
**Honey Lake Valley Recreation Authority
66 N. Lassen Street • Susanville CA
Vacant, President • Mike Scanlan, Vice President
Curtis Bortle • Tom Neely • Vacant**

**Honey Lake Valley Recreation Authority
HLVRA Regular Meeting • City Council Chambers
Tuesday, July 21, 2026 – 4:00 PM**

Addressing the Board

- Any person desiring to address the Board shall first secure permission of the presiding officer.
- Matters under the jurisdiction of the Board, and not on the Agenda, may be addressed by the public at a time provided in the Agenda under Public Comment.
- The Governing Board will not take action on any subject that is not on the Agenda.

**Call to Order
Roll Call**

- 1. Approval of Agenda:** (Additions and/or Deletions)
- 2. Approval of Minutes:**
 - 2.A. Consider meeting minutes from the April 21, 2026 and June 16, 2026 Honey Lake Valley Recreation Authority Regular Meetings
- 3. Public Comment Regarding Closed Session Items (if any):** Any person may address the Honey Lake Valley Recreation Authority at this time upon any subject for discussion during Closed Session.
- 4. Closed Session:**
- 5. Correspondence:**
- 6. Public Comment:** Any person may address the Board at this time to comment on any subject on or not on the agenda. However, the Board may not take action on an item not on the agenda other than to direct staff to agendize the matter at a future meeting.
- 7. Matters for Board Consideration:**
 - 7.A. Consider Resolution No. 26-67 Appointment of Jolene Arredondo as the Executive Officer as presented by the City of Susanville
 - 7.B. Consider City Reimbursement for the period of June 6, 2026 through and including July 3, 2026
 - 7.C. Review Financial Reports through June 30, 2026
 - 7.D. Appointment of Public Board Member
- 8. Board Member Items/Reports:**
- 9. Adjournment:**

- The next regular meeting of the Susanville Honey Lake Valley Recreation Authority will be held on August 18, 2026 at 4:00 PM.

Reports and documents relating to each agenda item are on file in the Office of the City Clerk and are available for public inspection during normal business hours and at the meeting. These reports and documents are also available at the City's website www.cityofsusanville.gov, unless there were systems problems posting to the website.

Accessibility: An interpreter for the hearing-impaired may be made available upon request to the City Clerk seventy-two hours prior to a meeting. A reader for the vision-impaired for purposes of reviewing the agenda may be made available upon request to the City Clerk. The location of this meeting is wheelchair-accessible.

I, Jolene Arredondo, certify that I caused to be posted notice of the regular meeting scheduled for July 21, 2026 in the areas designated on July 17, 2026.

**Agenda Item No. 2.A.
HLVRA Workflow**

Honey Lake Valley Recreation Authority Agenda Item

Submitted By: Jolene Arredondo, Deputy City Manager

Action Date: July 21, 2026

Subject: Consider meeting minutes from the April 21, 2026 and June 16, 2026 Honey Lake Valley Recreation Authority Regular Meetings

Presented By: Jolene Arredondo, Deputy City Manager

Summary: For the board's review are the meeting minutes from April 21, 2026 and June 16, 2026, Regular HLVRA meetings. No May 2026 meeting was held. These meetings were also live-streamed and are available on the city's website.

Fiscal Impact: None

Action Requested: Motion to waive oral reading and approve the April 21, 2026 and June 16, 2026 minutes

Attachments:

1. April 21, 2026 HLVRA Minutes
2. June 16, 2026 HLVRA Minutes

Honey Lake Valley Recreation Authority

HLVRA Regular Meeting Minutes

Tuesday, April 21, 2026 – 4:00 PM

Meeting was called to order at 4:03 P.M. by Vice President Scanlan

Roll Call: Vice President Scanlan, Board Member Neely, Board Member Burton.

Absent: President Brown, Board Member Bortle

1. **Approval of Agenda:** (Additions and/or Deletions)

MOVER:	Board Member Tom Neely
SECONDER:	Board Member Shelby Burton
AYES:	Board Member Mike Scanlan, Board Member Shelby Burton, Board Member Tom Neely
NAYS:	None
RESULT:	Passed

2. **Approval of Minutes:**

2.A. Consider meeting minutes from the March 17, 2026 Honey Lake Valley Recreation Authority regular meeting

MOVER:	Board Member Shelby Burton
SECONDER:	Board Member Tom Neely
AYES:	Board Member Mike Scanlan, Board Member Shelby Burton, Board Member Tom Neely
NAYS:	None
RESULT:	Passed

3. **Public Comment Regarding Closed Session Items (if any):** Any person may address the Honey Lake Valley Recreation Authority at this time upon any subject for discussion during Closed Session. **None**

4. **Closed Session:** **None**

5. **Correspondence:** **None**

6. **Public Comment:** Any person may address the Board at this time to comment on any subject on or not on the agenda. However, the Board may not take action on an item not on the agenda other than to direct staff to agendaize the matter at a future meeting. **None**

7. Matters for Board Consideration:

7.A. Consider City Reimbursement Request for Administrative and Operational Services

Executive Officer, Dan Newton, presented the reimbursement for board consideration, noting the new cost allocation method for city administration, management and operational services.

MOVER:	Board Member Tom Neely
SECONDER:	Board Member Shelby Burton
AYES:	Board Member Mike Scanlan, Board Member Shelby Burton, Board Member Tom Neely
NAYS:	None
RESULT:	Passed

7.B. Review financial statements through March 31, 2026

Dan Newton, Executive Officer, presented the financial statements as attached to the agenda for board review and discussion.

MOVER:	Board Member Shelby Burton
SECONDER:	Board Member Tom Neely
AYES:	Board Member Mike Scanlan, Board Member Shelby Burton, Board Member Tom Neely
NAYS:	None
RESULT:	Passed

7.C. Executive Officer Update

Dan Newton, Executive Officer, provided an update on current active recruitments for the Pool Maintenance Worker and Pool Manager positions.

Dan Newton, Executive Officer, presented the website to the board highlighting the pool's 2026 Swim Lesson sign-up informational page.

7.D. Consider 2026/2027 Draft Budget

Dan Newton, Executive Officer, presented the 2026/2027 fiscal year draft budget to the board.

8. Board Member Items/Reports:

None

9. Adjournment:

Adjourned at 4:53 PM

- **The next regular meeting of the Susanville Honey Lake Valley Recreation Authority will be held on May 19, 2026 at 4:00 PM.**

Jolene Arrendondo, Secretary

HLVRA Vice President Scanlan

Approved on: _____

Honey Lake Valley Recreation Authority

HLVRA Regular Meeting Minutes Tuesday, June 16, 2026 – 4:00 PM

Call to Order Roll Call

Meeting was called to order at 4:00 P.M.
Board Members in attendance: Brown, Neely, Scanlan
Board Members absent: Bortle

1. Approval of Agenda: (Additions and/or Deletions)

MOVER:	Board Member Tom Neely
SECONDER:	Board Member Mike Scanlan
AYES:	Mayor Pro Tem Russ Brown, Board Member Mike Scanlan, Board Member Tom Neely
NAYS:	None
RESULT:	Passed

2. Approval of Minutes:

- 2.A. Consider meeting minutes from the March 17, 2026 Honey Lake Valley Recreation Authority regular meeting

MOVER:	Board Member Mike Scanlan
SECONDER:	Board Member Tom Neely
AYES:	President Russ Brown, Board Member Mike Scanlan, Board Member Tom Neely
NAYS:	None
RESULT:	Passed

3. Public Comment Regarding Closed Session Items (if any): Any person may address the Honey Lake Valley Recreation Authority at this time upon any subject for discussion during Closed Session.

None

4. Closed Session:

None

5. Correspondence:

None

- 6. Public Comment:** Any person may address the Board at this time to comment on any subject on or not on the agenda. However, the Board may not take action on an item not on the agenda other than to direct staff to agendaize the matter at a future meeting.

None

7. Matters for Board Consideration:

7.A. Executive Officer Update

Dan Newton, Executive Officer, notified the board that the Pool Manager and Assistant Pool Manager positions have been filled and the pool is currently in summer season operations. Jolene Arredondo, HLVRA Secretary, presented a financial overview of revenues collected in the month of May.

7.B. Consider letters of interest and the appointment of the Public Board Member

Dan Newton, Executive Officer presented the item and the letter of interests received to the board with the procedures to vote and appoint the public member. Individuals who submitted letters of interest introduced themselves to the board and were available to answer any questions from the board. The board voted and Mr. Newton announced the scores.

Vice President Scanlan moved to appoint Jennifer Floyd, Boardmember Neely seconded the motion; President Brown voted nay on the motion.

An appointment requires all three in favor of the appointment; that motion died.

President Brown moved to appoint Nicholas McBride, no second to the motion was made; that motion died.

The item was pushed to the July 21, 2026 regular HLVRA meeting.

7.C. Consider Resolution No. 26-66 Adopting the 2026/2027 Fiscal Year Budget

Dan Newton, Executive Officer presented the 2026/2027 Fiscal Year Budget for Board consideration.

MOVER:	Board Member Mike Scanlan
SECONDER:	Board Member Tom Neely
AYES:	President Russ Brown, Board Member Mike Scanlan, Board Member Tom Neely
NAYS:	None
RESULT:	Passed

7.D. Review financial statements through May 30, 2026

Dan Newton, Executive Officer presented the trial balance and the operation budget (536 Fund) for board's review and to receive and file.

MOVER:	Board Member Mike Scanlan
SECONDER:	Board Member Tom Neely
AYES:	President Russ Brown, Board Member Mike Scanlan, Board Member Tom Neely
NAYS:	None
RESULT:	Passed

7.E. Consider Pool Staff Reimbursement for the period of April 1, 2026 through June 5, 2026

Dan Newton, Executive Officer presented the reimbursement request for staffing services.

MOVER:	Board Member Tom Neely
SECONDER:	Board Member Mike Scanlan
AYES:	President Russ Brown, Board Member Mike Scanlan, Board Member Tom Neely
NAYS:	None
RESULT:	Passed

8. Board Member Items/Reports:

Thanks and well wishes were presented to Executive Officer Dan Newton and President Russ Brown for their service.

9. Adjournment:

Meeting was adjourned at 4:58 P.M.

MOVER:	Board Member Mike Scanlan
SECONDER:	Mayor Pro Tem Russ Brown
AYES:	President Russ Brown, Board Member Mike Scanlan, Board Member Tom Neely
NAYS:	None
RESULT:	Passed

- **The next regular meeting of the Susanville Honey Lake Valley Recreation Authority will be held on July 21, 2026. 2026 at 4:00 PM.**

Jolene Arrendondo, Secretary

Mike Scanlan, Vice President

Approved on: _____

Honey Lake Valley Recreation Authority Agenda Item

Submitted By:	Jolene Arredondo, Deputy City Manager
Action Date:	July 21, 2026
Subject:	Consider Resolution No. 26-67 Appointment of Jolene Arredondo as the Executive Officer as presented by the City of Susanville
Presented By:	Jolene Arredondo, Deputy City Manager
Summary:	The Agreement for Administrative and Operational Services between the City of Susanville and the Honey Lake Valley Recreation Authority stipulates that the City will provide the services of a City employee to serve as the Executive Officer for the HLVRA. Dan Newton, previous City Manager at the City of Susanville and appointed Executive Officer to the HLVRA is no longer with the City of Susanville and therefore left a vacancy for the Executive Officer position. City Council has approved the appointment of Executive Officer to Jolene Arredondo and the appointment may remain in effect until a successor appointment can be made and/or the HLVRA reserves the right in its sole discretion to reject and request replacement of any staff assigned by the City to the position. This appointment will not modify the Administrative and Operational Services Agreement cost allocation amount as dictated in Amendment No. 3 to the agreement (Resolution No. 26-63).
Fiscal Impact:	None
Action Requested:	Approve Resolution No. 26-67 Appointment of Jolene Arredondo as the Executive Officer as presented by the City of Susanville
Attachments:	1. Res. No. 26-67 Appointment of EO

RESOLUTION NUMBER 26-67
A RESOLUTION OF THE HONEY LAKE VALLEY RECREATION AUTHORITY
TO APPOINT JOLENE ARREDONDO AS THE EXECUTIVE OFFICER
AS PRESENTED BY THE CITY OF SUSANVILLE

WHEREAS, the Agreement between the City of Susanville (City) and the Honey Lake Valley Recreation Authority (HLVRA) for administrative and operational services stipulates that the City will provide the services of a City employee to serve as the Executive Officer for the HLVRA; and

WHEREAS, the Agreement between the City and County forming the HLVRA stipulates that the HLVRA governing board shall appoint its Executive Officer; and

WHEREAS, the HLVRA's previous appointee as Executive Officer, Dan Newton, has left the City of Susanville; and

WHEREAS, the City presents Jolene Arredondo as the new candidate to serve as the Executive Officer.

NOW, THEREFORE, BE IT RESOLVED, by the HONEY LAKE VALLEY RECREATION AUTHORITY that the Board approves the appointment of Jolene Arredondo to fill the role as the Executive Officer.

Approved: _____
Mike Scanlan, Vice President

Attest: _____
Jolene Arredondo, HLVRA Secretary

The foregoing **Resolution Number 26-67** was approved and adopted at a regular meeting of the Honey Lake Valley Recreation Authority held on the 21st day of July 2026, by the following vote:

AYES:
NOES:
ABSENT:
ABSTAINING:

Jolene Arredondo, HLVRA Secretary

Honey Lake Valley Recreation Authority Agenda Item

Submitted By:	Jolene Arredondo, Deputy City Manager
Action Date:	July 21, 2026
Subject:	Consider City Reimbursement for the period of June 6, 2026 through and including July 3, 2026
Presented By:	Jolene Arredondo, Deputy City Manager
Summary:	Per the Agreement for Administrative and Operational Services for the Honey Lake Valley Recreation Authority (HLVRA), the City of Susanville provides Management, Administrative, and Operational Services to the HLVRA. Per said agreement, the method for reimbursement requests for services and direct costs incurred by the City shall be presented to the HLVRA Board for approval. The reimbursement is for Pool Employees from June 6, 2026, through and including July 3, 2026. This reimbursement includes two separate invoices split by fiscal years. Separating the invoices allows for staffing costs through and including June 30, 2026, to be booked to the 2025/2026 fiscal year budget. July 1, 2026 through and including July 3, 2026 will be booked to the 2026/2027 fiscal year budget. Management and Administration cost allocation reimbursement in the amount of \$3,695.44 for the period of April 1, 2026, through June 30, 2026 is attached for board consideration. This invoice will be booked to the 2025/2026 fiscal year budget.
Fiscal Impact:	2025/2026 FY: \$30,551.57 (Pool Staffing) + \$3,695.44 (Administrative & Operations Cost Allocation) = TOTAL \$34,247.01 2026/2027 FY: \$4,407.60 (Pool Staffing)
Action Requested:	Approve City Reimbursement Request for \$34,247.01 for Fiscal Year 2025/2026 and \$4,407.60 for Fiscal Year 2026/2027
Attachments:	1. Invoice 39 2. Invoice 40



CITY OF SUSANVILLE
ADMINISTRATIVE SERVICES DEPARTMENT
66 NORTH LASSEN STREET
SUSANVILLE, CA 96130
(530) 252-5115

INVOICE #39

ACCT: 9003

Invoice Date: 7/21/2026

Honey Lake Valley Recreation Authority
c/o Lassen County
221 S. Roop St., Suite 1
Susanville, CA 96130

TOTAL DUE: \$ 34,247.01
PAYMENT Due: Upon Receipt

SUBJECT: Reimbursement for Administrative, Management & Operational Services and Associated Direct Costs

DESCRIPTION:	
Reimbursement for Administrative & Operational Services (Cost Allocation)	\$ 3,695.44
Reimbursement for Pool Employees June 6 - 30, 2026	\$ 30,551.57
TOTAL DUE:	\$ 34,247.01

PLEASE REMIT THE BOTTOM PORTION OF THIS INVOICE WITH YOUR PAYMENT TO THE ABOVE ADDRESS

City of Susanville Administrative Services Department
66 N. Lassen St., Susanville, CA 96130
(530) 252-5115 Fax (530) 257-4725

ACCT: 9003

HLVRA
C/O LASSEN COUNTY
221 S. ROOP ST., STE 1
SUSANVILLE, CA 96130

Amount Due: \$ 34,247.01

Date of Invoice: 7/21/2026

Amount Paid:

June 6 - June 30

Admin & Operations		Total
Amendment No. 3 to Agreement		
Cost Allocation - Admin & Operations		\$ 3,695.44
Appendix A Personnel		\$ -
		\$ -
Total	0.00	\$ 3,695.44

Pool Employees	Hours	Wage	Benefits	Total
Pool Manager	113.75	\$ 29.57		\$ 3,363.78
Overtime - Pool Manager	1.50	\$ 44.36		\$ 66.54
Assistant Pool Manager	98.50	\$ 26.14		\$ 2,574.74
Overtime - Asst. Manager		\$ 39.21		\$ -
Pool Maintenance Worker		\$ 19.43		\$ -
Head Swim Instructor	14.00	\$ 20.97		\$ 293.56
Head Program Instructor		\$ 20.97		\$ -
Head Lifeguard	52.00	\$ 20.97		\$ 1,090.36
Lifeguards/Swim Instructors	1191.85	\$ 19.43		\$ 23,162.59
Total	1471.60			\$ 30,551.57

Training (Lifeguard Trainer) - travel expenses \$ -

\$ 34,247.01



CITY OF SUSANVILLE
ADMINISTRATIVE SERVICES DEPARTMENT
66 NORTH LASSEN STREET
SUSANVILLE, CA 96130
(530) 252-5115

INVOICE #40

ACCT: 9003

Invoice Date: 7/21/2026

Honey Lake Valley Recreation Authority
c/o Lassen County
221 S. Roop St., Suite 1
Susanville, CA 96130

TOTAL DUE: \$ 4,407.60
PAYMENT Due: Upon Receipt

SUBJECT: Reimbursement for Administrative, Management & Operational Services and Associated Direct Costs

DESCRIPTION:	
Reimbursement for Administrative & Operational Services (Cost Allocation)	\$ -
Reimbursement for Pool Employees July 1 - 3, 2026	\$ 4,407.60
TOTAL DUE:	\$ 4,407.60

PLEASE REMIT THE BOTTOM PORTION OF THIS INVOICE WITH YOUR PAYMENT TO THE ABOVE ADDRESS

City of Susanville Administrative Services Department
66 N. Lassen St., Susanville, CA 96130
(530) 252-5115 Fax (530) 257-4725

ACCT: 9003

HLVRA
C/O LASSEN COUNTY
221 S. ROOP ST., STE 1
SUSANVILLE, CA 96130

Amount Due: \$ 4,407.60

Date of Invoice: 7/21/2026

Amount Paid:

July 1 -3, 2026

Admin & Operations		Total
Amendment No. 3 to Agreement		\$ -
Cost Allocation - Admin & Operations		\$ -
Appendix A Personnel		\$ -
		\$ -
Total	0.00	<u>\$ -</u>

Pool Employees	Hours	Wage	Benefits	Total
Pool Manager	14.75	\$ 29.57		\$ 436.18
Overtime - Pool Manager		\$ 44.36		\$ -
Assistant Pool Manager	5.75	\$ 26.14		\$ 150.30
Overtime - Asst. Manager		\$ 39.21		\$ -
Pool Maintenance Worker		\$ 19.43		\$ -
				\$ -
Head Swim Instructor	15.00	\$ 20.97		\$ 314.53
				\$ -
Head Program Instructor	15.00	\$ 20.97		\$ 314.53
				\$ -
Head Lifeguard		\$ 20.97		\$ -
				\$ -
Lifeguards/Swim Instructors	164.25	\$ 19.43		\$ 3,192.06
Total	214.75			<u>\$ 4,407.60</u>

Training (Lifeguard Trainer) - travel expenses \$ -

\$ 4,407.60

Honey Lake Valley Recreation Authority Agenda Item

Submitted By: Jolene Arredondo, Deputy City Manager

Action Date: July 21, 2026

Subject: Review Financial Reports through June 30, 2026

Presented By: Jolene Arredondo, Deputy City Manager

Summary: Attached for the board's review are the following reports:

1. Balance Sheet Report showing cash balances for the 534 - Facility Sustainability Fund, 535 - Facility Improvement Fund, and 536 - Operation Fund; and
2. 536 - Operation Fund Revenues - excluding revenues for the months of May 2026 and June 2026; and
3. 536 - Operation Fund Expenditures - reporting expenditures through June 30, this report does not reflect expenditures to be paid in the 2025/2026 fiscal year budget in which were received for payment due after June 30, 2026.

Fiscal Impact:

Action Requested: Receive and file financial reports as presented

Attachments:

1. 536.HLPOOL.25.26.YTD REVENUE
2. 536.HLPOOL.25.26.YTD EXPENSE
3. HLPOOL.ALL FUNDS.25.26.CASH BAL

YEAR-TO-DATE BUDGET REPORT

FOR 2026 13

ACCOUNTS FOR:	ORIGINAL	TRANFRS/	REVISED				AVAILABLE	PCT
5360 HONEY LAKE VALLEY RECREATION	APPROP	ADJSTMTS	BUDGET	YTD EXPENDED	ENCUMBRANCES	BUDGET	USED	
5360950 HONEY LAKE VALLEY REC-POOL								
5360950 203000 INTEREST	0	0	0	-3,961.74	.00	3,961.74	100.0%	
5360950 203203 POOL DAILY PASSE	0	-30,000	-30,000	-25,529.40	.00	-4,470.60	85.1%	
5360950 203206 SPECIAL PROGRAM	0	-9,500	-9,500	-12,150.00	.00	2,650.00	127.9%	
5360950 203214 SUMMER PASSES	0	-10,300	-10,300	-6,960.00	.00	-3,340.00	67.6%	
5360950 207400 OTHER-GOVERNMENT	0	-160,000	-160,000	-160,000.00	.00	.00	100.0%	
5360950 210611 SWIM LESSONS	0	-35,000	-35,000	-8,878.50	.00	-26,121.50	25.4%	
5360950 210660 DAILY PROGRAMS	0	-2,100	-2,100	-2,503.00	.00	403.00	119.2%	
5360950 210661 PARTYS AND SPECI	0	-8,200	-8,200	-8,640.00	.00	440.00	105.4%	
5360950 210662 CONSESSIONS	0	-10,900	-10,900	-11,911.21	.00	1,011.21	109.3%	
5360950 210663 SCHOOL RENTALS	0	-1,600	-1,600	-3,304.80	.00	1,704.80	206.6%	
5360950 210664 LHS SWIM TEAM	0	0	0	-8,000.00	.00	8,000.00	100.0%	
5360950 210665 10 PUNCH CARDS	0	-8,100	-8,100	-9,360.00	.00	1,260.00	115.6%	
5360950 210667 MONTHLY PROGRAMS	0	-14,800	-14,800	-2,909.00	.00	-11,891.00	19.7%	
5360950 210668 LCC ADAPTIVE PE	0	-1,200	-1,200	.00	.00	-1,200.00	.0%	
5360950 211200 MISCELLANEOUS	0	0	0	-1,699.03	.00	1,699.03	100.0%	
5360950 211300 CONTRIBUTIONS AN	0	-5,700	-5,700	-13,350.00	.00	7,650.00	234.2%	
TOTAL HONEY LAKE VALLEY REC-POOL	0	-297,400	-297,400	-279,156.68	.00	-18,243.32	93.9%	
TOTAL HONEY LAKE VALLEY RECREATION	0	-297,400	-297,400	-279,156.68	.00	-18,243.32	93.9%	
TOTAL REVENUES	0	-297,400	-297,400	-279,156.68	.00	-18,243.32		

YEAR-TO-DATE BUDGET REPORT

FOR 2026 13							
	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
GRAND TOTAL	0	-297,400	-297,400	-279,156.68	.00	-18,243.32	93.9%
** END OF REPORT - Generated by Tiffany Giessner **							

YEAR-TO-DATE BUDGET REPORT

FOR 2026 13

ACCOUNTS FOR:	ORIGINAL APPROP	TRANFRS/ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
5360 HONEY LAKE VALLEY RECREATION							
5360950 HONEY LAKE VALLEY REC-POOL							
5360950 301150 HLVR POOL SAFETY	0	2,100	2,100	2,020.09	.00	79.91	96.2%
5360950 301200 HLVR POOL COMMUN	0	3,950	3,950	3,923.42	.00	26.58	99.3%
5360950 301400 HLVR POOL HOUSEH	0	1,000	1,000	780.43	.00	219.57	78.0%
5360950 301500 HLVR POOL LIAB &	0	25,700	25,700	25,636.00	.00	64.00	99.8%
5360950 301705 HLVR POOL MAINT	0	33,230	33,230	34,788.49	.00	-1,558.49	104.7%
5360950 301800 HLVR POOL MAINT	0	0	0	1.46	.00	-1.46	100.0%
5360950 302200 HLVR POOL OFFICE	0	2,500	2,500	2,223.49	.00	276.51	88.9%
5360950 302300 HLVR POOL PROFES	0	21,000	21,000	15,799.51	.00	5,200.49	75.2%
5360950 302359 HLVR POOL CONT F	0	142,000	142,000	109,288.86	.00	32,711.14	77.0%
5360950 302400 HLVR POOL PUB &	0	100	100	89.00	.00	11.00	89.0%
5360950 302600 HLVR POOL RENT &	0	0	0	125.00	.00	-125.00	100.0%
5360950 302700 SMALL TOOLS & IN	0	0	0	55.26	.00	-55.26	100.0%
5360950 302800 HLVR POOL SPEC D	0	0	0	930.00	.00	-930.00	100.0%
5360950 302801 HLVR POOL COWIDE	0	2,000	2,000	1,828.00	.00	172.00	91.4%
5360950 302807 HLVR POOL ELECTR	0	600	600	560.00	.00	40.00	93.3%
5360950 302901 HLVR POOL CONFER	0	3,300	3,300	1,957.48	.00	1,342.52	59.3%
5360950 303010 HLVR POOL UTILIT	0	22,000	22,000	20,528.21	.00	1,471.79	93.3%
5360950 303030 HLVR POOL UTILIT	0	1,255	1,255	1,252.45	.00	2.55	99.8%
5360950 303040 HLVR POOL UTILIT	0	2,100	2,100	1,698.09	.00	401.91	80.9%
5360950 303050 HLVR POOL UTILIT	0	200	200	126.24	.00	73.76	63.1%
5360950 303060 HLVR POOL UTILIT	0	16,700	16,700	14,235.54	.00	2,464.46	85.2%
5360950 305500 HLVR POOL STORE	0	9,000	9,000	9,172.35	.00	-172.35	101.9%
5360950 305501 HLVR POOL RECREA	0	700	700	599.01	.00	100.99	85.6%
5360950 306050 HLVR POOL LANDSC	0	2,400	2,400	2,045.40	.00	354.60	85.2%
5360950 306100 HLVR POOL CAPITA	0	3,800	3,800	3,650.01	.00	149.99	96.1%
TOTAL HONEY LAKE VALLEY REC-POOL	0	295,635	295,635	253,313.79	.00	42,321.21	85.7%
TOTAL HONEY LAKE VALLEY RECREATION	0	295,635	295,635	253,313.79	.00	42,321.21	85.7%
TOTAL EXPENSES	0	295,635	295,635	253,313.79	.00	42,321.21	

YEAR-TO-DATE BUDGET REPORT

FOR 2026 13							
	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
GRAND TOTAL	0	295,635	295,635	253,313.79	.00	42,321.21	85.7%
** END OF REPORT - Generated by Tiffany Giessner **							

Balance Sheet Report for 2026 Period 12



Account Number	Description	Period Net Change	Account Balance
5340 HLVRA FACILITY SUSTAINABILITY			
Assets		Total Assets	0.0078,996.68
53460 010000	HLV RECREAT-CASH IN TREAS	0.00	78,996.68
Fund Balance		Total Fund Balance	0.00(78,996.68)
53460 200000	HLV RECREAT REV&OTH FIN SRC	0.00	(2,733.17)
53460 750000	HLV RECREAT RESV BAL AVAIL	0.00	(76,263.51)
		Total Liabilities + Fund Balance	0.00(78,996.68)

Balance Sheet Report for 2026 Period 12



Account Number	Description	Period Net Change	Account Balance
5350 HLVRA FACILITY IMPROVEMENT			
Assets		Total Assets	0.00
			26,924.90
53560 010000	HLV RECREAT-CASH IN TREAS	0.00	26,924.90
Fund Balance		Total Fund Balance	0.00
			(26,924.90)
53560 200000	HLV RECREAT REV&OTH FIN SRC	0.00	(931.57)
53560 750000	HLV RECREAT RESV BAL AVAIL	0.00	(25,993.33)
		Total Liabilities + Fund Balance	0.00
			(26,924.90)

Balance Sheet Report for 2026 Period 12

Account Number	Description	Period Net Change	Account Balance	
5360 HONEY LAKE VALLEY RECREATION				
Assets		Total Assets	(36,233.58)	2,609,619.71
53660 010000	HLV RECREAT-CASH IN TREAS	(36,233.58)		54,414.64
53660 016100	LAND	0.00		2,721.50
53660 016200	BUILDINGS AND IMPROVEMENTS	0.00		3,190,173.72
53660 016300	ACCUMULATED DEPRE-BLDGS & IMPR	0.00		(648,953.92)
53660 016400	EQUIPMENT	0.00		36,081.80
53660 016500	ACCUMULATED DEPRE - EQUIPMENT	0.00		(24,818.03)
Fund Balance		Total Fund Balance	36,233.58	(2,609,619.71)
53660 200000	HLV RECREAT REV&OTH FIN SRC	0.00		(279,156.68)
53660 300000	HLV RECREAT EXP & OTHR USES	36,233.58		253,313.79
53660 724400	INVESTMENTS IN NET ASSETS	0.00		(2,723,711.83)
53660 750000	HLV RECREAT RESV BAL AVAIL	0.00		139,935.01
53660 910000	HLV RECREAT ESTIMATED REV	0.00		297,400.00
53660 930000	HLV RECREAT APPROPRIATIONS	0.00		(295,635.00)
53660 960000	HLV RECREAT BUDGET RESV BAL	0.00		(1,765.00)
		Total Liabilities + Fund Balance	36,233.58	(2,609,619.71)

Honey Lake Valley Recreation Authority Agenda Item

Submitted By: Jolene Arredondo, Deputy City Manager

Action Date: July 21, 2026

Subject: Appointment of Public Board Member

Presented By: Jolene Arredondo, Deputy City Manager

Summary: Per the Joint Powers Agreement article 4.1, the representatives from the County and the City shall appoint a fifth (5th) member who is independent of the City and County, who will serve a four-year (4-year) term. The Board will consider letters of interest and the appointment of the Public Board Member to the board to fill the remaining vacancy of the Public Member Burton's term. The appointment for the term beginning upon appointment and ending December 31, 2029. The Notice of Board Vacancy was posted in the InterMountain News June 3, 2026 print, on the Honey Lake Community Pool's Facebook page, and on the City's website. At the June 16, 2026 meeting three (3) letters of interest and public members attended the meeting and the below appointment process commenced. Two motions were presented for appointment, both motions died as an appointment requires all three (3) board members present at the meeting to be in favor. The result and consensus of the board was to push the item to the July 21, 2026 meeting. Between meetings, the top scoring interested public member gave notice to withdraw from the appointment. Direction is being requested on how the board would like to proceed.

Appointing the Fifth Board Member HLVRA

Candidate Selection Process

1. Letter of Interest Review

The Board will begin by reviewing each candidate's Letter of Interest.

2. Candidate Presentations

Each candidate will be given the opportunity to speak before the Board and respond to any clarifying questions.

- **Time Allotted:** 3 minutes per candidate.

3. Ranking and Balloting

After all presentations, Board members will rank their top

three candidates using a numerical scoring system:

- **3 points** for their top choice
- **2 points** for their second choice
- **1 point** for their third choice

Rankings will be submitted in writing via ballot. Ballots will be collected, tallied, and the results announced by the Executive Officer.

4. Tie-Breaking Procedure

In the event of a tie, a second vote will be conducted between the top two candidates.

5. Appointment Motion

Once the top candidate is determined, the Board will make a formal motion to appoint the selected candidate as the newly seated Board Member.

Fiscal Impact:

None

Action Requested:

Direction to staff

Attachments:

None