
City of Susanville
66 N. Lassen Street • Susanville CA
Mendy Schuster, Mayor
Russ Brown, Mayor pro tem
Curtis Bortle • Patrick Parrish • Dawn Miller

Susanville City Council
Regular Council Meeting • City Council Chambers
Wednesday, February 4, 2026 – 4:30 PM

Call to Order
Roll Call

1. **Approval of Agenda:** (Additions and/or Deletions)
2. **Public Comment Regarding Closed Session Items (if any):** Any person may address the City Council at this time upon any subject for discussion during Closed Session.
 - A. Public Employment - pursuant to Government Code §54957
 1. City Manager - Evaluation
4. **Return to Open Session:** (recess if necessary)
 - Reconvene in open session at 5:00 PM
 - Pledge of Allegiance
 - Invocation
 - Report any changes to agenda
 - Report any action out of Closed Session
 - Awards or Presentations by the City Council
5. **Business from the Floor:** Any person may address the City Council at this time upon any subject on the agenda or not on the agenda within the jurisdiction of the City Council. However, comments on items on the agenda may be reserved until the item is discussed and any matter not on the agenda that requires action will be referred to staff for a report and action at a subsequent meeting. **Presentations are subject to a three-minute limit.**
6. **Consent Calendar:** All matters listed under the Consent Calendar are considered to be routine by the City Council. There will be no separate discussion on these items. Any member of the public or the City Council may request removal of an item from the Consent Calendar to be considered separately.
 - 6.A. Minutes of the City Council January 7, 2026 regular meeting
 - 6.B. Vendor and Payroll Warrants
7. **Public Hearings:**
8. **Council Discussion/Announcements:**
9. **New Business:**
 - 9.A. Discussion regarding the promoting of the upcoming election to take place on June 2,

2026.

- 9.B. Consider Resolution No. 26-6506, authorizing the City Manager to execute an Airport Hangar Lease for Hangar 9 with Air Methods
- 9.C. Consider Resolution No. 26-6507, Amending the Fiscal Year 2025-2026 City of Susanville Budget
- 9.D. Discussion regarding St. Francis property

10. Planning Commission:

- 10.A. **PUBLIC HEARING** - Consider PC Resolution No. 26-1197, approving use permit application #25-003 to allow an approximately 180 foot-long 4 foot solid wood fence with 1.50 ft. lattice addition in the front and side yards of the residential property on APN 103-411-008-000 (705 Court St.)
- 10.B. **PUBLIC HEARING** - Consider PC Resolution No. 26-1198, approving use permit application #25-004 to allow a 208 foot-long 2 ft. lattice addition to the top of the existing 6 ft. perimeter fence in the rear and side yards of the residential property on APN 107-073-019 (457 Prospect Ave.)
- 10.C. **PUBLIC HEARING** - Consider PC Resolution No. 26-1199, approving use permit application #25-005 to allow a 151 foot-long 6 ft. tall black ornamental iron fence in the front yard of 1065 Campbell Rd. (APN 103-113-012-000) and a 116 foot long 6 ft. tall black ornamental iron fence in the front yard of 1070 Campbell Rd. (APN 103-112-009-000)

11. Susanville Community Redevelopment Agency - No business:

12. Susanville Municipal Energy Corporation - No business:

13. Continuing Business:

- 13.A. Consider Resolution No. 26-6508, authorizing the Finance Director to increase the Memorial Park Fire Restoration budget by \$60,000 for engineering services for Frank Ernaga Ballfield Grandstand engineering, design, and project administration services
- 13.B. Discussion regarding Memorial Ball Park Grandstand Fire Emergency Operations

14. City Manager's Reports:

- 14.A. Department Reports - Police Department

15. Future Council Items:

- 15.A. Future Council Items

16. Adjournment:

- **The next regular meeting of the Susanville City Council will be held on February 18, 2026 at 4:30 PM.**

Reports and documents relating to each agenda item are on file in the Office of the City Clerk and are available for public inspection during normal business hours and at the meeting. These reports and documents are also available at the City's website www.cityofsusanville.gov, unless there were systems problems posting to the website.

Accessibility: An interpreter for the hearing-impaired may be made available upon request to the City Clerk seventy-two hours prior to a meeting. A reader for the vision-impaired for purposes of reviewing the agenda may be made available upon request to the City Clerk. The location of this meeting is wheelchair-accessible.

I, Heidi Whitlock, certify that I caused to be posted notice of the regular meeting scheduled for February 4, 2026 in the areas designated on January 30, 2026.

**Agenda Item No. 6.A.
Agenda Item**

Susanville City Council Agenda Item

Submitted By: Heidi Whitlock, City Clerk

Action Date: February 4, 2026

Subject: Minutes of the City Council January 7, 2026 regular meeting

Presented By: Heidi Whitlock, City Clerk

Summary: Attached for the Council's review and approval are the minutes from the January 7, 2026 meeting.

Fiscal Impact: None.

Action Requested: Motion to approve and file the minutes of the City Council's January 7, 2026 meeting.

Attachments:

1. 2026.01.07.cc.min

Susanville City Council
Regular Council Meeting Minutes
Wednesday, January 7, 2026 – 4:30 PM

Mayor Schuster called the meeting to order at 4:31pm.

Council Members in attendance: Schuster, Brown, Parrish, Bortle, & Miller

1. Approval of Agenda: (Additions and/or Deletions)

MOVER:	Council Member Dawn Miller
SECONDER:	Council Member Patrick Parrish
AYES:	Mayor Mendy Schuster, Mayor Pro Tem Russ Brown, Council Member Patrick Parrish, Council Member Curtis Bortle, Council Member Dawn Miller
NAYS:	None
RESULT:	Passed

2. Public Comment Regarding Closed Session Items (if any): No comment.

- A. A. Public Employment - pursuant to Government Code §54957
1. City Manager - Evaluation

4. Return to Open Session: (recess if necessary)

- Reconvene in open session at 5:00 PM
- Pledge of Allegiance
- Invocation
- Report any changes to agenda
- Report any action out of Closed Session

Dan Newton, City Manager, stated that the agenda was approved as presented. He mentioned that staff is trying out a new piece of hardware, and the live streaming will not occur, but the meeting is being recorded and will be posted tomorrow for viewing. He added that direction was provided to staff in closed session, but no reportable action was taken.

- Awards or Presentations by the City Council

5. Business from the Floor: Kim Page, public member, stated that there is an animal problem within the City.

- 6. Consent Calendar:** All matters listed under the Consent Calendar are considered to be routine by the City Council. There will be no separate discussion on these items. Any member of the public or the City Council may request removal of an item from the Consent Calendar to be considered separately.

MOVER:	Council Member Dawn Miller
SECONDER:	Council Member Patrick Parrish
AYES:	Mayor Mendy Schuster, Mayor Pro Tem Russ Brown, Council Member Patrick Parrish, Council Member Dawn Miller
NAYS:	None
RESULT:	Passed

Council Member Bortle Abstained.

- 6.A. Minutes of the City Council December 17, 2025 regular meeting
- 6.B. Vendor and Payroll Warrants

7. Public Hearings:

- 7.A. Consider **Resolution No. 26-6505**, approving the General Plan Housing Element update for the Regional Housing Needs Allocation (RHNA) 7th Housing Cycle 2024-2029

Mayor Schuster opened the public hearing at 5:11pm.

Mr. Newton introduced Ryan Lester of Mintier Harnish, to provide information related to the updated General Plan's Housing Element including the revisions that were required by the state.

Mayor Schuster closed the public hearing at 5:25pm.

MOVER:	Council Member Dawn Miller
SECONDER:	Council Member Patrick Parrish
AYES:	Mayor Mendy Schuster, Mayor Pro Tem Russ Brown, Council Member Patrick Parrish, Council Member Curtis Bortle, Council Member Dawn Miller
NAYS:	None

RESULT:	Passed
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8. Council Discussion/Announcements:

Council Member Bortle provided a Land Acknowledgment Statement.

9. New Business:

- 9.A. Consider the following resolutions for the upcoming 2026 Election:
Resolution No. 26-6502, calling and giving notice of the holding of a general municipal election to be held on Tuesday, June 2, 2026, for the election of certain officers as required by the provisions of the laws of the State of California relating to general law cities;
Resolution No. 26-6503, adopting regulations for candidates for elective office pertaining to candidate's statements submitted to the voters at an election to be held on Tuesday, June 2, 2026;
Resolution No. 26-6504, requesting the Board of Supervisors of the County of Lassen to consolidate a general municipal election to be held with the statewide primary election to be held on Tuesday, June 2, 2026

Heidi Whitlock, City Clerk, provided an explanation of the item and requested approval of Resolution No's 26-6502, 26-6503, and 26-6504.

MOVER:	Council Member Curtis Bortle
SECONDER:	Mayor Pro Tem Russ Brown
AYES:	Mayor Mendy Schuster, Mayor Pro Tem Russ Brown, Council Member Patrick Parrish, Council Member Curtis Bortle, Council Member Dawn Miller
NAYS:	None
RESULT:	Passed

- 9.B. Consider the modified approved position list.

Mr. Newton provided an explanation of the item and requested Council approval of the proposed approved position list.

MOVER:	Mayor Pro Tem Russ Brown
SECONDER:	Council Member Patrick Parrish
AYES:	Mayor Mendy Schuster, Mayor Pro Tem Russ Brown, Council Member Patrick Parrish, Council Member Curtis Bortle, Council Member Dawn Miller
NAYS:	None
RESULT:	Passed

- 9.C. Consider discussion regarding updating of the City Council Chambers.

Mr. Newton provided an explanation of the item and requested Council direction as to what types of items should be included in the improvements.

Mayor pro tem Brown requested just an overall refresher, new drapes, new paint, maybe clean up the photos in the back and the seating changes previously mentioned. He added the removal of the trophy case. Council Member Miller agreed to these changes.

A City Seal placed behind the dials was suggested, whether metal or wood.

Council Member Bortle suggested taking another look at the audio/visual system.

Mayor Schuster stated that the dias was made using trees from Memorial Park, so those should not be touched but the countertop can be replaced. She requested the carpet to go with the wood dias, the chairs to be replaced in the audience, the curtains to be replaced, the trophy case be removed, etc.

A budget amount from the General Fund of \$25,000 to \$75,000.

9.D. K-9 Program Presentation

Allen Sobol, Acting Public Safety Chief, introduced Officer Erika Tassone who provided the presentation as a member of the Susanville Police Officer's Association (SPOA) and not the Police Department.

The Council is in favor of the K9 Program.

10. Planning Commission:

No business.

11. Susanville Community Redevelopment Agency:

No business.

12. Susanville Municipal Energy Corporation:

No business.

13. Continuing Business:

13.A. Discussion regarding Memorial Ball Park Grandstand Fire Emergency Operations
Council Member Bortle stepped away at 6:03pm.

Mr. Newton provided an explanation of the item as well as an update of where the city is currently in the process and requested Council action to continue the emergency.

Council Member Bortle returned to the chambers at 6:04pm.

Frank Avilla, LCC Baseball Coach, inquired about whether or not there will be heavy equipment on the field during the process to which Mr. Newton responded no.

MOVER:	Council Member Curtis Bortle
SECONDER:	Council Member Patrick Parrish
AYES:	Mayor Mendy Schuster, Mayor Pro Tem Russ Brown, Council Member Patrick Parrish, Council Member Curtis Bortle, Council Member Dawn Miller
NAYS:	None
RESULT:	Passed

14. City Manager's Reports:

14.A. Department Reports - Admin Services Department Update

Jolene Arredondo, Deputy City Manager, provided an update on the Administrative Services Department.

15. Future Council Items:

15.A. Future Council Items

Council Member Parrish requested a discussion regarding "promoting" the elections. Council agreed to a discussion which will occur at February 4, 2026 meeting.

16. Adjournment:

Mayor Schuster adjourned in memory of Congressman Doug LaMalfa at 6:26PM.

MOVER:	Council Member Dawn Miller
SECONDER:	Council Member Patrick Parrish
AYES:	Mayor Mendy Schuster, Mayor Pro Tem Russ Brown, Council Member Patrick Parrish, Council Member Curtis Bortle, Council Member Dawn Miller
NAYS:	None
RESULT:	Passed

- **The next regular meeting of the Susanville City Council will be held on January 21, 2026 at 4:30 PM.**

Heidi Whitlock, City Clerk

Mendy Schuster, Mayor

Approved on:

**Agenda Item No. 6.B.
Agenda Item**

Susanville City Council Agenda Item

Submitted By: Stefanie Steward, Asst. Director - Finance

Action Date: February 4, 2026

Subject: Vendor and Payroll Warrants

Presented By: Chandra Jabbs, Finance Director

Summary: Warrants dated December 18, 2025 through January 22, 2026 numbered 225590-225696 and 225698-225782.

Fiscal Impact: Accounts Payable warrants totaling \$600,933.37, plus \$1,067,120.43 in Payroll warrants, for a total of \$1,668,053.80.

Action Requested: Motion to file and receive.

Attachments:

1. 01-16-2026
2. 01-15-2026
3. 01-12-2026
4. 01-07-2026
5. 12-30-2025
6. 12-18-2025
7. 01-22-2026

Report Criteria:

Report type: GL detail

Check.Voided = False

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
01/26	01/16/2026	225748	208	TOM DOWNING	REIM HEALTH INSURANCE	011526	1	7610-2239-006	RETIREE SICK LEAVE BANK PA	849.64	849.64
Total 011526:										849.64	849.64
01/26	01/16/2026	225749	728	U.S. POSTMASTER	UB BILLING WATER	011625	1	7110-430-42-46	POSTAGE	888.75	888.75
01/26	01/16/2026	225749	728	U.S. POSTMASTER	UB BILLING GAS	011625	2	7401-430-62-46	POSTAGE	457.84	457.84
Total 011625:										1,346.59	1,346.59
Grand Totals:										2,196.23	2,196.23

Report Criteria:

Report type: GL detail

Check.Voided = False

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
01/26	01/15/2026	225702	21	AIRGAS USA LLC	CHLORINE HIGH PURITY- WATE	9167717255	1	7110-430-42-46	SUPPLIES-GENERAL	9,069.18	9,069.18
Total 9167717255:										9,069.18	9,069.18
01/26	01/15/2026	225702	21	AIRGAS USA LLC	CHLORINE- WATER	9167717255.01	1	7110-430-42-46	SUPPLIES-GENERAL	.01	.01
Total 9167717255.01:										.01	.01
01/26	01/15/2026	225703	1307	C&S WASTE SOLUTIONS	1205 MAIN STREET- STREETS	177453253U037	1	2007-431-20-44	DISPOSAL	202.68	202.68
Total 177453253U037:										202.68	202.68
01/26	01/15/2026	225703	1307	C&S WASTE SOLUTIONS	819 MAIN STREET- STREETS	177453255U037	1	2007-431-20-44	DISPOSAL	55.14	55.14
Total 177453255U037:										55.14	55.14
01/26	01/15/2026	225703	1307	C&S WASTE SOLUTIONS	801 MAIN STREET- STREETS	177453256U037	1	2007-431-20-44	DISPOSAL	55.14	55.14
Total 177453256U037:										55.14	55.14
01/26	01/15/2026	225703	1307	C&S WASTE SOLUTIONS	701 MAIN STREET- STREETS	177453257U037	1	2007-431-20-44	DISPOSAL	55.14	55.14
Total 177453257U037:										55.14	55.14
01/26	01/15/2026	225703	1307	C&S WASTE SOLUTIONS	611 MAIN STREET- STREETS	177453260U037	1	2007-431-20-44	DISPOSAL	55.14	55.14
Total 177453260U037:										55.14	55.14
01/26	01/15/2026	225703	1307	C&S WASTE SOLUTIONS	400 MAIN STREET- STREETS	177453261U037	1	2007-431-20-44	DISPOSAL	55.14	55.14
Total 177453261U037:										55.14	55.14
01/26	01/15/2026	225703	1307	C&S WASTE SOLUTIONS	626 MAIN ST-STREETS	177453263U037	1	2007-431-20-44	DISPOSAL	55.14	55.14

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 177453263U037:										55.14	55.14
01/26	01/15/2026	225703	1307	C&S WASTE SOLUTIONS	732 MAIN STREET-STREETS	177453264U037	1	2007-431-20-44	DISPOSAL	55.14	55.14
Total 177453264U037:										55.14	55.14
01/26	01/15/2026	225703	1307	C&S WASTE SOLUTIONS	1000 MAIN ST-STREETS	177453265U037	1	2007-431-20-44	DISPOSAL	55.14	55.14
Total 177453265U037:										55.14	55.14
01/26	01/15/2026	225703	1307	C&S WASTE SOLUTIONS	700 MAIN STREET- STREETS	177453266U037	1	2007-431-20-44	DISPOSAL	55.14	55.14
Total 177453266U037:										55.14	55.14
01/26	01/15/2026	225703	1307	C&S WASTE SOLUTIONS	822 MAIN STREET- STREETS	177453267U037	1	2007-431-20-44	DISPOSAL	55.14	55.14
Total 177453267U037:										55.14	55.14
01/26	01/15/2026	225703	1307	C&S WASTE SOLUTIONS	950 MAIN STREET- STREETS	177453268U037	1	2007-431-20-44	DISPOSAL	55.14	55.14
Total 177453268U037:										55.14	55.14
01/26	01/15/2026	225703	1307	C&S WASTE SOLUTIONS	66 N LASSEN ST-ADMIN	177453464U037	1	1000-417-10-44	DISPOSAL	7.93	7.93
Total 177453464U037:										7.93	7.93
01/26	01/15/2026	225703	1307	C&S WASTE SOLUTIONS	1801 MAIN ST-PD	177453466U037	1	1009-421-10-44	DISPOSAL	7.78	7.78
Total 177453466U037:										7.78	7.78
01/26	01/15/2026	225703	1307	C&S WASTE SOLUTIONS	900 MAIN ST-STREETS	177453550U037	1	2007-431-20-44	DISPOSAL	55.14	55.14
Total 177453550U037:										55.14	55.14
01/26	01/15/2026	225703	1307	C&S WASTE SOLUTIONS	1408 MAIN ST-STREETS	177453551U037	1	2007-431-20-44	DISPOSAL	55.14	55.14
Total 177453551U037:										55.14	55.14

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
01/26	01/15/2026	225703	1307	C&S WASTE SOLUTIONS	1616 MAIN STREET-STREETS	177453552U037	1	2007-431-20-44	DISPOSAL	55.14	55.14
Total 177453552U037:										55.14	55.14
01/26	01/15/2026	225703	1307	C&S WASTE SOLUTIONS	65 N LASSEN ST-STREETS	177453567U037	1	2007-431-20-44	DISPOSAL	55.14	55.14
Total 177453567U037:										55.14	55.14
01/26	01/15/2026	225704	986	CARLSONS TIRE PROS	REPAIR & MAINT-PARKS	12701	1	1011-452-20-44	VEHICLE - REPAIR & MAINTENA	125.00	125.00
Total 12701:										125.00	125.00
01/26	01/15/2026	225704	986	CARLSONS TIRE PROS	REPAIR & MAINT- WATER	13054	1	7110-430-42-44	REPAIR AND MAINTENANCE-VE	1,383.00	1,383.00
Total 13054:										1,383.00	1,383.00
01/26	01/15/2026	225705	115	CASELLE INC	ANNUAL SOFTWARE SUPPORT	INV-14835	1	7620-430-10-47	SOFTWARE	750.00	750.00
Total INV-14835:										750.00	750.00
01/26	01/15/2026	225706	11529		REFUND WATER DEPOSIT	10209300006	1	7110-2228-000	DEPOSITS-CUSTOMER	8.72	8.72
01/26	01/15/2026	225706	11529		REFUND GAS DEPOSIT	10209300006	2	7401-2228-000	DEPOSITS-CUSTOMER	200.00	200.00
Total 10209300006:										208.72	208.72
01/26	01/15/2026	225707	161	CSK AUTO INC	GENERAL SUPPLIES- PARKS	2740-210876	1	1011-425-20-46	SUPPLIES-GENERAL	4.87	4.87
Total 2740-210876:										4.87	4.87
01/26	01/15/2026	225707	161	CSK AUTO INC	REPAIR AND MAINTENACE- WA	2740-217919	1	7110-430-42-43	PROFESSIONAL SVCS	26.52	26.52
Total 2740-217919:										26.52	26.52
01/26	01/15/2026	225707	161	CSK AUTO INC	REPAIR AND MAINTENACE- ST	2740-218033	1	2006-431-25-44	REPAIR & MAINT - VEHICLE	22.00-	22.00-
Total 2740-218033:										22.00-	22.00-
01/26	01/15/2026	225707	161	CSK AUTO INC	REPAIR AND MAINTENACE- WA	2740-219639	1	7110-430-42-44	REPAIR AND MAINTENANCE-VE	32.55	32.55
01/26	01/15/2026	225707	161	CSK AUTO INC	REPAIR AND MAINTENACE- GA	2740-219639	2	7401-430-62-44	REPAIR AND MAINT-VEHICLE	32.56	32.56

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 2740-219639:										65.11	65.11
01/26	01/15/2026	225707	161	CSK AUTO INC	REPAIR AND MAINTENACE- ST	2740-220045	1	2006-431-25-44	REPAIR & MAINT - VEHICLE	529.43	529.43
Total 2740-220045:										529.43	529.43
01/26	01/15/2026	225708	10670	CURRENT ELECTRIC & A	SECURITY SYSTEM MONITORI	054637	1	1011-451-80-43	TECHNICAL SVCS	105.00	105.00
Total 054637:										105.00	105.00
01/26	01/15/2026	225709	173	DATCO SERVICES	DRUG TEST-PERSONNEL	1025-58021	1	1000-416-10-43	TECHNICAL SVCS	60.00	60.00
Total 1025-58021:										60.00	60.00
01/26	01/15/2026	225709	173	DATCO SERVICES	PRE-EMPLOYMENT DRUG TES	1125-58059	1	1000-416-10-43	TECHNICAL SVCS	120.00	120.00
Total 1125-58059:										120.00	120.00
01/26	01/15/2026	225709	173	DATCO SERVICES	DRUG TEST-PERSONNEL	1225-58099	1	1000-416-10-43	TECHNICAL SVCS	65.65	65.65
Total 1225-58099:										65.65	65.65
01/26	01/15/2026	225709	173	DATCO SERVICES	PRE-EMPLOYMENT DRUG TES	126-60440	1	1000-416-10-43	TECHNICAL SVCS	60.00	60.00
Total 126-60440:										60.00	60.00
01/26	01/15/2026	225709	173	DATCO SERVICES	EMPLOYEE 4TH QTR SVC FEE	195280	1	1000-416-10-43	TECHNICAL SVCS	410.00	410.00
Total 195280:										410.00	410.00
01/26	01/15/2026	225709	173	DATCO SERVICES	DRUG TEST-PERSONNEL	202560440	1	1000-416-10-43	TECHNICAL SVCS	52.50	52.50
Total 202560440:										52.50	52.50
01/26	01/15/2026	225709	173	DATCO SERVICES	PRE-EMPLOYMENT FEE-PERS	2558021-3	1	1000-416-10-43	TECHNICAL SVCS	3.75	3.75
Total 2558021-3:										3.75	3.75

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
01/26	01/15/2026	225709	173	DATCO SERVICES	EMPLOYMENT & RENDOM- PE	925-57980	1	1000-416-10-43	TECHNICAL SVCS	878.70-	878.70-
Total 925-57980:										878.70-	878.70-
01/26	01/15/2026	225709	173	DATCO SERVICES	EMPLOYMENT & RENDOM- PE	925-57980.1	1	1000-416-10-43	TECHNICAL SVCS	155.00	155.00
Total 925-57980.1:										155.00	155.00
01/26	01/15/2026	225710	10909	DEPARTMENT OF TAX &	WATER RIGHTS 94-6000439	691132890	1	7110-430-42-48	TAXES, FEES, PERMITS & CHA	561.66	561.66
Total 691132890:										561.66	561.66
01/26	01/15/2026	225711	1565	DIRTY JOE'S CAR WASH	CAR WASH- PD	DEC 2025	1	1009-421-10-43	PROFESSIONAL SERVICES	60.00	60.00
Total DEC 2025:										60.00	60.00
01/26	01/15/2026	225712	1484	EDGES ELECTRICAL GR	SUPPLIES- PARKS	S6598036.003	1	1011-452-20-46	SUPPLIES-SMALL TOOLS	1.97	1.97
Total S6598036.003:										1.97	1.97
01/26	01/15/2026	225712	1484	EDGES ELECTRICAL GR	MILW TOOL COMBO KIT- PARKS	S6610408.001	1	1011-452-20-46	SUPPLIES-SMALL TOOLS	1,472.70	1,472.70
Total S6610408.001:										1,472.70	1,472.70
01/26	01/15/2026	225712	1484	EDGES ELECTRICAL GR	SUPPLIES TOOLS- PARKS	S6613296.001	1	1011-452-20-46	SUPPLIES-SMALL TOOLS	13.42	13.42
Total S6613296.001:										13.42	13.42
01/26	01/15/2026	225712	1484	EDGES ELECTRICAL GR	SUPPLIES- GAS	S6615694.001	1	7401-430-62-46	SUPPLIES-GENERAL	21.62	21.62
Total S6615694.001:										21.62	21.62
01/26	01/15/2026	225713	11526		REFUND GAS DEPOSIT	10330260025	1	7401-2228-000	DEPOSITS-CUSTOMER	136.77	136.77
Total 10330260025:										136.77	136.77
01/26	01/15/2026	225714	257	FOREST OFFICE EQUIPM	PUNCH CARDS 9/18 HOLES- G	INV-8812	1	7530-451-52-46	SUPPLIES-GENERAL	624.23	624.23

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total INV-8812:										624.23	624.23
01/26	01/15/2026	225715	265	FRONTIER	257-1887 BACKUP	1887 010126	1	1000-417-10-45	COMMUNICATIONS	142.33	142.33
Total 1887 010126:										142.33	142.33
01/26	01/15/2026	225715	265	FRONTIER	257-2960 HVAC/ELEVATOR LINE	2960 010526	1	1000-417-10-45	COMMUNICATIONS	132.98	132.98
Total 2960 010526:										132.98	132.98
01/26	01/15/2026	225716	10707	GLADWELL GOVERNME	RECORDS RETENTION- PERSO	5990	1	1000-411-40-43	PROFESSIONAL SVCS	850.00	850.00
Total 5990:										850.00	850.00
01/26	01/15/2026	225717	11345	ICC CODIFICATION, INC.	PAGES/INDEX - PERSONNEL	PG000044673	1	1000-411-40-46	BOOKS AND PERIODICALS	1,402.00	1,402.00
Total PG000044673:										1,402.00	1,402.00
01/26	01/15/2026	225718	10099	INTERNATIONAL LEAGU	MEMBERSHIP DUES 1/2026	00817-130C 012026	1	1000-417-10-48	DUES AND MEMBERSHIPS	250.00	250.00
Total 00817-130C 012026:										250.00	250.00
01/26	01/15/2026	225719	332	INTERSTATE GAS SERVI	NAT GAS CONSULTING 10/2025	7021901	1	7401-430-62-43	PROFESSIONAL SVCS	2,795.00	2,795.00
Total 7021901:										2,795.00	2,795.00
01/26	01/15/2026	225720	11532		REFUND GAS DEPOSIT	10411840007	1	7401-2228-000	DEPOSITS-CUSTOMER	119.59	119.59
Total 10411840007:										119.59	119.59
01/26	01/15/2026	225721	11533		REFUND GAS OVERPAYMENT	10310630023	1	9999-1001-001	CASH CLEARING - UTILITIES	11.35	11.35
Total 10310630023:										11.35	11.35
01/26	01/15/2026	225722	11534		REFUND GAS DEPOSIT	10324100313	1	7401-2228-000	DEPOSITS-CUSTOMER	185.87	185.87
Total 10324100313:										185.87	185.87

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
01/26	01/15/2026	225723	11528		REFUND GAS DEPOSIT	10433330416	1	7401-2228-000	DEPOSITS-CUSTOMER	99.90	99.90
Total 10433330416:										99.90	99.90
01/26	01/15/2026	225724	1074	LASSEN AUTO BODY	1997 HONDA ACCORD- PARKS	25-00385	1	1011-425-21-43	PROFESSIONAL SVCS	150.00	150.00
Total 25-00385:										150.00	150.00
01/26	01/15/2026	225724	1074	LASSEN AUTO BODY	LP# H801933 OR- PARKS	25-00386	1	1011-425-21-43	PROFESSIONAL SVCS	300.00	300.00
Total 25-00386:										300.00	300.00
01/26	01/15/2026	225724	1074	LASSEN AUTO BODY	1996 CHEVY- PARKS	25-00405	1	1011-425-21-43	PROFESSIONAL SVCS	260.00	260.00
Total 25-00405:										260.00	260.00
01/26	01/15/2026	225724	1074	LASSEN AUTO BODY	1998 FORD- PARKS	25-00406	1	1011-425-21-43	PROFESSIONAL SVCS	225.00	225.00
Total 25-00406:										225.00	225.00
01/26	01/15/2026	225724	1074	LASSEN AUTO BODY	VEHICLE REPAIR- PD	8728	1	1009-421-10-44	VEHICLE-REPAIR & MAINTENA	1,826.17	1,826.17
Total 8728:										1,826.17	1,826.17
01/26	01/15/2026	225725	411	LASSEN MOTOR PARTS	BRAKE CONTROLLER- PARKS	482579	1	1011-425-21-47	MACHINERY AND EQUIPMENT	193.00	193.00
Total 482579:										193.00	193.00
01/26	01/15/2026	225726	10485	LEAF CAPITAL FUNDING	KYOCERA COPIER- PW	17691558	1	7620-430-10-44	RENT & LEASE EQUIP & VEHIC	140.73	140.73
Total 17691558:										140.73	140.73
01/26	01/15/2026	225726	10485	LEAF CAPITAL FUNDING	KYOCERA COPIER- PW	19586771	1	7620-430-10-44	RENT & LEASE EQUIP & VEHIC	278.67	278.67
Total 19586771:										278.67	278.67
01/26	01/15/2026	225727	425	LES SCHWAB TIRE CENT	REPAIR & MAINT- GAS	60400494453	1	7401-430-62-44	REPAIR AND MAINT-VEHICLE	1,181.24	1,181.24

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 60400494453:										1,181.24	1,181.24
01/26	01/15/2026	225728	1508	MAIN STREET LUBE	VEHICLE MAINT- PD	55851	1	1009-421-10-44	VEHICLE-REPAIR & MAINTENA	68.62	68.62
Total 55851:										68.62	68.62
01/26	01/15/2026	225728	1508	MAIN STREET LUBE	VEHICLE MAINT- PD	57364	1	1009-421-10-44	VEHICLE-REPAIR & MAINTENA	102.75	102.75
Total 57364:										102.75	102.75
01/26	01/15/2026	225729	10732		REFUND GAS DEPOSIT	10203110407	1	7401-2228-000	DEPOSITS-CUSTOMER	68.38	68.38
Total 10203110407:										68.38	68.38
01/26	01/15/2026	225730	11527		REFUND GAS DEPOSIT	10331500024	1	7401-2228-000	DEPOSITS-CUSTOMER	34.90	34.90
Total 10331500024:										34.90	34.90
01/26	01/15/2026	225731	9652	NOVAH ELECTRIC	WIRING CITY WELL #1	3880	1	7110-430-42-43	PROFESSIONAL SVCS	1,836.00	1,836.00
Total 3880:										1,836.00	1,836.00
01/26	01/15/2026	225731	9652	NOVAH ELECTRIC	WELL MOTOR @ JENNY SPRIN	4193-1	1	7110-430-42-43	PROFESSIONAL SVCS	390.00	390.00
Total 4193-1:										390.00	390.00
01/26	01/15/2026	225731	9652	NOVAH ELECTRIC	TROUBLESHOOT WELL MOTOR	4193-2	1	7110-430-42-43	PROFESSIONAL SVCS	562.50	562.50
Total 4193-2:										562.50	562.50
01/26	01/15/2026	225732	10490	OAK WOODS ESTATES H	AB 617 GREEN DISP PRG- AIR	010826	1	8404-430-15-48	GRANTS	1,224.46	1,224.46
Total 010826:										1,224.46	1,224.46
01/26	01/15/2026	225733	11531		REFUND GAS OVERPAYMENT	10408206200	1	9999-1001-001	CASH CLEARING - UTILITIES	22.61	22.61
Total 10408206200:										22.61	22.61

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
01/26	01/15/2026	225734	558	PLUMAS-SIERRA	INTERNET ACCESS CIRCUIT-CI	58020 123125	1	1000-417-10-45	COMMUNICATIONS	768.00	768.00
Total 58020 123125:										768.00	768.00
01/26	01/15/2026	225734	558	PLUMAS-SIERRA	INTERNET ACCESS CIRCUIT-FD	69319 123125	1	1010-422-10-45	COMMUNICATIONS	309.28	309.28
Total 69319 123125:										309.28	309.28
01/26	01/15/2026	225735	10563	POLICY CONSULTING AS	LAFCO STAFF SVCS & EXPENS	LASSEN-2025-12	1	8402-413-30-46	POSTAGE	33.90	33.90
01/26	01/15/2026	225735	10563	POLICY CONSULTING AS	LAFCO STAFF SVCS & EXPENS	LASSEN-2025-12	2	8402-413-30-46	SUPPLIES-GENERAL	7.34	7.34
01/26	01/15/2026	225735	10563	POLICY CONSULTING AS	LAFCO STAFF SVCS & EXPENS	LASSEN-2025-12	3	8402-413-30-43	LAFCO EXEC. OFFICE SVC	3,500.00	3,500.00
01/26	01/15/2026	225735	10563	POLICY CONSULTING AS	LAFCO STAFF SVCS & EXPENS	LASSEN-2025-12	4	8402-413-30-43	MUNICIPAL SVC REVIEW-LAFC	4,817.50	4,817.50
Total LASSEN-2025-12:										8,358.74	8,358.74
01/26	01/15/2026	225736	9689	PRENTICE LONG & EPPE	ATTORNEY CONTRACT 25/26 F	8237	1	1000-412-10-43	PROFESSIONAL SVCS	6,500.00	6,500.00
Total 8237:										6,500.00	6,500.00
01/26	01/15/2026	225736	9689	PRENTICE LONG & EPPE	PROFESSIONAL SVC- ATTORN	8238	1	1000-412-10-43	PROFESSIONAL SVCS	57.00	57.00
Total 8238:										57.00	57.00
01/26	01/15/2026	225737	11423	PUBLIC RISK INNOVATIO	42 EMPL 1/2026-3/2026- RISK M	26401417	1	7630-411-40-45	EPLI INSURANCE	405.72	405.72
Total 26401417:										405.72	405.72
01/26	01/15/2026	225737	11423	PUBLIC RISK INNOVATIO	24 EMPL 1/2026-3/2026- RISK M	26401418	1	7630-411-40-45	EPLI INSURANCE	960.48	960.48
Total 26401418:										960.48	960.48
01/26	01/15/2026	225738	1270	SILVER STATE BARRICA	CUSTOM SIGN- STREETS SB1	S031961	1	2005-431-20-46	SUPPLIES-GENERAL	545.55	545.55
Total S031961:										545.55	545.55
01/26	01/15/2026	225738	1270	SILVER STATE BARRICA	SUPPLIES- STREETS SB1	S032072	1	2005-431-20-46	SUPPLIES-GENERAL	110.00	110.00
Total S032072:										110.00	110.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
01/26	01/15/2026	225739	11292	STUART C. IRBY COMPA	SUPPLIES- GAS	S014427640.001	1	7401-430-62-46	SUPPLIES-GENERAL	213.15	213.15
Total S014427640.001:										213.15	213.15
01/26	01/15/2026	225740	76	SUSANVILLE ACE HARD	SUPPLIES- CODE ENFORCEME	538141	1	1011-425-21-46	SUPPLIES-GENERAL	36.04	36.04
Total 538141:										36.04	36.04
01/26	01/15/2026	225740	76	SUSANVILLE ACE HARD	SUPPLIES- WATER	538888	1	7110-430-42-43	PROFESSIONAL SVCS	124.66	124.66
Total 538888:										124.66	124.66
01/26	01/15/2026	225740	76	SUSANVILLE ACE HARD	SUPPLIES- STREETS SB1	539087	1	2005-431-20-46	SUPPLIES-GENERAL	82.25	82.25
Total 539087:										82.25	82.25
01/26	01/15/2026	225740	76	SUSANVILLE ACE HARD	SUPPLIES- WATER	539197	1	7110-430-42-46	SUPPLIES-GENERAL	37.97	37.97
Total 539197:										37.97	37.97
01/26	01/15/2026	225740	76	SUSANVILLE ACE HARD	SIPPLIES- WATER	539206	1	7110-430-42-46	SUPPLIES-GENERAL	40.91	40.91
Total 539206:										40.91	40.91
01/26	01/15/2026	225741	677	SUSANVILLE SANITARY	606 NEVADA-PW	1274 010226	1	7620-430-10-44	SEWER	61.86	61.86
Total 1274 010226:										61.86	61.86
01/26	01/15/2026	225741	677	SUSANVILLE SANITARY	66 N LASSEN	1276 010226	1	1000-417-10-44	SEWER	136.88	136.88
Total 1276 010226:										136.88	136.88
01/26	01/15/2026	225741	677	SUSANVILLE SANITARY	115 N WEATHERLOW- PARKS	1448 010226	1	1011-452-20-44	SEWER	68.44	68.44
Total 1448 010226:										68.44	68.44
01/26	01/15/2026	225741	677	SUSANVILLE SANITARY	65 N WEATHERLOW - PARKS	1449 010226	1	1011-452-20-44	SEWER	205.32	205.32

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 1449 010226:										205.32	205.32
01/26	01/15/2026	225741	677	SUSANVILLE SANITARY	1505 MAIN	2064 010226	1	1010-422-10-44	SEWER	136.88	136.88
Total 2064 010226:										136.88	136.88
01/26	01/15/2026	225741	677	SUSANVILLE SANITARY	720 SOUTH ST-PW	3203 010226	1	7620-430-10-44	SEWER	68.44	68.44
Total 3203 010226:										68.44	68.44
01/26	01/15/2026	225741	677	SUSANVILLE SANITARY	1850 RIVER ST-PARKS	3667 010226	1	1011-452-20-44	SEWER	68.44	68.44
Total 3667 010226:										68.44	68.44
01/26	01/15/2026	225741	677	SUSANVILLE SANITARY	1600 RIVERSIDE DR - PARKS	3668 010226	1	1011-452-20-44	SEWER	150.88	150.88
Total 3668 010226:										150.88	150.88
01/26	01/15/2026	225741	677	SUSANVILLE SANITARY	1200 NORTH ST-PARKS	3669 010226	1	1011-452-20-44	SEWER	68.44	68.44
Total 3669 010226:										68.44	68.44
01/26	01/15/2026	225742	10822	SUSANVILLE TOWING	2000 BLACK FORD EXP- PARKS	79176	1	1011-425-21-43	PROFESSIONAL SVCS	150.00	150.00
Total 79176:										150.00	150.00
01/26	01/15/2026	225742	10822	SUSANVILLE TOWING	LP#SFW836 TOW- PARKS	79186	1	1011-425-21-43	PROFESSIONAL SVCS	225.00	225.00
Total 79186:										225.00	225.00
01/26	01/15/2026	225743	689	SWRCB	ANNUAL PERMIT FEE 7/2025-6/	WD-0309294	1	7110-430-42-48	TAXES, FEES, PERMITS & CHA	881.00	881.00
Total WD-0309294:										881.00	881.00
01/26	01/15/2026	225743	689	SWRCB	WATER SYSTEM ANNUAL FEE 7	WS-1053394	1	7112-430-42-48	TAXES FEES PERMITS & CHAR	948.20	948.20
Total WS-1053394:										948.20	948.20

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
01/26	01/15/2026	225744	10821	UBEO WEST LLC	COPIER CITY HALL	5129373	1	1000-417-10-44	RENT & LEASES EQUIP & VEHI	497.32	497.32
01/26	01/15/2026	225744	10821	UBEO WEST LLC	COPIER PD	5129373	2	1009-421-10-44	RENT & LEASES EQUIP & VEHI	205.01	205.01
Total 5129373:										702.33	702.33
01/26	01/15/2026	225745	749	VERIZON WIRELESS	CELLULAR PHONES - PD	6132285841	1	1009-421-10-45	COMMUNICATIONS	2,364.74	2,364.74
Total 6132285841:										2,364.74	2,364.74
01/26	01/15/2026	225746	11530		REFUND GAS DEPOSIT	10242480005	1	7401-2228-000	DEPOSITS-CUSTOMER	74.40	74.40
Total 10242480005:										74.40	74.40
01/26	01/15/2026	225747	11535	VITALANT	COMMUNITY CENTER DEPOSIT	010726	1	1000-2228-009	DEPOSITS-COMM CENTER RE	55.00	55.00
Total 010726:										55.00	55.00
Grand Totals:										56,000.95	56,000.95

Report Criteria:

Report type: GL detail

Check.Voided = False

Report Criteria:
Report type: GL detail
Check.Voided = False

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
01/26	01/12/2026	225701	728	U.S. POSTMASTER	UB BILLING WATER	011226	1	7110-430-42-46	POSTAGE	220.60	220.60
01/26	01/12/2026	225701	728	U.S. POSTMASTER	UB BILLING GAS	011226	2	7401-430-62-46	POSTAGE	113.64	113.64
Total 011226:										334.24	334.24
Grand Totals:										334.24	334.24

Report Criteria:

Report type: GL detail

Check.Voided = False

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
01/26	01/07/2026	225658	11233	323 SCADA SERVICES LL	PROFESSIONAL SERVICES-GA	CS122025	1	7401-430-62-43	PROFESSIONAL SVCS	249.00	249.00
Total CS122025:										249.00	249.00
01/26	01/07/2026	225659	21	AIRGAS USA LLC	CHLORINE HIGH PURITY- WATE	2143695	1	7110-430-42-46	SUPPLIES-GENERAL	3,023.07	3,023.07
Total 2143695:										3,023.07	3,023.07
01/26	01/07/2026	225660	891	ALLSTAR FIRE EQUIPME	SAFETY SUPPLIES-FD	184960	1	1010-422-10-44	RESCUE- REPAIR & MAINTENA	2,267.03	2,267.03
Total 184960:										2,267.03	2,267.03
01/26	01/07/2026	225661	10981	ALSCO INC	LREN2077260 MATS- PW	LREN2077260	1	7620-430-10-46	SUPPLIES-JANITORIAL	93.20	93.20
01/26	01/07/2026	225661	10981	ALSCO INC	LREN2077260 MATS- PW	LREN2077260	2	7620-430-10-44	LINEN SERVICE	143.98	143.98
Total LREN2077260:										237.18	237.18
01/26	01/07/2026	225661	10981	ALSCO INC	LREN2077261 LAUNDRY- GAS	LREN2077261	1	7401-430-62-44	LINEN SERVICES	90.51	90.51
Total LREN2077261:										90.51	90.51
01/26	01/07/2026	225661	10981	ALSCO INC	LREN2077262 LAUNDRY- STRE	LREN2077262	1	1011-452-20-44	LINEN SERVICES	53.83	53.83
Total LREN2077262:										53.83	53.83
01/26	01/07/2026	225661	10981	ALSCO INC	LREN2077263 LAUNDRY- STRE	LREN2077263	1	2007-431-20-44	LINEN SERVICE	70.20	70.20
Total LREN2077263:										70.20	70.20
01/26	01/07/2026	225661	10981	ALSCO INC	LREN2077264 LAUNDRY- WATE	LREN2077264	1	7110-430-42-44	LINEN SERVICE	79.16	79.16
Total LREN2077264:										79.16	79.16
01/26	01/07/2026	225661	10981	ALSCO INC	LREN2077265 MATS- PW	LREN2077265	1	7620-430-10-44	LINEN SERVICE	48.21	48.21

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total LREN2077265:										48.21	48.21
01/26	01/07/2026	225661	10981	ALSCO INC	LREN2078963 MATS- PW	LREN2078963	1	7620-430-10-44	LINEN SERVICE	143.98	143.98
01/26	01/07/2026	225661	10981	ALSCO INC	LREN2078963 MATS- PW	LREN2078963	2	7620-430-10-46	SUPPLIES-JANITORIAL	93.20	93.20
Total LREN2078963:										237.18	237.18
01/26	01/07/2026	225661	10981	ALSCO INC	LREN2078964 LAUNDRY- GAS	LREN2078964	1	7401-430-62-44	LINEN SERVICES	120.53	120.53
Total LREN2078964:										120.53	120.53
01/26	01/07/2026	225661	10981	ALSCO INC	LREN2078965 LAUNDRY- PARK	LREN2078965	1	1011-452-20-44	LINEN SERVICES	53.83	53.83
Total LREN2078965:										53.83	53.83
01/26	01/07/2026	225661	10981	ALSCO INC	LREN2078966 LAUNDRY- STRE	LREN2078966	1	2007-431-20-44	LINEN SERVICE	70.20	70.20
Total LREN2078966:										70.20	70.20
01/26	01/07/2026	225661	10981	ALSCO INC	LREN2078967 LAUNDRY- WATE	LREN2078967	1	7110-430-42-44	LINEN SERVICE	79.16	79.16
Total LREN2078967:										79.16	79.16
01/26	01/07/2026	225661	10981	ALSCO INC	LREN2078968 MATS- PW	LREN2078968	1	7620-430-10-44	LINEN SERVICE	48.21	48.21
Total LREN2078968:										48.21	48.21
01/26	01/07/2026	225662	10390	AUTOZONE PARTS INC	SHOP TOOLS- WATER	04015716850	1	7110-430-42-44	REPAIR AND MAINTENANCE-VE	97.21	97.21
01/26	01/07/2026	225662	10390	AUTOZONE PARTS INC	SHOP TOOLS- GAS	04015716850	2	7401-430-62-44	REPAIR AND MAINT-VEHICLE	97.21	97.21
Total 04015716850:										194.42	194.42
01/26	01/07/2026	225663	11524	BAILEY MILLEY	BUS TAX OVERPAYMENT	BL22781	1	9999-1001-005	CASH CLEARING - BUSINESS T	5.00	5.00
Total BL22781:										5.00	5.00
01/26	01/07/2026	225664	11171	BEFORE THE MOVIE INC	ON-SCREEN ADVERTISING-GA	57834	1	7401-430-62-45	ADVERTISING	408.00	408.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 57834:										408.00	408.00
01/26	01/07/2026	225666	11496	BRADY WORLDWIDE INC	SAFEKEY LOCKS- PW	9360696124	1	7620-430-10-44	REPAIR AND MAINTENANCE-FA	992.67	992.67
Total 9360696124:										992.67	992.67
01/26	01/07/2026	225666	1307	C&S WASTE SOLUTIONS	925 SIERRA ST- STREETS	177453254U037	1	2007-431-20-44	DISPOSAL	26.88	26.88
Total 177453254U037:										26.88	26.88
01/26	01/07/2026	225666	1307	C&S WASTE SOLUTIONS	605 ASH STREET-STREETS	177453258U037	1	2007-431-20-44	DISPOSAL	26.88	26.88
Total 177453258U037:										26.88	26.88
01/26	01/07/2026	225666	1307	C&S WASTE SOLUTIONS	617 MAIN ST-STREETS	177453259U037	1	2007-431-20-44	DISPOSAL	55.14	55.14
Total 177453259U037:										55.14	55.14
01/26	01/07/2026	225666	1307	C&S WASTE SOLUTIONS	600 MAIN ST-STREETS	177453262U037	1	2007-431-20-44	DISPOSAL	55.14	55.14
Total 177453262U037:										55.14	55.14
01/26	01/07/2026	225666	1307	C&S WASTE SOLUTIONS	925 SIERRA ST- PW	177453463U037	1	7620-430-10-44	DISPOSAL	242.96	242.96
Total 177453463U037:										242.96	242.96
01/26	01/07/2026	225666	1307	C&S WASTE SOLUTIONS	95 N WEATHERLOW ST-PARKS	177453465U037	1	1011-452-20-44	DISPOSAL	233.84	233.84
Total 177453465U037:										233.84	233.84
01/26	01/07/2026	225666	1307	C&S WASTE SOLUTIONS	720 SOUTH ST SHOP- PW	177453467U037	1	7620-430-10-44	DISPOSAL	252.11	252.11
Total 177453467U037:										252.11	252.11
01/26	01/07/2026	225666	1307	C&S WASTE SOLUTIONS	1505 MAIN ST-FD	177453469U037	1	1010-422-10-44	DISPOSAL	238.40	238.40
Total 177453469U037:										238.40	238.40

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
01/26	01/07/2026	225666	1307	C&S WASTE SOLUTIONS	1110 NORTH STREET-PARKS	177453542U037	1	1011-452-20-44	DISPOSAL	342.05	342.05
Total 177453542U037:										342.05	342.05
01/26	01/07/2026	225666	1307	C&S WASTE SOLUTIONS	732 MAIN STREET-STREETS	177453677U037	1	2007-431-20-44	DISPOSAL	110.28	110.28
Total 177453677U037:										110.28	110.28
01/26	01/07/2026	225667	148	COMPUTER LOGISTICS	2025/2026 FY CONTRACT IT SE	86816	1	1000-417-10-43	TECHNICAL SVCS	6,294.90	6,294.90
Total 86816:										6,294.90	6,294.90
01/26	01/07/2026	225668	161	CSK AUTO INC	REPAIR AND MAINTENANCE- WA	2740-214079	1	7110-430-42-44	REPAIR AND MAINTENANCE-VE	759.68	759.68
Total 2740-214079:										759.68	759.68
01/26	01/07/2026	225668	161	CSK AUTO INC	REPAIR AND MAINTENANCE- PA	2740-214416	1	1011-424-20-44	VEHICLE - REPAIR & MAINTENA	373.99	373.99
Total 2740-214416:										373.99	373.99
01/26	01/07/2026	225668	161	CSK AUTO INC	REPAIR AND MAINTENANCE- PA	2740-214429	1	1011-424-20-44	VEHICLE - REPAIR & MAINTENA	251.50-	251.50-
01/26	01/07/2026	225668	161	CSK AUTO INC	REPAIR AND MAINTENANCE- ST	2740-214429	2	2005-431-20-44	REPAIR AND MAINTENANCE VE	126.50-	126.50-
Total 2740-214429:										378.00-	378.00-
01/26	01/07/2026	225668	161	CSK AUTO INC	REPAIR AND MAINTENANCE- PA	2740-214450	1	1011-424-20-44	VEHICLE - REPAIR & MAINTENA	72.48	72.48
Total 2740-214450:										72.48	72.48
01/26	01/07/2026	225668	161	CSK AUTO INC	REPAIR AND MAINTENANCE- PA	2740-214451	1	1011-424-20-44	VEHICLE - REPAIR & MAINTENA	40.49	40.49
Total 2740-214451:										40.49	40.49
01/26	01/07/2026	225668	161	CSK AUTO INC	REPAIR AND MAINTENANCE- PA	2740-214522	1	1011-424-20-44	VEHICLE - REPAIR & MAINTENA	357.31	357.31
Total 2740-214522:										357.31	357.31
01/26	01/07/2026	225668	161	CSK AUTO INC	REPAIR AND MAINTENANCE- PA	2740-214757	1	1011-424-20-44	VEHICLE - REPAIR & MAINTENA	19.02	19.02

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 2740-214757:										19.02	19.02
01/26	01/07/2026	225668	161	CSK AUTO INC	REPAIR AND MAINTENACE- PA	2740-215364	1	1011-424-20-44	VEHICLE - REPAIR & MAINTENA	226.24	226.24
Total 2740-215364:										226.24	226.24
01/26	01/07/2026	225668	161	CSK AUTO INC	REPAIR AND MAINTENACE- PA	2740-215518	1	1011-424-20-44	VEHICLE - REPAIR & MAINTENA	202.94	202.94
Total 2740-215518:										202.94	202.94
01/26	01/07/2026	225668	161	CSK AUTO INC	REPAIR AND MAINTENACE- WA	2740-215802	1	7110-430-42-44	REPAIR AND MAINTENANCE-VE	9.72	9.72
Total 2740-215802:										9.72	9.72
01/26	01/07/2026	225668	161	CSK AUTO INC	REPAIR AND MAINTENACE- WA	2740-216695	1	7110-430-42-44	REPAIR AND MAINTENANCE-VE	13.51	13.51
Total 2740-216695:										13.51	13.51
01/26	01/07/2026	225668	161	CSK AUTO INC	REPAIR AND MAINTENACE- PA	2740-216738	1	1011-424-20-44	VEHICLE - REPAIR & MAINTENA	257.88-	257.88-
Total 2740-216738:										257.88-	257.88-
01/26	01/07/2026	225668	161	CSK AUTO INC	REPAIR AND MAINTENACE- ST	2740-217483	1	2006-431-25-44	REPAIR & MAINT - VEHICLE	190.78	190.78
Total 2740-217483:										190.78	190.78
01/26	01/07/2026	225668	161	CSK AUTO INC	REPAIR AND MAINTENACE- WA	2740-217487	1	7110-430-42-44	REPAIR AND MAINTENANCE-VE	21.21	21.21
01/26	01/07/2026	225668	161	CSK AUTO INC	REPAIR AND MAINTENACE- GA	2740-217487	2	7401-430-62-44	REPAIR AND MAINT-VEHICLE	21.21	21.21
01/26	01/07/2026	225668	161	CSK AUTO INC	REPAIR AND MAINTENACE- PA	2740-217487	3	1011-452-20-44	VEHICLE - REPAIR & MAINTENA	6.06	6.06
01/26	01/07/2026	225668	161	CSK AUTO INC	REPAIR AND MAINTENACE- ST	2740-217487	4	2005-431-20-44	REPAIR AND MAINTENANCE VE	12.12	12.12
Total 2740-217487:										60.60	60.60
01/26	01/07/2026	225668	161	CSK AUTO INC	REPAIR AND MAINTENACE- ST	2740-217975	1	2006-431-25-44	REPAIR & MAINT - VEHICLE	340.90	340.90
Total 2740-217975:										340.90	340.90
01/26	01/07/2026	225668	161	CSK AUTO INC	REPAIR AND MAINTENACE- ST	2740-218020	1	2006-431-25-44	REPAIR & MAINT - VEHICLE	317.01	317.01

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 2740-218020:										317.01	317.01
01/26	01/07/2026	225668	161	CSK AUTO INC	REPAIR AND MAINTENACE- ST	2740-218393	1	2006-431-25-44	REPAIR & MAINT - VEHICLE	155.80	155.80
Total 2740-218393:										155.80	155.80
01/26	01/07/2026	225668	161	CSK AUTO INC	REPAIR AND MAINTENACE- ST	2740-218402	1	2006-431-25-44	REPAIR & MAINT - VEHICLE	162.35	162.35
Total 2740-218402:										162.35	162.35
01/26	01/07/2026	225668	161	CSK AUTO INC	REPAIR AND MAINTENACE- PA	2740-220047	1	1011-452-20-44	VEHICLE - REPAIR & MAINTENA	7.35	7.35
01/26	01/07/2026	225668	161	CSK AUTO INC	REPAIR AND MAINTENACE- ST	2740-220047	2	2005-431-20-44	REPAIR AND MAINTENANCE VE	14.72	14.72
01/26	01/07/2026	225668	161	CSK AUTO INC	REPAIR AND MAINTENACE- WA	2740-220047	3	7110-430-42-44	REPAIR AND MAINTENANCE-VE	25.76	25.76
01/26	01/07/2026	225668	161	CSK AUTO INC	REPAIR AND MAINTENACE- GA	2740-220047	4	7401-430-62-44	REPAIR AND MAINT-VEHICLE	25.76	25.76
Total 2740-220047:										73.59	73.59
01/26	01/07/2026	225669	10670	CURRENT ELECTRIC & A	SECURITY SYSTEM MONITORI	054763	1	1011-452-20-43	TECHNICAL SVCS	105.00	105.00
Total 054763:										105.00	105.00
01/26	01/07/2026	225669	10670	CURRENT ELECTRIC & A	SECURITY SYSTEM MONITORI	055015	1	7620-430-10-43	TECHNICAL SVCS	40.00	40.00
Total 055015:										40.00	40.00
01/26	01/07/2026	225670	11521		BL/SB1186 REIMBURSEMENT	123025	1	9999-1001-004	CASH CLEARING - BUSINESS LI	35.00	35.00
01/26	01/07/2026	225670	11521		BL/SB1186 REIMBURSEMENT	123025	2	1000-2205-007	DEPOSITS PAYABLE - SB 1186	4.00	4.00
Total 123025:										39.00	39.00
01/26	01/07/2026	225671	219	ED STAUB & SONS PETR	FINANCE CHARGE- GC	13443792	1	7530-451-52-48	TAXES, FEES, PERMITS & CHA	457.68	457.68
Total 13443792:										457.68	457.68
01/26	01/07/2026	225671	219	ED STAUB & SONS PETR	239.72 PROPANE LP-AIRPORT	13455279	1	7201-430-81-46	PROPANE	616.50	616.50
Total 13455279:										616.50	616.50

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
01/26	01/07/2026	225672	1484	EDGES ELECTRICAL GR	SUPPLIES- STREETS	S6610042.001	1	2006-431-25-46	SUPPLIE - GENERAL	116.82	116.82
Total S6610042.001:										116.82	116.82
01/26	01/07/2026	225673	10706		CA POST BASIC CRISIS NEG CL	121725	1	1009-421-10-45	TRAINING	473.00	473.00
Total 121725:										473.00	473.00
01/26	01/07/2026	225674	1033	FGL ENVIRONMENTAL	WATER SAMPLING-DW	591879A	1	7112-430-42-43	PROFESSIONAL SVCS	39.00	39.00
Total 591879A:										39.00	39.00
01/26	01/07/2026	225674	1033	FGL ENVIRONMENTAL	WATER SAMPLING-WATER	591881A	1	7110-430-42-43	PROFESSIONAL SVCS	117.00	117.00
Total 591881A:										117.00	117.00
01/26	01/07/2026	225675	257	FOREST OFFICE EQUIPM	COPIES-FD	SV010728	1	1010-422-10-44	RENT & LEASES EQUIP & VEHI	46.02	46.02
Total SV010728:										46.02	46.02
01/26	01/07/2026	225676	265	FRONTIER	257-0315 AWOS AIRPORT	0315 121525	1	7201-430-81-45	COMMUNICATIONS	82.03	82.03
Total 0315 121525:										82.03	82.03
01/26	01/07/2026	225677	10155		REIM HEALTH INSURANCE	010726	1	7610-2239-006	RETIREE SICK LEAVE BANK PA	284.00	284.00
Total 010726:										284.00	284.00
01/26	01/07/2026	225678	10385	HINDERLITER DE LLAMA	CONTRACT SERVICE TRANSAC	SIN057449	1	1000-415-10-43	PROFESSIONAL SVCS	630.99	630.99
Total SIN057449:										630.99	630.99
01/26	01/07/2026	225679	1362	IRON MOUNTAIN INFO. M	PROFESSIONAL SERVICES-PD	KXVP123	1	1009-421-10-43	PROFESSIONAL SERVICES	140.02	140.02
Total KXVP123:										140.02	140.02
01/26	01/07/2026	225679	1362	IRON MOUNTAIN INFO. M	CITY HALL SHREDDING	KYRB261	1	1000-417-10-43	PROFESSIONAL SVCS	137.35	137.35

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total KYRB261:										137.35	137.35
01/26	01/07/2026	225680	10150		reimbursement mileage October-	010526	1	1000-413-20-45	TRAVEL	42.00	42.00
Total 010526:										42.00	42.00
01/26	01/07/2026	225681	9081		CA POST BASIC CRISIS NEG CL	121725	1	1009-421-10-45	TRAINING	473.00	473.00
Total 121725:										473.00	473.00
01/26	01/07/2026	225682	1074	LASSEN AUTO BODY	HEAVY DUTY TOW- FD	25-00353	1	1010-422-10-44	VEHICLE - REPAIR & MAINTENA	2,375.00	2,375.00
Total 25-00353:										2,375.00	2,375.00
01/26	01/07/2026	225682	1074	LASSEN AUTO BODY	VEHECLE REPAIR- PD	8610	1	1009-421-10-44	VEHICLE-REPAIR & MAINTENA	2,025.54	2,025.54
Total 8610:										2,025.54	2,025.54
01/26	01/07/2026	225683	411	LASSEN MOTOR PARTS	REPAIRS & MAINT-GAS	481456	1	7401-430-62-44	REPAIR AND MAINTENANCE-FA	158.95	158.95
Total 481456:										158.95	158.95
01/26	01/07/2026	225683	411	LASSEN MOTOR PARTS	REPAIRS & MAINT-GAS	481503	1	7401-430-62-44	REPAIR AND MAINTENANCE-FA	19.49-	19.49-
Total 481503:										19.49-	19.49-
01/26	01/07/2026	225684	412	LASSEN REGIONAL SOLI	GREEN WASTE- STREETS SB1	377244	1	2005-431-20-44	REPAIR AND MAINTENANCE-MI	8.01	8.01
Total 377244:										8.01	8.01
01/26	01/07/2026	225684	412	LASSEN REGIONAL SOLI	GREEN WASTE- STREETS SB1	377264	1	2005-431-20-44	REPAIR AND MAINTENANCE-MI	12.96	12.96
Total 377264:										12.96	12.96
01/26	01/07/2026	225684	412	LASSEN REGIONAL SOLI	GREEN WASTE- STREETS SB1	377280	1	2005-431-20-44	REPAIR AND MAINTENANCE-MI	5.85	5.85
Total 377280:										5.85	5.85

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
01/26	01/07/2026	225685	10485	LEAF CAPITAL FUNDING	KYOCERA COPIER-FD	19511230	1	1010-422-10-44	RENT & LEASES EQUIP & VEHI	118.76	118.76
Total 19511230:										118.76	118.76
01/26	01/07/2026	225685	10485	LEAF CAPITAL FUNDING	KYOCERA COPIER- PW	19564335	1	7620-430-10-44	RENT & LEASE EQUIP & VEHIC	140.73	140.73
Total 19564335:										140.73	140.73
01/26	01/07/2026	225686	437	LMUD	471-920 JOHNSTONVILLE RD-AI	10108 122625	1	7201-430-81-46	ELECTRICITY	50.40	50.40
Total 10108 122625:										50.40	50.40
01/26	01/07/2026	225686	437	LMUD	JOHNSTONVILLE RD SPRINKLE	102621 122625	1	7201-430-81-46	ELECTRICITY	35.89	35.89
Total 102621 122625:										35.89	35.89
01/26	01/07/2026	225686	437	LMUD	GOLF COURSE IRR WELL/ NAG	122907 122625	1	7530-451-52-46	ELECTRICITY	49.02	49.02
Total 122907 122625:										49.02	49.02
01/26	01/07/2026	225686	437	LMUD	GOLF COURSE PUMP STATION	122910 122625	1	7530-451-52-46	ELECTRICITY	140.33	140.33
Total 122910 122625:										140.33	140.33
01/26	01/07/2026	225686	437	LMUD	GOLF COURSE IRR PUMP/8TH	122929 122625	1	7530-451-52-46	ELECTRICITY	30.00	30.00
Total 122929 122625:										30.00	30.00
01/26	01/07/2026	225686	437	LMUD	GOLF COURSE CLUB HOUSE	132052 122625	1	7530-451-52-46	ELECTRICITY	38.41	38.41
Total 132052 122625:										38.41	38.41
01/26	01/07/2026	225686	437	LMUD	STREET LIGHTS	14039 122625	1	2007-431-60-46	ELECTRICITY	231.61	231.61
Total 14039 122625:										231.61	231.61
01/26	01/07/2026	225686	437	LMUD	STREET LIGHTS-STREETS	14041 122625	1	2007-431-60-46	ELECTRICITY	4,559.40	4,559.40

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 14041 122625:										4,559.40	4,559.40
01/26	01/07/2026	225686	437	LMUD	470-895 CIRCLE DR-CLUB HOU	144281 122625	1	7530-451-52-46	ELECTRICITY	437.98	437.98
Total 144281 122625:										437.98	437.98
01/26	01/07/2026	225686	437	LMUD	SOUTH ST - PW OFFICE	14590 122625	1	7620-430-10-46	ELECTRICITY	858.77	858.77
Total 14590 122625:										858.77	858.77
01/26	01/07/2026	225686	437	LMUD	SOUTH ST ROOSEVELT AREA L	1744 122625	1	1011-452-20-46	ELECTRICITY	11.04	11.04
Total 1744 122625:										11.04	11.04
01/26	01/07/2026	225686	437	LMUD	RIVERSIDE DR PARK	1999 122625	1	1011-452-20-46	ELECTRICITY	154.81	154.81
Total 1999 122625:										154.81	154.81
01/26	01/07/2026	225686	437	LMUD	S GAY ST-STREETS	24323 122625	1	2007-431-60-46	ELECTRICITY	57.34	57.34
Total 24323 122625:										57.34	57.34
01/26	01/07/2026	225686	437	LMUD	66 N LASSEN ST-CITY HALL	2466 122625	1	1000-417-10-46	ELECTRICITY	933.77	933.77
Total 2466 122625:										933.77	933.77
01/26	01/07/2026	225686	437	LMUD	STREET LIGHTS-STREETS	2467 122625	1	2007-431-60-46	ELECTRICITY	2,035.66	2,035.66
Total 2467 122625:										2,035.66	2,035.66
01/26	01/07/2026	225686	437	LMUD	CADY SPRINGS-WATER	26784 122625	1	7110-430-42-46	ELECTRICITY	501.07	501.07
Total 26784 122625:										501.07	501.07
01/26	01/07/2026	225686	437	LMUD	65 N WEATHERLOW ST- PARKS	2865 122625	1	1011-452-20-46	ELECTRICITY	70.80	70.80
Total 2865 122625:										70.80	70.80

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
01/26	01/07/2026	225686	437	LMUD	65 N WEATHERLOW ST- PARKS	2867 122625	1	1011-452-20-46	ELECTRICITY	75.00	75.00
Total 2867 122625:										75.00	75.00
01/26	01/07/2026	225686	437	LMUD	N WEATHERLOW ST-TENNIS C	2870 122625	1	1011-452-20-46	ELECTRICITY	30.00	30.00
Total 2870 122625:										30.00	30.00
01/26	01/07/2026	225686	437	LMUD	1505 MAIN ST FIRE STATION	2876 122625	1	1010-422-10-46	ELECTRICITY	1,157.21	1,157.21
Total 2876 122625:										1,157.21	1,157.21
01/26	01/07/2026	225686	437	LMUD	SKYLINE DR WELL 4-WATER	29931 122625	1	7110-430-42-46	ELECTRICITY	604.56	604.56
Total 29931 122625:										604.56	604.56
01/26	01/07/2026	225686	437	LMUD	HARRIS DR & HWY 36- STREET	30658 122625	1	2007-431-60-46	ELECTRICITY	114.12	114.12
Total 30658 122625:										114.12	114.12
01/26	01/07/2026	225686	437	LMUD	472-105 JOHNSTONVILLE WATE	350161 122625	1	7112-430-42-46	ELECTRICITY	282.78	282.78
Total 350161 122625:										282.78	282.78
01/26	01/07/2026	225686	437	LMUD	RICHMOND RD BRIDGE-STREE	35094 122625	1	2007-431-60-46	ELECTRICITY	320.67	320.67
Total 35094 122625:										320.67	320.67
01/26	01/07/2026	225686	437	LMUD	LITTLE LEAGUE PARK AREA LI	3522 122625	1	1011-452-20-46	ELECTRICITY	76.09	76.09
Total 3522 122625:										76.09	76.09
01/26	01/07/2026	225686	437	LMUD	N WEATHERLOW ST SIGNALS-	3651 122625	1	2007-431-60-46	ELECTRICITY	178.32	178.32
Total 3651 122625:										178.32	178.32
01/26	01/07/2026	225686	437	LMUD	720 SOUTH EMULSION TANK-P	38646 122625	1	7620-430-10-46	ELECTRICITY	118.96	118.96

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 38646 122625:										118.96	118.96
01/26	01/07/2026	225686	437	LMUD	105 S ASH ST - STREETS	412864 122625	1	2007-431-60-46	ELECTRICITY	39.88	39.88
Total 412864 122625:										39.88	39.88
01/26	01/07/2026	225686	437	LMUD	SAN FRANCISCO ST- STREETS	416835 122625	1	2007-431-60-46	ELECTRICITY	19.69	19.69
Total 416835 122625:										19.69	19.69
01/26	01/07/2026	225686	437	LMUD	FIRST STREET & ALLEY LIGHTS	416848 122625	1	2007-431-60-46	ELECTRICITY	19.69	19.69
Total 416848 122625:										19.69	19.69
01/26	01/07/2026	225686	437	LMUD	LITTLE LEAGUE AREA LIGHTS-	416851 122625	1	1011-452-20-46	ELECTRICITY	19.69	19.69
Total 416851 122625:										19.69	19.69
01/26	01/07/2026	225686	437	LMUD	LONG ALLEY & LOVELL ALLEY-	416860 122625	1	2007-431-60-46	ELECTRICITY	19.69	19.69
Total 416860 122625:										19.69	19.69
01/26	01/07/2026	225686	437	LMUD	LAUREL ST- STREETS	416902 122625	1	2007-431-60-46	ELECTRICITY	19.69	19.69
Total 416902 122625:										19.69	19.69
01/26	01/07/2026	225686	437	LMUD	INSPIRATION POINT- STREETS	416915 122625	1	2007-431-60-46	ELECTRICITY	19.69	19.69
Total 416915 122625:										19.69	19.69
01/26	01/07/2026	225686	437	LMUD	SOUTH ST- STREETS	416924 122625	1	2007-431-60-46	ELECTRICITY	39.39	39.39
Total 416924 122625:										39.39	39.39
01/26	01/07/2026	225686	437	LMUD	CAMPBELL ST- STREETS	416940 122625	1	2007-431-60-46	ELECTRICITY	19.69	19.69
Total 416940 122625:										19.69	19.69

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
01/26	01/07/2026	225686	437	LMUD	WASHO LN- STREETS	416959 122625	1	2007-431-60-46	ELECTRICITY	19.69	19.69
Total 416959 122625:										19.69	19.69
01/26	01/07/2026	225686	437	LMUD	130 N PINE ST STREET LIGHT-	416962 122625	1	2007-431-60-46	ELECTRICITY	19.69	19.69
Total 416962 122625:										19.69	19.69
01/26	01/07/2026	225686	437	LMUD	RICHMOND RD & PEARL CR- S	416984 122625	1	2007-431-60-46	ELECTRICITY	19.69	19.69
Total 416984 122625:										19.69	19.69
01/26	01/07/2026	225686	437	LMUD	1801 MAIN ST- PD	417512 122625	1	2005-431-20-46	SAFETY LIGHTING	39.39	39.39
Total 417512 122625:										39.39	39.39
01/26	01/07/2026	225686	437	LMUD	ORCHARD ST- STREETS	418802 122625	1	2007-431-60-46	ELECTRICITY	23.12	23.12
Total 418802 122625:										23.12	23.12
01/26	01/07/2026	225686	437	LMUD	RIVERSIDE DR. & RIVER- STRE	418824 122625	1	2007-431-60-46	ELECTRICITY	19.69	19.69
Total 418824 122625:										19.69	19.69
01/26	01/07/2026	225686	437	LMUD	RIVERSIDE DR. & LAUREL- STR	418833 122625	1	2007-431-60-46	ELECTRICITY	19.69	19.69
Total 418833 122625:										19.69	19.69
01/26	01/07/2026	225686	437	LMUD	MARTHA & ARNOLD STREET LI	421476 122625	1	2007-431-60-46	ELECTRICITY	39.39	39.39
Total 421476 122625:										39.39	39.39
01/26	01/07/2026	225686	437	LMUD	130 N PINE ST STREET LIGHT-	425450 122625	1	2007-431-60-46	ELECTRICITY	19.69	19.69
Total 425450 122625:										19.69	19.69
01/26	01/07/2026	225686	437	LMUD	UPTOWN DECOR LIGHTS-STRE	43511 122625	1	2007-431-60-46	ELECTRICITY	277.49	277.49

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 43511 122625:										277.49	277.49
01/26	01/07/2026	225686	437	LMUD	115 N WEATHERLOW ST-PARKS	43866 122625	1	1011-452-20-46	ELECTRICITY	70.17	70.17
Total 43866 122625:										70.17	70.17
01/26	01/07/2026	225686	437	LMUD	N PINE & COOK - SCADA-WATE	44153 122625	1	7110-430-42-46	ELECTRICITY	30.00	30.00
Total 44153 122625:										30.00	30.00
01/26	01/07/2026	225686	437	LMUD	MEMORIAL PARK TEMP POWE	441880 122625	1	1011-452-20-46	ELECTRICITY	146.93	146.93
Total 441880 122625:										146.93	146.93
01/26	01/07/2026	225686	437	LMUD	GLENN & CHERRY TR - SCADA-	44298 122625	1	7110-430-42-46	ELECTRICITY	41.15	41.15
Total 44298 122625:										41.15	41.15
01/26	01/07/2026	225686	437	LMUD	PAIUTE LN SCADA-WATER	44316 122625	1	7110-430-42-46	ELECTRICITY	37.57	37.57
Total 44316 122625:										37.57	37.57
01/26	01/07/2026	225686	437	LMUD	BAGWELL SPRINGS - SCADA-W	45542 122625	1	7110-430-42-46	ELECTRICITY	101.92	101.92
Total 45542 122625:										101.92	101.92
01/26	01/07/2026	225686	437	LMUD	WELL #3-WATER	4559 122625	1	7110-430-42-46	ELECTRICITY	584.05	584.05
Total 4559 122625:										584.05	584.05
01/26	01/07/2026	225686	437	LMUD	MAIN & ALEXANDER SIGNAL-S	49496 122625	1	2005-431-20-46	SAFETY LIGHTING	204.47	204.47
Total 49496 122625:										204.47	204.47
01/26	01/07/2026	225686	437	LMUD	MAIN & FAIRFIELD-SB-1 SAFET	49497 122625	1	2005-431-20-46	SAFETY LIGHTING	161.35	161.35
Total 49497 122625:										161.35	161.35

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
01/26	01/07/2026	225686	437	LMUD	MAIN & JOHNSTNVLE SIGNAL-	49498 122625	1	2005-431-20-46	SAFETY LIGHTING	193.59	193.59
Total 49498 122625:										193.59	193.59
01/26	01/07/2026	225686	437	LMUD	RIVERSIDE & MAIN LIGHTS-SB-	49499 122625	1	2005-431-20-46	SAFETY LIGHTING	309.16	309.16
Total 49499 122625:										309.16	309.16
01/26	01/07/2026	225686	437	LMUD	QUARRY ST LIGHTS-STREETS	49500 122625	1	2007-431-60-46	ELECTRICITY	78.77	78.77
Total 49500 122625:										78.77	78.77
01/26	01/07/2026	225686	437	LMUD	MAIN & FOSS SIGNAL LIGHT-SB	49501 122625	1	2005-431-20-46	SAFETY LIGHTING	218.98	218.98
Total 49501 122625:										218.98	218.98
01/26	01/07/2026	225686	437	LMUD	471-920 JOHNSTONVILLE RD-AI	54333 122625	1	7201-430-81-46	ELECTRICITY	44.51	44.51
Total 54333 122625:										44.51	44.51
01/26	01/07/2026	225686	437	LMUD	SPRING RIDGE BL- WATER	55754 122625	1	7110-430-42-46	ELECTRICITY	252.92	252.92
Total 55754 122625:										252.92	252.92
01/26	01/07/2026	225686	437	LMUD	606 NEVADA STREET- PW	58209 122625	1	7620-430-10-46	ELECTRICITY	98.77	98.77
Total 58209 122625:										98.77	98.77
01/26	01/07/2026	225686	437	LMUD	925 SIERRA RD SPORTS CTR- P	60453 122625	1	1011-452-20-46	ELECTRICITY	30.21	30.21
Total 60453 122625:										30.21	30.21
01/26	01/07/2026	225686	437	LMUD	471-920 JOHNSTONVILLE RD-AI	7146 122625	1	7201-430-81-46	ELECTRICITY	453.75	453.75
Total 7146 122625:										453.75	453.75
01/26	01/07/2026	225686	437	LMUD	471-920 JOHNSTONVILLE RD-AI	7154 122625	1	7201-430-81-46	ELECTRICITY	41.67	41.67

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 7154 122625:										41.67	41.67
01/26	01/07/2026	225686	437	LMUD	GOLF COURSE CLUB HOUSE	7394 122625	1	7530-451-52-46	ELECTRICITY	69.86	69.86
Total 7394 122625:										69.86	69.86
01/26	01/07/2026	225686	437	LMUD	GOLF COURSE CART BARN 2	7400 122625	1	7530-451-52-46	ELECTRICITY	33.58	33.58
Total 7400 122625:										33.58	33.58
01/26	01/07/2026	225686	437	LMUD	WELL #1-WATER	7714 122625	1	7110-430-42-46	ELECTRICITY	289.94	289.94
Total 7714 122625:										289.94	289.94
01/26	01/07/2026	225686	437	LMUD	1801 MAIN ST- PD	8314 122625	1	1009-421-10-46	ELECTRICITY	1,089.91	1,089.91
Total 8314 122625:										1,089.91	1,089.91
01/26	01/07/2026	225686	437	LMUD	NORTH ST PARK LIGHTS-PARK	9283 122625	1	1011-452-20-46	ELECTRICITY	126.31	126.31
Total 9283 122625:										126.31	126.31
01/26	01/07/2026	225686	437	LMUD	GEO PUMP #1	9297 122625	1	7301-430-52-46	ELECTRICITY	2,318.06	2,318.06
Total 9297 122625:										2,318.06	2,318.06
01/26	01/07/2026	225686	437	LMUD	GOLF COURSE BARN 1 & 3	9312 122625	1	7530-451-52-46	ELECTRICITY	30.00	30.00
Total 9312 122625:										30.00	30.00
01/26	01/07/2026	225686	437	LMUD	MAIN ST & PINE ST-SB1 SAFET	94811 122625	1	2005-431-20-46	SAFETY LIGHTING	100.45	100.45
Total 94811 122625:										100.45	100.45
01/26	01/07/2026	225686	437	LMUD	RIVERSIDE PARK- PARKS	9501 122625	1	1011-452-20-46	ELECTRICITY	380.57	380.57
Total 9501 122625:										380.57	380.57

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
01/26	01/07/2026	225686	437	LMUD	GEO PUMP #2	9503 122625	1	7301-430-52-46	ELECTRICITY	51.24	51.24
Total 9503 122625:										51.24	51.24
01/26	01/07/2026	225686	437	LMUD	HOSPITAL LN-GEO	9963 122625	1	7301-430-52-46	ELECTRICITY	31.47	31.47
Total 9963 122625:										31.47	31.47
01/26	01/07/2026	225687	1508	MAIN STREET LUBE	VEHICLE MAINT-PARKS	56268	1	1011-424-20-44	VEHICLE - REPAIR & MAINTENA	134.59	134.59
Total 56268:										134.59	134.59
01/26	01/07/2026	225688	534	OTIS ELEVATOR COMPA	MAINT. SERVICES FOR ELEVATI	SV16273001	1	1000-417-10-44	FACILITY - REPAIR & MAINTENA	2,225.00	2,225.00
Total SV16273001:										2,225.00	2,225.00
01/26	01/07/2026	225689	572	QUILL CORPORATION	SUPPLIES-FINANCE	47029718	1	1000-415-10-46	SUPPLIES-GENERAL	125.71	125.71
Total 47029718:										125.71	125.71
01/26	01/07/2026	225690	1296	RENTAL GUYS	LIGHT TOWER- STREETS SB1	1072015-5	1	2005-431-20-46	SAFETY LIGHTING	230.95	230.95
Total 1072015-5:										230.95	230.95
01/26	01/07/2026	225691	11523		REFUND WATER DEPOSIT	10306904731	1	7110-2228-000	DEPOSITS-CUSTOMER	78.24	78.24
Total 10306904731:										78.24	78.24
01/26	01/07/2026	225692	11522		REFUND GAS DEPOSIT	10306904220	1	7401-2228-000	DEPOSITS-CUSTOMER	116.81	116.81
Total 10306904220:										116.81	116.81
01/26	01/07/2026	225693	11052		FIREFIGHTER 2 CAPSTONE TE	010526	1	1010-422-10-45	TRAVEL	170.00	170.00
Total 010526:										170.00	170.00
01/26	01/07/2026	225694	1479	SIERRA BROADCASTING	ADVERTISING-GAS	25120133	1	7401-430-62-45	ADVERTISING	249.50	249.50

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 25120133:										249.50	249.50
01/26	01/07/2026	225694	1479	SIERRA BROADCASTING	ADVERTISING-GAS	25120134	1	7401-430-62-45	ADVERTISING	249.50	249.50
Total 25120134:										249.50	249.50
01/26	01/07/2026	225695	1270	SILVER STATE BARRICA	WOOD BOARD- STREETS SB1	103079	1	2005-431-20-46	SUPPLIES-GENERAL	1,470.00	1,470.00
01/26	01/07/2026	225695	1270	SILVER STATE BARRICA	WOOD BOARD- WATER	103079	2	7110-430-42-46	SUPPLIES-GENERAL	735.00	735.00
01/26	01/07/2026	225695	1270	SILVER STATE BARRICA	WOOD BOARD- GAS	103079	3	7401-430-62-46	SUPPLIES-GENERAL	735.00	735.00
Total 103079:										2,940.00	2,940.00
01/26	01/07/2026	225696	76	SUSANVILLE ACE HARD	SUPPLIES- STREETS SB1	538472	1	2005-431-20-46	SUPPLIES-GENERAL	28.22	28.22
Total 538472:										28.22	28.22
01/26	01/07/2026	225696	76	SUSANVILLE ACE HARD	SUPPLIES- STREETS SB1	538514	1	2005-431-20-46	SUPPLIES-GENERAL	46.73	46.73
Total 538514:										46.73	46.73
01/26	01/07/2026	225696	76	SUSANVILLE ACE HARD	SUPPLIES- GAS	538567	1	7401-430-62-46	SUPPLIES-GENERAL	26.35	26.35
Total 538567:										26.35	26.35
01/26	01/07/2026	225696	76	SUSANVILLE ACE HARD	SUPPLIES- GAS	538610	1	7401-430-62-46	SUPPLIES-GENERAL	35.78	35.78
Total 538610:										35.78	35.78
01/26	01/07/2026	225696	76	SUSANVILLE ACE HARD	SUPPLIES- GAS	538612	1	7401-430-62-46	SUPPLIES-GENERAL	1.95	1.95
Total 538612:										1.95	1.95
01/26	01/07/2026	225696	76	SUSANVILLE ACE HARD	SUPPLIES- PARKS	538823	1	1011-452-20-44	FACILITY - REPAIR & MAINTENA	7.78	7.78
Total 538823:										7.78	7.78
01/26	01/07/2026	225696	76	SUSANVILLE ACE HARD	WD40- WATER	538852	1	7110-430-42-46	SUPPLIES-GENERAL	16.55	16.55
01/26	01/07/2026	225696	76	SUSANVILLE ACE HARD	WD40-WATER	538852	2	7112-430-42-46	SUPPLIES GENERAL	16.55	16.55

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
01/26	01/07/2026	225696	76	SUSANVILLE ACE HARD	WD40-GEO	538852	3	7301-430-52-46	SUPPLIES-GENERAL	16.55	16.55
Total 538852:										49.65	49.65
01/26	01/07/2026	225697	208		REIM HEALTH INSURANCE	010626	1	7610-2239-006	RETIREE SICK LEAVE BANK PA	885.36	885.36
Total 010626:										885.36	885.36
01/26	01/07/2026	225698	749	VERIZON WIRELESS	CELLULAR PHONES - ECON. D	6131283530	1	1000-465-10-45	COMMUNICATIONS	38.86	38.86
01/26	01/07/2026	225698	749	VERIZON WIRELESS	CELLULAR PHONES - PD	6131283530	2	1009-421-10-45	COMMUNICATIONS	38.86	38.86
01/26	01/07/2026	225698	749	VERIZON WIRELESS	CELLULAR PHONES - CITY CLE	6131283530	3	1000-411-10-45	COMMUNICATIONS	155.44	155.44
01/26	01/07/2026	225698	749	VERIZON WIRELESS	CELLULAR PHONES - FD	6131283530	4	1010-422-10-45	COMMUNICATIONS	155.44	155.44
Total 6131283530:										388.60	388.60
01/26	01/07/2026	225699	770	WESTERN NEVADA SUP	SUPPLIES- STREETS SB1	62048560	1	2005-431-20-46	SUPPLIES-GENERAL	25.98	25.98
Total 62048560:										25.98	25.98
01/26	01/07/2026	225699	770	WESTERN NEVADA SUP	SUPPLIES- STREETS SB1	62059605	1	2005-431-20-46	SUPPLIES-GENERAL	25.98	25.98
Total 62059605:										25.98	25.98
01/26	01/07/2026	225699	770	WESTERN NEVADA SUP	DIAB DIAMOND DISC METAL CU	62064505	1	7110-430-42-46	SUPPLIES-GENERAL	26.91	26.91
Total 62064505:										26.91	26.91
01/26	01/07/2026	225699	770	WESTERN NEVADA SUP	DIAB DIAMOND DISC METAL CU	CM62064505	1	7110-430-42-46	SUPPLIES-GENERAL	26.91-	26.91-
Total CM62064505:										26.91-	26.91-
01/26	01/07/2026	225700	1198	WESTWOOD SANITATIO	COMMUNITY GARDEN- PARKS	I81262	1	1011-452-20-44	RENT & LEASES EQUIP & VEHI	10.72	10.72
Total I81262:										10.72	10.72
01/26	01/07/2026	225700	1198	WESTWOOD SANITATIO	720 SOUTH ST- STREETS SB1	I82309	1	2005-431-20-44	REPAIR AND MAINTENANCE-MI	286.35	286.35
Total I82309:										286.35	286.35

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
01/26	01/07/2026	225700	1198	WESTWOOD SANITATIO	1200 NORTH ST MEMORIAL PA	I82318	1	1011-452-20-44	RENT & LEASES EQUIP & VEHI	94.41	94.41
Total I82318:										94.41	94.41
01/26	01/07/2026	225700	1198	WESTWOOD SANITATIO	COMMUNITY GARDEN- PARKS	I82363	1	1011-452-20-44	SEWER	120.11	120.11
Total I82363:										120.11	120.11
Grand Totals:										57,656.46	57,656.46

Report Criteria:
Report type: GL detail
Check.Voided = False

Report Criteria:

Report type: GL detail

Check Voided = False

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
12/25	12/30/2025	225632	11518		MAYOR & COUNCIL MEMS ACA	121625	1	1000-411-10-45	TRAVEL	474.20	474.20
Total 121625:										474.20	474.20
12/25	12/30/2025	225633	10372	DILLON SILKWOOD	FINAL DEPOSIT RETURN EP25-	121725	1	1001-2228-001	DEPOSITS-CURB, GUTTER, SID	700.00	700.00
Total 121725:										700.00	700.00
12/25	12/30/2025	225634	10867	EMERGENCY VEHICLE O	2024 CHEVY SILVERADO OUTFI	8714	1	1009-421-10-47	VEHICLES	14,997.03	14,997.03
Total 8714:										14,997.03	14,997.03
12/25	12/30/2025	225635	10525	ESO SOLUTIONS INC	DUES & MEMBERSHIP 12/27/25-	ESO-185699	1	1010-422-10-47	SOFTWARE	767.98	767.98
Total ESO-185699:										767.98	767.98
12/25	12/30/2025	225636	265	FRONTIER	251-0015-PD	0015 120825	1	1009-421-10-45	COMMUNICATIONS	80.87	80.87
Total 0015 120825:										80.87	80.87
12/25	12/30/2025	225636	265	FRONTIER	257-1887 BACKUP	1887 120125	1	1000-417-10-45	COMMUNICATIONS	142.33	142.33
Total 1887 120125:										142.33	142.33
12/25	12/30/2025	225636	265	FRONTIER	257-2960 HVAC/ELEVATOR LINE	2960 120525	1	1000-417-10-45	COMMUNICATIONS	132.69	132.69
Total 2960 120525:										132.69	132.69
12/25	12/30/2025	225637	11520		REFUND GAS DEPOSIT	10114200115	1	7401-2228-000	DEPOSITS-CUSTOMER	193.00	193.00
Total 10114200115:										193.00	193.00
12/25	12/30/2025	225638	10385	HINDERLITER DE LLAMA	CONTRACT SERVICES- SALES	SIN057037	1	1000-415-10-43	PROFESSIONAL SVCS	1,231.74	1,231.74

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total SIN057037:										1,231.74	1,231.74
12/25	12/30/2025	225639	9924	IWORQ SYSTEMS INC	ANNUAL SOFTWARE 2026- BUIL	214431	1	1011-424-20-47	SOFTWARE	2,750.00	2,750.00
12/25	12/30/2025	225639	9924	IWORQ SYSTEMS INC	SOFTWARE- BUILDING	214431	2	1011-1430-105	PRE PAID OTHER	2,750.00	2,750.00
Total 214431:										5,500.00	5,500.00
12/25	12/30/2025	225640	9206	LASSEN COUNTY RECO	MODEM INTERNET ACCESS 1/2	120525	1	1011-419-10-47	SOFTWARE	250.00	250.00
Total 120525:										250.00	250.00
12/25	12/30/2025	225641	8091	LASSEN FAMILY SERVIC	COMMUNITY CENTER DEPOSIT	121525	1	1000-2228-009	DEPOSITS-COMM CENTER RE	55.00	55.00
Total 121525:										55.00	55.00
12/25	12/30/2025	225642	1321	LAW OFFICES OF GREG	PROFESSIONAL SERVICES- P	25128	1	7620-430-11-43	PROFESSIONAL SERVICES	80.00	80.00
Total 25128:										80.00	80.00
12/25	12/30/2025	225643	437	LMUD	SUSANVILLE FIRE STATION- AR	W.O.#C-25070	1	2004-422-10-43	TECHNICAL SVCS	1,611.83	1,611.83
Total W.O.#C-25070:										1,611.83	1,611.83
12/25	12/30/2025	225644	451	MCA DIRECT	SUPPLIES- CITY CLERK	2025116	1	1000-411-40-46	BOOKS AND PERIODICALS	308.43	308.43
Total 2025116:										308.43	308.43
12/25	12/30/2025	225645	11517	R	MAYOR & COUNCIL MEMS ACA	121625	1	1000-411-10-45	TRAVEL	474.20	474.20
Total 121625:										474.20	474.20
12/25	12/30/2025	225646	534	OTIS ELEVATOR COMPA	MAINT. SERVICES FOR ELEVATI	100402139413	1	1000-417-10-43	TECHNICAL SVCS	3,863.34	3,863.34
12/25	12/30/2025	225646	534	OTIS ELEVATOR COMPA	MAINT. SERVICES FOR ELEVATI	100402139413	2	1000-1430-105	PREPAID - OTHER	3,863.34	3,863.34
Total 100402139413:										7,726.68	7,726.68
12/25	12/30/2025	225647	11295		MAYOR & COUNCIL MEMS ACA	121625	1	1000-411-10-45	TRAVEL	474.20	474.20

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 121625:										474.20	474.20
12/25	12/30/2025	225648	9689	PRENTICE LONG & EPPE	PROFESSIONAL SVC- PD	8234	1	1009-421-10-43	PROFESSIONAL SERVICES	57.00	57.00
Total 8234:										57.00	57.00
12/25	12/30/2025	225649	8673	S.T. RHOADES CONSTRU	CONSTRUCTION SERVICES RE	NO.02-5116-3492 PRG PM	1	2007-431-39-44	CONSTRUCTION SERVICES	28,608.00	28,608.00
12/25	12/30/2025	225649	8673	S.T. RHOADES CONSTRU	CONSTRUCTION SERVICES RE	NO.02-5116-3492 PRG PM	2	2007-2206-000	RETAINAGE PAYABLE	1,430.40-	1,430.40-
Total NO.02-5116-3492 PRG PMT#6:										27,177.60	27,177.60
12/25	12/30/2025	225650	689	SWRCB	WATER SYSTEM ANNUAL FEE 7	WS-1053371	1	7530-451-52-48	TAXES, FEES, PERMITS & CHA	1,509.00	1,509.00
Total WS-1053371:										1,509.00	1,509.00
12/25	12/30/2025	225651	9544	TONY'S CLEANING SERV	JANITORIAL SERVICES- PD	1148	1	1009-421-10-44	CUSTODIAL	700.00	700.00
Total 1148:										700.00	700.00
12/25	12/30/2025	225651	9544	TONY'S CLEANING SERV	JANITORIAL SERVICES- CITY H	1151	1	1000-417-10-43	PROFESSIONAL SVCS	350.00	350.00
Total 1151:										350.00	350.00
12/25	12/30/2025	225651	9544	TONY'S CLEANING SERV	JANITORIAL SERVICES- PW	1155	1	7620-430-10-44	CUSTODIAL	300.00	300.00
Total 1155:										300.00	300.00
12/25	12/30/2025	225652	530	U.S. BANK EQUIPMENT F	COPIER - CITY HALL UP AND D	570596429	1	1000-417-10-44	RENT & LEASES EQUIP & VEHI	437.56	437.56
Total 570596429:										437.56	437.56
12/25	12/30/2025	225654	728	U.S. POSTMASTER	UB BILLING WATER	123025	1	7110-430-42-46	POSTAGE	614.16	614.16
12/25	12/30/2025	225654	728	U.S. POSTMASTER	UB BILLING GAS	123025	2	7401-430-62-46	POSTAGE	316.38	316.38
Total 123025:										930.54	930.54
12/25	12/30/2025	225653	10821	UBEO WEST LLC	COPIER CITY HALL	5096963	1	1000-417-10-44	RENT & LEASES EQUIP & VEHI	497.32	497.32
12/25	12/30/2025	225653	10821	UBEO WEST LLC	COPIER PD	5096963	2	1009-421-10-44	RENT & LEASES EQUIP & VEHI	205.01	205.01

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 5096963:										702.33	702.33
Grand Totals:										67,364.21	67,364.21

Report Criteria:
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Report type: GL detail

Check.Voided = False

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
12/25	12/18/2025	225590	21	AIRGAS USA LLC	ACETYLENE/ARGON//OXYGEN/	5521209393	1	2007-431-20-46	SUPPLIES-GENERAL	157.82	157.82
12/25	12/18/2025	225590	21	AIRGAS USA LLC	ACETYLENE/ARGON//OXYGEN/	5521209393	2	7401-430-62-46	SUPPLIES-GENERAL	237.02	237.02
12/25	12/18/2025	225590	21	AIRGAS USA LLC	ACETYLENE/ARGON//OXYGEN/	5521209393	3	7110-430-42-46	SUPPLIES-GENERAL	631.81	631.81
Total 5521209393:										1,026.65	1,026.65
12/25	12/18/2025	225591	10981	ALSCO INC	LREN2073897-CRD FINANCE C	LREN2073897-CRD	1	7110-430-42-44	LINEN SERVICE	.09-	.09-
Total LREN2073897-CRD:										.09-	.09-
12/25	12/18/2025	225591	10981	ALSCO INC	LREN2075584 MATS- PW	LREN2075584	1	7620-430-10-44	LINEN SERVICE	78.21	78.21
12/25	12/18/2025	225591	10981	ALSCO INC	LREN2075584 MATS- PW	LREN2075584	2	7620-430-10-46	SUPPLIES-JANITORIAL	122.29	122.29
Total LREN2075584:										200.50	200.50
12/25	12/18/2025	225591	10981	ALSCO INC	LREN2075585 LAUNDRY- GAS	LREN2075585	1	7401-430-62-44	LINEN SERVICES	74.67	74.67
Total LREN2075585:										74.67	74.67
12/25	12/18/2025	225591	10981	ALSCO INC	LREN2075586 LAUNDRY- PARK	LREN2075586	1	1011-452-20-44	LINEN SERVICES	44.60	44.60
Total LREN2075586:										44.60	44.60
12/25	12/18/2025	225591	10981	ALSCO INC	LREN2075587 LAUNDRY- STRE	LREN2075587	1	2007-431-20-44	LINEN SERVICE	58.93	58.93
Total LREN2075587:										58.93	58.93
12/25	12/18/2025	225591	10981	ALSCO INC	LREN2075588 LAUNDRY- WATE	LREN2075588	1	7110-430-42-44	LINEN SERVICE	64.95	64.95
Total LREN2075588:										64.95	64.95
12/25	12/18/2025	225591	10981	ALSCO INC	LREN2075589 MATS- PW	LREN2075589	1	7620-430-10-44	LINEN SERVICE	38.99	38.99
Total LREN2075589:										38.99	38.99

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
12/25	12/18/2025	225592	10390	AUTOZONE PARTS INC	DURALAST FUEL FILTER- FD	04015715525	1	1010-422-10-44	VEHICLE - REPAIR & MAINTENA	3.78	3.78
Total 04015715525:										3.78	3.78
12/25	12/18/2025	225592	10390	AUTOZONE PARTS INC	TRANS COOL HOSE- FD	04015715529	1	1010-422-10-44	VEHICLE - REPAIR & MAINTENA	8.85	8.85
Total 04015715529:										8.85	8.85
12/25	12/18/2025	225593	9072	B. E. GIBBONS CONSULT	TEST BACKFLOW ASSEMBLIES	071025-04	1	7110-430-42-43	TECHNICAL SVCS	842.50	842.50
Total 071025-04:										842.50	842.50
12/25	12/18/2025	225593	9072	B. E. GIBBONS CONSULT	TECHNICAL SERVICES-WATER	11/04/2025	1	7112-430-42-43	TECHNICAL SERVICES	720.00	720.00
12/25	12/18/2025	225593	9072	B. E. GIBBONS CONSULT	TECHNICAL SERVICES- GC	11/04/2025	2	7530-451-52-43	PROFESSIONAL SERVICES	680.00	680.00
Total 11/04/2025:										1,400.00	1,400.00
12/25	12/18/2025	225594	11496	BRADY WORLDWIDE INC	STEEL HARPS- PW	9360522559	1	7620-430-10-44	REPAIR AND MAINTENANCE-FA	571.48	571.48
Total 9360522559:										571.48	571.48
12/25	12/18/2025	225595	98	CALIFORNIA ASSOCIATI	DUES AND MEMBERSHIP 01/26-	JANUARY 2026 BILLING	1	7630-411-40-45	INSUR.FIRE SALARY PROTECTI	265.50	265.50
Total JANUARY 2026 BILLING:										265.50	265.50
12/25	12/18/2025	225596	161	CSK AUTO INC	BATTERY-GAS	2740-214318	1	7401-430-62-46	SUPPLIES-GENERAL	108.24	108.24
Total 2740-214318:										108.24	108.24
12/25	12/18/2025	225597	10670	CURRENT ELECTRIC & A	SECURITY SYSTEM MONITORI	054446	1	7530-451-52-43	TECHNICAL SERVICES	40.00	40.00
Total 054446:										40.00	40.00
12/25	12/18/2025	225598	184	DEPARTMENT OF JUSTI	FINGERPRINTS - APPS PERSO	009636	1	1000-416-10-45	FINGERPRINTING SERVICES	64.00	64.00
Total 009636:										64.00	64.00
12/25	12/18/2025	225599	219	ED STAUB & SONS PETR	REGULAR FUEL: 4016 GAL@3.1	13400672	1	1000-1410-001	INVENTORIES-GASOLINE	12,735.67	12,735.67
12/25	12/18/2025	225599	219	ED STAUB & SONS PETR	DIESEL FUEL: 4019 GAL@4.046	13400672	2	1000-1410-001	INVENTORIES-GASOLINE	16,263.97	16,263.97

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 13400672:										28,999.64	28,999.64
12/25	12/18/2025	225600	11516	EDER AMAYA	REFUND GAS DEPOSIT	10306904430	1	7401-2228-000	DEPOSITS-CUSTOMER	115.08	115.08
Total 10306904430:										115.08	115.08
12/25	12/18/2025	225601	1484	EDGES ELECTRICAL GR	EXT CORD- WATER	S6610492.001	1	7110-430-42-44	REPAIR AND MAINTENANCE-VE	38.94	38.94
Total S6610492.001:										38.94	38.94
12/25	12/18/2025	225602	1033	FGL ENVIRONMENTAL	WATER SAMPLING-WATER	591688A	1	7110-430-42-43	PROFESSIONAL SVCS	175.00	175.00
Total 591688A:										175.00	175.00
12/25	12/18/2025	225603	265	FRONTIER	257-3292 MUSEUM	3292 121025	1	1011-451-80-45	COMMUNICATION	132.79	132.79
Total 3292 121025:										132.79	132.79
12/25	12/18/2025	225603	265	FRONTIER	257-7098- GAS	7098 120125	1	7401-430-62-45	COMMUNICATIONS	117.98	117.98
Total 7098 120125:										117.98	117.98
12/25	12/18/2025	225604	11514	JAIME OROZCO GRAJED	COMM CENTER DEPOSIT FEE	120925	1	1000-2228-009	DEPOSITS-COMM CENTER RE	105.00	105.00
Total 120925:										105.00	105.00
12/25	12/18/2025	225605	11128	KALMIKOV ENTERPROS	E-621 REPAIRS- FD	0202W20572.02	1	1010-422-10-44	VEHICLE - REPAIR & MAINTENA	24,284.86	24,284.86
Total 0202W20572.02:										24,284.86	24,284.86
12/25	12/18/2025	225606	10485	LEAF CAPITAL FUNDING	KYOCERA COPIER- PW	19429617	1	7620-430-10-44	RENT & LEASE EQUIP & VEHIC	278.67	278.67
Total 19429617:										278.67	278.67
12/25	12/18/2025	225607	11515	MARGARET FINCHER	REFUND GAS DEPOSIT	10306806120	1	7401-2228-000	DEPOSITS-CUSTOMER	159.48	159.48
Total 10306806120:										159.48	159.48

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12/25	12/18/2025	225608	11519	MICHAEL K. SCANLAN	CALAFCO CONFERENCE REIM	111825	1	8402-413-30-45	TRAVEL	1,235.84	1,235.84
Total 111825:										1,235.84	1,235.84
12/25	12/18/2025	225609	10403	MINTIER HARNISH LP	PROFESSIONAL SVC	SUSANVILLEHE-GPU-18	1	1011-419-11-43	PROFESSIONAL SVCS	5,264.50	5,264.50
Total SUSANVILLEHE-GPU-18:										5,264.50	5,264.50
12/25	12/18/2025	225610	10289	MW TREE SERVICE	REMOVAL OF BRANCH MEMOR	273	1	1011-452-20-44	FACILITY - REPAIR & MAINTENA	1,200.00	1,200.00
Total 273:										1,200.00	1,200.00
12/25	12/18/2025	225611	546	PAYLESS BUILDING SUP	SUPPLIES- WATER	369111	1	7110-430-42-46	SUPPLIES-GENERAL	10.25	10.25
Total 369111:										10.25	10.25
12/25	12/18/2025	225612	9376	PIPELINE ASSN FOR PUB	ASSOCIATIONS ANNUAL DUES-	225053	1	7401-430-62-48	DUES AND MEMBERSHIPS	40.00	40.00
Total 225053:										40.00	40.00
12/25	12/18/2025	225613	558	PLUMAS-SIERRA	INTERNET ACCESS CIRCUIT-P	63630 112625	1	1009-421-10-45	COMMUNICATIONS	185.00	185.00
Total 63630 112625:										185.00	185.00
12/25	12/18/2025	225614	10563	POLICY CONSULTING AS	LAFCO STAFF SVCS & EXPENS	LASSEN 2025-11	1	8402-413-30-43	LAFCO EXEC. OFFICE SVC	3,500.00	3,500.00
12/25	12/18/2025	225614	10563	POLICY CONSULTING AS	LAFCO STAFF SVCS & EXPENS	LASSEN 2025-11	2	8402-413-30-43	MUNICIPAL SVC REVIEW-LAFC	757.50	757.50
Total LASSEN 2025-11:										4,257.50	4,257.50
12/25	12/18/2025	225615	1296	RENTAL GUYS	LAMP- PW	1072016-5	1	7620-430-10-44	REPAIR AND MAINTENANCE-FA	231.91	231.91
Total 1072016-5:										231.91	231.91
12/25	12/18/2025	225616	76	SUSANVILLE ACE HARD	BATH STNKL- FD	538433	1	1010-422-10-45	TRAVEL	54.51	54.51
Total 538433:										54.51	54.51
12/25	12/18/2025	225617	689	SWRCB	WATER SYSTEM ANNUAL FEE-	1810001	1	7110-430-42-48	TAXES, FEES, PERMITS & CHA	14,093.08	14,093.08

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 1810001:										14,093.08	14,093.08
12/25	12/18/2025	225618	9544	TONY'S CLEANING SERV	JANITORIAL SERVICES- PW	1146	1	7620-430-10-44	CUSTODIAL	300.00	300.00
Total 1146:										300.00	300.00
12/25	12/18/2025	225622	728	U.S. POSTMASTER	UB BILLING WATER	12182025	1	7110-430-42-46	POSTAGE	891.16	891.16
12/25	12/18/2025	225622	728	U.S. POSTMASTER	UB BILLING GAS	12182025	2	7401-430-62-46	POSTAGE	459.08	459.08
Total 12182025:										1,350.24	1,350.24
12/25	12/18/2025	225619	749	VERIZON WIRELESS	CELLULAR PHONES - PD	6129765831	1	1009-421-10-45	COMMUNICATIONS	1,137.59	1,137.59
Total 6129765831:										1,137.59	1,137.59
12/25	12/18/2025	225619	749	VERIZON WIRELESS	CELLULAR PHONES - ADMIN	6129885938	1	1000-413-20-45	COMMUNICATIONS	147.12	147.12
12/25	12/18/2025	225619	749	VERIZON WIRELESS	CELLULAR PHONES - BUILDIN	6129885938	2	1011-424-20-45	COMMUNICATIONS	99.54	99.54
12/25	12/18/2025	225619	749	VERIZON WIRELESS	CELLULAR PHONES - PARKS	6129885938	3	1011-452-20-45	COMMUNICATIONS	104.17	104.17
12/25	12/18/2025	225619	749	VERIZON WIRELESS	CELLULAR PHONES - PUBLIC	6129885938	4	7620-430-10-45	COMMUNICATIONS	156.03	156.03
12/25	12/18/2025	225619	749	VERIZON WIRELESS	CELLULAR PHONES - WATER	6129885938	5	7110-430-42-45	COMMUNICATIONS	151.13	151.13
12/25	12/18/2025	225619	749	VERIZON WIRELESS	CELLULAR PHONES - GAS	6129885938	6	7401-430-62-45	COMMUNICATIONS	270.38	270.38
12/25	12/18/2025	225619	749	VERIZON WIRELESS	CELLULAR PHONES - PUBLIC	6129885938	7	7620-430-10-45	COMMUNICATIONS	1,276.11	1,276.11
Total 6129885938:										2,204.48	2,204.48
12/25	12/18/2025	225620	770	WESTERN NEVADA SUP	SUPPLIES- WATER	62020190	1	7110-430-42-46	SUPPLIES-GENERAL	954.98	954.98
Total 62020190:										954.98	954.98
12/25	12/18/2025	225620	770	WESTERN NEVADA SUP	SUPPLIES- WATER	62032833	1	7110-430-42-46	SUPPLIES-GENERAL	1,435.36	1,435.36
Total 62032833:										1,435.36	1,435.36
12/25	12/18/2025	225620	770	WESTERN NEVADA SUP	SUPPLIES- WATER	62033660	1	7110-430-42-46	SUPPLIES-GENERAL	835.72	835.72
Total 62033660:										835.72	835.72
12/25	12/18/2025	225620	770	WESTERN NEVADA SUP	SUPPLIES- WATER	62034073	1	7110-430-42-46	SUPPLIES-GENERAL	570.17	570.17

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Total 62034073:										570.17	570.17
12/25	12/18/2025	225621	1198	WESTWOOD SANITATIO	SKYLINE PARK-PARKS	I82177	1	1011-452-20-44	RENT & LEASES EQUIP & VEHI	109.39	109.39
Total I82177:										109.39	109.39
12/25	12/18/2025	225621	1198	WESTWOOD SANITATIO	PORTABLE TOILET-GOLF COUR	I82179	1	7530-451-52-44	RENT & LEASES EQUIP & VEHI	218.78	218.78
Total I82179:										218.78	218.78
12/25	12/18/2025	225621	1198	WESTWOOD SANITATIO	PORTABLE TOILET - COMMUNI	I82218	1	1011-452-20-44	RENT & LEASES EQUIP & VEHI	120.11	120.11
Total I82218:										120.11	120.11
Grand Totals:										95,030.40	95,030.40

Report Criteria:

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
01/26	01/22/2026	225758	9432	ALL SEASON HEATING	WRP #109 RONALD LOBUE	010926	1	8407-430-10-48	GRANTS	5,000.00	5,000.00
01/26	01/22/2026	225758	9432	ALL SEASON HEATING	WRP #0080 CRUM	010926	2	8407-430-10-48	GRANTS	3,750.00	3,750.00
01/26	01/22/2026	225758	9432	ALL SEASON HEATING	WRP #111 THOMAS	010926	3	8407-430-10-48	GRANTS	2,500.00	2,500.00
01/26	01/22/2026	225758	9432	ALL SEASON HEATING	WRP #0118 HUHTALA	010926	4	8407-430-10-48	GRANTS	3,750.00	3,750.00
Total 010926:										15,000.00	15,000.00
01/26	01/22/2026	225758	9432	ALL SEASON HEATING	WRP #0003 CAPP FLUX	010926 CAPP	1	8404-430-15-48	GRANTS	7,000.00	7,000.00
01/26	01/22/2026	225758	9432	ALL SEASON HEATING	WRP #0005 CAPP ESTES	010926 CAPP	2	8404-430-15-48	GRANTS	5,000.00	5,000.00
01/26	01/22/2026	225758	9432	ALL SEASON HEATING	WRP #0009 CAPP WELLBORN	010926 CAPP	3	8404-430-15-48	GRANTS	7,000.00	7,000.00
01/26	01/22/2026	225758	9432	ALL SEASON HEATING	WRP #0012 CAPP TULALI #8538	010926 CAPP	4	8404-430-15-48	GRANTS	6,993.18	6,993.18
01/26	01/22/2026	225758	9432	ALL SEASON HEATING	WRP #0018 CAPP VOSS	010926 CAPP	5	8404-430-15-48	GRANTS	7,000.00	7,000.00
Total 010926 CAPP:										32,993.18	32,993.18
01/26	01/22/2026	225758	9432	ALL SEASON HEATING	WRP #0008 CAPP OSBORN	011626 CAPP	1	8404-430-15-48	GRANTS	2,500.00	2,500.00
01/26	01/22/2026	225758	9432	ALL SEASON HEATING	WRP #0016 CAPP EIDSON	011626 CAPP	2	8404-430-15-48	GRANTS	2,500.00	2,500.00
01/26	01/22/2026	225758	9432	ALL SEASON HEATING	WRP #0017 CAPP COBB	011626 CAPP	3	8404-430-15-48	GRANTS	2,500.00	2,500.00
01/26	01/22/2026	225758	9432	ALL SEASON HEATING	WRP #0020 CAPP WESTON	011626 CAPP	4	8404-430-15-48	GRANTS	2,500.00	2,500.00
Total 011626 CAPP:										10,000.00	10,000.00
01/26	01/22/2026	225759	10390	AUTOZONE PARTS INC	REPAIR & MAINT-FD	04015724119	1	1010-422-10-44	VEHICLE - REPAIR & MAINTENA	39.88	39.88
Total 04015724119:										39.88	39.88
01/26	01/22/2026	225760	61		REIM HEALTH INSURANCE FEB	011526	1	7610-2239-006	RETIREE SICK LEAVE BANK PA	560.29	560.29
Total 011526:										560.29	560.29
01/26	01/22/2026	225761	98	CALIFORNIA ASSOCIATI	DUES AND MEMBERSHIP 02/26-	FEBRUARY 2026 BILLING	1	7630-411-40-45	INSUR.FIRE SALARY PROTECTI	265.50	265.50
Total FEBRUARY 2026 BILLING:										265.50	265.50
01/26	01/22/2026	225762	9678		CA POST ARIDE REDDING CA 1/	010526	1	2051-421-20-45	TRAVEL	170.00	170.00

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 010526:										170.00	170.00
01/26	01/22/2026	225763	148	COMPUTER LOGISTICS	2025/2026 FY CONTRACT IT SE	86825	1	1000-417-10-43	TECHNICAL SVCS	6,294.90	6,294.90
Total 86825:										6,294.90	6,294.90
01/26	01/22/2026	225764	265	FRONTIER	251-0015-PD	0015 010826	1	1009-421-10-45	COMMUNICATIONS	175.97	175.97
Total 0015 010826:										175.97	175.97
01/26	01/22/2026	225764	265	FRONTIER	257-2521- GOLF COURSE	2521 010126	1	7530-451-52-45	COMMUNICATIONS	112.47	112.47
Total 2521 010126:										112.47	112.47
01/26	01/22/2026	225765	1103	ITRON INC	ITRON SERVICE RENEWAL 10/2	716048	1	7110-430-42-43	TECHNICAL SVCS	3,237.19	3,237.19
01/26	01/22/2026	225765	1103	ITRON INC	ITRON SERVICE RENEWAL 10/2	716048	2	7401-430-62-43	TECHNICAL SVCS	3,237.19	3,237.19
01/26	01/22/2026	225765	1103	ITRON INC	ITRON SERVICE RENEWAL 26/2	716048	3	7110-1430-105	PRE-PAID OTHER	294.34	294.34
01/26	01/22/2026	225765	1103	ITRON INC	ITRON SERVICE RENEWAL 26/2	716048	4	7401-1430-105	PRE-PAID OTHER	294.35	294.35
Total 716048:										7,063.07	7,063.07
01/26	01/22/2026	225765	1103	ITRON INC	TEMETRA RENEWAL 01/2026-12	723136	1	7110-430-42-43	TECHNICAL SVCS	2,022.48	2,022.48
01/26	01/22/2026	225765	1103	ITRON INC	TEMETRA RENEWAL 01/2026-12	723136	2	7401-430-62-43	TECHNICAL SVCS	2,022.48	2,022.48
01/26	01/22/2026	225765	1103	ITRON INC	TEMETRA RENEWAL 01/2026-12	723136	3	7110-1430-105	PRE-PAID OTHER	2,022.48	2,022.48
01/26	01/22/2026	225765	1103	ITRON INC	TEMETRA RENEWAL 01/2026-12	723136	4	7401-1430-105	PRE-PAID OTHER	2,022.48	2,022.48
Total 723136:										8,089.92	8,089.92
01/26	01/22/2026	225766	374	L.N. CURTIS & SONS	2025 FIRE OTS GRANT	INV1023535	1	2045-422-20-47	MACHINERY AND EQUIPMENT	387.54	387.54
Total INV1023535:										387.54	387.54
01/26	01/22/2026	225766	374	L.N. CURTIS & SONS	2025 FIRE OTS GRANT	INV1023550	1	2045-422-20-47	MACHINERY AND EQUIPMENT	649.82	649.82
Total INV1023550:										649.82	649.82
01/26	01/22/2026	225766	374	L.N. CURTIS & SONS	SAFETY SUPPLIES- FD	INV1025059	1	1010-422-10-46	SUPPLIES- SAFETY ITEMS	1,871.28	1,871.28

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total INV1025059:										1,871.28	1,871.28
01/26	01/22/2026	225766	374	L.N. CURTIS & SONS	2025 FIRE OTS GRANT	INV1027225	1	2045-422-20-47	MACHINERY AND EQUIPMENT	13,641.45	13,641.45
Total INV1027225:										13,641.45	13,641.45
01/26	01/22/2026	225766	374	L.N. CURTIS & SONS	VEHICLE REPAIR & MAINTENA	INV960023	1	1010-422-10-44	VEHICLE - REPAIR & MAINTENA	206.76	206.76
Total INV960023:										206.76	206.76
01/26	01/22/2026	225767	389	LASSEN COUNTY AUDIT	ANIMAL CONTROL 2QTR 25/202	011526	1	1009-421-10-45	ANIMAL CONTROL CONTRACT	30,398.74	30,398.74
Total 011526:										30,398.74	30,398.74
01/26	01/22/2026	225767	389	LASSEN COUNTY AUDIT	DISPATCH SERVICES 2QTR 10/	011526.01	1	1009-421-10-45	DISPATCH CONTRACT	104,068.18	104,068.18
Total 011526.01:										104,068.18	104,068.18
01/26	01/22/2026	225768	11353	LASSEN WELLNESS INC	GAS DEPOSIT REFUND	10410190001	1	7401-2228-000	DEPOSITS-CUSTOMER	200.00	200.00
01/26	01/22/2026	225768	11353	LASSEN WELLNESS INC	GAS OVERPAYMENT REFUND	10410190001	2	9999-1001-001	CASH CLEARING - UTILITIES	150.91	150.91
Total 10410190001:										350.91	350.91
01/26	01/22/2026	225769	421	LEAGUE OF CALIFORNIA	MEMBERSHIP DUES 2026	INV-45363-G3F5X0	1	1000-417-10-48	DUES AND MEMBERSHIPS	3,576.50	3,576.50
01/26	01/22/2026	225769	421	LEAGUE OF CALIFORNIA	MEMBERSHIP DUES 2026	INV-45363-G3F5X0	2	1000-1430-105	PREPAID - OTHER	3,576.50	3,576.50
Total INV-45363-G3F5X0:										7,153.00	7,153.00
01/26	01/22/2026	225770	1508	MAIN STREET LUBE	VEHICLE REPAIR& MAINT- PD	57731	1	1009-421-10-44	VEHICLE-REPAIR & MAINTENA	93.68	93.68
Total 57731:										93.68	93.68
01/26	01/22/2026	225771	8031		CA POST ARIDE REDDING CA 1/	010526	1	2051-421-20-45	TRAVEL	170.00	170.00
Total 010526:										170.00	170.00
01/26	01/22/2026	225772	10713		CA POST ARIDE REDDING CA 1/	010526	1	2051-421-20-45	TRAVEL	170.00	170.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 010526:										170.00	170.00
01/26	01/22/2026	225773	10403	MINTIER HARNISH LP	PROFESSIONAL SVC	SUSANVILLEHE-GPU-19	1	1011-419-11-43	PROFESSIONAL SVCS	9,762.20	9,762.20
Total SUSANVILLEHE-GPU-19:										9,762.20	9,762.20
01/26	01/22/2026	225774	11401	NORMAN S. WRIGHT ME	HVAC-EQUIPMENT- FD	139984	1	2004-422-10-47	BUILDINGS	46,129.66	46,129.66
Total 139984:										46,129.66	46,129.66
01/26	01/22/2026	225775	548	PEE WEE ENTERPRISES	RAMSEY DITCH PROJECT- ENG	25031405	1	7301-430-52-44	CONSTRUCTION SERVICES	1,499.00	1,499.00
01/26	01/22/2026	225775	548	PEE WEE ENTERPRISES	RAMSEY DITCH PROJECT- ENG	25031405	2	7301-430-52-44	CONSTRUCTION SERVICES	1,802.54	1,802.54
Total 25031405:										3,301.54	3,301.54
01/26	01/22/2026	225776	558	PLUMAS-SIERRA	INTERNET ACCESS CIRCUIT-P	63630 123125	1	1009-421-10-45	COMMUNICATIONS	185.00	185.00
Total 63630 123125:										185.00	185.00
01/26	01/22/2026	225777	11303	TEAGHLACH	BODY ARMOR & BODY ARMOR	1286	1	1009-421-10-47	MACHINERY AND EQUIPMENT	8,588.91	8,588.91
Total 1286:										8,588.91	8,588.91
01/26	01/22/2026	225778	11536	THE BIG COMPANY INC	WRP 0002 CAPP NEELY #9785-1	9785-1	1	8404-430-15-48	GRANTS	7,000.00	7,000.00
Total 9785-1:										7,000.00	7,000.00
01/26	01/22/2026	225779	10404	THE INTERMOUNTAIN NE	PUBLIC HEARING NOTICE - CIT	20240523	1	1000-417-10-45	ADVERTISING	33.00	33.00
01/26	01/22/2026	225779	10404	THE INTERMOUNTAIN NE	PUBLIC HEARING NOTICE - PL	20240523	2	1011-419-10-45	ADVERTISING	198.00	198.00
Total 20240523:										231.00	231.00
01/26	01/22/2026	225780	11537	T-MOBILE USA INC	CELLULAR PLAN- PD	213797565 11326	1	1009-421-10-45	COMMUNICATIONS	268.38	268.38
Total 213797565 11326:										268.38	268.38
01/26	01/22/2026	225781	530	U.S. BANK EQUIPMENT F	COPIER - CITY HALL UP AND D	572758654	1	1000-417-10-44	RENT & LEASES EQUIP & VEHI	400.56	400.56

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 572758654:										400.56	400.56
01/26	01/22/2026	225782	770	WESTERN NEVADA SUP	SUPPLIES- WATER	61917329	1	7110-430-42-46	SUPPLIES-GENERAL	3,330.68	3,330.68
Total 61917329:										3,330.68	3,330.68
01/26	01/22/2026	225782	770	WESTERN NEVADA SUP	SUPPLIES- WATER	61919301	1	7110-430-42-46	SUPPLIES-GENERAL	205.98	205.98
Total 61919301:										205.98	205.98
01/26	01/22/2026	225782	770	WESTERN NEVADA SUP	TOOLS SUPPLIES- WATER	61931680	1	7110-430-42-46	SUPPLIES-SMALL TOOLS	3,020.43	3,020.43
Total 61931680:										3,020.43	3,020.43
Grand Totals:										322,350.88	322,350.88

Report Criteria:

Report type: GL detail

Check.Voided = False

Susanville City Council Agenda Item

Submitted By: Heidi Whitlock, City Clerk

Action Date: February 4, 2026

Subject: Discussion regarding the promoting of the upcoming election to take place on June 2, 2026.

Presented By: Heidi Whitlock, City Clerk

Summary: During the January 7, 2026, City Council meeting, a Council Member requested that a discussion item be brought forward regarding the promotion of the 2026 election.

Fiscal Impact: None.

Action Requested: Discussion item with possible direction to staff.

Attachments:
None

**Agenda Item No. 9.B.
Standard Review**

Susanville City Council Agenda Item

Submitted By: Marci Rojas, Program Coordinator

Action Date: February 4, 2026

Subject: Consider Resolution No. 26-6506, authorizing the City Manager to execute an Airport Hangar Lease for Hangar 9 with Air Methods

Presented By: Erik Edholm, Acting Public Works Director

Summary: The City of Susanville owns various hangars at the Susanville Municipal Airport. Air Methods has requested entering into a lease agreement for Hangar 9 at a monthly rate of \$3,500.00. Staff is requesting the Council to approve the City Manager to execute a Lease Agreement with Air Methods.

Fiscal Impact: \$42,000 in Airport Revenues Annually

Action Requested: Motion to approve Resolution No. 26-6506, authorizing the City Manager to execute an Airport Hangar Lease for Hangar 9 with Air Methods

Attachments:

- 1. 26-6506

Susanville City Council Agenda Item

Submitted By:	Chandra Jabbs, Finance Director
Action Date:	February 4, 2026
Subject:	Consider Resolution No. 26-6507, Amending the Fiscal Year 2025-2026 City of Susanville Budget
Presented By:	Chandra Jabbs, Finance Director
Summary:	Each year the City adopts a budget that sets the appropriations for the coming fiscal year. Revenues are based on projections that are received from Lassen County and the State of California. Expenses are projected to fund critical operations, meeting with Department Heads and the City Council to establish the priorities for the upcoming year. The City again reviews the budget at mid-year and adjusts these projections based on more up-to date revenue allocations from the County and State, and any expense changes that were not predicted or occurred during the first six months. Additionally, we have included the report that would have been presented to the Sales Tax Oversight Board (STOB); however, the STOB currently does not have enough members to meet quorum, and thus could not be presented and accepted, but it is attached for your review and consideration.
Fiscal Impact:	General Fund expenditures budget of \$13,194,139, all other funds budget \$19,691,983 for a total City budget of \$32,866,122.
Action Requested:	Motion to approve Resolution No. 26-6507, Amending the Fiscal Year 2025-2026 City of Susanville Budget
Attachments:	1. 26-6507 2. Exhibit A Midyear 25.26 3. Midyear Budget Worksheet FY 25.26 4. Local Sales Tax Oversight Board Midyear Report FY 25.26 5. Exhibit A FY 25.26 Original

RESOLUTION NO. 26-6507
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUSANVILLE
AMENDING THE FISCAL YEAR 2025-2026 CITY OF SUSANVILLE BUDGET

WHEREAS, the City Council of the City of Susanville has formally adopted the budget process and policies for the City; and

WHEREAS, the City Council of the City of Susanville has set forth in these policies that the budget will be reviewed at Mid-year or more frequently; and

WHEREAS, the Budget Process and Policies, adopted by Resolution 25-6448, stipulates that any mid-year budget increase will come from that fund's available cash balance; and the Police Department's mid-year operating budget requests are anticipated to exceed the fund's cash reserve balance, and

WHEREAS, the City Council has received, reviewed and approved the proposed FY 2025-2026 Mid-year.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Susanville hereby adopts the Fiscal Year 2025-2026 Mid-year budget as set forth in Exhibit A, attached hereto and made a part hereof; and

BE IT FURTHER RESOLVED, that the City Council hereby authorizes the Finance Director to further increase the Police Department (1009) and General Fund (1000) budgets to use available cash to cover operational shortfalls through the end of Fiscal Year 2025-2026 in an amount not to exceed \$175,000.

APPROVED: _____
Mendy Schuster, Mayor

ATTEST: _____
Heidi Whitlock, City Clerk

The foregoing Resolution No. 26-6507, was adopted at a regular meeting of the City Council of the City of Susanville, held on the 4th day of February 2026, by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

Heidi Whitlock, City Clerk

APPROVED AS TO FORM: _____
Margaret Long, City Attorney

Exhibit A City of Susanville Midyear Budget 2025-2026

		Revenue	Expense	Transfer In	Transfer Out
1000	GENERAL FUND	\$ 8,814,618	\$ 3,313,461	\$ (1,901,165)	\$ 8,741,249
1002	GF-ECONOMIC DEVELOPMENT	\$ 110	\$ -	\$ -	\$ -
1004	GF-PANCERA	\$ 110	\$ -	\$ -	\$ -
1005	GF-RESERVE ACCOUNT	\$ 2,510	\$ -	\$ -	\$ -
1006	POLICE FACILITIES & EQUIP FUND	\$ 60	\$ -	\$ -	\$ -
1007	FIRE FACILITIES & EQUIP FUND	\$ 510	\$ -	\$ -	\$ -
1008	ADMIN SVCS FACILITIES & EQUIP	\$ 510	\$ -	\$ -	\$ -
1009	PUBLIC SAFETY POLICE	\$ 319,866	\$ 4,815,420	\$ (4,312,139)	\$ 300,241
1010	PUBLIC SAFETY FIRE	\$ 577,800	\$ 2,877,793	\$ (2,359,408)	\$ 166,201
1011	COMMUNITY SERVICES GF	\$ 524,415	\$ 1,687,465	\$ (1,267,482)	\$ 215,254
1012	CODE ENFORCEMENT ABATEMENT	\$ -	\$ 500,000	\$ (500,000)	\$ -
2001	ASSET SEIZURE	\$ -	\$ -	\$ -	\$ -
2002	STATE COPS	\$ 200,000	\$ 330,853	\$ -	\$ -
2004	AMERICAN RESCUE PLAN ACT	\$ -	\$ 1,348,089	\$ -	\$ -
2005	ROAD MAINT AND REHAB SB-1	\$ 435,902	\$ 480,000	\$ -	\$ -
2006	SNOW REMOVAL	\$ 22,000	\$ 65,788	\$ -	\$ -
2007	STREETS & HIGHWAYS	\$ 2,822,614	\$ 2,684,743	\$ (140,000)	\$ 366,322
2008	TOBACCO GRANT	\$ -	\$ -	\$ -	\$ -
2010	STREET MITIGATION	\$ 10	\$ -	\$ -	\$ -
2011	POLICE MITIGATION	\$ 20	\$ -	\$ -	\$ -
2012	FIRE MITIGATION	\$ 20	\$ -	\$ -	\$ -
2013	PARK DEDICATION FUND	\$ 20	\$ -	\$ -	\$ -
2016	CDBG REVOLVING LOAN FUND	\$ 3,500	\$ -	\$ -	\$ -
2018	HOME REVOLVING FUND	\$ 3,500	\$ -	\$ -	\$ -
2030	TRAFFIC SAFETY	\$ 520	\$ -	\$ -	\$ -
2035	TRAFFIC SIGNALS FUND	\$ 510	\$ -	\$ -	\$ -
2036	SKYLINE NUMA SIGNAL	\$ -	\$ -	\$ -	\$ -
2037	SKYLINE BICYCLE LANE	\$ 210	\$ -	\$ -	\$ -
2038	SKYLINE - RT 139 SIGNAL	\$ -	\$ -	\$ -	\$ -
2042	FEMA 2019 AFG GRANT	\$ -	\$ -	\$ -	\$ -
2043	HCD LEAP GRANT	\$ -	\$ -	\$ -	\$ -
2044	STATE OF CA 2021 ABC GRANT	\$ -	\$ -	\$ -	\$ -
2045	STATE OF CA OTS STEP GRANT	\$ 85,525	\$ 85,525	\$ -	\$ -
2046	2022 CDBG CV2/3	\$ -	\$ -	\$ -	\$ -
2047	HCD SB2 GRANT	\$ -	\$ -	\$ -	\$ -
2048	PER CAPITA PARKS GRANT	\$ 177,952	\$ -	\$ -	\$ -
2049	LATA GRANT	\$ 15,381	\$ -	\$ -	\$ -
2050	PROP 1 IRWMP	\$ 722,594	\$ 670,878	\$ -	\$ -
2051	CHP CANNABIS GRANT	\$ 119,995	\$ 119,995	\$ -	\$ -
3010	SIERRA ROAD DOG PARK	\$ -	\$ -	\$ -	\$ -
3015	CITY HALL PARKING LOT PROJECT	\$ -	\$ -	\$ -	\$ -
4003	CITY HALL	\$ -	\$ 137,088	\$ (137,088)	\$ -
4005	COMMUNITY POOL DEBT SERVICE	\$ -	\$ 100,958	\$ (100,958)	\$ -
7110	WATER SYSTEM	\$ 2,662,000	\$ 2,479,547	\$ -	\$ 982,237
7112	JOHNSTONVILLE WATER SYSTEM	\$ 15,200	\$ 11,650	\$ -	\$ -
7114	WATER CAPITAL IMPROVEMENTS	\$ 664,100	\$ 1,024,000	\$ -	\$ -
7201	AIRPORT	\$ 214,015	\$ 428,234	\$ -	\$ 56,419
7202	AIRPORT CIP FUND	\$ -	\$ -	\$ -	\$ -
7301	GEOTHERMAL UTILITY	\$ 91,000	\$ 96,536	\$ -	\$ 53,422
7401	NATURAL GAS	\$ 4,616,530	\$ 4,348,779	\$ -	\$ 1,032,778
7530	GOLF COURSE	\$ 464,700	\$ 480,727	\$ -	\$ 43,810
7620	PW ADMIN & ENGINEERING FUND	\$ 8,500	\$ 1,668,734	\$ (1,530,790)	\$ -
7630	RISK MANAGEMENT FUND	\$ 1,442,482	\$ 1,350,239	\$ -	\$ -
8402	LAFCO	\$ 71,484	\$ 81,484	\$ -	\$ -
8404	AIR POLLUTION	\$ 1,448,262	\$ 1,227,902	\$ -	\$ 291,097
8405	AIR POLLUTION-CARL MOYER	\$ 350,000	\$ 404,234	\$ -	\$ -
8406	REGIONAL WATER MANAGEMENT GROUP	\$ -	\$ -	\$ -	\$ -
8407	AIR POLLUTION- CCI REDUCTION	\$ -	\$ 66,000	\$ -	\$ -
Grand Total		26,899,055	32,886,122	(12,249,030)	12,249,030

2025-2026 MID-YEAR BUDGET SUMMARY

GENERAL FUND 1000

General Fund

	Revenues	Expenses
Beginning Budget	-1,551,428	
FY 24/25 Audit		39,500
Property Taxes	80,000	
Property Taxes in Lieu of VLF	55,000	
Measure P	117,000	
Ending Budget	-1,338,928	

Public Safety Police 1009

	Revenues	Expenses
Beginning Deficit Budget	-162,842	
Res 24-2353 (PLHA Actual Grant Award)	3,660	15,325
MOU Adjustments (Res 25-6480 SPOA & 25-6486 Misc)		185,218
Res 25-6491 (Tractor Supply Donation)	500	500
Dispatch Contract Increase		40,000
SRO Contract	-83,930	
	-483,655	

Public Safety Fire 1010

	Revenues	Expenses
	0	
Res 25-6463 (Wal-Mart Donation)	1,000	1,000
Res 25-6482 (OTS Grant Extrication Equipment)	40,000	40,000
MOU Adjustments (Res 25-6482 Fire & 25-6486 Misc)		106,786
Ending Budget	-106,786	

Community Services GF 1011

	Revenues	Expenses
Beginning Deficit Budget	-92,042	
Res 25-6456 (Memorial Park Emergency)	55,000	55,000
Parks Operational Increase		18,400
Museum Operational Increase		380
Ending Budget	-110,822	

RMRA SB1 2005

	Revenues	Expenses
Beginning Budget	23,902	
Operational Increase		8,000 signs & paint
Utility Truck		60,000
Ending Budget	-44,098	

Streets Fund 2007

	Revenues	Expenses
Beginning Deficit Budget	-61,771	
Res 25-6464 (River St. Project)	80,000	93,680
Res 25-6469 (Rehab FE)	100,000	100,000
Operational Increase		13,000 *Leaf Program
Ending Budget	-88,451	

OTS Step Grant 2045

	Revenues	Expenses
Beginning Budget	0	
Res 25-6476 (FY 25-26 OTS STEP Grant)	51,000	51,000
Ending Budget	0	

CHP Cannabis 2051

	Revenues	Expenses
Beginning Budget	0	
Res 25-6455 (CHP Cannabis Grant)	119,995	119,995
Ending Budget	0	

Water 711X

	Revenues	Expenses
Beginning Budget	-425,734	
Res 25-6465 (Johnstonville Rd Water Line Replacement)		959,000
Res 25-6500 (SCADA)		65,000
Res 25-6479 (Water Rates Adjustment)	394,000	
Chlorine		41,000
Inventory Supplies		40,000
Operational Increases		19,400
Ending Budget	-1,156,134	OT due to increased leaks, Class A Licensing

GEOTHERMAL 7301

	Revenues	Expenses
Beginning Budget	-54,057	
Res 25-6487 (Ramsey Ditch)		3,400
Operational Increase		1,500
Ending Budget	-58,957	OT - higher than avg breakdowns

NATURAL GAS 7401

	Revenues	Expenses
Beginning Budget	-302,027	
Res 25-6450 (TetraTech Pig Launcher)		450,000
Operational Increase		13,000
Ending Budget	-765,027	OT, new staff/new gear

Airport 720X

	Revenues	Expenses
Beginning Deficit Budget	-267,838	
Res 25-6453 (Taxiway B Asphalt)		2,800
Ending Budget	-270,638	

Golf Course 7530

	Revenues	Expenses
Beginning Budget	-16,890	
Res 25-6470 (Starlink Internet)		2,500
Res 25-6475 (Toro Satellite)		16,000
Employee Costs		13,697
Operational Increases		3,250
Cart Lease		7,500
Ending Budget	-59,837	minimum wage inc, water leaks water testing, disposal add'l month

Local Sales Tax Oversight Board
Susanville, California
Mid-Year Report for FY 2025-2026

Background

At the general election held on June 7, 2022, the voters of Susanville passed Measure P, a local one-cent Transaction and Use Tax (i.e. sales tax). On June 29, 2022, the City Council certified the election results, confirming the passage of Measure P, and, as called for in Measure P, established the Sales Tax Oversight Board. Although Measure P tax revenues are legally general purpose funds, the City Council is committed to using the funds in accordance with the Advisory Measure Q, which states that revenues should be used to balance the budget to maintain and enhance existing public safety services (police and fire), and provide funding to support street infrastructure improvements, and provide funding to support economic development efforts designed to increase businesses, jobs, and visitors.

Introduction

The Sales Tax Oversight Board (STOB) consists of five members, all residents of the City of Susanville, appointed by the City Council. The STOB is charged with the responsibility to report to the City Council on the revenue and expenditures of the Local Sales Tax (also referred to as “Transaction and Use Tax”). The STOB will review the city’s proposed budget/finance documents at three points throughout the year as follows:

- 1) Annual Budget Proposal to City Council
- 2) Mid-Year Budget Review Proposal to City Council
- 3) Year End Final Expenditure review

The STOB’s function is strictly that of oversight. It is not within the purview of the STOB to direct staff, recommend any particular contracts or define the scope of a project. These responsibilities remain under the authority of the City Council, City Administrator, and City professional staff.

Summary of FY 2025-2026 Measure P Budgeted Revenues and Expenditures

The City of Susanville budgeted \$2,283,000 in revenues for the FY 25/26 year of the Measure P sales tax. This projection was provided by a contracted sales tax consultant to provide in-depth analysis of local sales tax receipts for the City of Susanville. The City Council prioritized providing competitive wages to our public safety personnel as a method to maintain and enhance public safety services in the initial years of Measure P receipts. To meet these obligations, the intent for the budgeting of expenditures was to balance the Police & Fire expenditures. Budget policy allows for the funds allocated to public safety to remain in the public safety funds. Any savings realized by public safety remains in the funds cash balance to be used for capital expenditures in future years. Allocating Measure P funding based upon a formula was well-received by City Council, Public Safety staff, and the public, and this methodology is continued into FY 25/26.

Proposed FY25-26 Measure P Revenue Allocations

Projected Measure P Revenue	\$2,283,000	
Economic Development	\$191,951	50% of ED budget
Streets	\$140,000	MOE Match
Remaining Measure P Revenue	\$1,951,049	
Police Transfer	\$1,268,182	65%
Fire Transfer	\$682,867	35%
Unbudgeted Measure P Funding	\$0.00	

FY 2025-2026 Measure P Revenues To Date

For FY 25/26, the City has currently received five months of sales tax allocations with a total received amount of \$835,256 over this period (36% of budgeted). Revenues are projected to increase by approximately \$117,000 than initially projected when the budget was adopted.

FY 2025-2026 Measure P Expenditures To Date

The Police Department has expended approximately 52% of their operating budget as of December 31, 2025. This is currently on pace with expending their full budget by the end of the fiscal year.

The Fire Department has expended approximately 41% of their operating budget as of December 31, 2025. While some savings were recognized in the first half of the fiscal year, the Fire MOU was approved in November. It is anticipated with the employee cost increases driven by the MOU, the Fire Department will expend their full budget by the end of the fiscal year.

The Streets Department is anticipating the need for a \$140,000 transfer from the general fund to meet the MOE requirements of the RMRA funds and cash shortfalls from Highway User Taxes. Traditionally, this transfer is booked at the end of the fiscal year.

Proposed Midyear FY25-26 Budget Adjustments**Measure P Revenue Adjustments**

Receipts from the Measure P tax measure are projected to exceed initial estimates for FY 25/26. Based upon 1st and 2nd Quarter receipts, our sales tax consultant recommends increasing our estimates by \$117,000, for a total of \$2,400,000.

Measure P Expenditure Adjustments

The Fire and Streets allocations have no proposed changes to their anticipated cash needs to support budgeted expenditures. Budget adjustments include increasing staff costs due to finalized contract negotiations since the adoption of the budget. However, cash needs are not anticipated to increase as these increases are offset by vacancies within these divisions and other operational savings.

The Economic Development needs are anticipated to be less than budgeted, as the position has been vacant since July 2025. Additionally, the position was restructured into a different bargaining unit, and will have a reduced salary than originally budgeted.

The Police Department mid-year budget includes \$225,218 in additional operational costs to cover the remainder of the fiscal year. Additionally, the loss of the School Resource Officer contract with Lassen

Union High School, decreased their projected revenues by \$83,930. These items increase their cash needs from the General Fund by \$309,148. The Budget Process and Policies, adopted by Resolution 25-6448 stipulates that any mid-year budget increase will come from that fund's available cash balance. However, the Police Department's available cash balance is \$162,493, as cash funds were spent for other capital projects in FY 25/26. This \$146,655 shortfall is anticipated to be transferred from available Measure P funds which includes any funds not used for economic development and the additional receipts that are received.

Original Projected Measure P Receipts	\$2,283,000
Streets	\$(140,000)
Economic Development	\$(191,951)
Police Department 65% Allocation	\$(1,268,182)
Fire Department 35% Allocation	<u>\$(682,867)</u>
	\$0.00

Midyear Changes

Increased Revenues Based Upon Receipts	\$117,000
Reduction of Economic Development Needs	\$29,655
Police Department Shortfall	<u>\$(146,655)</u>
	\$0.00

The adjusted FY 25/26 budget allocates all available Measure P funds for eligible purposes as described in Advisory Measure Q. Measure P provides the funding for 27% of the overall Police budget and 22% of the overall Fire budget.

Final percentage distribution of the Measure P funding is 58% Police, 28% Fire, 6% Economic Development, and 5% Streets.

In the event that a budget is not fully expended by year end, budget policy also includes that any unexpended funds in the Fire and Police funds will remain in their respective funds. This will allow these departments to build a cash balance that could be used to support capital purchases that may be necessary in future budget years. The police and fire department have identified capital needs such as SCBA radios, body cameras, and security systems as future projects that may be budgeted in future years with any remaining cash balance.

Conclusions

Upon review of the proposed adjustments to the FY 2025-26 budget, the STOB has concluded:

- The proposed expenditures for police and fire were found to be consistent with and in support of Measure P and Advisory Measure Q, as funds are being used to balance the budget to maintain and enhance existing public safety services.
- The proposed expenditures for streets were found to be consistent with and in support of Measure P and Advisory Measure Q, as funds are being used to support street infrastructure improvements.
- The proposed expenditures for economic development were found to be consistent and in support of Measure P and Advisory Measure Q as funds are being used to support the economic development program.

This report has been researched, assembled and present in a manner the STOB believes is consistent with the stated objectives of the City of Susanville Transaction and Use Tax Ordinance, Ordinance No. 22-1035. The figures provided in the report were provided to the STOB by City staff and have not been independently verified.

In accordance with those directives, the Mid-Year Report for FY 2025-2026 of the Sales Tax Oversight Committee is respectfully submitted:

Maria Fregulia, Chairman

Vacant, Vice Chairman

Vacant

Vacant

Vacant

Exhibit A City of Susanville Budget 2025-2026

		Revenue	Expense	Transfer In	Transfer Out
1000	GENERAL FUND	\$ 8,562,618	\$ 3,273,961	\$ (1,901,165)	\$ 8,741,249
1002	GF-ECONOMIC DEVELOPMENT	\$ 110			
1004	GF-PANCERA	\$ 110			
1005	GF-RESERVE ACCOUNT	\$ 2,510			
1006	POLICE FACILITIES & EQUIP FUND	\$ 60			
1007	FIRE FACILITIES & EQUIP FUND	\$ 510	\$ -		
1008	ADMIN SVCS FACILITIES & EQUIP	\$ 510			
1009	PUBLIC SAFETY POLICE	\$ 399,636	\$ 4,574,377	\$ (4,312,139)	\$ 300,241
1010	PUBLIC SAFETY FIRE	\$ 536,800	\$ 2,730,007	\$ (2,359,408)	\$ 166,201
1011	COMMUNITY SERVICES GF	\$ 469,415	\$ 1,613,685	\$ (1,267,482)	\$ 215,254
1012	CODE ENFORCEMENT ABATEMENT	\$ -	\$ 500,000	\$ (500,000)	
2001	ASSET SEIZURE	\$ -			
2002	STATE COPS	\$ 200,000	\$ 330,853		
2004	AMERICAN RESCUE PLAN ACT	\$ -	\$ 1,348,089		\$ -
2005	ROAD MAINT AND REHAB SB-1	\$ 435,902	\$ 412,000		\$ -
2006	SNOW REMOVAL	\$ 22,000	\$ 65,788	\$ -	
2007	STREETS & HIGHWAYS	\$ 2,642,614	\$ 2,478,063	\$ (140,000)	\$ 366,322
2010	STREET MITIGATION	\$ 10			\$ -
2011	POLICE MITIGATION	\$ 20	\$ -		\$ -
2012	FIRE MITIGATION	\$ 20	\$ -		\$ -
2013	PARK DEDICATION FUND	\$ 20	\$ -		\$ -
2016	CDBG REVOLVING LOAN FUND	\$ 3,500			\$ -
2018	HOME REVOLVING FUND	\$ 3,500	\$ -		
2030	TRAFFIC SAFETY	\$ 520			
2035	TRAFFIC SIGNALS FUND	\$ 510			
2036	SKYLINE NUMA SIGNAL	\$ -			
2037	SKYLINE BICYCLE LANE	\$ 210			
2038	SKYLINE - RT 139 SIGNAL	\$ -			
2045	STATE OF CA OTS STEP GRANT	\$ 34,525	\$ 34,525		
2048	PER CAPITA PARKS GRANT	\$ 177,952	\$ -		
2049	LATA GRANT	\$ 15,381	\$ -		
2050	PROP 1 IRWMP	\$ 722,594	\$ 670,878		
3010	SIERRA ROAD DOG PARK		\$ -		
3015	CITY HALL PARKING LOT PROJECT		\$ -		
4003	CITY HALL		\$ 137,088	\$ (137,088)	
4005	COMMUNITY POOL DEBT SERVICE		\$ 100,958	\$ (100,958)	
7110	WATER SYSTEM	\$ 2,268,000	\$ 2,379,147		\$ 982,237
7112	JOHNSTONVILLE WATER SYSTEM	\$ 15,200	\$ 11,650		
7114	WATER CAPITAL IMPROVEMENTS	\$ 664,100	\$ -		
7201	AIRPORT	\$ 214,015	\$ 425,434	\$ -	\$ 56,419
7202	AIRPORT CIP FUND	\$ -	\$ -		\$ -
7301	GEO THERMAL UTILITY	\$ 91,000	\$ 91,636		\$ 53,422
7401	NATURAL GAS	\$ 4,616,530	\$ 3,885,779	\$ -	\$ 1,032,778
7530	GOLF COURSE	\$ 464,700	\$ 437,780	\$ -	\$ 43,810
7620	PW ADMIN & ENGINEERING FUND	\$ 8,500	\$ 1,668,734	\$ (1,530,790)	\$ -
7630	RISK MANAGEMENT FUND	\$ 1,442,482	\$ 1,350,239		
8402	LAFCO	\$ 71,484	\$ 81,484		
8404	AIR POLLUTION	\$ 1,448,262	\$ 1,227,902		\$ 291,097
8405	AIR POLLUTION-CARL MOYER	\$ 350,000	\$ 404,234		
8406	REGIONAL WATER MANAGEMENT GROUP	\$ -	\$ -		
8407	AIR POLLUTION- CCI REDUCTION	\$ -	\$ 66,000		
Grand Total		25,885,830	30,300,291	(12,249,030)	12,249,030

Susanville City Council Agenda Item

Submitted By: Dan Newton, City Manager

Action Date: February 4, 2026

Subject: Discussion regarding St. Francis property

Presented By: Dan Newton, City Manager

Summary: Dan Collins will be presenting to City Council regarding options for the development of the St. Francis property located at 830 Main Street.

Fiscal Impact: None

Action Requested: Discussion Item — Possible Direction

Attachments:
None

Susanville City Council Agenda Item

Submitted By: Mike Prettyman, Code Enforcement Officer

Action Date: February 4, 2026

Subject: **PUBLIC HEARING** - Consider PC Resolution No. 26-1197, approving use permit application #25-003 to allow an approximately 180 foot-long 4 foot solid wood fence with 1.50 ft. lattice addition in the front and side yards of the residential property on APN 103-411-008-000 (705 Court St.)

Presented By: Mike Prettyman, Code Enforcement Officer

Summary: The applicant is proposing an approximately 180 foot-long 4 foot solid wood fence with 1.5 Ft Lattice addition in the front and side yards of the residential property. The fence is proposed to be total of 5.5 feet in height, which requires that a Use Permit be secured through the City of Susanville Planning Commission and must undergo Architectural Site Plan Review.

Fiscal Impact: None.

Action Requested: Consider approval of a resolution approving the site plan and use permit for the 5.5 foot fence at 705 Court St along with a condition of approval and finding the project exempt from CEQA.

Attachments:

1. UP#2025-003 Staff Report
2. UP#2025-003 Res. PC 26-1197
3. UP#2025-003 Site Plan and Docs

FILE NO. Use Permit 25-003
4 foot solid wood fence with 1.5ft. lattice addition
(with total heights exceeding 5 ft.)

CITY OF SUSANVILLE PLANNING COMMISSION
STAFF FINDINGS
February 4, 2026

APPLICANT	Steffano and Tiffany Richichi
OWNER	Steffano and Tiffany Richichi
REPRESENTATIVE	Steffano and Tiffany Richichi
REQUEST	The applicant is proposing an approximately 180 foot-long 4 foot solid wood fence with 1.5 Ft Lattice addition in the front and side yards of the residential property. The fence is proposed to be total of 5.5 feet in height, which requires that a Use Permit be secured through the City of Susanville Planning Commission and must undergo Architectural Site Plan Review.
ASSESSOR'S PARCEL NO	103-411-008
PARCEL SIZE	7,440 sq. ft.
LOCATION	705 Court St., Susanville, CA. 96130
EXISTING ZONING	The parcel is zoned: UBD (Uptown Business District).
SURROUNDING ZONING	North: UBD (Uptown Business District). South: UBD (Uptown Business District), R-3 (A) (Duplex and Triplex Residential). East: UBD (Uptown Business District). West: Public Facilities
SURROUNDING LAND USE	Residential/Public Facilities
GENERAL PLAN DESIGNATION	Mixed Use
ENVIRONMENTAL DETERMINATION	The proposed project is exempt from the California Environmental Quality Act (CEQA) pursuant to section 15301.

COMMENTS RECEIVED BY CITY DEPARTMENTS:

Project materials were distributed on January 7, 2025, via email.

1. Building Department: No Comment

2. **Fire Department:** No Comment.
3. **Police Department:** No Comment.
4. **Public Works Department:** No Comment.
5. **Susanville Sanitary District:** No Comments.
6. **Lassen Municipal Utility District:** No comments.
7. **Caltrans District 2:** No comments, not applicable due to project location.

ANALYSIS:

The applicant is proposing the installation of an approximately 180-foot-long, four-foot-tall solid wood fence with a 1.5-foot lattice addition in the front and side yards of the property at 705 Court St. The proposed fence would have a total height of 5.5 feet, which exceeds the standard fence height permitted in the UBD Uptown Business District and therefore requires approval of a Use Permit and Architectural and Site Plan Review by the Planning Commission. The subject property has a land use designation of Mixed Use and is located in the UBD Uptown Business District zoning district. The parcel is approximately 7,440 square feet in size and is identified as Assessor's Parcel Number 103-411-008-000.

The project site is located adjacent to a public facilities use and is situated on a corner lot. The proposed fence has been evaluated to ensure it does not encroach into the required vision clearance area or create a traffic safety hazard at the intersection, consistent with Susanville Municipal Code §12.24.050. Maintaining adequate sight distance at the intersection is particularly important due to the presence of small children and potential pedestrian activity in the surrounding area.

The proposed fence is intended to provide security, define property boundaries, and enhance the aesthetic character of the property. The design, consisting of solid wood with an open lattice top, maintains visual permeability while providing functional screening and a finished appearance. The project has been evaluated to determine whether it would be detrimental to or contrary to the health, safety, peace, morals, comfort, or general welfare of persons residing or working in the neighborhood, or detrimental or injurious to property or improvements in the neighborhood or to the general welfare of the City. Staff found no evidence that the project will result in adverse effects on traffic, pedestrian safety, or neighborhood character. Therefore, it can be found that the project satisfies the required findings for Use Permit approval.

Further, the fence is compatible with the scale, design, and character of nearby development. The combination of solid wood and lattice maintains visual interest, complements surrounding structures, and does not create a visually intrusive element and the project can be found to satisfy the required findings for Architectural and Site Plan Review. To ensure compliance with the findings, the Commission may wish to consider adding a condition of approval requiring that the fence be maintained in good physical condition to preserve its appearance and ensure continued compatibility with the neighborhood.

COMMUNITY CORRESPONDENCE:

Property owners were notified within 300 feet of the proposed project and no comments were received in favor or against.

ENVIRONMENTAL REVIEW:

The proposed project is eligible for an exemption from the California Environmental Quality Act (CEQA) pursuant to section 15301 which provides an exemption for minor alterations, additions, or maintenance of existing structures where there is negligible or no expansion of use beyond that previously existing. The project involves the construction of an approximately 180-foot-long, 5.5-foot-tall fence (four-foot solid wood with a 1.5-foot lattice top) in the front and side yards of an existing residential property. The proposed fence does not alter the primary residential use of the property, does not require significant grading or removal of vegetation, and will not result in adverse environmental impacts such as increased traffic, noise, or land use incompatibility. Because the project is limited in scope and maintains the existing residential function of the property, it qualifies for a categorical exemption under CEQA §15301.

STAFF RECOMMENDATION:

Consider approval of a resolution approving the site plan and use permit for the 2.5ft height extension on fencing at 705 Court St along with a condition of approval and finding the project exempt from CEQA.

RESOLUTION NO. 26-1197
A RESOLUTION OF THE PLANNING COMMISSION OF THE CITY OF SUSANVILLE
APPROVING USE PERMIT APPLICATION #25-003 TO ALLOW AN APPROXIMATELY
180 FOOT-LONG 4 FOOT SOLID WOOD FENCE WITH 1.50 FT LATTICE ADDITION IN
THE FRONT AND SIDE YARDS OF THE RESIDENTIAL PROPERTY ON APN 103-411-
008-000 (705 COURT ST.)

WHEREAS, Steffano and Tiffany Richichi submitted a complete application for a Use Permit to allow an approximately 180 foot-long 4-foot solid wood fence with 1.5 Ft Lattice addition in the front and side yards of the residential property

WHEREAS, The fence is proposed to be a total of 5.5 feet in height at APN 103-411-008-000 (705 Court St.); and

WHEREAS, the City of Susanville Zoning Code allows for a fence to exceed three feet in height with the approval of a Use permit; and

WHEREAS, the City of Susanville Zoning Code requires a project that requires a Use Permit to undergo Architectural and Site Plan Review; and

WHEREAS, property owners were notified in a 300 ft. radius of the proposed project via USPS mail service, and a legal publication was submitted to the Intermountain News on January 15, 2026 and subsequently published January 21, 2026 and;

WHEREAS, the Susanville Planning Commission at a duly noticed public hearing held during its regular meeting on February 4, 2026, considered both written and oral comments presented concerning the proposed project as required by City Code Section 17.112.20 E.

NOW, THEREFORE, BE IT RESOLVED that the Planning Commission makes the following findings:

1. That the proposed project is consistent with the General Plan and the Zoning Ordinance because the property is designated Mixed Use and located in the UBD Zoning District, which allows for accessory structures such as fences. The project maintains the residential character of the property, does not alter the primary use, and complies with all applicable development standards other than height, which is authorized through this Use Permit.
2. That the establishment, maintenance, or operation of the subject use, building or facilities applied for will not, under the circumstances of the particular use, with the conditions imposed thereon, be detrimental to or contrary to the health, safety, peace, morals, comfort and general welfare of persons residing or working in the neighborhood of the proposed use and will not be injurious or detrimental to property or improvements in the neighborhood or the general welfare of the city because the proposed fence will not negatively affect line of sight safety for the school, neighboring residences, or pedestrian and vehicular traffic; and
3. The architectural and general appearance of the project is in keeping with the character of the neighborhood and will not be detrimental to the orderly and harmonious development of the city because the proposed fence utilizes materials, design, and scale that are compatible with surrounding residential development. The lattice addition

reduces the visual mass of the fence, maintains openness, and preserves sight lines, while the uniform alignment, color, and style are consistent with fencing found elsewhere in the neighborhood. The fence complements the existing streetscape, does not obstruct views or traffic, and, with required maintenance, will remain visually and functionally harmonious with the surrounding properties.

4. The project is Categorically Exempt under Section 15301 of the CEQA Guidelines pursuant to section 15301 which provides an exemption for minor alterations, additions, or maintenance of existing structures where there is negligible or no expansion of use beyond that previously existing. The project involves the construction of an approximately 180-foot-long, 5.5-foot-tall fence (four-foot solid wood with a 1.5-foot lattice top) in the front and side yards of an existing residential property. The proposed fence does not alter the primary residential use of the property, does not require significant grading or removal of vegetation, and will not result in adverse environmental impacts such as increased traffic, noise, or land use incompatibility. Because the project is limited in scope and maintains the existing residential function of the property, it qualifies for a categorical exemption under CEQA §15301.

5. The conditions imposed upon approval of this use are necessary to further the public health, safety, peace comfort and general welfare of the city.

NOW THEREFORE BE IT FURTHER RESOLVED that the Planning Commission hereby approves the Site Plan and Use Permit (UP#25-003) with condition of approval for 705 Court St. in accordance with the site layout plan received on October 17, 2025, and included in the attached staff report, except as modified by the following terms, agreements and conditions contained in this Resolution:

AREA/ SITE SPECIFIC CONDITIONS

1. Fence shall be maintained in good physical condition

GENERAL CONDITIONS

1. This Use Permit approval will become null and void if the perimeter fence construction has not begun within one year from the date of adoption of this resolution unless an extension of the life of the permit is approved by the Planning Commission. It is the applicant's responsibility to request an extension within a reasonable time frame, if needed.
2. Any modifications to the submitted Use Permit proposal after approval by the Planning Commission shall require a new application or a modification to conditions of approval application.

APPROVED: _____
Mendy Schuster, Chairperson
Planning Commission
City of Susanville, State of California

ATTEST: _____
Heidi Whitlock, City Clerk
Secretary to the Planning Commission

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The foregoing resolution was introduced and adopted at a regular meeting of the Planning Commission of the City of Susanville, held on the 4th day of February 2026, by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

Heidi Whitlock, City Clerk
Secretary to the Planning Commission

Stefano and Tiffany Richichi

705 Court Street

Susanville, CA 96130

SUBJECT: Use Permit for Fence at 705 Court Street

Dear Mayor and City Councilmembers:

Thank you for your thoughtful consideration of our use permit application. Our letter below introduces our project and explains why we believe that our project is good for our family, good for our neighborhood, and consistent with the City of Susanville Municipal Code, General Plan, and Design Guidelines (i.e., Historic Uptown Fencing Guidelines). We respectfully request approval of our use permit application.

Project Summary

We would like to request Council's authorization of our proposed use permit application to **maintain a fence that is 4 feet high with 1.5 feet open lattice on top along the front setback of our property (the first 20 feet of our property off Lassen Street)**. Although the fence is over three feet tall along the "front" of our property on Lassen Street, this fence functions as a backyard fence due to the layout of our house which faces Court Street (we have a corner lot). We believe that Council should grant this use permit application given:

- Our neighbors' consistently stated appreciation of the fence
- The visual appeal of this fence as opposed to a chain link fence
- The friendly, safety-promoting, and open nature of the top 1.5 feet of fence
- How disjointed a 3-foot fence would look since our home faces Court St.
- The fence's consistency with the City of Susanville's General Plan and Community Character Goals 1, 14, and 18 and Historic Uptown Susanville Guidelines Fencing Guidelines (Section V.L).

See Attachment A: Technical Review for more detail.

Background

My name is Stefano Richichi. My wife Tiffany and I have lived in Susanville for over 10 years and are involved in many local organizations, including our church, the Lassen Land and Trails Trust, Lassen County Cattlewomen, Tuesday community soccer, and the Susanville Symphony. We are very involved in the community and love it here. When my wife became pregnant in 2023 we were overjoyed but decided to move just a few blocks within town to a larger place and purchased our home at 705 Court Street to raise our family here in Uptown Susanville.

Our home at 705 Court Street is a historic home likely built in the early 1900s, but (as you may have guessed) it needs a lot of repair and maintenance. We've spent a lot of time and money (about \$50k so far) improving our property. Over the last two years since we moved in we have:

- Pulled permits with the City to update the home's entire electrical system
- Updated our home's facade
- Made landscaping improvements (still in process)
- Enclosed our previously open yard with a custom fence (our fence is exempt from a building permit since it is not taller than six feet)

The fence (particularly its height) is the subject of our use permit application (see **Attachment B: Property Photos** for more information).

Communication with City and Neighbors

We were recently informed by the City that our fence in the front yard was too tall because it is taller than 3 feet. When I asked, the City also told us that **they had not received any complaints from our neighbors** in regard to the fence, but that City staff thought it was too tall in the front yard. In point of fact, many neighbors (by my count, seven separate neighbors) have complimented our fence, saying that:

- They love it
- They are happy to see us spending money to improve our property
- The fence makes the neighborhood look well taken care of (even asking for our fence installer's phone number to have a similar fence built)

Prior to having the fence built, we discussed our plans with neighbors to get their buy-in. In sum, our fence is in general very well received in the neighborhood.

Conclusion

Our review of the City of Susanville's Municipal Code, General Plan, and Use Permit Findings is described in more detail in **Attachment A: Technical Review**. We hope our analysis is useful to you, as we tried to be thoughtful in our request and to address all concerns. For photos of the fence, also see **Attachment B: Property Photos**. Again, we appreciate your review of this matter and request authorization of our use permit application. Thank you.

Sincerely,

A handwritten signature in cursive script that reads "Stefano + Tiffany Richichi". The ink is dark and the signature is fluid.

Stefano and Tiffany Richichi

Attachment A: Technical Review

Susanville Municipal Code

1. Topic: Fence Height

○ Zoning Code Considerations

- Our property at 705 Court Street is **zoned UBD (Uptown Business District)** but the development standards of the **R-1 zone (Single-Family Residential District)** apply, including a 20-foot setback in the front yard.
- Susanville Municipal Code Section 17.96.030.A states that unless otherwise provided, the height of any fence maintained in any residential or nonresidential district shall not exceed 3 feet within any front yard or side yard on the street side of a corner lot from the required front setback line to the front property line. **This means that fences should be a maximum 3-foot height in the front yard including along the street side of the front yard (unless otherwise allowed through a use permit application, as discussed below)**
- **Because our lot is a corner lot, the definition of what the “front yard” is is unique.** Susanville Municipal Code Section 17.080.010, in its definition of a “corner lot”, states that **“the narrowest frontage of a corner lot facing the street is the front, and the longest frontage facing the intersecting street is the side, irrespective of the direction in which the dwelling faces”**. So although our house faces Court Street, because our property line is shorter along Lassen Street, **our “front yard” is the first 20 feet off of Lassen, and not Court Street.**
- Susanville Municipal Code Section 17.96.030.B states in part that **“any fence in any district may be erected to a greater height... than the limit established...provided that a use permit is issued.”**

○ Project Relevance:

- Our fence has four-foot tall fence posts in the front yard (off of Lassen Street), with a foot-and-a-half open design on top of that. Through this use permit application, **we are requesting that the City Council allow the extra foot on top of the allowed three feet, plus the foot-and-a-half open lattice design, for the following reasons:**

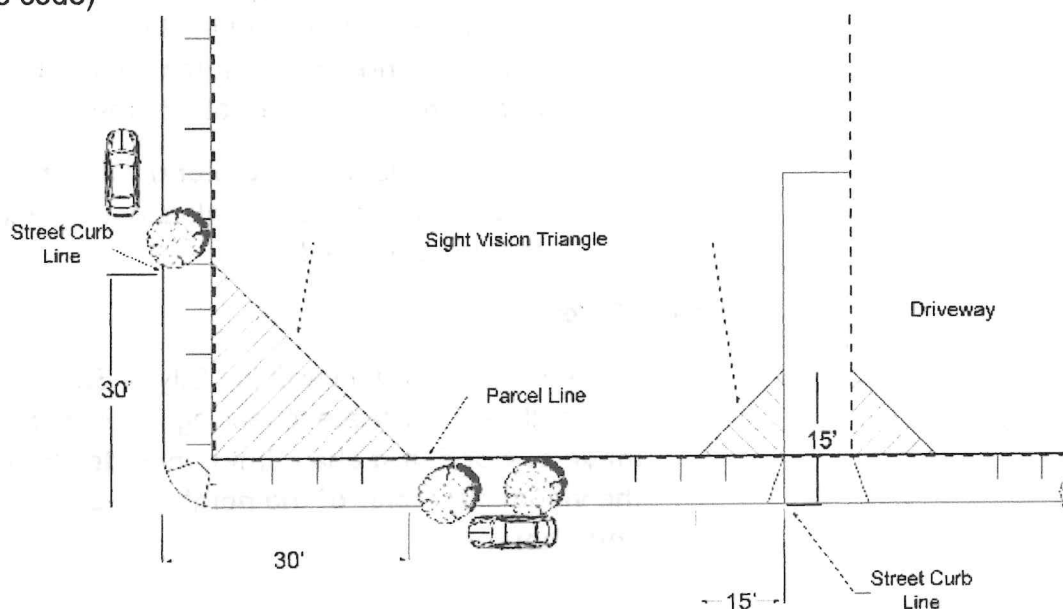
1. **Safety within the Yard:** If we only have a three-foot fence off of Lassen Street, anyone could easily just step over the fence into our yard. Our fence's current height provides additional safety for our young daughter to play in the yard without being able to easily climb the fence, and serves to deter property theft.
2. **Privacy:** We wanted to strike a balance between a privacy fence and a "social fence", where we can still chat with our neighbors as they walk by. But the four-foot fence with a foot-and-a-half of open lattice design provides additional privacy as compared to a 3-foot fence.
3. **Aesthetics:** While Susanville Municipal Code Section states that "open wire or chain link type fencing" up to five feet in height may be located in the front or street side yard", we believe that the fence we have constructed looks nicer than a chain link fence. However, in keeping with the spirit of this section, the top foot and a half of our fence is open, like a chain link fence in that regard. The fence matches the rock work on the front of our house and is a pleasing design (**see Photo 1**). Also, we think that having a 3-foot fence along Lassen Street does not make sense with the house facing Court Street, and visually would look disjointed (**see Photo 2 for view from Lassen Street**).
4. **Enjoyment of Property:** The additional safety, privacy, and aesthetic value we receive from our current fence allows us to enjoy our property. This would be impeded if only a 3-foot fence were allowed in the front yard along Lassen Street.
5. **Safety on the Street/Sidewalk:** We believe that our fence does not impede safety on the street/sidewalk for the following reasons:
 1. **Very Low Traffic and Stop Sign:** Traffic on Court Street is very low. We estimate that typically no more than one car an hour (or less) drives on our street, and they are almost always neighbors (or their friends) who drive slowly through the neighborhood. There is also a stop sign on our corner that serves to slow and stop cars for increased safety.
 2. **Open Lattice Design of Top off Fence:** As described, the top-foot and a half of our fence is open lattice and

allows for visibility of cross-traffic and pedestrians (see Photo 3).

2. Topic: Visibility at the Corner of a Corner Lot

o Zoning Code Requirements

- Susanville Municipal Code Section 17.96.040.F states, "In order to provide safe sight distance at driveways and street intersections, all **plant material** within a 30 foot triangle at the intersection of streets... shall be no more than two feet in height above the curb level, **except for trees which are trimmed so that no branches extend lower than six feet above the curb** (see figure below)" (I **bolded** the text in the code)



o Project Relevance:

- This section of the code only applies to plant material and exempts trees. We have trimmed our tree branches to ensure maximum visibility of the stop sign. Also see above under Project Relevance for item 1 (Fence Height) for safety considerations.

3. Topic: Historic Uptown Fencing Guidelines

o Zoning Code Requirements

- Susanville Municipal Code Section 17.40.050 states in part that new construction in the UBD zone shall comply with the City of Susanville Design Guidelines.

- Section V.L of the design guidelines state (numbering mine):
 1. Fencing within the Historic Uptown Susanville District **should compliment, and not detract from, the visual character of individual buildings in the neighborhood.**
 2. Styles of fencing that work well in Historic Uptown Susanville District include **lattice**, picket, balustrade, post and rail, grape stake and tongue and groove.
 3. Materials which **compliment the historic theme and natural setting should be utilized including** natural rock, slumpstone, textured block, brick, **wood**, wrought iron, and cast iron.
 4. The texture of fencing material should help enhance and define the historic character of the building and/or site. **Materials which are not compatible with the historic theme include chain link**, hardware cloth, barbed wire, glass and acrylics.
 5. Fencing colors **should blend with or accent buildings on the site**. Sharp contrast in colors or large expanses of bright color should be avoided.

- **Project Relevance:**

- Our fence is consistent with the City of Susanville Design Guidelines, especially as they relate to fencing in Historic Uptown Susanville. **It is made of wood (not chain link), includes lattice, and compliments the visual character of the neighborhood, as attested to by many neighbors.**

City of Susanville General Plan

The Susanville General Plan identifies the following relevant issue (Page 102) and goals. We believe that our fence directly addresses this issue and is in keeping with the General Plan's goals:

- **Issue:** A number of residential front yards are not well kept, giving an unkempt - if not impoverished - appearance to parts of several neighborhoods.
- **Community Character Goal 1:** Maintain and enhance the quality of Susanville's visual environment.
- **Community Character Goal 14:** Improve the appearance of all neighborhoods.
- **Community Character Goal 18:** Involve each individual and their family in making the community cleaner and more beautiful.

Required Use Permit Findings

To approve a use permit application, the City Council must find that the use applied for will:

- Not be detrimental to or contrary to the **health, safety, peace, morals, comfort and general welfare** of persons residing or working in the neighborhood of the proposed use
- Not be detrimental or injurious to **property or improvements in the neighborhood** or to the **general welfare of the city**.

How our Fence meets the Use Permit Findings

- **Health:** The fence promotes the health of its residents by creating outdoor space to enjoy exercise, communion with neighbors and friends, and space to plant and grow healthy food with the garden and fruit trees.
- **Safety:** Court Street is a residential street with minimal traffic, mostly by the residents of Court and Gay Streets. Many of the residents have children and/or animals that live on these streets, and in general drive slowly on Court Street. There is a stop sign on Court Street where it intersects with Lassen Street. Above 4 feet the fence is open on top to allow view of pedestrians. The fence does not obstruct the view around the corner by vehicles turning off of or onto Lassen and Court Streets (see Photos 4 and 5). In general this does not seem to be a high safety concern corner, especially as compared to other safety concerns in the City of Susanville.

The fence does promote the safety of the children and friends playing in the yard, and keeps them from running into the street.

- **Peace:** We discussed the fence with many of our neighbors and they all agreed it looked nice and improved the neighborhood. Some residents several houses down specifically came over to let us know how much they appreciated the fence and how

it looked. Many of the neighbors have told us they appreciate our efforts to landscape, remove weeds, and improve how the neighborhood looks. We look out for our neighbors, and they look out for us. We are very happy with the peace and friendliness in our neighborhood.

- **Morals:** The fence promotes privacy and safety, and dissuades would-be criminals from stealing, loitering, or littering on our property. Because we have found empty needles on the bushes along the road, we are grateful to the fence that they did not end up in our yard where our daughter could reach them.
- **Comfort and General Welfare:** As stated previously, our neighbors have said that the fence adds to the general welfare and aesthetic appeal of the neighborhood. It promotes privacy and safety, providing comfort to neighboring property owners.
- **Property or Improvements in the Neighborhood:** Fences improve property value by enhancing curb appeal, providing privacy and security, increasing marketability, and offering noise reduction. According to KW Appraisal Group, fences improve property value by around 50% of the initial investment spent on the fence.

Source: *Does a Fence Increase Property Value?*

<https://www.kwappraisalgroup.com/does-a-fence-increase-property-value/>

- **Is the Fence Detrimental or Injurious to the General Welfare of the City?:** We have not been able to find any reasons why the fence may be detrimental or injurious to the general welfare of the city. On the contrary, due to the reasons stated above, we believe the fence improves the general welfare of the city.

Attachment B: Property Photos



Photo 1: View of our home at 705 Court Street (facing Court Street).



Photo 2: View of what the Zoning Code calls our “front yard” along Lassen Street.



Photo 3: Close-up of our fence showing open lattice-design.



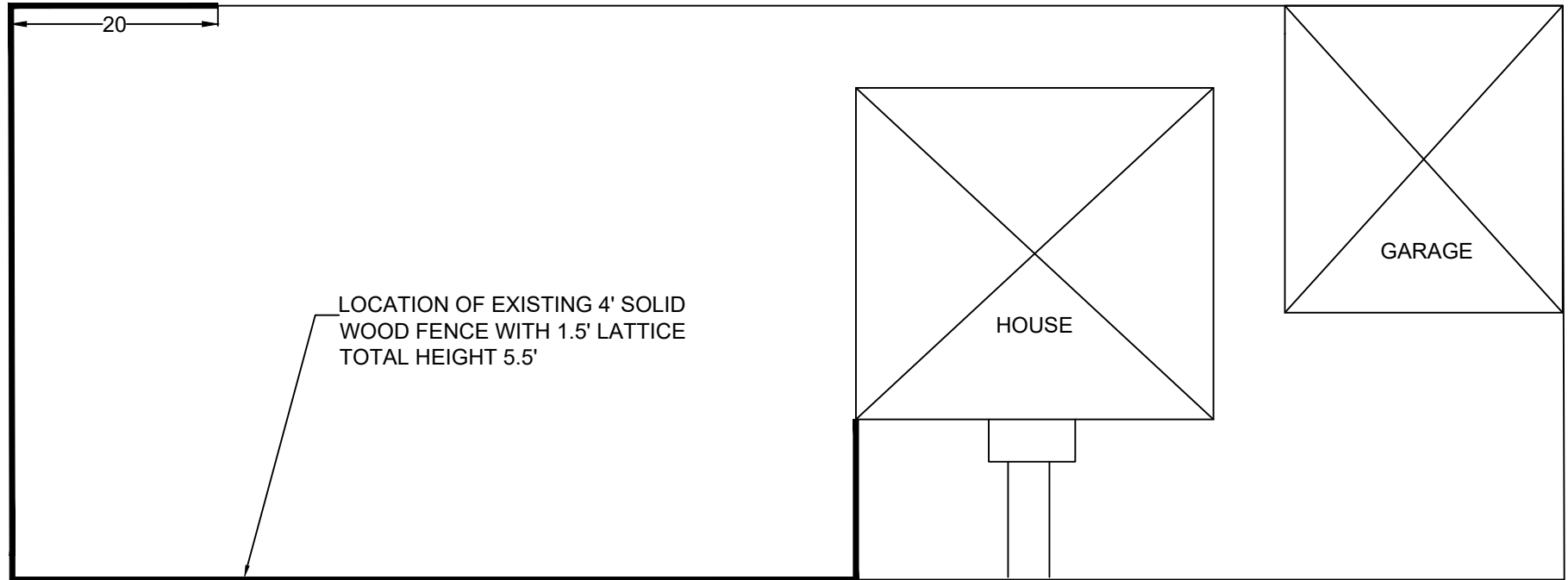
Photo 4: View of Lassen Street (across from the Old Courthouse) stopped at the stop sign on Court Street.



Photo 5: View of Court Street from Lassen Street.

705 COURT ST SITE PLAN

S LASSEN ST



COURT ST

Susanville City Council Agenda Item

Submitted By: Mike Prettyman, Code Enforcement Officer

Action Date: February 4, 2026

Subject: **PUBLIC HEARING** - Consider PC Resolution No. 26-1198, approving use permit application #25-004 to allow a 208 foot-long 2 ft. lattice addition to the top of the existing 6 ft. perimeter fence in the rear and side yards of the residential property on APN 107-073-019 (457 Prospect Ave.)

Presented By: Mike Prettyman, Code Enforcement Officer

Summary: The applicant is proposing a 208 foot-long 2 ft. Lattice addition to the top of the existing 6 ft perimeter fence in the rear and side yards of the residential property. The fence is proposed to be a total of 8 feet in height, which requires a Use Permit, Site Plan and Architecture Review, and a building permit.

Fiscal Impact: None

Action Requested: Motion to approve PC Resolution 26-1198, approving the site plan and Use Permit 25-004 to allow a six foot fence with a two foot lattice at 457 Prospect with conditions of approval and finding the project exempt from CEQA.

Attachments:

1. UP#2025-004 Staff Report
2. UP#2025-004 Site Plan and Docs
3. UP#2025-004 Approving Reso. PC 26-1198

FILE NO. Use Permit 25-004
2 ft. fence height addition
(with total heights exceeding 6 ft.)

CITY OF SUSANVILLE PLANNING COMMISSION
STAFF FINDINGS
February 4, 2026

APPLICANT	Travis Krause
OWNER	Travis Krause
REPRESENTATIVE	Travis Krause
REQUEST	The applicant is proposing a 208 foot-long 2 ft. Lattice addition to the top of the existing 6 ft perimeter fence in the rear and side yards of the residential property. The fence is proposed to be a total of 8 feet in height, which requires a Use Permit, Site Plan and Architecture Review, and a building permit.
ASSESSOR'S PARCEL NO	107-073-019
PARCEL SIZE	8,410 sq. ft.
LOCATION	457 Prospect Ave., Susanville, CA. 96130
EXISTING ZONING	The parcel is zoned: R-1 (Single Family Residential District).
SURROUNDING ZONING	North: R-1 (Single Family Residential). South: R-1 (Single Family Residential). East: R-1 (Single Family Residential). West: R-1 (Single Family Residential).
SURROUNDING LAND USE	Single Family Residential
GENERAL PLAN DESIGNATION	Single Family Residential
ENVIRONMENTAL DETERMINATION	The proposed project is exempt from the California Environmental Quality Act (CEQA) pursuant to section 15301.

COMMENTS RECEIVED BY CITY DEPARTMENTS:

Project materials were distributed on January 7, 2026, via email.

- 1. Building Department:** Building permit required for fencing sections over 6 feet.

2. **Fire Department:** No Comment.
3. **Police Department:** No Comment.
4. **Public Works Department:** No Comment.
5. **Susanville Sanitary District:** No Comment.
6. **Lassen Municipal Utility District:** No Comment.
7. **Caltrans District 2:** No comments, not applicable due to project location.

ANALYSIS:

The applicant proposes the installation of an approximately 208-foot-long, two-foot lattice addition to the top of an existing six-foot perimeter fence located within the rear and side yards of the residential property, resulting in a total fence height of eight feet. A fence exceeding six feet in height requires approval of a Use Permit and Architectural and Site Plan Review and, if approved, issuance of a building permit. The subject property is zoned R-1 (Single-Family Residential District) with a General Plan land use designation of Single Family Residential. The parcel is approximately 8,410 square feet in area and is located at 457 Prospect Avenue, Susanville, California (APN 107-073-019).

The proposed fence modification has been reviewed to determine whether, under the circumstances of the particular use, it would be detrimental to or contrary to the public health, safety, peace, morals, comfort, or general welfare of persons residing or working in the neighborhood, or detrimental or injurious to nearby properties or improvements, or to the general welfare of the City. The applicant has indicated that the existing six-foot fence has been insufficient to contain a household dog, resulting in repeated attempts by the animal to jump the fence. The addition of the two-foot lattice increases the effective height of the fence while maintaining an open and visually permeable design. The proposed improvement is intended to enhance on-site safety and animal control and does not introduce impacts such as noise, traffic, or land use incompatibility. Therefore, the proposal will not be detrimental to, or contrary to, the health, safety, peace, morals, comfort, or general welfare of the surrounding neighborhood or the City, consistent with required findings.

The fence height, design, and materials are consistent with residential fencing found within the neighborhood and are compatible with the character of surrounding development. The lattice component provides a lighter visual appearance at the upper portion of the fence and reduces the massing typically associated with solid fencing of comparable height. The fence will not impede orderly or harmonious development of the neighborhood or the City and the project can be found to satisfy the required findings for Architectural and Site Plan Review. A condition of approval requiring the fence to be maintained in good physical condition may be imposed to ensure long-term compatibility and neighborhood aesthetics.

COMMUNITY CORRESPONDENCE:

Property owners were notified within 300 feet of the proposed project and no comments

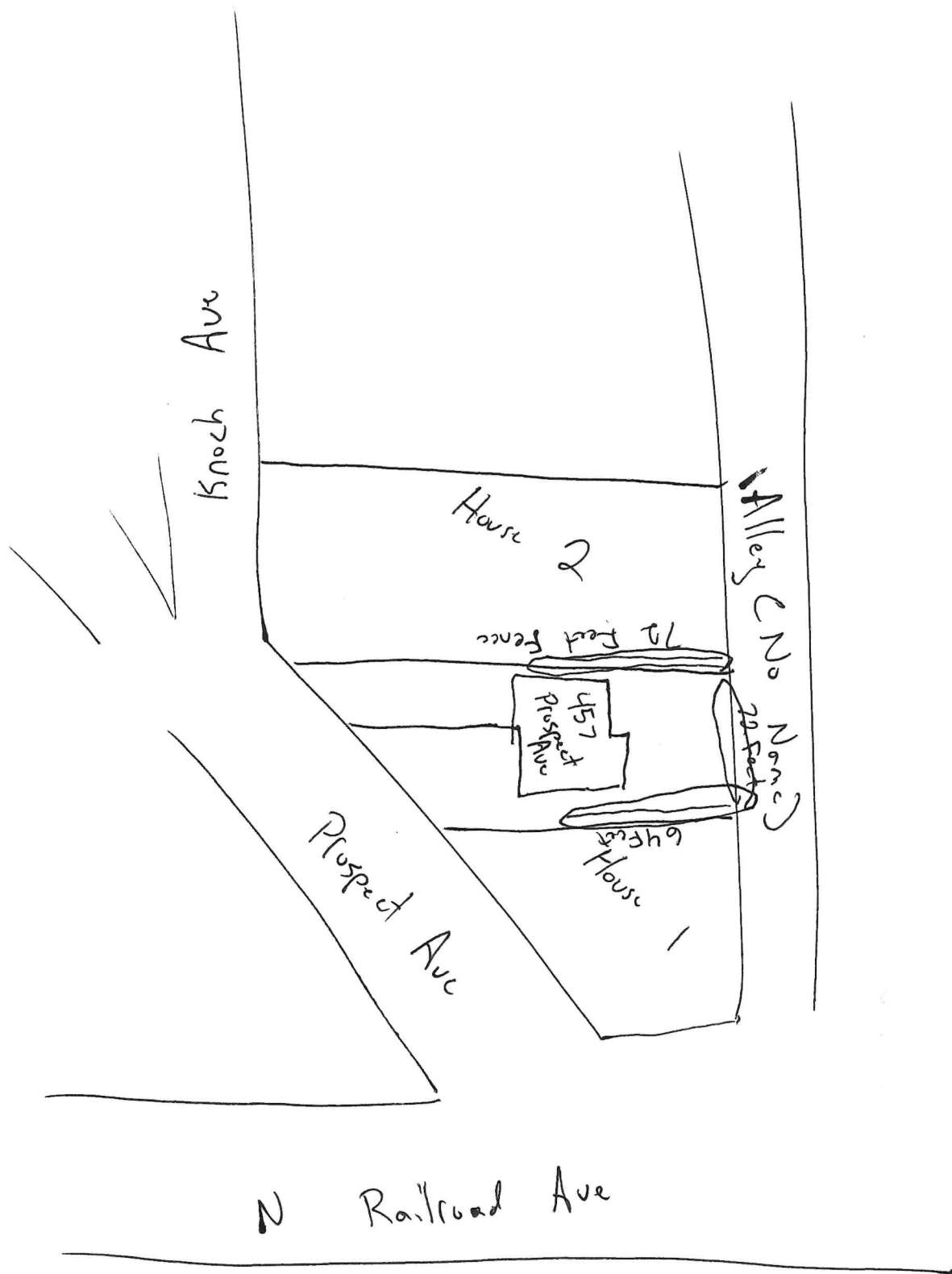
were received in favor or against.

ENVIRONMENTAL REVIEW:

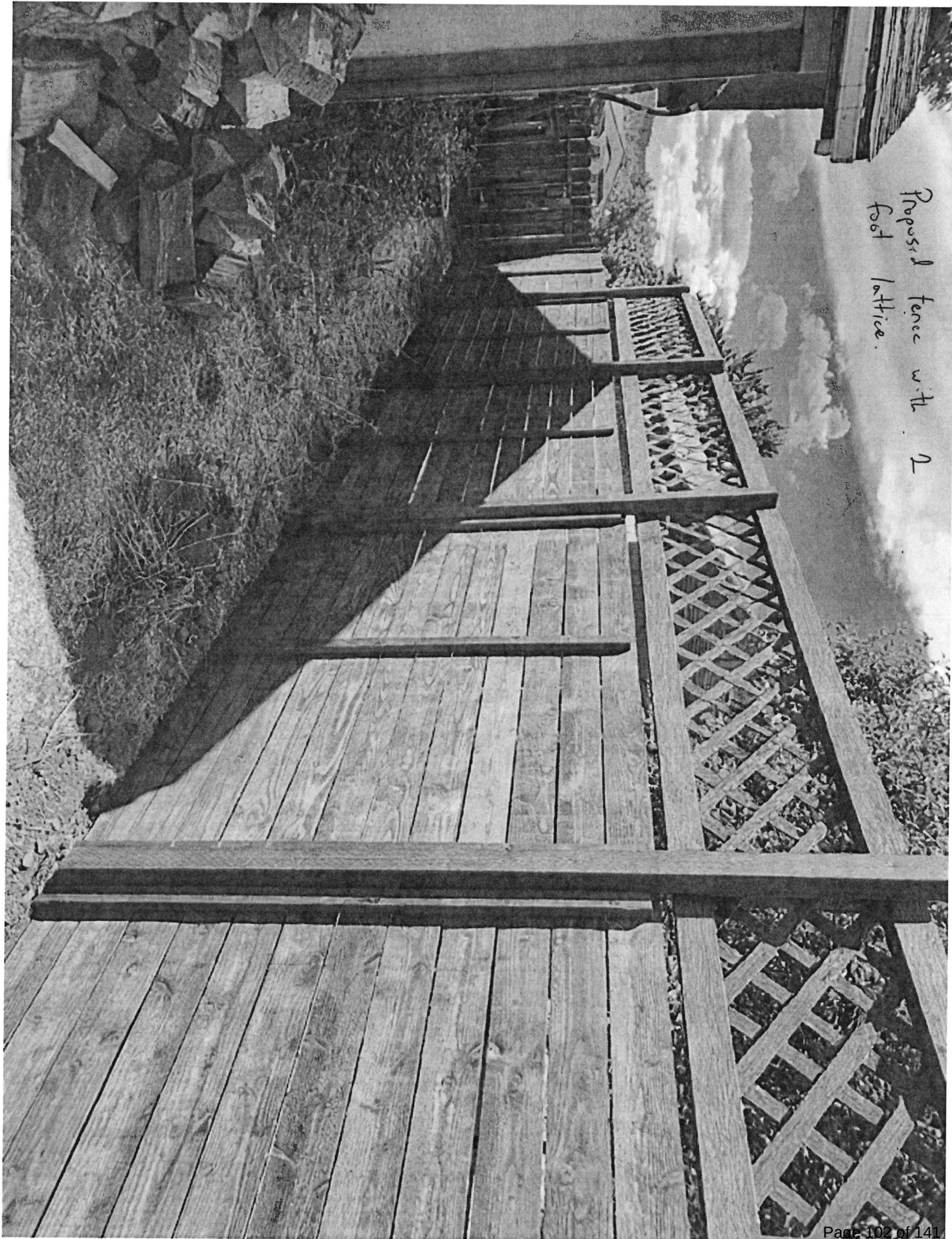
The proposed project is eligible for an exemption from the California Environmental Quality Act (CEQA) pursuant to section 15301 which provides an exemption for the minor alteration, addition, or maintenance of existing structures or facilities where there is negligible or no expansion of use beyond that previously existing. The proposed project involves the addition of a two-foot lattice to the top of an existing six-foot residential fence, increasing the fence height to eight feet. This improvement does not expand the use of the property, alter its primary residential function, or result in any significant environmental impacts. The project is limited in scope, maintains the current footprint of the fence, and does not involve new grading, removal of significant vegetation, or changes to traffic, noise, or land use.

STAFF RECOMMENDATION:

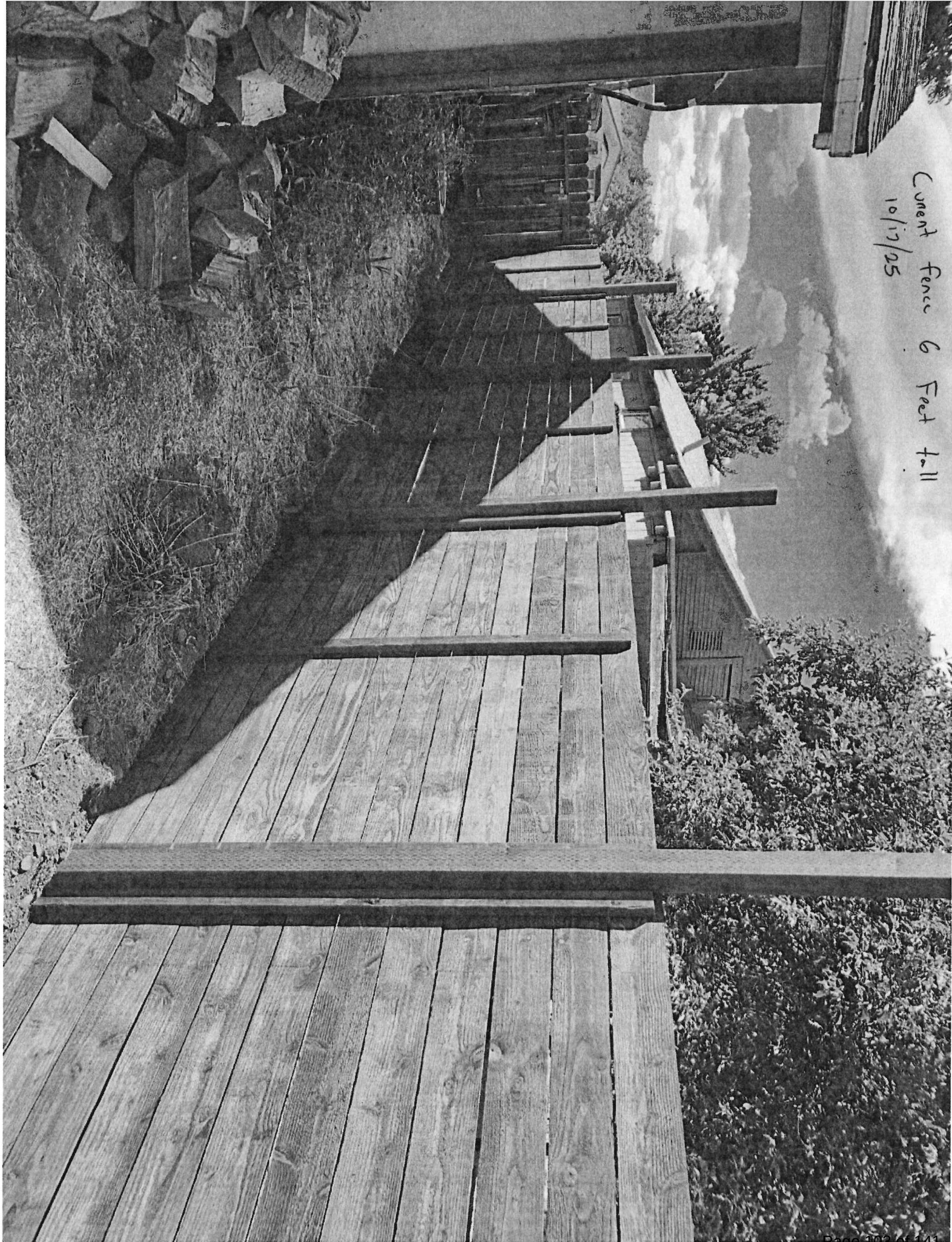
Consider adopting resolution approving the site plan and Use Permit 25-004 to allow a six foot fence with a two foot lattice at 457 Prospect with conditions of approval and finding the project exempt from CEQA.

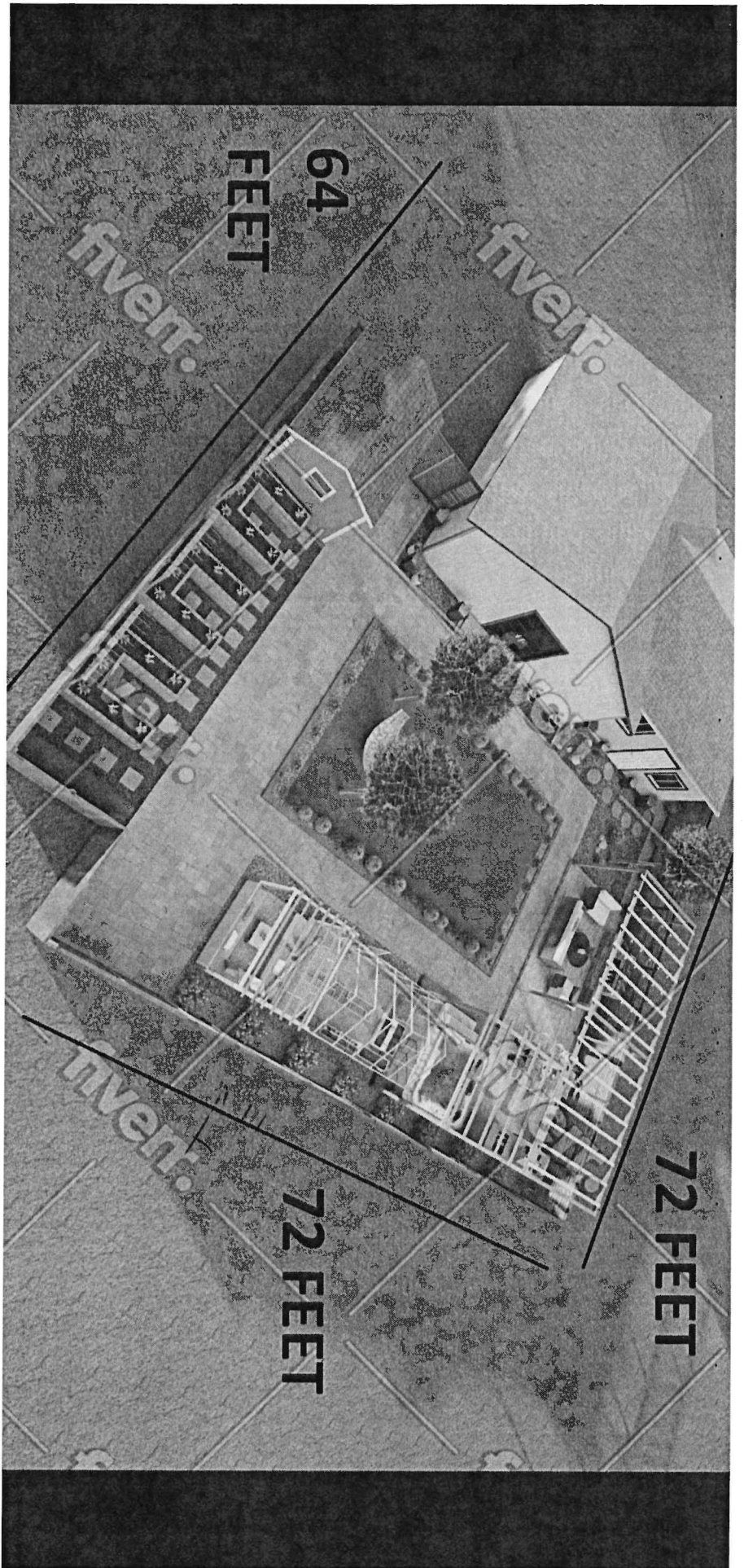


Poplar fence with
foot lattice.



Curent Fence 6 Feet tall
10/17/05





Proposed fence ~~Plan~~ Plan

457 Prospect Ave
Sussexville CA 96130

RESOLUTION NO. 26-1198
A RESOLUTION OF THE PLANNING COMMISSION OF THE CITY OF SUSANVILLE
APPROVING USE PERMIT APPLICATION #25-004 TO ALLOW A 208 FOOT-LONG 2 FT.
LATTICE ADDITION TO THE TOP OF THE EXISTING 6 FT PERIMETER FENCE IN THE
REAR AND SIDE YARDS OF THE RESIDENTIAL PROPERTY ON APN 107-073-019 (457
PROSPECT AVE.)

WHEREAS, Travis Krause submitted a complete application for a Use Permit to allow a 208 foot-long 2 ft. lattice addition to the top of the existing 6 ft perimeter fence in the rear and side yards of the residential property on October 17, 2025; and

WHEREAS, the fence is proposed to be a total of 8 feet in height at APN 107-073-019 (457 Prospect Ave.); and

WHEREAS, the City of Susanville Zoning Code allows for a fence to exceed 6 feet in height with the approval of a Use permit; and

WHEREAS, the City of Susanville Zoning Code requires a project that requires a Use Permit to undergo Architectural and Site Plan Review; and

WHEREAS, property owners were notified in a 300 ft. radius of the proposed project via USPS mail service, and a legal publication was submitted to the Intermountain News on January 15, 2026, and subsequently published January 21, 2026, and;

WHEREAS, the Susanville Planning Commission at a duly noticed public hearing held during its regular meeting on February 4, 2026, considered both written and oral comments presented concerning the proposed project as required by City Code Section 17.112.20 E.

NOW, THEREFORE, BE IT RESOLVED that the Planning Commission makes the following findings:

1. That the proposed project is consistent with the General Plan and the Zoning Ordinance because the property is designated Single Family Residential and located in the R-1 Zoning District, which allows for accessory structures such as fences. The project maintains the residential character of the property, does not alter the primary use, and complies with all applicable development standards other than height, which is authorized through this Use Permit.
2. That the establishment, maintenance, or operation of the subject use, building or facilities applied for will not, under the circumstances of the particular use, with the conditions imposed thereon, be detrimental to or contrary to the health, safety, peace, morals, comfort and general welfare of persons residing or working in the neighborhood of the proposed use and will not be injurious or detrimental to property or improvements in the neighborhood or the general welfare of the city because the proposed fence will not negatively affect line of sight safety for the school, neighboring residences, or pedestrian and vehicular traffic; and
3. The architectural and general appearance of such buildings or structures and grounds are in keeping with the character of the neighborhood and will not be detrimental to the orderly and harmonious development of the city because the proposed fence utilizes materials, design, and scale that are compatible with surrounding residential

development. The lattice addition reduces the visual mass of the fence, maintains openness, and preserves sight lines, while the uniform alignment, color, and style are consistent with fencing found elsewhere in the neighborhood. The fence complements the existing streetscape, does not obstruct views or traffic, and, with required maintenance, will remain visually and functionally harmonious with the surrounding properties.

4. The project is Categorically Exempt under Section 15301 of the CEQA Guidelines pursuant to section 15301 which provides an exemption for the minor alteration, addition, or maintenance of existing structures or facilities where there is negligible or no expansion of use beyond that previously existing. The proposed project involves the addition of a two-foot lattice to the top of an existing six-foot residential fence, increasing the fence height to eight feet. This improvement does not expand the use of the property, alter its primary residential function, or result in any significant environmental impacts. The project is limited in scope, maintains the current footprint of the fence, and does not involve new grading, removal of significant vegetation, or changes to traffic, noise, or land use. Because the project is limited in scope and maintains the existing use of the property, it qualifies for a categorical exemption under CEQA §15301.

5. The conditions imposed upon approval of this use are necessary to further the public health, safety, peace, comfort and general welfare of the city.

NOW THEREFORE BE IT FURTHER RESOLVED that the Planning Commission hereby approves the Site Plan and Use Permit (UP#25-004) with conditions of approval for 457 Prospect Ave. in accordance with the site layout plan received on October 17, 2025, and included in the attached staff report, except as modified by the following terms, agreements and conditions contained in this Resolution:

AREA/ SITE SPECIFIC CONDITIONS

1. Project shall comply with the 2022 California Building Code, Title 24, for any proposed work requiring a building permit.
2. The proposed fence shall be maintained in good physical condition.

GENERAL CONDITIONS

1. This Use Permit approval will become null and void if the perimeter fence construction has not begun within one year from the date of adoption of this resolution unless an extension of the life of the permit is approved by the Planning Commission. It is the applicant's responsibility to request an extension within a reasonable time frame, if needed.
2. Any modifications to the submitted Use Permit proposal after approval by the Planning Commission shall require a new application or a modification to conditions of approval application.

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APPROVED: _____
Mendy Schuster, Chairperson
Planning Commission
City of Susanville, State of California

ATTEST: _____
Heidi Whitlock, City Clerk
Secretary to the Planning Commission

The foregoing resolution was introduced and adopted at a regular meeting of the Planning Commission of the City of Susanville, held on the 4th day of February 2026, by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

Heidi Whitlock, City Clerk
Secretary to the Planning Commission

Susanville City Council Agenda Item

Submitted By: Mike Prettyman, Code Enforcement Officer

Action Date: February 4, 2026

Subject: **PUBLIC HEARING** - Consider PC Resolution No. 26-1199, approving use permit application #25-005 to allow a 151 foot-long 6 ft. tall black ornamental iron fence in the front yard of 1065 Campbell Rd. (APN 103-113-012-000) and a 116 foot long 6 ft. tall black ornamental iron fence in the front yard of 1070 Campbell Rd. (APN 103-112-009-000)

Presented By: Mike Prettyman, Code Enforcement Officer

Summary: The applicant is proposing a 151 foot long 6-foot-tall black ornamental iron fence in the front yard of 1065 Campbell Rd and a 116 foot-long 6-foot-tall black ornamental iron fence in the front yard of 1070 Campbell Rd. The fences are proposed to be total of 6 feet in height, which requires a Use Permit and architectural site plan review.

Fiscal Impact: None

Action Requested: Motion to approve PC Resolution No. 26-1199, approving the site plan and use permit for 6-foot wrought iron fencing at 1065 and 1070 Campbell St. with a condition of approval and finding the project exempt from CEQA.

Attachments:

1. UP#2025-005 Staff Report
2. UP#2025-005 Site Plan and Docs
3. UP#2025-005 Res. PC 26-1199

FILE NO. Use Permit 25-005
6 foot ornamental iron fence
(with total heights exceeding 5 ft.)

CITY OF SUSANVILLE PLANNING COMMISSION
STAFF FINDINGS
February 4, 2026

APPLICANT	Todd Wedlake
OWNER	Todd and Diana Wedlake
REPRESENTATIVE	Todd Wedlake
REQUEST	The applicant is proposing a 151 foot long 6-foot-tall black ornamental iron fence in the front yard of 1065 Campbell Rd and a 116 foot-long 6-foot-tall black ornamental iron fence in the front yard of 1070 Campbell Rd. The fences are proposed to be total of 6 feet in height, which requires a Use Permit and architectural site plan review.
ASSESSOR'S PARCEL NO	103-113-012 and 103-112-009
PARCEL SIZE	0.4 and 0.7 acres, respectively
LOCATION	1065 & 1070 Campbell Rd., Susanville, CA. 96130
EXISTING ZONING	The parcel is zoned: R-1(Single Family Residential).
SURROUNDING ZONING	North: MHP (Mobile Home Park) South: R-1(Single Family Residential). East: R-3 (A) (Duplex and Triplex Residential). West: R-1(Single Family Residential).
SURROUNDING LAND USE	Vacant, Residential, Cemetery
GENERAL PLAN DESIGNATION	Single Family Residential
ENVIRONMENTAL DETERMINATION	The proposed project is exempt from the California Environmental Quality Act (CEQA) pursuant to section 15301.

COMMENTS RECEIVED BY CITY DEPARTMENTS:

Project materials were distributed on January 7, 2026, via email

1. **Building Department:** No Comment
2. **Fire Department:** No Comment.

3. **Police Department:** No Comment.
4. **Public Works Department:** No Comment.
5. **Susanville Sanitary District:** No Comments.
6. **Lassen Municipal Utility District:** No comments.
7. **Caltrans District 2:** No comments, not applicable due to project location.

ANALYSIS:

The applicant is proposing a 151-foot-long, six-foot-tall black ornamental iron fence in the front yard of 1065 Campbell Rd and a 116-foot-long, six-foot-tall black ornamental iron fence in the front yard of 1070 Campbell Rd. The proposed fences are six feet in height, which exceeds the maximum height allowed by SZC Section 17.96.030(A)1. SZC Section 17.96.030(B)4 allows fences to exceed the maximum permitted height with approval of a Conditional Use Permit by the Susanville Planning Commission.

The subject properties are zoned R-1 (Single-Family Residential District) and have a land use designation of Single Family Residential pursuant to the City of Susanville General Plan 1990–2010. The property located at 1065 Campbell Rd. is approximately 0.4 acres and the property located at 1070 Campbell Rd. is approximately 0.7 acres. (APNs 103-113-012-000 and 103-112-009-000, respectively).

The proposed fences have been reviewed to determine whether they will, under the circumstances of the particular use, be detrimental to or contrary to the health, safety, peace, morals, comfort, or general welfare of persons residing or working in the neighborhood, or detrimental or injurious to nearby properties or improvements, or to the general welfare of the City. The applicant indicates that the fences are intended to provide security, clearly define property boundaries, and enhance the visual character of the residences. The fences are open ornamental iron, which allows for visibility into and out of the properties, minimizing potential visual obstruction or neighborhood impacts. The height and design of the fences are consistent with decorative fencing found in other portions of the R-1 residential district and will not obstruct traffic sight lines or pedestrian access.

The architectural design and site layout of the fences have been reviewed for consistency with Architectural and Site Plan Review standards. The black ornamental iron design is compatible with the character of the neighborhood, maintains openness in the front yard areas, and complements the scale of the residences and lots. The fences are linear, uniform in height, and visually permeable, which preserves neighborhood aesthetics and sightlines. The project does not interfere with the orderly and harmonious development of the neighborhood or the City and the project can be found to satisfy the required findings for Architectural and Site Plan Review. A condition of approval may require that the fences be maintained in good physical condition to ensure long-term compatibility and neighborhood character.

COMMUNITY CORRESPONDENCE:

Property owners were notified within 300 feet of the proposed project and one comment was received in favor of the proposed project.

ENVIRONMENTAL REVIEW:

The Project is eligible for an exemption under the California Environmental Quality Act (CEQA) pursuant to section 15301 which provides an exemption for minor alterations, additions, or maintenance of existing structures where there is negligible or no expansion of use beyond that previously existing. The proposed project involves the construction of two six-foot-tall ornamental iron fences within the front yards of 1065 and 1070 Campbell Rd. The fences do not expand the existing residential use of the properties, do not involve significant grading or vegetation removal, and will not result in adverse environmental impacts such as increased traffic, noise, or land use incompatibility. Because the project is limited in scope and maintains the existing residential function of the properties, it qualifies for a categorical exemption under CEQA §15301.

STAFF RECOMMENDATION:

Consider resolution approving the site plan and use permit for 6-foot wrought iron fencing at 1065 and 1070 Campbell St. with a condition of approval and finding the project exempt from CEQA.

Campbell Road

Campbell Road

Dead End Road No Thru Traffic

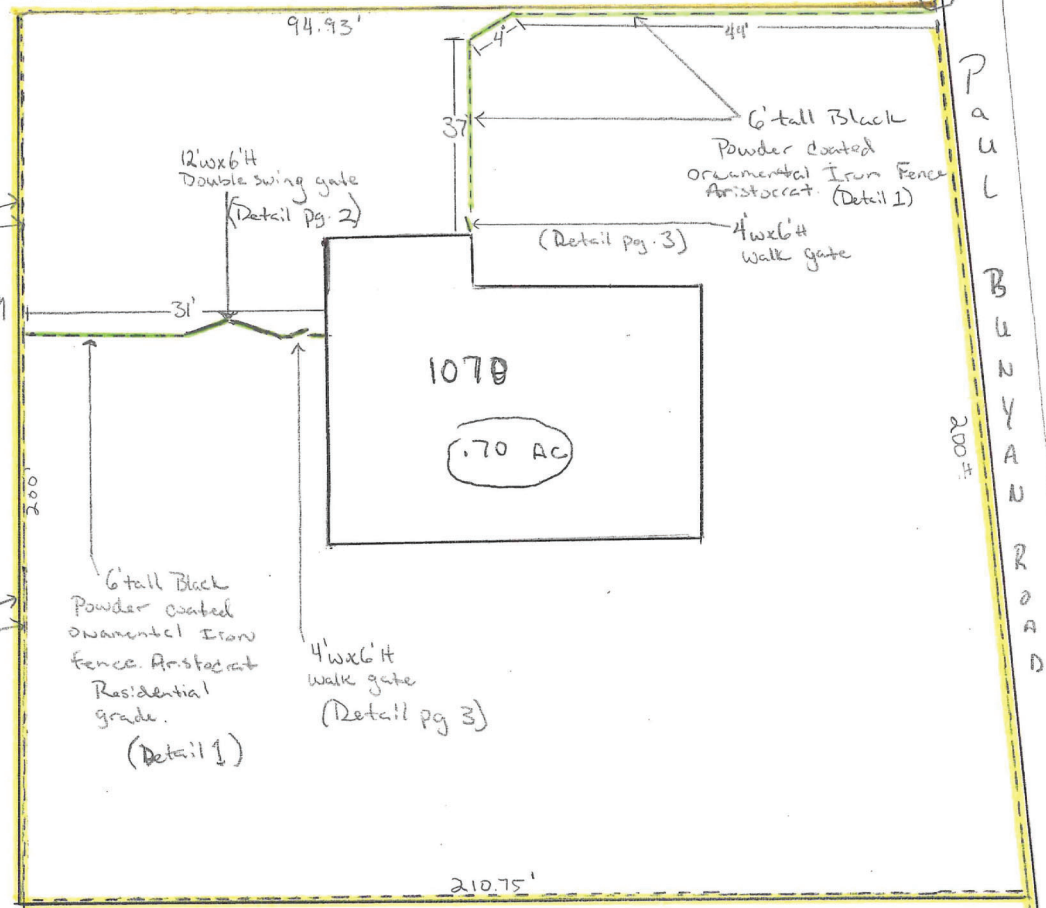
Key

Existing Property + Fence Line

New proposed Fence Lines

Property Line + Existing wood privacy Fence Line

Property Line + Existing wood Privacy Fence Line



APN#: 103-112-009-000

1070 Campbell Road Susanville, CA 96130

Prepared by: Philip Velasquez 11/2/2025

Scope of Work: Layout, Furnish and install 85' LF of 6' tall Black ornamental Iron Residential grade Fence in front yard. Included in this footage is (1) 4'x6' H walk gate at front walk way. Layout, Furnish and install 31' LF of 6' tall Black ornamental Iron fence on garage side of home. Included in this footage is (1) 4'x6' H walk gate and (1) 12'x6' H Double Swing Gate.

Bid Limit: Unlimited Ca. Contractor: Class - C13 - #199672



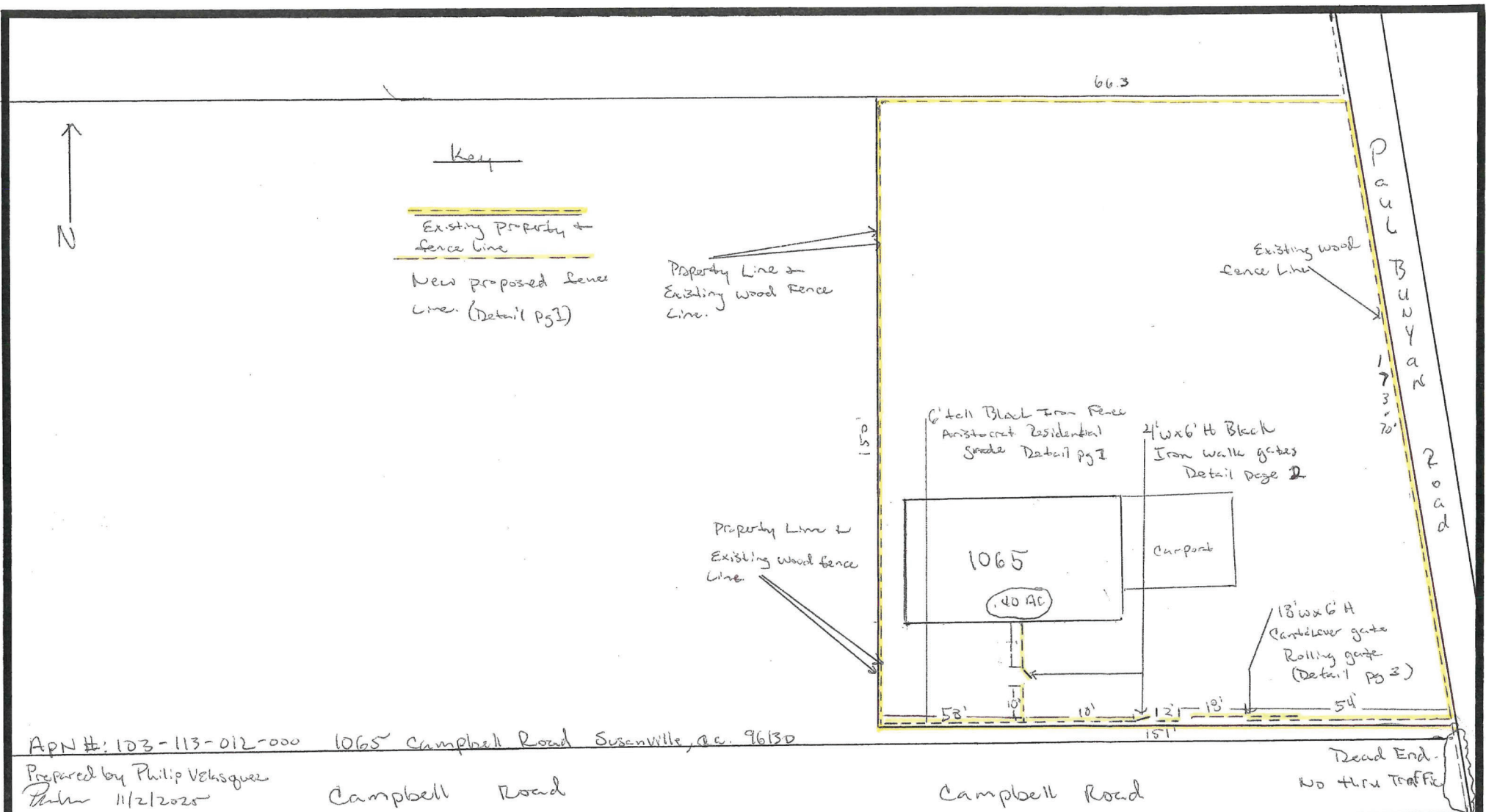
ESTABLISHED 1912

NEVADA LICENSE 5493 A CALIFORNIA LICENSE 199672

These designs are the property of Tholl Fence, Inc. Unauthorized use strictly prohibited

NOT TO BE REPRODUCED

800 Glendale Avenue - P. O. Box 855 - Sparks, Nevada 89432 Phone: (702) 358-8680



Scope of work: Demo and Removal of 71LF of 4' tall chainlink fence. Layout, furnish and install 167LF of 6' tall residential aristocrat Black Iron fence. Furnish and install (2) 4' x 6' H walk gate with hardware. Furnish and install (1) 13' x 6' H Rolling cantilever gate with hardware.

Bid Limit: Unlimited California contractor: Class 13 / # 199672



ESTABLISHED
1912

NEVADA LICENSE 5493 A
CALIFORNIA LICENSE 199672

These designs are the property of Tholl Fence, Inc.
Unauthorized use strictly prohibited
NOT TO BE REPRODUCED

800 Glendale Avenue - P. O. Box 855 - Sparks, Nevada 89432 Phone: (702) 358-8680



LIST 1
DETAIL

☒ 1 Property Address: 1065 CAMPBELL RD SUSANVILLE CA 96130-3600

Ownership

County: **LASSEN**
 Assessor: **NICK CEAGLIO**
 Parcel # (APN): **103-113-012-000**
 Parcel Status: **ACTIVE**
 Owner Name: **WEDLAKE DIANA M TRUST**
 Mailing Address: **P O BOX 270341 SUSANVILLE CA 96127**
 Legal Description:

Assessment

Total Value: \$266,602	Tax Rate Area: 001-033	County Zoning Code:
Land Value: \$44,617	Year Assd: 2025	
Impr Value: \$221,985	Census Tract: 403.05/3	
Other Value:	Use Code: N1XX	
% Improved: 83%	Use Type: RESID. SINGLE FAMILY	
Exempt Amt: \$7,000		
Exempt Type: Homeowners		

Sale History

	Sale 1	Sale 2	Sale 3	Transfer
Document Date:	07/31/2018			07/31/2018
Document Number:	2018R0002990			2018R0002990
Document Type:	GRANT DEED			
Transfer Amount:				
Price/SqFt:				
Seller (Grantor):	WEDLAKE, DIANA M TRUSTC/			

Property Characteristics

Bedrooms:	3	Fireplace:		Units:	
Baths (Full):	2	A/C:		Stories:	1.0
Baths (Half):		Heating:		Quality:	7.0
Total Rooms:	3	Pool:	POOL	Building Class:	C
Bldg/Liv Area:	1,802	Park Type:	CARPORT	Condition:	
Lot Acres:	0.400	Spaces:		Site Influence:	
Lot SqFt:	17,424	Garage SqFt:	672	Timber Preserve:	
Year Built:	1978			Ag Preserve:	
Effective Year:	1978				



LIST 1
DETAIL

☒ 2 Property Address: 1070 CAMPBELL RD SUSANVILLE CA 96130-3679

Ownership

County: **LASSEN**
 Assessor: **NICK CEAGLIO**
 Parcel # (APN): **103-112-009-000**
 Parcel Status: **ACTIVE**
 Owner Name: **WEDLAKE TODD & DIANA MARIE DP**
 Mailing Address: **1065 CAMPBELL RD SUSANVILLE CA 96130**
 Legal Description:

Assessment

Total Value: \$316,052	Tax Rate Area: 001-033	County Zoning Code:
Land Value: \$9,106	Year Assd: 2025	
Impr Value: \$306,946	Census Tract: 403.05/3	
Other Value:	Use Code: N1XX	
% Improved: 97%	Use Type: RESID. SINGLE FAMILY	
Exempt Amt: \$7,000		
Exempt Type: Homeowners		

Sale History

	Sale 1	Sale 2	Sale 3	Transfer
Document Date:	09/02/2025			09/02/2025
Document Number:	2025R0002715			2025R0002715
Document Type:	GRANT DEED			
Transfer Amount:	\$365,000			
Price/SqFt:	\$232.04			
Seller (Grantor):	HAY, JOHN E			

Property Characteristics

Bedrooms:	3	Fireplace:		Units:	1
Baths (Full):	2	A/C:		Stories:	1.0
Baths (Half):		Heating:	OTHER	Quality:	6.5
Total Rooms:	6	Pool:		Building Class:	D
Bldg/Liv Area:	1,573	Park Type:	ATTACHED	Condition:	
Lot Acres:	0.700	Spaces:	2	Site Influence:	
Lot SqFt:	30,491	Garage SqFt:	560	Timber Preserve:	
Year Built:	2006			Ag Preserve:	
Effective Year:	2006				



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Map data ©2025 Imagery ©2025 Airbus, Maxar Technologies 20m

















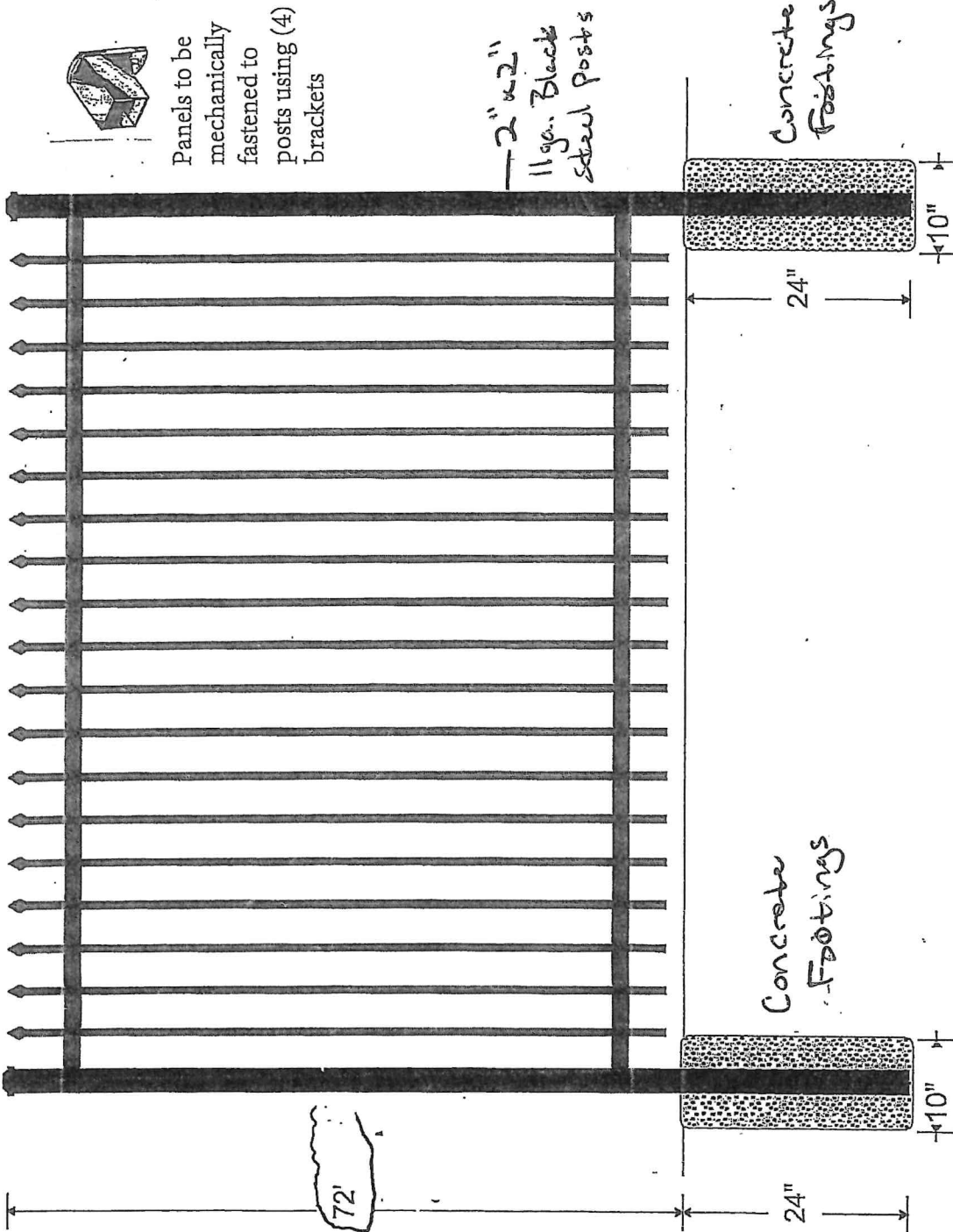
Specifications:

- Post:-
 2"x2" Black Steel
 Powder Coated post
 11 ga.
- Panel:
 70"x94" Black
 Powder Coated
 Ornamental Iron
 Fence Aristocrat
 Top.
 1" Rail top &
 Bottom
 5/8" Pickets.
 Pickets 4" on Center.



Panels to be mechanically fastened to posts using (4) brackets

2"x2" 11 ga. Black steel posts



*All Materials to be powder coated black

Detail Pg 1

THOLL FENCE, INC.
 800 GLENDALE AVE
 SPARKS, NV 89431
 775.358.8680

ESTABLISHED 1912

Quality through Experience

NEVADA LIC: 5493A CALIFORNIA LIC: 199672

tholl FENCE

File: 10/31/2025

72" Ornamental Line of Fence



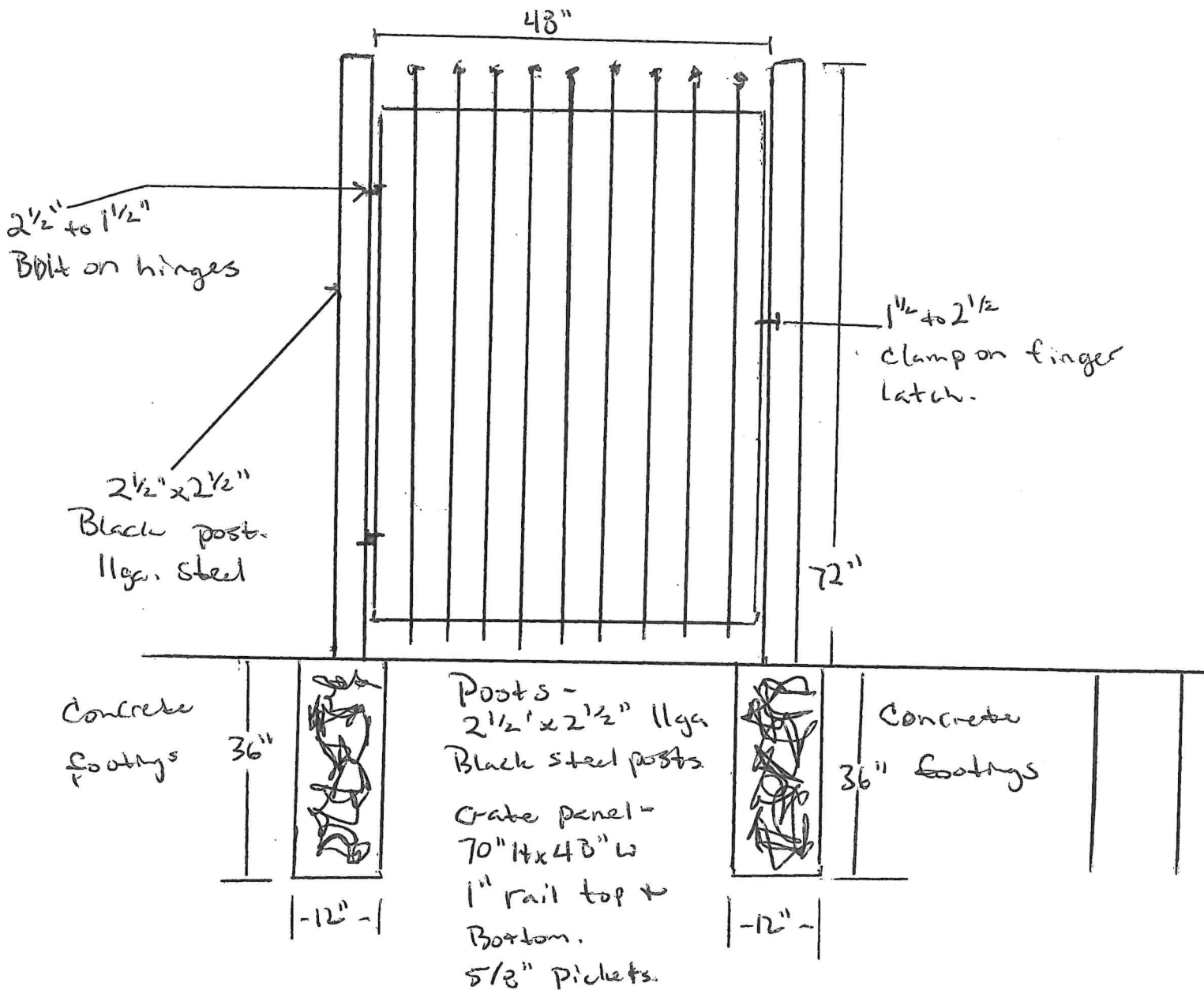
ESTABLISHED
1912

NEVADA LICENSE 5493A
CALIFORNIA LICENSE 199672

800 Glendale Avenue • P.O. Box 855 • Sparks, Nevada 89432 • Phone 775-358-8680 • Fax 775-358-7197

Detail page 2

4' w x 6' h walk gate.





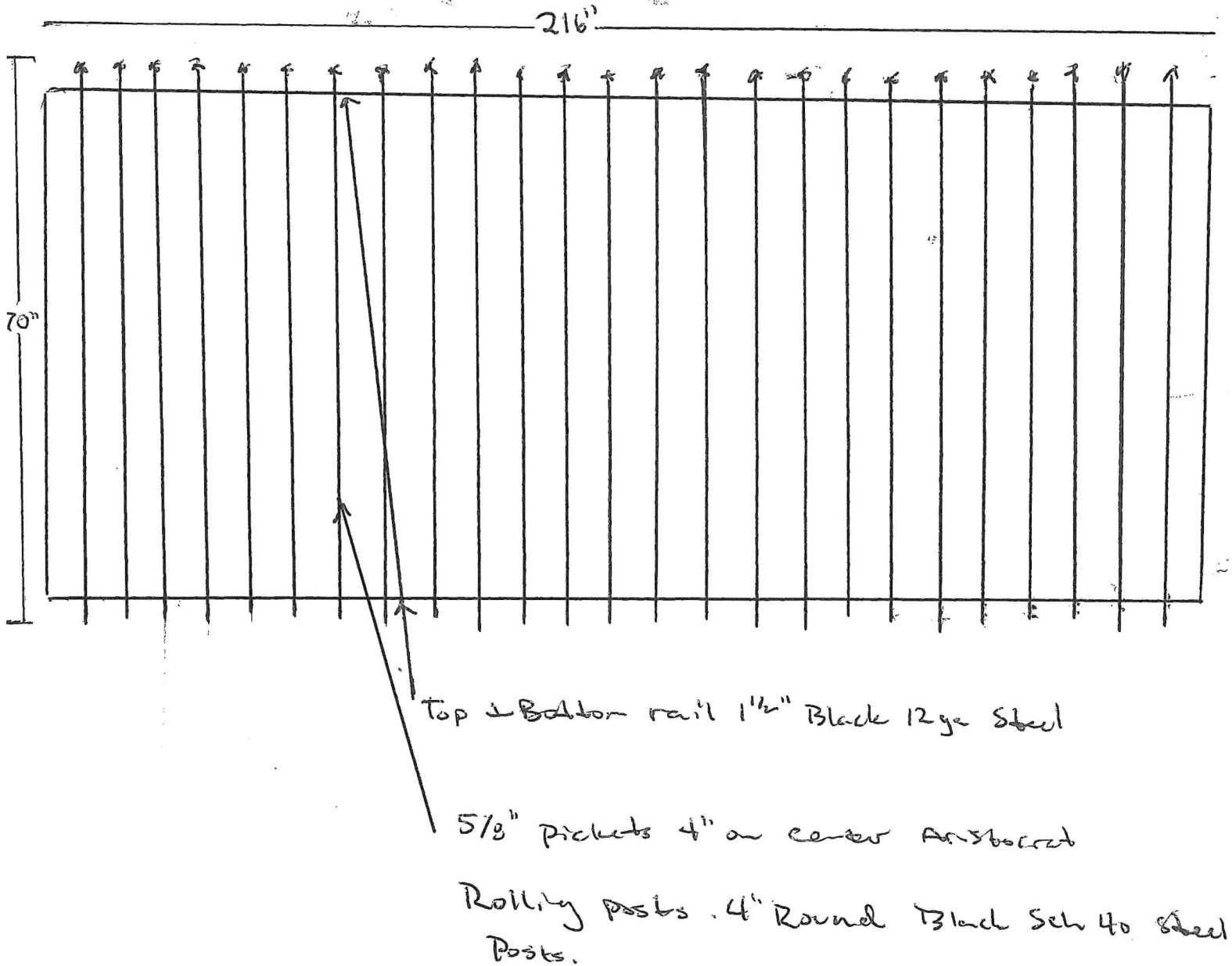
ESTABLISHED
1912

NEVADA LICENSE 5493A
CALIFORNIA LICENSE 199672

Detail Page 3

800 Glendale Avenue • P.O. Box 855 • Sparks, Nevada 89432 • Phone 775-358-8680 • Fax 775-358-7197

18' W x 6' H
Rolling Cantilever gate



72" Tall Ornamental Fence.

Specifications:

Post:-

2"x2" Black Steel
Powder coated post

11 ga.

Panel.

70"x94" Black
Powder Coated
Ornamental Iron
fence Aristocrat
Top.

1" Rail top &
Bottom

5/8" Pickets.

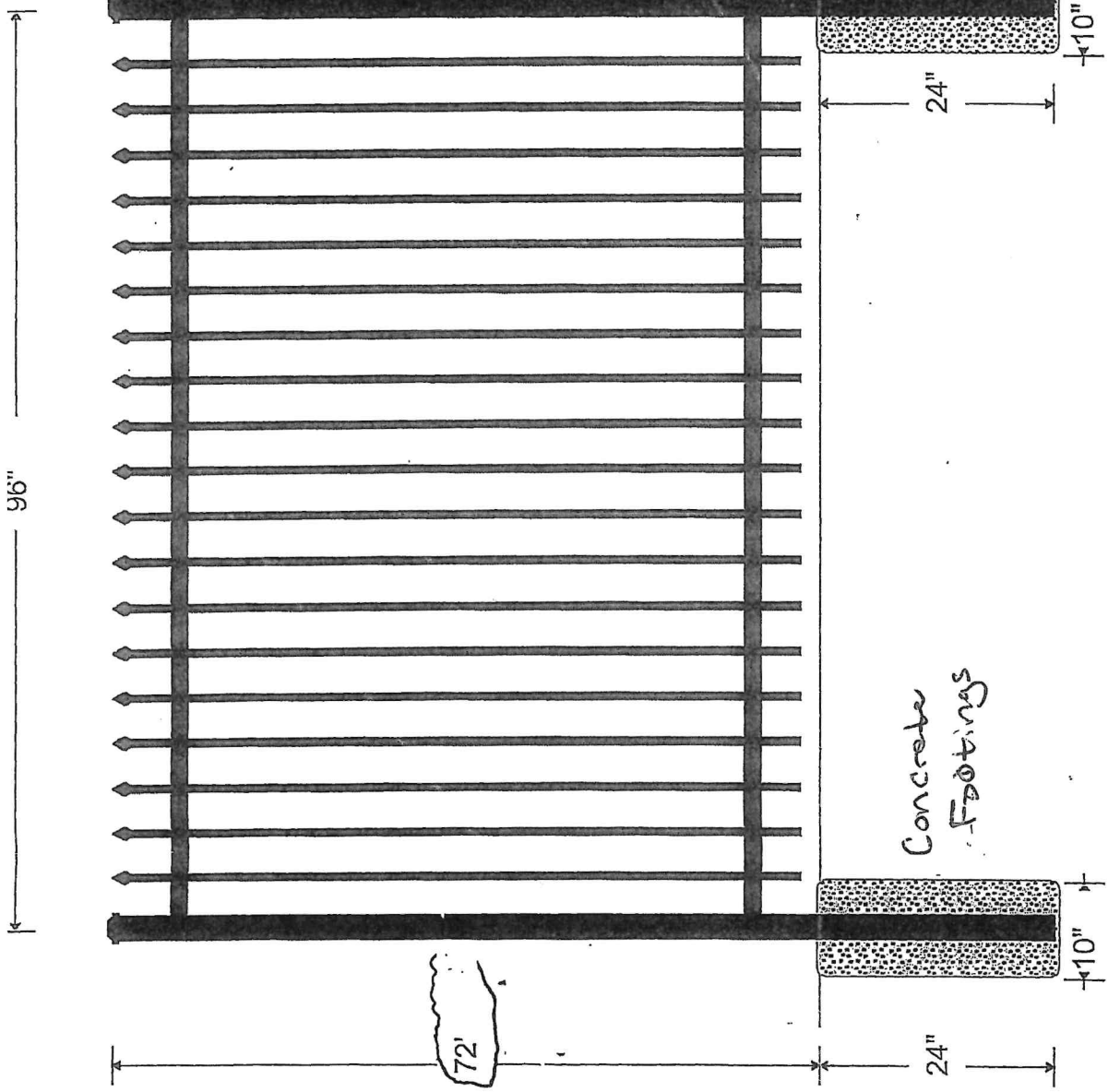
Pickets 4" on Center.



Panels to be
mechanically
fastened to
posts using (4)
brackets

2"x2"
11 ga. Black
Steel Posts

Concrete
Footings



*All Materials to be powder coated black

Detail Pg 1

THOLL FENCE, INC.

800 GLENDALE AVE
SPARKS, NV 89431

775.358.8680

ESTABLISHED 1912

Quality through Experience

CALIFORNIA LIC: 199672

NEVADA LIC: 5493A

File: 10/31/2025

72" Ornamental Line of Fence

Tholl FENCE



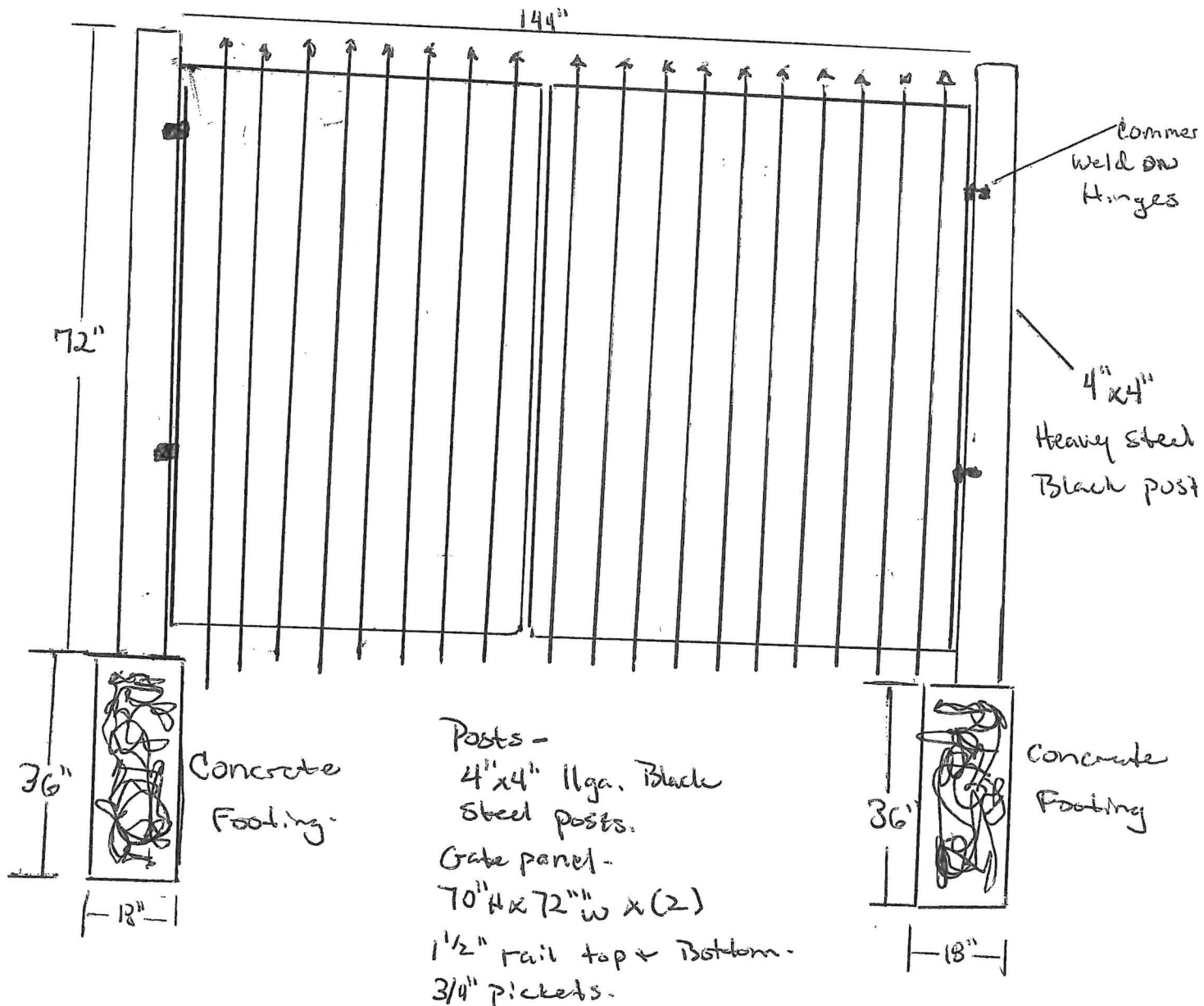
ESTABLISHED
1912

NEVADA LICENSE 5493A
CALIFORNIA LICENSE 199672

800 Glendale Avenue • P.O. Box 855 • Sparks, Nevada 89432 • Phone 775-358-8680 • Fax 775-358-7197

Detail pg 2

12'w x 6' H Double Swing gate





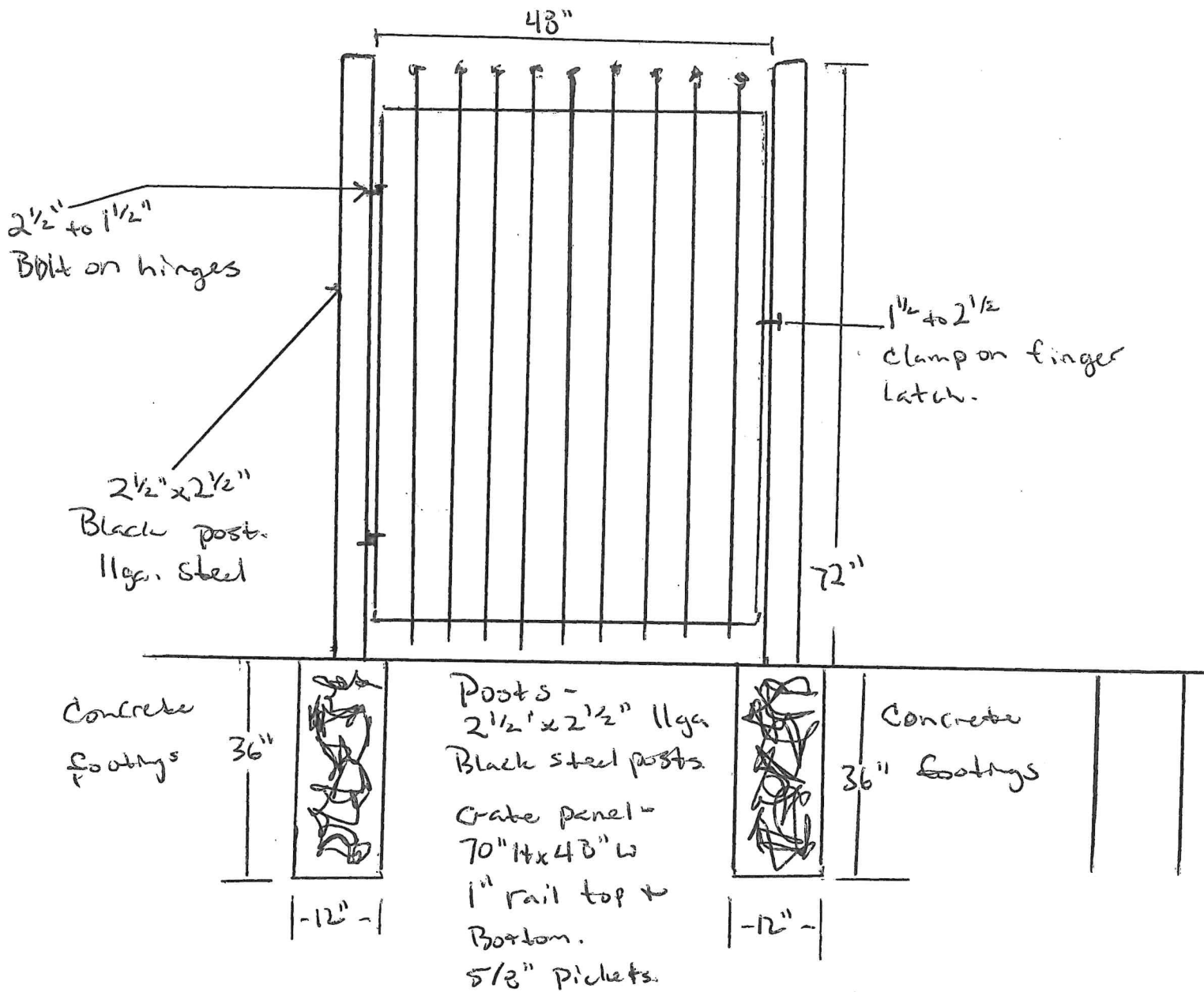
ESTABLISHED
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NEVADA LICENSE 5493A
CALIFORNIA LICENSE 199672

800 Glendale Avenue • P.O. Box 855 • Sparks, Nevada 89432 • Phone 775-358-8680 • Fax 775-358-7197

Detail page 3

4' w x 6' H walk gate.



To: Whom it may concern

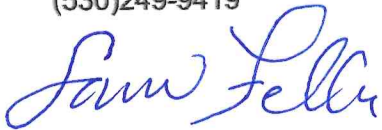
I am the owner of the property located at 1060 Campbell road, which is adjacent to the property at 1065 and next door to 1070. I am writing this letter to express my full support for my neighbor, Tod and his application for a variance to permit a fence that exceeds the standard height requirements.

I have discussed the project with him, and have no issues with the fence along the street.

The reasons I support this variance include: Tod is a responsible pet owner and would like to keep his beloved hounds out of trouble, and fence is more appealing than the one that was being replaced.

Thank you for your time and thoughtful consideration of this request. Please feel free to contact me if you have any questions or require further information.

Sam Feller
(530)249-9419



City of Susanville Received

DEC 05 2025

BUILDING & PLANNING

RESOLUTION NO. 26-1199
A RESOLUTION OF THE PLANNING COMMISSION OF THE CITY OF SUSANVILLE
APPROVING USE PERMIT APPLICATION #25-005 TO ALLOW A 151 FOOT LONG 6-
FOOT-TALL BLACK ORNAMENTAL IRON FENCE IN THE FRONT YARD OF 1065
CAMPBELL RD (APN 103-113-012-000) AND A 116 FOOT-LONG 6-FOOT-TALL BLACK
ORNAMENTAL IRON FENCE IN THE FRONT YARD OF 1070 CAMPBELL RD (APN 103-
112-009-000)

WHEREAS, Todd Wedlake submitted a complete application for a Use Permit to allow a 151 foot long 6-foot-tall black ornamental iron fence in the front yard of 1065 Campbell Rd. and a 116 foot-long 6-foot-tall black ornamental iron fence in the front yard of 1070 Campbell Rd.

WHEREAS, the fences are proposed to be total of 6 feet in height, at APN: 103-113-012-000 and 103-112-009-000 (1065 & 1070 Campbell Rd.); and

WHEREAS, the City of Susanville Zoning Code allows for a fence to exceed three feet in height with the approval of a Use permit; and

WHEREAS, the City of Susanville Zoning Code requires a project that requires a Use Permit to undergo Architectural and Site Plan Review; and

WHEREAS, property owners were notified in a 300 ft. radius of the proposed project via USPS mail service, and a legal publication was submitted to the Intermountain News on January 15, 2026, and subsequently published January 21, 2026, and;

WHEREAS, the Susanville Planning Commission at a public hearing held during its regular meeting on February 4, 2026, considered both written and oral comments presented concerning the proposed project as required by City Code Section 17.112.20 E.

NOW, THEREFORE, BE IT RESOLVED that the Planning Commission makes the following findings:

1. That the proposed project is consistent with the General Plan and the Zoning Ordinance because the properties are designated Single Family Residential and located in the R-1 Zoning District, which allows for accessory structures such as fences. The project maintains the residential character of the properties, does not alter the primary use, and complies with all applicable development standards other than height, which is authorized through this Use Permit.
2. That the establishment, maintenance, or operation of the subject use, building or facilities applied for will not, under the circumstances of the particular use, with the conditions imposed thereon, be detrimental to or contrary to the health, safety, peace, morals, comfort and general welfare of persons residing or working in the neighborhood of the proposed use and will not be injurious or detrimental to property or improvements in the neighborhood or the general welfare of the city because the proposed fence will not negatively affect line of sight safety for the school, neighboring residences, or pedestrian and vehicular traffic; and
3. The architectural and general appearance of the project is in keeping with the character of the neighborhood and will not be detrimental to the orderly and harmonious development of the city because the proposed fence utilizes materials, design, and scale

that are compatible with surrounding residential development. The black ornamental iron design reduces the visual mass of the fence, maintains openness, and preserves sight lines, while the uniform alignment, color, and style are consistent with fencing found elsewhere in the neighborhood. The fence complements the existing streetscape, does not obstruct views or traffic, and, with required maintenance, will remain visually and functionally harmonious with the surrounding properties.

4. The Project is exempt under the California Environmental Quality Act (CEQA) pursuant to section 15301 which provides an exemption for minor alterations, additions, or maintenance of existing structures where there is negligible or no expansion of use beyond that previously existing. The proposed project involves the construction of two six-foot-tall ornamental iron fences within the front yards of 1065 and 1070 Campbell Rd. The fences do not expand the existing residential use of the properties, do not involve significant grading or vegetation removal, and will not result in adverse environmental impacts such as increased traffic, noise, or land use incompatibility. Because the project is limited in scope and maintains the existing residential function of the properties, it qualifies for a categorical exemption under CEQA §15301.

5. The conditions imposed upon approval of this use are necessary to further the public health, safety, peace comfort and general welfare of the city.

NOW THEREFORE BE IT FURTHER RESOLVED that the Planning Commission hereby approves the Site Plan and Use Permit (UP#25-005) with conditions of approval for 1065 & 1070 Campbell Rd. in accordance with the site layout plan received on November 10, 2025, and included in the attached staff report, except as modified by the following terms, agreements and conditions contained in this Resolution:

AREA/ SITE SPECIFIC CONDITIONS

1. Fence shall be maintained in good physical condition

GENERAL CONDITIONS

1. This Use Permit approval will become null and void if the perimeter fence construction has not begun within one year from the date of adoption of this resolution unless an extension of the life of the permit is approved by the Planning Commission. It is the applicant's responsibility to request an extension within a reasonable time frame, if needed.
2. Any modifications to the submitted Use Permit proposal after approval by the Planning Commission shall require a new application or a modification to conditions of approval application.

APPROVED: _____
Mendy Schuster, Chairperson
Planning Commission
City of Susanville, State of California

ATTEST: _____
Heidi Whitlock, City Clerk
Secretary to the Planning Commission

The foregoing resolution was introduced and adopted at a regular meeting of the Planning Commission of the City of Susanville, held on the 4th day of February 2026, by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

Heidi Whitlock, City Clerk
Secretary to the Planning Commission

**Agenda Item No. 13.A.
Finance Review**

Susanville City Council Agenda Item

Submitted By: Jolene Arredondo, Deputy City Manager

Action Date: February 4, 2026

Subject: Consider Resolution No. 26-6508, authorizing the Finance Director to increase the Memorial Park Fire Restoration budget by \$60,000 for engineering services for Frank Ernaga Ballfield Grandstand engineering, design, and project administration services

Presented By: Jolene Arredondo, Deputy City Manager

Summary: The City currently has an agreement with NST Engineering for on-call engineering services and has received an estimate for engineering services for the grandstand rebuild, which includes necessary surveys, preliminary site and grandstand designs, consulting during bid process and construction supervision. City staff has submitted the cost estimate to insurance for preliminary review and has received approval to move forward.

Fiscal Impact: \$60,000 reimbursable through insurance claim process

Action Requested: Motion to approve Resolution No. 26-6508, authorizing the Finance Director to increase the Memorial Park Grandstand Fire Restoration budget by \$60,000 for engineering services for Frank Ernaga Ballfield Grandstand engineering, design, and project administration services

Attachments:

1. 26-6508
2. NST Cost Estimate

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RESOLUTION NO. 26-6508
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUSANVILLE
AUTHORIZING THE FINANCE DIRECTOR TO INCREASE THE MEMORIAL PARK
FIRE RESTORATION BUDGET IN THE AMOUNT OF \$60,000 FOR ENGINEERING
SERVICES RELATED TO THE MEMORIAL PARK GRANDSTAND REBUILD

WHEREAS, on July 5, 2025, a fire occurred at Memorial Park and engulfed the grandstand structure; and

WHEREAS, the City of Susanville has a current agreement with NST Engineering for on-call engineering services; and

WHEREAS, NST Engineering has provided a quote for surveying, inspection, design, construction supervision and project related services for the grandstand rebuild; and

WHEREAS, a project budget has been created but does not have adequate capacity for professional services and requires an increase of \$60,000 to accommodate for NST Engineering services; and

WHEREAS, the quote provided by NST Engineering has been reviewed and approved as a reimbursable expense through the City's insurance.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Susanville hereby authorizes the Finance Director to increase the Memorial Park Fire Restoration project budget by \$60,000 to accommodate engineering, design and related project administration.

APPROVED: _____
Mendy Schuster, Mayor

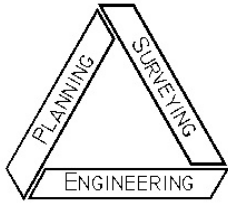
ATTEST: _____
Heidi Whitlock, City Clerk

The foregoing resolution was adopted at a regular meeting of the City Council of the City of Susanville, held on the 4th day of February 2026, by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

Heidi Whitlock, City Clerk

APPROVED AS TO FORM: _____
Margaret Long, City Attorney



NST ENGINEERING

**1495 Riverside Drive • Susanville, CA 96130
(530) 257-5173 • FAX (530) 257-6272**

**Brian Morrish, R.C.E.
Jeffery A. Morrish, R.C.E.
Vernon H. Templeton, R.L.S.**

December 11, 2025

**COST ESTIMATE
FOR
ENGINEERING SERVICES
FOR
CITY OF SUSANVILLE
MEMORIAL PARK
GRANDSTANDS REBUILD**

Topography Survey	\$ 1,200
Field Inspection to Measure Existing Conditions.	\$ 500
Meetings with Clients (est of 5, \$500 / mtg)	\$ 2,500
Preliminary Site Design	\$ 2,000
Preliminary Grandstand Design	\$ 8,000
(Including 3D rendering)	
Site Improvement Plan	\$ 3,000
Working Drawings and Structural Calculations	\$ 25,000
Consulting During Bid Process	\$ 2,000
Construction Supervision	\$ 4,000
Lower Floor Design and Plans for Storage and Changing Area . . .	\$ 3,000
Prints (\$3.00 / sheet).	\$ 500
	<i>Not to Exceed</i> \$ 55,000

Deposit Required \$ 5,000

Cost estimate is based on rebuilding Memorial Park Ballfield Grandstands ($\pm 2,200$ sf) with ADA accessibility and potential lower floor storage room and changing room for umpires.

Susanville City Council Agenda Item

Submitted By: Jolene Arredondo, Deputy City Manager

Action Date: February 4, 2026

Subject: Discussion regarding Memorial Ball Park Grandstand Fire
Emergency Operations

Presented By: Dan Newton, City Manager

Summary: On July 5, 2025, a fire engulfed the grandstands located in the ballpark at Memorial Park, commonly known as Frank Ernaga Field; intense heat caused damage to the field's light poles, LMUD power poles and lines near the grandstands, park restrooms, surrounding grandstand structures, field/turf, and various City and Lassen Community College Baseball pieces of equipment were lost. City staff has been working with Lassen Community College (LCC) and LCC's baseball and athletic staff to identify immediate needs in order for the ballfield to be usable for their fall schedule that begins in mid August.

Per the City of Susanville Municipal Code (section 3.08.200) an emergency is a situation where the public interest and necessity demand the immediate expenditure of public money to safeguard life, health, and/or property. The City Manager is authorized pursuant to Government Code section 22050 to order any action to repair or replace a public facility, take any directly related and immediate action required by that emergency, and procure the necessary equipment, services, and supplies for those purposes without giving notice for bids or to let contracts. The City Manager must report the action to the City Council for review within 7 days after the action or at the next regularly scheduled meeting if that meeting will occur not later than fourteen (14) days after the action.

Further updates will be provided to the Council at the meeting about progress and efforts.

Fiscal Impact: To be determined by the insurance claim process.

Action Requested: Review emergency actions taken to safeguard the public and determine if it is necessary to continue the emergency action. Motion to authorize the continuation of emergency action to remediate fire damage at the Memorial Ball Park.

Attachments:
None

Susanville City Council Agenda Item

Submitted By: Heidi Whitlock, City Clerk

Action Date: February 4, 2026

Subject: Department Reports - Police Department

Presented By: Allen Sobol, Acting Public Safety Chief

Summary: The Police Department will provide an update during the meeting.

Fiscal Impact: None.

Action Requested: Information Only.

Attachments:
None

LAST THREE MONTHS (11/05/2025 to current)

BUSINESS FROM THE FLOOR

Council requested - FUTURE COUNCIL ITEMS

11/5/2025	Request for discussion regarding the updating of the Council Chambers.
12/3/2025	Reminder provided regarding bringing back a discussion item for Memorial Park - lighting, cameras (item previously included budget policy for funding park improvements)
1/7/2026	Request for discussion regarding the promoting of City elections.

Completed List Items