

SUSANVILLE PLANNING COMMISSION
Regular Planning Commission Meeting Minutes
TUESDAY, AUGUST 8, 2023 – 5:30 PM

CALL TO ORDER: Meeting called to order at 5:30 p.m. by Chair Westbrook

ROLL CALL: Rod DeBoer, Tony Ardito, James Merchant, and Melanie Westbrook. Absent: Wayne Jambois

APPROVAL OF AGENDA

Moved by James Merchant, seconded by Tony Ardito to approve the agenda as submitted.

Motion Carried: 4-0

Voting For: Merchant, Ardito, DeBoer and Westbrook

Voting Against: None

2. BUSINESS FROM THE FLOOR: None

3. CONSENT ITEMS:

3.A Receive and file minutes from the July 11, 2023, meeting.

[P.C. 7.11.23 min.pdf](#)

Moved by James Merchant; seconded by Rod DeBoer to approve the July 11, 2023, meeting minutes.

Motion Carried: 4-0

Voting For: Merchant, DeBoer, Ardito and Westbrook

Voting Against: None

3.B Receive and file minutes from the July 25, 2023, meeting.

Receive and file minutes from the July 25, 2023, meeting.

[PC 7.25.23 min..pdf](#)

Moved by Rod DeBoer; seconded by James Merchant to approve minutes from the July 25, 2023, meeting.

Motion Carried: 4-0

Voting For: DeBoer, Merchant, Ardito and Westbrook

Voting Against: None

4. PUBLIC HEARINGS:

4.A UP/RZ/GPA/IS#22-009, THOMPSON FAMILY TRUST, 70 SPACE RV PARK.

Staff recommends that the Planning Commission recommend approval of the Project to the city of Susanville City Council at a future regularly scheduled meeting.

[Rezone Ord. Exhibit C.docx](#)

[MND Mitigation Measures Exhibit-B.docx](#)
[Exhibit D-Existing and Proposed Zoning.docx](#)
[Exhibit E Existing and Proposed Land Use Diagram.docx](#)
[TFT MND Final-Signed.pdf](#)
[Disapproving Resolution.doc](#)
[RV Park Staff Report.docx](#)
[Approving Resolution.doc](#)

Moved by James Merchant; seconded by Rod DeBoer to approve minutes from the July 25, 2023, meeting.

Motion Carried: 4-0

Voting For: Merchant, DeBoer, Ardito and Westbrook

Voting Against: None

5. NEW BUSINESS:

5.A Informational presentation to the Susanville Planning Commission and to the citizens and visitors of the City of Susanville regarding Susanville Code Enforcement efforts

Information Only.

Cody Loflin, Code Enforcement Officer, provides an update on code enforcement efforts.

6. CORRESPONDENCE: None

7. COUNTY REFERRALS: None

8. ADJOURNMENT:

Motion by Rod DeBoer, seconded by Tony Ardito to adjourn at 6:05 p.m.

Motion Carried: 4-0

Voting For: DeBoer, Ardito, Merchant and Westbrook

Voting Against: None

Signed, Chair Melanie Westbrook

Respectfully submitted by,

Ruth McElrath, Building Permit Technician

Heidi Whitlock, City Clerk

Approved On: September 12, 2023