

HONEY LAKE VALLEY RECREATION AUTHORITY HLVRA
Regular Meeting Minutes
TUESDAY, JANUARY 18, 2022 – 3:00 PM

Roll Call of Councilmembers Present: Noelle Haller-Riggs, Mendy Schuster, Chris Gallagher
Absent: Jeff Hemphill, Brian Moore

Call meeting to Order 3:00 P.M.

1. AGENDA APPROVAL:(Additions and/or Deletions)

Moved by Chris Gallagher; seconded by Noelle Haller-Riggs to Approve the Agenda.

Motion Carried: 3 - 0

Voting For: Noelle Haller-Riggs, Mendy Schuster, Chris Gallagher

Voting Against: None

2. APPROVAL OF MINUTES:

2.A Consider approval of November 16, 2021 meeting minutes

Motion to approve and waive oral reading of November 16, 2021 meeting minutes

211116 HLVRA Minutes Draft.pdf

Moved by Noelle Haller-Riggs; seconded by Chris Gallagher to Approve the minutes from the November 16, 2021 meeting.

Motion Carried: 3- 0

Voting For: Noelle Haller-Riggs, Mendy Schuster, Chris Gallagher

Voting Against: None

3. PUBLIC COMMENT ON CLOSED SESSION ITEMS (if any): Any person may address the Board at this time upon any discussion during Closed Session.

None.

4. CLOSED SESSION:

None.

5. CORRESPONDENCE:

None.

6. PUBLIC COMMENT: Any person may address the Board at this time to comment on any subject on or not on the agenda. However, the Board may not take action on an item not on the agenda other than to direct staff to agendize the matter at a future meeting.

Lily (member of the public) noted that the swim team board approved being the host of a polar plunge if the Community Pool was interested in hosting such an event.

7. MATTERS FOR BOARD CONSIDERATION:

7.A Appoint President and Vice President for 2022 calendar year

Motion to appoint President and Vice President for 2022 calendar year

A nomination for Mendy Schuster to continue appointment as President was made by board member Chris Gallagher, seconded by board member Noelle Riggs. President Schuster accepted nomination.

A nomination for Jeff Hemphill to continue appointment as Vice President was made by Chris Gallagher, seconded by board member Noelle Riggs.

Moved by Chris Gallagher; seconded by Noelle Haller-Riggs to Appoint Mendy Schuster to HLVRA President and Jeff Hemphill to HLVRA Vice President for 2022 calendar year.

Motion Carried: 3- 0

Voting For: Noelle Haller-Riggs, Mendy Schuster, Chris Gallagher

Voting Against: None

7.B Pool Financial Reports through January 13, 2022 Receive and File

Mr. Newton presented the financial reports through January 13, 2022. Mr. Newton noted that the Pool Director has obtained an office at City Hall, and was working to update the financial reports to be presented in pivot table format which would provide budget projections for the boards review at future meetings.

Boardmember Gallagher asked about the HLVRA Sustainability Fund. Mr. Newton noted that the HLVRA has 3 funds, the Sustainability Fund (534) is a fund that is set aside for maintaining existing facility and facility maintenance. An annual \$10,000 transfer to the cash balance of this fund is the goal of the HLVRA and a budget is not loaded for this fund until a project is identified. The second HLVRA fund is the Pool Improvement Fund (535), this fund is used for adding new amenities to the facility. The Operations Fund (536) is the daily operations for the pool which has an annual budget loaded for operations use. Discussion occurred about fund balances within the County financials.

Boardmember Riggs asked if the pool needed to be drained would that be an eligible project for the Sustainability Fund. Mr. Newton noted that project could from either fund, and staff could bring back to a future agenda what fund would be appropriate for that project expense. Mr. Newton noted that resolutions were passed at the creation of these separate funds that outlined intended use of monies and that information would be included in the staff report.

Revenue Status All Funds 1-13-22.pdf

Budget Status All Funds 1-13-22.pdf

General Ledger Summary All Funds 1-13-22.pdf

Revenue Account Detail All Funds 1-13-22.pdf

Expenditure Account Detail All Funds 1-13-22.pdf

220118 Budget Expense Detail.pdf

Moved by Noelle Haller-Riggs; seconded by Chris Gallagher to receive and file financial reports.

Motion Carried: 3- 0

Voting For: Noelle Haller-Riggs, Mendy Schuster, Chris Gallagher

Voting Against: None

7.C Project Updates.

Information Only

Mr. Newton provided a brief update that staff has started the expansion of turf area at pool and irrigation lines have been put in, but due to winter weather that project was paused. Materials for project have been purchased and project will resume once weather permits. Mr. Newton provided an update on the shower project noting that the project was still pending a contractor to complete the project, but a bid was not needed for the project due to estimated cost. Discussion occurred about the shower project materials and project objectives.

7.D Pool Schedules Information Only

Mr. Newton provided an update about the 2022 Pool Schedule and the budgetary capacity of adding shoulder seasons. The Pool Schedule is anticipated to be presented for Board consideration at the February meeting. Mr. Newton provided a summary of the Pool Schedule Ad Hoc Committee meetings, findings and collaborative efforts of the ad hoc committee. Mr. Newton presented the draft 2022 schedule for board review and discussion that was included in the agenda packet.

Boardmember Gallagher asked if statistics had been kept of attendance of programs to help determine the schedule. Mr. Gallagher expressed concern for eliminating programs and the potential loss of revenue.

Discussion occurred about the consideration from the ad hoc in consideration of patrons of the programs, public swim hours availability, increase of swim team participants, budget constraints and staffing of the draft schedule.

Spring schedule 2022.pdf
Summer Schedule 2022.pdf
Fall Schedule 20222.pdf

7.E Consider City Reimbursement Request for the period of October 30, 2021 through January 7, 2022

Motion to approve City Reimbursement Request for the Period of October 30, 2021 through January 7, 2022

Mr. Newton presented the City reimbursement request for the period of October 30, 2021 through January 7, 2022.

211030.220107_City Reimbursement.pdf

Moved by Noelle Haller-Riggs; seconded by Chris Gallagher to Approve City Reimbursement request.

Motion Carried: 3- 0

Voting For: Noelle Haller-Riggs, Mendy Schuster, Chris Gallagher

Voting Against: None

7.F Consider appointment of Executive Officer to the Honey Lake Valley Recreation Authority

Motion to approve appointment of Executive Officer to the Honey Lake Valley Recreation Authority

Mr. Newton recommended Bob Godman, City of Susanville Public Works Director to be appointed as the Executive Officer to the HLVRA. Mr. Newton noted that the City of Susanville adopted a reorganization plan and within that plan, the HLVRA Executive Officer role was included in the Public Works Director position.

Moved by Chris Gallagher; seconded by Noelle Haller-Riggs to Appoint Bob Godman as Executive Officer.

Motion Carried: 3- 0

Voting For: Noelle Haller-Riggs, Mendy Schuster, Chris Gallagher

Voting Against: None

8. **BOARD MEMBER ISSUES/REPORTS:** None.

9. **ADJOURNMENT**

Moved by Chris Gallagher; seconded by Noelle Haller-Riggs to Adjourn the meeting at 3:58 P.M..

Motion Carried: 3 - 0

Voting For: Noelle Haller-Riggs, Mendy Schuster, Chris Gallagher

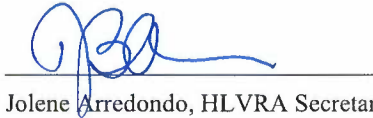
Voting Against: None

Approved By:



Mendy Schuster, HLVRA President

Submitted By:


Jolene Arredondo, HLVRA Secretary

Approved On: **March 15, 2022**