirements of the policy issued by the DOJ on September 13, 2021, which limits the use of unannounced entries, often referred to as "no-knock entries," and provides guidance to ensure the safe execution of announced entries.

(b) The heads of Federal LEAs shall maintain records of no-knock entries.

(c) The heads of Federal LEAs shall issue annual reports to the President—and post the reports publicly—setting forth the number of no-knock entries that occurred pursuant to judicial authorization; the number of no-knock entries that occurred pursuant to exigent circumstances; and disaggregated data by circumstances for no-knock entries in which a law enforcement officer or other person was injured in the course of a no-knock entry.

Sec. 11. Assessing and Addressing the Effect on Communities of Use of Force by Law Enforcement. (a) The Secretary of HHS shall, within 180 days of the date of this order, conduct a nationwide study of the community effects of use of force by law enforcement officers (whether lawful or unlawful) on physical, mental, and public health, including any disparate impacts on communities of color, and shall publish a public report including these findings.

(b) The Attorney General, the Secretary of HHS, and the Director of OMB shall, within 60 days of the completion of the report described in subsection (a) of this section, provide a report to the President outlining what resources are available and what additional resources may be needed to provide widely and freely accessible mental health and social support services for individuals and communities affected by incidents of use of force by law enforcement officers.

(c) The Attorney General, in collaboration with the heads of other agencies as appropriate, shall issue guidance for Federal, State, Tribal, local, and territorial LEAs on best practices for planning and conducting law enforcement-community dialogues to improve relations and communication between law enforcement and communities, particularly following incidents involving use of deadly force.

(d) Within 180 days of the date of this order, the Attorney General, in collaboration with the heads of other agencies as appropriate, shall issue guidance for Federal, State, Tribal, local, and territorial LEAs, or other entities responsible for providing official notification of deaths in custody, on best practices to promote the timely and appropriate notification of, and support to, family members or emergency contacts of persons who die in correctional or LEA custody, including deaths resulting from the use of force.

(e) After the issuance of the guidance described in subsection (d) of this section, the heads of Federal LEAs shall assess and revise their policies and procedures as necessary to accord with that guidance.

Sec. 12. Limiting the Transfer or Purchase of Certain Military Equipment by Law Enforcement. (a) The Secretary of the Treasury, the Secretary of Defense, the Attorney General, the Secretary of Homeland Security, and the Administrator of General Services shall each review all programs and authorities concerning property transfers to State, Tribal, local, and territorial LEAs, or property purchases by State, Tribal, local, and territorial LEAs either with Federal funds or from Federal agencies or contractors, including existing transfer contracts or grants. Within 60 days of the date of this order, the Secretary of the Treasury, the Secretary of Defense, the Attorney

General, the Secretary of Homeland Security, and the Administrator of General Services shall determine whether, pursuant to this order, such transfers or purchases can, consistent with applicable law, be prohibited beyond existing restrictions and, if so, shall further prohibit any such transfers or purchases, of the following property to the extent not already prohibited:

- (i) firearms of .50 or greater caliber;
- (ii) ammunition of .50 or greater caliber;
- (iii) firearm silencers, as defined in 18 U.S.C. 921(a)(24);
- (iv) bayonets;
- (v) grenade launchers;
- (vi) grenades (including stun and flash-bang);
- (vii) explosives (except for explosives and percussion actuated non-electric disruptors used for accredited bomb squads and explosive detection canine training);
- (viii) any vehicles that do not have a commercial application, including all tracked and armored vehicles, unless the LEA certifies that the vehicle will be used exclusively for disaster-related emergencies; active shooter scenarios; hostage or other search and rescue operations; or anti-terrorism preparedness, protection, prevention, response, recovery, or relief;
- (ix) weaponized drones and weapons systems covered by DOD Directive 3000.09 of November 21, 2012, as amended (Autonomy in Weapon Systems);
- (x) aircraft that are combat-configured or combat-coded, have no established commercial flight application, or have no application for disaster-related emergencies; active shooter scenarios; hostage or other search and rescue operations; or anti-terrorism preparedness, protection, prevention, response, recovery, or relief; and
- (xi) long-range acoustic devices that do not have a commercial application.

(b) Federal agencies shall review and take all necessary action, as appropriate and consistent with applicable law, to comply with and implement the recommendations established by the former Law Enforcement Equipment Working Group (LEEWG) pursuant to Executive Order 13688 of January 16, 2015 (Federal Support for Local Law Enforcement Equipment Acquisition), as contained in the LEEWG's May 2015 Report (Recommendations Pursuant to Executive Order 13688, Federal Support for Local Law Enforcement Equipment Acquisition), and October 2016 Implementation Update (Recommendations Pursuant to Executive Order 13688, Federal Support for Local Law Enforcement Equipment Acquisition). To the extent that there is any inconsistency between this order and either the LEEWG's May 2015 Report or October 2016 Implementation Update, this order shall supersede those documents.

(c) Prior to transferring any property included in the "controlled equipment list" within the October 2016 Implementation Update referenced in subsection (b) of this section, the agencies listed in subsection (a) of this section shall take all necessary action, as appropriate and consistent with applicable law, to ensure that the recipient State, Tribal, local, or territorial LEA:

- (i) submits to that agency a description of how the recipient expects to use the property and demonstrates that the property will be tracked in an asset management system;
- (ii) certifies that if the recipient determines that the property is surplus to its needs, the recipient will return the property;
- (iii) certifies that the recipient notified the local community of its request for the property and translated the notification into appropriate languages to inform individuals with limited English proficiency, and certifies that the recipient notified the city council or other local governing body of

its intent to request the property and that the request comports with all applicable approval requirements of the local governing body; and

(iv) agrees to return the property if the DOJ determines or a Federal, State, Tribal, local, or territorial court enters a final judgment finding that the LEA has engaged in a pattern or practice of civil rights violations.

Sec. 13. Ensuring Appropriate Use of Body-Worn Cameras and Advanced Law Enforcement Technologies. (a) The heads of Federal LEAs shall take the following actions with respect to body-worn camera (BWC) policies:

(i) As soon as practicable, but no later than 90 days from the date of this order, the heads of Federal LEAs shall ensure that their respective agencies issue policies with requirements that are equivalent to, or exceed, the requirements of the policy issued by the DOJ on June 7, 2021, requiring the heads of certain DOJ law enforcement components to develop policies regarding the use of BWC recording equipment. The heads of Federal LEAs shall further identify the resources necessary to fully implement such policies.

(ii) For Federal LEAs that regularly conduct patrols or routinely engage with the public in response to emergency calls, the policies issued under subsection (a)(i) of this section shall be designed to ensure that cameras are worn and activated in all appropriate circumstances, including during arrests and searches.

(iii) The heads of Federal LEAs shall ensure that all BWC policies shall be publicly posted and shall be designed to promote transparency and protect the privacy and civil rights of members of the public.

(b) Federal LEAs shall include within the policies developed pursuant to subsection (a)(i) of this section protocols for expedited public release of BWC video footage following incidents involving serious bodily injury or deaths in custody, which shall be consistent with applicable law, including the Privacy Act of 1974, and shall take into account the need to promote transparency and accountability, the duty to protect the privacy rights of persons depicted in the footage, and any need to protect ongoing law enforcement operations.

(c) Within 365 days of the date of this order, the Attorney General, in coordination with the Secretary of HHS and the Director of the Office of Science and Technology Policy (OSTP), shall conduct a study that assesses the advantages and disadvantages of officer review of BWC footage prior to the completion of initial reports or interviews concerning an incident involving use of force, including an assessment of current scientific research regarding the effects of such review. Within 180 days of the completion of that study, the Attorney General, in coordination with the Secretary of HHS, shall publish a report detailing the findings of that study, and shall identify best practices regarding law enforcement officer review of BWC footage.

(d) Within 180 days of the date of this order, the Attorney General shall request the National Academy of Sciences (NAS), through its National Research Council, to enter into a contract to:

(i) conduct a study of facial recognition technology, other technologies using biometric information, and predictive algorithms, with a particular focus on the use of such technologies and algorithms by law enforcement, that includes an assessment of how such technologies and algorithms are used, and any privacy, civil rights, civil liberties, accuracy, or disparate impact concerns raised by those technologies and algorithms or their manner of use; and

(ii) publish a report detailing the findings of that study, as well as any recommendations for the use of or for restrictions on facial recognition technologies, other technologies using biometric information, and predictive algorithms by law enforcement.

(e) The Attorney General, the Secretary of Homeland Security, and the Director of OSTP shall jointly lead an interagency process regarding the

use by LEAs of facial recognition technology, other technologies using biometric information, and predictive algorithms, as well as data storage and access regarding such technologies, and shall:

(i) ensure that the interagency process addresses safeguarding privacy, civil rights, and civil liberties, and ensure that any use of such technologies is regularly assessed for accuracy in the specific deployment context; does not have a disparate impact on the basis of race, ethnicity, national origin, religion, sex (including sexual orientation and gender identity), or disability; and is consistent with the policy announced in section 1 of this order;

(ii) coordinate and consult with:

(A) the NAS, including by incorporating and responding to the study described in subsection (d)(i) of this section;

(B) the Subcommittee on Artificial Intelligence and Law Enforcement established by section 5104(e) of the National Artificial Intelligence Initiative Act of 2020 (Division E of Public Law 116–283); and

(C) law enforcement, civil rights, civil liberties, criminal defense, and data privacy organizations; and

(iii) within 18 months of the date of this order, publish a report that:

(A) identifies best practices, specifically addressing the concerns identified in subsection (e)(i) of this section;

(B) describes any changes made to relevant policies of Federal LEAs; and

(C) recommends guidelines for Federal, State, Tribal, local, and territorial LEAs, as well as technology vendors whose goods or services are procured by the Federal Government, on the use of such technologies, including electronic discovery obligations regarding the accuracy and disparate impact of technologies employed in specific cases.

(f) The heads of Federal LEAs shall review the conclusions of the interagency process described in subsection (e) of this section and, where appropriate, update each of their respective agency's policies regarding the use of facial recognition technology, other technologies using biometric information, and predictive algorithms, as well as data storage and access regarding such technologies.

Sec. 14. *Promoting Comprehensive and Collaborative Responses to Persons in Behavioral or Mental Health Crisis.* (a) Within 180 days of the date of this order, the Attorney General and the Secretary of HHS, in coordination with the heads of other agencies and after consultation with stakeholders, including service providers, nonprofit organizations, and law enforcement organizations, as appropriate, shall assess and issue guidance to State, Tribal, local, and territorial officials on best practices for responding to calls and interacting with persons in behavioral or mental health crisis or persons who have disabilities.

(b) The assessment made under subsection (a) of this section shall draw on existing evidence and include consideration of co-responder models that pair law enforcement with health or social work professionals; alternative responder models, such as mobile crisis response teams for appropriate situations; community-based crisis centers and the facilitation of post-crisis support services, including supported housing, assertive community treatment, and peer support services; the risks associated with administering sedatives and pharmacological agents such as ketamine outside of a hospital setting to subdue individuals in behavioral or mental health crisis (including an assessment of whether the decision to administer such agents should be made only by individuals licensed to prescribe them); and the Federal resources, including Medicaid, that can be used to implement the identified best practices.

Sec. 15. *Supporting Alternatives to Arrest and Incarceration and Enhancing Reentry.* (a) There is established a Federal Interagency Alternatives and

Reentry Committee (Committee), to be chaired by the Assistant to the President for Domestic Policy.

(b) Committee members shall include:

- (i) the Secretary of the Treasury;
- (ii) the Attorney General;
- (iii) the Secretary of the Interior;
- (iv) the Secretary of Agriculture;
- (v) the Secretary of Commerce;
- (vi) the Secretary of Labor;
- (vii) the Secretary of HHS;
- (viii) the Secretary of Housing and Urban Development;
- (ix) the Secretary of Transportation;
- (x) the Secretary of Energy;
- (xi) the Secretary of Education;
- (xii) the Secretary of Veterans Affairs;
- (xiii) the Secretary of Homeland Security;
- (xiv) the Director of OMB;
- (xv) the Administrator of the Small Business Administration;
- (xvi) the Counsel to the President;
- (xvii) the Chief of Staff to the Vice President;
- (xviii) the Chair of the Council of Economic Advisers;
- (xix) the Director of the National Economic Council;
- (xx) the Director of OSTP;
- (xxi) the Director of National Drug Control Policy;
- (xxii) the Director of the Office of Personnel Management;
- (xxiii) the Chief Executive Officer of the Corporation for National and Community Service;
- (xxiv) the Executive Director of the Gender Policy Council; and
- (xxv) the heads of such other executive departments, agencies, and offices as the Chair may designate or invite.

(c) The Committee shall consult and coordinate with the DOJ Reentry Coordination Council, which was formed in compliance with the requirement of the First Step Act that the Attorney General convene an interagency effort to coordinate on Federal programs, policies, and activities relating to the reentry of individuals returning from incarceration to the community. See sec. 505(a) of the First Step Act. The Committee may consult with other agencies; Government officials; outside experts; interested persons; service providers; nonprofit organizations; law enforcement organizations; and State, Tribal, local, and territorial governments, as appropriate.

(d) The Committee shall develop and coordinate implementation of an evidence-informed strategic plan across the Federal Government within 200 days of the date of this order to advance the following goals, with particular attention to reducing racial, ethnic, and other disparities in the Nation's criminal justice system:

- (i) safely reducing unnecessary criminal justice interactions, including by advancing alternatives to arrest and incarceration; supporting effective alternative responses to substance use disorders, mental health needs, the needs of veterans and people with disabilities, vulnerable youth, people who are victims of domestic violence, sexual assault, or trafficking, and people experiencing homelessness or living in poverty; expanding the

availability of diversion and restorative justice programs consistent with public safety; and recommending effective means of addressing minor traffic and other public order infractions to avoid unnecessarily taxing law enforcement resources;

(ii) supporting rehabilitation during incarceration, such as through educational opportunities, job training, medical and mental health care, trauma-informed care, substance use disorder treatment and recovery support, and continuity of contact with children and other family members; and

(iii) facilitating reentry into society of people with criminal records, including by providing support to promote success after incarceration; sealing or expunging criminal records, as appropriate; and removing barriers to securing government-issued identification, housing, employment, occupational licenses, education, health insurance and health care, public benefits, access to transportation, and the right to vote.

(e) With respect to the goals described in subsections (d)(i) and (d)(ii) of this section, the Committee's strategic plan shall make recommendations for State, Tribal, local, and territorial criminal justice systems. With respect to the goal described in subsection (d)(iii) of this section, the Committee's strategic plan shall make recommendations for Federal, State, Tribal, local, and territorial criminal justice systems, and shall be informed by the Attorney General's review conducted pursuant to subsection (f) of this section. Following the 200 days identified in subsection (d) of this section, all agency participants shall continue to participate in, and provide regular updates to, the Committee regarding their progress in achieving the goals described in subsections (d)(i) through (iii) of this section.

(f) Within 150 days of the date of this order, the Attorney General shall submit a report to the President that provides a strategic plan to advance the goals in subsections (d)(ii) and (d)(iii) of this section as they relate to the Federal criminal justice system. In developing that strategic plan, the Attorney General shall, as appropriate, consult with the heads of other relevant agencies to improve the Federal criminal justice system, while safeguarding the DOJ's independence and prosecutorial discretion.

(g) The Committee and the Attorney General's efforts pursuant to this section may incorporate and build upon the report to the Congress issued pursuant to section 505(b) of the First Step Act. The Committee may refer the consideration of specific topics to be separately considered by the DOJ Reentry Coordination Council, with the approval of the Attorney General.

(h) Within 90 days of the date of this order and annually thereafter, and after appropriate consultation with the Administrative Office of the United States Courts, the United States Sentencing Commission, and the Federal Defender Service, the Attorney General shall coordinate with the DOJ Reentry Coordination Council and the DOJ Civil Rights Division to publish a report on the following data, disaggregated by judicial district:

(i) the resources currently available to individuals on probation or supervised release, and the additional resources necessary to ensure that the employment, housing, educational, and reentry needs of offenders are fulfilled; and

(ii) the number of probationers and supervised releasees revoked, modified, or reinstated for Grade A, B, and C violations, disaggregated by demographic data and the mean and median sentence length for each demographic category.

Sec. 16. *Supporting Safe Conditions in Prisons and Jails.* (a) For the duration of the HHS public health emergency declared with respect to COVID-19, the Attorney General shall continue to implement the core public health measures, as appropriate, of masking, distancing, testing, and vaccination in Federal prisons. In addition, the Attorney General shall undertake, as appropriate, the following actions within 120 days of the date of this order:

(i) updating Federal Bureau of Prisons (BOP) and United States Marshals Service (USMS) procedures and protocols, in consultation with the Secretary of HHS, as appropriate, to facilitate COVID-19 testing of BOP staff and individuals in BOP custody who are asymptomatic or symptomatic and do not have known, suspected, or reported exposure to SARS-CoV-2, the virus that causes COVID-19;

(ii) updating BOP and USMS procedures and protocols, in consultation with the Secretary of HHS, to identify alternatives consistent with public health recommendations to the use of facility-wide lockdowns to prevent the transmission of SARS-CoV-2, or to the use of restrictive housing for detainees and prisoners who have tested positive for SARS-CoV-2 or have known, suspected, or reported exposure;

(iii) identifying the number of individuals who meet the eligibility requirements under the CARES Act (Public Law 116-136), the First Step Act, 18 U.S.C. 3582(c), 18 U.S.C. 3622, and 18 U.S.C. 3624, for release as part of the DOJ's efforts to mitigate the impact and spread of COVID-19; and

(iv) expanding the sharing and publication of BOP and USMS data, in consultation with the Secretary of HHS, regarding vaccination, testing, infections, and fatalities due to COVID-19 among staff, prisoners, and detainees, in a manner that ensures the thoroughness and accuracy of the data; protects privacy; and disaggregates the data by race, ethnicity, age, sex, disability, and facility, after consulting with the White House COVID-19 Response Team, HHS, and the Equitable Data Working Group established in Executive Order 13985 of January 20, 2021 (Advancing Racial Equity and Support for Underserved Communities Through the Federal Government), as appropriate.

(b) The Attorney General shall take the following actions relating to other conditions of confinement in Federal detention facilities:

(i) within 180 days of the date of this order, submit a report to the President detailing steps the DOJ has taken, consistent with applicable law, to ensure that restrictive housing in Federal detention facilities is used rarely, applied fairly, and subject to reasonable constraints; to ensure that individuals in DOJ custody are housed in the least restrictive setting necessary for their safety and the safety of staff, other prisoners and detainees, and the public; to house prisoners as close to their families as practicable; and to ensure the DOJ's full implementation, at a minimum, of the Prison Rape Elimination Act of 2003 (Public Law 108-79) and the recommendations of the DOJ's January 2016 Report and Recommendations Concerning the Use of Restrictive Housing; and

(ii) within 240 days of the date of this order, complete a comprehensive review and transmit a report to the President identifying any planned steps to address conditions of confinement, including steps designed to improve the accessibility and quality of medical care (including behavioral and mental health care), the specific needs of women (including breast and cervical cancer screening, gynecological and reproductive health care, and prenatal and postpartum care), the specific needs of juveniles (including age-appropriate programming), recovery support services (including substance use disorder treatment and trauma-informed care), and the environmental conditions for all individuals in BOP and USMS custody.

Sec. 17. Advancing First Step Act Implementation. (a) The Attorney General is reviewing and updating as appropriate DOJ regulations, policies, and guidance in order to fully implement the provisions and intent of the First Step Act, and shall continue to do so consistent with the policy announced in section 1 of this order. Within 180 days of the date of this order and annually thereafter, the Attorney General shall, in consultation with the Director of OMB, submit a report to the President summarizing:

(i) the rehabilitative purpose for each First Step Act expenditure and proposal for the prior and current fiscal years, detailing the number of available and proposed dedicated programming staff and resources, the

use of augmentation among BOP staff, and BOP staffing levels at each facility;

(ii) any additional funding necessary to fully implement the rehabilitative purpose of the First Step Act, ensure dedicated programming staff for all prisoners, and address staffing shortages in all BOP facilities; and

(iii) the following information on the BOP's risk assessment tool, Prisoner Assessment Tool Targeting Estimated Risk and Needs (PATTERN):

(A) the number of individuals released early due to Earned Time Credits who were subsequently convicted and sentenced, as defined by United States Sentencing Guideline sec. 4A1.1(a), in the year following their release, disaggregated by their PATTERN risk level category of "Minimum," "Low," "Medium," or "High" at time of release;

(B) an assessment of any disparate impact of PATTERN, including the weighting of static and dynamic risk factors and of the statutorily enumerated offenses and prior convictions that render individuals ineligible to earn time credits; and

(C) a strategic plan and timeline to improve PATTERN, including by addressing any disparities and developing a needs-based assessment system.

Sec. 18. *Collecting Comprehensive Criminal Justice Statistics.* (a) The Attorney General, in consultation with the United States Chief Data Scientist and the United States Chief Statistician, shall review the status of State, Tribal, local, and territorial LEAs transitioning from the Summary Reporting System to the NIBRS in the FBI's Uniform Crime Reporting Program, and shall submit a report to the President within 120 days of the date of this order summarizing the status of that transition for State, Tribal, local, and territorial LEAs and including recommendations to maximize participation in the NIBRS.

(b) Within 365 days of the date of this order, the Attorney General, through the Director of the Bureau of Justice Statistics, and the Director of OMB, through the United States Chief Statistician, shall jointly submit a report to the President detailing what, if any, steps the agencies will take:

(i) to improve their current data collections, such as the National Crime Victimization Survey and the Police-Public Contact Survey Supplement, including how to ensure that such data collections are undertaken and published annually, and that they include victimization surveys that measure law enforcement use of force; serious bodily injury or death that occurs in law enforcement encounters; public trust in law enforcement; and actual or perceived bias by demographic subgroups defined by race, ethnicity, and sex (including sexual orientation and gender identity); and

(ii) to improve the Law Enforcement Management and Administrative Statistics Survey, with a focus on ensuring that such data collections are undertaken and published regularly and measure law enforcement workforce data, use of force, public trust in law enforcement, and actual or perceived bias.

(c) The Equitable Data Working Group established in Executive Order 13985 shall work with the National Science and Technology Council to create a Working Group on Criminal Justice Statistics (Working Group), which shall be composed of representatives of the Domestic Policy Council and the office of the Counsel to the President, the DOJ, OMB, and OSTP, and which shall, as appropriate, consult with representatives of the Federal Defender Services; civil rights, civil liberties, data privacy, and law enforcement organizations; and criminal justice data scientists.

(i) Within 365 days of the date of this order, the Working Group and the Assistant to the President for Domestic Policy shall issue a report to the President that assesses current data collection, use, and data transparency practices with respect to law enforcement activities, including

calls for service, searches, stops, frisks, seizures, arrests, complaints, law enforcement demographics, and civil asset forfeiture.

(ii) Within 365 days of the date of this order, the Working Group shall assess practices and policies governing the acquisition, use, and oversight of advanced surveillance and forensic technologies, including commercial cyber intrusion tools, by Federal, State, Tribal, local, and territorial law enforcement, and shall include in the report referenced in subsection (c)(i) of this section recommendations based on this assessment that promote equitable, transparent, accountable, constitutional, and effective law enforcement practices.

Sec. 19. Establishing Accreditation Standards. (a) The Attorney General shall develop and implement methods to promote State, Tribal, local, and territorial LEAs seeking accreditation by an authorized, independent credentialing body, including by determining what discretionary grants shall require that the LEA be accredited or be in the process of obtaining accreditation.

(b) Within 240 days of the date of this order, the Attorney General shall develop and publish standards for determining whether an entity is an authorized, independent credentialing body, including that the entity requires policies that further the policies in sections 3, 4, and 7 through 10 of this order, and encourages participation in comprehensive collection and use of police misconduct and use-of-force-data, such as through the databases provided for in sections 5 and 6 of this order. In developing such standards, the Attorney General shall also consider the recommendations of the Final Report of the President's Task Force on 21st Century Policing issued in May 2015. Pending the development of such standards, the Attorney General shall maintain the current requirements related to accreditation.

(c) The Attorney General, in formulating standards for accrediting bodies, shall consult with professional accreditation organizations, law enforcement organizations, civil rights and community-based organizations, civilian oversight and accountability groups, and other appropriate stakeholders. The Attorney General's standards shall ensure that, in order to qualify as an authorized, independent credentialing body, the accrediting entity must conduct independent assessments of an LEA's compliance with applicable standards as part of the accreditation process and not rely on the LEA's self-certification alone.

Sec. 20. Supporting Safe and Effective Policing Through Grantmaking. (a) Within 180 days of the date of this order, the Attorney General, the Secretary of HHS, and the Secretary of Homeland Security shall promptly review and exercise their authority, as appropriate and consistent with applicable law, to award Federal discretionary grants in a manner that supports and promotes the adoption of policies of this order by State, Tribal, local, and territorial governments and LEAs. The Attorney General, the Secretary of HHS, and the Secretary of Homeland Security shall also use other incentives outside of grantmaking, such as training and technical assistance, as appropriate and consistent with applicable law, to support State, Tribal, local, and territorial governments and LEAs in adopting the policies in this order.

(b) On September 15, 2021, the Associate Attorney General directed a review of the DOJ's implementation and administrative enforcement of Title VI of the Civil Rights Act of 1964, 42 U.S.C. 200d *et seq.*, and of the nondiscrimination provisions of the Omnibus Crime Control and Safe Streets Act of 1968, 34 U.S.C. 10228, in connection with Federal financial assistance the DOJ provides, to ensure that the DOJ is providing sufficient oversight and accountability regarding the activities of its federally funded recipients.

(i) Within 30 days of the date of this order, and consistent with any other applicable guidance issued by the Attorney General, the head of every other Federal agency that provides grants to State, local, and territorial LEAs shall commence a similar review of its law enforcement-related grantmaking operations and the activities of its grant recipients.

(ii) Within 180 days of the date of this order, the head of each Federal agency that provides grants to State, local, and territorial LEAs shall submit to the Assistant Attorney General for the Civil Rights Division of the DOJ, for review under Executive Order 12250 of November 2, 1980 (Leadership and Coordination of Nondiscrimination Laws), a report of its review conducted pursuant to subsection (b)(i) of this section, including its conclusions and recommendations. Within 30 days following such review and clearance from the DOJ pursuant to this subsection, the head of each such agency shall make the conclusions of its review publicly available, as appropriate.

Sec. 21. Definitions. For the purposes of this order: (a) "Federal law enforcement agency" or "Federal LEA" means an organizational unit or subunit of the executive branch that employs officers who are authorized to make arrests and carry firearms, and that is responsible for the prevention, detection, and investigation of crime or the apprehension of alleged offenders. The "heads of all Federal law enforcement agencies" means the leaders of those units or subunits.

(b) The term "sustained complaints or records of disciplinary action" means an allegation of misconduct that is sustained through a completed official proceeding, such as an internal affairs or department disciplinary process.

(c) The term "serious misconduct" means excessive force, bias, discrimination, obstruction of justice, false reports, false statements under oath, theft, or sexual misconduct.

Sec. 22. Superseding Prior Orders. (a) Executive Order 13809 of August 28, 2017 (Restoring State, Tribal, and Local Law Enforcement's Access to Life-Saving Equipment and Resources), is revoked. All agencies are directed, consistent with applicable law, to take prompt action to rescind any rules, regulations, guidelines, or policies implementing Executive Order 13809 that are inconsistent with the provisions of this order.

(b) Executive Order 13929 of June 16, 2020 (Safe Policing for Safe Communities), is revoked. All agencies are directed, consistent with applicable law, to take prompt action to rescind any rules, regulations, guidelines, or policies implementing Executive Order 13929 that are inconsistent with the provisions of this order.

(c) To the extent that there are other executive orders that may conflict with or overlap with the provisions in this order, the provisions of this order supersede any prior Executive Order on these subjects.

Sec. 23. General Provisions. (a) Nothing in this order shall be construed to impair or otherwise affect:

(i) the authority granted by law to an executive department or agency, or the head thereof; or

(ii) the functions of the Director of the Office of Management and Budget relating to budgetary, administrative, or legislative proposals.

(b) This order shall be implemented consistent with applicable law and subject to the availability of appropriations.

(c) This order is not intended to, and does not, create any right or benefit, substantive or procedural, enforceable at law or in equity by any party against the United States, its departments, agencies, or entities, its officers, employees, or agents, or any other person.



THE WHITE HOUSE,
May 25, 2022.

[FR Doc. 2022-11810
Filed 5-27-22; 11:15 am]
Billing code 3395-F2-P

AGENDA ITEM NO. 9.B
Action Item

SUSANVILLE CITY COUNCIL AGENDA ITEM

Submitted By: Jolene Arredondo, Administrative Services

Action Date: January 18, 2023

SUBJECT: Consider **Resolution No. 23-6085**, accepting award from Lassen Municipal Utility District's Public Benefits Community Projects program and authorizing the Finance Manager to increase the Susan River Clean Up Project 1011 Fund in the amount of \$23,000

PRESENTED BY: Dan Newton, City Administrator

SUMMARY: Two of City Council's identified priorities include improvements to the Susan River Trail and addressing homelessness in the city. In September of 2022 Council passed Resolution 22-6048 which created a budget of \$30,000 in the 1011 fund to address citywide monitoring of homeless encampments and to conduct encampment closures. In the following months, staff has conducted cleanups utilizing these funds for staff time, equipment and supplies. Staff has researched utility vehicles and various equipment that would support the efforts of addressing encampment closures and cleanup efforts, as well as equipment that would support a proposed Volunteer Trail Patrol program.

Staff has met with LMUD to discuss if this project would be an eligible project through their Public Benefits Community Projects program and worked out that the purchase of an electric all-terrain utility vehicle would be an eligible use of funds. The Public Benefits Community Projects program provides funding to the community for projects that fall into categories such as energy efficiency improvements, low-income assistance, research and development into emerging technologies, and renewable energy projects. This program has funded energy efficient lighting at the Senior Center, provided LED lighting for the community Christmas Tree and has provided funding for the LED Scoreboard at Lassen High School's football field. The program funds up to half of the total cost of the project proposed, not to exceed \$25,000. City staff has received notification of award of the proposed project to purchase an electric all-terrain utility vehicle and upon City Council acceptance of the program award, is looking forward to partnering with LMUD in future educational opportunities and community exposure to utility vehicle alternatives outside of the Susan River Trail usage.

FISCAL IMPACT:

Increase general fund by \$23,000 of which \$19,375 is reimbursable through LMUD Public Benefits Community Projects program

ACTION REQUESTED:

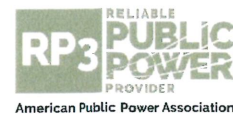
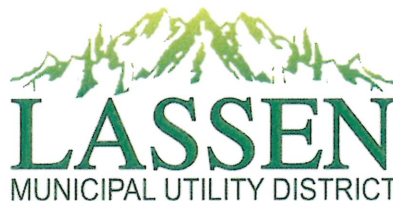
Motion to approve Resolution No. 23-6085, accepting award from Lassen Municipal Utility District's Public Benefits Community Projects program and authorizing the Finance Manager to increase the Susan River Clean Up Project 1011 Fund in the amount of \$23,000

ATTACHMENTS:

[Award Letter.pdf](#)

[EUTV.pdf](#)

[23-6085.pdf](#)



65 S. ROOP STREET * SUSANVILLE, CA * 96130
(530) 257-4174 * FAX (530) 257-2558

Jess Urionaguena, President * Fred Nagel, V.P. * Dave Ernaga, Treasurer * H.W. "Bud" Bowden, Director * Daren Hagata, Director

December 12, 2022

City of Susanville
ATTN: Dan Newton – City Administrator
66 N. Lassen St.
Susanville, CA 96130

RE: Application for Public Benefits Community Projects: Purchase of Electric All-Terrain Vehicle

Dear Mr. Newton,

It is my pleasure to inform you that the City of Susanville's application for LMUD's, Public Benefits Community Projects to purchase an electric ATV has been approved. The award is based on the actual cost of the vehicle, excluding the purchase of the trailer.

Funding of this project is contingent on the purchase of the vehicle, as submitted. The amount of the award is \$19,375.00, not to exceed half of the final purchase price.

Please keep us informed as to the progress of the project and to the completion date. Upon completion, LMUD will inspect the project and then issue a check in the award amount to the City of Susanville.

Please understand that in compliance with LMUD's Public Benefits Policy the project must be completed to specification no later than one (1) year from the approval date or the City will forfeit this award.

It has been a pleasure working with you. Please contact me should you have any questions.

Sincerely,

Theresa Phillips
Public Relations Manager
Lassen Municipal Utility District
530-257-6944
tphillips@lmud.org



RESOLUTION NO. 23-6085
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUSANVILLE
ACCEPTING AWARD FROM LASSEN MUNICIPAL UTILITY DISTRICT'S PUBLIC
BENEFITS COMMUNITY PROJECTS PROGRAM AND AUTHORIZING THE FINANCE
MANAGER TO INCREASE THE SUSAN RIVER CLEAN UP PROJECT 1011 FUND IN
THE AMOUNT OF \$23,000

WHEREAS, the City of Susanville City Council has prioritized the improvement to and cleanup efforts of the Susan River Trail; and

WHEREAS, a Volunteer Patrol program that will report on the Susan River Trail; and

WHEREAS, an economical mode of transportation that can easily access parts of the Susan River Trail and surrounding areas is a vital component to this program; and

WHEREAS, the city staff has applied to Lassen Municipal Utility District's (LMUD) Public Benefits Community Projects to purchase an electric all-terrain vehicle to provide transportation to the Volunteer Patrol program; and

WHEREAS, notification of award of application submitted to fund the purchase for up to half of the cost has been provided by LMUD by reimbursement from LMUD.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Susanville hereby authorizes the finance manager to increase budget by \$23,000 to the Susan River Clean Up Project fund 1011 to cover the full cost of the electric all-terrain vehicle, half of cost to be reimbursed by LMUD's Public Benefits Community Project program.

APPROVED: _____
Quincy McCourt, Mayor

ATTEST: _____
Heidi Whitlock, City Clerk

The foregoing Resolution was adopted at a regular meeting of the City Council of the City of Susanville, held on the 18th day of January 2023, by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

Heidi Whitlock, City Clerk

APPROVED AS TO FORM: _____
Margaret Long, City Attorney

AGENDA ITEM NO. 9.C
Action Item

SUSANVILLE CITY COUNCIL AGENDA ITEM

Submitted By: Jolene Arredondo, Administrative Services

Action Date: January 18, 2023

SUBJECT: Consider **Resolution No. 23-6086**, Approving and accepting a donation from Susanville Ford, Chrysler, Dodge, Jeep, Ram for \$5,000 to Diamond Mountain Golf Course

PRESENTED BY: Dan Newton, City Administrator

SUMMARY: The city of Susanville has received a generous donation from Chris Johnson, General Manager of Susanville Ford, Chrysler, Dodge, Jeep, Ram in the amount of \$5,000. Mr. Johnson is a valued patron of the Diamond Mountain Golf Course and has made this donation to the golf course for the purpose of purchasing range balls and new driving range mats for the the golf course.

FISCAL IMPACT: Increase Golf Course budget by \$5,000 for the purchase of supplies at the Diamond Mountain Golf Course

ACTION REQUESTED: Motion to approve Resolution No. 23-6086, Accepting a donation from Susanville Ford, Chrysler, Dodge, Jeep, Ram for \$5,000 to Diamond Mountain Golf Course

ATTACHMENTS:
[Donation Letter.pdf](#)
[23-6086.pdf](#)



Jeep

SUSANVILLE FORD – SUSANVILLE CHRSYLER DODGE

JEEP RAM

704-485 RICHMOND RD SUSANVILLE, CA 96130

(530) 257- 5092

BILLING/ MAILING:

481 E CYPRESS AVE

REDDING, CA 96002

(530) 221-2436



DODGE



Dear City of Susanville,

Please accept this donation of \$5,000 to the Diamond Mountain Golf Course to be used for New Range upgrades. Please use the funds to replace the golf balls with new ones and new hitting matts for the range.

Thank you for your time and consideration in this matter.

Chris Johnson

General Manager

Susanville Ford Chrysler Dodge Jeep Ram

704-550 Richmond Rd E

Susanville, Ca, 96130

530-257-5092

RESOLUTION NO. 23-6086
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUSANVILLE
APPROVING AND ACCEPTING A DONATION FROM SUSANVILLE FORD,
CHRYSLER, DODGE, JEEP, RAM FOR \$5,000 TO DIAMOND MOUNTAIN GOLF
COURSE

WHEREAS, the City of Susanville owns and operates the Diamond Mountain Golf Course; and

WHEREAS, Chris Johnson of Susanville Ford, Chrysler, Dodge, Jeep, Ram has generously donated \$5,000 with the intent to revive the driving range located at the Diamond Mountain Golf Course; and

WHEREAS, all funds received and placed into the Golf Course Fund are restricted and cannot be used for anything other than towards the golf course; and

WHEREAS, the City Council must authorize all gifts and donations.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Susanville hereby authorizes the acceptance of the donation from Susanville Ford, Chrysler, Dodge, Jeep, Ram to be contributed for to purchase driving range golf balls and driving range mats; and

BE IT FURTHER RESOLVED, that the Mayor is authorized to approve this donation on behalf of the City of Susanville and hereby authorizes the Finance Manager to modify the golf course budget supplies line item as necessary to accommodate the expenditure of funds received.

APPROVED: _____
Quincy McCourt, Mayor

ATTEST: _____
Heidi Whitlock, City Clerk

The foregoing Resolution was adopted at a regular meeting of the City Council of the City of Susanville, held on the 18th day of January 2023, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Heidi Whitlock, City Clerk

APPROVED AS TO FORM:

Margaret Long, City Attorney

AGENDA ITEM NO. 9.D
Action Item

SUSANVILLE CITY COUNCIL AGENDA ITEM

Submitted By: Jolene Arredondo, Administrative Services

Action Date: January 18, 2023

SUBJECT: Consider **Resolution No. 23-6087**, authorizing City Administrator to execute first amendment to the Granicus Service Agreement between Granicus, LLC and Susanville and authorizing the City Administrator to enter into an agreement with True Telecom & Surveillance for the installation and procurement of audio/visual equipment required for Granicus service enhancement

PRESENTED BY: Dan Newton, City Administrator

SUMMARY: City Council has identified transparency as a city priority, in efforts to increase transparency while also increasing public participation and ease for public to obtain information discussed in city meetings; city staff has researched several platforms who provide enhanced meeting live stream options, public comment options, and meeting archive options. In July of 2020, the city entered into an agreement with Granicus which is the platform used to create, post, archive and distribute meeting agendas for the following boards and committees: City Council, Honey Lake Valley Recreation Authority, Susanville Municipal Airport Commission, Planning Commission, Air Pollution Control District and the Tax Oversight Committee. The annual cost of this service is \$9,819.71 which is distributed amongst departments and meeting body budgets. Granicus provides additional enhanced in place services such as:

- Government Transparency Suite: live in-meeting options such as streaming of an event, pushing of documents, and indexing of events.
- eComment: reduces staff time by providing the ability to effortlessly collect and manage citizen input on agenda items. Citizens are allowed to either submit comments in regards to agenda items or sign up to speak before a scheduled meeting.

City staff has conferred with our Computer Logistics about obtaining adequate and compatible audio and visual equipment as well as conducted demonstrations with Granicus to see if this software and platform are viable options for the city. Upon a site visit with Computer Logistics, their team has provided a quote for the work needing to be completed in the Council Chambers, purchase and installment of

audio/visual equipment needed for streaming service and technology improvements for this enhancement to take place. Attached is a quote and drawing for that work and the cost of one-time set-up fees for the Granicus platforms presented.

FISCAL IMPACT:

One-time set-up fees of \$4,500 and increase to annual Granicus by \$6,552.01 in first year plus \$13,450 for installation. Future increases to Granicus agreement include \$7,010.64 in second year and \$7,501.38 in year three

ACTION REQUESTED:

Motion to approve Resolution No. 23-6087, authorizing City Administrator to execute first amendment to the Granicus Service Agreement between Granicus, LLC and Susanville and authorizing the City Administrator to enter into an agreement with True Telecom & Surveillance for the installation and procurement of audio/visual equipment required for Granicus service enhancement

ATTACHMENTS:

[CA_Susanville CA_Q-231201_2022DEC21.pdf](#)

[CoS AV System Installation.pdf](#)

[Council Chambers.pdf](#)

[23-6087.pdf](#)



408 St. Peter St, Suite 600
St. Paul, MN 55102

Amendment
Prepared for
Susanville, CA

First Amendment to the Granicus Service Agreement between Granicus, LLC and Susanville, CA

This First Amendment to the Granicus, LLC Service Agreement is effective on the date this document is signed and entered into by and between Granicus, LLC, a Minnesota Limited Liability Company d/b/a Granicus (hereinafter referred to as "Granicus"), and Susanville, CA (hereinafter referred to as "Client"), with reference to the following:

WHEREAS, the Client and Granicus entered into an Agreement effective 07/16/2020 (the "Agreement"); and

WHEREAS, in addition to Client's existing solution, Client wishes to add certain products and services as detailed in Q-231201, which is attached as Exhibit A and incorporated herein by reference; and

NOW, THEREFORE, in consideration of the premises, the parties intend that the Agreement be amended as follows:

1. Compensation shall be amended to include the fees detailed in Exhibit A. Exhibit A is exclusive of applicable state, local, and federal taxes, which, if any, will be included in the invoice. It is the responsibility of the Client to provide applicable exemption certificate(s).
2. Except as amended by this First Amendment, all other terms and conditions of the Agreement shall remain in full force and effect.
3. In the event of any inconsistency between the provisions of this First Amendment and the documents comprising the Agreement, the provisions of this First Amendment shall prevail.

IN WITNESS WHEREOF, the parties have caused this First Amendment to be executed by their duly authorized representatives.

Agreement and Acceptance

By signing this document, the undersigned certifies they have authority to enter the agreement. The undersigned also understands the services and terms.

Susanville, CA

Signature: _____

Name: _____

Title: _____

Date: _____

Granicus

Signature: _____

Name: _____

Title: _____

Date: _____



408 St. Peter St, Suite 600
St. Paul, MN 55102

THIS IS NOT AN INVOICE

Exhibit A
Prepared for
Susanville, CA

Exhibit A

ORDER DETAILS

Prepared By:	Emery Henschel
Phone:	720-575-6139
Email:	emery.henschel@granicus.com
Order #:	Q-231201
Prepared On:	12/21/2022
Expires On:	01/31/2023

ORDER TERMS

Currency:	USD
Payment Terms:	Net 30 (Payments for subscriptions are due at the beginning of the period of performance.)

PRICING SUMMARY

The pricing and terms within this Proposal are specific to the products and volumes contained within this Proposal.

One-Time Fees			
Solution	Billing Frequency	Quantity/Unit	One-Time Fee
Government Transparency - Setup & Configuration	Up Front	1 Each	\$0.00
Granicus Encoding Appliance Hardware - SDI (AMAX) (GT)	Upon Delivery	1 Each	\$3,500.00
Granicus Video - Online Training	Upon Delivery	6 Hours	\$0.00
eComment - Online Group Training	Upon Delivery	2 Hours	\$0.00
eComment - Setup and Configuration	Up Front	1 Each	\$0.00
Granicus Encoding Appliance Hardware - Setup & Config	Upon Delivery	1 Each	\$0.00
Granicus Encoding Appliance Hardware - Setup & Config	Upon Delivery	1 Each	\$875.00
US Shipping Charge C - Large Item	Upon Delivery	1 Each	\$125.00
SUBTOTAL:			\$4,500.00

New Subscription Fees			
Solution	Billing Frequency	Quantity/Unit	Annual Fee
Government Transparency Suite	Annual	1 Each	\$3,852.00
eComment	Annual	1 Each	\$1,500.00
Upgrade to SDI 720p Streaming	Annual	1 Each	\$0.00
Granicus Encoding Appliance Software (GT)	Annual	1 Each	\$1,200.01
SUBTOTAL:			\$6,552.01

- Please note, annual fees for new subscriptions will be prorated to align to Client's then-current billing term. Exceptions include Recurring Captioning Services, SMS, and Targeted Messages.

FUTURE YEAR PRICING

Solution(s)	Period of Performance	
	Year 2	Year 3
Government Transparency Suite	\$4,121.64	\$4,410.15
eComment	\$1,604.99	\$1,717.34
Upgrade to SDI 720p Streaming	\$0.00	\$0.00
Granicus Encoding Appliance Software (GT)	\$1,284.01	\$1,373.89
SUBTOTAL:	\$7,010.64	\$7,501.38

PRODUCT DESCRIPTIONS

Solution	Description
Government Transparency Suite	Government Transparency are the live in-meeting functions. Streaming of an event, pushing of documents, and indexing of events.
eComment	eComment reduces staff time by providing the ability to effortlessly collect and manage citizen input on agenda items. Citizens are allowed to either submit comments in regards to items or sign up to speak before a scheduled meeting.
Government Transparency - Setup & Configuration	Setup and Configuration for Government Transparency Suite includes implementation of: • Up to one (1) View Page and Player template • Up to one (1) Live Manager configuration
Upgrade to SDI 720p Streaming	Upgrade to SDI 720p Streaming (requires Digital encoder and HD feed)
Granicus Encoding Appliance Hardware - SDI (AMAX) (GT)	AMAX Encoder with Osprey SDI Card. Used to pass commands and data from LiveManager that include Start/Stop of webcast, indexing, and document display. Also serves to distribute video and captions to be distributed to the CDN or Performance Accelerator.
Granicus Video - Online Training	Granicus Video - Online Training
eComment - Online Group Training	eComment - Online Group Training is for Group training of eComment, which allows clients to have up to six (6) users participate in online Group sessions with a Granicus trainer and other client users, to learn how to use the system.
Granicus Encoding Appliance Hardware - Setup & Config	Remote configuration and deployment of an encoding appliance.
Granicus Encoding Appliance Software (GT)	Granicus Encoding Appliance Software (GT) This includes the LiveManager Software solution where webcasts are started/stopped, agendas amended and indexed, votes and attendance recorded, and minutes created.

Solution	Description
Granicus Encoding Appliance Hardware - Setup & Config	Remote configuration and deployment of an encoding appliance.
US Shipping Charge C - Large Item	US shipping of a large item



3040 Bechelli Lane, Redding, CA 96002

Date: 12-Dec-22

Reference: Council Chambers A/V System installation for Computer Logistics at City of Susanville, 66 N Lassen St, Susanville, CA 96130

True Telecom & Surveillance, Inc. is pleased to submit a quotation in the amount of \$13,450.00 (includes applicable prevailing wages) for the above referenced project.

This price reflects the following:

Includes:

1. All labor and material required for installation of one new Atlona Velocity All-In-One 10" Touch Panel with Gateway. Includes desk mount stand installed for control of various input devices from Clerks station.
2. All labor and material required for the installation of one new Atlona UHD-SW-510W Matrix Switcher with wireless link. Installation includes integration of customer's existing audio system. Matrix switcher includes inputs from connected laptop/PC or Wireless Presentation Device and output to customer supplied projector and speakers.
3. All labor and material required for the installation of 2 new ceiling mounted Atlona USB PTZ Cameras
4. All labor and material required for the installation of one new Black Magic Designs HDMI to SDI converter.

Excludes:

1. Anything not mentioned above or directly related to A/V System installation.
2. Audio equipment (microphones, mixer, amplifier & speakers) is existing and assumed to be in good working order
3. Video presentations from the podium must use the wireless functionality
4. Customer to supply duplex power outlet at the equipment rack
5. Customer to supply duplex power outlet at the ceiling mount projector

This quotation shall remain in effect for the next 30 days. Should this meet with your acceptance, kindly sign and return this document to my attention. Please feel free to contact me regarding any questions or concerns.

Thank you for your time and consideration.

Charlie Rossiter

President, COO

True Telecom and Surveillance, Inc.

Accepted by: _____ Date: _____

CONTRACTOR'S INFORMATION:

True Telecom & Surveillance, Inc. is a licensed, bonded, and insured California Contractor.

Contractor Classification: C7

Contractor License Number: 1062007

CA DIR Registration Number: 1000557511

Contacts:

Charlie Rossiter

Charlie@TrueTelecom.org

530-945-2124 ext 100

530-921-3544 cell

Ron Rossiter

Ron@TrueTelecom.org

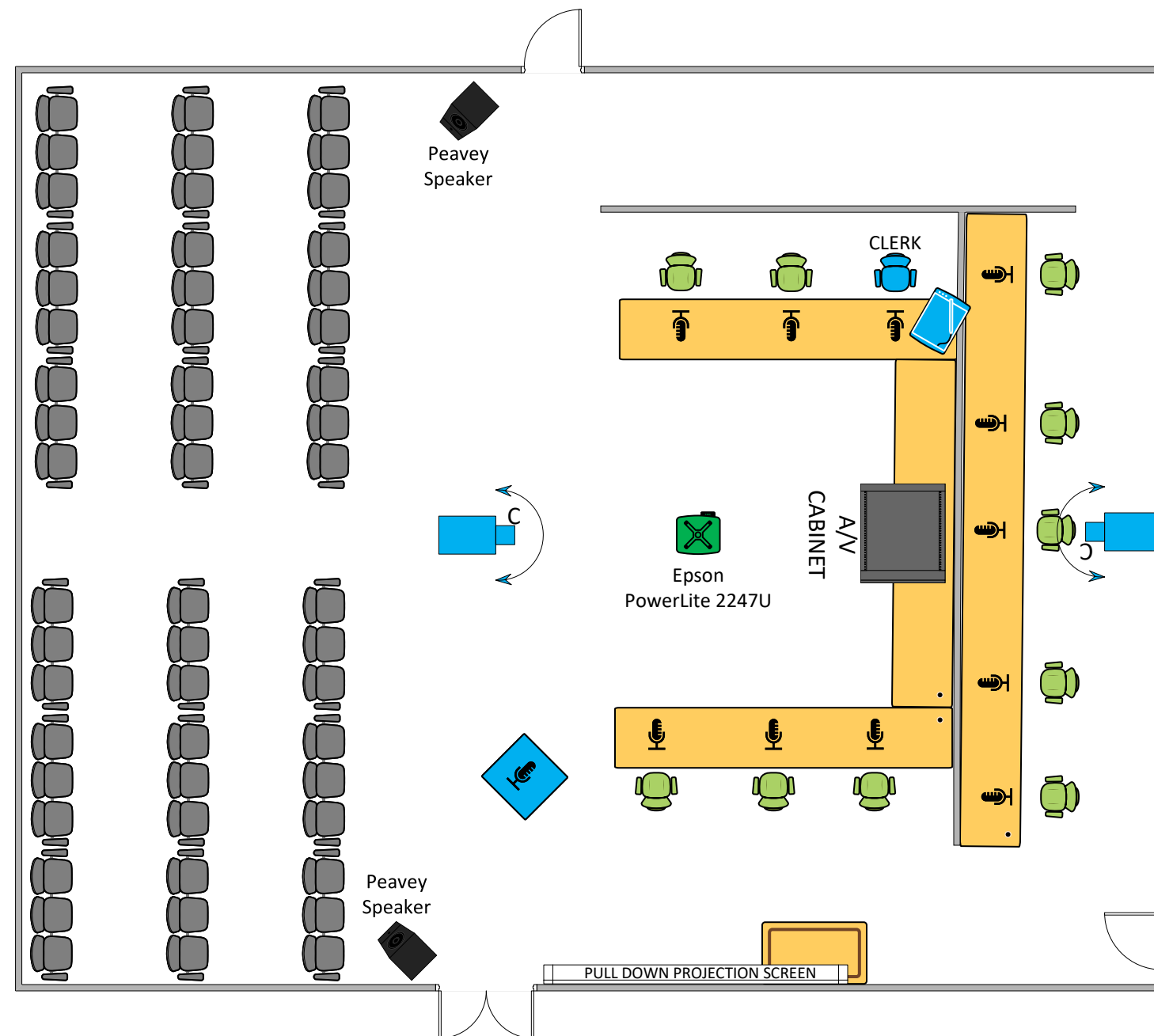
530-945-2124 office

530-917-5444 cell



True Telecom & Surveillance, Inc.

3040 Bechelli Lane
Redding, CA 96002
(530)945-2124 office
www.TrueTelecom.org
CA Lic. 1062007
DIR Registration No. 1000557511



CITY OF SUSANVILLE – CITY COUNCIL CHAMBERS

A/V SYSTEM UPGRADE – NOV 2022

Current operational equipment:

Pyle Wireless Microphone System – PDWM8300
Peavey Speakers and Amplifier – PV 900
Peavey Compact Mixer – PV 14
Epson PowerLite 2247U Projector

Desired Upgrades (blue icons):

2 x Camera
2 x Input Device – Clerk (laptop/PC) & Podium (Wireless Only)
1 x Clerk Room Control

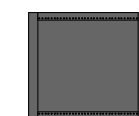
Outputs Required:

1 HDMI to Projector – Video required, audio not necessary

1 HDMI to BlackMagicDesign Converter - HDMI to SDI 6G – Video & Audio required. Audio does not have to be embedded, there is a separate audio input if necessary. This output will be sent to a Granicus Encoder for streaming & recording meetings



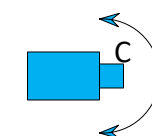
ROOM CONTROL



A/V CABINET



WIRELESS MICROPHONE



USB CAMERA



Speaker

RESOLUTION NO. 23-6087
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUSANVILLE
AUTHORIZING THE CITY ADMINISTRATOR TO EXECUTE FIRST AMENDMENT TO
THE GRANICUS SERVICE AGREEMENT BETWEEN GRANICUS, LLC AND THE CITY
OF SUSANVILLE AND AUTHORIZING THE CITY ADMINISTRATOR TO ENTER INTO
AN AGREEMENT WITH TRUE TELECOM & SURVEILLANCE FOR THE
INSTALLATION AND PROCUREMENT OF AUDIO/VISUAL EQUIPMENT REQUIRED
FOR GRANICUS SERVICE ENHANCEMENT

WHEREAS, the city is responsible for various board and committees; and

WHEREAS, in an effort to increase transparency and public participation for said boards and committees, staff has identified an electronic platform to enhance citizen services for participation and accessibility to interact and view said boards and committee's agenda items through Granicus; and

WHEREAS, the city currently has an agreement with Granicus, LLC., which offers said services for live meeting streaming and public comment as well as a way to archive live meeting and public comments pursuant to Public Records Act requirements; and

WHEREAS, the city's IT services company, Computer Logistics, can provide installation and audio/visual procurement services to implement Granicus platform enhancements.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Susanville hereby authorizes the City Administrator to execute the first amendment to the agreement with Granicus, LLC and authorizes the Finance Manager to modify the 2022/2023 fiscal year budget as necessary to accommodate the proposed increase in the agreement amendment; and

NOW, THEREFORE, BE IT FURTHER RESOLVED that the City Council of the City of Susanville hereby authorizes the City Administrator to execute an agreement with True Telecom & Surveillance to install and procure required audio/visual equipment to implement services through Granicus, LLC and authorizes the Finance Manager to modify the 2022/2023 fiscal year budget as necessary to accommodate agreement with True Telecom & Surveillance.

APPROVED: _____
Quincy McCourt, Mayor

ATTEST: _____
Heidi Whitlock, City Clerk

The foregoing Resolution was adopted at a regular meeting of the City Council of the City of Susanville, held on the 18th day of January 2023, by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

Heidi Whitlock, City Clerk

APPROVED AS TO FORM: _____
Margaret Long, City Attorney

SUSANVILLE CITY COUNCIL AGENDA ITEM

Submitted By: Dan Newton, Administrative Services

Action Date: January 18, 2023

SUBJECT: Consider Mayor McCourt's use of discretionary funds for the purchase of community event banners recognizing Sierra Cascade employees.

PRESENTED BY: Dan Newton, City Administrator

SUMMARY: Mayor McCourt has requested that staff prepare an item for the agenda authorizing the use of his discretionary funds for the purchase of community event banners recognizing Sierra Cascade employees and welcoming them into our community.

The city's policy regarding civic contributions is attached for reference.

FISCAL IMPACT: To be determined not to exceed \$1,000.

ACTION REQUESTED: Motion to approve Mayor McCourt's discretionary funds for the purchase of community event banners recognizing Sierra Cascade employees.

ATTACHMENTS:
[18-5548.pdf](#)

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RESOLUTION NO. 18-5548
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUSANVILLE
SETTING POLICY FOR CIVIC CONTRIBUTIONS

WHEREAS, financial contributions from the Susanville City Council (City Council) supports community vitality, community pride, and the local economy, and

WHEREAS, City Council receives numerous requests from the community for financial support for various events and programs; and

WHEREAS, budgetary constraints have created a need to limit the overall amount of funds provided to various community groups and organizations; and

WHEREAS, on June 20, 2018, City Council approved a budget of \$10,000 for civic contributions and requested that staff develop a policy for City Council's approval regarding civic contributions; and

WHEREAS, discretionary funds for elected officials are utilized in cities and counties across the country because they provide an efficient and direct way for elected officials to support community activities for their constituents.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Susanville that City of Susanville Policy for Civic Contributions as set forth in Exhibit A, is hereby adopted.

APPROVED:


Kevin Stafford, Mayor

ATTEST:


Gwenna MacDonald, City Clerk

The foregoing Resolution was adopted at a regular adjourned meeting of the City Council of the City of Susanville held on the 5th day of September, 2018 by the following vote:

AYES:	Franco, Schuster, Wilson, Moore and Stafford
NOES:	None
ABSENT:	None
ABSTAINING:	None


Gwenna MacDonald, City Clerk

APPROVED AS TO FORM:


Jessica Ryan, City Attorney

CITY OF SUSANVILLE CIVIC CONTRIBUTION POLICY

Discretionary Allocation Disbursements

1. Civic Contributions are defined as financial contributions to events, organizations, individuals, charities, and other activities that provide a benefit to the community.
2. Each City Council Member is allocated \$1,000 per fiscal year to be used at their discretion for civic contributions, upon approval of the majority of the city council, as voted on in open session of a properly noticed city council meeting.
3. When a Council Member desires to disburse funds from their discretionary allocation, the Council Member will notify Administrative Staff to place the item on the Agenda for Council Approval.
4. Upon depletion of the Civic Contribution fund, additional civic contribution approvals will require a budget amendment and will be subject to a higher standard of review and justification.
5. Organizations within the community seeking civic contributions should reach out to Council Members first, then to the City Administrator. Requests for Civic Contributions during public comment of a city council meeting will be addressed in one of three ways:
 - a. A Council Member may request, of Council, that the item be placed on a future agenda for disbursement from their discretionary allocation, if funds are available.
 - b. Defer to requests to City Administrator for consideration in accordance with item 6.
 - c. Council direction to place the item on a future agenda.
6. The City Administrator may place a civic contribution item on the Agenda for consideration by the entire City Council if the City Administrator finds that the item is of significant benefit to the public and the City Administrator can identify a funding source to accommodate the request.

Non-Discretionary Allocation Disbursements

1. Civic Contributions are defined as financial contributions to events, organizations, individuals, charities, and other activities that provide a benefit to the community.
2. Each year, as part of the budget preparation process, City Staff will contact recurrent recipients of civic contributions and solicit requests to be considered by City Council as part of the budget approval process.
3. Staff will attempt to accommodate all requests within the following guidelines for Non-Discretionary Disbursements.
 - a. Annual Budget for Non-Discretionary Allocation Civic Contributions will be \$5,000, unless otherwise approved by City Council.

- b. The Junior Fishing Derby will have an annual budget of \$1,000, unless otherwise approved by City Council; separate from the Non-Discretionary allocation. The \$1,000 funding for the Derby will first be taken from the Recreation Roundup Account which holds the donations from utility customers who roundup their utility bills to help fund the fishing derby. If funding in this account is less than the \$1,000 amount, the remaining funds will be taken from the budgeted line item
 - c. Organizations requesting funds for Non-Discretionary Allocation disbursements, must be a 501(c)(3) organization or a public agency.
- 4. Upon depletion of the Civic Contribution fund, additional civic contribution approvals will require a budget amendment and will be subject to a higher standard of review and justification.
- 5. Organizations within the community seeking civic contributions should reach out to City Council members first, then the City Administrator. Requests for Civic Contributions during public comment of a city council meeting will be addressed in one of three ways:
 - a. A Council Member may request, of Council, that the item be placed on a future agenda for disbursement from the non-discretionary allocation budget, if funds are available.
 - b. Defer to requests to City Administrator for consideration in accordance with item 6.
 - c. Council direction to place the item on a future agenda.
- 6. The City Administrator may place a civic contribution item on the Agenda for consideration by the entire City Council if the City Administrator finds that the item is of significant benefit to the public and the City Administrator can identify a funding source to accommodate the request.

SUSANVILLE CITY COUNCIL AGENDA ITEM

Submitted By: Dan Newton, Administrative Services

Action Date: January 18, 2023

SUBJECT: Consider **Resolution No. 23-6090**, adopting the of Sales Tax Oversight Board (STOB) governance practices.

PRESENTED BY: Dan Newton, City Administrator

SUMMARY: On June 7, 2022 voters of the city of Susanville approved an ordinance imposing a 1 percent general sales tax. A stipulation of that ordinance is that the city council will appoint a five (5) member standing oversight committee to review the expenditure of funds collected from the tax. The ordinance does not provide specifics regarding dates, times, location, or how meetings are conducted.

The Sales Tax Oversight Board convened on December 19, 2022, elected a chair and vice-chair, and voted to recommend that the city council adopt the attached governance practices. The governance practices establish a regular meeting schedule and general conduct of Sales Tax Oversight Board meetings.

FISCAL IMPACT: None.

ACTION REQUESTED: Motion to approve Resolution No. 23-6090, adopting the governance practices for the Sales Tax Oversight Board.

ATTACHMENTS:
[Sales Tax Oversight Board Governance Practices.docx](#)
[23-6090.pdf](#)

City of Susanville

Sales Tax Oversight Board

Governance Practices

Roles and Responsibilities: The Sales Tax Oversight Board (STOB) is charged with reviewing the city's proposed budget/finance documents at three points throughout the year.

- 1) Annual Budget Proposal to City Council
- 2) Mid-Year Budget Review Proposal to City Council
- 3) Year End Final Expenditure review

It is the responsibility of STOB board members to become familiar with the city's budget structure, process, and funding types. The STOB will provide reports to the City Council for each of the three categories listed above to be delivered through the Finance Manager or other designee as assigned by the City Administrator.

The STOB will provide review and citizen oversight of Measure P funds and expenditure of those funds as outlined in advisory Measure Q. Or any items directly related to Measure P and Q.

City staff will prepare the report in the format approved by the STOB for STOB's final review and approval.

Appointment of Chairperson and Vice Chairperson: The STOB will appoint a Chairperson and Vice-Chairperson every two years

Authority of Responsibility of Chairperson and Vice Chairperson: The Chairperson will preside over meetings of the STOB. The Chairperson and the City Administrator shall be authorized to place items on meeting agendas. The Chairperson shall be consulted prior to any meeting cancellations or calling of special meetings.

The Vice Chairperson shall serve in the capacity of the Chairperson if the Chairperson is unavailable to attend a meeting or unreachable in matters pertaining to meeting cancellations or calling of special meetings.

Agenda items may also be set by a majority vote of the STOB at a properly noticed meeting.

Meeting Schedule & Location: The STOB shall meet in the Susanville City Council Chambers located at 66 N Lassen St., Susanville, California. The following meeting schedule shall constitute the regular meeting schedule for the STOB:

Location: Susanville City Council Chambers located at 66 N Lassen St., Susanville, California
Time: 5:30 PM

Days: Third Monday of March, May, October, and January.

Conduct of Meetings: Meetings are subject to California Public Meeting Laws and shall be public. The public shall have a right to be heard on all matters discussed by the STOB before STOB takes any action on items.

The STOB meetings will be conducted pursuant to Rosenberg's Rules of Order.

Activities of the Sales Tax Oversight Board shall be summarized and published in the annual ACFR in as part of the management discussion and analysis.

Whenever possible, meetings of the STOB will be video recorded and live-streamed.

RESOLUTION NO. 23-6090
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUSANVILLE
ADOPTING THE GOVERNANCE PRACTICES OF THE SALES TAX OVERSIGHT
BOARD

WHEREAS, on June 7, 2022, voters in the city of Susanville approved Measure P, implementing a 1 cent sales and transaction use tax; and

WHEREAS, the ordinance promulgated by Measure P, required the creation of an independent advisory committee referred to as the Sales Tax Oversight Board but did not specify the Board's governance practices; and

WHEREAS, the City Council has appointed the members of the Sales Tax Oversight Board; and

WHEREAS, the Sales Tax Oversight Board convened on December 19, 2022, and voted to recommend that the Council approve the governance practices herein referenced as Exhibit A.

NOW, THEREFORE, the City Council of the city of Susanville does hereby approve the governance practices of the sale tax oversight board (Exhibit A) as recommended by the Sales Tax Oversight Board.

APPROVED: _____
Quincy McCourt, Mayor

ATTEST: _____
Heidi Whitlock, City Clerk

The foregoing Resolution No. 23-6090 was adopted at a regular meeting of the City Council of the City of Susanville held on the 18th day of January, 2023, by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

Heidi Whitlock, City Clerk

APPROVED AS TO FORM: _____
Margaret Long, City Attorney

Exhibit A

City of Susanville Sales Tax Oversight Board Governance Practices

Roles and Responsibilities: The Sales Tax Oversight Board (STOB) is charged with reviewing the city's proposed budget/finance documents at three points throughout the year.

- 1) Annual Budget Proposal to City Council
- 2) Mid-Year Budget Review Proposal to City Council
- 3) Year End Final Expenditure review

It is the responsibility of STOB board members to become familiar with the city's budget structure, process, and funding types. The STOB will provide reports to the City Council for each of the three categories listed above to be delivered through the Finance Manager or other designee as assigned by the City Administrator.

The STOB will provide review and citizen oversight of Measure P funds and expenditure of those funds as outlined in advisory Measure Q. Or any items directly related to Measure P and Q.

City staff will prepare the report in the format approved by the STOB for STOB's final review and approval.

Appointment of Chairperson and Vice Chairperson: The STOB will appoint a Chairperson and Vice-Chairperson every two years

Authority of Responsibility of Chairperson and Vice Chairperson: The Chairperson will preside over meetings of the STOB. The Chairperson and the City Administrator shall be authorized to place items on meeting agendas. The Chairperson shall be consulted prior to any meeting cancellations or calling of special meetings.

The Vice Chairperson shall serve in the capacity of the Chairperson if the Chairperson is unavailable to attend a meeting or unreachable in matters pertaining to meeting cancellations or calling of special meetings.

Agenda items may also be set by a majority vote of the STOB at a properly noticed meeting.

Meeting Schedule & Location: The STOB shall meet in the Susanville City Council Chambers located at 66 N Lassen St., Susanville, California. The following meeting schedule shall constitute the regular meeting schedule for the STOB:

Location: Susanville City Council Chambers located at 66 N Lassen St., Susanville, California

Time: 5:30 PM

Days: Third Monday of March, May, October, and January.

Conduct of Meetings: Meetings are subject to California Public Meeting Laws and shall be public. The public shall have a right to be heard on all matters discussed by the STOB before STOB takes any action on items.

The STOB meetings will be conducted pursuant to Rosenberg's Rules of Order.

Activities of the Sales Tax Oversight Board shall be summarized and published in the annual ACFR in as part of the management discussion and analysis.

Whenever possible, meetings of the STOB will be video recorded and live-streamed.

AGENDA ITEM NO. 9.G
Action Item

SUSANVILLE CITY COUNCIL AGENDA ITEM

Submitted By: Chandra Jabbs, Administrative Services

Action Date: January 18, 2023

SUBJECT: Consider **Resolution 23-6084**, authorizing examination of sales, use and transactions tax records and authorizing an amendment to the contract with Hinderliter, De Llamas and Associates ("HDL") to provide additional sales tax related services.

PRESENTED BY: Chandra Jabbs, Finance Manager

SUMMARY: The City of Susanville entered into a contract with Hinderliter, deLlamas and Associates (HdL) in August 2021 to provide sales tax-related services to identify "missing" revenues due to the City. Since that time, HdL has identified \$9,874.03 is missing revenues that were misallocated to other jurisdictions, and recaptured those funds to the City.

In June 2022, the City of Susanville voters passed Measure P to impose an additional 1% transactions and use tax within the City of Susanville. The accompanying contract amendment and resolution would broaden the scope of the HdL contract to include Measure P sales tax.

FISCAL IMPACT: New and recovered sales and use tax revenue, partially offset by costs of \$200 per month (\$2,400 annually) for Transaction District Tax Reports and a 25% fee for new and recovered sales and use tax revenue.

ACTION REQUESTED: Motion to approve Resolution 23-6084, authorizing examination of sales or transactions and use tax records and authorizing an amendment to the contract with Hinderliter, De Llamas and Associates ("HDL") to provide sales tax related services.

ATTACHMENTS:
[First Amendment-Susanville TT HdL 1.18.23.docx](#)
[23-6084.pdf](#)

CITY OF SUSANVILLE
FIRST AMENDMENT TO
AGREEMENT FOR SALES, USE AND TRANSACTIONS TAX SERVICES

1. PARTIES AND DATE.

This First Amendment to the Agreement for Sales, Use and Transactions Tax Services ("First Amendment") is entered into on the _____ day of _____, 2022, by and between the CITY of SUSANVILLE, ("CITY") and Hinderliter de Llamas and Associates, a California corporation, ("Consultant"). CITY and Consultant are sometimes individually referred to herein as "Party" and collectively as "Parties."

2. RECITALS.

2.1 Agreement. The Parties entered into that certain Agreement for Sales, Use and Transaction Tax Services dated August 4, 2021 ("Agreement").

2.2 First Amendment. The Parties now desire to amend the Agreement for ongoing consultation to add Transaction Tax Services for Measure P.

The attached Exhibit B is added to the Agreement.

2.4 Remaining Provisions of Agreement. Except as otherwise specifically set forth in this First Amendment, the remaining provisions of the Agreement shall remain in full force and effect.

CITY OF SUSANVILLE

HINDERLITER DE LLAMAS & ASSOC.

By: _____
Dan Newton, City Administrator

By: _____
Andrew Nickerson, President

APPROVED AS TO FORM:

By: _____
Heidi Whitlock, City Clerk

EXHIBIT B

TRANSACTION TAX SCOPE OF SERVICES

1. Transactions Tax and Economic Analysis/Forecasting Services/Reports

- 1.1. Consultant shall establish a database containing all applicable Department of Tax and Fee Administration (CDTFA) registration data for each business within the Measure “P” District boundaries holding a seller’s permit account. Said database shall also identify the quarterly transactions and use tax allocations under each account for the most current and previous quarters where available.
- 1.2. Consultant shall provide updated reports each quarter identifying changes in allocation totals by individual businesses, business groups and by categories. Quarterly aberrations due to State audits, fund transfers, and receivables, along with late or double payments, will also be identified. Quarterly reconciliation worksheets to assist finance officer with budget forecasting will be included.
- 1.3. Consultant shall advise and work with CITY Staff on planning and economic questions related to maximizing revenues, preparation of revenue projections and general information on transactions and use tax questions.
- 1.4. Consultant shall make available to CITY the HdL proprietary software program and Measure “P” database containing all applicable registration and quarterly allocation information for CITY business outlets registered with the Department of Tax and Fee Administration. The database will be updated quarterly.

2. Deficiency/Allocation Reviews and Recovery

- 2.1. Consultant shall conduct on-going reviews to identify and correct unreported transactions and tax payments and distribution errors thereby generating previously unrealized revenue for the City. Reviews shall include:
 - 2.1.(a) Comparison of county-wide local tax allocations to transactions tax for brick and mortar stores and other cash register-based businesses, where clearly all transactions are conducted on-site within the Measure “P” City boundaries, and therefore subject to transactions tax.
 - 2.1.(b) Review of any significant one-time use tax allocations to ensure that there is corresponding transaction tax payments for taxpayers with nexus within the City boundaries.
 - 2.1.(c) Review of state-wide transactions tax allocations and patterns to identify any obvious errors and omissions.
 - 2.1.(d) Identification and follow-up with any potentially large purchasers of supplies and equipment (e.g. hospitals, universities, manufacturing plants, agricultural operations, refineries) to ensure that their major vendors are properly reporting corresponding transactions tax payments to the Measure “P” Transactions Tax District.
- 2.2. Consultant will initiate, where the probability of an error exists, contacts with the appropriate taxpayer management and accounting officials to verify whether current tax receipts accurately reflect the local sales activity. Such contacts will be conducted in a professional and courteous manner so as to enhance CITY’s relations with the business community.
- 2.2. Consultant shall prepare and submit to the Department of Tax and Fee Administration all information necessary to correct any allocation errors and deficiencies that are identified and shall follow-up with the individual businesses and the California Department of Tax and Fee Administration to ensure that all back quarter payments due the CITY are recovered.

FEES

3. Transactions Tax and Economic Analysis/Forecasting Services/Reports

- 3.1. Fees shall be paid **\$200** monthly billed quarterly for the transaction district tax reports that we include with the quarterly sales tax analyses. The monthly fee shall be invoiced quarterly in arrears and shall be paid by City no later than 30 days after the invoice date.
- 3.2. Consultant may change the non-hourly Fees established above upon at least 30 days' prior written notice to City (but not more than once a year). Any such change must be with reference to the 12-month percent change in the most recently published annual Consumer Price Index for All Urban Consumers (CPI-U), as reported by the U.S. Bureau of Labor Statistics (the "CPI Change").

4. Allocation and Audit Recovery Services

- 4.1 Fees shall be paid **25%** of the initial amount of new transactions or use tax revenue received by the City because of audit and recovery work performed by Consultant, (hereafter referred to as "audit fees"). New revenue shall not include any amounts determined and verified by City or Consultant to be increment attributable to causes other than Consultant's work pursuant to this agreement. In the event, Consultant is responsible for an increase in the tax reported by businesses already properly making tax payments to the City, it shall be Consultant's responsibility to separate and support the incremental amount attributable to its efforts prior to the application of the audit fee. Said audit fees will apply to state fund transfers received for those specific quarters identified as being missing and/or deficient following completion of the audit by Consultant and confirmation of corrections by the California Department of Tax and Fee Administration but shall not apply prospectively to any future quarter. Consultant shall provide City with an itemized quarterly invoice showing all formula calculations and amounts due for audit fees.

5. Consulting and Other Optional Services

- 5.1. Fees for performing the consulting and other optional Services described above shall be based on the following initial hourly rates: (i) Principal - \$325; (ii) Programmer - \$295; (iii) Senior Analyst - \$245; and (iv) Analyst - \$195.
- 5.2. Consultant may change the rates for its hourly Fees from time to time. A 30 days' prior written notice to City will be given.

6. General Provisions Relating to Fees

- 6.1. Fees for travel and lodging expenses will be invoiced at cost and applied to all meetings (including implementation, training, operations, and support). Travel expenses only apply to out-of-scope travel and must therefore be pre-approved by City.
- 6.2. Fees will be invoiced monthly to City for Services performed during the prior month. To the extent that Consultant has commercially reasonable means to do so, Fees will be netted out of City's monthly revenue disbursement.

7. Confidentiality Information

Section 7056 of the State of California Revenue and Taxation Code ("R&T Code") specifically limits the disclosure of confidential taxpayer information contained in the records of the CDTFA. Section 7056 specifies the conditions under which a city, county or district may authorize persons other than such city, county or district's officers and employees to examine state sales and use tax records.

The following conditions specified in Section 7056-(b)(1) of the State of California R&T Code are hereby made part of this Agreement:

- 7.1. Consultant is authorized by this Agreement to examine sales, use or transactions and use tax records of the CDTFA provided to City pursuant to contract under the Bradley-Burns Uniform Local Sales and Use Tax Law R&T Code Section 7200 et.seq.
- 7.2. Consultant is required to disclose information contained in, or derived from, those sales or transactions and use tax records only to an officer or employee of City who is authorized by City resolution provided to the CDTFA to examine the information.

- 7.3. Consultant is prohibited from performing consulting services for a retailer (as defined in R&T Code Section 6015), during the term of this agreement.
- 7.4. Consultant is prohibited from retaining the information contained in or derived from those sales, use or transactions and use tax records after this agreement has expired. Information obtained by examination of the CDTFA records shall be used only for purposes related to collection of local sales and use tax or for other governmental functions of the City as set forth by resolution adopted pursuant to Section 7056 (b) of the Revenue and Taxation Code. The resolution shall designate the Consultant as a person authorized to examine sales and use tax records and certify that this agreement meets the requirements set forth above and in Section 7056 (b), (1) of the Revenue and Taxation Code.

8. Software Use and Proprietary Information

Software Use. Consultant hereby provides authorization to City to access Consultant's Sales Tax website if City chooses to subscribe to the software and reports option. The website shall only be used by authorized City staff. No access will be granted to any third party without explicit written authorization by Consultant. City shall not sublet, duplicate, modify, decompile, reverse engineer, disassemble, or attempt to derive the source code of said software. The software use granted hereunder shall not imply ownership by City of said software, or any right of City to sell said software or the use of same, or any right to use said software for the benefit of others. This software use authorization is not transferable. Upon termination or expiration of this Agreement, the software use authorization shall expire, and all City staff website logins shall be de-activated.

Proprietary Information. As used herein, the term "proprietary information" means all information or material that has or could have commercial value or other utility in Consultant's business, including without limitation: Consultant's (i) computer or data processing programs; (ii) data processing applications, routines, subroutines, techniques or systems; desktop or web-based software; (iii) business processes; (iv) marketing plans, analysis and strategies; and (v) materials and techniques used; as well as the terms and conditions of this Agreement. Except as otherwise required by law, City shall hold in confidence and shall not use (except as expressly authorized by this Agreement) or disclose to any other party any proprietary information provided, learned of or obtained by City in connection with this Agreement. The obligations imposed by this Section shall survive any expiration or termination of this Agreement or otherwise. The terms of this Section shall not apply to any information that is public information.

RESOLUTION NO. 23-6084
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUSANVILLE
AUTHORIZING EXAMINATION OF SALES OR TRANSACTIONS AND
USE TAX RECORDS AND AUTHORIZING AN AMENDMENT TO THE CONTRACT
WITH HINDERLITER, DE LLAMAS AND ASSOCIATES ("HdL")
TO PROVIDE SALES TAX RELATED SERVICES

WHEREAS, pursuant to Chapter 3.16.020, Ordinance Numbers 83-654, Repealed by 92-759, the City of Susanville (City) entered into a contract with the California Department of Tax and Fee Administration (Department) to perform all functions incident to the administration and collection of sales and use taxes; and

WHEREAS, pursuant to Ordinance Number 22-1035, Revenue and Taxation Code section 7270, the City entered into a contract with the California Department of Tax and Fee Administration (Department) to perform all functions incident to the administration and collection of transactions and use taxes; and

WHEREAS the City Council of the City of Susanville deems it desirable and necessary for authorized officers, employees, and representatives of the City to examine confidential sales or transactions and use tax records of the Department pertaining to sales or transactions and use taxes collected by the Department for the City pursuant to that contract; and

WHEREAS Section 7056 of the California Revenue and Taxation Code sets forth certain requirements and conditions for the disclosure of Department records, and Section 7056.5 of the California Revenue and Taxation Code establishes criminal penalties for the unlawful disclosure of information contained in, or derived from, the sales or transactions and use tax records of the Department.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Susanville hereby approves the following:

SECTION 1. That the City Administrator, Director of Finance, Finance Manager, City Attorney, City Clerk or other officer or employee of the City designated in writing by the City Administrator to the Department, is hereby appointed to represent the City of Susanville with authority to examine sales or transactions and use tax records of the Department pertaining sales or transactions and use taxes collected for the City by the Department pursuant to the contract between the City and the Department.

SECTION 2. The information obtained by examination of Department records shall be used only for purposes related to the collection of City sales or transactions and use taxes by the Department pursuant to that contract, and for purposes related to the following governmental functions of the City:

- (a) City administration
- (b) Revenue management and budgeting
- (c) Community and economic development
- (d) Business license tax administration

The information obtained by examination of Department records shall be used only for those governmental functions of the City listed above.

SECTION 3. That Hinderliter, de Llamas & Associates is hereby designated to examine the sales or transactions and use tax records of the Department pertaining to sales or transactions and use taxes collected for the City by the Department. The person or entity designated by this section meets all of the following conditions, which are also included in the contract between the City and Hinderliter, de Llamas & Associates:

- (a) has an existing contract with the City to examine those sales and use tax transaction records;
- (b) is required by that contract to disclose information contained in, or derived from, those sales and use tax transaction records only to the officer or employee authorized under Sections 1 or 2 of this resolution to examine the information;
- (c) is prohibited by that contract from performing consulting services for a retailer during the term of that contract; and
- (d) is prohibited by that contract from retaining the information contained in or derived from those sales and use tax transaction records, after that contract has expired.

SECTION 4. That this resolution supersedes all prior resolutions of the City Council of the City of Susanville adopted pursuant to subdivision (b) of Revenue and Taxation Code section 7056.

SECTION 5. That the City Administrator is authorized to execute the first amendment to the agreement with Hinderliter, de Llamas & Associates for the Sales, Use and Transaction Tax Services, and allow the Finance Manager to load budget for said contract.

BE IT FURTHER RESOLVED, that the information obtained by examination of Department records shall be used only for purposes related to the collection of City sales or transactions and use taxes by the Department pursuant to the contract between the City and the Department and for those purposes relating to the governmental functions of the City listed in Section 2 of this resolution.

APPROVED: _____
Quincy McCourt, Mayor

ATTEST: _____
Heidi Whitlock, City Clerk

The foregoing Resolution was adopted at a regular meeting of the City Council of the City of Susanville, held on the 18th day of January 2022, by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

Heidi Whitlock, City Clerk

APPROVED AS TO FORM: _____
Margaret Long, City Attorney

SUSANVILLE CITY COUNCIL AGENDA ITEM

Submitted By: Marci Rojas, Public Works

Action Date: January 18, 2023

SUBJECT: Consider **Resolution No. 23-6083**, Approving and accepting a donation from California Correctional Center (CCC) for park related items.

PRESENTED BY: Bob Godman, Public Works Director

SUMMARY: The city of Susanville has received a generous donation of park related items from California Correctional Center. The items being donated are the following:

- Blue Benches & Picnic Tables
- Concrete Picnic Tables
- Bike Racks
- Trash Receptacles
- Bleachers

Public Works is requesting for the City Council to authorize the Public Works Director to accept the donated items to be used in our Parks Department.

FISCAL IMPACT: There will be no Fiscal Impact to the General Fund.

ACTION REQUESTED: Motion to approve Resolution No. 23-6083, Approving the donation from California Correctional Center (CCC) for park related items.

ATTACHMENTS:
[23-6083.pdf](#)

RESOLUTION NO. 23-6083
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUSANVILLE
APPROVING AND ACCEPTING A DONATION FROM CALIFORNIA
CORRECTIONAL CENTER

WHEREAS, the City of Susanville owns and operates the Parks Department; and

WHEREAS, the California Correctional Center has donated park related items;
and

WHEREAS, all items received will be utilized by the City's Park Department; and

WHEREAS, the City Council must authorize all gifts and donations.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Susanville hereby authorizes the acceptance of the donation from California Correctional Center; and

BE IT FURTHER RESOLVED, that the Mayor is authorized to approve this donation on behalf of the City of Susanville and hereby authorizes the Public Works Director to receive items being donated.

APPROVED: _____
Quincy McCourt, Mayor

ATTEST: _____
Heidi Whitlock, City Clerk

The foregoing Resolution was adopted at a regular meeting of the City Council of the City of Susanville, held on the 18th day of January 2023, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Heidi Whitlock, City Clerk

APPROVED AS TO FORM: _____
Margaret Long, City Attorney

SUSANVILLE CITY COUNCIL AGENDA ITEM

Submitted By: Heidi Whitlock, Administrative Services

Action Date: January 18, 2023

SUBJECT: Consider the survey format and content pertaining to the Historic Uptown Susanville Association.

PRESENTED BY: Dan Newton, City Administrator

SUMMARY: In November 2022, City Council discussed the Historic Uptown Susanville Association, future funding, and the potential reinstatement of assessments. A goal was established to survey the uptown business and compile the results by March 2023.

Attached is a draft survey for Council's consideration and discussion.

FISCAL IMPACT: None.

ACTION REQUESTED: Direction to staff.

ATTACHMENTS:
[230105 DRAFT HUSA Survey Questionnaire.docx](#)

HUSA Survey Questionnaire

Name: _____

Please circle one response to each question.

Business: _____

1) Do you own the building in which your business is located?

YES NO

2) How many years have you owned/operated a business in uptown Susanville?

0-2 Years 2-5 Years 5-10 years Over 10 years

3) How familiar are you with the HUSA Organization?

Very Familiar Somewhat Familiar Not Very Familiar Never heard of HUSA

4) How would you rank HUSA's value to your business?

Very Valuable Somewhat Valuable Netural Not Very Valuable Not at all Valuable

5) How would you rank the benefits to your business from Safe and Sane Halloween?

Very Beneficial Somewhat Beneficial Neutral Not Very Beneficial Not at all Beneficial

6) How would you rank the benefits to your business from Farmer's Market?

Very Beneficial Somewhat Beneficial Neutral Not Very Beneficial Not at all Beneficial

7) How would you rank the benefits to your business from Magical Country Christmas?

Very Beneficial Somewhat Beneficial Neutral Not Very Beneficial Not at all Beneficial

8) What other types of events/services do you think would be beneficial to the Uptown Susanville Area?

1) _____

2) _____

3) _____

4) _____

9) How can the city of Susanville better support your business?

- 1) By providing business loans.
- 2) By improving parking.
- 3) By sponsor seminars on how to successfully operate a business.
- 4) By providing funding for façade improvements.
- 5) Other: _____

10) Would you be interested in serving on the HUSA Board of Directors?

YES NO

11) In your opinion what is the top priority for improving Uptown Susanville?

12) What is your interest to resume paying annual assessments to HUSA?

very interested somewhat interested neutral not very interested not at all interested

13) What is your interest in paying a voluntary donation to HUSA if annual assessments are not resumed?

very interested somewhat interested neutral not very interested not at all interested

14) Additional Comments:

SUSANVILLE CITY COUNCIL AGENDA ITEM

Submitted By: Dan Newton, Administrative Services

Action Date: January 18, 2023

SUBJECT: City Project Priorities

PRESENTED BY: Dan Newton, City Administrator

SUMMARY: The City of Susanville is dedicated to providing essential services to residents/customers through the efforts and actions of four city departments, Administration, Fire, Police and Public Works. The Susanville City Council has adopted four (4) priorities for city staff to focus on when providing city services.

Four (4) Priorities of City Council

- Transparency
- Improve Susan River Trail
- Code Enforcement
- Improve Main Street

The City provides a variety of essential services such as law enforcement, fire/life safety, parks, water, natural gas, streets, development services, and many other community amenities, such as golf course, community pool, and the airport. In the provision of these services, several items come up during the work week, procedural clarifications, policy interpretations, complaints, human resource items, financial services, and staff development, just to name a few. It is estimated that over 90% of staff's time is spent handling day to day operations, and less than 10% of staff time is available for project delivery work.

The city posts a project priority list on the city's website and will be provided at the meeting for the Council's review. The list is not comprehensive but is representative of items to which the city is

dedicating its staffing resources from a project stand point.

Staff is seeking a discussion and possible direction.

FISCAL IMPACT:

None

ACTION REQUESTED:

Direction to Staff

ATTACHMENTS:

SUSANVILLE CITY COUNCIL AGENDA ITEM

Submitted By: Dan Newton, Administrative Services

Action Date: January 18, 2023

SUBJECT: Consider **Resolution No. 23-6082**, accepting the California Public Utilities Commission's Local Agency Technical Assistance grant funding in the amount of \$500,000 and authorizing the Finance Manager to modify the budget as necessary

PRESENTED BY: Dan Newton, City Administrator

SUMMARY: The city of Susanville applied for the California Public Utilities Commission's Local Agency Technical Assistance grant funding for the city of Susanville Broadband Network and was awarded grant funding in the amount of up to \$500,000. Grant funding allows the city the opportunity to join in with the Golden State Connect Authority (GSCA) to complete technical assistance/design work for broadband infrastructure needs within our community. The scope of the project includes:

- Conceptual Network Design and Cost Estimation
- Refined High-Level Design and Foundational Planning
- Low-Level Design and Engineering

FISCAL IMPACT: Local Agency Technical Assistance grant funding for \$500,000

ACTION REQUESTED: Motion to approve Resolution No. 23-6082, accepting the California Public Utilities Commission's Local Agency Technical Assistance grant funding in the amount of \$500,000 and authorizing the Finance Manager to modify the budget as necessary

ATTACHMENTS:
[City of Susanville LATA award \(002\).pdf](#)
[23-6082.pdf](#)



PUBLIC UTILITIES COMMISSION
STATE OF CALIFORNIA
505 VAN NESS AVENUE | SAN FRANCISCO, CALIFORNIA 94102
300 CAPITOL MALL | SACRAMENTO, CALIFORNIA 95814

October 17, 2022

Dan Newton
dnewton@cityofsusanville.org
City of Susanville Broadband Network

Dear Dan Newton,

Congratulations! The California Public Utilities Commission is pleased to inform you that the City of Susanville's application for Local Agency Technical Assistance grant funding for the City of Susanville Broadband Network in the amount of up to \$500,000.00 has been approved.

Pursuant to Decision (D.) 22-02-026, Staff is authorized to approve applications that meet all the criteria for Ministerial Review. Your application was received on August 30, 2022 and was posted on the CPUC's Local Agency Technical Assistance webpage. Staff reviewed your application and determined that your application is eligible for a grant and meets eligibility criteria for Ministerial Review.

The award is predicated on the City of Susanville's agreement to provide technical assistance as detailed in its application. In its application, the City of Susanville agreed to comply with the specified Ministerial Review criteria as well as to fulfill all requirements, guidelines, and conditions associated with a grant of Local Agency Technical Assistance funds as specified in D.22-02-026 including but not limited to execution and performance, payment, reporting and award acceptance requirements listed in Attachments 1 and 2 of this letter. Please sign and submit the following: 1. A [Consent Form](#) binding your organization to the terms of the grant and 2. A State of California [Government Agency Tax Payer ID Form](#) for tax reporting purposes. **You must submit these documents within 30 days of the date of this letter. If you do not, this award is void.**

Thank you for your application and please direct any questions to **Angela Beane** (angela.beane@cpuc.ca.gov) and/or refer to the Grantee Administrative Manual, available at <https://bit.ly/CPUCLATA>.

We appreciate your efforts to provide service to our fellow Californians.

Sincerely,

A handwritten signature in black ink, appearing to read "Robert Osborn", is written over a horizontal line.

Robert Osborn
Director
Communications Division

ATTACHMENT 1**Requirements**

The grant award is predicated on the City of Susanville's agreement to provide technical assistance as detailed in its application. In its application, the City of Susanville agreed and attested to comply with the specified Ministerial Review criteria as well as fulfilling all requirements guidelines, and conditions associated with a grant of Local Agency Technical Assistance funds as specified in D.22-02-026, including but not limited to execution and performance, payment, reporting and award acceptance requirements. Key requirements of Local Agency Technical grant include, among others:

- All costs are related to the development of broadband network deployment projects to benefit unserved or underserved Californians. These projects may include, but are not limited to, the costs of joint powers authority formation, environmental studies, network design, and engineering study expenses.
- Grant may not exceed \$500,000 per local agency, per fiscal year
- A signed affidavit agreeing to comply with the terms, conditions and requirements of the grant and submits to the jurisdiction of the Commission with respect to the disbursement and administration of the grant as well as applicable state and federal rules concerning broadband services.
- Grantee must sign a Consent Form agreeing to the terms stated in the award letter as well as all Local Agency Technical Assistance Rules and Requirements, Guidelines and Application Materials in D.22-06-026.
- Grantee must complete the reimbursable work product within 24 months.
- Grantee must provide Staff a copy of the final reimbursable work product.

Reporting

The grant award is contingent upon fulfilling the reporting requirements per D.22-06-026, Attachment 1.

SB 156 requires grantees to fulfill the monthly reporting requirements set forth in Public Utilities Code section 281(l)(1) if they are using a licensed contractor or subcontractor* to undertake a contract or subcontract in excess of twenty-five thousand dollars (\$25,000). The Commission is required to post that information on its website. Specifically, SB 156 requires the following to be reported to the Commission on a monthly basis:

- The name and contractor's license number of each licensed contractor and subcontractor undertaking a contract or subcontract in excess of twenty-five thousand dollars (\$25,000) to perform work on a project funded or financed pursuant to this section.
- The location where a contractor or subcontractor described in subparagraph (A) will be performing that work.

- The anticipated dates when that work will be performed.
- *Licensed contractor or subcontractor means any contractor that holds a California state license through the contractor's state license board (<https://www.cslb.ca.gov/>).

Post-completion

Upon completion of the reimbursable work product and before final payment, Grantees must:

- Provide a signed completion form stating the technical assistance work has been completed suitable to be posted on the Commission's webpage. The signed completion form must be provided prior to final payment and must include a short summary of the reimbursable work product(s) performed under the contract, including demonstration that the reimbursable work product(s) identify broadband infrastructure deployment projects that will help achieve the CASF deployment goal, and identification of the area(s) where the applicant intends to deploy broadband based on the reimbursable work product(s).

Provide a copy of each reimbursable work product's final report(s), plans, studies, etc. produced under the contract.

Payment

Payment will be made directly to the local agency as the grant recipient. Local agency grantees may request partial reimbursement if they complete one or more of the approved reimbursable work products prior to completion of other reimbursable work products approved in the same grant authorization. Payment will be based upon receipt and approval of an invoice(s) submitted by the local agency showing the expenditures incurred for the reimbursable work product, along with the reimbursable work product final report/study/joint powers agreement, etc., and the completion reporting required above. The invoice(s) must be supported by documentation including but not limited to the actual cost of labor and any other expense that will be recovered by the grant.

To the extent that any portion of an award was used to reimburse a local agency for administrative costs associated with securing or completing a reimbursable work product, the local agency must submit an itemized accounting of such costs, demonstrating the total requested for reimbursement does not exceed 15 percent of the total authorized award. If any portion of reimbursement is found to be out of compliance, grantees will be responsible for refunding any disallowed amount along with appropriate interest rates determined in accordance with applicable Commission decisions. Grantees are required to maintain records such as files, invoices, and other related documentation for five years after final payment. Grantees shall make these records and invoices available to the Commission upon request and agree that these records are subject to a financial audit by the Commission at any time within five years after the final payment made to a grantee.

Execution and Performance

The City of Susanville must complete the project within the 24-month timeframe in accordance with the terms of approval granted by the Commission. If the Grantee is unable to complete project within the 24-month timeframe, it must notify the Commission or Director of Communications Division as soon as it becomes aware of this prospect. The Commission may reduce or withhold payment for failure to satisfy this requirement. In the event that the Grantee or contractor fails to complete the work in accordance with the approval granted by the Commission, and as described in its application and contract, the Grantee must reimburse some or all of the funds it has received.

The City of Susanville must sign and submit the linked [Consent Form](#) agreeing to the terms of the award **within 30 calendar days from the date of this letter**. Failure to submit the Consent Form within the timeframe required, the CPUC will deem the grant or award null and void.

The City of Susanville must communicate in writing to the Communications Division's Director regarding any changes to the substantive terms and conditions underlying the Commission's approval of the grant (such as changes to a reimbursable work product contract, work plan or budget) at least 30 days before the anticipated. Substantive changes may require approval by either the Communications Division Director or by Commission Resolution before becoming effective.

The Commission has the right to conduct any necessary audit, verification, and discovery for work proposed or completed under the technical assistance to ensure that funds are spent in accordance with Commission rules and with the terms of approval by the Commission.

Attachment 2

Local Agency Broadband Technical Assistance Reporting Requirements and Guidelines

Version October 2022

The Local Agency Technical Assistance program provides grants for eligible pre-construction work which facilitates the construction of broadband network projects. When the California Public Utilities Commission (CPUC) established the technical assistance grant program, the program was funded with American Rescue Plan Act monies administered by the U.S. Treasury. The source of technical assistance funding has changed. This guidance outlines grantee reporting.

The Commission issued [Decision \(D.\) 22-02-026](#) establishing program requirements for the Local Agency Technical Assistance Grant Program.

Grantees must file **quarterly** progress reports to the Commission with the below information.

Narrative Project Information

- 1.1 The counties, cities and census designated places where households, businesses, and community anchor institutions are planned to be served by the broadband project.
- 1.2 Confirmation that the technical assistance is designed to support projects that, upon completion, reliably meet or exceed symmetrical 100 Mbps download and upload speeds.
- 1.3 Statement of intention about the pricing plans for projects that the technical assistance will support, such as offering of affordable plan or low-income plan subsidized with other funding (ACP).
- 1.4 Information on broadband need in the project area.
- 1.5 Statement describing the community benefits of broadband technical assistance.

Detailed Project Information

- 2.1 Individual work products granted by the program.
 - Dollars/hours expended per task/work product.
- 2.2 Estimated construction start date (month/year).
- 2.3 Estimated construction completion date (month/year).
- 2.4 Estimated initiation of operations date (month/year).
- 2.5 Planned project technology type(s):
 - Fiber
 - Coaxial Cable
 - Terrestrial Fixed Wireless
 - Other (specify)
- 2.6 Estimated total miles of fiber to be deployed.

2.7 Planned number of locations to be served, broken out by type:

- Residential locations
- Business connections
- Community anchor institutions

2.8 Planned non-promotional prices including associated fees, speed tiers, and data allowance for each speed tier.

2.9 Other data on broadband need, by location.

Submission

To assist grantees with the filing of quarterly progress reports to the Commission, a sample of the reporting requirements is found in Attachment A of this document.

Planned project information listed in Attachment A should be submitted on a quarterly basis to the Commission's email at StatewideBroadband@cpuc.ca.gov. Grantees need to include in the email subject line:

1. Application Name
2. Project Name
3. The Reporting Quarter/Month

Updated quarterly project submissions are required to be sent by the due dates shown below. Grantees are responsible for contacting the Commission at StatewideBroadband@cpuc.ca.gov, if the information cannot be submitted on time.

Reporting Period	Project Information Due to CPUC
October 1 – December 31, 2022	January 2, 2023
January 1 – March 31, 2023	April 1, 2023
April 1 – June 30, 2023	July 1, 2023
July 1 – September 30, 2023	October 1, 2023
October 1 – December 31, 2023	January 2, 2024
January 1 – March 31, 2024	April 1, 2024
April 1 – June 30, 2024	July 1, 2024
July 1 – September 30, 2024	October 1, 2024
October 1 – December 31, 2024	January 2, 2025
January 1 – March 31, 2025	April 1, 2025
April 1 – June 30, 2025	July 1, 2025
July 1 – September 30, 2025	October 1, 2025
October 1 – December 31, 2025	January 2, 2026
January 1 – March 31, 2026	April 1, 2026

April 1 – June 30, 2026	July 1, 2026
July 1 – September 30, 2026	October 1, 2026
October 1 – December 31, 2026	February 1, 2027

Additional Information

Reporting requirements and guidelines are subject to change, and CPUC or the Commission may define additional requirements on CPUC's [website](#).

These requirements, in spreadsheet format, are available at: <https://www.cpuc.ca.gov/-/media/cpuc-website/divisions/communications-division/documents/broadband-implementation-for-california/technical-assistance-reporting-requirements-oct-2022.pdf>

RESOLUTION NO. 23-6082
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUSANVILLE
ACCEPTING THE CALIFORNIA PUBLIC UTILITIES COMMISSION'S
LOCAL AGENCY TECHNICAL ASSISTANCE GRANT FUNDING
IN THE AMOUNT OF \$500,000 AND AUTHORIZING
THE FINANCE MANAGER TO MODIFY THE BUDGET AS NECESSARY

WHEREAS, the County of Lassen has strongly supported efforts by publicly-owned and privately-owned utilities to obtain federal or state support to improve and expand broadband infrastructure, countywide, yet broadband access remains uneven throughout Lassen County, including within the city of Susanville city Limits; and

WHEREAS, there are areas within the city of Susanville city limits that are unserved or underserved by broadband infrastructure; and

WHEREAS, on September 7, 2021, and by Resolution No. 21-043, the Lassen County Board of Supervisors authorized executing the Golden State Connect Authority Joint Exercise of Powers Agreement (GSFA JPA) for Lassen County to join the GSCA JPA as a member county for the purpose of expanding broadband access and quality in Lassen County; and

WHEREAS, pursuant to the Budget Act of 2021 and Senate Bill (SB) 156, the California Public Utilities Commission (Commission) has authorized a total of \$50 million in funds for technical assistance under a new tribal and local agency technical assistance program (LATA) grant program. On February 24, 2022, the Commission approved Decision (D.) 22-02-026 which established the LATA grant program and implemented current requirements and guidelines to allow CPUC staff, through a ministerial process, to award up to \$500,000 per fiscal year to a local agency to support developing broadband service to unserved and underserved communities; and

WHEREAS, the city of Susanville has applied to the LATA grant program and staff from the County of Lassen and the city of Susanville have corroborated and executed an MOU with GSCA; and

WHEREAS, the city of Susanville has received notification of award in the amount of \$500,000 through the LATA grant program and staff from the County of Lassen and the city of Susanville have corroborated and executed an MOU with GSCA; and

WHEREAS, GSCA, in cooperation Utah Telecommunication Open Infrastructure Agency (UTOPIA) fiber, proposes to secure specialized professional services to assist member counties, including Lassen County, in implementing LATA grant-funded projects, including projects in the city of Susanville.

NOW THEREFORE, BE IT RESOLVED, that the City Council of the city of Susanville hereby accepts the award of \$500,000 in grant funding through the LATA program and authorizes the Finance Manager to modify the city's budget as necessary to administer the grant program.

APPROVED: _____
Quincy McCourt, Mayor

ATTEST: _____
Heidi Whitlock, City Clerk

The foregoing Resolution was adopted at a regular meeting of the City Council of the city of Susanville, held on the 18th day of January, 2023 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Heidi Whitlock, City Clerk

APPROVED AS TO FORM:

Margaret Long, City Attorney

AGENDA ITEM NO. 12.D
Action Item

SUSANVILLE CITY COUNCIL AGENDA ITEM

Submitted By: Heidi Whitlock, Administrative Services

Action Date: January 18, 2023

SUBJECT: Consider **Resolution No. 23-6089**, of the City Council of the City of Susanville reciting the fact of the General Municipal Election held on November 8, 2022 declaring the results and such matters as provided by law.

PRESENTED BY: Heidi Whitlock, City Clerk

SUMMARY:

The City Council consolidated its election with Lassen County on November 8, 2022, and the County Clerk has issued the certified canvass of the election results. While the city did not have candidates on the ballot for this election, a ballot measure, Measure R, was brought before the voters to determine if Ordinance No. 22-1033 would go into effect. Ordinance No. 22-1033 allowed for the establishment and regulation of certain commercial cannabis activities within the city limits.

As represented in the certified results, the majority of voters voting on the measure related to commercial cannabis (Measure R) did not vote in favor. Therefore, Ordinance No. 22-1033 will not go into effect.

FISCAL IMPACT: None.

ACTION REQUESTED: Motion to approve Resolution No. 23-6089, of the City Council of the City of Susanville reciting the fact of the General Municipal Election held on November 8, 2022 declaring the results and such other matters as provided by law.

ATTACHMENTS:
[23-6089.pdf](#)
[221108 Election Results.pdf](#)

RESOLUTION NO. 23-6089
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUSANVILLE
RECITING THE FACT OF THE GENERAL MUNICIPAL ELECTION
HELD ON NOVEMBER 8, 2022, DECLARING THE RESULT AND
SUCH OTHER MATTERS AS PROVIDED BY LAW

WHEREAS, a general municipal election was held and conducted in the City of Susanville on Tuesday, November 8, 2022, as required by law; and

WHEREAS, notice of the election was given in time, form and manner as provided by law; that voting precincts were properly established; that election officers were appointed and that in all respects the election was held and conducted and the votes were cast, received and canvassed and the returns made and declared in time, form and manner as required by the provisions of the Elections Code of the State of California for the holding of elections in general law cities; and

WHEREAS, the Lassen County Election Department canvassed the returns of the election and has certified the results to this City Council, the results are received, attached and made a part hereof as Exhibit A.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SUSANVILLE DOES RESOLVE, DECLARE AND DETERMINE AND ORDER AS FOLLOWS:

Section 1: That the whole number of votes cast in the city is 2,819.

Section 2: That the General Municipal election was held for the purpose of submitting to the voters of the city the following question:

MEASURE R "Shall the measure amending the city of Susanville's Municipal Code to establish regulations governing commercial cannabis activities in the city of Susanville be adopted?"	YES _____
	NO _____

Section 3: That the number of votes given at each precinct and the number of votes given in the city for and against the question are attached at Exhibit A.

Section 4: The City Council does declare and determine that: As a result of the election, a majority of the voters voting on the measure related to commercial cannabis (Measure R) did not vote in favor thereof.

Section 5: That the City Clerk shall enter on the records of the City Council of the City, a statement of the result of the election showing the whole number of votes cast in the city; the measure voted upon; and the number of votes given at each precinct for and against each measure.

Section 7: That the City Clerk shall certify to the passage and adoption of this resolution and enter it into the book of original resolutions.

APPROVED: _____
Quincy McCourt, Mayor

ATTEST: _____
Heidi Whitlock, City Clerk

The foregoing Resolution No. 23-6089 was adopted at a regular meeting of the City Council of the City of Susanville held on the 18th day of January, 2023, by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

Heidi Whitlock, City Clerk

APPROVED AS TO FORM: _____
Margaret Long, City Attorney

**CERTIFICATION OF
COUNTY CLERK/REGISTRAR OF VOTERS OF THE
RESULTS OF THE CANVASS
OF THE NOVEMBER 8, 2022, GENERAL ELECTION**

STATE OF CALIFORNIA

COUNTY OF LASSEN

SS.

I, Julie M. Bustamante, County Clerk/Registrar of Voters of County
of Lassen, do hereby certify that, in pursuance of the provisions of Elections Code
section 15300, et seq., I did canvass the results of the votes cast in the General Election held in said
County on November 8, 2022, for measures and contests that were submitted to the vote of the voters,
and that the Statement of Votes Cast, to which this certificate is attached is full, true, and correct.

I hereby set my hand and official seal this 1st day of Dec., 2022, at the
County of Lassen





County Clerk/Registrar of Voters
County of Lassen
State of California

Canvass Certification of Elections Official
(11/2022)

Summary Results Report - SOV
General Election
November 8, 2022

OFFICIAL FINAL RESULTS

Lassen County

PROPOSITION 30

Vote For 1

	TOTAL	VOTE %
YES	1,812	19.54%
NO	7,243	78.13%
Total Votes Cast	9,055	97.67%
Overvotes	3	0.03%
Undervotes	213	2.30%
Contest Totals	9,271	100.00%
Precincts Reporting	52 of 52	

PROPOSITION 31

Vote For 1

	TOTAL	VOTE %
YES	3,702	39.93%
NO	5,279	56.94%
Total Votes Cast	8,981	96.87%
Overvotes	8	0.09%
Undervotes	282	3.04%
Contest Totals	9,271	100.00%
Precincts Reporting	52 of 52	

MEASURE R COMMERCIAL CANNABIS

Vote For 1

	TOTAL	VOTE %
YES	1,088	37.38%
NO	1,731	59.46%
Total Votes Cast	2,819	96.84%
Overvotes	4	0.14%
Undervotes	88	3.02%
Contest Totals	2,911	100.00%
Precincts Reporting	20 of 20	

MEASURE S

Vote For 1

	TOTAL	VOTE %
YES	3,104	33.48%
NO	5,921	63.87%
Total Votes Cast	9,025	97.35%
Overvotes	3	0.03%
Undervotes	243	2.62%
Contest Totals	9,271	100.00%
Precincts Reporting	52 of 52	

	MEASURE S				MEASURE R COMMERCIAL CANNABIS				MEASURE S			
	VOTE FOR 1				VOTE FOR 1				VOTE FOR 1			
	52 of 52 Precincts Reporting				20 of 20 Precincts Reporting				52 of 52 Precincts Reporting			
	YES	NO	Total Votes Cast	Contest Total	YES	NO	Total Votes Cast	Contest Total	YES	NO	Total Votes Cast	Contest Total
CP1 110,111,112	244	249	493	514					244	249	493	514
113	24	33	57	59					24	33	57	59
116	80	104	184	186					80	104	184	186
CP4 117	161	521	682	699					161	521	682	699
CP5 118	63	232	295	303					63	232	295	303
CP9 119	98	112	210	214	100	109	209	214	98	112	210	214
120	51	86	137	141					51	86	137	141
201	64	70	134	135	64	71	135	135	64	70	134	135
202	65	70	135	139	69	66	135	139	65	70	135	139
210	51	57	108	111	56	53	109	111	51	57	108	111
211	45	78	123	124	44	78	122	124	45	78	123	124
212	56	52	108	110	48	62	110	110	56	52	108	110
213	36	56	92	94	39	51	90	94	36	56	92	94
214	64	71	135	138	57	76	133	138	64	71	135	138
CP7 215	61	108	169	173	59	106	165	173	61	108	169	173
216	30	18	48	51	27	21	48	51	30	18	48	51

	MEASURE S				MEASURE R COMMERCIAL CANNABIS				MEASURE S			
	VOTE FOR 1				VOTE FOR 1				VOTE FOR 1			
	52 of 52 Precincts Reporting				20 of 20 Precincts Reporting				52 of 52 Precincts Reporting			
	YES	NO	Total Votes Cast	Contest Total	YES	NO	Total Votes Cast	Contest Total	YES	NO	Total Votes Cast	Contest Total
218	13	26	39	42	13	25	38	42	13	26	39	42
219	30	41	71	72	28	43	71	72	30	41	71	72
220	45	64	109	110	45	63	108	110	45	64	109	110
221	16	36	52	54	13	39	52	54	16	36	52	54
MB32 222,223	17	39	56	59	15	40	55	59	17	39	56	59
CP11 301	185	427	612	625					185	427	612	625
CP12 302	162	435	597	610					162	435	597	610
CP13 303	181	384	565	575					181	384	565	575
304	12	22	34	35					12	22	34	35
305	32	75	107	111	34	71	105	111	32	75	107	111
406	1	0	1	1	1	0	1	1	1	0	1	1
CP16 410,414	78	267	345	357					78	267	345	357
411	9	39	48	51					9	39	48	51
412	42	130	172	177					42	130	172	177
413	8	24	32	34					8	24	32	34
416	26	45	71	77					26	45	71	77

	MEASURE S				MEASURE R COMMERCIAL CANNABIS				MEASURE S			
	VOTE FOR 1				VOTE FOR 1				VOTE FOR 1			
	52 of 52 Precincts Reporting				20 of 20 Precincts Reporting				52 of 52 Precincts Reporting			
	YES	NO	Total Votes Cast	Contest Total	YES	NO	Total Votes Cast	Contest Total	YES	NO	Total Votes Cast	Contest Total
CP18 417	196	435	631	649	211	417	628	649	196	435	631	649
419	33	43	76	80	34	40	74	80	33	43	76	80
CP19 420,422	133	302	435	444	131	300	431	444	133	302	435	444
421	18	20	38	39					18	20	38	39
CP20 501	82	254	336	338					82	254	336	338
502	35	81	116	119					35	81	116	119
503	17	35	52	56					17	35	52	56
CP21 504	92	113	205	209					92	113	205	209
505	38	31	69	72					38	31	69	72
506	71	64	135	141					71	64	135	141
CP23 507	122	151	273	289					122	151	273	289
508	28	17	45	46					28	17	45	46
509	11	13	24	25					11	13	24	25
510	10	34	44	48					10	34	44	48
511	3	14	17	17					3	14	17	17
512	2	0	2	2					2	0	2	2

	MEASURE S				MEASURE R COMMERCIAL CANNABIS				MEASURE S			
	VOTE FOR 1				VOTE FOR 1				VOTE FOR 1			
	52 of 52 Precincts Reporting				20 of 20 Precincts Reporting				52 of 52 Precincts Reporting			
	YES	NO	Total Votes Cast	Contest Total	YES	NO	Total Votes Cast	Contest Total	YES	NO	Total Votes Cast	Contest Total
513	29	67	96	96					29	67	96	96
514	47	109	156	160					47	109	156	160
CP15 515	73	133	206	211					73	133	206	211
517	14	34	48	49					14	34	48	49
Totals	1,086	1,753	2,839	2,911	1,088	1,731	2,819	2,911	1,086	1,753	2,839	2,911

AGENDA ITEM NO. 13.A
Discussion Item

SUSANVILLE CITY COUNCIL AGENDA ITEM

Submitted By: Heidi Whitlock, Administrative Services

Action Date: January 18, 2023

SUBJECT: Department reports

PRESENTED BY: Dan Newton, City Administrator

SUMMARY: The City Administrator Reports section of the agenda is designed for the Administrator and Department Heads to address the Council on a variety of topics, as needed.

FISCAL IMPACT: None.

ACTION REQUESTED: Information only

ATTACHMENTS:

AGENDA ITEM NO. 14.A
Discussion Item

SUSANVILLE CITY COUNCIL AGENDA ITEM

Submitted By: Heidi Whitlock, Administrative Services

Action Date: January 18, 2023

SUBJECT: Future Council Items

PRESENTED BY: Dan Newton, City Administrator

SUMMARY: Any person may address the Council during Business from the Floor and throughout the City Council agenda's staff reports and agenda items. To encourage public participation in City Council meetings and address items brought forth to the podium by the public, staff has compiled the attached list from the past 3 months of City Council meetings and categorized items brought forth to the podium by date the comment was received, agenda item topic comment was received on, and public comments received during Business from the Floor for Council's review and to help staff prioritize and address public items.

FISCAL IMPACT: None.

ACTION REQUESTED: Informational item with possible direction to staff.

ATTACHMENTS:
[20230118 Items from the Podium.pdf](#)

MEETING DATE

ITEMS FROM THE PODIUM - BUSINESS FROM THE FLOOR

10/19/2022	Consider revisions to the city banner ordinance
10/19/2022	Consider revisions to the city dog ordinance and improvement to restrictions to puppy mill activities
10/19/2022	Consider enforcing planning commission meeting schedule
10/19/2022	Consider importance and purpose of business from the floor and public comment
10/19/2022	Consider increasing enforcement and improvement to red tag process to increase abatement process and citizen concerns
10/19/2022	Consider community increase of drug addiction concerns in relation to the use of cannabis and in relation to adopting cannabis ordinance
10/19/2022	Consider medical affects in relation to marijuana use
10/19/2022	Consider increasing efforts on property maintenance and safety concerns brought forth from the community
11/2/2022	Consider Tax Oversight Board appointed members conflicts, consider not appointing cell phones to city employees, Consider effects of cannabis industry on businesses and county
11/2/2022	Consider support of HLVRCD Dixie Fire recovery program
11/2/2022	Consider validity of cannabis ordinance and drafting of ordinance
11/2/2022	Consider providing resources and support to enforcement of abatement orders.
11/2/2022	Consider lack of public involvement in meetings, including planning commission meetings and increasing exposure and awareness of meetings.
11/2/2022	Consider lack of public involvement in appointment of Tax Oversight Committee
11/2/2022	Consider lack of FDA approval of cannabis products, consider DEA organized cartel presence and organized crime statistics
11/2/2022	Consider adopting similar resolution to Paso Robles City Council resolution protecting community and children from the harm related to cannabis industry and products
11/2/2022	Consider consequences of increasing presence of marijuana in community and the effects of marijuana and other drugs have in our community.
11/2/2022	Consider not looking to cannabis as a revenue stream to the city
11/2/2022	Consider partnership with Lassen Family Services to increasing family friendly events such as Safe and Sane Halloween
11/2/2022	Consider correlation between cannabis industry and increase of violence in community
11/2/2022	Consider crime activities that are related to drugs including cannabis
11/2/2022	Consider traffic control and speed reduction within city limits
11/2/2022	Consider community effects of cannabis business and community effects related to marijuana use. Consider effects of increased cannabis use on Police and Fire Departments
11/16/2022	Consider supporting Lassen Senior Services who will no longer be delivering meals to elders in our community due to lack of funding
11/16/2022	Consider support to Lassen County Fairgrounds grant application to build a community center located at the fairgrounds for various agriculture and community uses.
11/16/2022	Consider various ideas not cannabis industry related to bring industry into community
11/16/2022	Consider city participation in Veterans Day Program
12/7/2022	Consider reaching out to Lassen County Behavioral Health to discuss ideas of how to support homeless population

12/7/2022	Consider supporting the EAA chapter in their community support efforts and reinvest money received from the sale of the helicopter that was sold from hangar #3 at the airport
12/7/2022	Consider supporting Lassen Family Services' domestic violence services
1/4/2023	Consider completing work required to Hangar 3 to allow for public to rent
1/4/2023	Consider modification of meeting schedule to the Susanville Municipal Airport Commission meeting schedule
1/4/2023	Consider support to Lassen Family Services Domestic Violence awareness activities and Human Trafficking awareness.

ITEMS FROM THE PODIUM - NEW BUSINESS

11/2/2022	Historic Uptown Susanville Association (HUSA) 1. Consider getting ballot out to gather HUSA board interest 2. Consider ARPA funds to replace assessments not collected since 2019 for the HUSA district, not just a one-time contribution 3. Consider city economic development efforts and the correlation and benefits of HUSA 4. Consider planning future support to HUSA to support uptown business growth 5. Consider impact of assessments 6. Consider contribution as seed money as the funding and assessments are not enough to address the vacant buildings 7. Consider importance of funding HUSA events 8. Consider keeping Council word to invest in uptown Susanville and use of ARPA fundings
11/2/2022	Golf Course Update 1. Cost of golf course operations and general fund revenue bailouts that occurred in past 2. Consider repayment of purchase of golf course
11/16/2022	Approved Position List 1. Consider partnership with Lassen Indian Rancheria benefits to the community 2. Consider community draws from similar applicant pool and it would be beneficial to work together versus competing for talent to accomplish similar community goals
12/21/2022	Gateway Project 1. Consider who will be responsible for snow removal at site

PUBLIC HEARINGS - PUBLIC COMMENT

11/2/2022	Building Code Violation 1. Consider not adopting any changes to the building code that are specifically related to cannabis industry business. 2. Consider publishing code changes for public viewing
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ITEMS FROM THE PODIUM - CONTINUING BUSINESS

11/16/2022

HUSA

1. Consider historical relationship between the city and HUSA
 2. Consider bringing back HUSA assessments and consider benefits, size of assessed district, and economic development contribution
 3. Consider vacant lot on Main Street and HUSA's designs to renovate vacant lot
 4. Consider efforts of volunteers and those who pay assessments are the ones getting things done
 5. Consider uptown district as a prioritization of city and support growth and regeneration of uptown as an attraction
 6. Save HUSA to continue events that provide joy to community
 7. Consider city council promise to fund district in 2019 and lack of follow through to the commitment to fund assessments not collected.
 8. Consider sense of urgency for resurgence of Susanville
-

12/21/2022

Per Capita Grant - Pump Track Purchase

1. Consider space in which pump track will obtain on public park
 2. Consider popularity for feature and consider how and where users of pump track will enter speed ring for safety concerns
-

12/21/2022

City Project Priorities

1. Consider hiring a professional to review community to obtain and attract businesses and tourism
 2. Consider prioritizing revenue streams to allow more staff to dedicate to projects that increase and create revenues
 3. Consider prioritizing projects such as the Connected Communities Project that support increased exposure and tourism in the community based on our recreation
-

12/21/2022

ARPA Funds

1. Consider using funding towards resurfacing of tennis courts
 2. Consider using funds for pickleball court
 3. Consider using funds to hire a consultant or professional to provide marketing and economic development guidance
 4. Consider spending funding on animal control
 5. Consider timber industry and agriculture industry investments as both are resources within our community
 6. Consider time constraints of expending funding
 7. Consider gathering public input on how funds should be spent while hiring process of economic development person is in recruitment
-

FUTURE COUNCIL ITEMS
Update on Charging Station
Consider updated MOU with Lassen Historical Society
Council Goal Setting
Discussion regarding Public Comment Options
Update on Farmer's Market
Vehicle and equipment surplus auction
Update on Animal Shelter agreement (how many animals, cost of, etc.)
Discussion regarding lack of inventory of affordable low-income housing in support of Lassen Family Services
Semi-annual or annually report on tax measure expenditures if tax measure passes
Discussion on collaboration with Lassen County and Susanville Indian Rancheria and City of Susanville to hire a liaison to collaborate with all three entities
Discussion regarding options to work with community on animal control and animal shelter agreement
Discussion regarding Councilmembers volunteering on projects
Discussion regarding Councilmember trainings
Discussion regarding partnership with Lassen Family Services in efforts to prioritize youth
Update on K-9 program
Discussion regarding tier two of shopping cart ordinance
Discussion regarding increased theft within the community and increase council support to police department
Discussion regarding proclamation declaring Susanville as a sanctuary city for the unborn
Discussion regarding bringing Airport Capital Improvement Plan to council earlier in the year
Discussion regarding banner permits
Discussion regarding dog ordinance
ARPA funding planning
Street legal ATV and Golf Cart Ordinance
Veterans Preference in hiring
Airport Hangar storage facility
Discussion regarding enforcement of shopping cart ordinance
Discussion regarding graffiti