
CITY OF SUSANVILLE
66 N. Lassen Street • Susanville CA
Mendy Schuster, Chair
Jeff Hemphill, Vice Chair
Chris Gallagher • Noelle Haller-Riggs • Brian Moore

Honey Lake Valley Recreation Authority Special Meeting
Honey Lake Valley Recreation Authority Special Meeting •
Tuesday, April 5, 2022 - 3:00 PM

You are hereby notified that a **SPECIAL MEETING** of the HLVRA will be held in the City Council Chambers of City Hall in the City of Susanville at 66 North Lassen Street, Susanville, California on April 5, 2022 at 3:00 p.m. to transact the following business:

Call Meeting to Order

Roll Call

- 1. APPROVAL OF THE AGENDA (Additions/Deletions)**
- 2. APPROVAL OF MINUTES:**
 - 2.a [Minutes from the HLVRA February 16, 2021 Meeting](#)
- 3. PUBLIC COMMENT ON CLOSED SESSION ITEMS (if any): Any person may address the Board at this time upon any discussion during Closed Session.**
- 4. CLOSED SESSION:**
- 5. PUBLIC COMMENT: Members of the public may address the Board concerning any item on the agenda prior to our during consideration of that item.**
- 6. MATTERS FOR BOARD CONSIDERATION:**
 - 6.a [Executive Officer Update](#)
 - 6.b [Consider Resolution No. 22-49 approving an agreement between the Honey Lake Valley Recreation Authority and the Lassen Volcanoes and authorizing the President of the Honey Lake Valley Recreation Authority to execute the agreement](#)
- 7. ADJOURNMENT:**

I, Jolene Arredondo, Secretary for the Honey Lake Valley Recreation Authority, do hereby certify that an original of the NOTICE OF CALL OF SPECIAL MEETING, April 5, 2022 at 3:00 p.m. was delivered to each and every person set forth on the list contained herein on the 1st day of April 2022. A copy of said notice is below.

I declare under penalty of perjury that the foregoing is true and correct.

Dated at Susanville, California this 1st day of April, 2022.

Mendy Schuster, emailed

Jeff Hemphill, emailed

Brian Moore, emailed
Chris Gallagher, emailed
Noelle Riggs, emailed

HONEY LAKE VALLEY RECREATION AUTHORITY SPECIAL MEETING AGENDA ITEM

Submitted By: Jolene Arredondo, Administrative Services

Action Date: April 5, 2022

SUBJECT: Minutes from the HLVRA February 16, 2021 Meeting

PRESENTED BY: Bob Godman, Executive Officer

SUMMARY: Attached for the Board's review are the minutes of the HLVRA March 15, 2022 meeting.

FISCAL IMPACT: None

ACTION REQUESTED: Motion to waive oral reading and approve minutes of HLVRA February 16, 2021 meeting

ATTACHMENTS:
[20220315_HLVRA MINUTES.docx](#)

HONEY LAKE VALLEY RECREATION AUTHORITY HLVRA
Regular Meeting Minutes
TUESDAY, MARCH 15, 2022 – 3:00 PM

Roll Call of Councilmembers Present: Jeff Hemphill, Brian Moore, Mendy Schuster, Chris Gallagher
Absent: Noelle Haller-Riggs

1. AGENDA APPROVAL:(Additions and/or Deletions)

Moved by Chris Gallagher; seconded by Brian Moore to Approve the Agenda.

Motion Carried: 4 - 0

Voting For: Jeff Hemphill, Brian Moore, Mendy Schuster, Chris Gallagher

Voting Against: None

2. APPROVAL OF MINUTES:

2.A Consider approval of minutes from the January 18, 2022 HLVRA Meeting

Moved by Jeff Hemphill; seconded by Chris Gallagher to Approve Minutes.

Motion Carried: 4- 0

Voting For: Jeff Hemphill, Brian Moore, Mendy Schuster, Chris Gallagher

Voting Against: None

3. PUBLIC COMMENT ON CLOSED SESSION ITEMS (if any):

None.

4. CLOSED SESSION:

None.

5. CORRESPONDENCE:

None.

6. PUBLIC COMMENT: Any person may address the Board at this time to comment on any subject on or not on the agenda. However, the Board may not take action on an item not on the agenda other than to direct staff to agendize the matter at a future meeting.

None.

7. MATTERS FOR BOARD CONSIDERATION:

7.A Consider Pool Financial Reports through March 3rd, 2022

Motion to receive and file

[Budget Status 3-8-22.pdf](#)

[Expenditure Account Detail 3-8-22.pdf](#)

[General Ledger Summary All Funds 3-8-22.pdf](#)

[Revenue Account Detail 3-8-22.pdf](#)

[Revenue Status All Funds 3-8-22.pdf](#)

[220308 Budget Expense Detail.pdf](#)

Moved by Jeff Hemphill; seconded by Chris Gallagher to Receive and File.

Motion Carried: 4- 0

Voting For: Jeff Hemphill, Brian Moore, Mendy Schuster, Chris Gallagher

Voting Against: None

7.B Consider City Reimbursement request for the period of January 8, 2022 through February 18, 2022

Motion to approve City Reimbursement Request

[20220315_City Reimbursement.pdf](#)

Moved by Chris Gallagher; seconded by Jeff Hemphill to Approve City Reimbursement Request.

Motion Carried: 4- 0

Voting For: Jeff Hemphill, Brian Moore, Mendy Schuster, Chris Gallagher

Voting Against: None

7.C Review of HLVRA accounts 534 Pool Sustainability, 535 Facility Improvement, and 536 Operations Fund

Information Only

Reesa Rice, Pool Director presented the purpose of the Pool Sustainability Fund (534), Facility Improvement (535) and the Operational Fund (536) and reviewed the attachments included in staff report. Mrs. Rice reviewed the HLVRA Projected Budget Revenues and Expenses pivot table that allows the HLVRA to see budget projections for the fiscal year. Mrs. Rice noted that the pivot table would be included in future financial reports for the board to receive and file at future meetings.

Board member Gallagher thanked Mrs. Rice for the review.

[HLVRA Res. No. 19-33 Facility Improvement Fund.pdf](#) [HLVRA Res. No. 19-34 Sustainability Fund.pdf](#)
[Pivot Table 220315.pdf](#)

7.D Consider Resolution No 22-48 amending the Honey Lake Valley Recreation Authority Fiscal Year 2021/2022 Budget

Motion to approve Resolution No 22-48 amending the Honey Lake Valley Recreation Authority Fiscal Year 2021/2022 Budget

Mrs. Rice presented the proposed budget amendments for the 2021/2022 fiscal year for the boards review and consideration as outlined in the staff report included in the agenda. Mrs. Rice highlighted the increase in maintenance materials, staffing budget request to increase due to minimum wage requirements increasing to \$15.00, and increase in insurance.

Board member Gallagher inquired about the increase in staffing. Mrs. Rice responded, noting that the increase in minimum wage, in addition to her salary increase, and additional shoulder season staffing costs.

President Schuster asked if we have any grant applications in the works. Mrs. Rice noted that we do not have any current grant applications submitted and was searching for grant opportunities that the HLVRA could apply for, but many grant applications have restrictions on facilities that charge admission. Mrs. Rice noted that she would be focusing on grant applications in the fall.

President Schuster asked if we had any fundraising ideas. Mrs. Rice noted she had not looked into those opportunities.

Lily (Member of the Public) asked if we the HLVRA was still interested in a polar plunge fundraiser. Mrs. Rice noted she was anticipating doing a season opening event. Discussion occurred about what kind of event would be appropriate as a polar plunge might not be work with anticipated April opening of the pool. Discussion occurred about the opening date in relation to the fundraising and local school spring break. Lily noted that the swim team's fundraising team would like to support the event.

Board member Gallagher noted that the California State Park's Grant was a great place to start seeking out cycles of grants. Discussion occurred about various grant application component ideas.

[Proposed Amended Budget 2021 2022.pdf](#)

[Resolution 21-45.pdf](#)

[Res. No. 22-48 Amending 2021 2022 Budget.docx](#)

Moved by Chris Gallagher; seconded by Brian Moore to Approve Resolution No. 22-48 Amending 2021/2022 Budget.

Motion Carried: 4- 0

Voting For: Jeff Hemphill, Brian Moore, Mendy Schuster, Chris Gallagher

Voting Against: None

7.E Consider proposed Pool Schedules for the upcoming 2022 Season

Motion to approve 2022 Spring, Summer and Fall Honey Lake Valley Community Pool schedules

Reesa Rice, Pool Director reviewed the proposed Pool Schedule for the 2022 season. Mrs. Rice reviewed previous year program attendance numbers and reviewed the proposed schedule for the board's review.

Board member Gallagher noted that the lap swim numbers presented are from 2018 and believes that lap swim numbers might have increased over the past 4 years. Mrs. Rice noted the interest in evening lap swim was represented as a test period in the spring schedule for us to adjust and/or expand next year.

Mrs. Rice noted that she had heard from the AD Course instructor from Lassen College and they were intending to return to the water, so that will be reflected in the schedule.

Board member Gallagher inquired about the staffing hours that would be working, Mrs. Rice noted that their shift would be anywhere between 3.5 to 4 hours depending on the program and day. Mrs. Rice noted that many of the employees at the pool were High School aged students and the proposed schedule seemed to work for their availability as well.

Vice President Hemphill inquired about the flexibility of the schedule if an influx of attendance occurs.

Lily (member of the public) asked if the lap swim age could be lowered to allow for more swim team members could attend for additional swim time, this would allow for additional swim time outside of the swim team scheduled time. Mrs. Rice noted that in the past there was no age restriction and that lead to complaints, so the age restriction was implemented to allow for lap swim to be utilized more for adults. President Schuster asked if there was a time that we could allow for youth to utilize lap swim scheduled time. Boardmember Gallagher suggested a first come first serve lane to be made available during lap swim in the schedule to allow additional time in the water to swim team members to practice outside scheduled practice time. Board agreed this would be a good compromise to allow swim team members more access to the pool for practice, additionally this would allow younger age children to swim with adult supervision. Member of the public noted he would report back to the swim team about first come first serve lane idea and etiquette that should be used during that time.

President Schuster noted that the approved schedule should be sent to Mr. Hall for schools/parents distribution.

[Lap Swim April.pdf](#)

[Aqua Aerobics April.pdf](#)

[May Lap 2021.pdf](#)

[May Aqua.pdf](#)

[Oct Lap.pdf](#)

[October Aerobics.pdf](#)

[Spring Schedule 2022.pdf](#)

[Summer 2022.pdf](#)

[Fall Schedule 2022.pdf](#)

7.F Consider dissolution of the 2022 Pool Schedule Ad Hoc Committee

Motion to dissolve the ad hoc committee for the 2022 pool schedule

Moved by Jeff Hemphill; seconded by Brian Moore to dissolve 2022 Pool Schedule Ad Hoc Committee.

Motion Carried: 4- 0

Voting For: Jeff Hemphill, Brian Moore, Mendy Schuster, Chris Gallagher

Voting Against: None

7.G Consider Swim Lesson Schedule

Motion to Approve Swim Lesson Schedule

Reesa Rice, Pool Director presented the proposed swim lesson schedule for 2022 season, noting that private lessons had been added to the schedule. Mrs. Rice noted that she had included lessons make-

up time if needed, as last year with fires and Covid many lessons were refunded and/or canceled due to lack of re-scheduling.

Board member Gallagher noted that many complaints had been received for lack of water babies' classes. Mrs. Rice noted that due to weather and course taking place in the shallow end of pool availability it is difficult. Mrs. Rice noted that she is aware of the problem and she recommended that she might have time in the schedule to include a few more courses later in the season, if she had instructor availability and there was interest outside of what is proposed in the presented schedule.

President Schuster asked when signups will start. Mrs. Rice noted that she was wrapping up the website and Facebook to get that information out to the public. Mrs. Rice noted that she was trying to find the best plan to reduce the stress of signups that has occurred the last few years. Discussion occurred the best way to conduct swim lesson signups.

[Swim Lesson Schedule 2022.docx](#)

Moved by Chris Gallagher; seconded by Brian Moore to Approve Swim Lesson Schedule.

Motion Carried: 4- 0

Voting For: Jeff Hemphill, Brian Moore, Mendy Schuster, Chris Gallagher

Voting Against: None

7.H Consider updated fee schedule

Motion to approve updated fee schedule

Reesa Rice, Pool Director presented to the board the identified adjustments to the fee schedule. Mrs. Rice presented the increase of \$200-\$300 for the summer family pass, this allows a family to swim free after the 15th pool attendance. Mrs. Rice presented the pool rental increase from \$150/hour to \$200/hour for a 2 hour block of time. This increase is suggested to cover staffing costs and includes pool rental that includes deck time.

Board member Gallagher noted he felt the price increases are fair and suggests that the increase of time be identified in advertising.

Board member Moore asked about how many opportunities a family has to utilize the Family Pass. Mrs. Rice noted that there are 7 days a week in the summer schedule for families to attend and utilize the pass. Mrs. Rice noted there are other opportunities with the punch cards that are more affordable, but a family pays off the summer pass after 15 visits to the pool.

Boardmember Gallagher inquired about how many family passes were sold in 2021's season. Mrs Rice noted that she did not have the exact number, but family passes in the 2021/2022 fiscal year was around \$12,000 received, noting this number was a combination of all summer passes but the family pass made up a big amount of that number.

President Schuster asked if rentals increased based on attendance. Mrs. Rice noted that as the number of swimmers in the party increases over 30 people, additional lifeguards are charged to the pool rental price.

Member of the public suggested an increase on monthly lap program passes by \$5/month and daily lap swim increase. Discussion occurred about fees in comparison to local facilities. Discussion occurred about adding a season pass for lap swim versus selling monthly.

[2022 Proposed Fee Schedule.pdf](#)

Moved by Brian Moore; seconded by Chris Gallagher to Approve proposed fee schedule to include public swim summer passes lap swim \$100 walking/lap swim, increase lap swim/walking to \$35, increase summer family pass to \$300, and increase pool rentals to \$200/hour.

Motion Carried: 4- 0

Voting For: Jeff Hemphill, Brian Moore, Mendy Schuster, Chris Gallagher

Voting Against: None

7.I Consider Resolution No. 22-47 updating designated authorized signers for fiscal year 2021/2022

Approve Resolution No. 22-47 updating designated authorized signers for fiscal year 2021/2022

[21.22 Updated Authorized Signatures - claims and transfers.doc Resolution 22-47.pdf](#)

Moved by Chris Gallagher; seconded by Brian Moore to Approve Resolution No. 22-47 updating authorized signers for fiscal year 2021/2022.

Motion Carried: 4- 0

Voting For: Jeff Hemphill, Brian Moore, Mendy Schuster, Chris Gallagher

Voting Against: None

7.J Pool Update

Information Only.

Reesa Rice, Pool Director presented the draft website for the Honey Lake Valley Community Pool and navigated the website for the board. Mrs. Rice noted that she has been working on the Facebook page to be linked to the website and reviewed the progress.

Mrs. Rice noted that City Public Work's had been working on the sod and fence project and was anticipating that project could get wrapped up in April, but all those projects are weather permitting.

Mrs. Rice noted she is still coordinating with the contractor about the showers and as soon as weather allows the project would be started and is anticipating that project to be started in early spring.

8. BOARD MEMBER ISSUES/REPORTS:

President Schuster called a Special Meeting to occur on April 5, 2022 at 3:00 P.M.

9. ADJOURNMENT

Moved by Chris Gallagher; seconded by Brian Moore to Adjourn at 4:49 P.M.

Motion Carried: 4 - 0

Voting For: Jeff Hemphill, Brian Moore, Mendy Schuster, Chris Gallagher

Voting Against: None

The next regular meeting to be held on April 19, 2022.

Approved By:

Mendy Schuster, President

Approved On:

Submitted By:

Jolene Arredondo, HLVRA Secretary

HONEY LAKE VALLEY RECREATION AUTHORITY SPECIAL MEETING AGENDA ITEM

Submitted By: Jolene Arredondo, Administrative Services

Action Date: April 5, 2022

SUBJECT: Executive Officer Update

PRESENTED BY: Bob Godman, Executive Officer

SUMMARY: Executive Officer, Bob Godman will provide an update on operations for the start of the 2022 Pool Season.

FISCAL IMPACT: None

ACTION REQUESTED: Information Only

ATTACHMENTS:

HONEY LAKE VALLEY RECREATION AUTHORITY SPECIAL MEETING AGENDA ITEM

Submitted By: Jolene Arredondo, Public Works

Action Date: April 5, 2022

SUBJECT: Consider Resolution No. 22-49 approving an agreement between the Honey Lake Valley Recreation Authority and the Lassen Volcanoes and authorizing the President of the Honey Lake Valley Recreation Authority to execute the agreement

PRESENTED BY: Reesa Rice, Pool Director

SUMMARY: Negotiations with the Lassen Volcanoes have concluded. Attached is the Agreement for the 2022, 2023, and 2024 pool season. The Lassen Volcanoes have agreed to the following (monthly) rate increases:

- 2022 – 60% increase which equals \$2400, swim team is covering roughly 60% of costs and being subsidized 40% (based on \$100/hr.)
- 2023 – 15% increase which equals \$2760, swim team is covering roughly 69% of costs and being subsidized 31% (based on \$100/hr.)
- 2024 – 15% increase which equals \$3174, swim team is covering roughly 79% of costs and subsidized at 21% (based on \$100/hr.)

FISCAL IMPACT: Increased Revenue \$2,000 - \$4,100

ACTION REQUESTED: Approve Resolution No. 22-49 approving an agreement between the Honey Lake Valley Recreation Authority and the Lassen Volcanoes and authorizing the President of the Honey Lake Valley Recreation Authority to execute the agreement

ATTACHMENTS:
[Lassen Volcanoes Agreement Resolution 22-49.pdf](#)
[Pool Diagram.pdf](#)
[Res. No. 22-49 Lassen Volcanoes Agreement.docx](#)

**AGREEMENT BETWEEN
THE HONEY LAKE VALLEY RECREATION AUTHORITY
AND
LASSEN VOLCANOES**

This Agreement (“Agreement”) is made and entered into by and between the Honey Lake Valley Recreation Authority (“JPA”), a California joint powers authority, and Lassen Volcanoes (“Swim Team”), a California non-profit corporation, collectively the “Parties.”

RECITALS

A. The JPA owns and operates the Honey Lake Valley Community Pool (“Pool”) located at 800 South Street, Susanville, CA 96130; and

B. The Swim Team, including its coaches, swimmers, and visitors seeks to use the Pool for various purposes, including swim instruction and swim meets; and

C. The JPA wishes to accommodate the use of the Pool by the Swim Team by providing the Swim Team access to the Pool.

The Parties now wish to formalize this Agreement according to the following terms:

MUTUAL UNDERSTANDING

1. Access: The JPA agrees to provide the Pool, including restroom and shower facilities, for use by the Swim Team before, during, and after scheduled swim practice. The Swim Team acknowledges the pool is a public facility and that there will be non-team members utilizing the pool and its facilities pre, during and post practice. The Swim Team’s access to the Pool is limited to the following dates, times, and portions of the Pool:

A. ***Spring Season (Pool Opening Date– Start of the Summer Season)***. Swim team shall be granted access to the pool Monday – Friday from 3:30 to 5:30 pm.

B. ***Summer Season (Third week of June – The Second week of August)***. Swim team shall be granted access to the pool Monday through Thursday from 7:00am to 9:00am; also Monday and Wednesday evenings from 6:15 to 7:15 pm..

C. ***Fall Season (Third week of August – The End of September/pool close date)***. If the swim team desires, they may extend their season through the pool’s Fall shoulder season. Times and Dates will be negotiated with the pool manager 30 days prior to the Fall swim season starting..

D. ***Pool Access***. During the times and dates mentioned in Section 1. A through 1.C) the team shall be granted full and sole access to the 25-yard section of the pool (lanes 1-6 as they are marked on the starting blocks.) Access to the rest of the pool (the non-designated team area) shall be granted to the swim team when it is not being utilized for any other pool programming. The team shall notify staff of their intent to use the non-designated area to ensure that there is no conflict of scheduling. If the team is utilizing the non-designated team area for practice purposes, they shall conclude their usage 15 minutes prior to the start of any other pool programming.

E. ***Deck Usage.*** Each day prior to the start of practice pool staff will mark the designated team area off with cones. The designated team area shall begin at the corner of the pool (closest to the building). It will include the pool deck directly behind the diving blocks, the pool deck as it wraps around the corner running parallel to the 25-yard section of the pool; wrapping around the far corner and concluding at the lifeguard stand. It will also include the grass area by the sheds and the outdoor showers. The coaches and the team shall stay in the designated area unless using the locker room/ bathroom facility or upon entering and exiting the pool premises. The team's personal belongings will be stored within the designated area. The pool will provide hooks on the fence to hang up bags and towels. During practice times no pool volunteers, patrons or parents may go into the designated team area. During practice times only members of the swim team will have access to the outside showers. Swim team parents and patrons of the pool will have access to all other areas of the pool deck. This includes the designated picnic table area, all other areas of the deck not sectioned off by cones, the seating and grass area along South Street. A diagram of the pool hereby known as Exhibit A. is included on page 7 of this Agreement.

F. ***Locker Room/ Bathroom Usage.*** The Swim Team will adopt a locker room policy that is in accordance with the Safe Sport USAA guidelines. A model locker room policy can be found on the USAA website. The team's locker room policy should include language that mentions that the facility is shared with members of the public and mention that there are likely to be people not associated with the team in the changing area around and during the time of practice. The team will provide the pool manager with a copy of their adopted locker room policy.

G. ***Notice of Non-Use.*** If the Swim Team intends to not make use of the Pool during any of the above-described times, the Swim Team shall provide the Pool Manager Forty-eight (48) hours' advance notice via telephone, 530-310-1696, or email rrice@cityofsusanville.org.

H. ***Requests for Additional Access.*** Requests for access to the Pool at times outside of those specified above shall be made in writing to Pool Manager at least fourteen (14) calendar days in advance of the desired date. The Pool Manager may, but is in no way obligated to, grant such access. Additionally, the JPA will work to accommodate swim meets. All costs associated with swim meets will be billed to the Swim Team separately from and in addition to the monthly fee described in Section 1.J.i, below. Such additional costs will be determined based on the length, time and size of the swim meet and is outlined in Section 1.J.iii below. Access to the Pool for any swim meet shall be negotiated with the Pool Manager at least thirty (30) calendar days prior to swim meet date(s).

I. ***Lifeguards.*** The Pool Manager will provide required lifeguards during all times described in paragraphs A and B of this section unless the Swim Team has given notice that it intends to not use the Pool on a given date pursuant to Section 1.G., above. During organized scheduled programming the pool will maintain 2 lifeguards at the premises and utilize the Red Cross Total Coverage standard. One lifeguard will be guarding, and the other lifeguard will be in rotation. If the swim team deems it necessary or wishes to have an additional lifeguard on duty an additional rate as described in section 1.J.ii will be charged. Lifeguards for any swim meet shall be negotiated with the Pool Manager at least thirty (30) calendar days prior to swim meet date(s). Additional fees may apply as outlined in Section 1.J.ii. Note- lifeguards are utilized in a variety of different functions at the pool. The need for an additional lifeguard/staff may arise due to the size of an event being hosted.

J. ***Fees.***

- i. **Monthly Fees for Practice-** The Swim Team shall pay the JPA a fee of two thousand four-hundred dollars (\$2400.00) per each month of pool usage for the 2022 pool swim season. This Fee shall increase by 15% during the 2023 pool season equaling a monthly total of two thousand seven hundred and sixty dollars

(\$2760.00), to be paid per each month of Swim Team pool usage. The fee shall increase by 15% during the 2024 pool season equaling a monthly total of three thousand one hundred seventy four dollars (\$3174.00). Fees shall be paid to the JPA by the 10th of every month. If an abridged preseason schedule is offered, the team shall pay a rate of one hundred dollars (\$100.00) for each hour of usage or the monthly total, whatever amount is smaller.

ii. Lifeguard rates- Any additional lifeguards needed or requested will be billed out at a rate of twenty-five dollars (\$25.00) per hour per additional lifeguard. This rate will only be billed for prearranged and pre agreed upon days and times as noted above in Section 1.F.

iii. Additional Access- Any agreed upon additional access to the pool as set forth in Section 1.E shall be billed out at a price of \$100 per hour. Time billed will need to include set up, tear down and any swim time.

K. ***Communication/Interactions.*** The coaches, registered team members and its board members shall not communicate with employees of the pool in a private setting. All verbal communication must be done in the presence of at least two pool employees and two adult members of the team. The coaches, registered team members and its board members shall not reprimand or speak negatively to any non-team members using the pool. Any patron issues must be addressed by city staff. Staff can be notified of a patron issue verbally; if the rule of two is followed or via email sent directly to the pool manager. The manager should be notified of any patron issues within 24 hours of the incident occurring.

L. ***Preconditions.***

i. Those entering the Pool under the terms of this Agreement must agree to abide by the Pool's operating rules and procedures as established by the JPA.

ii. The Swim Team shall be registered with USA Swimming and be a current member of the Sierra Nevada Local Swimming Committee prior to the start of the Spring season.

iii. All coaches for the Swim Team shall be registered with USA Swimming and be able to provide proof by the deck pass app or they will not be allowed to interact with the team.

iv. All members of the Swim Team shall be registered with USA Swimming prior to accessing the Pool.

v. All swimmers that have not previously been enrolled in the Lassen Volcanoes Swim Team must take and pass a swim test. The swim test will be administered by a member of the coaching staff for the team but must also be witnessed by an employee of the Honey Lake Valley Community Pool. The test shall consist of 1 lap (50 yards), specifically 25 yards down in Freestyle and 25 yards back in backstroke.. During the test the swimmer may not grab on to the lane lines, wall or take a break of any kind. If the swimmer is unable to pass the swim test, he/she may not participate in Lassen Aquatics team practices.

2. Term and Termination: This Agreement shall be effective upon execution by the Swim Team and the JPA, following approval by the JPA governing board. This agreement shall remain in effect unless formally terminated by either party. This agreement shall be reviewed annually by the pool manager and the Lassen Volcanoes President or President's designee. This will allow for the annual shift in dates, times, swim meet

schedules and an evaluation of the fee schedule. In the event the JPA contracts with a private operator to manage Pool operations, this Agreement shall immediately terminate without any further action by either Party.

Either Party may terminate this Agreement at any time on thirty (30) days' written notice. However, the Parties shall make good faith efforts to avoid terminating this Agreement during the active swim season.

3. Non-Assignability: The rights and obligations conferred and imposed on the Parties by this Agreement shall not be assigned or delegated under any circumstances whatsoever.

4. Entire Agreement: This Agreement constitutes the sole and entire agreement between the Parties with respect to the subject matter dealt with in this Agreement, and all understandings, oral or written, with respect to the subject matter of this Agreement are hereby superseded.

5. Amendment of Agreement: No modification of, deletion from, or addition to this Agreement shall be effective unless made in writing and executed by the Parties.

6. Indemnification: The Swim Team agrees to indemnify, defend and hold harmless the JPA, its board, authorized agents, officers, representatives, and employees from and against any and all liability or loss resulting from claims or court actions whether civil or equity and arising directly out of negligent acts or omissions of the Swim Team, its agents, officers, representatives, employees, guests, or users of the Pool as part of the Swim Team's activities under this Agreement.

7. General Liability Insurance: The Swim Team shall maintain in full force and effect throughout the term of this Agreement, at its own expense, a policy of comprehensive liability insurance, which will insure the JPA against liability for injury or death of persons and damage to the Pool, arising from the Swim Team's use of the Pool under this Agreement. The policy shall be for not less than \$1,000,000 for any one person injured or killed, and not less than \$1,000,000 for property damage, and shall be maintained on an occurrence basis. The Swim Team shall provide the JPA with a copy of the policy, including an endorsement that states that the policy shall not be reduced or cancelled without ten (10) business days' written notice to the JPA. The JPA shall be named as an additional insured, and a certificate of insurance shall be provided to the JPA. The Swim Team may satisfy the insurance requirements of this Agreement through either commercial insurance or through its membership in USA Swimming, provided that such coverage meets the minimum requirements set forth herein.

8. Severability: It is expressly agreed and understood by the Parties hereto that if any provision of this Agreement is held to be invalid under any applicable statute or rule of law, it is deemed to that extent to be omitted. However, the balance of this Agreement shall remain in full force and effect.

9. Board Approval; Ratification: The effectiveness of this Agreement shall be contingent upon approval or ratification by the JPA governing board and the Swim Team governing board.

10. Notices: Any notice or communication required or desired to be given pursuant to this Agreement shall be in writing, duly addressed to the Parties below. By written notice in conformance herewith, either Party may change the address to which notices to said Party must be delivered. Any notice deposited with the United States Postal Service shall be deemed to have been duly given when so deposited by certified or registered, postage prepaid, addressed as set forth below or as changed as set forth herein. Notice sent by any other manner shall be effective only upon actual receipt thereof.

JPA:

Honey Lake Valley Recreation Authority
66 North Lassen Street
Susanville, CA 96130

Attention: Reesa Rice
Telephone: (530) 310-1696
Email: rrice@cityofsusanville.org

Swim Team:

Lassen Volcanoes
P.O. Box 763
Susanville, CA 96130

Attention: Megan Luna
Telephone: (530) 310-2955
Email: lassenaquaticspres@gmail.com

[SIGNATURE PAGE FOLLOWS]

AGREED:

HONEY LAKE VALLEY RECREATION AUTHORITY

President, Honey Lake Valley Recreation Authority

Date _____

APPROVED AS TO FORM:

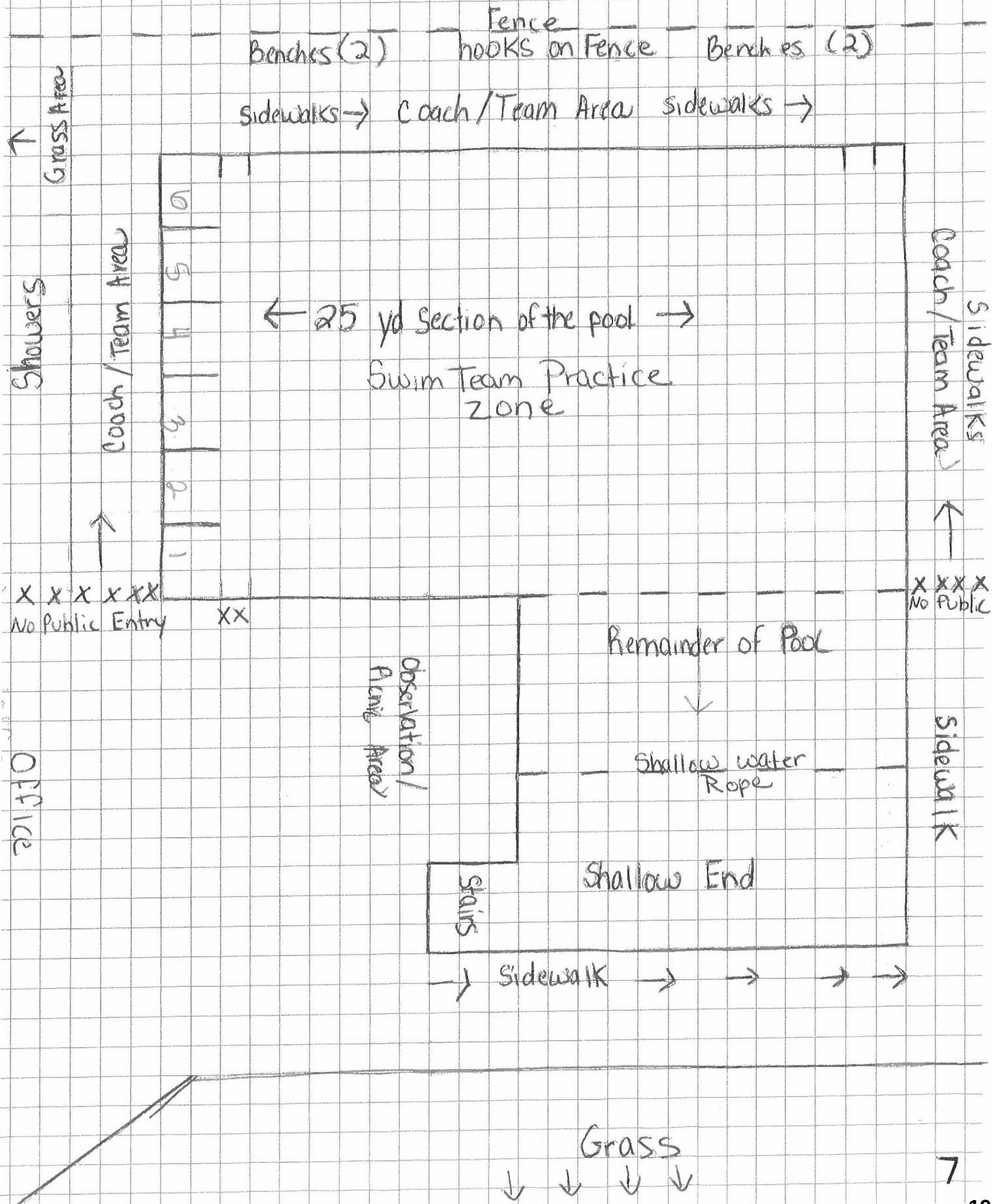
Derek P. Cole
Legal Counsel, Honey Lake Valley Recreation Authority

LASSEN VOLCANOES

President, Lassen Volcanoes

Date _____

Exhibit A



RESOLUTION NUMBER 22-49
A RESOLUTION OF THE HONEY LAKE VALLEY RECREATION AUTHORITY APPROVING AN
AGREEMENT BETWEEN THE HONEY LAKE VALLEY RECREATION AUTHORITY AND THE
LASSEN VOLCANOES AND AUTHORIZING THE POOL MANAGER TO EXECUTE THE
AGREEMENT

WHEREAS, the JPA owns and operated the Honey Valley Community Pool located at 800 South Street, Susanville, CA 96130; and

WHEREAS, the Swim Team, including its coaches, swimmers, and visitors have the need for a pool for various purposes, including swim instruction and swim meets; and

WHEREAS, the Honey Lake Valley Community Pool wishes to accommodate the use of the pool by the Swim Team by providing the Swim Team access to the Pool.

NOW, THEREFORE, BE IT RESOLVED, that the agreement with the Lassen Volcanoes is approved and the Pool Manager of the Honey Lake Valley Community Pool is hereby authorized to sign the agreement on behalf of the HLVRA.

Approved:

Mendy Schuster, President

Attest:

Jolene Arredondo, HLVRA Secretary

The foregoing Resolution Number 22-49 was approved and adopted at a regular meeting of the Honey Lake Valley Recreation Authority held on the 5th day of April, 2022 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Jolene Arredondo, HLVRA Secretary