
City of Susanville
66 N. Lassen Street • Susanville CA
Mendy Schuster, Mayor
Dawn Miller, Mayor pro tem
Curtis Bortle • Patrick Parrish • Gerry Hibbitts

Susanville City Council
Regular Council Meeting • City Council Chambers
Wednesday, September 2, 2026 – 4:30 PM

Call to Order
Roll Call

1. **Approval of Agenda:** (Additions and/or Deletions)
2. **Public Comment Regarding Closed Session Items (if any):** Any person may address the City Council at this time upon any subject for discussion during Closed Session.
 - A. Public Employment - pursuant to Government Code §54957
 1. City Manager - Evaluation
4. **Return to Open Session:** (recess if necessary)
 - Reconvene in open session at 5:00 PM
 - Pledge of Allegiance
 - Invocation
 - Report any changes to agenda
 - Report any action out of Closed Session
 - Awards or Presentations by the City Council
5. **Business from the Floor:** Any person may address the City Council at this time upon any subject on the agenda or not on the agenda within the jurisdiction of the City Council. However, comments on items on the agenda may be reserved until the item is discussed and any matter not on the agenda that requires action will be referred to staff for a report and action at a subsequent meeting. **Presentations are subject to a three-minute limit.**
6. **Consent Calendar:** All matters listed under the Consent Calendar are considered to be routine by the City Council. There will be no separate discussion on these items. Any member of the public or the City Council may request removal of an item from the Consent Calendar to be considered separately.
 - 6.A. Minutes of the City Council August 19, 2026 regular meeting.
 - 6.B. Vendor and Payroll Warrants
7. **Public Hearings:**
8. **Council Discussion/Announcements:**
9. **New Business:**

- 9.A. Consider **Resolution No. 26-6568**, Authorizing the Acting Public Works Director to Submit a Request to the Lassen County Transportation Commission for Allocation of Regional Surface Transportation Program (RSTP) Exchange Funds in the amount of \$514,308 for local streets and roads purposes.
- 9.B. Consider **Resolution No. 26-6569**, Authorizing the City Manager to Execute an Agreement with B.E. Gibbons for Implementation and Management of the City's Cross-Connection Control Program

10. Planning Commission :

- 10.A. ***PUBLIC HEARING*** Consider **PC Resolution No. 26-1204**, approving Use Permit 26-002 to allow a church in the Uptown Business Zoning District located at 814 Cottage Street

11. Susanville Community Redevelopment Agency:

12. Susanville Municipal Energy Corporation:

13. Continuing Business:

14. City Manager's Reports:

15. Future Council Items:

- 15.A. Future Council Items

16. Adjournment:

- **The next regular meeting of the Susanville City Council will be held on September 16, 2026, at 4:30 PM.**

Reports and documents relating to each agenda item are on file in the Office of the City Clerk and are available for public inspection during normal business hours and at the meeting. These reports and documents are also available at the City's website www.cityofsusanville.gov, unless there were systems problems posting to the website.

Accessibility: An interpreter for the hearing-impaired may be made available upon request to the City Clerk seventy-two hours prior to a meeting. A reader for the vision-impaired for purposes of reviewing the agenda may be made available upon request to the City Clerk. The location of this meeting is wheelchair-accessible.

I, Heidi Whitlock, certify that I caused to be posted notice of the regular meeting scheduled for September 2, 2026 in the areas designated on August 26, 2026.

City Council Agenda Item

Submitted By: Heidi Whitlock, City Clerk

Action Date: September 2, 2026

Subject: Minutes of the City Council August 19, 2026 regular meeting.

Presented By: Heidi Whitlock, City Clerk

Summary: Attached for the Council's approval are minutes of the August 19, 2026 regular meeting.

Fiscal Impact: None.

Action Requested: Motion to receive and file the minutes of the August 19, 2026 regular meeting.

Attachments:

- 1. 2026.08.19.cc.min

Susanville City Council
Regular Council Meeting Minutes
Wednesday, August 19, 2026 – 4:30 PM

Mayor Schuster called the meeting to order at 4:30PM.

Council Members in attendance: Schuster, Miller, Parrish, & Hibbitts
Absent: Bortle

1. Approval of Agenda:

MOVER:	Mayor Pro Tem Dawn Miller
SECONDER:	Council Member Patrick Parrish
AYES:	Mayor Mendy Schuster, Council Member Patrick Parrish, Mayor Pro Tem Dawn Miller, Council Member Gerry Hibbitts
NAYS:	None
RESULT:	Passed

2. Public Comment Regarding Closed Session Items (if any): No comments.

- A. Public Employment - pursuant to Government Code §54957
 - 1. Public Safety Chief
 - 2. City Manager
 - 3. Acting City Manager - Evaluation

4. Return to Open Session: (recess if necessary)

- Reconvene in open session at 5:00 PM

Council Member Bortle entered the Council Chambers at 5:00PM.

- Pledge of Allegiance
- Invocation
- Report any changes to agenda

Chandra Jabbs, Acting City Manager/Finance Director, stated that prior to going into closed session, the Council approved the agenda as presented.

- Report any action out of Closed Session

Kelsey Walsh, City Assistant Attorney, stated that direction was provided to staff with no reportable action taken.

- Awards or Presentations by the City Council

5. Business from the Floor:

Jason Vial, Health and Social Services Director for Lassen County, thanked City staff for hosting senior meals at the Community Center at Roop's Fort since the fairgrounds will not be available through November. He requested servers if anyone wanted to volunteer their time.

Kim Page, public member, is concerned with the lack of licensed dogs in the area and the overall way animals are dumped in Susanville.

Jerry, public member from Gold Run area, voiced his concern with children on motorized scooters and the lack of safely operating them.

- 6. Consent Calendar:** All matters listed under the Consent Calendar are considered to be routine by the City Council. There will be no separate discussion on these items. Any member of the public or the City Council may request removal of an item from the Consent Calendar to be considered separately.

MOVER:	Mayor Pro Tem Dawn Miller
SECONDER:	Council Member Gerry Hibbitts
AYES:	Mayor Mendy Schuster, Council Member Patrick Parrish, Council Member Curtis Bortle, Mayor Pro Tem Dawn Miller, Council Member Gerry Hibbitts
NAYS:	None
RESULT:	Passed

- 6.A. Minutes of the City Council August 5, 2026 regular meeting.
- 6.B. Vendor and Payroll Warrants
- 6.C. Consider **Resolution No. 26-6562**, Approving Side Letter No. 1 to the Operating Engineers Local Union no. 3 Firefighters Unit

7. Public Hearings - no business

8. Council Discussion/Announcements:

Council Member Bortle offered a Land Acknowledgment Statement.

Council Member Bortle also stated that he would like to discuss the HLVRA pool as he is happy to see new interest in the pool. He added that he would like to receive a quarterly report from the pool board to help make a decision on whether the City would continue funding the pool.

Council Member Parrish thanked Council Member Bortle for his suggestion. He added that he also tried to get the item on the agenda for discussion.

Mayor Schuster offered that the HLVRA pool minutes are available on the city's website if anyone would like to read the minutes.

9. New Business:

- 9.A. Consider **Resolution No. 26-6564**, approving a modification to the City's Natural Gas Purchasing Policy.

Ms. Jabbs introduced the item and introduced Dan Bergmann, of IGI, to provide an explanation of the item.

MOVER:	Council Member Curtis Bortle
SECONDER:	Council Member Patrick Parrish
AYES:	Mayor Mendy Schuster, Council Member Patrick Parrish, Council Member Curtis Bortle, Mayor Pro Tem Dawn Miller, Council Member Gerry Hibbitts
NAYS:	None
RESULT:	Passed

- 9.B. Consider **Resolution No. 26-6565**, Authorizing the Implementation of a Natural Gas Greenhouse Gas Reduction Cap and Invest Program, as Required by the State of California Global Warming Solution Act of 2006

Ms. Jabbs provided a brief explanation of the required state program and again, handed it over to Mr. Bergmann to provide an explanation of the item.

Mr. Bergmann provided more information as reflected in his presentation.

Council Member Parrish wanted confirmation that ultimately, the rates will be going up, to which it was confirmed with future action to be taken.

MOVER:	Council Member Curtis Bortle
SECONDER:	Council Member Gerry Hibbitts
AYES:	Mayor Mendy Schuster, Council Member Patrick Parrish, Council Member Curtis Bortle, Mayor Pro Tem Dawn Miller, Council Member Gerry Hibbitts
NAYS:	None
RESULT:	Passed

10. Planning Commission - no business

11. Susanville Community Redevelopment Agency - no business

12. Susanville Municipal Energy Corporation - no business

13. Continuing Business:

- 13.A. Discussion Regarding Emergency Work Associated with the Failure of the Variable Frequency Drive (VFD) at Well 3 on Johnstonville Road

Erik Edholm, Acting Public Works Director, provided an explanation of the item and stated that although the project is not complete, the emergency action can be completed.

It was the consensus of the Council to stop the emergency action.

14. City Manager's Reports:

14.A. Department Reports - Police Department Update

Allen Sobol, Acting Public Safety Chief, provided an update on the happenings within the Police Department.

15. Future Council Items:

15.A. Future Council Items

Mayor Schuster inquired as to whether any Council members had items to add to the list.

Council Member Bortle requested a quarterly pool report be brought to the City Council. Parrish and Hibbitts agreed.

16. Adjournment:

Adjourn at 6:26PM.

- **The next regular meeting of the Susanville City Council will be held on September 2, 2026 at 4:30PM.**

Heidi Whitlock, City Clerk

Mendy Schuster, Mayor

Approved on: _____

Agenda Item No. 6.B.
Agenda Item

City Council Agenda Item

Submitted By: Jenny Galindo, Account Technician II

Action Date: September 2, 2026

Subject: Vendor and Payroll Warrants

Presented By: Chandra Jabbs, Acting City Manager/Finance Director

Summary: Warrants dated July 30,2026 through August 12,2026 numbered 226909 - 227007.

Fiscal Impact: Accounts Payable warrants totaling \$348,589.13 plus \$293,176.66 in Payroll warrants, for a total of \$641,765.79.

Action Requested: Motion to file and receive.

Attachments:

1. 07-30-26
2. 07-31-26
3. 08-06-28

Report Criteria:

Report type: GL detail

GL Period	Check Issue Date	Check No	Vendor No	Payee	Description	Invoice Number	Invoice Seq	Invoice GL Account	GL Account Title	Invoice Amount	Check Amount
07/26	07/30/2026	226909	1244	ACUSHNET COMPANY	TILT PRO V1 - GC	923751143	1	7530-451-52-46	SUPPLIES-GENERAL	2,278.88	2,278.88
Total 923751143:										2,278.88	2,278.88
07/26	07/30/2026	226910	10981	ALSCO INC	LREN2128979 3X10 MAT - PW	LREN2128979	1	7620-430-10-44	LINEN SERVICE	125.05	125.05
07/26	07/30/2026	226910	10981	ALSCO INC	LREN2128979 3X10 - PW	LREN2128979	2	7620-430-10-46	SUPPLIES-JANITORIAL	112.13	112.13
Total LREN2128979:										237.18	237.18
07/26	07/30/2026	226910	10981	ALSCO INC	LRE2128981 LAUNDRY BAG -	LREN2128981	1	1011-452-20-44	LINEN SERVICES	40.00	40.00
Total LREN2128981:										40.00	40.00
07/26	07/30/2026	226910	10981	ALSCO INC	LREN2128983 LAUNDRY BAG -	LREN2128983	1	7110-430-42-44	LINEN SERVICE	67.80	67.80
Total LREN2128983:										67.80	67.80
07/26	07/30/2026	226910	10981	ALSCO INC	LREN2128984 3X10 - PW	LREN2128984	1	7620-430-10-44	LINEN SERVICE	48.21	48.21
Total LREN2128984:										48.21	48.21
07/26	07/30/2026	226911	11679		REFUND GAS DEPOSIT	10506350250	1	7401-2228-000	DEPOSITS-CUSTOMER	117.38	117.38
Total 10506350250:										117.38	117.38
07/26	07/30/2026	226912	98	CALIFORNIA ASSOCIATI	DUES AND MEMBERSHIP 08/2	071326	1	7630-411-40-45	INSUR.FIRE SALARY PROTECTI	236.00	236.00
Total 071326:										236.00	236.00
07/26	07/30/2026	226913	8854	CALIFORNIA JOINT POW	ACUTEL ROBOTICS EVO - RIS	DRONE-SCORE-26/27	1	7630-411-40-45	INSURANCE-LIABILITY	1,183.67	1,183.67
Total DRONE-SCORE-26/27:										1,183.67	1,183.67
07/26	07/30/2026	226914	148	COMPUTER LOGISTICS	WINDOWS 11 LAPTOP- FINAN	87526	1	1000-415-10-47	MACHINERY AND EQUIPMENT	1,518.51	1,518.51

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check No	Vendor No	Payee	Description	Invoice Number	Invoice Seq	Invoice GL Account	GL Account Title	Invoice Amount	Check Amount
Total 87526:										1,518.51	1,518.51
07/26	07/30/2026	226915	161	CSK AUTO INC	AIR BRK FTG- WATER	2740-259444	1	7110-430-42-44	REPAIR AND MAINTENANCE-VE	3.03	3.03
07/26	07/30/2026	226915	161	CSK AUTO INC	AIR BRK FTG- GAS	2740-259444	2	7401-430-62-44	REPAIR AND MAINT-VEHICLE	3.03	3.03
07/26	07/30/2026	226915	161	CSK AUTO INC	AIR BRK FTG- STREETS SB1	2740-259444	3	2005-431-20-44	REPAIR AND MAINTENANCE VE	1.74	1.74
07/26	07/30/2026	226915	161	CSK AUTO INC	AIR BRK FTG- PARKS	2740-259444	4	1011-452-20-44	VEHICLE - REPAIR & MAINTENA	.86	.86
Total 2740-259444:										8.66	8.66
07/26	07/30/2026	226915	161	CSK AUTO INC	STR WHL CVR- STREETS	2740-259642	1	2007-431-20-46	SUPPLIES-GENERAL	21.64	21.64
Total 2740-259642:										21.64	21.64
07/26	07/30/2026	226915	161	CSK AUTO INC	MEGACRIMP-WATER	2740-259671	1	7110-430-42-44	REPAIR AND MAINTENANCE-VE	157.73	157.73
Total 2740-259671:										157.73	157.73
07/26	07/30/2026	226915	161	CSK AUTO INC	WIRE LOOM - WATER	2740-259823	1	7110-430-42-44	REPAIR AND MAINTENANCE-VE	35.80	35.80
07/26	07/30/2026	226915	161	CSK AUTO INC	WIRE LOOM - GAS	2740-259823	2	7401-430-62-44	REPAIR AND MAINT-VEHICLE	35.80	35.80
07/26	07/30/2026	226915	161	CSK AUTO INC	WIRE LOOM - STREETS SB1	2740-259823	3	2005-431-20-44	REPAIR AND MAINTENANCE VE	20.45	20.45
07/26	07/30/2026	226915	161	CSK AUTO INC	WIRE LOOM - PARKS	2740-259823	4	1011-452-20-44	VEHICLE - REPAIR & MAINTENA	10.22	10.22
Total 2740-259823:										102.27	102.27
07/26	07/30/2026	226916	10523	DOWN RANGE INVESTM	SAFTEY SUPPLIES - PW	863660	1	7620-430-10-46	SUPPLIES-SAFETY ITEMS	1,553.38	1,553.38
Total 863660:										1,553.38	1,553.38
07/26	07/30/2026	226917	219	ED STAUB & SONS PETR	P66 FOOD MACHINERY OIL -	14388965	1	7114-430-53-47	MACHINERY & EQUIPMENT	143.18	143.18
Total 14388965:										143.18	143.18
07/26	07/30/2026	226917	219	ED STAUB & SONS PETR	189.80 CARB PREMUIIM 10% E	14445192	1	7530-451-52-46	GASOLINE	963.83	963.83
Total 14445192:										963.83	963.83
07/26	07/30/2026	226917	219	ED STAUB & SONS PETR	3/4" MORRISON FARM- AIRPO	14452717	1	7201-430-81-46	SUPPLIES - GENERAL	79.34	79.34

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GL Period	Check Issue Date	Check No	Vendor No	Payee	Description	Invoice Number	Invoice Seq	Invoice GL Account	GL Account Title	Invoice Amount	Check Amount
Total 14452717:										79.34	79.34
07/26	07/30/2026	226918	1033	FGL ENVIRONMENTAL	WATER SAMPLING- GEO	675877A	1	7301-430-52-43	PROFESSIONAL SVC	1,001.00	1,001.00
Total 675877A:										1,001.00	1,001.00
07/26	07/30/2026	226918	1033	FGL ENVIRONMENTAL	WATER SAMPLING-WATER	676800A	1	7110-430-42-43	PROFESSIONAL SVCS	150.00	150.00
Total 676800A:										150.00	150.00
07/26	07/30/2026	226919	11657	GUESS PLUMBING	FINAL DPOSIT REUTRN EP 26-	072726	1	1001-2228-001	DEPOSITS-CURB, GUTTER, SID	160.00	160.00
Total 072726:										160.00	160.00
07/26	07/30/2026	226920	11345	ICC CODIFICATION INC.	PAGES/INDES - PERSONNEL	PG000047797	1	1000-411-40-46	BOOKS AND PERIODICALS	972.50	972.50
Total PG000047797:										972.50	972.50
07/26	07/30/2026	226921	237	JOHN DEERE FINANCIAL	O-RING- GC	1222274	1	7530-451-52-44	REPAIR & MAINTENANCE - EQU	518.33	518.33
Total 1222274:										518.33	518.33
07/26	07/30/2026	226922	389	LASSEN COUNTY AUDIT	ANIMAL CONTROL 4QTR 2025-	071726	1	1009-421-10-45	ANIMAL CONTROL CONTRACT	47,751.92	47,751.92
Total 071726:										47,751.92	47,751.92
07/26	07/30/2026	226922	389	LASSEN COUNTY AUDIT	DISPATCH SERVICES 4QTR 20	71726	1	1009-421-10-45	DISPATCH CONTRACT	95,195.44	95,195.44
Total 71726:										95,195.44	95,195.44
07/26	07/30/2026	226923	412	LASSEN REGIONAL SOLI	DIRT SOIL- STREETS SB1	398769	1	2005-431-20-46	SUPPLIES-GENERAL	5.92	5.92
Total 398769:										5.92	5.92
07/26	07/30/2026	226923	412	LASSEN REGIONAL SOLI	ASPHALT - WATER	400159	1	7110-430-42-44	DISPOSAL	8.84	8.84
Total 400159:										8.84	8.84

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GL Period	Check Issue Date	Check No	Vendor No	Payee	Description	Invoice Number	Invoice Seq	Invoice GL Account	GL Account Title	Invoice Amount	Check Amount	
07/26	07/30/2026	226923	412	LASSEN	REGIONAL SOLI	GREEN WASTE- PARKS	401424	1	1011-452-20-44	MISC - REPAIR & MAINTENANC	1.08	1.08
Total 401424:										1.08	1.08	
07/26	07/30/2026	226924	437	LMUD		471-920 JOHNSTONVILLE RD-	10108 072526	1	7201-430-81-46	ELECTRICITY	18.40	18.40
07/26	07/30/2026	226924	437	LMUD		471-920 JOHNSTONVILLE RD-	10108 072526	2	7201-430-81-46	ELECTRICITY	36.94	36.94
Total 10108 072526:										55.34	55.34	
07/26	07/30/2026	226924	437	LMUD		JOHNSTONVILLE RD SPRINKL	10262 072526	1	7201-430-81-46	ELECTRICITY	10.70	10.70
07/26	07/30/2026	226924	437	LMUD		JOHNSTONVILLE RD SPRINKL	10262 072526	2	7201-430-81-46	ELECTRICITY	21.41	21.41
Total 10262 072526:										32.11	32.11	
07/26	07/30/2026	226924	437	LMUD		PARK LIGHTS - PARKS	1744 072526	1	1011-452-20-46	ELECTRICITY	280.20	280.20
07/26	07/30/2026	226924	437	LMUD		PARK LIGHTS - PARKS	1744 072526	2	1011-452-20-46	ELECTRICITY	560.37	560.37
Total 1744 072526:										840.57	840.57	
07/26	07/30/2026	226924	437	LMUD		STREET LIGHTS - STREETS	2467 072526	1	2007-431-60-46	ELECTRICITY	2,726.90	2,726.90
07/26	07/30/2026	226924	437	LMUD		STREET LIGHTS - STREETS	2467 072526	2	2007-431-60-46	ELECTRICITY	5,453.92	5,453.92
Total 2467 072526:										8,180.82	8,180.82	
07/26	07/30/2026	226924	437	LMUD		472-105 JOHNSTONVILLE - WA	350161 072526	1	7112-430-42-46	ELECTRICITY	19.99	19.99
07/26	07/30/2026	226924	437	LMUD		472-105 JOHNSTONVILLE - WA	350161 072526	2	7112-430-42-46	ELECTRICITY	39.99	39.99
Total 350161 072526:										59.98	59.98	
07/26	07/30/2026	226924	437	LMUD		720 SOUTH EMULSION TANK-	38646 072526	1	7620-430-10-46	ELECTRICITY	68.00	68.00
07/26	07/30/2026	226924	437	LMUD		720 SOUTH EMULSION TANK-	38646 072526	2	7620-430-10-46	ELECTRICITY	136.20	136.20
Total 38646 072526:										204.20	204.20	
07/26	07/30/2026	226924	437	LMUD		WATER SYSTEM LIGHT- WATE	45542 072526	1	7110-430-42-46	ELECTRICITY	5,867.48	5,867.48
07/26	07/30/2026	226924	437	LMUD		WATER SYTEM LIGHTS - WAT	45542 072526	2	7110-430-42-46	ELECTRICITY	11,734.40	11,734.40
Total 45542 072526:										17,601.88	17,601.88	

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GL Period	Check Issue Date	Check No	Vendor No	Payee	Description	Invoice Number	Invoice Seq	Invoice GL Account	GL Account Title	Invoice Amount	Check Amount
07/26	07/30/2026	226924	437	LMUD	STREET LIGHTS - STREETS S	49501 072526	1	2005-431-20-46	SAFETY LIGHTING	360.50	360.50
07/26	07/30/2026	226924	437	LMUD	STREET LIGHTS - STREETS S	49501 072526	2	2005-431-20-46	SAFETY LIGHTING	721.26	721.26
Total 49501 072526:										1,081.76	1,081.76
07/26	07/30/2026	226924	437	LMUD	471-920 JOHNSTONVILLE RD	51908 072526	1	7201-430-81-46	ELECTRICITY	34.02	34.02
Total 51908 072526:										34.02	34.02
07/26	07/30/2026	226924	437	LMUD	471-920 JOHNSTONVILLE RD-	54333 072526	1	7201-430-81-46	ELECTRICITY	14.30	14.30
07/26	07/30/2026	226924	437	LMUD	471-920 JOHNSTONVILLE RD-	54333 072526	2	7201-430-81-46	ELECTRICITY	28.79	28.79
Total 54333 072526:										43.09	43.09
07/26	07/30/2026	226924	437	LMUD	606 NEVADA STREET- PW	58209 072526	1	7620-430-10-46	ELECTRICITY	47.60	47.60
07/26	07/30/2026	226924	437	LMUD	606 NEVADA STREET- PW	58209 072526	2	7620-430-10-46	ELECTRICITY	95.37	95.37
Total 58209 072526:										142.97	142.97
07/26	07/30/2026	226924	437	LMUD	471-920 JOHNSTONVILLE RD-	7146 072526	1	7201-430-81-46	ELECTRICITY	200.30	200.30
07/26	07/30/2026	226924	437	LMUD	471-920 JOHNSTONVILLE RD-	7146 072526	2	7201-430-81-46	ELECTRICITY	400.63	400.63
Total 7146 072526:										600.93	600.93
07/26	07/30/2026	226924	437	LMUD	471-920 JOHNSTONVILLE RD-	7154 072526	1	7201-430-81-46	ELECTRICITY	13.80	13.80
07/26	07/30/2026	226924	437	LMUD	471-920 JOHNSTONVILLE RD-	7154 072526	2	7201-430-81-46	ELECTRICITY	27.88	27.88
Total 7154 072526:										41.68	41.68
07/26	07/30/2026	226924	437	LMUD	GEO PUMP #1 - GEO	9297 072526	1	7301-430-52-46	ELECTRICITY	741.90	741.90
07/26	07/30/2026	226924	437	LMUD	GEO PUMP #1 - GEO	9297 072526	2	7301-430-52-46	ELECTRICITY	1,483.98	1,483.98
Total 9297 072526:										2,225.88	2,225.88
07/26	07/30/2026	226924	437	LMUD	GEO PUMP #2- GEO	9503 072526	1	7301-430-52-46	ELECTRICITY	16.70	16.70
07/26	07/30/2026	226924	437	LMUD	GEO PUMP #2- GEO	9503 072526	2	7301-430-52-46	ELECTRICITY	33.57	33.57
Total 9503 072526:										50.27	50.27

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check No	Vendor No	Payee	Description	Invoice Number	Invoice Seq	Invoice GL Account	GL Account Title	Invoice Amount	Check Amount
07/26	07/30/2026	226924	437	LMUD	HOSPITAL LN-GEO	9963 072526	1	7301-430-52-46	ELECTRICITY	10.00	10.00
07/26	07/30/2026	226924	437	LMUD	HOSPITAL LN-GEO	9963 072526	2	7301-430-52-46	ELECTRICITY	20.00	20.00
Total 9963 072526:										30.00	30.00
07/26	07/30/2026	226925	1508	MAIN STREET LUBE	OIL CHANGE, FILTER LUBE ZE	61139	1	1009-421-10-44	VEHICLE-REPAIR & MAINTENA	68.08	68.08
Total 61139:										68.08	68.08
07/26	07/30/2026	226925	1508	MAIN STREET LUBE	OIL CHANGE, FILTER LUBE ZE	62067	1	1009-421-10-44	VEHICLE-REPAIR & MAINTENA	74.03	74.03
Total 62067:										74.03	74.03
07/26	07/30/2026	226925	1508	MAIN STREET LUBE	OIL CHANGE, FILTER LUBE ZE	62269	1	1009-421-10-44	VEHICLE-REPAIR & MAINTENA	68.08	68.08
Total 62269:										68.08	68.08
07/26	07/30/2026	226926	480	MINERS & PISANI INC	3/4 IN 1813C AM REF- GAS	IN-029534	1	7401-430-62-47	MACHINERY & EQUIPMENT	1,692.01	1,692.01
Total IN-029534:										1,692.01	1,692.01
07/26	07/30/2026	226927	539	PACE ENGINEERING INC	HVAC ENGINEERING PROJEC	55880	1	2004-422-10-47	BUILDINGS	965.80	965.80
07/26	07/30/2026	226927	539	PACE ENGINEERING INC	HVAC ENGINEERING PROJEC	55880	2	2004-422-10-47	BUILDINGS	4,661.50	4,661.50
Total 55880:										5,627.30	5,627.30
07/26	07/30/2026	226928	546	PAYLESS BUILDING SUP	HEX LOCKNUT- PARKS	441984	1	1011-452-20-44	FACILITY - REPAIR & MAINTENA	19.96	19.96
Total 441984:										19.96	19.96
07/26	07/30/2026	226929	11093	ROADSAFE TRAFFIC SY	CONE 28" - WATER	280418	1	7110-430-42-46	SUPPLIES-GENERAL	465.27	465.27
Total 280418:										465.27	465.27
07/26	07/30/2026	226929	11093	ROADSAFE TRAFFIC SY	SIGN STAND - STREETS SB1	280419	1	2005-431-20-44	REPAIR AND MAINTENANCE-MI	1,374.43	1,374.43
Total 280419:										1,374.43	1,374.43
07/26	07/30/2026	226930	11678	SGS NORTH AMERICA IN	WATER TEST- WATER	RN338145	1	7110-430-42-43	PROFESSIONAL SVCS	144.00	144.00

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GL Period	Check Issue Date	Check No	Vendor No	Payee	Description	Invoice Number	Invoice Seq	Invoice GL Account	GL Account Title	Invoice Amount	Check Amount
Total RN338145:										144.00	144.00
07/26	07/30/2026	226930	11678	SGS NORTH AMERICA IN	WATER TESTING - WATER	RN338363	1	7110-430-42-43	PROFESSIONAL SVCS	676.00	676.00
Total RN338363:										676.00	676.00
07/26	07/30/2026	226931	1270	SILVER STATE BARRICA	POST SQUARE 2"X12"- STREE	121301	1	2005-431-20-44	REPAIR AND MAINTENANCE-MI	1,918.10	1,918.10
Total 121301:										1,918.10	1,918.10
07/26	07/30/2026	226932	194		BRIGGS, TECUMSEH, HONDA/	21638	1	1011-452-20-44	VEHICLE - REPAIR & MAINTENA	140.71	140.71
Total 21638:										140.71	140.71
07/26	07/30/2026	226932	194		BRIGGS, TECUMSEH, HONDA/	21650	1	1011-452-20-44	VEHICLE - REPAIR & MAINTENA	181.26	181.26
Total 21650:										181.26	181.26
07/26	07/30/2026	226933	76	SUSANVILLE ACE HARD	MISC HILLMAN FASTENERS-	543152	1	7110-430-42-46	SUPPLIES-GENERAL	8.23	8.23
Total 543152:										8.23	8.23
07/26	07/30/2026	226934	11680		COM. CENTER DEPOIST	072726	1	1000-2228-009	DEPOSITS-COMM CENTER RE	55.00	55.00
Total 072726:										55.00	55.00
07/26	07/30/2026	226935	712	TNS TRUCKING CO	TRANSFER BASE ROCK-GAS	7318	1	7401-430-62-46	SUPPLIES-GENERAL	573.79	573.79
07/26	07/30/2026	226935	712	TNS TRUCKING CO	TRANSFER BASE ROCK-STRE	7318	2	2005-431-20-46	SUPPLIES-GENERAL	573.79	573.79
07/26	07/30/2026	226935	712	TNS TRUCKING CO	TRANSFER BASE ROCK-WATE	7318	3	7110-430-42-46	SUPPLIES-GENERAL	573.78	573.78
Total 7318:										1,721.36	1,721.36
07/26	07/30/2026	226936	718	TRI COUNTY PUMP CO	WELL #1 SETUP - WATER	6397	1	7114-430-53-43	PROFESSIONAL SVCS	750.00	750.00
Total 6397:										750.00	750.00
07/26	07/30/2026	226936	718	TRI COUNTY PUMP CO	RESO NO 26-6559 PUMP REPA	6407	1	7530-451-52-43	TECHNICAL SERVICES	11,710.11	11,710.11

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GL Period	Check Issue Date	Check No	Vendor No	Payee	Description	Invoice Number	Invoice Seq	Invoice GL Account	GL Account Title	Invoice Amount	Check Amount
Total 6407:										11,710.11	11,710.11
07/26	07/30/2026	226936	718	TRI COUNTY PUMP CO	CRANE RENTEL - WATER	6408	1	7114-430-53-43	PROFESSIONAL SVCS	1,310.00	1,310.00
Total 6408:										1,310.00	1,310.00
07/26	07/30/2026	226940	718	TRI COUNTY PUMP CO	EMERGENCY REPAIRS WELL	6403	1	7114-430-53-43	PROFESSIONAL SVCS	65,417.89	65,417.89
Total 6403:										65,417.89	65,417.89
07/26	07/30/2026	226937	11356	TSB LLC	ARPA PROJECET HAZMAT SU	AES-250015-9	1	2004-422-10-43	TECHNICAL SVCS	2,800.00	2,800.00
Total AES-250015-9:										2,800.00	2,800.00
07/26	07/30/2026	226938	11211	USA BLUEBOOK	LMI MULTI-FUNCTION VALVE	INV01106950	1	7110-430-42-46	SUPPLIES-SMALL TOOLS	613.88	613.88
Total INV01106950:										613.88	613.88
07/26	07/30/2026	226938	11211	USA BLUEBOOK	SUPPLIES-WATER	INV01108333	1	7110-430-42-46	SUPPLIES-GENERAL	2,286.57	2,286.57
Total INV01108333:										2,286.57	2,286.57
07/26	07/30/2026	226939	770	WESTERN NEVADA SUP	1X3/4 GALV 90 IMPORT- WATE	62354560	1	7110-430-42-46	SUPPLIES-GENERAL	41.30	41.30
Total 62354560:										41.30	41.30
07/26	07/30/2026	226939	770	WESTERN NEVADA SUP	N16 CONC BOX 12X22-1/4-WA	62358486	1	7110-430-42-46	SUPPLIES-GENERAL	516.10	516.10
Total 62358486:										516.10	516.10
07/26	07/30/2026	226939	770	WESTERN NEVADA SUP	LF 1 COMP X COMP CTS CPL	62371102	1	7110-430-42-46	SUPPLIES-GENERAL	240.19	240.19
Total 62371102:										240.19	240.19
07/26	07/30/2026	226939	770	WESTERN NEVADA SUP	ROMA 8 CNTR RING 5 LONG-	62371129	1	7301-430-52-46	SUPPLIES-GENERAL	822.35	822.35
Total 62371129:										822.35	822.35

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07/26	07/30/2026	226939	770	WESTERN NEVADA SUP	5/8 X 2-1/2 BRZ BOLT- WATER	62371152	1	7110-430-42-46	SUPPLIES-GENERAL	119.51	119.51
Total 62371152:										119.51	119.51
07/26	07/30/2026	226939	770	WESTERN NEVADA SUP	NO BOLT HOLES ON GASKET-	62371153	1	7110-430-42-46	SUPPLIES-GENERAL	15.20	15.20
Total 62371153:										15.20	15.20
07/26	07/30/2026	226939	770	WESTERN NEVADA SUP	BIRD RVAN- PARKS	62371344	1	1011-452-20-44	FACILITY - REPAIR & MAINTENA	44.34	44.34
Total 62371344:										44.34	44.34
Grand Totals:										286,669.45	286,669.45

Dated : _____

Finance Director : _____

City Administrator: _____

Report Criteria:

Report type: GL detail

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GL Period	Check Issue Date	Check No	Vendor No	Payee	Description	Invoice Number	Invoice Seq	Invoice GL Account	GL Account Title	Invoice Amount	Check Amount
07/26	07/31/2026	226941	728	U.S. POSTMASTER	WATER BILLING POSTAGE	073126	1	7110-430-42-46	POSTAGE	634.72	634.72
07/26	07/31/2026	226941	728	U.S. POSTMASTER	GAS BILLING POSTAGE	073126	2	7401-430-62-46	POSTAGE	326.98	326.98
Total 073126:										961.70	961.70
Grand Totals:										961.70	961.70

Dated : _____

Finance Director : _____

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Report Criteria:

Report type: GL detail

GL Period	Check Issue Date	Check No	Vendor No	Payee	Description	Invoice Number	Invoice Seq	Invoice GL Account	GL Account Title	Invoice Amount	Check Amount
08/26	08/06/2026	226952	9064		8/9-814/26 CALIFORNIA GANG	072726	1	1009-421-10-45	TRAINING	473.00	473.00
Total 072726:										473.00	473.00
08/26	08/06/2026	226953	10981	ALSCO INC	LREN2130630 3X10 MAT, SLAT	LREN2130630	1	7620-430-10-44	LINEN SERVICE	125.05	125.05
08/26	08/06/2026	226953	10981	ALSCO INC	LREN2130630 3X10 MAT, SLAT	LREN2130630	2	7620-430-10-46	SUPPLIES-JANITORIAL	112.13	112.13
Total LREN2130630:										237.18	237.18
08/26	08/06/2026	226953	10981	ALSCO INC	LREN2130631 LAUNDRY BAG -	LREN2130631	1	7401-430-62-44	LINEN SERVICES	88.60	88.60
Total LREN2130631:										88.60	88.60
08/26	08/06/2026	226953	10981	ALSCO INC	LREN2130632 LAUNDRY BAG-	LREN2130632	1	1011-452-20-44	LINEN SERVICES	70.31	70.31
Total LREN2130632:										70.31	70.31
08/26	08/06/2026	226953	10981	ALSCO INC	LREN2130633 LAUNDRY- STR	LREN2130633	1	2007-431-20-44	LINEN SERVICE	76.14	76.14
Total LREN2130633:										76.14	76.14
08/26	08/06/2026	226953	10981	ALSCO INC	LREN2130634 LAUANDRY BAG	LREN2130634	1	7110-430-42-44	LINEN SERVICE	67.80	67.80
Total LREN2130634:										67.80	67.80
08/26	08/06/2026	226953	10981	ALSCO INC	LREN2130635 3X10 MAT- PW	LREN2130635	1	7620-430-10-44	LINEN SERVICE	48.21	48.21
Total LREN2130635:										48.21	48.21
08/26	08/06/2026	226954	9072		TEST BACKFLOW ASSEMBLIE	072226-05	1	7110-430-42-43	PROFESSIONAL SVCS	842.50	842.50
Total 072226-05:										842.50	842.50
08/26	08/06/2026	226955	11171	BEFORE THE MOVIE INC	ON-SCREEN ADVERTISING-G	57841	1	7401-430-62-45	ADVERTISING	408.00	408.00

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GL Period	Check Issue Date	Check No	Vendor No	Payee	Description	Invoice Number	Invoice Seq	Invoice GL Account	GL Account Title	Invoice Amount	Check Amount
Total 57841:										408.00	408.00
08/26	08/06/2026	226956	61		REIM HEALTH INSURANCE 9/2	080326	1	7610-2239-006	RETIREE SICK LEAVE BANK PA	560.29	560.29
Total 080326:										560.29	560.29
08/26	08/06/2026	226957	1307	C&S WASTE SOLUTIONS	1200 NORTH ST - PARKS	177988773U037	1	1011-452-20-44	FACILITY - REPAIR & MAINTENA	542.46	542.46
Total 177988773U037:										542.46	542.46
08/26	08/06/2026	226957	1307	C&S WASTE SOLUTIONS	725 MAIN STREET-STREETS	177988867U037	1	2007-431-20-44	DISPOSAL	27.07	27.07
Total 177988867U037:										27.07	27.07
08/26	08/06/2026	226957	1307	C&S WASTE SOLUTIONS	605 ASH STREET-STREETS	177988871U037	1	2007-431-20-44	DISPOSAL	27.07	27.07
Total 177988871U037:										27.07	27.07
08/26	08/06/2026	226957	1307	C&S WASTE SOLUTIONS	617 MAIN ST-STREETS	177988872U037	1	2007-431-20-44	DISPOSAL	55.53	55.53
Total 177988872U037:										55.53	55.53
08/26	08/06/2026	226957	1307	C&S WASTE SOLUTIONS	600 MAIN ST-STREETS	177988875U037	1	2007-431-20-44	DISPOSAL	55.53	55.53
Total 177988875U037:										55.53	55.53
08/26	08/06/2026	226957	1307	C&S WASTE SOLUTIONS	470895 CIRCLE DR-GC	177988882U037	1	7530-451-52-44	DISPOSAL	283.42	283.42
Total 177988882U037:										283.42	283.42
08/26	08/06/2026	226957	1307	C&S WASTE SOLUTIONS	925 SIERRA ST- PW	177989066U037	1	7620-430-10-44	REPAIR AND MAINTENANCE-MI	244.66	244.66
Total 177989066U037:										244.66	244.66
08/26	08/06/2026	226957	1307	C&S WASTE SOLUTIONS	66 N LASSEN ST-ADMIN	177989067U037	1	1000-417-10-44	DISPOSAL	240.07	240.07
Total 177989067U037:										240.07	240.07

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08/26	08/06/2026	226957	1307	C&S WASTE SOLUTIONS	95 N WEATHERLOW ST-PARK	177989068U037	1	1011-452-20-44	DISPOSAL	235.48	235.48
Total 177989068U037:										235.48	235.48
08/26	08/06/2026	226957	1307	C&S WASTE SOLUTIONS	1801 MAIN ST-PD	177989069U037	1	1009-421-10-44	DISPOSAL	235.48	235.48
Total 177989069U037:										235.48	235.48
08/26	08/06/2026	226957	1307	C&S WASTE SOLUTIONS	720 SOUTH ST SHOP- PW	177989070U037	1	7620-430-10-44	DISPOSAL	253.88	253.88
Total 177989070U037:										253.88	253.88
08/26	08/06/2026	226957	1307	C&S WASTE SOLUTIONS	1110 NORTH STREET-PARKS	177989144U037	1	1011-452-20-44	DISPOSAL	344.45	344.45
Total 177989144U037:										344.45	344.45
08/26	08/06/2026	226957	1307	C&S WASTE SOLUTIONS	732 MAIN STREET-STREETS	177989271U037	1	2007-431-20-44	DISPOSAL	111.05	111.05
Total 177989271U037:										111.05	111.05
08/26	08/06/2026	226957	1307	C&S WASTE SOLUTIONS	2905 MAIN ST- STREETS	177989396U037	1	2007-431-20-44	DISPOSAL	55.14	55.14
Total 177989396U037:										55.14	55.14
08/26	08/06/2026	226958	10541	CAL FIRE	2PJ6S001 REIM INV - STREET	0000001727448	1	2005-431-20-43	PROFESSIONAL SVCS	4,210.36	4,210.36
08/26	08/06/2026	226958	10541	CAL FIRE	ADMINISTRATION FEES- WAT	0000001727448	2	7110-430-42-43	PROFESSIONAL SVCS	1,148.28	1,148.28
Total 0000001727448:										5,358.64	5,358.64
08/26	08/06/2026	226959	96	CALAFCO	CALAFCO DUES 26-27	080326	1	8402-413-30-48	DUES AND MEMBERSHIPS	1,734.00	1,734.00
Total 080326:										1,734.00	1,734.00
08/26	08/06/2026	226960	1324	CALIFORNIA AIR POLLUT	2024 CAPCOA MEMBERSHIP D	2066	1	7620-430-11-48	DUES AND MEMBERSHIPS	1,325.51	1,325.51
Total 2066:										1,325.51	1,325.51
08/26	08/06/2026	226960	1324	CALIFORNIA AIR POLLUT	2025 CAPCOA MEMBERSHIP D	2119	1	7620-430-11-48	DUES AND MEMBERSHIPS	1,731.00	1,731.00

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GL Period	Check Issue Date	Check No	Vendor No	Payee	Description	Invoice Number	Invoice Seq	Invoice GL Account	GL Account Title	Invoice Amount	Check Amount
Total 2119:										1,731.00	1,731.00
08/26	08/06/2026	226961	9678		8/9-8/14 CALIFORNIA GANG T	073026	1	1009-421-10-45	TRAINING	473.00	473.00
Total 073026:										473.00	473.00
08/26	08/06/2026	226962	986	CARLSONS TIRE PROS	FLAT REPAIR- GC	16657	1	7530-451-52-44	REPAIR & MAINTENANCE - EQU	35.00	35.00
Total 16657:										35.00	35.00
08/26	08/06/2026	226963	11001	CORE PSYCHOLOGICAL	PRE-EMPLOYMENT PSYCHOLO	9266	1	1000-416-10-43	PROFESSIONAL SVCS	500.00	500.00
Total 9266:										500.00	500.00
08/26	08/06/2026	226964	161	CSK AUTO INC	TRUCK BELT- GAS	2740-258742	1	7401-430-62-44	REPAIR AND MAINTENANCE-MI	12.45-	12.45-
08/26	08/06/2026	226964	161	CSK AUTO INC	TRUCK BELT- WATER	2740-258742	2	7110-430-42-44	REPAIR AND MAINTENANCE-MI	12.45-	12.45-
08/26	08/06/2026	226964	161	CSK AUTO INC	TRUCK BELT- STREETS SB1	2740-258742	3	2005-431-20-44	REPAIR AND MAINTENANCE-MI	7.11-	7.11-
08/26	08/06/2026	226964	161	CSK AUTO INC	TRUCK BELT - PARK	2740-258742	4	1011-452-20-44	MISC - REPAIR & MAINTENANC	3.55-	3.55-
Total 2740-258742:										35.56-	35.56-
08/26	08/06/2026	226964	161	CSK AUTO INC	PLUG TAP - GEO	2740-260008	1	7301-430-52-44	REPAIR AND MAINTENANCE-MI	74.65	74.65
Total 2740-260008:										74.65	74.65
08/26	08/06/2026	226964	161	CSK AUTO INC	BATTERY- WATER	2740-260597	1	7110-430-42-44	REPAIR AND MAINTENANCE-VE	510.59	510.59
Total 2740-260597:										510.59	510.59
08/26	08/06/2026	226964	161	CSK AUTO INC	WIRE MF CONNECT - PARKS	2740-260817	1	1011-452-20-44	VEHICLE - REPAIR & MAINTENA	8.65	8.65
Total 2740-260817:										8.65	8.65
08/26	08/06/2026	226964	161	CSK AUTO INC	6PK PAPER - GAS	2740-261047	1	7401-430-62-44	REPAIR AND MAINT-VEHICLE	13.83	13.83
Total 2740-261047:										13.83	13.83
08/26	08/06/2026	226964	161	CSK AUTO INC	CABLE-GAS	2740-261050	1	7401-430-62-44	REPAIR AND MAINT-VEHICLE	45.48	45.48

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08/26	08/06/2026	226964	161	CSK AUTO INC	CABLE -WATER	2740-261050	2	7110-430-42-44	REPAIR AND MAINTENANCE-VE	45.47	45.47
08/26	08/06/2026	226964	161	CSK AUTO INC	CABLE- STREETS SB1	2740-261050	3	2005-431-20-44	REPAIR AND MAINTENANCE VE	25.47	25.47
08/26	08/06/2026	226964	161	CSK AUTO INC	CABLE-PARKS	2740-261050	4	1011-452-20-44	VEHICLE - REPAIR & MAINTENA	12.93	12.93
Total 2740-261050:										129.35	129.35
08/26	08/06/2026	226965	10670	CURRENT ELECTRIC & A	SECURITY SYSTEM MONITOR	056552	1	7530-451-52-43	TECHNICAL SERVICES	40.00	40.00
Total 056552:										40.00	40.00
08/26	08/06/2026	226965	10670	CURRENT ELECTRIC & A	SECURITY SYSTEM MONITOR	056555	1	7620-430-10-43	TECHNICAL SVCS	40.00	40.00
Total 056555:										40.00	40.00
08/26	08/06/2026	226966	11380		REFUND GAS DEPOSIT	10100201037.01	1	9999-1001-001	CASH CLEARING - UTILITIES	116.67	116.67
Total 10100201037.01:										116.67	116.67
08/26	08/06/2026	226966	11380		REFUND GAS DEPOSIT	10506350131	1	7401-2228-000	DEPOSITS-CUSTOMER	155.43	155.43
Total 10506350131:										155.43	155.43
08/26	08/06/2026	226967	1565	DIRTY JOE'S CAR WASH	CAR WASH- PD	080326	1	1009-421-10-44	VEHICLE-REPAIR & MAINTENA	132.00	132.00
Total 080326:										132.00	132.00
08/26	08/06/2026	226968	219	ED STAUB & SONS PETR	GOLDENROD FILTER BOWL -	14479481	1	7530-451-52-46	SUPPLIES-GENERAL	75.14	75.14
Total 14479481:										75.14	75.14
08/26	08/06/2026	226969	1484	EDGES ELECTRICAL GR	MILW 2929-20 M18 DEEP CUT	S6776051.001	1	1011-452-20-46	SUPPLIES-SMALL TOOLS	142.65	142.65
08/26	08/06/2026	226969	1484	EDGES ELECTRICAL GR	MILW 2929-20 M18 DEEP CUT	S6776051.001	2	2005-431-20-46	SUPPLIES-GENERAL	142.64	142.64
08/26	08/06/2026	226969	1484	EDGES ELECTRICAL GR	MILW 2929-20 M18 DEEP CUT	S6776051.001	3	7110-430-42-46	SUPPLIES-SMALL TOOLS	142.64	142.64
Total S6776051.001:										427.93	427.93
08/26	08/06/2026	226969	1484	EDGES ELECTRICAL GR	SQD HOM6-12L100RB - PARKS	S6781565.001	1	1011-452-20-44	FACILITY - REPAIR & MAINTENA	184.11	184.11

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GL Period	Check Issue Date	Check No	Vendor No	Payee	Description	Invoice Number	Invoice Seq	Invoice GL Account	GL Account Title	Invoice Amount	Check Amount
Total S6781565.001:										184.11	184.11
08/26	08/06/2026	226969	1484	EDGES ELECTRICAL GR	KLEIN QRST12 7/8-1-3/8- PAKR	S6784506.001	1	1011-452-20-46	SUPPLIES-SMALL TOOLS	79.35	79.35
Total S6784506.001:										79.35	79.35
08/26	08/06/2026	226970	1033	FGL ENVIRONMENTAL	WATER SAMPLING- GC	676801A	1	7530-451-52-43	TECHNICAL SERVICES	44.00	44.00
Total 676801A:										44.00	44.00
08/26	08/06/2026	226971	11682		REFUND GAS DEPOSIT	10330260027	1	7401-2228-000	DEPOSITS-CUSTOMER	195.74	195.74
Total 10330260027:										195.74	195.74
08/26	08/06/2026	226972	257	FOREST OFFICE EQUIPM	TECHNICAL SVCS- PW	SV012251	1	7620-430-10-43	TECHNICAL SVCS	88.16	88.16
Total SV012251:										88.16	88.16
08/26	08/06/2026	226972	257	FOREST OFFICE EQUIPM	COPIES-PW	SV012339	1	7620-430-10-43	TECHNICAL SVCS	291.13	291.13
Total SV012339:										291.13	291.13
08/26	08/06/2026	226973	10995	INLAND SUPPLY CO INC	33X39 LINER GREEN 1.3MIL-P	1120353	1	1011-452-20-46	SUPPLIES-GENERAL	272.74	272.74
Total 1120353:										272.74	272.74
08/26	08/06/2026	226974	10728	JIFFY'S TRUCK SCHOOL	CLASS A SCHOOL	1660	1	7401-430-62-45	TRAVEL	3,995.00	3,995.00
08/26	08/06/2026	226974	10728	JIFFY'S TRUCK SCHOOL	CLASS A SCHOOL	1660	2	1011-452-20-45	TRAVEL	3,995.00	3,995.00
Total 1660:										7,990.00	7,990.00
08/26	08/06/2026	226974	10728	JIFFY'S TRUCK SCHOOL	TRUCK RENTAL 3HRS- WATER	3285	1	7110-430-42-45	TRAVEL	595.00	595.00
Total 3285:										595.00	595.00
08/26	08/06/2026	226975	1346		PRE-EMPLOYMENT PHYSICAL	062626	1	1000-416-10-43	PROFESSIONAL SVCS	160.00	160.00

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GL Period	Check Issue Date	Check No	Vendor No	Payee	Description	Invoice Number	Invoice Seq	Invoice GL Account	GL Account Title	Invoice Amount	Check Amount
Total 062626:										160.00	160.00
08/26	08/06/2026	226976	228		LEGAL SERVICES FOR JUNE 2	102698	1	8402-413-30-43	OFFICIAL/ADMINISTRATIVE SV	750.00	750.00
Total 102698:										750.00	750.00
08/26	08/06/2026	226977	11675	KRISCH & COMPANY	JUNE MONTHLY ACCOUNTING	60094	1	1000-415-10-43	PROFESSIONAL SVCS	350.00	350.00
Total 60094:										350.00	350.00
08/26	08/06/2026	226978	389	LASSEN COUNTY AUDIT	REFUND GAS CONNECTION F	073026	1	7401-430-62-37	GAS CONNECT	10.00	10.00
08/26	08/06/2026	226978	389	LASSEN COUNTY AUDIT	REFUND GAS DEPOSIT	073026	2	7401-2228-000	DEPOSITS-CUSTOMER	200.00	200.00
Total 073026:										210.00	210.00
08/26	08/06/2026	226979	6782	LASSEN FOOTBALL BOO	FIREWORKS CLEAN-UP BOND	073126	1	1000-2228-011	FIREWORKS CLEAN UP BOND	123.47	123.47
Total 073126:										123.47	123.47
08/26	08/06/2026	226980	411	LASSEN MOTOR PARTS	HYD HOSE FITTINGS- GEO	492372	1	7301-430-52-44	REPAIR AND MAINTENANCE-MI	30.30	30.30
Total 492372:										30.30	30.30
08/26	08/06/2026	226980	411	LASSEN MOTOR PARTS	GAT ADAPTERS- GEO	492375	1	7301-430-52-44	REPAIR AND MAINTENANCE-MI	9.61	9.61
Total 492375:										9.61	9.61
08/26	08/06/2026	226980	411	LASSEN MOTOR PARTS	GAT ADAPTERS- WATER	492662	1	7110-430-42-44	REPAIR AND MAINTENANCE-VE	25.85	25.85
Total 492662:										25.85	25.85
08/26	08/06/2026	226981	412	LASSEN REGIONAL SOLI	ASPHALT - WATER	404398	1	7110-430-42-44	DISPOSAL	8.04	8.04
Total 404398:										8.04	8.04
08/26	08/06/2026	226982	6843	LASSEN SOCCER BOOS	FIREWORKS CLEAN-UP BOND	073126	1	1000-2228-011	FIREWORKS CLEAN UP BOND	123.47	123.47

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Total 073126:										123.47	123.47
08/26	08/06/2026	226983	10485	LEAF CAPITAL FUNDING	KYOCERA COPIER- PW	20672066	1	7620-430-10-44	RENT & LEASE EQUIP & VEHIC	140.73	140.73
Total 20672066:										140.73	140.73
08/26	08/06/2026	226984	11684		REFUND WATER OVERPAYME	10212800000	1	9999-1001-001	CASH CLEARING - UTILITIES	214.04	214.04
08/26	08/06/2026	226984	11684		REFUND GAS OVERPAYMENT	10212800000	2	9999-1001-001	CASH CLEARING - UTILITIES	44.39	44.39
Total 10212800000:										258.43	258.43
08/26	08/06/2026	226985	437	LMUD	GOLF COURSE IRR WELL/ NA	122907 072526	1	7530-451-52-46	ELECTRICITY	1,186.70	1,186.70
08/26	08/06/2026	226985	437	LMUD	GOLF COURSE IRR WELL/ NA	122907 072526	2	7530-451-52-46	ELECTRICITY	2,373.38	2,373.38
Total 122907 072526:										3,560.08	3,560.08
08/26	08/06/2026	226985	437	LMUD	GOLF COURSE PUMP STATIO	122910 072526	1	7530-451-52-46	ELECTRICITY	1,224.54	1,224.54
08/26	08/06/2026	226985	437	LMUD	GOLF COURSE PUMP STATIO	122910 072526	2	7530-451-52-46	ELECTRICITY	2,449.09	2,449.09
Total 122910 072526:										3,673.63	3,673.63
08/26	08/06/2026	226985	437	LMUD	GOLF COURSE IRR PUMP/8TH	122929 072526	1	7530-451-52-46	ELECTRICITY	10.00	10.00
08/26	08/06/2026	226985	437	LMUD	GOLF COURSE IRR PUMP/8TH	122929 072526	2	7530-451-52-46	ELECTRICITY	20.00	20.00
Total 122929 072526:										30.00	30.00
08/26	08/06/2026	226985	437	LMUD	GOLF COURSE PUMP HOUSE	132052 072526	1	7530-451-52-46	ELECTRICITY	10.56	10.56
08/26	08/06/2026	226985	437	LMUD	GOLF COURSE CLUB HOUSE	132052 072526	2	7530-451-52-46	ELECTRICITY	21.13	21.13
Total 132052 072526:										31.69	31.69
08/26	08/06/2026	226985	437	LMUD	470-895 CIRCLE DR-CLUB HO	144281 072526	1	7530-451-52-46	ELECTRICITY	311.23	311.23
08/26	08/06/2026	226985	437	LMUD	470-895 CIRCLE DR-CLUB HO	144281 072526	2	7530-451-52-46	ELECTRICITY	622.46	622.46
Total 144281 072526:										933.69	933.69
08/26	08/06/2026	226985	437	LMUD	SOUTH ST - PW OFFICE	14590 072526	1	7620-430-10-46	ELECTRICITY	590.90	590.90

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Total 14590 072526:										590.90	590.90
08/26	08/06/2026	226985	437	LMUD	66 N LASSEN ST-CITY HALL	2466 072526	1	1000-417-10-46	ELECTRICITY	405.12	405.12
08/26	08/06/2026	226985	437	LMUD	66 N LASSEN ST-CITY HALL	2466 072526	2	1000-417-10-46	ELECTRICITY	810.24	810.24
Total 2466 072526:										1,215.36	1,215.36
08/26	08/06/2026	226985	437	LMUD	GOLF COURSE CLUB HOUSE	7394 072526	1	7530-451-52-46	ELECTRICITY	36.54	36.54
08/26	08/06/2026	226985	437	LMUD	GOLF COURSE CLUB HOUSE	7394 072526	2	7530-451-52-46	ELECTRICITY	73.07	73.07
Total 7394 072526:										109.61	109.61
08/26	08/06/2026	226985	437	LMUD	GOLF COURSE CART BARN 2	7400 072526	1	7530-451-52-46	ELECTRICITY	18.73	18.73
08/26	08/06/2026	226985	437	LMUD	GOLF COURSE CART BARN 2	7400 072526	2	7530-451-52-46	ELECTRICITY	37.45	37.45
Total 7400 072526:										56.18	56.18
08/26	08/06/2026	226985	437	LMUD	1801 MAIN ST- PD	8314 062026	1	1009-421-10-46	ELECTRICITY	123.80	123.80
08/26	08/06/2026	226985	437	LMUD	1801 MAIN ST- PD	8314 062026	2	1009-421-10-46	ELECTRICITY	847.71	847.71
Total 8314 062026:										971.51	971.51
08/26	08/06/2026	226985	437	LMUD	1801 MAIN ST- PD	8314 072526	1	1009-421-10-46	ELECTRICITY	423.80	423.80
08/26	08/06/2026	226985	437	LMUD	1801 MAIN ST- PD	8314 072526	2	1009-421-10-46	ELECTRICITY	847.71	847.71
Total 8314 072526:										1,271.51	1,271.51
08/26	08/06/2026	226985	437	LMUD	GOLF COURSE BARN 1 & 3	9312 072526	1	7530-451-52-46	ELECTRICITY	10.00	10.00
08/26	08/06/2026	226985	437	LMUD	GOLF COURSE BARN 1 & 3	9312 072526	2	7530-451-52-46	ELECTRICITY	20.00	20.00
Total 9312 072526:										30.00	30.00
08/26	08/06/2026	226986	1508	MAIN STREET LUBE	OIL CHANGE, FILTER LUBE ZE	62378	1	1009-421-10-44	VEHICLE-REPAIR & MAINTENA	148.87	148.87
Total 62378:										148.87	148.87
08/26	08/06/2026	226987	11681		REFUND GAS DEPOSIT	10106600104	1	7401-2228-000	DEPOSITS-CUSTOMER	70.62	70.62

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Total 10106600104:										70.62	70.62
08/26	08/06/2026	226988	1228	ONLINE INFORMATION S	ONLINE UTILITY EXCHANGE R	1401752	1	7110-430-42-43	TECHNICAL SVCS	71.24	71.24
08/26	08/06/2026	226988	1228	ONLINE INFORMATION S	ONLINE UTILITY EXCHANGE R	1401752	2	7401-430-62-43	TECHNICAL SVCS	71.24	71.24
Total 1401752:										142.48	142.48
08/26	08/06/2026	226989	546	PAYLESS BUILDING SUP	QUIKRETE CONCRETE MIX 50	447078	1	2005-431-20-44	REPAIR AND MAINTENANCE-MI	37.02	37.02
Total 447078:										37.02	37.02
08/26	08/06/2026	226990	558	PLUMAS-SIERRA	INTERNET ACCESS CIRCUIT-P	63630 073126	1	1009-421-10-45	COMMUNICATIONS	185.00	185.00
Total 63630 073126:										185.00	185.00
08/26	08/06/2026	226991	10563	POLICY CONSULTING AS	LAFCO STAFF SVCS & EXPEN	08032026	1	8402-413-30-46	POSTAGE	14.24	14.24
08/26	08/06/2026	226991	10563	POLICY CONSULTING AS	LAFCO STAFF SVCS & EXPEN	08032026	2	8402-413-30-46	SUPPLIES-GENERAL	10.87	10.87
08/26	08/06/2026	226991	10563	POLICY CONSULTING AS	LAFCO STAFF SVCS & EXPEN	08032026	3	8402-413-30-43	LAFCO EXEC. OFFICE SVC	3,500.00	3,500.00
08/26	08/06/2026	226991	10563	POLICY CONSULTING AS	LAFCO STAFF SVCS & EXPEN	08032026	4	8402-413-30-43	PROFESSIONAL SVCS	350.00	350.00
Total 08032026:										3,875.11	3,875.11
08/26	08/06/2026	226992	572	QUILL CORPORATION	GENERAL SUPPLIES - FINANC	49772311	1	1000-415-10-46	SUPPLIES-GENERAL	226.85	226.85
Total 49772311:										226.85	226.85
08/26	08/06/2026	226993	373	ROCKING M MEDIA GRO	ADVERTISEMENT-GAS	26070197	1	7401-430-62-45	ADVERTISING	249.50	249.50
Total 26070197:										249.50	249.50
08/26	08/06/2026	226994	1479	ROCKING M MEDIA GRO	ADVERTISING-GAS	26070196	1	7401-430-62-45	ADVERTISING	249.50	249.50
Total 26070196:										249.50	249.50
08/26	08/06/2026	226995	1217	SEAN BITLE	26/27 CONTRACT RESO. NO. 2	622	1	7530-451-52-43	PROFESSIONAL SERVICES	5,000.00	5,000.00
Total 622:										5,000.00	5,000.00

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08/26	08/06/2026	226996	9557	SIERRA MEDICAL SERVI	REFUND GAS DEPOIST	10321850103	1	7401-2228-000	DEPOSITS-CUSTOMER	176.94	176.94
Total 10321850103:										176.94	176.94
08/26	08/06/2026	226996	9557	SIERRA MEDICAL SERVI	REFUND WATER DEPOSIT	10321950002	1	7110-2228-000	DEPOSITS-CUSTOMER	150.00	150.00
08/26	08/06/2026	226996	9557	SIERRA MEDICAL SERVI	REFUND GAS DEPSIT	10321950002	2	7401-2228-000	DEPOSITS-CUSTOMER	575.29	575.29
Total 10321950002:										725.29	725.29
08/26	08/06/2026	226997	76	SUSANVILLE ACE HARD	POISON MOLEWORM 10PK-PA	543334	1	1011-452-20-44	FACILITY - REPAIR & MAINTENA	30.90	30.90
08/26	08/06/2026	226997	76	SUSANVILLE ACE HARD	POISON MOLEWORM 10PK-PA	543334	2	1011-452-20-44	MISC - REPAIR & MAINTENANC	30.89	30.89
Total 543334:										61.79	61.79
08/26	08/06/2026	226997	76	SUSANVILLE ACE HARD	FAST ACTING FUSE- WATER	543348	1	7110-430-42-44	REPAIR AND MAINTENANCE-MI	21.41	21.41
Total 543348:										21.41	21.41
08/26	08/06/2026	226997	76	SUSANVILLE ACE HARD	GOO GONE ADHSV RMVR 100	543349	1	7620-430-11-46	SUPPLIES GENERAL	12.65	12.65
Total 543349:										12.65	12.65
08/26	08/06/2026	226997	76	SUSANVILLE ACE HARD	32 OZ DIF FAST WALLPAPER S	543368	1	7620-430-11-46	SUPPLIES GENERAL	39.90	39.90
Total 543368:										39.90	39.90
08/26	08/06/2026	226997	76	SUSANVILLE ACE HARD	RLR/BRUSH/TRAY PREM ST- P	543380	1	7620-430-11-46	SUPPLIES GENERAL	122.15	122.15
Total 543380:										122.15	122.15
08/26	08/06/2026	226997	76	SUSANVILLE ACE HARD	RYL INT P&P EGG UWB 1GAL-	543449	1	7620-430-11-46	SUPPLIES GENERAL	36.74	36.74
Total 543449:										36.74	36.74
08/26	08/06/2026	226997	76	SUSANVILLE ACE HARD	SPLIT LOCKWASH 5/16-STREE	543452	1	2005-431-20-44	REPAIR AND MAINTENANCE-MI	93.27	93.27
Total 543452:										93.27	93.27
08/26	08/06/2026	226998	7147	SUSANVILLE ASSEMBLY	FIREWORK CLEAN-UP BOND	073126	1	1000-2228-011	FIREWORKS CLEAN UP BOND	123.47	123.47

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Total 073126:										123.47	123.47
08/26	08/06/2026	226999	806	SUSANVILLE AVIATION	WATER SYSTEM REPAIR- AIR	5589	1	7201-430-81-44	REPAIR AND MAINTENANCE-FA	347.48	347.48
Total 5589:										347.48	347.48
08/26	08/06/2026	227000	6842	SUSANVILLE UNITED ME	FIREWORKS CLEAN-UP BOND	073126	1	1000-2228-011	FIREWORKS CLEAN UP BOND	123.47	123.47
Total 073126:										123.47	123.47
08/26	08/06/2026	227001	11537	T-MOBILE USA INC	CELLULAR PLAN-PD.	213797565 072126	1	1009-421-10-45	COMMUNICATIONS	1,228.52	1,228.52
Total 213797565 072126:										1,228.52	1,228.52
08/26	08/06/2026	227002	712	TNS TRUCKING CO	TRANSFER BASE ROCK-GAS	7338	1	7401-430-62-46	SUPPLIES-GENERAL	273.49	273.49
08/26	08/06/2026	227002	712	TNS TRUCKING CO	TRANSFER BASE ROCK-WATE	7338	2	7110-430-42-46	SUPPLIES-GENERAL	273.49	273.49
08/26	08/06/2026	227002	712	TNS TRUCKING CO	TRANSFER BASE ROCK-STRE	7338	3	2005-431-20-46	SUPPLIES-GENERAL	273.48	273.48
Total 7338:										820.46	820.46
08/26	08/06/2026	227003	6673	TRUTH TABERNACLE	FIREWORKS CLEAN-UP BOND	073126	1	1000-2228-011	FIREWORKS CLEAN UP BOND	123.47	123.47
Total 073126:										123.47	123.47
08/26	08/06/2026	227004	10824		CALIFORNIA GANG TRAINING	072726	1	1009-421-10-45	TRAINING	473.00	473.00
Total 072726:										473.00	473.00
08/26	08/06/2026	227005	770	WESTERN NEVADA SUP	2 BLK MI CAP DOM- GAS	62385998	1	7401-430-62-46	SUPPLIES-GENERAL	49.69	49.69
Total 62385998:										49.69	49.69
08/26	08/06/2026	227005	770	WESTERN NEVADA SUP	METAL HOLE SAW SET-PARKS	62388358	1	1011-452-20-46	SUPPLIES-SMALL TOOLS	121.94	121.94
Total 62388358:										121.94	121.94
08/26	08/06/2026	227005	770	WESTERN NEVADA SUP	SPEA-WATER	62391138	1	7110-430-42-44	REPAIR AND MAINTENANCE-FA	128.27	128.27

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Total 62391138:										128.27	128.27	
08/26	08/06/2026	227006	11548		REFUND GAS DEPOSIT	10524450121	1	7401-2228-000	DEPOSITS-CUSTOMER	193.68	193.68	
Total 10524450121:										193.68	193.68	
08/26	08/06/2026	227007	11683	YORKE ENGINEERING, L	PROFESSIONAL SVCS-	50784	1	7401-430-62-43	PROFESSIONAL SVCS	2,916.00	2,916.00	
GAS	Total 50784:										2,916.00	2,916.00
Grand Totals:										60,957.98	60,957.98	

Dated : _____

Finance Director : _____

City Administrator: _____

Report Criteria:

Report type: GL detail

City Council Agenda Item

Submitted By:	Erik Edholm, Acting Public Works Director
Action Date:	September 2, 2026
Subject:	Consider Resolution No. 26-6568 , Authorizing the Acting Public Works Director to Submit a Request to the Lassen County Transportation Commission for Allocation of Regional Surface Transportation Program (RSTP) Exchange Funds in the amount of \$514,308 for local streets and roads purposes.
Presented By:	Erik Edholm, Acting Public Works Director
Summary:	The Regional Surface Transportation Program (RSTP) provides funding for eligible transportation purposes, including the maintenance and rehabilitation of local streets and roads. RSTP Exchange Funds are administered locally by the Lassen County Transportation Commission (LCTC). RSTP funds have accumulated from Fiscal Year 2018/19 through Fiscal Year 2024/25. At its August 10, 2026 meeting, LCTC considered the programming of \$1,285,768 in accumulated RSTP Exchange Funds between Lassen County and the City of Susanville. The proposed allocation is based on a 60/40 split, with Lassen County receiving \$771,460 and the City of Susanville receiving \$514,308. The City intends to request its \$514,308 allocation for eligible local streets and roads purposes. These funds may be used to offset costs associated with street maintenance and rehabilitation activities, including pavement repair, materials, and other eligible transportation-related expenditures. Approval of this item authorizes the Acting Public Works Director to submit the necessary request and documentation to LCTC to receive the City's allocation of RSTP Exchange Funds.
Fiscal Impact:	Approval of this item will allow the City to receive \$514,308 in RSTP Exchange Funds for eligible local streets and roads purposes.
Action Requested:	Motion to approve Resolution No. 26-6568, authorizing the Acting Public Works Director to submit a request to the Lassen County Transportation Commission for allocation of Regional Surface Transportation Program (RSTP) Exchange Funds in the amount of

\$514,308 for eligible local streets and roads purposes.

Attachments:

1. 26-6568

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Heidi Whitlock, City Clerk

APPROVED AS TO FORM: _____
Margaret Long, City Attorney

City Council Agenda Item

Submitted By:	Marci Rojas, Program Coordinator
Action Date:	September 2, 2026
Subject:	Consider Resolution No. 26-6569 , Authorizing the City Manager to Execute an Agreement with B.E. Gibbons for Implementation and Management of the City's Cross-Connection Control Program
Presented By:	Erik Edholm, Acting Public Works Director
Summary:	The California State Water Resources Control Board's Cross-Connection Control Policy Handbook establishes requirements for public water systems related to cross-connection control, including hazard assessments, backflow protection, annual testing of backflow prevention assemblies, and qualified cross-connection control personnel. Through a Request for Qualifications process, the Public Works Department selected B.E. Gibbons to provide professional services related to implementation of the City's Cross-Connection Control Program, including property surveys, site assessments, evaluation of existing backflow assemblies, and identification of required corrective actions. B.E. Gibbons has submitted a proposed scope of services in the amount of \$65,000 to implement and manage the required Cross-Connection Control Program. Based on the proposed scope of services, City staff has prepared a professional services agreement for these services. The Public Works Department is requesting that the City Council authorize the City Manager to execute the agreement with B.E. Gibbons in an amount not to exceed \$65,000.
Fiscal Impact:	\$65,000.00 from the 7110 Water Budget
Action Requested:	Motion to approve Resolution No. 26-6569, authorizing the City Manager to execute an agreement with B.E. Gibbons for implementation and management of the City's Cross-Connection Control Program
Attachments:	1. 26-6569

RESOLUTION NO. 26-6569
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUSANVILLE
AUTHORIZING THE CITY MANAGER (INCLUDING INTERIM OR ACTING) TO EXECUTE
AN AGREEMENT WITH B.E. GIBBONS FOR IMPLEMENTATION AND MANAGEMENT OF
THE CITY'S CROSS-CONNECTION CONTROL PROGRAM

WHEREAS, the California State Water Resources Control Board requires public water systems to implement and enforce cross-connection control requirements, including hazard assessments, annual testing of backflow prevention assemblies, and the use of certified backflow personnel; and

WHEREAS, implementation and continued management of a compliant Cross-Connection Control Program are necessary to protect the City of Susanville public water system from contamination and to comply with applicable state requirements; and

WHEREAS, the City issued a Request for Qualifications seeking a qualified cross-connection control specialist to assist with hazard assessment surveys, site visits, evaluation of existing backflow assemblies, and identification of required corrective actions; and

WHEREAS, through the Request for Qualifications process, the Public Works Department selected B.E. Gibbons as the qualified firm to provide the required professional services; and

WHEREAS, B.E. Gibbons has submitted a proposed scope of services to implement and manage the City's Cross-Connection Control Program for an amount not to exceed \$65,000; and

WHEREAS, the City Council finds that entering into a professional services agreement is necessary to maintain regulatory compliance and is in the best interest of the City and its water customers; and

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Susanville hereby authorizes the City Manager (including interim or acting) to execute a professional services agreement with B.E. Gibbons for implementation and management of the City's Cross-Connection Control Program in an amount not to exceed \$65,000 and further authorizes the Finance Director to adjust the budget as necessary.

APPROVED: _____
Mendy Schuster, Mayor

ATTEST: _____
Heidi Whitlock, City Clerk

The foregoing resolution was adopted at a regular meeting of the City Council of the City of Susanville, held on the 2nd day of September 2026, by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

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Heidi Whitlock, City Clerk

APPROVED AS TO FORM: _____
Margaret Long, City Attorney

City Council Agenda Item

Submitted By:	Ruth McElrath, Permit Technician
Action Date:	September 2, 2026
Subject:	*PUBLIC HEARING* Consider PC Resolution No. 26-1204 , approving Use Permit 26-002 to allow a church in the Uptown Business Zoning District located at 814 Cottage Street
Presented By:	Erik Edholm, Acting Public Works Director
Summary:	The applicants are requesting approval of a Use Permit to relocate Valley Christian Center to the former Credence High School building located at 814 Cottage Street. The applicants are currently in escrow with the Lassen Union High School District for acquisition of the property. Valley Christian Center currently operates at 1401 Riverside Drive, where the existing facility has reached capacity. The proposed Cottage Street location provides a larger facility that will better accommodate the church’s current and future needs. The project site has a General Plan land use designation of Mixed Use and is zoned Uptown Business District (UBD). Pursuant to Susanville Municipal Code Section 17.40.030, churches and related facilities are permitted within the Uptown Business District subject to approval of a Use Permit by the City of Susanville Planning Commission. See the attached staff report for a complete analysis of the proposed project.
Fiscal Impact:	None
Action Requested:	Motion to approve PC Resolution No. 26-1204, approving Use Permit 26-002 to allow a church in the Uptown Business Zoning District located at 814 Cottage St.
Attachments:	1. PC 26-1204 2. Staff Report 3. Application 4. Environmental Questionnaire 5. UP 26-002 Site Plan

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- 1 B. The applicant shall submit fire sprinkler and remodel plans to the City to review to
2 confirm the proposed remodel does not damage the historic integrity of the structure.
3 If alterations or modifications to the existing structure have the potential to alter the
4 historic significance of the structure, a Historic Resource Evaluation (HRE) shall be
5 prepared. The HRE shall include a determination of whether the existing structure
6 qualifies as a historic structure and include recommendations to ensure that the
7 historic integrity of the structure is protected. All recommendations shall be
8 implemented.
- 9 C. The existing plaque denoting the historic significance of the site shall not be removed
10 and if damaged shall be replaced.
- 11 D. Approval of this Use Permit is contingent upon the establishment, maintenance, and
12 operation of the subject use not being detrimental or contrary to the health, safety,
13 peace, morals, comfort, and general welfare of persons residing or working in the
14 neighborhood of the proposed use.
- 15 E. Any modifications to the submitted Use Permit proposal after approval by the
16 Planning Commission shall require a new Use Permit application or Amendment to
17 Conditions application depending on the project scope.

18 APPROVED: _____
19 Mendy Schuster, Chair

20 ATTEST: _____
21 Heidi Whitlock, City Clerk

22 The foregoing Resolution was adopted at a regular meeting of the Planning Commission
23 of the City of Susanville, held on the 2nd of September, 2026 by the following vote:

24 AYES:
25 NOES:
26 ABSENT:
27 ABSTAIN:

28 _____
Heidi Whitlock, City Clerk

CITY OF SUSANVILLE PLANNING COMMISSION
STAFF FINDINGS
September 2, 2026

APPLICANT	Ben and Charity Moore for Valley Christian Center
OWNER	Lassen Union High School District
REPRESENTATIVE	Ben and Charity Moore
REQUEST	The applicants are requesting a use permit to allow a church in the Uptown Business District located at 814 Cottage St.
ASSESSOR'S PARCEL NO	103-270-007-000
PARCEL SIZE	4.372 acres/190,484 square feet
LOCATION	814 Cottage St.
EXISTING ZONING	UBD (Uptown Business District)
SURROUNDING ZONING	North: UBD South: R-3 East: PF and C-2 West: UBD – (Mixed Use)
SURROUNDING LAND USE	Mixed use, residential, public facilities and commercial
GENERAL PLAN DESIGNATION	Mixed Use
ENVIRONMENTAL DETERMINATION	The proposed project is exempt from the California Environmental Quality Act (CEQA) pursuant to Categorical Exemption Class 1 -Existing Facilities.

COMMENTS RECEIVED BY CITY DEPARTMENTS:

1. **Building Department:** Must submit building plans and fire sprinkler plans showing remodel work. Shall also apply for a change of occupancy permit.
2. **Fire Department:** *See attached comments
3. **Police Department:** Approved
4. **Public Works Department:** New driveway shall conform to City Standard detail S-3.

5. **LMUD:** None
6. **Susanville Sanitary District:** Approved

BACKGROUND:

The subject property is zoned Uptown Business District (UBD) and has a Land Use Designation of “Mixed Use” pursuant to the City of Susanville General Plan 1990-2010. The project property has one building, formerly Credence High School, and the applicant is purchasing the property from the Lassen Union High School District.

The site once held Washington School, built in 1900 and was the first established grammar school in Susanville. The Susanville School District condemned the original building in 1948 as it no longer passed safety codes. It was demolished and a new building was constructed at the same location.

The school was closed in 1980, but the facility was later reopened as Credence High School, which is part of the Lassen Union High School District.

Credence High School has been relocated to the Lassen High School campus on Main St., and the Cottage Street building is now vacant.

In November 2025, the Native Daughter’s of the Golden West, Nataqua Parlor No. 152, dedicated a plaque on the site to recognize the site’s local historic significance. The plaque will be required to remain in place.

PROJECT DESCRIPTION:

The applicants are the pastors at Valley Christian Church and their current building at 1401 Riverside Dr. is at full capacity. The Cottage Street property is a larger facility that will better suit the growing church’s needs. Three services will be held on Sundays with approximately 200-300 people in attendance throughout the morning. Youth group is held on Wednesday nights and three staff members will be on site during office hours scheduled for Tuesdays through Thursdays.

The applicants plan to make upgrades to the interior of the facility including bringing it into compliance with the American with Disabilities Act. No structural work or alterations to the building exterior are proposed, construction is limited to re-paving, installation of concrete hardscaping, an ADA ramp, landscaping and striping. Per the attached site plan, there are 62 parking spaces and three ADA spaces. A long-term plan is to build another facility on the site for a church sanctuary.

ANALYSIS:

The project site has a land use designation of Mixed Use and is zoned Uptown Business District. Per Susanville Zoning Code 17.40.030 – Churches and related facilities are allowed in the Uptown Business Zoning District by first securing a use permit from the City of Susanville Planning Commission.

GENERAL PLAN CONSISTENCY:

The building is currently an educational facility and is in a mixed-use designation. As part of the building permit requirements, the applicants will also need to file a change of occupancy to change the use occupancy from education to an assembly use. According

to the 1990-2010 General Plan and the updated Land Use Element, mixed use allows for residential and commercial uses including local and tourist-oriented retail uses, retail stores, service uses, cultural use, professional office uses and related uses.

Keeping the building active and maintained is consistent with the General Plan Policy F-encouraging the adaptive re-use of existing buildings.

The proposed use does not conflict with any policies in the General Plan and is therefore consistent.

Zoning Code Compliance

Securing a use permit to have a church in the Uptown Business District is an allowed use compliant with SZC 17.040.030.G.

The project is located within the City of Susanville Historic Preservation Combining District (HPCD) and subject to SZC Chapter 17.88. The existing building is more than 50 years old and may be considered a historic structure. Condition of Approval (COA) 2 has been established to require the submission of any proposed plans for physical alterations of the structure to determine whether a Historic Resource Evaluation is needed. While the site has historic significance, the conversion of the site's use will not impede or minimize the historic significance as the building will remain largely the same. As conditioned, the project complies with the HPCD.

Per Susanville Municipal District 17.40.040.E. 2. – Structures or businesses that existed prior to the effective date of the ordinance codified in this title shall be exempt from providing additional parking and may be reconstructed if destroyed without providing additional parking.

COA 2: The applicant shall submit fire sprinkler and remodel plans to the City to review to confirm the proposed remodel does not damage the historic integrity of the structure. If alterations or modifications to the existing structure have the potential to alter the historic significance of the structure, a Historic Resource Evaluation (HRE) shall be prepared. The HRE shall include a determination of whether the existing structure qualifies as a historic structure and include recommendations to ensure that the historic integrity of the structure is protected. All recommendations shall be implemented.

COA 3: The existing plaque denoting the historic significance of the site shall not be removed and if damaged shall be replaced.

Design Standards

No changes to the building's exterior are currently proposed and an architectural review is not required for this project. The applicant has not provided an application for signage. As it is likely signage will be added, a condition has been added.

A condition has also been added in the event that the applicant installs additional lighting on the property.

COA 4: Prior to installation of any signage on the project site, sign drawing shall be submitted to the City planning department for review, and a sign permit shall be secured.

COA 5: Any new exterior lighting on the property shall comply with SMC 17.96.050 – Lighting.

COMMUNITY CORRESPONDENCE:

Property owners were notified within 300 feet of the proposed project.

ENVIRONMENTAL REVIEW:

The City of Susanville City Planner/ Environmental Review Officer has determined that the proposed project is eligible for exemption under CEQA Guidelines Section 15301 - Existing Facilities because the project is limited to repair, maintenance, licensing and operation in an existing structure and construction is not limited to interior alterations for code compliance and upgrades.

There are no applicable exceptions to the Class 1 Exemption. While the existing building is greater than 50 years old and may have historic significance, through a permit condition of approval, a review of alterations and an assessment of whether the changes have the potential to alter the historic character and integrity of the structure has been established. If the proposed remodel has the potential to affect the structure, the condition requires a Historic Resource Evaluation be prepared to determine if the structure is historic and identify whether proposed changes to the structure impact the historic integrity. The condition requires implementation of any recommendations established in the HRE. As conditioned the project will not cause a substantial adverse change in the significance of a historical resource. Therefore, this exception does not apply and there are no applicable exceptions to the exemption.

STAFF RECOMMENDATION:

Staff recommends adoption of Resolution approving Use Permit 26-001 with conditions of approval to allow a church in the Uptown Business District.



FIRE DEPARTMENT

City of Susanville

530-257-5152 • 1505 Main Street • Susanville, CA 96130



Date: July 21, 2026
To: City Planning
From: L. Myers
RE: 814 Cottage Project

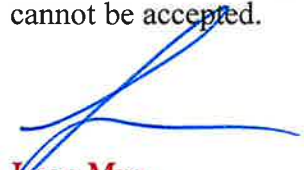
The Fire Department has no objection to the proposed change of occupancy from an existing Group E occupancy to a Group A-3 occupancy. However, the change of occupancy shall comply with the applicable provisions of the California Existing Building Code (CEBC), Chapter 10 – Change of Occupancy, as well as the applicable requirements of the California Building Code (CBC) and California Fire Code (CFC) for the proposed occupancy classification.

Based on the proposed change of occupancy to Group A-3 and the anticipated occupant load, an automatic fire sprinkler system appears to be required in accordance with CBC Section 903.2.1.3.

During a plan review meeting attended by the Building Department, Planning Department, the project representative, and myself, conceptual were presented and a discussion took place to utilize additional gypsum wallboard construction in lieu of installing an automatic fire sprinkler system.

It should be noted that additional gypsum wallboard alone does not constitute a code-compliant “firewall” as defined by the CBC.

Therefore, the proposed alternative of omitting the required automatic fire sprinkler system does not demonstrate compliance with the applicable provisions of the California Building Code and cannot be accepted.



Leon Myers
Acting Assistant Fire Chief
Susanville Fire Department
1505 Main Street
Susanville, CA 96130
530.257.5152

PLANNING APPLICATION



City of Susanville, Planning Division
66 North Lassen Street
Susanville, California 96130-3904
(530) 252-5117 / Fax (530) 257-4725

TYPE OR PRINT CLEARLY

Applicant Valley Christian Center	Street Address 1401 Riverside Dr.	City Susanville	Zip Code 96130	Day Phone (559) 977 - 1969
Representative (if any) Benjamin or Charity Moore	Street Address 150 N Lassen St	City Susanville	Zip Code 96130	Day Phone (559) 977 - 1969
Property Owner Lassen Union High School District	Street Address 1000 Main Street	City Susanville	Zip Code CA 96130	Day Phone (530) 251-1194
Correspondence to be sent to: ☐ Applicant ☒ Representative ☐ Owner				

Project Address 814 Cottage St. Susanville, Ca 96130			Assessor's Parcel No. 103-324-002
Existing Land Use Government Office Building	Site Acreage	Zoning Uptown Buisness District	General Plan Attached
Description of proposed project (attach sheets if necessary)			
We are looking to purchase this property and turn it into our new church property.			

Applicant/Representative: I have reviewed this application and the attached material. The provided information is accurate. Signed <u><i>[Signature]</i></u> Date <u>5/5/26</u>	Property Owner/Authorized Agent: I have read this application and consent to its filing. Signed <u><i>[Signature]</i></u> Date <u>6/4/26</u>
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TYPE OF APPLICATION	☐ Abandonment ☐ Administrative Permit ☐ Architectural & Site Plan Review ☐ Amendment/Appeal ☐ Design Review ☐ General Plan Amendment	☐ Home Occupation Permit ☐ Lot Line Adjustment ☐ Other _____ ☐ Parcel Map ☐ Planned Development District ☐ Rezoning	☐ Specific Plan ☐ Subdivision ☒ Use Permit ☐ Time Extension: Expiration Date _____ ☐ Zone Variance
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REQUIRED SUPPLEMENTAL INFORMATION	☐ Reproducible Site Plan; Use Permit, Administrative Permit, Site Plan Review, Variance ☐ Building Elevations: Use Permit, Site Plan Review, Planned Development ☐ Floor Plans: Planned Development, Use Permit ☐ Reproducible Tentative Subdivision Map (copies) ☐ Preliminary Title Report: Subdivision, Lot Split, Abandonment ☐ Subdivision Data Sheet: Subdivision, Planned Development	☐ Letters from Utility Companies: Abandonment ☐ Letter of Justification: Variance ☐ Home Occupation Permit Affidavit ☐ Legal Description: Lot Line Adjustment/Merger; Abandonment ☐ C C & R's ☐ Other _____
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FOR OFFICE USE ONLY	Application Number(s) UP 26-002	Received By <u><i>[Signature]</i></u>	Date Application Received 6/1/26
	Date Application Certified Complete 6/24/26	Staff Assigned	Redevelopment Area ☐ Yes ☐ No
	Fees Received/Receipt No. \$1,494.00		NOTES TO FILE
	Environmental Determination ☐ Categorically Exempt ☐ Negative Declaration ☐ EIR Required		

MAKE CHECKS PAYABLE TO CITY OF SUSANVILLE



JUN 02 2026

BUILDING & PLANNING

CITY OF SUSANVILLE

PLANNING DIVISION

PROJECT & ENVIRONMENTAL QUESTIONNAIRE – Short Form

This document will assist the Planning Divisions evaluation of the proposed project and its potential environmental impacts. Complete and accurate information will facilitate the City's environmental assessment of the project and will minimize future requests for additional information. Please contact the Planning Division at 66 N. Lassen Street, Susanville, CA 96130-3904, Phone: (530) 252-5117, Fax: (530) 257-4725, if you have any questions regarding this document, environmental review or your project. ***Please attach additional sheets and/or information as necessary.***

I. GENERAL INFORMATION

- A. Describe the proposed project. Provide as much detail as possible: we plan to use current property, as is (building) and meet ADA requirements as need to open a church.
weekly gatherings between 200-300 people
and a small, full time staff.

No major construction planned.

- B. Applicant's Name: Ben & charity Moore (valley Christian Center)

Mailing Address: 1401 Riverside Dr. Susanville CA 96130

Telephone: cell (559) 977 1969 cell (559) 977 2025

Fax () E-Mail

What is the best way to contact you? call cells

- C. If the Applicant is not the Owner of the Property, has the owner's permission been secured?

yes

II. PROJECT SITE INFORMATION:

A. Physical Characteristics:

1. Address or Location: 814 Cottage street
2. Assessor's Parcel Number (if known): 103-324-002

B. Zoning Information: (If known)

1. Zoning District(s): Government office Building
2. General Plan Land Use Designation: 1

C. Adjacent Zoning and Existing Land Uses Within 300 Feet of the Project site: (If known)

	Zoning	Existing Land Use
North		
South		
East		
West		

D. Environmental Settings:

1. Describe the project site's existing topography, soil stability, plant and animal life, scenic vistas, cultural, historical or archaeological resources, proximity to bodies of water or any other outstanding site characteristics and explain how they will be disturbed (if any) as a result of this project: 4 acres. Most of it flat, with one large hill on south side of property. Currently heated by geothermal (which we do not plan to use). Trees, grass, normal city wildlife, none of which will be disturbed.
2. Is the project site within either of the following (mark if known)?
☐ Floodway ☐ 100-year floodplain ☐ 500-year floodplain NO

III. PROJECT INFORMATION:

A. RESIDENTIAL PROJECTS:

1. Type of residential project: _____
2. Total number of lots: _____ Total number of dwelling units: _____
3. Total acreage: _____ Total dwelling units per acre: _____
4. Total Number of Off Street Parking Spaces Provided: _____
5. Estimated date to begin construction or open business: _____

B. NON-RESIDENTIAL PROJECTS:

1. Type of Uses (s): church facility
2. Days and Hours of Operation: Sun 10-1, Tues - Thurs 8-3
3. Total Number of Employees: 3
4. Square footage of use (if known) 12,000
5. Estimated Total Number of Visitors/Customers on site at any one time: 200-300
6. Total Number of Off Street Parking Spaces Provided: lots
7. Estimated date to begin construction or open business: July

V. ATTESTATION:

As applicant/agent for this proposal, I hereby state that, to the best of my knowledge, the above answers and statements are true and complete.


Signature of Applicant/Agent

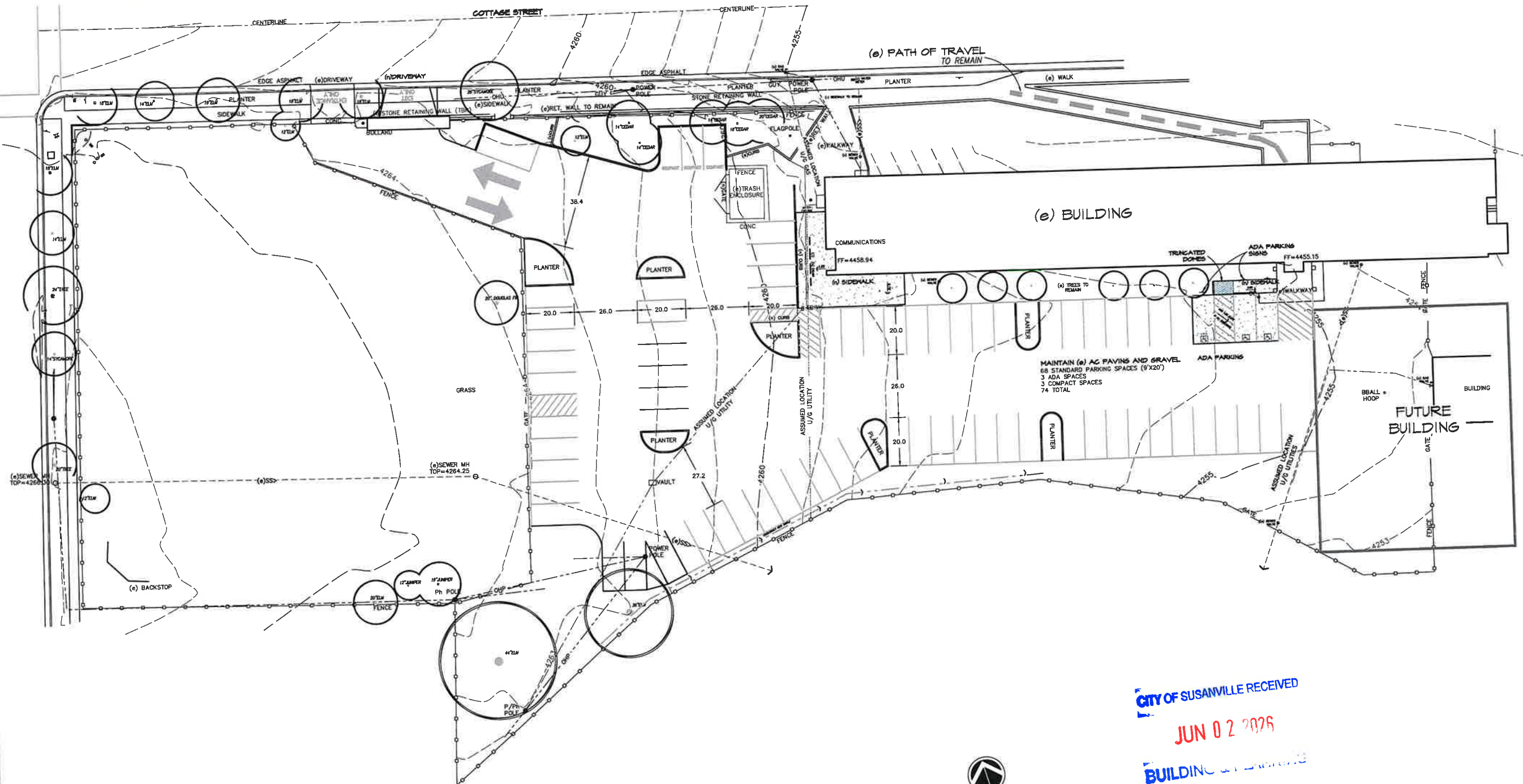
5/5/26
Date

Charity Moore
Print Name and title of Applicant/Agent

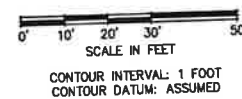
City of Susanville
Planning Division
66 North Lassen Street
Susanville, CA 96130-3904
Fax: (530) 257-4725

Contacts:
Craig Sanders, City Planner
Phone: (530) 252-5104
e-mail: csanders@cityofsusanville.org

CITY OF SUSANVILLE RECEIVED
JUN 02 2026
BUILDING & PLANNING



CITY OF SUSANVILLE RECEIVED
JUN 02 2026
BUILDING DEPARTMENT



PHASE #2 SITE PLAN A

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Project Title:
VALLEY CHRISTIAN CENTER
COTTAGE STREET
SUSANVILLE, LASSEN COUNTY, CALIFORNIA
APN. 103-324-002

INST ENGINEERING
1445 Riverside Drive • Susanville CA 96130

4495 Riverdale Drive • Susanville, CA 96150
Engineering • Planning • Surveying
Phone: (530) 257-5179 Fax: (530) 257-6272

Date: 6/1/26
Drawn: JB
Checked: JM

Job No. 26048
File No. SITEA

City Council Agenda Item

Submitted By: Heidi Whitlock, City Clerk

Action Date: September 2, 2026

Subject: Future Council Items

Presented By: Chandra Jabbs, Acting City Manager/Finance Director

Summary: Council may provide direction to staff to bring back items for discussion or action at a future meeting.

Fiscal Impact: None.

Action Requested: Possible direction to staff.

Attachments:

- 1. 260902.Future.Items.List

LAST THREE MONTHS (6/03/2026 to current)**BUSINESS FROM THE FLOOR**

7/1/2026	Request made to consider a discussion item related to the expansion of the Skate Park
7/15/2026	Request made to waive/reduce fees associated with the liens on 17 Orange Street
7/15/2026	Request made to revisit the issues at 1409 Fourth Street
8/5/2026	Request made to consider a rezone of the Credence School
8/5/2026	Request made to consider an overall nuisance item
8/5/2026	Request made to address issues at 1409 Fourth Street
8/19/2026	Request made to address the dumping of animals in Susanville
8/19/2026	Request made to address the unsafe manner in which children are operating motorized scooters.

Council requested - FUTURE COUNCIL ITEMS

7/1/2026	Request made to bring a discussion item regarding the Skatepark at Memorial Park
7/15/2026	Request made to bring back an animal control item
8/5/2026	Request made to bring back a discussion item related to possible grant writers to assist with parks projects.
8/5/2026	Request to have a short-term and long-term nuisance item brought back to include burned out buildings, dog control, and 1409 Fourth Street.
8/19/2026	Request made for a quarterly pool report to be presented to the Council.

Completed List Items

7/15/2026	Request made to bring back an update on the Frank Ernaga Ball Field at Memorial Park. - 8/5/2026
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