

**HONEY LAKE VALLEY RECREATION AUTHORITY SPECIAL MEETING**  
**Honey Lake Valley Recreation Authority Special Meeting Minutes**  
**TUESDAY, JULY 11, 2023 – 3:00 PM**

**You are hereby notified that a SPECIAL MEETING of the HLVRA will be held in the City Council Chambers of City Hall in the City of Susanville at 66 North Lassen Street, Susanville, California on July 11, 2023 at 3:00 p.m. to transact the following business:**

**Call Meeting to Order**

Call meeting to order at 3:00pm

**Roll Call**

Roll Call of Board members Present: Thomas Herrera, Antone Jonas, Russ Brown, Chris Gallagher, Tom Neely

**1. APPROVAL OF THE AGENDA (Additions/Deletions)**

Moved by Chris Gallagher; seconded by Russ Brown to  
Approve . Motion Carried: 5 - 0

Voting For: Thomas Herrera, Russ Brown, Chris Gallagher, Tom Neely, Antone Jonas  
Voting Against: None

**2. APPROVAL OF MINUTES:**

Moved by Russ Brown; seconded by Chris Gallagher to  
Approve . Motion Carried: 5 - 0

Voting For: Thomas Herrera, Russ Brown, Chris Gallagher, Tom Neely, Antone Jonas  
Voting Against: None

**2.a Consider Approval of minutes from the June 20, 2023 HLVRA meeting**

Motion to waive the oral reading and approve minutes of the HLVRA June 20, 2023  
meeting 20230620\_HLVRA Minutes.docx

Moved by Russ Brown; seconded by Chris Gallagher to Approve .  
Motion Carried: 5- 0

Voting For: Thomas Herrera, Russ Brown, Chris Gallagher, Tom Neely, Antone Jonas  
Voting Against: None

**3. PUBLIC COMMENT ON CLOSED SESSION ITEMS (if any): Any person may address the Board at this time upon any discussion during Closed Session.**

**4. CLOSED SESSION:**

**5. PUBLIC COMMENT: Members of the public may address the Board concerning any item on the agenda prior to our during consideration of that item.**

Shelby Burton spoke. Shelby stated the non-profit is now up and going. The name of the Non-Profit is called Community Funding Source. The first fundraising idea is Food Truck Friday and family fun night, she would like to know if they can move forward with the fundraiser. Mrs. Burton also stated a volunteer would like to set up a table to sell snacks for the pool to help bring in revenue.

**6. MATTERS FOR BOARD CONSIDERATION:**

**6.a Consider Pool Financial Reports through June 30,  
2023 Receive and File**

Executive Director Bob Godman presented the pool financials. Discussion occurred regarding the total roll over balance for the year.

Budget Status ALL FUNDS AS OF 6-30-23.pdf

HLVRA Expenditure Account Detail ALL FUNDS AS OF 6-30-23.pdf

HLVRA General Ledger Summary ALL FUNDS AS OF 6-30-23.pdf

HLVRA General Ledger Summary with Rev and Exp ALL FUNDS AS OF 6-30-

23.pdf HLVRA Revenue Account Detail ALL FUNDS AS OF 6-30-23.pdf 071023

HLVRA Budget expense tracking.pdf

Moved by Chris Gallagher; seconded by Antone Jonas to Receive and File .

Motion Carried: 5- 0

Voting For: Thomas Herrera, Russ Brown, Chris Gallagher, Tom Neely, Antone Jonas

Voting Against: None

**6.b Consider City Reimbursement request for the period of May 27th, 2023 through June 23,  
2023 Motion to Approve City Reimbursement Request**

Executive Director Bob Godman presented the City Reimbursement request, total reimbursement requested is \$35,286.15.

20230710 Reimbursement Invoice.pdf

20230710 Invoice Staff Hours.pdf

Moved by Antone Jonas; seconded by Russ Brown to Approve .

Motion Carried: 5- 0

Voting For: Thomas Herrera, Russ Brown, Chris Gallagher, Tom Neely, Antone Jonas

Voting Against: None

**6.c 2020/2021 Price Paige & Company Audit Report  
Recieve and File the 2020/2021 Audit Report**

Mr. Godman presented the audit report from Price Paige & Company. Board member Gallagher stated it looks good.

HONEYLAK 2021 ACL.pdf

HONEYLAK 2021 FS.pdf

Moved by Chris Gallagher; seconded by Antone Jonas to Receive and File .

Motion Carried: 5- 0

Voting For: Thomas Herrera, Russ Brown, Chris Gallagher, Tom Neely, Antone Jonas

Voting Against: None

- 6.d Resolution Number 23-55 approving swim team contract between HLVRA and Lassen Union High School.

Approve Resolution Number 23-55 approving swim team contract between HLVRA and Lassen Union High School.

Mr. Godman presented the Swim team contract between HLVRA and Lassen Union High School. Board member Jonas had questions regarding the times being requested. Discussion occurred. Board member Gallagher would like to see the swim meets be better defined in the contract as well. The Board approved the agreement with the modifications made to Section 1 line A and line B in the contract and Section 7 adding the JPA as additionally insured. HLVRA\_LHS 23\_24 agreement.pdf  
Res. No 23-55 Lassen High School Contract.pdf

Moved by Antone Jonas; seconded by Russ Brown to Approve Approved with modification to the contract.

Motion Carried: 5- 0

Voting For: Thomas Herrera, Russ Brown, Chris Gallagher, Tom Neely, Antone Jonas

Voting Against: None

- 6.e Genera Pool Update  
Information Only

Reesa Rice presented upcoming pool events. Board member Gallagher added he attended the swim meet and was surprised at how many people attended. President Herrera asked Mr. Godman for an update on Well 3 notice that went out for the City of Susanville Water usage. Mr. Godman updated the board on Well 3 status. Board member Brown asked who is the contact if a business wants to sponsor a night. Mrs. Rice answered. Board member Neely asked how would Shelby donate the money to the pool from the fundraisers. Mrs. Rice explained that is typically presented to the Board in order to accept the funds. Mrs. Rice gave an update on the Snack Shack, plans to work on it during the off season.

7. **ADJOURNMENT:**

Meeting adjourned at 3:47pm

Moved by Russ Brown; seconded by to Adjourn

. Motion Carried: 5 - 0

Voting For: Thomas Herrera, Russ Brown, Chris Gallagher, Tom Neely, Antone Jonas

Voting Against: None

Approved By: \_\_\_\_\_

Thomas Herrera, President

Approved On: August 15, 2023

Submitted By: \_\_\_\_\_

Marci Rojas, HLVRA Secretary