
CITY OF SUSANVILLE
66 N. Lassen Street • Susanville CA
Robert Tyndall, Chair
Richard Hrezo, Vice Chair
Paul Clark • William Heyland • Dan Weaver

Susanville Municipal Airport Commission
**Regular Susanville Municipal Airport Commission Meeting • City
Council Chambers**
Thursday, September 14, 2023 - 4:00 PM

Call meeting to Order

Roll Call of Commissioners Present

1. **AGENDA APPROVAL:** *(Additions and/or Deletions)*
2. **APPROVAL OF MINUTES:** *Approval of minutes from the July 13, 2023 meeting.*
 - 2.A [Approval of minutes from the July 13, 2023 Susanville Municipal Airport Commission Meeting](#)
3. **CORRESPONDENCE/INFORMATION:**
4. **BUSINESS FROM THE FLOOR:** *Any person may address the Commission at this time upon any subject **not on the agenda** within the jurisdiction of the Commission. However, any matter that requires action will be referred to staff for a report and action at a subsequent meeting. Presentations are subject to a five-minute limit.*
5. **NEW BUSINESS:**
 - 5.A [Update on Taxiway B Project and concerns about Taxiway D](#)
 - 5.B [Consider Ideas to promote Susanville Airport](#)
 - 5.C [Discussion about reducing the frequency of Susanville Airport Commission Meetings](#)
6. **CONTINUING BUSINESS:**
7. **AIRPORT MANAGERS REPORT:**
 - 7.A [Airport Manager's Report](#)
8. **COMMISSION ITEMS:**
9. **ADJOURNMENT:**
 - **The next regular meeting of the Susanville Municipal Airport Commission will be held on October 12, 2023 at 4:00PM.**

Reports and documents relating to each agenda item are on file in the Office of the City Clerk and are available for public inspection during normal business hours and at the meeting. These reports and documents are also available at the City's website www.cityofsusanville.net, unless there were systems

problems posting to the website.

Accessibility: An interpreter for the hearing-impaired may be made available upon request to the City Clerk seventy-two hours prior to a meeting. A reader for the vision-impaired for purposes of reviewing the agenda may be made available upon request to the City Clerk. The location of this meeting is wheelchair-accessible.

I, Marci Rojas, certify that I caused to be posted notice of the regular meeting scheduled for 09/14/2023 in the areas designated on 09/11/2023.

SUSANVILLE MUNICIPAL AIRPORT COMMISSION AGENDA ITEM

Submitted By: Marci Rojas, Public Works

Action Date: September 14, 2023

SUBJECT: Approval of minutes from the July 13, 2023 Susanville Municipal Airport Commission Meeting

PRESENTED BY: Bob Godman- Public Works Director

SUMMARY: Minutes from the July 13, 2023 meeting for review.

FISCAL IMPACT: None

ACTION REQUESTED: Approve minutes from the July 13, 2023 meeting.

ATTACHMENTS:
[SMAC_Minutes_07132023_meeting.docx](#)

**SUSANVILLE MUNICIPAL AIRPORT COMMISSION Regular
Susanville Municipal Airport Commission Meeting Minutes
THURSDAY, JULY 13, 2023 – 4:00 PM**

Call meeting to Order

Meeting was started at 4:05 P.M.

Roll Call of Commissioners Present

Robert Tyndall, Richard Hrezo, Paul Clark, William Heyland

Absent: Dan Weaver

Commission Tyndall arrived at 4:13 P.M.

1. AGENDA APPROVAL:

Moved by William Heyland; seconded by Richard Hrezo to

Approve . Motion Carried: 4 - 0

Voting For: Richard Hrezo, Paul Clark, William Heyland, Dan Weaver

Voting Against: None

Moved by William Heyland; seconded by Richard Hrezo to

Approve . Motion Carried: 4 - 0

Voting For: Robert Tyndall, Richard Hrezo, Paul Clark, William Heyland

Voting Against: None

2. APPROVAL OF MINUTES:

Moved by William Heyland; seconded by Paul Clark to

Approve . Motion Carried: 4 - 0

Voting For: Richard Hrezo, Paul Clark, William Heyland, Dan Weaver

Voting Against: None

3. CORRESPONDENCE/INFORMATION:

None.

**4. BUSINESS FROM THE
FLOOR:** None.

5. NEW BUSINESS:

5.A CARES Act Grants Update
Information only

Public Works Director, Bob Godman presented information to the commission in regards to the CARES Act Grants, notifying the board that the grant funds range in restriction to eligible activities. Discussion occurred about grant funding restrictions and eligible activities. Mr

Godman notified the board that an eligible activity, according to an FAA representative, would be to recuperated employee costs. Once that reimbursement has been received it will be reported as cash to the airport's budget for future projects that will not have the CARES grant restrictions. No CARES funding has been lost and there is no anticipation to loose funding.

5.B Taxiway B Update
Information Only

Bob Godman, Public Works Director provided an update on the progress of the bid packet and projected timeline.

Bob Tyndall inquired about the status of bathroom project. Mr. Godman notified the board it is with the city engineers for project design.

Bob Tyndall inquired about the status of Hangar #3, Mr. Godman notified the board continuation of the project is dependent on remaining project funding after the purchase of the windsock. Mr. Godman notified the board he would need to take the project to Council for approval to increase the budget to complete repairs to Hangar #3. Current project funding is being used for Public Works employees to support the windsock project. Mr. Datema provided an update on the status of the windsock.

Discussion occurred about project timelines and lack of city staffing resources to complete projects. Discussion occurred about project priorities and the timelines to complete projects.

6. **CONTINUING**
BUSINESS: None

7. **AIRPORT MANAGERS REPORT:**

7.A Airport Manager's Update
Information only

Steve Datema, Airport Manager provided information about the success of the Airfare event and notified the commission that June was a successful date and they have received positive feedback. Mr. Datema notified the commission that airport staff is actively working on removing weeds from the runways and airport property. Mr. Datema reminded the commission of the recently completed runway project and the additional taxiway that was added 8 years ago.

8. **COMMISSION ITEMS:**

Commissioner Clark inquired about the status of the striping. Mr. Godman notified the commission that he had heard the county was obtaining a striping truck, but he had not heard if that was purchased or received. Mr. Datema mentioned that Cal Trans might be able to complete that work and would make some inquiries.

Commissioner Hrezo asked to be contacted by phone for future meeting cancellations.

9. **ADJOURNMENT:**

Moved by Robert Tyndall; seconded by Paul Clark to Adjourn 4:43 P.M..

Motion Carried: 5 - 0

Voting For: Robert Tyndall, Richard Hrezo, Paul Clark, William Heyland, Dan Weaver

Voting Against: None

SUSANVILLE MUNICIPAL AIRPORT COMMISSION AGENDA ITEM

Submitted By: Bob Godman, Public Works

Action Date: September 14, 2023

SUBJECT: Update on Taxiway B Project and concerns about Taxiway D

PRESENTED BY: Bob Godman

SUMMARY: At the 08/16 City Council Meeting, Commissioner Tyndall brought forward concerns about staff postponing the Taxiway B project to next spring. Commissioner Tyndall asked if we could combine the 2024 projects so that we would not continue to fall behind on projects. However the plan for 2024 is to design future projects, so there is no need to combine construction.

FISCAL IMPACT: None

ACTION REQUESTED: Information Only

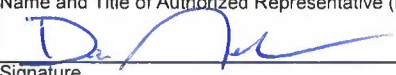
ATTACHMENTS:
[2023-2028 ACIP Package signed.pdf](#)



SUSANVILLE MUNICIPAL AIRPORT
AIRPORT CAPITAL IMPROVEMENT PROGRAM
FY 2023 - 2028

							DATE:	2022-10-13
Airport: Susanville Municipal Airport		State:	California	NPIAS#	06-0251		LOCID	SVE
Project Description & Year	Federal Funds	State Funds	Local	Total	Funding Source	Environmental	Start Date	Comp. Date
2023								
1 - Taxiway 'B' Reconstruction (~650 LF), Phase II - Construction (PCI: 50)	\$ 234,900	\$ 11,745	\$ 14,355	\$ 261,000	BIL	CATEX 2021	May 2023	May 2024
2 - Pavement Maintenance Management Plan	\$ 112,500	\$ 5,625	\$ 6,875	\$ 125,000	AIP	NA	May 2023	December 2023
TOTAL (FY 2023)	\$ 347,400	\$ 17,370	\$ 21,230	\$ 386,000				
2024								
1 - South Apron (~110,000 SF) Reconstruction Re-Package (PCI: 50)	\$ 10,800	\$ 540	\$ 660	\$ 12,000	BIL	CATEX 2024	June 2024	December 2024
2 - Taxiway 'C' Reconstruction (~800 LF) - Re-Package (PCI:50)	\$ 10,800	\$ 540	\$ 660	\$ 12,000	BIL	CATEX 2024	June 2024	December 2024
3 - Taxiway 'D' Reconstruction (~800 LF) - Design (PCI:50)	\$ 88,200	\$ 4,410	\$ 5,390	\$ 98,000	BIL	CATEX 2023	June 2024	December 2024
TOTAL (FY 2024)	\$ 109,800	\$ 5,490	\$ 6,710	\$ 122,000				
2025								
1 - South Apron (~110,000 SF) Reconstruction - Construction (PCI: 50)	\$ 675,000	\$ 33,750	\$ 41,250	\$ 750,000	AIP	CATEX 2024	June 2025	December 2025
2 - Taxiway 'C' Reconstruction (~800 LF) - Construction (PCI: 50)	\$ 585,000	\$ 29,250	\$ 35,750	\$ 650,000	AIP	CATEX 2024	June 2025	December 2025
3 - Runway 29-11 (~4,050 LF) Sealcoat - Design (PCI: 50)	\$ 67,500	\$ 3,375	\$ 4,125	\$ 75,000	BIL	CATEX 2023	May 2025	December 2025
4 - Perimeter Fence (~4,100 LF) - WHA/WHMP	\$ 108,000	\$ 5,400	\$ 6,600	\$ 120,000	BIL	NA	May 2025	May 2026
5 - Taxiway 'D' Reconstruction (~800 LF) - Construction (PCI:50)	\$ 360,000	\$ 18,000	\$ 22,000	\$ 400,000	AIP	CATEX 2024	June 2024	December 2024
TOTAL (FY 2025)	\$ 1,795,500	\$ 89,775	\$ 109,725	\$ 1,995,000				
2026								
1 - Runway 29-11 (~4,050 LF) Sealcoat - Construction (PCI: 50)	\$ 450,000	\$ 22,500	\$ 27,500	\$ 500,000	AIP	CATEX 2024	August 2026	December 2026
TOTAL (FY 2026)	\$ 450,000	\$ 22,500	\$ 27,500	\$ 500,000				
2027								
1 - Fence Installation - Design	\$ 85,500	\$ 4,275	\$ 5,225	\$ 95,000	BIL	CATEX 2019	May 2027	December 2027
TOTAL (FY 2027)	\$ 85,500	\$ 4,275	\$ 5,225	\$ 95,000				
2028								
1 - Fence Installation - Construction	\$ 450,000	\$ 22,500	\$ 27,500	\$ 500,000	AIP	CATEX 2019	May 2028	December 2028
TOTAL (FY 2028)	\$ 450,000	\$ 22,500	\$ 27,500	\$ 500,000				
TOTALS	\$ 3,238,200	\$ 161,910	\$ 197,890	\$ 3,598,000				

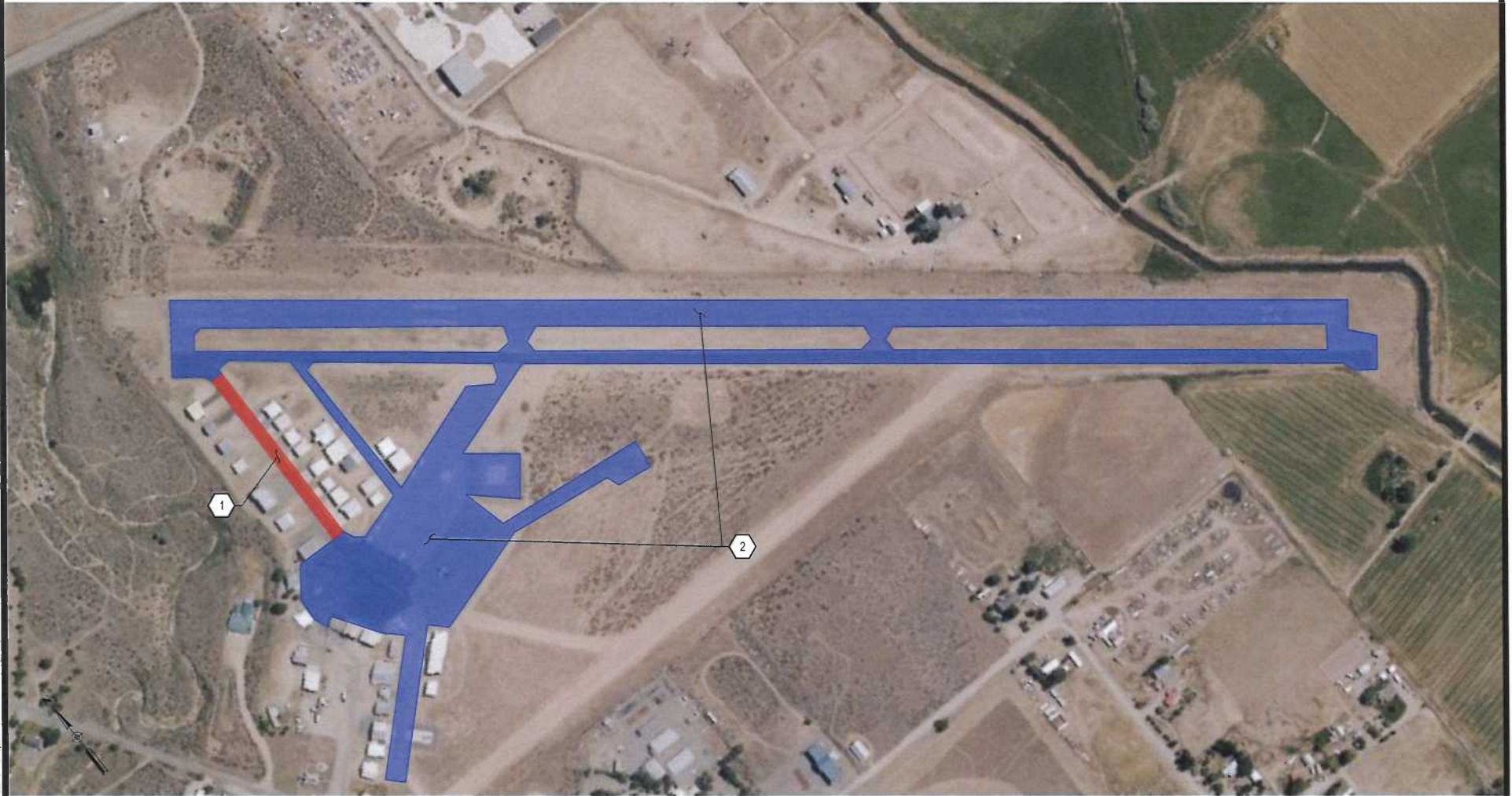
SUSANVILLE MUNICIPAL AIRPORT ACIP DATA SHEET

Airport Name		Susanville Municipal Airport	Fiscal Year	2023		
Shown On ALP	Project Type*	Project Description	Federal Share	Local Share	State Share	Total
Y	D - BIL	1 - Taxiway Rehabilitation, Phase II - Construction	\$ 234,900	\$ 14,355	\$ 11,745	\$ 261,000
Y	P - AIP	2 - Pavement Maintenance Management Plan	\$ 112,500	\$ 6,875	\$ 5,625	\$ 125,000
TOTAL			\$ 112,500.00	\$ 6,875.00	\$ 5,625.00	\$ 125,000.00
* D - Development; P - Planning; E - Environmental						
PROVIDE THE FOLLOWING DETAILED INFORMATION FOR PROJECTS ANTICIPATED WITHIN 1-2 YEARS						
Detail Project Description (Square/Lineal Footage or Length/Width)						
1 - The existing taxiway pavement is in poor condition (3,000 SY). A 2020 evaluation determined the pavement to have a PCI of 24. This project is Phase II of the pavement reconstruction project for the taxiway and apron; this portion will include reconstruction of taxiway Bravo pavement. 2 - Conduct an Airport Pavement Maintenance Management Plan. Accurate PCI data is needed to assess current and future pavement treatment needs.						
Project Schedule (Anticipated date for bids or negotiated prices, consultant selection for planning or environmental projects, length of construction or design, planning or environmental process)						
1 - Anticipated Bid Opening: March 2023 1 - Anticipated Construction Schedule: August 2023 to October 2023 1 - Anticipated Grant Closeout: May 2024 2 - Anticipated Draft Report: September 2023 2 - Anticipated Final Report: December 2023 2 - Anticipated Grant Closeout: March 2024						
NEPA Environmental Status (Date of FONSI or CATEX Approval)						
1 - CATEX revalidated in 2020 2 - No CATEX Required						
Land Title Status & Date of Exhibit "A" Status			Date			
Owned by the City of Susanville Fee Simple			August 1999			
Open AIP Funded Projects			Expected Close-out Date			
03-06-0251-018-2021 - Taxiway 'A' Reconstruction Project			December 2022			
Certification: To the best of my knowledge and belief, all information shown in the ACIP Data Sheet is true and correct and had been duly authorized by the Sponsor.						
Dan Newton, Public Works Director						
Name and Title of Authorized Representative (Print or Type)			Contact Name and Title (Print or Type)			
			(530) 257-1045			
Signature			Date		Contact Phone (Print or Type)	
			10/13/22			

SUSANVILLE MUNICIPAL AIRPORT

AIRPORT CAPITAL IMPROVEMENT PROGRAM

ACIP FY 2023



LEGEND

- 1 TAXIWAY 'B' RECONSTRUCTION (~650 LF), PHASE II - CONSTRUCTION (PCI: 50)
- 2 PAVEMENT MAINTENANCE MANAGEMENT PLAN

SUSANVILLE MUNICIPAL AIRPORT ACIP DATA SHEET

Airport Name		Susanville Municipal Airport	Fiscal Year	2024		
Shown On ALP	Project Type*	Project Description	Federal Share	Local Share	State Share	Total
Y	D - BIL	1 - South Apron Reconstruction (110,000 SF) - Re-Package	\$ 10,800	\$ 660	\$ 540	\$ 12,000
Y	D - BIL	2 - Taxiway 'C' Reconstruction (800LF) - Re-Package	\$ 10,800	\$ 660	\$ 540	\$ 12,000
Y	D - BIL	3 - Taxiway 'D' Reconstruction (~630LF) - Design	\$ 88,200.00	\$ 5,390.00	\$ 4,410.00	\$ 98,000.00
TOTAL			\$ 109,800	\$ 6,710	\$ 5,490	\$ 122,000

* D - Development; P - Planning; E - Environmental

PROVIDE THE FOLLOWING DETAILED INFORMATION FOR PROJECTS ANTICIPATED WITHIN 1-2 YEARS

Detail Project Description (Square/Lineal Footage or Length/Width)

1 - The asphalt concrete pavement on the existing apron is close to failing (110,000 SY). This project is to reconstruct the apron with a new asphalt concrete structural section per FAA standards.

2 - The asphalt concrete pavement on the existing Taxiway 'C' is close to failing (800 LF). This project is to reconstruct the Taxiway with a new asphalt concrete structural section per FAA standards.

3 - The asphalt concrete pavement on the existing Taxiway 'D' is close to failing (~630 LF). This project is to reconstruct the Taxiway with a new asphalt concrete structural section per FAA standards.

Project Schedule (Anticipated date for bids or negotiated prices, consultant selection for planning or environmental projects, length of construction or design, planning or environmental process)

1 - 100% Plans and Specifications to be submitted January 2025
 1 - Anticipated Bid Opening: March 2025
 1 - Anticipated Grant Closeout: June 2025
 2 - 100% Plans and Specifications to be submitted January 2025
 2 - Anticipated Bid Opening: March 2025
 2 - Anticipated Grant Closeout: June 2025
 3 - 100% Plans and Specifications to be submitted January 2025
 3 - Anticipated Bid Opening: March 2025
 3 - Anticipated Grant Closeout: June 2025

NEPA Environmental Status (Date of FONSI or CATEX Approval)

1 - Revalidate CATEX in 2024
 2 - Revalidate CATEX in 2024
 3 - CATEX in 2023

Land Title Status & Date of Exhibit "A" Status	Date
Owned by the City of Susanville Fee Simple	August 1999

Open AIP Funded Projects	Expected Close-out Date
03-06-0251-018-2021 - Taxiway 'A' Reconstruction Project	December 2022

Certification: To the best of my knowledge and belief, all information shown in the ACIP Data Sheet is true and correct and had been duly authorized by the Sponsor.

Dan Newton, Public Works Director

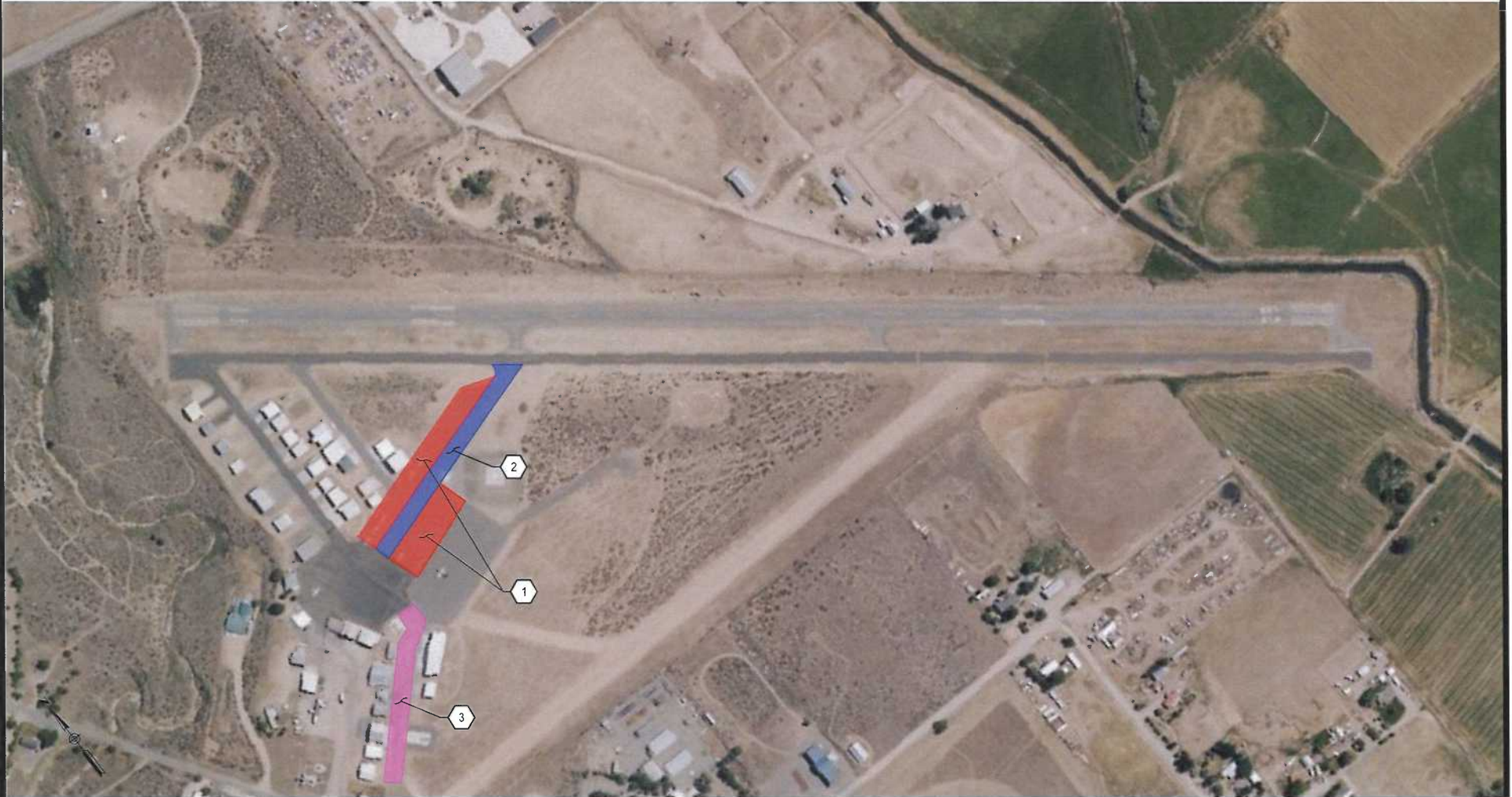
Name and Title of Authorized Representative (Print or Type)	Contact Name and Title (Print or Type)
	(530) 257-1045

Signature	Date	Contact Phone (Print or Type)
	10/13/22	(530) 257-1045

SUSANVILLE MUNICIPAL AIRPORT

AIRPORT CAPITAL IMPROVEMENT PROGRAM

ACIP FY 2024



LEGEND

- | | |
|--|---|
|  1 SOUTH APRON (~110,000 SF) RECONSTRUCTION RE-PACKAGE (PCI:50) |  3 TAXIWAY 'D' RECONSTRUCTION (~630LF) - DESIGN (PCI:50) |
|  2 TAXIWAY 'C' RECONSTRUCTION (~800 LF) - RE-PACKAGE (PCI:50) | |

SUSANVILLE MUNICIPAL AIRPORT ACIP DATA SHEET

Airport Name		Susanville Municipal Airport	Fiscal Year	2025		
Shown On ALP	Project Type*	Project Description	Federal Share	Local Share	State Share	Total
Y	D - AIP	1 - South Apron Reconstruction (110,000 SF) - Construction	\$ 990,000.00	\$ 60,500.00	\$ 49,500.00	\$ 1,100,000.00
Y	D - AIP	2 - Taxiway 'C' Reconstruction (800LF) - Construction	\$ 585,000.00	\$ 35,750.00	\$ 29,250.00	\$ 650,000.00
Y	D - BIL	3 - Runway Sealcoat - Design	\$ 67,500.00	\$ 4,125.00	\$ 3,375.00	\$ 75,000.00
Y	P - BIL	4 - Perimeter Fence - (WHA/WHMP)	\$ 108,000.00	\$ 6,600.00	\$ 5,400.00	\$ 120,000.00
Y	D - AIP	5 - Taxiway 'D' Reconstruction (~630LF) - Construction	\$ 360,000.00	\$ 22,000.00	\$ 18,000.00	\$ 400,000.00
TOTAL			\$2,110,500.00	\$ 128,975.00	\$ 105,525.00	\$ 2,345,000.00

* D - Development; P - Planning; E - Environmental

PROVIDE THE FOLLOWING DETAILED INFORMATION FOR PROJECTS ANTICIPATED WITHIN 1-2 YEARS

Detail Project Description (Square/Lineal Footage or Length/Width)

1 - The asphalt concrete pavement on the existing apron is close to failing (110,000 SY). This project is to reconstruct the apron with a new asphalt concrete structural section per FAA standards.

2 - The asphalt concrete pavement on the existing Taxiway 'C' is close to failing (800 LF). This project is to reconstruct the Taxiway with a new asphalt concrete structural section per FAA standards.

3 - Design: Apply a crack seal and seal coat, and re-apply pavement markings to Runway 11-29 (4,051' x 75') and Taxiway connectors.

4 - Study for Perimeter Fence Installation (approximately 4,100 LF of 8' fence). There are areas on the airport with minimal fencing, where wildlife can gain access to the airport and cause safety issues.

5 - The asphalt concrete pavement on the existing Taxiway 'D' is close to failing (~630 LF). This project is to reconstruct the Taxiway with a new asphalt concrete structural section per FAA standards.

Project Schedule (Anticipated date for bids or negotiated prices, consultant selection for planning or environmental projects, length of construction or design, planning or environmental process)

1 - Anticipated Bid Opening: March 2025
 1 - Anticipated Construction Schedule: August 2025 to October 2025
 1 - Anticipated Grant Closeout: March 2026

2 - Anticipated Bid Opening: March 2025
 2 - Anticipated Construction Schedule: August 2025 to October 2025
 2 - Anticipated Grant Closeout: March 2026

3 - 100% Plans and Specifications to be submitted December 2025
 3 - Anticipated Bid Opening: March 2026
 3 - Anticipated Grant Closeout: May 2025

4 - 100% Plans and Specifications to be submitted March 2025
 4 - Anticipated Bid Opening: May 2025
 4 - Anticipated Grant Closeout: December 2025

5 - 100% Plans and Specifications to be submitted March 2025
 5 - Anticipated Construction Schedule: August 2025 to October 2025
 5 - Anticipated Grant Closeout: December 2025

NEPA Environmental Status (Date of FONSI or CATEX Approval)

1 - Revalidate CATEX in 2024
 2 - Revalidate CATEX in 2024
 3 - CATEX in 2025
 4 - NO CATEX
 5 - CATEX in 2023

Land Title Status & Date of Exhibit "A" Status	Date
Owned by the City of Susanville Fee Simple	August 1999

Open AIP Funded Projects	Expected Close-out Date
03-06-0251-018-2021 - Taxiway 'A' Reconstruction Project	December 2022

Certification: To the best of my knowledge and belief, all information shown in the ACIP Data Sheet is true and correct and had been duly authorized by the Sponsor.

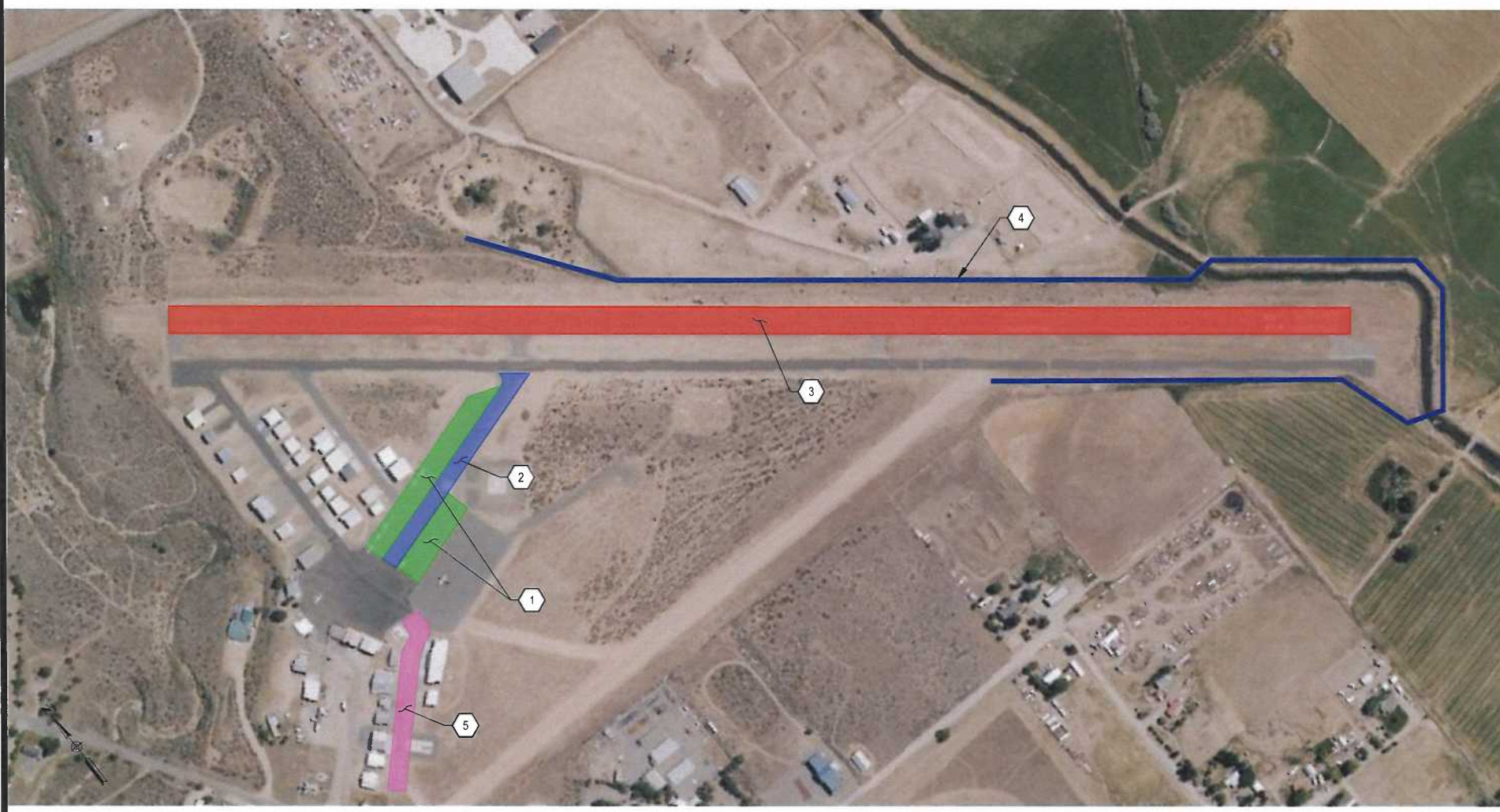
Dan Newton, Public Works Director

Name and Title of Authorized Representative (Print or Type)	Contact Name and Title (Print or Type)
	(530) 257-1045
Signature	Contact Phone (Print or Type)
Date 10/13/22	

SUSANVILLE MUNICIPAL AIRPORT

AIRPORT CAPITAL IMPROVEMENT PROGRAM

ACIP FY 2025



LEGEND

- | | |
|--|---|
|  1 SOUTH APRON (~110,000 SF) RECONSTRUCTION - CONSTRUCTION (PCI:50) |  3 RUNWAY 29-11 (~4,050) SEALCOAT - DESIGN (PCI:50) |
|  2 TAXIWAY 'C' RECONSTRUCTION (~800) - CONSTRUCTION (PCI:50) |  4 PERIMETER FENCE (~4100 LF) - WHA/WHMP |
| |  5 TAXIWAY 'D' RECONSTRUCTION (~630LF) - CONSTRUCTION (PCI:50) |

01:50:07 PM - Oct 13, 2022 H:\Dwain\Vecchio F:\Projects\DM13 - Susanville Municipal Airport, CA\MT3 - ACIP\2024-2028\BENHHS\Susanville ACIP 2022-2028 Exhibit.dwg

SUSANVILLE MUNICIPAL AIRPORT ACIP DATA SHEET

Airport Name		Susanville Municipal Airport	Fiscal Year	2026		
Shown On ALP	Project Type*	Project Description	Federal Share	Local Share	State Share	Total
Y	D - AIP	1 - Runway Sealcoat - Construction	\$ 315,000.00	\$ 19,250.00	\$ 15,750.00	\$ 350,000.00
TOTAL			\$ 315,000.00	\$ 19,250.00	\$ 15,750.00	\$ 350,000.00
* D - Development; P - Planning; E - Environmental						
PROVIDE THE FOLLOWING DETAILED INFORMATION FOR PROJECTS ANTICIPATED WITHIN 1-2 YEARS						
Detail Project Description (Square/Lineal Footage or Length/Width)						
1 - Design: Apply a crack seal and seal coat, and re-apply pavement markings to Runway 11-29 (4,051' x 75') and Taxiway connectors.						
Project Schedule (Anticipated date for bids or negotiated prices, consultant selection for planning or environmental projects, length of construction or design, planning or environmental process)						
1 - Anticipated Bid Opening: May 2026 1 - Anticipated Construction Schedule: September 2026 to September 2026 1 - Anticipated Grant Closeout: May 2027						
NEPA Environmental Status (Date of FONSI or CATEX Approval)						
1 - CATEX in 2026						
Land Title Status & Date of Exhibit "A" Status			Date			
Owned by the City of Susanville Fee Simple			August 1999			
Open AIP Funded Projects			Expected Close-out Date			
03-06-0251-018-2021 - Taxiway 'A' Reconstruction Project			December 2022			
Certification: To the best of my knowledge and belief, all information shown in the ACIP Data Sheet is true and correct and had been duly authorized by the Sponsor.						
Dan Newton, Public Works Director						
Name and Title of Authorized Representative (Print or Type)			Contact Name and Title (Print or Type)			
			10/13/22 (530) 257-1045			
Signature			Date		Contact Phone (Print or Type)	

SUSANVILLE MUNICIPAL AIRPORT

AIRPORT CAPITAL IMPROVEMENT PROGRAM

ACIP FY 2026



LEGEND



RUNWAY 29-11 (~4,050 LF) SEALCOAT - CONSTRUCTION (PCI:50)

SUSANVILLE MUNICIPAL AIRPORT ACIP DATA SHEET

Airport Name		Susanville Municipal Airport	Fiscal Year	2027		
Shown On ALP	Project Type*	Project Description	Federal Share	Local Share	State Share	Total
Y	D - BIL	1 - Perimeter Fence - Design	\$ 85,500	\$ 5,225	\$ 4,275	\$ 95,000
TOTAL			\$ 85,500.00	\$ 5,225.00	\$ 4,275.00	\$ 95,000.00
* D - Development; P - Planning; E - Environmental						
PROVIDE THE FOLLOWING DETAILED INFORMATION FOR PROJECTS ANTICIPATED WITHIN 1-2 YEARS						
Detail Project Description (Square/Lineal Footage or Length/Width)						
1 - Design Perimeter Fence (approximately 4,100 LF of 8' fence). There are areas on the airport with minimal fencing, where wildlife can gain access to the airport and cause safety issues.						
Project Schedule (Anticipated date for bids or negotiated prices, consultant selection for planning or environmental projects, length of construction or design, planning or environmental process)						
1 - 100% Plans and Specifications to be submitted March 2021 1 - Anticipated Bid Opening: May 2021 1 - Anticipated Grant Closeout: December 2021						
NEPA Environmental Status (Date of FONSI or CATEX Approval)						
1 - CATEX in 2025						
Land Title Status & Date of Exhibit "A" Status			Date			
Owned by the City of Susanville Fee Simple			August 1999			
Open AIP Funded Projects			Expected Close-out Date			
03-06-0251-018-2021 - Taxiway 'A' Reconstruction Project			December 2022			
Certification: To the best of my knowledge and belief, all information shown in the ACIP Data Sheet is true and correct and had been duly authorized by the Sponsor.						
Dan Newton, Public Works Director						
Name and Title of Authorized Representative (Print or Type)			Contact Name and Title (Print or Type)			
			(530) 257-1045			
Signature			Date		Contact Phone (Print or Type)	
			10/13/22			

SUSANVILLE MUNICIPAL AIRPORT

AIRPORT CAPITAL IMPROVEMENT PROGRAM

ACIP FY 2027



LEGEND

1 FENCE INSTALLATION - DESIGN

SUSANVILLE MUNICIPAL AIRPORT ACIP DATA SHEET

Airport Name		Susanville Municipal Airport	Fiscal Year	2028		
Shown On ALP	Project Type*	Project Description	Federal Share	Local Share	State Share	Total
Y	D - AIP	1 - Perimeter Fence - Construction	\$ 382,500	\$ 23,375	\$ 19,125	\$ 425,000
TOTAL			\$ 382,500.00	\$ 23,375.00	\$ 19,125.00	\$ 425,000.00
* D - Development; P - Planning; E - Environmental						
PROVIDE THE FOLLOWING DETAILED INFORMATION FOR PROJECTS ANTICIPATED WITHIN 1-2 YEARS						
Detail Project Description (Square/Lineal Footage or Length/Width)						
1 - Construct Perimeter Fence Installation (approximately 4,100 LF of 8' fence). There are areas on the airport with minimal fencing, where wildlife can gain access to the airport and cause safety issues.						
Project Schedule (Anticipated date for bids or negotiated prices, consultant selection for planning or environmental projects, length of construction or design, planning or environmental process)						
1 - Anticipated Bid Opening: February 2028 1 - Anticipated Construction Schedule: May 2028 to August 2028 1 - Anticipated Grant Closeout: May 2029						
NEPA Environmental Status (Date of FONSI or CATEX Approval)						
1 - CATEX in 2025						
Land Title Status & Date of Exhibit "A" Status			Date			
Owned by the City of Susanville Fee Simple			August 1999			
Open AIP Funded Projects			Expected Close-out Date			
03-06-0251-018-2021 - Taxiway 'A' Reconstruction Project			December 2022			
Certification: To the best of my knowledge and belief, all information shown in the ACIP Data Sheet is true and correct and had been duly authorized by the Sponsor.						
Dan Newton, Public Works Director						
Name and Title of Authorized Representative (Print or Type)			Contact Name and Title (Print or Type)			
			(530) 257-1045			
Signature			Date		Contact Phone (Print or Type)	

SUSANVILLE MUNICIPAL AIRPORT

AIRPORT CAPITAL IMPROVEMENT PROGRAM
ACIP FY 2028



LEGEND

  FENCE INSTALLATION - CONSTRUCTION

SUSANVILLE MUNICIPAL AIRPORT COMMISSION AGENDA ITEM

Submitted By: Bob Godman, Public Works

Action Date: September 14, 2023

SUBJECT: Consider Ideas to promote Susanville Airport

PRESENTED BY: Bob Godman

SUMMARY: One of the main purposes of the Susanville Airport Commission is to Promote Aviation in Susanville. This is an open conversation to bring up ideas and discuss which organization or individual would be the best to take on the various tasks.

FISCAL IMPACT: None

ACTION REQUESTED: Discussion Item

ATTACHMENTS:

SUSANVILLE MUNICIPAL AIRPORT COMMISSION AGENDA ITEM

Submitted By: Bob Godman, Public Works

Action Date: September 14, 2023

SUBJECT: Discussion about reducing the frequency of Susanville Airport Commission Meetings

PRESENTED BY: Bob Godman

SUMMARY: At the last meeting at least one Commissioner complained about the content of the Susanville Airport Commission is always repeated. With that in mind staff would like to discuss meeting fewer times per year. This would reduce the amount of time that employees spend working on agendas and would make the agendas repeat less.

FISCAL IMPACT: Reduced employee costs for the Airport

ACTION REQUESTED: Discussion Only

ATTACHMENTS:

SUSANVILLE MUNICIPAL AIRPORT COMMISSION AGENDA ITEM

Submitted By: Bob Godman, Public Works

Action Date: September 14, 2023

SUBJECT: Airport Manager's Report

PRESENTED BY: Steve Datema, Airport Manager

SUMMARY:

FISCAL IMPACT:

ACTION REQUESTED: None

ATTACHMENTS: