CITY OF SUSANVILLE
66 N. Lassen Street • Susanville CA
Melanie Westbrook, Chair
James Merchant, Vice Chair
Rod DeBoer • Tony Ardito • Wayne Jambois

Susanville Planning Commission

Regular Planning Commission Meeting • City Council Chambers 66 N. Lassen Street, Susanville, CA 96130

Tuesday, August 22, 2023 – 5:30 PM

***This meeting has been cancelled. The next regularly scheduled meeting is September 12, 2023.**

CALL TO ORDER
ROLL CALL

1. **APPROVAL OF AGENDA: NONE** *(Additions and/or Deletions)*

2. **BUSINESS FROM THE FLOOR: NONE** *Any person may address the Commission at this time upon any subject on the agenda or not on the agenda within the jurisdiction of the City of Susanville Planning Commission. However, comments on items on the agenda may be reserved until the item is discussed and any matter not on the agenda that requires action will be referred to staff for a report and action at a subsequent meeting.*
   Presentations are subject to a five-minute limit.

3. **CONSENT ITEMS: NONE** *All matters listed under the Consent Calendar are considered to be routine by the Planning Commission. There will be no separate discussion on these items. Any member of the public or the Planning Commission may request removal of an item from the Consent Calendar to be considered separately.*

4. **PUBLIC HEARINGS: NONE**

5. **NEW BUSINESS: NONE**

6. **CORRESPONDENCE: NONE**

7. **COUNTY REFERRALS: NONE**

8. **ADJOURNMENT: NONE** ****The next regular meeting of the Susanville Planning Commission will be held on September 12, 2023 at 5:30PM.***

Reports and documents relating to each agenda item are on file in the Office of the City Clerk and are available for public inspection during normal business hours and at the meeting. These reports and documents are also available at the City's website www.cityofsusanville.net, unless there were systems problems posting to the website.

Accessibility: An interpreter for the hearing-impaired may be made available upon request to the City Clerk seventy-two hours prior to a meeting. A reader for the vision-impaired for purposes of reviewing the agenda may be made available upon request to the City Clerk. The location of this meeting is wheelchair-accessible.

*I, Ruth McElrath, certify that I caused to be posted notice of the regular meeting scheduled for Aug. 22, 2023 in the areas designated o**n** Aug. 16, 2023.*

The Planning Commission's action on Use Permit (including Planned Development Use Permits) and Variance items may be appealed to the City Council within 5 business days of action. The Planning Commission's action on Tentative Subdivision items may be appealed to the City Council within 10 business days of action. Appeals of the Planning Commission's action must be made in writing on the form provided by the City and must be accompanied by a fee adopted by the City Council. Appeals of Planning Commission actions must be based on comments made known (either through written or verbal comment) at the Planning Commission Meeting. Please contact the Community Development Department for more information regarding appeals.