
CITY OF SUSANVILLE
66 N. Lassen Street • Susanville CA

Mendy Schuster • Brian Moore • Jeff Hemphill • Noelle Haller-Riggs • Gary Bridges

Honey Lake Valley Recreation Authority
HLVRA Regular Meeting • City Council Chambers
Tuesday, January 18, 2022 - 3:00 PM

Addressing the Board

- *Any person desiring to address the Board shall first secure permission of the presiding officer.*
- *Matters under the jurisdiction of the Board, and not on the Agenda, may be addressed by the public at a time provided in the Agenda under Public Comment.*
- *The Governing Board will not take action on any subject that is not on the Agenda.*

Call meeting to Order

Roll Call of Board of Directors present

1. **AGENDA APPROVAL:**(Additions and/or Deletions)
2. **APPROVAL OF MINUTES:** Approval of the minutes from the
 - 2.A Consider approval of November 16, 2021 meeting minutes
3. **PUBLIC COMMENT ON CLOSED SESSION ITEMS** (if any): Any person may address the Board at this time upon any discussion during Closed Session.
4. **CLOSED SESSION:**
5. **CORRESPONDENCE:**
6. **PUBLIC COMMENT:** Any person may address the Board at this time to comment on any subject on or not on the agenda. However, the Board may not take action on an item not on the agenda other than to direct staff to agendize the matter at a future meeting.
7. **MATTERS FOR BOARD CONSIDERATION:**
 - 7.A Appoint President and Vice President for 2022 calendar year
 - 7.B Pool Financial Reports through January 13, 2022
 - 7.C Project Updates.
 - 7.D Pool Schedules
 - 7.E Consider City Reimbursement Request for the period of October 30, 2021 through January 7, 2022
 - 7.F Consider appointment of Executive Officer to the Honey Lake Valley Recreation Authority

8. BOARD MEMBER ISSUES/REPORTS:

9. ADJOURNMENT

The next regular meeting to be held on February 15, 2022.

I, Jolene Arredondo, certify that I caused to be posted notice of the regular meeting scheduled for January 18, 2022 in the areas designated on January 14, 2022.

AGENDA ITEM NO. 2.A
Action Item

HONEY LAKE VALLEY RECREATION AUTHORITY AGENDA ITEM

Submitted By: Jolene Arredondo, Administrative Services

Action Date: January 18, 2022

SUBJECT: Consider approval of November 16, 2021 meeting minutes

PRESENTED BY: Dan Newton, Executive Officer

SUMMARY: Attached for the Board's approval are the minutes from the November 16, 2021 meeting.

FISCAL IMPACT: None

ACTION REQUESTED: Motion to approve and waive oral reading of November 16, 2021 meeting minutes

ATTACHMENTS:
[211116 HLVRA Minutes Draft.pdf](#)

HONEY LAKE VALLEY RECREATION AUTHORITY
Regular Meeting Minutes
TUESDAY, NOVEMBER 16, 2021 – 3:00 PM

Roll Call of Councilmembers Present: Brian Moore, Mendy Schuster, Gary Bridges
Absent: Noelle Haller-Riggs, Jeff Hemphill

Staff Present: Reesa Rice, Pool Manager; Dan Newton, Executive Officer; Bob Godman, Acting Public Works Director; Jolene Arredondo, HLVRA Secretary; Kristin Gilman, Program Coordinator

1. AGENDA APPROVAL:(Additions and/or Deletions)

Moved by Gary Bridges; seconded by Brian Moore to Approve the agenda.

Motion Carried: 3 - 0

Voting For: Brian Moore, Mendy Schuster, Gary Bridges

Voting Against: None

2. APPROVAL OF MINUTES:

2.A Consider Approval of the HLVRA October 19, 2021 Meeting minutes

Motion to approve and waive oral reading of the October 19, 2021 Meeting minutes [211019 HLVRA Minutes Draft.pdf](#)

Moved by Gary Bridges; seconded by Brian Moore to Approve October 19, 2021 meeting minutes.

Motion Carried: 3- 0

Voting For: Brian Moore, Mendy Schuster, Gary Bridges

Voting Against: None

3. PUBLIC COMMENT ON CLOSED SESSION ITEMS (if any): Any person may address the Board at this time upon any discussion during Closed Session.

4. CLOSED SESSION: None.

5. CORRESPONDENCE: None.

6. PUBLIC COMMENT: Any person may address the Board at this time to comment on any subject on or not on the agenda. However, the Board may not take action on an item not on the agenda other than to direct staff to agendize the matter at a future meeting.

None

MATTERS FOR BOARD CONSIDERATION:

7.A Financial Reports through November 10, 2021

Receive and file financial reports through November 10, 2021

[Revenue Account Detail - All Funds 11-8-21.pdf](#) [Expenditure Account Detail - 11-8-21.pdf](#)

[General Ledger Summary - All Funds 11-8-21.pdf](#) [Revenue Status Report 11-8-21.pdf](#)

Moved by Brian Moore; seconded by Gary Bridges to Receive and File financial reports.

Motion Carried: 3- 0

Voting For: Brian Moore, Mendy Schuster, Gary Bridges

Voting Against: None

7.B Consider City Reimbursement through October 29, 2021 Motion to approve City Reimbursement
[City Invoice \(62\).pdf](#)

Moved by Gary Bridges; seconded by Brian Moore to Approve City Reimbursement Request.

Motion Carried: 3- 0

Voting For: Brian Moore, Mendy Schuster, Gary Bridges

Voting Against: None

7.C Polar Plunge Discussion
Information Only

Reesa Rice, Pool Manager presented to the Board a recommendation to host a polar plunge event a few weeks prior to the official opening of the pool, this would allow support from pool employees to assist in opening of the pool preparations and de-winterize the facility so it would be in presentable order, cleaned and prepared for public access. Mrs. Rice added her recommendation that the geothermal would not be turned for the event to uphold a polar plunge temperature. Mrs. Rice recommended the Board consider calling this event a "Grizzly Plunge" versus a "Polar Plunge" or something similar that would personalize the event to the community and it could be an event that was held in the spring-time versus winter. Mrs. Rice noted she has had previous conversations with public member Gary Felt regarding consideration of this event being a Pool season opening and/or fundraising event, and that she has considered implementing a theme such as "walk the plank/pirates" to utilize and promote the diving board. Discussion occurred about this event being a potential fundraising opportunity for the pool. Mrs. Rice noted making this a fundraiser would allow community support and participation and proceeds could work towards a goal of purchasing items for the facility or to support swim programs.

Board member Bridges noted concern with event in relation to health of the public and suggested that a recommendation and event support and approval in consideration of Covid-19 concerns from Public Health be completed prior to the event.

Board member Moore suggested that Susan Felt be involved or notified in the event planning to honor Gary Felt and his community presence.

President Schuster noted she liked the idea of the event being a fundraiser. Board member Bridges noted that he liked the idea of a fundraiser for a season opening event. Mr. Newton noted that a partnering organization would be beneficial for a fundraising event versus charging participants.

Lily (public member) inquired about the partnership and asked if the Volcanoes as a non-profit would be interested in supporting the event. Mr. Newton noted that he would research what would need to be done in order to work together. Lily noted she would speak with the swim team board and report back to the HLVRA.

7.D Executive Officer Update

Information Only

Mr. Newton provided an update on the Pool Scheduling Ad Hoc Meetings, noting that the Ad Hoc has met two times and an upcoming meeting was scheduled for December 2. Mr. Newton noted that community participation in the Ad Hoc was well attended and included community members from the Volcanoes Swim Team, Lassen High School, Susanville School District, Lassen College and participation was valuable in the creation of the schedule for the upcoming pool season. Mr. Newton noted that a schedule should be finalized and presented to the Board soon.

Mr. Newton provided an update on the pending Swim Team Agreement, noting that a good mutual understanding of requests from the Swim Team and Pool staff was occurring and both parties are working on coming to agreeable terms and that agreement would be brought to the board for review in the upcoming meetings.

Mr. Newton noted to the Board that he has scheduled a meeting with Mr. Nugent from Lassen High School to continue discussions on a High School Swim Team.

President Schuster noted her appreciation for the participation of the community members that have been attending and contributing to the Pool Schedule Ad Hoc Committee.

7.E Pool Operations Update Information Only

Reesa Rice presented an update on pool's projects and noted that the irrigation system will be going in in the upcoming weeks and City staff and Public Works Department have been supporting the project's progression. Mrs. Rice noted that sod was anticipated to be placed in the upcoming weeks. Mr. Newton noted appreciation for the Public Works staff's support and Dow Davis irrigation system project support.

8. **BOARD MEMBER ISSUES/REPORTS:** None

9. **ADJOURNMENT**

Moved by Brian Moore; seconded by Gary Bridges to adjourn the meeting at 3:21 p.m..

Motion : 3 - 0

Voting For: Brian Moore, Mendy Schuster, Gary Bridges

Voting Against: None

Approved By: _____
Mendy Schuster, HLVRA President

Approved On:

Submitted By: _____
Jolene Arredondo, HLVRA Secretary

AGENDA ITEM NO. 7.A
Action Item

HONEY LAKE VALLEY RECREATION AUTHORITY AGENDA ITEM

Submitted By: Jolene Arredondo, Administrative Services

Action Date: January 18, 2022

SUBJECT: Appoint President and Vice President for 2022 calendar year

PRESENTED BY: Dan Newton, Executive Director

SUMMARY: Article 7 of the Joint Powers Agreement states the Honey Lake Valley Recreation Authority shall elect, by majority vote from its members, a President and Vice President for the 2022 calendar year. The President shall represent the Authority and execute any contracts and other documents when required by the Rules of Procedure and/or Bylaws of the HLVRA. The Vice President shall serve in the absence of the President.

FISCAL IMPACT: None

ACTION REQUESTED: Motion to appoint President and Vice President for 2022 calendar year

ATTACHMENTS:

HONEY LAKE VALLEY RECREATION AUTHORITY AGENDA ITEM

Submitted By: Dan Newton, Public Works

Action Date: January 18, 2022

SUBJECT: Pool Financial Reports through January 13, 2022

PRESENTED BY: Dan Newton, Executive Director

SUMMARY: The financial reports for revenue and expenses through January 13, 2022 have been provided for the Board's review and to receive and file.

FISCAL IMPACT: None

ACTION REQUESTED: Receive and File

ATTACHMENTS:

[Revenue Status All Funds 1-13-22.pdf](#)
[Budget Status All Funds 1-13-22.pdf](#)
[General Ledger Summary All Funds 1-13-22.pdf](#)
[Revenue Account Detail All Funds 1-13-22.pdf](#)
[Expenditure Account Detail All Funds 1-13-22.pdf](#)
[220118 Budget Expense Detail.pdf](#)

Fiscal Year 2022 As of 1/13/2022

Fund 534 HLVRA FACILITY SUSTAINABILITY

Budget Unit 5951 POOL SUSTAINABILITY

Cost Center NONE

County of Lassen

Revenue Status

User: jmorgan

Percent of Year Elapsed 54 %

Account	Account Name	Adopted Estimated Revenue	Adjusted Estimated Revenue	Revenue Realized	Unrealized	Percent Revenue Realized
2040	REVENUE FR USE OF MONEY & PROP					
2003000	INTEREST	\$0.00	\$0.00	(\$61.85)	(\$61.85)	0%
	Major Object Total	\$0.00	\$0.00	(\$61.85)	(\$61.85)	0 %
	Cost Center Total	\$0.00	\$0.00	(\$61.85)	(\$61.85)	0 %
	Budget Unit Total	\$0.00	\$0.00	(\$61.85)	(\$61.85)	0 %
	Fund Total	\$0.00	\$0.00	(\$61.85)	(\$61.85)	0 %

Fiscal Year 2022 As of 1/13/2022

Fund 535 HLVRA FACILITY IMPROVEMENT

Budget Unit 5952 POOL IMPROVEMENT

Cost Center NONE

County of Lassen

Revenue Status

User: jmorgan

Percent of Year Elapsed 54 %

Account	Account Name	Adopted Estimated Revenue	Adjusted Estimated Revenue	Revenue Realized	Unrealized	Percent Revenue Realized
2040	REVENUE FR USE OF MONEY & PROP					
2003000	INTEREST	\$0.00	\$0.00	(\$18.56)	(\$18.56)	0%
	Major Object Total	\$0.00	\$0.00	(\$18.56)	(\$18.56)	0 %
	Cost Center Total	\$0.00	\$0.00	(\$18.56)	(\$18.56)	0 %
	Budget Unit Total	\$0.00	\$0.00	(\$18.56)	(\$18.56)	0 %
	Fund Total	\$0.00	\$0.00	(\$18.56)	(\$18.56)	0 %

Fiscal Year 2022 As of 1/13/2022

Fund 536 HONEY LAKE VALLEY RECREATION

Budget Unit 0950 COMMUNITY POOL

Cost Center NONE

County of Lassen Revenue Status

User: jmorgan

Percent of Year Elapsed 54 %

Account	Account Name	Adopted Estimated Revenue	Adjusted Estimated Revenue	Revenue Realized	Unrealized	Percent Revenue Realized
2040	REVENUE FR USE OF MONEY & PROP					
2003000	INTEREST	\$0.00	\$0.00	(\$279.16)	(\$279.16)	0%
2003203	ADMISSIONS/PASSES	\$30,000.00	\$30,000.00	(\$23,649.00)	\$6,351.00	79%
2003206	HORSE SHOW	\$5,000.00	\$5,000.00	(\$5,250.00)	(\$250.00)	105%
2003214	SUMMER PASSES	\$14,000.00	\$14,000.00	(\$12,766.00)	\$1,234.00	91%
	Major Object Total	\$49,000.00	\$49,000.00	(\$41,944.16)	\$7,055.84	86 %
2052	INTERGOVT REVENUE-OTHER					
2007400	OTHER-GOVERNMENTAL AGENCIES	\$160,000.00	\$160,000.00	(\$80,000.00)	\$80,000.00	50%
	Major Object Total	\$160,000.00	\$160,000.00	(\$80,000.00)	\$80,000.00	50 %
2060	CHARGES FOR SERVICES					
2010611	OTHER FEES	\$40,000.00	\$40,000.00	(\$37,080.00)	\$2,920.00	93%
2010660	DAILY PROGRAMS	\$3,000.00	\$3,000.00	(\$3,118.00)	(\$118.00)	104%
2010661	PARTYS AND SPECIAL EVENTS	\$4,000.00	\$4,000.00	(\$6,214.00)	(\$2,214.00)	155%
2010662	CONSESSIONS	\$3,500.00	\$3,500.00	(\$3,107.00)	\$393.00	89%
2010663	SCHOOL RENTALS	\$4,000.00	\$4,000.00	(\$625.00)	\$3,375.00	16%
2010665	10 PUNCH CARDS	\$8,000.00	\$8,000.00	(\$7,397.00)	\$603.00	92%
2010667	MONTHLY PROGRAMS	\$18,000.00	\$18,000.00	(\$12,192.00)	\$5,808.00	68%
	Major Object Total	\$80,500.00	\$80,500.00	(\$69,733.00)	\$10,767.00	87 %
2070	MISCELLANEOUS					
2011200	MISCELLANEOUS	\$100.00	\$100.00	\$0.00	\$100.00	0%
	Major Object Total	\$100.00	\$100.00	\$0.00	\$100.00	0 %
	Cost Center Total	\$289,600.00	\$289,600.00	(\$191,677.16)	\$97,922.84	66 %
	Budget Unit Total	\$289,600.00	\$289,600.00	(\$191,677.16)	\$97,922.84	66 %
	Fund Total	\$289,600.00	\$289,600.00	(\$191,677.16)	\$97,922.84	66 %

Fiscal Year 2022 As of 1/13/2022
Fund 536 HONEY LAKE VALLEY RECREATION
Budget Unit 0950 COMMUNITY POOL
Cost Center NONE

County of Lassen
Budget Status

User: jmorgan

Percent of Year Elapsed 54 %

Account	Account Name	Adopted Appropriation	Adjusted Appropriation	Expenditures	Outstanding Encumbrance	Unencumbered Balance	Percent Approp Used
3020	SERVICES AND SUPPLIES						
3001150	SAFETY EQUIPMENT AND CLOTHING	\$1,000.00	\$1,000.00	\$67.40	\$0.00	\$932.60	7%
3001200	COMMUNICATIONS	\$2,700.00	\$2,700.00	\$1,342.29	\$0.00	\$1,357.71	50%
3001400	HOUSEHOLD EXPENSES	\$2,000.00	\$2,000.00	\$370.93	\$0.00	\$1,629.07	19%
3001500	INSURANCE	\$13,600.00	\$13,600.00	\$16,653.00	\$0.00	(\$3,053.00)	122%
3001705	MAINTENANCE - POOL	\$26,000.00	\$26,000.00	\$17,511.52	\$0.00	\$8,488.48	67%
3001800	MAINT-BUILDINGS & IMPROVEMENTS	\$0.00	\$0.00	\$533.24	\$0.00	(\$533.24)	0%
3002200	OFFICE EXPENSE	\$2,000.00	\$2,000.00	\$196.76	\$0.00	\$1,803.24	10%
3002251	CASH SHORT/OVER	\$0.00	\$0.00	\$0.10	\$0.00	(\$0.10)	0%
3002300	PROFESSIONAL & SPECIALIZED SV	\$27,400.00	\$27,400.00	\$11,656.02	\$0.00	\$15,743.98	43%
3002359	CONTRACT FOR STAFF SERVICES	\$182,900.00	\$182,900.00	\$88,886.07	\$0.00	\$94,013.93	49%
3002400	PUBLICATIONS AND LEGAL NOTICES	\$1,000.00	\$1,000.00	\$112.25	\$0.00	\$887.75	11%
3002701	NON-CAPITALIZED EQUIPMENT	\$5,000.00	\$5,000.00	\$0.00	\$0.00	\$5,000.00	0%
3002800	SPECIAL DEPARTMENTAL EXPENSE	\$0.00	\$0.00	\$6,185.00	\$0.00	(\$6,185.00)	0%
3002801	COUNTY WIDE COST ALLOCATION PL	\$5,230.00	\$5,230.00	\$1,504.40	\$0.00	\$3,725.60	29%
3002807	ELECTRONIC SURVEILANCE	\$1,000.00	\$1,000.00	\$165.00	\$0.00	\$835.00	17%
3002901	CONFERENCES AND TRAINING	\$2,000.00	\$2,000.00	\$258.00	\$0.00	\$1,742.00	13%
3003010	UTILITIES-LIGHTS	\$15,500.00	\$15,500.00	\$9,414.49	\$0.00	\$6,085.51	61%
3003030	UTILITIES-SEWER	\$800.00	\$800.00	\$468.00	\$0.00	\$332.00	59%
3003040	UTILITIES-GARBAGE	\$1,200.00	\$1,200.00	\$793.89	\$0.00	\$406.11	66%
3003050	UTILITIES-NATURAL GAS	\$500.00	\$500.00	\$1,292.37	\$0.00	(\$792.37)	258%
3003060	GEOTHERMAL	\$11,000.00	\$11,000.00	\$5,551.23	\$0.00	\$5,448.77	50%
	Major Object Total	\$300,830.00	\$300,830.00	\$162,961.96	\$0.00	\$137,868.04	54 %

Fiscal Year 2022 As of 1/13/2022
Fund 536 HONEY LAKE VALLEY RECREATION
Budget Unit 0950 COMMUNITY POOL
Cost Center NONE

County of Lassen
Budget Status

User: jmorgan

Percent of Year Elapsed 54 %

Account	Account Name	Adopted Appropriation	Adjusted Appropriation	Expenditures	Outstanding Encumbrance	Unencumbered Balance	Percent Approp Used
3030	OTHER CHARGES						
3005500	STORE/CONSESSION PURCHASES	\$1,600.00	\$1,600.00	\$1,499.33	\$0.00	\$100.67	94%
3005501	RECREATION ACTIVITY SUPPLIES	\$500.00	\$500.00	\$151.22	\$0.00	\$348.78	30%
	Major Object Total	\$2,100.00	\$2,100.00	\$1,650.55	\$0.00	\$449.45	79 %
3040	FIXED ASSETS						
3006100	BUILDING & IMPROVEMENTS	\$42,500.00	\$42,500.00	\$339.00	\$0.00	\$42,161.00	1%
3006200	EQUIPMENT	\$0.00	\$0.00	\$9,982.23	\$0.00	(\$9,982.23)	0%
	Major Object Total	\$42,500.00	\$42,500.00	\$10,321.23	\$0.00	\$32,178.77	24 %
3060	OPERATING TRANSFERS OUT						
3007000	OPERATING TRANSFERS-OUT	\$25,000.00	\$25,000.00	\$0.00	\$0.00	\$25,000.00	0%
	Major Object Total	\$25,000.00	\$25,000.00	\$0.00	\$0.00	\$25,000.00	0 %
	Cost Center Total	\$370,430.00	\$370,430.00	\$174,933.74	\$0.00	\$195,496.26	47 %
	Budget Unit Total	\$370,430.00	\$370,430.00	\$174,933.74	\$0.00	\$195,496.26	47 %
	Fund Total	\$370,430.00	\$370,430.00	\$174,933.74	\$0.00	\$195,496.26	47 %

County of Lassen General Ledger Summary
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Fund	Account	Account Name	Opening Balance	YTD Activity	Balance	Status
534	0100000	HLVRA POOL SUSTAINABILITY-CASH	\$30,794.64	\$61.85	\$30,856.49	
534	0100900	FAIR MARKET VALUE & INTEREST	\$0.00	\$0.00	\$0.00	
534	2000000	REVENUE & OTH FINANCE SOURCES	\$0.00	\$0.00	\$0.00	
534	3000000	EXPENDITURES & OTHER FINC USES	\$0.00	\$0.00	\$0.00	
534	7100000	RESERVE FOR ENCUMBRANCES	\$0.00	\$0.00	\$0.00	
534	7500000	FUND BALANCE AVAILABLE	(\$30,794.64)	\$0.00	(\$30,794.64)	
534	9100000	ESTIMATED REVENUES	\$0.00	\$0.00	\$0.00	
534	9300000	APPROPRIATIONS	\$0.00	\$0.00	\$0.00	
534	9500000	ENCUMBRANCES-CURRENT YEAR	\$0.00	\$0.00	\$0.00	
534	9600000	BUDGETARY FUND BALANCE	\$0.00	\$0.00	\$0.00	
535	0100000	HLVRA POOL IMPROVEMENT - CASH	\$9,240.21	\$18.56	\$9,258.77	
535	0100900	FAIR MARKET VALUE & INTEREST	\$0.00	\$0.00	\$0.00	
535	2000000	REVENUE & OTH FINANCE SOURCES	\$0.00	\$0.00	\$0.00	
535	3000000	EXPENDITURES & OTHER FINC USES	\$0.00	\$0.00	\$0.00	
535	7100000	RESERVE FOR ENCUMBRANCES	\$0.00	\$0.00	\$0.00	
535	7500000	FUND BALANCE AVAILABLE	(\$9,240.21)	\$0.00	(\$9,240.21)	
535	9100000	ESTIMATED REVENUES	\$0.00	\$0.00	\$0.00	
535	9300000	APPROPRIATIONS	\$0.00	\$0.00	\$0.00	
535	9500000	ENCUMBRANCES-CURRENT YEAR	\$0.00	\$0.00	\$0.00	
535	9600000	BUDGETARY FUND BALANCE	\$0.00	\$0.00	\$0.00	
536	0100000	HONEY LAKE VALLEY RECREATION	\$171,235.26	\$16,743.42	\$187,978.68	
536	0100900	FAIR MARKET VALUE & INTEREST	\$0.00	\$0.00	\$0.00	
536	0104000	POOL US BANK DEPOSITORY	\$0.00	\$72,809.50	\$72,809.50	
536	0107000	ACCOUNTS RECEIVABLE	\$0.00	\$7,159.50	\$7,159.50	
536	0132000	DUE FROM OTHER GOVERNMENT	\$0.00	\$0.00	\$0.00	

County of Lassen General Ledger Summary
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Fund	Account	Account Name	Opening Balance	YTD Activity	Balance	Status
536	0161000	LAND	\$2,721.50	\$0.00	\$2,721.50	
536	0162000	BUILDINGS AND IMPROVEMENTS	\$3,168,736.64	\$0.00	\$3,168,736.64	
536	0163000	ACCUMULATED DEPRE-BLDGS & IMPR	(\$238,848.00)	(\$80,891.48)	(\$319,739.48)	
536	0164000	EQUIPMENT	\$30,720.37	\$5,361.43	\$36,081.80	
536	0165000	ACCUMULATED DEPRE - EQUIPMENT	(\$10,280.00)	(\$4,192.37)	(\$14,472.37)	
536	0166000	CONSTRUCTION IN PROCESS	\$0.00	\$0.00	\$0.00	
536	0203000	ACCOUNTS PAYABLE	\$0.00	\$0.00	\$0.00	
536	0203010	CONTRACT RETENTION PAYABLE	\$0.00	\$0.00	\$0.00	
536	0205000	DUE TO OTHER GOVERNMENTS	\$0.00	(\$29,943.53)	(\$29,943.53)	
536	0221000	DEFERRED REVENUE	\$0.00	\$0.00	\$0.00	
536	2000000	REVENUE	\$0.00	\$0.00	\$0.00	
536	3000000	EXPENDITURES	\$0.00	\$0.00	\$0.00	
536	7100000	RESERVE FOR ENCUMBRANCES	\$0.00	\$0.00	\$0.00	
536	7244000	INVESTMENTS IN NET ASSETS	(\$2,950,381.37)	\$77,053.18	(\$2,873,328.19)	
536	7500000	FUND BALANCE AVAILABLE	(\$173,904.40)	(\$47,356.23)	(\$221,260.63)	
536	9100000	ESTIMATED REVENUES	\$0.00	\$0.00	\$0.00	
536	9300000	APPROPRIATIONS	\$0.00	\$0.00	\$0.00	
536	9500000	ENCUMBRANCES	\$0.00	\$0.00	\$0.00	
536	9600000	BUDGETARY FUND BALANCE	\$0.00	\$80,830.00	\$80,830.00	
			\$0.00	\$97,653.83	\$97,653.83	

County of Lassen
Revenue Account Detail

Date	FD	B/U	C/C	Account	Program	Vendor	Vendor Name	Description	Warrant Number	DOC #	Amount
10/01/2021	534	5951		2003000		0	UNASSIGNED VENDOR	JUL-SEP INTEREST APPORTIONMENT		JE000568	(\$61.85)
10/01/2021	535	5952		2003000		0	UNASSIGNED VENDOR	JUL-SEP INTEREST APPORTIONMENT		JE000568	(\$18.56)
10/01/2021	536	0950		2003000		0	UNASSIGNED VENDOR	JUL-SEP INTEREST APPORTIONMENT		JE000568	(\$279.16)
09/23/2021	536	0950		2003203		0	UNASSIGNED VENDOR	HLVRA / JUNE 2021 REVENUES		DP146668	(\$8,899.00)
09/23/2021	536	0950		2003203		0	UNASSIGNED VENDOR	HLVRA / MAY REVENUES		DP146667	(\$548.00)
10/12/2021	536	0950		2003203		0	UNASSIGNED VENDOR	HLRVA DEPOSIT 10-12-21		DP146963	(\$8,512.00)
10/12/2021	536	0950		2003203		0	UNASSIGNED VENDOR	HLRVA DEPOSIT 10-12-21		DP146963	(\$892.00)
10/14/2021	536	0950		2003203		0	UNASSIGNED VENDOR	HLVRA / AUGUST 21 DEPOSIT		DP147010	(\$3,542.00)
10/14/2021	536	0950		2003203		0	UNASSIGNED VENDOR	HLVRA / AUGUST 21 DEPOSIT		DP147010	(\$436.00)
12/02/2021	536	0950		2003203		0	UNASSIGNED VENDOR	HLVRA / SEPTEMBER 21 DEPOSIT		DP147891	(\$820.00)
09/23/2021	536	0950		2003206		0	UNASSIGNED VENDOR	HLVRA / JUNE 2021 REVENUES		DP146668	(\$1,800.00)
09/23/2021	536	0950		2003206		0	UNASSIGNED VENDOR	HLVRA / MAY REVENUES		DP146667	(\$1,800.00)
10/12/2021	536	0950		2003206		0	UNASSIGNED VENDOR	HLRVA DEPOSIT 10-12-21		DP146963	(\$1,650.00)
09/23/2021	536	0950		2003214		0	UNASSIGNED VENDOR	HLVRA / APRIL 2021 REVENUES		DP146666	(\$1,080.00)
09/23/2021	536	0950		2003214		0	UNASSIGNED VENDOR	HLVRA / JUNE 2021 REVENUES		DP146668	(\$8,632.00)
09/23/2021	536	0950		2003214		0	UNASSIGNED VENDOR	HLVRA / MAY REVENUES		DP146667	(\$1,604.00)
10/12/2021	536	0950		2003214		0	UNASSIGNED VENDOR	HLRVA DEPOSIT 10-12-21		DP146963	(\$1,250.00)
10/14/2021	536	0950		2003214		0	UNASSIGNED VENDOR	HLVRA / AUGUST 21 DEPOSIT		DP147010	(\$200.00)
12/14/2021	536	0950		2007400		0	UNASSIGNED VENDOR	20/21 ANNUAL CONTRIB. CITY		DP148137	(\$80,000.00)
09/23/2021	536	0950		2010611		0	UNASSIGNED VENDOR	HLVRA / APRIL 2021 REVENUES		DP146666	(\$25,080.00)
09/23/2021	536	0950		2010611		0	UNASSIGNED VENDOR	HLVRA / JUNE 2021 REVENUES		DP146668	(\$3,540.00)

For Fiscal Year 2022
From 7/1/2021 to 6/30/2022

County of Lassen Revenue Account Detail

User: jmorgan

Date	FD	B/U	C/C	Account	Program	Vendor	Vendor Name	Description	Warrant Number	DOC #	Amount
09/23/2021	536	0950		2010611		0	UNASSIGNED VENDOR	HLVRA / MAY REVENUES		DP146667	(\$6,870.00)
10/12/2021	536	0950		2010611		0	UNASSIGNED VENDOR	HLRVA DEPOSIT 10-12-21		DP146963	(\$1,260.00)
10/14/2021	536	0950		2010611		0	UNASSIGNED VENDOR	HLVRA / AUGUST 21 DEPOSIT		DP147010	(\$330.00)
09/23/2021	536	0950		2010660		0	UNASSIGNED VENDOR	HLVRA / JUNE 2021 REVENUES		DP146668	(\$1,012.00)
09/23/2021	536	0950		2010660		0	UNASSIGNED VENDOR	HLVRA / MAY REVENUES		DP146667	(\$464.00)
10/12/2021	536	0950		2010660		0	UNASSIGNED VENDOR	HLRVA DEPOSIT 10-12-21		DP146963	(\$834.00)
10/14/2021	536	0950		2010660		0	UNASSIGNED VENDOR	HLVRA / AUGUST 21 DEPOSIT		DP147010	(\$360.00)
12/02/2021	536	0950		2010660		0	UNASSIGNED VENDOR	HLVRA / SEPTEMBER 21 DEPOSIT		DP147891	(\$448.00)
09/23/2021	536	0950		2010661		0	UNASSIGNED VENDOR	HLVRA / APRIL 2021 REVENUES		DP146666	(\$750.00)
09/23/2021	536	0950		2010661		0	UNASSIGNED VENDOR	HLVRA / JUNE 2021 REVENUES		DP146668	(\$2,239.00)
09/23/2021	536	0950		2010661		0	UNASSIGNED VENDOR	HLVRA / MAY REVENUES		DP146667	(\$1,400.00)
10/12/2021	536	0950		2010661		0	UNASSIGNED VENDOR	HLRVA DEPOSIT 10-12-21		DP146963	(\$725.00)
10/14/2021	536	0950		2010661		0	UNASSIGNED VENDOR	HLVRA / AUGUST 21 DEPOSIT		DP147010	(\$700.00)
12/02/2021	536	0950		2010661		0	UNASSIGNED VENDOR	HLVRA / SEPTEMBER 21 DEPOSIT		DP147891	(\$400.00)
09/23/2021	536	0950		2010662		0	UNASSIGNED VENDOR	HLVRA / APRIL 2021 REVENUES		DP146666	(\$1.00)
09/23/2021	536	0950		2010662		0	UNASSIGNED VENDOR	HLVRA / JUNE 2021 REVENUES		DP146668	(\$1,411.00)
09/23/2021	536	0950		2010662		0	UNASSIGNED VENDOR	HLVRA / MAY REVENUES		DP146667	(\$115.00)
10/12/2021	536	0950		2010662		0	UNASSIGNED VENDOR	HLRVA DEPOSIT 10-12-21		DP146963	(\$1,067.00)
10/14/2021	536	0950		2010662		0	UNASSIGNED VENDOR	HLVRA / AUGUST 21 DEPOSIT		DP147010	(\$453.00)
12/02/2021	536	0950		2010662		0	UNASSIGNED VENDOR	HLVRA / SEPTEMBER 21 DEPOSIT		DP147891	(\$60.00)
09/23/2021	536	0950		2010663		0	UNASSIGNED VENDOR	HLVRA / JUNE 2021 REVENUES		DP146668	(\$525.00)

County of Lassen Revenue Account Detail

Date	FD	B/U	C/C	Account	Program	Vendor	Vendor Name	Description	Warrant Number	DOC #	Amount
09/23/2021	536	0950		2010663		0	UNASSIGNED VENDOR	HLVRA / MAY REVENUES		DP146667	(\$100.00)
09/23/2021	536	0950		2010665		0	UNASSIGNED VENDOR	HLVRA / APRIL 2021 REVENUES		DP146666	(\$424.00)
09/23/2021	536	0950		2010665		0	UNASSIGNED VENDOR	HLVRA / JUNE 2021 REVENUES		DP146668	(\$3,357.00)
09/23/2021	536	0950		2010665		0	UNASSIGNED VENDOR	HLVRA / MAY REVENUES		DP146667	(\$1,536.00)
10/12/2021	536	0950		2010665		0	UNASSIGNED VENDOR	HLRVA DEPOSIT 10-12-21		DP146963	(\$1,648.00)
10/14/2021	536	0950		2010665		0	UNASSIGNED VENDOR	HLVRA / AUGUST 21 DEPOSIT		DP147010	(\$432.00)
09/23/2021	536	0950		2010667		0	UNASSIGNED VENDOR	HLVRA / APRIL 2021 REVENUES		DP146666	(\$640.00)
09/23/2021	536	0950		2010667		0	UNASSIGNED VENDOR	HLVRA / JUNE 2021 REVENUES		DP146668	(\$3,312.00)
09/23/2021	536	0950		2010667		0	UNASSIGNED VENDOR	HLVRA / MAY REVENUES		DP146667	(\$2,830.00)
10/12/2021	536	0950		2010667		0	UNASSIGNED VENDOR	HLRVA DEPOSIT 10-12-21		DP146963	(\$2,460.00)
10/14/2021	536	0950		2010667		0	UNASSIGNED VENDOR	HLVRA / AUGUST 21 DEPOSIT		DP147010	(\$2,020.00)
12/02/2021	536	0950		2010667		0	UNASSIGNED VENDOR	HLVRA / SEPTEMBER 21 DEPOSIT		DP147891	(\$930.00)
											(\$191,757.57)

County of Lassen

Expenditure Account Detail

Date	FD	BU	CC	Acct	Prog	Vendor	Vendor Name	Description	WT #	DOC #	Amount	*
07/29/21	536	0950		3001150		4104	OFFICE DEPOT	178422771001 7/2/21 10.76	01165967	CL803614	\$10.76	
07/29/21	536	0950		3001150		4104	OFFICE DEPOT	178429816001 7/3/21 26.67	01165967	CL803614	\$26.67	
08/31/21	536	0950		3001150		0	UNASSIGNED VENDOR	STOP PAYMENT CK#1163973	00000001	JE000357	(\$975.00)	
09/27/21	536	0950		3001150		0	UNASSIGNED VENDOR	8/12 LIFEGUARD STORE	00000001	CM000295	\$975.00	
10/22/21	536	0950		3001150		0	UNASSIGNED VENDOR	US BANK HLVR	00000001	CM000404	\$29.97	
07/22/21	536	0950		3001200		6670	FRONTIER/CITIZENS COMM CO	5302510235 7/1-7/31/21 HVLRA	01165773	CL803419	\$219.90	
08/26/21	536	0950		3001200		6670	FRONTIER/CITIZENS COMM CO	5302510235 HLVR 8/1-8/31/21	01166667	CL804444	\$228.95	
09/16/21	536	0950		3001200		6670	FRONTIER/CITIZENS COMM CO	53025102351219168 9/1-9/30/21	01167207	CL804993	\$228.95	
10/21/21	536	0950		3001200		6670	FRONTIER/CITIZENS COMM CO	5302510235 10/1-30/21 HLVR	01168168	CL806062	\$218.48	
11/10/21	536	0950		3001200		6670	FRONTIER/CITIZENS COMM CO	530-251-0235 11/01/21 HLVR	01168706	CL806812	\$227.53	
12/30/21	536	0950		3001200		6670	FRONTIER/CITIZENS COMM CO	53025102351219168 12/1-12/31	01170294	CL808437	\$218.48	
07/29/21	536	0950		3001400		4104	OFFICE DEPOT	178422771001 7/2/21 214.66	01165967	CL803614	\$214.66	
07/29/21	536	0950		3001400		4104	OFFICE DEPOT	178906265001 7/7/21 76.34	01165967	CL803614	\$76.34	
07/29/21	536	0950		3001400		4104	OFFICE DEPOT	18281313301 7/8/21 64.12	01165967	CL803614	\$64.12	
07/29/21	536	0950		3001400		9407	US BANK	7/7/21 WALMART	01165969	CL803622	\$15.81	
08/12/21	536	0950		3001500		14113	CA ASSOC FOR PARKS & REC INS	5247 CO210157 50% LIAB COVER.	01166207	CL804078	\$8,326.50	
12/16/21	536	0950		3001500		14113	CA ASSOC FOR PARKS & REC INS	2ND HALF PREMIUM CO210157	01169741	CL807997	\$8,326.50	
07/22/21	536	0950		3001705		14445	SCP DISTRIBUTORS, LLC	SM056291 6/22/21 HLVR 2073.86	01165774	CL803420	\$2,073.86	
07/22/21	536	0950		3001705		15609	LIFESTYLE SUSANVILLE, LLC	489586 6/4/21 290334 27.77	01165776	CL803422	\$27.77	
07/22/21	536	0950		3001705		15609	LIFESTYLE SUSANVILLE, LLC	490783 6/28/21 213.95	01165776	CL803422	\$213.95	
07/22/21	536	0950		3001705		15609	LIFESTYLE SUSANVILLE, LLC	490853 6/29/21 150.11	01165776	CL803422	\$150.11	
07/22/21	536	0950		3001705		15609	LIFESTYLE SUSANVILLE, LLC	490905 6/30/21 225.16	01165776	CL803422	\$225.16	
07/29/21	536	0950		3001705		14445	SCP DISTRIBUTORS, LLC	29767954 7/8/21 328.84	01165966	CL803612	\$328.84	
07/29/21	536	0950		3001705		14445	SCP DISTRIBUTORS, LLC	SM056786 6/30/21 1870.87	01165966	CL803612	\$1,870.87	
07/29/21	536	0950		3001705		14445	SCP DISTRIBUTORS, LLC	SM056852 6/30/21 509.44	01165966	CL803612	\$509.44	
07/29/21	536	0950		3001705		15559	AIRGAS, INC	9115027710 7/2/21 HLVR	01165960	CL803604	\$334.36	
07/29/21	536	0950		3001705		15559	AIRGAS, INC	9981132448 6/30/21 HLVR	01165960	CL803604	\$106.23	
07/29/21	536	0950		3001705		9407	US BANK	6/28/21 WALMART	01165969	CL803622	\$80.22	
07/29/21	536	0950		3001705		9407	US BANK	6/29/21 TRACTOR SUPPLY	01165969	CL803622	\$40.67	
07/29/21	536	0950		3001705		9407	US BANK	6/29/21 WALMART	01165969	CL803622	\$80.22	
08/12/21	536	0950		3001705		14445	SCP DISTRIBUTORS, LLC	SM058063 7/13/21 HLVR	01166331	CL804025	\$2,039.00	
08/12/21	536	0950		3001705		14445	SCP DISTRIBUTORS, LLC	SM058431 7/16/21 HLVR	01166331	CL804025	\$2,039.00	
08/12/21	536	0950		3001705		15559	AIRGAS, INC	9115417633 7/15/21	01166319	CL804004	\$297.59	
08/19/21	536	0950		3001705		15559	AIRGAS, INC	9115915617 7/29/21	01166496	CL804276	\$175.72	
08/26/21	536	0950		3001705		15559	AIRGAS, INC	9116242513 8/6/21	01166659	CL804419	\$148.72	
08/26/21	536	0950		3001705		15559	AIRGAS, INC	9981860356 7/31/21	01166659	CL804442	\$106.23	

For Fiscal Year 2022

From 7/1/2021 To 6/30/2022

County of Lassen

Expenditure Account Detail

User: jmorgan

Addendum = *

Date	FD	BU	CC	Acct	Prog	Vendor	Vendor Name	Description	WT #	DOC #	Amount	*
08/26/21	536	0950		3001705		15609	LIFESTYLE SUSANVILLE, LLC	492150 7/25/21	01166677	CL804445	\$185.13	
09/02/21	536	0950		3001705		14445	SCP DISTRIBUTORS, LLC	NU201649 8/10/21	01166806	CL804592	\$439.15	
09/02/21	536	0950		3001705		14445	SCP DISTRIBUTORS, LLC	SN068243 8/10/21	01166806	CL804592	\$723.12	
09/09/21	536	0950		3001705		14445	SCP DISTRIBUTORS, LLC	SM061180 8/23/21 308.19	01166996	CL804820	\$308.19	
09/09/21	536	0950		3001705		15559	AIRGAS, INC	9116912745 8/26/21 319.35	01166995	CL804817	\$319.35	
09/13/21	536	0950		3001705		0	UNASSIGNED VENDOR	USBANK CALCARD 9/6/21	00000001	CM000255	\$24.10	
09/13/21	536	0950		3001705		0	UNASSIGNED VENDOR	USBANK CALCARD 9/6/21	00000001	CM000255	\$64.09	
09/16/21	536	0950		3001705		15559	AIRGAS, INC	9982611261 8/31/21 106.23	01167205	CL804991	\$106.23	
10/07/21	536	0950		3001705		14445	SCP DISTRIBUTORS, LLC	D8750913 9/13/21 222.91	01167694	CL805603	\$222.91	
10/07/21	536	0950		3001705		14445	SCP DISTRIBUTORS, LLC	SM062505 9/13/21 1890.67	01167694	CL805603	\$1,890.67	
10/07/21	536	0950		3001705		15559	AIRGAS, INC	9117432333 9/10/21 314.39	01167691	CL805600	\$314.39	
10/07/21	536	0950		3001705		15559	AIRGAS, INC	9117949093 9/24/21 359.42	01167691	CL805652	\$359.42	
10/21/21	536	0950		3001705		15559	AIRGAS, INC	9983336480 9/30/21 106.23	01168163	CL806063	\$106.23	
10/22/21	536	0950		3001705		0	UNASSIGNED VENDOR	US BANK HLVR	00000001	CM000404	\$169.00	
11/10/21	536	0950		3001705		15559	AIRGAS, INC	9118731748 10/18/21	01168633	CL806681	\$348.26	
11/10/21	536	0950		3001705		15559	AIRGAS, INC	INV#9984070150 10/31/21 TANK	01168705	CL806810	\$108.73	
11/10/21	536	0950		3001705		15609	LIFESTYLE SUSANVILLE, LLC	ACCT#290334 10/31/21 POOL	01168708	CL806809	\$12.54	
12/16/21	536	0950		3001705		15559	AIRGAS, INC	9120061932 11/22/21 HLVR	01169900	CL807921	\$362.86	
12/16/21	536	0950		3001705		15609	LIFESTYLE SUSANVILLE, LLC	497506 11/24/21	01169904	CL807920	\$23.14	
12/30/21	536	0950		3001705		0	UNASSIGNED VENDOR	CALCARD STATMENT DEC'21	00000001	CM000668	\$68.61	
12/30/21	536	0950		3001705		0	UNASSIGNED VENDOR	CALCARD STATMENT DEC'21	00000001	CM000668	\$72.77	
12/30/21	536	0950		3001705		15559	AIRGAS, INC	9120668704 12/14/21 325.94	01170292	CL808435	\$325.94	
12/30/21	536	0950		3001705		15559	AIRGAS, INC	9984804290 11/30/21 108.73	01170292	CL808435	\$108.73	
07/29/21	536	0950		3001800		14445	SCP DISTRIBUTORS, LLC	D8739853 7/8/21 533.24	01165966	CL803612	\$533.24	
07/29/21	536	0950		3002200		4104	OFFICE DEPOT	178422771001 7/2/21 69.61	01165967	CL803614	\$69.61	
07/29/21	536	0950		3002200		9407	US BANK	6/30/21 WALMART	01165969	CL803622	\$17.16	
08/31/21	536	0950		3002200		0	UNASSIGNED VENDOR	STOP PYMNT FEE-CK#1163973	00000001	JE000358	\$10.00	
09/13/21	536	0950		3002200		0	UNASSIGNED VENDOR	USBANK CALCARD 9/6/21	00000001	CM000255	\$99.99	
10/12/21	536	0950		3002251		0	UNASSIGNED VENDOR	HLRVA DEPOSIT 10-12-21	00000002	DP146963	\$0.10	
07/29/21	536	0950		3002300		186	CITY OF SUSANVILLE	4493 7/13/21 CITY STAFF TIME	01165968	CL803621	\$3,073.93	
07/29/21	536	0950		3002300		186	CITY OF SUSANVILLE	519307 6/30/21 FINGERPRINT	01165968	CL803619	\$32.00	
07/29/21	536	0950		3002300		99998	CARPD	1538 7/6/21 HLVR MBRSH DUES	01165963	CL803609	\$400.00	
09/02/21	536	0950		3002300		186	CITY OF SUSANVILLE	4493 8/23/21 CITY STAFF TIME	01166816	CL804604	\$433.83	
09/02/21	536	0950		3002300		186	CITY OF SUSANVILLE	4493 8/23/21 CITY STAFF TIME	01166816	CL804604	\$2,676.69	
09/02/21	536	0950		3002300		186	CITY OF SUSANVILLE	525185 8/12/21 FINGERPRNT-POOL	01166817	CL804605	\$32.00	
09/09/21	536	0950		3002300		186	CITY OF SUSANVILLE	WN409665 7/29/21	01167000	CL804822	\$113.08	

County of Lassen

Expenditure Account Detail

Date	FD	BU	CC	Acct	Prog	Vendor	Vendor Name	Description	WT #	DOC #	Amount	*
10/07/21	536	0950		3002300		186	CITY OF SUSANVILLE	4493 9/21/21 CITY STAFF TIME	01167698	CL805605	\$1,560.35	
11/10/21	536	0950		3002300		186	CITY OF SUSANVILLE	21/22 CITY STAFF 9/4-10/1/21	01168636	CL806824	\$1,410.44	
12/02/21	536	0950		3002300		186	CITY OF SUSANVILLE	4493 11/16/21 CITY STAFF TIME	01169312	CL807411	\$1,923.70	
07/29/21	536	0950		3002359		186	CITY OF SUSANVILLE	4493 7/13/21 HLVRA POOLSTAFFG	01165968	CL803621	\$21,339.32	
09/02/21	536	0950		3002359		186	CITY OF SUSANVILLE	4493 8/23/21 HLVRA POOL STAFFG	01166816	CL804604	\$5,096.45	
09/02/21	536	0950		3002359		186	CITY OF SUSANVILLE	4493 8/23/21 HLVRA POOL STAFFG	01166816	CL804604	\$28,680.14	
10/07/21	536	0950		3002359		186	CITY OF SUSANVILLE	4493 9/21/21 HLVRA POOL STAFFG	01167698	CL805605	\$17,137.99	
11/10/21	536	0950		3002359		186	CITY OF SUSANVILLE	21/22 POOL STAFF 9/4-10/1/21	01168636	CL806824	\$10,466.37	
12/02/21	536	0950		3002359		186	CITY OF SUSANVILLE	4493 11/16/21 HLVRA POOL STAFF	01169312	CL807411	\$6,165.80	
07/29/21	536	0950		3002400		9407	US BANK	2993 6/22/21 FOREST OFFICE	01165969	CL803622	\$112.25	
07/29/21	536	0950		3002800		99998	KARLA ANDERSON	1904446826 6/12/21 REFUND	01165962	CL803608	\$200.00	
07/29/21	536	0950		3002800		99998	TAMI EBERT	1879161645 4/26/21 REFUND	01165964	CL803610	\$120.00	
07/29/21	536	0950		3002800		99998	WESLEY HICKS	1879258216 4/26/21 REFUND	01165965	CL803611	\$120.00	
08/12/21	536	0950		3002800		99998	ADRIANA NEWTON	REFUND 6/12/21 SWIM RENTAL	01166333	CL804027	\$200.00	
08/12/21	536	0950		3002800		99998	ALBERT COWN	REFUND 6/26/21 SWIM LESSON	01166324	CL804018	\$60.00	
08/12/21	536	0950		3002800		99998	ANDREA DRAKE	REFUND 4/26/21 SWIM LESSON	01166325	CL804019	\$240.00	
08/12/21	536	0950		3002800		99998	ERECKA RIDGWAY	REFUND 7/1/21 SWIM LESSON	01166334	CL804028	\$120.00	
08/12/21	536	0950		3002800		99998	JAZEL ARMILLA	REFUND 7/12/21 SWIM LESSON	01166321	CL804011	\$60.00	
08/12/21	536	0950		3002800		99998	JENNIFER HEAD	REFUND 4/26/21 SWIM LESSON	01166329	CL804023	\$60.00	
08/12/21	536	0950		3002800		99998	JESSICA CHAMBERLAIN	REFUND 5/8/21 SWIM LESSON	01166322	CL804012	\$90.00	
08/12/21	536	0950		3002800		99998	KYLE HANNA	REFUND 4/26/21 SWIM LESSON	01166328	CL804022	\$60.00	
08/12/21	536	0950		3002800		99998	LINDSEY CHAMPIEUX	REFUND 4/26/21 SWIM LESSON	01166323	CL804016	\$180.00	
08/12/21	536	0950		3002800		99998	SUMMER GORLEY	REFUND 6/4/21 SWIM LESSON	01166327	CL804021	\$60.00	
08/12/21	536	0950		3002800		99998	VILENE FULTON	REFUND 4/26/21 SWIM LESSON	01166326	CL804020	\$90.00	
08/12/21	536	0950		3002800		99998	WESLEY HICKS	REFUND 4/26/21 SWIM LESSONS	01166330	CL804024	\$300.00	
08/26/21	536	0950		3002800		99998	AMANDA RODRIGUEZ	REFUND 5/26/21 CANCELED-SMOKE	01166674	CL804433	\$150.00	
08/26/21	536	0950		3002800		99998	AMBER MCGUIRE	REFUND 5/4/21 SWIM LESSON	01166671	CL804441	\$225.00	
08/26/21	536	0950		3002800		99998	ANGELA BARRIER	REFUND 4/26/21 SWIM LESSON	01166663	CL804440	\$60.00	
08/26/21	536	0950		3002800		99998	ASHLEY CRADDOCK	REFUND 4/26/21 SWIM LESSON	01166665	CL804436	\$30.00	
08/26/21	536	0950		3002800		99998	BRE GROGAN	REFUND 4/30/21 SWIM LESSON	01166668	CL804425	\$30.00	
08/26/21	536	0950		3002800		99998	CARRIE SMEDLEY	REFUND 4/26/21 SWIM LESSON	01166676	CL804421	\$120.00	
08/26/21	536	0950		3002800		99998	FRANK AVILLA	REFUND 6/25/21 SWIM LESSON	01166662	CL804438	\$120.00	
08/26/21	536	0950		3002800		99998	GENEVIEVE ANTOGNAZZI	REFUND 4/26/21 SWIM LESSON	01166661	CL804430	\$30.00	
08/26/21	536	0950		3002800		99998	JOLEE RENOLLET	REFUND 5/4/21 SWIM LESSON	01166673	CL804437	\$60.00	
08/26/21	536	0950		3002800		99998	KATIE TRANSUE	REFUND 6/1/21 SWIM LESSONS	01166678	CL804420	\$60.00	
08/26/21	536	0950		3002800		99998	LANA HASTEY	REFUND 5/26/21 SWIM LESSON	01166669	CL804435	\$60.00	

County of Lassen

Expenditure Account Detail

Date	FD	BU	CC	Acct	Prog	Vendor	Vendor Name	Description	WT #	DOC #	Amount	*
08/26/21	536	0950		3002800		99998	LORI ROOT	REFUND 5/17/21 SWIM LESSON	01166675	CL804431	\$60.00	
08/26/21	536	0950		3002800		99998	MARIA ESPINOZA	REFUND 4/26/21 SWIM LESSON	01166666	CL804423	\$60.00	
08/26/21	536	0950		3002800		99998	NANCY NOAH	REFUND 4/27/21 SWIM LESSON	01166672	CL804434	\$60.00	
08/26/21	536	0950		3002800		99998	SAMANTHA HUNTER	REFUND 4/26/21 SWIM LESSON	01166670	CL804439	\$90.00	
08/26/21	536	0950		3002800		99998	SERENA CHILDERS	REFUND 6/16/21 SWIM LESSON	01166664	CL804422	\$60.00	
08/31/21	536	0950		3002800		0	UNASSIGNED VENDOR	CANCEL CK#1166334	00000001	JE000366	(\$120.00)	
09/02/21	536	0950		3002800		99998	AMY TORRES	REFUND 4/26/21 SWIM LESSON	01166818	CL804606	\$120.00	
09/02/21	536	0950		3002800		99998	ANDREA PRETTYMAN	REFUND 4/26/21 SWIM LESSON	01166811	CL804597	\$60.00	
09/02/21	536	0950		3002800		99998	ANGELA CISNEROS	REFUND 5/5/21 SWIM LESSON	01166793	CL804580	\$60.00	
09/02/21	536	0950		3002800		99998	DELILAH RIDGWAY	REFUND 7/1/21 SWIM LESSON	01166812	CL804598	\$100.00	
09/02/21	536	0950		3002800		99998	FRANCES JACOME	REFUND 5/26/21 SWIM LESSON	01166803	CL804588	\$30.00	
09/02/21	536	0950		3002800		99998	HOLLY MACKENZIE	REFUND 4/30/21 SWIM LESSON	01166807	CL804593	\$60.00	
09/02/21	536	0950		3002800		99998	JACKIE ARMSTRONG	REFUND 5/4/21 SWIMMING LESSON	01166791	CL804578	\$60.00	
09/02/21	536	0950		3002800		99998	JEFF OWENS	REFUND 4/26/21 SWIM LESSON	01166810	CL804596	\$60.00	
09/02/21	536	0950		3002800		99998	JENNIFER BROWN	REFUND 4/26/21 SWIMMING LESSON	01166792	CL804579	\$120.00	
09/02/21	536	0950		3002800		99998	JOHAN KAMPFRAAT	REFUND 4/26/21 SWIM LESSON	01166805	CL804591	\$120.00	
09/02/21	536	0950		3002800		99998	KATHERINE GUESS	REFUND 5/10/21 SWIM LESSON	01166797	CL804583	\$60.00	
09/02/21	536	0950		3002800		99998	KELLY ACKLEY	REFUND 4/26/21 SWIMMING LESSON	01166790	CL804577	\$60.00	
09/02/21	536	0950		3002800		99998	KIM NEUMAN	REFUND 5/11/21 SWIM LESSON	01166809	CL804595	\$60.00	
09/02/21	536	0950		3002800		99998	KYLIE ECK	REFUND 4/27/21 SWIM LESSON	01166795	CL804582	\$60.00	
09/02/21	536	0950		3002800		99998	LANA HASTEY	REFUND 5/26/21 SWIM LESSON	01166798	CL804584	\$60.00	
09/02/21	536	0950		3002800		99998	MACHELLE HIPKINS	REFUND 5/13/21 SWIM LESSON	01166800	CL804585	\$60.00	
09/02/21	536	0950		3002800		99998	MADISON HURLBERT	REFUND 4/26/21 SWIM LESSON	01166802	CL804587	\$120.00	
09/02/21	536	0950		3002800		99998	MARISSA WAYBRIGHT	REFUND 5/27/21 SWIM LESSON	01166819	CL804607	\$120.00	
09/02/21	536	0950		3002800		99998	MICHELLE HOLLAND	REFUND 4/29/21 SWIM LESSON	01166801	CL804586	\$60.00	
09/02/21	536	0950		3002800		99998	NICOLE WOODRUFF	REFUND 4/26/21 SWIM LESSON	01166821	CL804610	\$120.00	
09/02/21	536	0950		3002800		99998	NOEMI SHIHADDEH	REFUND 4/26/21 SWIM LESSON	01166813	CL804600	\$60.00	
09/02/21	536	0950		3002800		99998	SARAH MEADOWS	REFUND 4/26/21 SWIM LESSON	01166808	CL804594	\$90.00	
09/02/21	536	0950		3002800		99998	SARAH SIBLEY	REFUND 5/3/21 SWIM LESSON	01166814	CL804602	\$60.00	
09/02/21	536	0950		3002800		99998	SCARLETT SMITH	REFUND 4/26/21 SWIM LESSON	01166815	CL804603	\$60.00	
09/02/21	536	0950		3002800		99998	SONYA WELSH	REFUND 5/6/21 SWIM LESSON	01166820	CL804608	\$60.00	
09/02/21	536	0950		3002800		99998	TARAH CLARK	REFUND 6/19/21 SWIM LESSON	01166794	CL804581	\$60.00	
09/02/21	536	0950		3002800		99998	VIVIAN JOHNSON	REFUND 4/27/21 SWIM LESSON	01166804	CL804590	\$60.00	
10/07/21	536	0950		3002800		99998	BRITTANY HANSON	REFUND 8/5/21 SWIM LESSONS	01167693	CL805602	\$150.00	
10/07/21	536	0950		3002800		99998	CONNIE BARKER	REFUND 7/12/21 SWIM LESSONS	01167692	CL805601	\$150.00	
10/07/21	536	0950		3002800		99998	JOANNA O'SHEA	REFUND 4/26/21 SWIM LESSONS	01167697	CL805604	\$240.00	

County of Lassen

Expenditure Account Detail

Date	FD	BU	CC	Acct	Prog	Vendor	Vendor Name	Description	WT #	DOC #	Amount	*
10/07/21	536	0950		3002800		99998	LINDA TIFFIN	REFUND 7/2/21 SWIM LESSONS	01167699	CL805606	\$150.00	
10/21/21	536	0950		3002800		99998	ASHLEY GULBRANSEN	REFUND 4/26/21 SWIM LESSON	01168169	CL806067	\$60.00	
10/21/21	536	0950		3002800		99998	CARLA DIETER	REFUND 5/27/21 SWIM LESSON	01168165	CL806068	\$30.00	
10/21/21	536	0950		3002800		99998	DUSTIN PAINTER	REFUND 6/25/21 SWIM LESSON	01168171	CL806069	\$30.00	
10/21/21	536	0950		3002800		99998	JASON STELZRIEDE	REFUND 5/10/21 30.00	01168173	CL806072	\$30.00	
10/21/21	536	0950		3002800		99998	JOSEPH TURNER	REFUND 4/26/21 SWIM LESSON	01168174	CL806065	\$30.00	
10/21/21	536	0950		3002800		99998	KERRISA SCHALL	REFUND 6/11/21 SWIM LESSON	01168172	CL806075	\$30.00	
10/21/21	536	0950		3002800		99998	MARA DOBYNS	REFUND 5/5/21 SWIM LESSON	01168166	CL806066	\$60.00	
10/21/21	536	0950		3002800		99998	MICHELLE LESSEIG	REFUND 6/19/21 SWIM LESSON	01168170	CL806073	\$30.00	
10/21/21	536	0950		3002800		99998	RHONDA FOREMAN	REFUND 5/6/21 SWIM LESSON	01168167	CL806071	\$60.00	
09/29/21	536	0950		3002801		0	UNASSIGNED VENDOR	FY2021-22 COST ALLOC 1ST QTR	00000001	JE000512	\$752.20	
12/30/21	536	0950		3002801		0	UNASSIGNED VENDOR	2ND 25% COWCAP CHARGE	00000001	JE001168	\$752.20	
07/22/21	536	0950		3002807		10037	MARTIN SECURITY SYSTEMS, INC	040102 6/30/21 25.00 HLVRA	01165775	CL803421	\$25.00	
08/19/21	536	0950		3002807		10037	MARTIN SECURITY SYSTEMS, INC	040327 7/31/21 AUGUST HLVRA	01166500	CL804274	\$25.00	
09/09/21	536	0950		3002807		10037	MARTIN SECURITY SYSTEMS, INC	040572 8/31/21 25.00	01166998	CL804821	\$25.00	
10/07/21	536	0950		3002807		10037	MARTIN SECURITY SYSTEMS, INC	40823 9/30/21	01167696	CL805655	\$25.00	
11/10/21	536	0950		3002807		10037	MARTIN SECURITY SYSTEMS, INC	CUST#1787 11/26/21 MONTHLY	01168707	CL806811	\$25.00	
12/16/21	536	0950		3002807		10037	MARTIN SECURITY SYSTEMS, INC	041266 11/30/21 HLVRA	01169903	CL807923	\$40.00	
09/13/21	536	0950		3002901		0	UNASSIGNED VENDOR	USBANK CALCARD 9/6/21	00000001	CM000255	\$258.00	
07/08/21	536	0950		3003010		515	LMUD	390772 5/20-6/20/21 HLVRA	01165272	CL802782	\$1,491.93	
08/12/21	536	0950		3003010		515	LMUD	390772 6/20-7/18/21 HLVRA	01166332	CL804026	\$1,371.69	
09/09/21	536	0950		3003010		515	LMUD	390772 7/18-8/20/21 HLVRA	01166997	CL804819	\$1,515.98	
10/07/21	536	0950		3003010		515	LMUD	390772 8/20-9/20/21	01167695	CL805654	\$1,714.66	
11/10/21	536	0950		3003010		515	LMUD	390772 9/20-10/20/21 ELECTRIC	01168634	CL806683	\$1,346.94	
12/02/21	536	0950		3003010		515	LMUD	390772 10/20-11/20/21 HLVRA	01169311	CL807410	\$999.07	
12/30/21	536	0950		3003010		515	LMUD	390772 11/20-12/20/21 ELECTRIC	01170227	CL808532	\$974.22	
07/22/21	536	0950		3003030		841	SUSANVILLE SANITARY DISTRICT	3204 7/1-8/31/21 HLVRA POOL	01165778	CL803417	\$156.00	
09/23/21	536	0950		3003030		841	SUSANVILLE SANITARY DISTRICT	3204 9/1-10/31/21 HLVRA	01167393	CL805185	\$156.00	
11/10/21	536	0950		3003030		841	SUSANVILLE SANITARY DISTRICT	CUST#3204 11/1/21 HLVRA	01168709	CL806814	\$156.00	
07/22/21	536	0950		3003040		12356	C&S WASTE SOLUTIONS	30-11856-9 7/1/21 HLVRA - POOL	01165772	CL803418	\$198.75	
08/19/21	536	0950		3003040		12356	C&S WASTE SOLUTIONS	30-11856-9 8/1/21 HLVRA	01166497	CL804280	\$198.75	
09/16/21	536	0950		3003040		12356	C&S WASTE SOLUTIONS	30-11856-9 9/1/21 198.75	01167206	CL804992	\$198.75	
10/21/21	536	0950		3003040		12356	C&S WASTE SOLUTIONS	30118569 10/1/21 HLVRA	01168164	CL806061	\$197.64	
07/22/21	536	0950		3003050		186	CITY OF SUSANVILLE	10500220000 6/1-6/30/21 HLVRA	01165777	CL803424	\$9.64	
09/09/21	536	0950		3003050		186	CITY OF SUSANVILLE	10500220000 7/1-7/30/21	01166999	CL804826	\$22.84	
09/09/21	536	0950		3003050		186	CITY OF SUSANVILLE	10500220000 7/31-8/31/21	01166999	CL804826	\$236.35	

County of Lassen

Expenditure Account Detail

Date	FD	BU	CC	Acct	Prog	Vendor	Vendor Name	Description	WT #	DOC #	Amount	*
10/07/21	536	0950		3003050		186	CITY OF SUSANVILLE	10500220000 9/1-9/30/21 N GAS	01167698	CL805657	\$822.43	
11/10/21	536	0950		3003050		186	CITY OF SUSANVILLE	10500220000 10/1-10/31/21 GAS	01168635	CL806684	\$192.79	
12/30/21	536	0950		3003050		186	CITY OF SUSANVILLE	10500220000 11/1-11/30/21 GAS	01170295	CL808436	\$8.32	
07/22/21	536	0950		3003060		186	CITY OF SUSANVILLE	10500220000 6/1-6/30/21 HLVRA	01165777	CL803424	\$379.09	
09/09/21	536	0950		3003060		186	CITY OF SUSANVILLE	10500220000 7/1-7/30/21	01166999	CL804826	\$1,384.09	
09/09/21	536	0950		3003060		186	CITY OF SUSANVILLE	10500220000 7/31-8/31/21	01166999	CL804826	\$885.24	
10/07/21	536	0950		3003060		186	CITY OF SUSANVILLE	10500220000 9/1-9/30/21 GEO	01167698	CL805657	\$679.93	
11/10/21	536	0950		3003060		186	CITY OF SUSANVILLE	10500220000 10/1-10/31/21 GEO	01168635	CL806684	\$927.10	
12/30/21	536	0950		3003060		186	CITY OF SUSANVILLE	10500220000 11/1-11/30/21 GEO	01170295	CL808436	\$1,295.78	
07/29/21	536	0950		3005500		14102	ALPINE BEVERAGE, LLC	100442 6/16/21 184.00	01165961	CL803606	\$184.00	
07/29/21	536	0950		3005500		14102	ALPINE BEVERAGE, LLC	100684 6/22/21 262.00	01165961	CL803606	\$262.00	
07/29/21	536	0950		3005500		14102	ALPINE BEVERAGE, LLC	101207 6/30/21 362.80	01165961	CL803606	\$362.80	
07/29/21	536	0950		3005500		14102	ALPINE BEVERAGE, LLC	101895 7/7/21 145.20	01165961	CL803607	\$145.20	
07/29/21	536	0950		3005500		14102	ALPINE BEVERAGE, LLC	99456 6/1/21 16.80	01165961	CL803606	\$16.80	
07/29/21	536	0950		3005500		14102	ALPINE BEVERAGE, LLC	99844 6/8/21 72.60	01165961	CL803606	\$72.60	
07/29/21	536	0950		3005500		9407	US BANK	6/22/21 SUSANVILLE SUPERMARKET	01165969	CL803622	\$22.32	
07/29/21	536	0950		3005500		9407	US BANK	6/30/21 SUSANVILLE SUPERMARKET	01165969	CL803622	\$9.80	
08/12/21	536	0950		3005500		14102	ALPINE BEVERAGE, LLC	101895 7/7/21 HLVRA	01166320	CL804005	\$145.20	
08/26/21	536	0950		3005500		14102	ALPINE BEVERAGE, LLC	103532 8/3/21	01166660	CL804443	\$147.20	
09/13/21	536	0950		3005500		0	UNASSIGNED VENDOR	USBANK CALCARD 9/6/21	00000001	CM000255	\$16.39	
09/13/21	536	0950		3005500		0	UNASSIGNED VENDOR	USBANK CALCARD 9/6/21	00000001	CM000255	\$16.76	
09/13/21	536	0950		3005500		0	UNASSIGNED VENDOR	USBANK CALCARD 9/6/21	00000001	CM000255	\$18.89	
09/27/21	536	0950		3005500		0	UNASSIGNED VENDOR	8/12 WALMART	00000001	CM000295	\$41.76	
09/27/21	536	0950		3005500		0	UNASSIGNED VENDOR	8/20 IGA	00000001	CM000295	\$12.61	
09/27/21	536	0950		3005500		0	UNASSIGNED VENDOR	9/4 IGA	00000001	CM000295	\$25.00	
07/29/21	536	0950		3005501		9407	US BANK	6/27/21 DOLLAR TREE	01165969	CL803622	\$151.22	
09/13/21	536	0950		3006100		0	UNASSIGNED VENDOR	USBANK CALCARD 9/6/21	00000001	CM000255	\$339.00	
11/18/21	536	0950		3006200		14781	HONEY LAKE VALLEY REC AUTH	68769574 PO215122	01168905	CL806955	\$123.00	
11/18/21	536	0950		3006200		14781	HONEY LAKE VALLEY REC AUTH	68769574 PO215122	01168905	CL806955	\$125.51	
11/18/21	536	0950		3006200		14781	HONEY LAKE VALLEY REC AUTH	68769574 PO215122	01168905	CL806955	\$181.50	
11/18/21	536	0950		3006200		14781	HONEY LAKE VALLEY REC AUTH	68769574 PO215122	01168905	CL806955	\$185.20	
11/18/21	536	0950		3006200		14781	HONEY LAKE VALLEY REC AUTH	68769574 PO215122	01168905	CL806955	\$524.80	
11/18/21	536	0950		3006200		14781	HONEY LAKE VALLEY REC AUTH	68769574 PO215122	01168905	CL806955	\$3,345.15	
11/18/21	536	0950		3006200		14781	HONEY LAKE VALLEY REC AUTH	68769574 PO215122 10/5/21	01168905	CL806955	\$3,278.25	
12/02/21	536	0950		3006200		1598	WESTERN NEVADA SUPPLY CO	6876574 PO215122 SHOWER	01169277	CL807427	\$3,278.25	
12/02/21	536	0950		3006200		1598	WESTERN NEVADA SUPPLY CO	68769574 PO215122 6FT SHOWER	01169277	CL807427	\$3,345.15	

County of Lassen

Expenditure Account Detail

Date	FD	BU	CC	Acct	Prog	Vendor	Vendor Name	Description	WT #	DOC #	Amount	*
12/02/21	536	0950		3006200		1598	WESTERN NEVADA SUPPLY CO	68769574 PO215122 CLAMP STL	01169277	CL807427	\$181.50	
12/02/21	536	0950		3006200		1598	WESTERN NEVADA SUPPLY CO	68769574 PO215122 CLAMP STL	01169277	CL807427	\$185.20	
12/02/21	536	0950		3006200		1598	WESTERN NEVADA SUPPLY CO	68769574 PO215122 DRN ST	01169277	CL807427	\$125.51	
12/02/21	536	0950		3006200		1598	WESTERN NEVADA SUPPLY CO	68769574 PO215122 DRN STD	01169277	CL807427	\$123.00	
12/02/21	536	0950		3006200		1598	WESTERN NEVADA SUPPLY CO	68769574 PO215122 SALES TAX	01169277	CL807427	\$524.80	
12/03/21	536	0950		3006200		0	UNASSIGNED VENDOR	CANCEL CK#1168905	00000001	JE000979	(\$7,763.41)	
12/16/21	536	0950		3006200		1598	WESTERN NEVADA SUPPLY CO	69058191 HLVRA SPRINKLER PROJ	01169742	CL807998	\$164.65	
12/30/21	536	0950		3006200		0	UNASSIGNED VENDOR	CALCARD STATMENT DEC'21	00000001	CM000668	\$473.97	
12/30/21	536	0950		3006200		0	UNASSIGNED VENDOR	CALCARD STATMENT DEC'21	00000001	CM000668	\$671.46	
12/30/21	536	0950		3006200		0	UNASSIGNED VENDOR	CALCARD STATMENT DEC'21	00000001	CM000668	\$908.74	
Total Budget Year Expenditures:											\$174,933.74	
Grand Total:											\$174,933.74	

Date	Fund	2021/2022 Budget	Spent	Budgeted Amounts	
3001150		Safety Equipment and Supplies		\$ 1,000.00	
7/22/2021	536	Office Depot	\$ 26.67		
7/22/2021	536	Office Depot	\$ 10.76		
8/12/2021	536	Keifer (USBank Partial) - uniforms	\$ 975.00		
9/24/2021	536	Walmart (USBank Partial)	\$ 29.97		
				\$ 1,042.40	\$ 1,042.40
				\$ (42.40)	
3001200		Communications		\$ 2,700.00	
7/7/2021	536	Frontier	\$ 219.90		
8/11/2021	536	Frontier	\$ 228.95		
9/8/2021	536	Frontier	\$ 228.95		
10/12/2021	536	Frontier	\$ 218.48		
11/8/2021	536	Frontier	\$ 227.53		
12/17/2021	536	Frontier	\$ 218.48		
1/10/2022	536	Frontier	\$ 225.50		
				\$ 1,567.79	\$ 1,567.79
				\$ 1,132.21	
3001400		Janitorial Supplies		\$ 2,000.00	
7/22/2021	536	Office Depot	\$ 76.34		
7/22/2021	536	Office Depot	\$ 64.12		
7/22/2021	536	Office Depot	\$ 214.66		
				\$ 355.12	\$ 355.12
				\$ 1,644.88	
3001500		Insurance		\$ 13,600.00	
7/30/2021	536	CAPRI	\$ 8,326.50		
12/6/2021	536	CAPRI	\$ 8,326.50		
				\$ 16,653.00	\$ 16,653.00
				\$ (3,053.00)	
3001705		Maintenance - Pool		\$ 26,000.00	
7/22/2021	536	Airgas	\$ 334.36		
7/22/2021	536	Lincoln Aquatics	\$ 862.08		
7/30/2021	536	Lincoln Aquatics	\$ 4,078.00		
7/30/2021	536	Airgas	\$ 297.59		
8/5/2021	536	Airgas	\$ 175.72		
8/11/2021	536	Airgas	\$ 106.23		
8/12/2021	536	Ace Hardware	\$ 185.13		
8/16/2021	536	Airgas	\$ 148.72		
8/23/2021	536	Lincoln Aquatics	\$ 723.12		
8/23/2021	536	Lincoln Aquatics	\$ 439.15		
9/1/2021	536	Airgas	\$ 319.35		
9/1/2021	536	Lincoln Aquatics	\$ 308.19		
9/8/2021	536	Airgas	\$ 106.23		
7/17/2021	536	Walmart (USBank Partial)	\$ 24.10		
7/25/2021	536	Walmart (USBank Partial)	\$ 64.09		
9/23/2021	536	Lincoln Aquatics	\$ 222.91		
9/23/2021	536	Lincoln Aquatics	\$ 1,890.67		
9/23/2021	536	Airgas	\$ 314.39		
10/4/2021	536	Airgas	\$ 359.42		
10/12/2021	536	Airgas	\$ 101.23		
9/16/2021	536	Advanced Comfort Control (USBank Partial)	\$ 169.00		
11/1/2021	536	Airgas	\$ 348.26		
11/8/2021	536	Airgas	\$ 108.73		
11/8/2021	536	Ace Hardware	\$ 12.54		
11/29/2021	536	Lincoln Aquatics	\$ 1,869.54		
12/6/2021	536	Ace Hardware	\$ 23.14		
12/6/2021	536	Airgas	\$ 362.86		
12/17/2021	536	Airgas	\$ 108.73		
12/20/2021	536	Amazon (USBank Partial)	\$ 68.61		
12/20/2021	536	Tractor Supply	\$ 72.77		
12/20/2021	536	Airgas	\$ 325.94		
12/29/2021	536	Ace Hardware	\$ 137.04		
12/31/2021	536	Airgas	\$ 108.73		
				\$ 14,776.57	\$ 14,776.57
				\$ 11,223.43	
3002200		Office Expenses		\$ 2,000.00	
7/22/2021	536	Office Depot	\$ 69.61		
8/2/2021	536	stop payment fee	\$ 10.00		
8/10/2021	536	Microsoft (USBank Partial)	\$ 99.99		
				\$ 179.60	\$ 179.60
				\$ 1,820.40	

3002250		Bank & Credit Card Fees				
				\$ -	\$	-
				\$ -		
3002251		Cash Over/Short				
10/12/2021		Over/Short \$0.10 on deposit	\$ 0.10	\$ 0.10	\$	0.10
				\$ 0.10		
				\$ 0.10		
3002300		Prof. & Spec. Services (City Staff, Auditors, Legal)		\$ 27,400.00		
7/29/2021	536	CARPD	\$ 400.00			
8/23/2021	536	City of Susanville (Fingerprinting Reimbursement)	\$ 32.00			
8/23/2021	536	City Staff (07/01/2021-08/06/2021)	\$ 2,676.69			
9/1/2021	536	City of Susanville (CA Employee Required Pamphlets)	\$ 113.08			
9/21/2021	536	City Staff (08/07/2021-09/03/2021)	\$ 1,560.35			
10/12/2021	536	City Staff (9/4/2021-10/1/2021)	\$ 1,410.44			
11/16/2021	536	City Staff (10/2/2021-10/29/2021)	\$ 1,923.70			
1/10/2022	536	City Staff (10/30/2021-1/7/2022) - Pending Approval	\$ 3,518.51			
				\$ 11,634.77	\$	11,634.77
				\$ 15,765.23		
3002359		Contract Staff Services (Pool Employees)		\$ 182,900.00		
8/23/2021	536	Pool Staff (07/01/2021-08/06/2021)	\$ 28,680.14			
9/21/2021	536	Pool Staff (08/07/2021-09/03/2021)	\$ 17,137.99			
10/12/2021	536	Pool Staff (9/4/2021-10/1/2021)	\$ 10,466.37			
11/16/2021	536	Pool Staff (10/2/2021-10/29/2021)	\$ 6,165.80			
1/10/2022	536	Pool Staff (10/30/2021-1/7/2022) Pending Approval	\$ 15,108.00			
				\$ 77,558.30	\$	77,558.30
				\$ 105,341.70		
3002400		Publications/Legal Notices		\$ 1,000.00		
				\$ -	\$	-
				\$ 1,000.00		
3002701		Non-Capitalized Equipment (under \$5,000)		\$ 5,000.00		
7/8/2021	3001800	Lincoln (umbrellas)	\$ 533.24	\$ 533.24	\$	533.24
				\$ 4,466.76		
3002800		Till and Safe Money/Special Department Expense		\$ -		
7/22/2021		K. Anderson	\$ 200.00			
7/22/2021		T. Ebert	\$ 120.00			
7/22/2021		W. Hicks	\$ 120.00			
8/2/2021		S. Gorley	\$ 60.00			
8/2/2021		L. Champieux	\$ 180.00			
8/2/2021		V. Fulton	\$ 90.00			
8/2/2021		W. Hicks	\$ 300.00			
8/2/2021		J. Head	\$ 60.00			
8/2/2021		A. Drake	\$ 240.00			
8/2/2021		A. Newton	\$ 200.00			
8/2/2021		J. Chabrelain	\$ 90.00			
8/2/2021		J. Armilla	\$ 60.00			
8/2/2021		K. Hanna	\$ 60.00			
8/2/2021		E. Ridgeway	\$ 100.00			
8/2/2021		A. Cowan	\$ 60.00			
8/13/2021		A McGuire	\$ 225.00			
8/13/2021		A. Barrier	\$ 60.00			
8/13/2021		S. Hunter	\$ 90.00			
8/13/2021		F. Avilla	\$ 120.00			
8/13/2021		J. Renollett	\$ 60.00			
8/16/2021		K. Transue	\$ 60.00			
8/16/2021		C. Smedley	\$ 120.00			
8/16/2021		S. Childers	\$ 60.00			
8/16/2021		M. Espinoza	\$ 60.00			
8/16/2021		B. Grogan	\$ 30.00			
8/16/2021		G. Antognazzi	\$ 30.00			
8/16/2021		L. Root	\$ 60.00			
8/16/2021		A. Rodriguez	\$ 150.00			
8/16/2021		N. Noah	\$ 60.00			
8/16/2021		L. Haste	\$ 60.00			
8/16/2021		A. Craddock	\$ 30.00			
8/19/2021		K. Ackley	\$ 60.00			
8/19/2021		J. Armstrong	\$ 60.00			
8/19/2021		F. Jacome	\$ 30.00			
8/19/2021		M. Waybright	\$ 120.00			
8/19/2021		V. Johnson	\$ 60.00			
8/19/2021		L. Kampfraat	\$ 120.00			
8/19/2021		S. Smith	\$ 60.00			
8/19/2021		J. Brown	\$ 120.00			
8/19/2021		L. Haste	\$ 60.00			
8/19/2021		A. Cisneros	\$ 60.00			
8/19/2021		A. Prettyman	\$ 60.00			
8/19/2021		M. Hipkins	\$ 60.00			

8/19/2021		N. Woodruff		\$	120.00				
8/19/2021		S. Meadows		\$	90.00				
8/24/2021		A. Torres		\$	120.00				
8/24/2021		M. Holland		\$	60.00				
8/24/2021		T. Clark		\$	60.00				
8/24/2021		K. Eck		\$	60.00				
8/24/2021		N. Shihadeh		\$	60.00				
8/24/2021		M. Hurlbert		\$	120.00				
8/24/2021		J. Owens		\$	60.00				
8/24/2021		K. Guess		\$	60.00				
8/24/2021		H. Mackenzie		\$	60.00				
8/24/2021		S. Welsh		\$	60.00				
8/24/2021		N. Neuman		\$	60.00				
8/24/2021		S. Sibley		\$	60.00				
9/23/2021		B. Hanson		\$	150.00				
9/23/2021		L. Tiffin		\$	150.00				
9/23/2021		C. Barker		\$	150.00				
9/23/2021		J. O'Shea		\$	240.00				
10/12/2021		M. Dobyns		\$	60.00				
10/12/2021		J. Turner		\$	30.00				
10/12/2021		A. Gulbranson		\$	60.00				
10/12/2021		K. Schall		\$	30.00				
10/12/2021		M. Lesseig		\$	30.00				
10/12/2021		J. Stelzriede		\$	30.00				
10/12/2021		R. Foreman		\$	60.00				
10/12/2021		D. Painter		\$	30.00				
10/12/2021		C. Dieter		\$	30.00				
					\$	6,185.00	\$	6,185.00	
					\$	(6,185.00)			
3002801	County Wide Allocations				\$	5,230.00			
9/29/2021		1st Quarter Allocation		\$	752.20				
					\$	752.20	\$	752.20	
					\$	4,477.80			
3002807	Electronic Surveillance				\$	1,000.00			
7/7/2021	536	Martin Security		\$	25.00				
8/5/2021	536	Martin Security		\$	25.00				
9/1/2021	536	Martin Security		\$	25.00				
10/4/2021	536	Martin Security		\$	25.00				
11/8/2021	536	Martin Security		\$	25.00				
12/6/2021	536	Martin Security		\$	40.00				
1/10/2022	536	Martin Security		\$	40.00				
1/10/2022	536	Voltage Specialists		\$	350.00				
					\$	555.00	\$	555.00	
					\$	445.00			
3002901	Conferences/Training				\$	2,000.00			
8/2/2021	536	Red Cross (USBank Partial)		\$	258.00				
					\$	258.00	\$	258.00	
					\$	1,742.00			
3003000	General Utilities				\$	-			
3003010	Utilities - Electric				\$	15,500.00			
7/30/2021	536	LMUD - 17 days - partial		\$	832.80				
9/1/2021	536	LMUD		\$	1,515.98				
10/4/2021	536	LMUD		\$	1,714.66				
11/1/2021	536	LMUD		\$	1,346.94				
11/29/2021	536	LMUD		\$	999.07				
12/29/2021	536	LMUD		\$	974.22				
					\$	7,383.67	\$	7,383.67	
					\$	8,116.33			
3003020	Water					\$	-	\$	-
					\$	-			
3003030	Utilities - Sewer				\$	800.00			
7/7/2021	536	SSD		\$	156.00				
9/13/2021	536	SSD		\$	156.00				
11/8/2021	536	SSD		\$	156.00				
1/1/2022	536	SSD		\$	156.00				
					\$	624.00	\$	624.00	
					\$	176.00			
3003040	Utilities - Trash Service				\$	1,200.00			
7/7/2021	536	C & S Waste		\$	198.75				
8/5/2021	536	C & S Waste		\$	198.75				
9/8/2021	536	C & S Waste		\$	198.75				
10/12/2021	536	C & S Waste		\$	197.64				

					\$ 793.89	\$ 793.89
					\$ 406.11	
3003050	Utilities - Natural Gas				\$ 500.00	
9/1/2021	536	City of Susanville	\$	259.19		
10/4/2021	536	City of Susanville	\$	822.43		
11/1/2021		City of Susanville	\$	192.79		
12/17/2021		City of Susanville	\$	8.32		
					\$ 1,282.73	\$ 1,282.73
					\$ (782.73)	
3003060	Utilities - Geothermal				\$ 11,000.00	
9/1/2021	536	City of Susanville - July	\$	1,384.09		
9/1/2021	536	City of Susanville - August	\$	885.24		
10/4/2021	536	City of Susanville - Sept	\$	679.93		
11/1/2021		City of Susanville - Oct	\$	927.10		
12/17/2021		City of Susanville - Nov	\$	1,295.78		
					\$ 5,172.14	\$ 5,172.14
					\$ 5,827.86	
3004900	Depreciation				\$ 5,000.00	
						\$ -
					\$ 5,000.00	
3005500	Store Concessions				\$ 1,600.00	
7/22/2021	536	Alpine	\$	145.20		
7/30/2021	536	Alpine	\$	145.20		
8/11/2021	536	Alpine	\$	147.20		
7/9/2021	536	Susanville Supermarket (USBank Partial)	\$	16.39		
7/14/2021	536	Susanville Supermarket (USBank Partial)	\$	16.76		
7/14/2021	536	Susanville Supermarket (USBank Partial)	\$	18.89		
8/12/2021	536	Walmart (USBank Partial)	\$	41.76		
8/20/2021	536	Susanville Supermarket (USBank Partial)	\$	12.61		
9/4/2021	536	Susanville Supermarket (USBank Partial)	\$	25.00		
					\$ 569.01	\$ 569.01
					\$ 1,030.99	
3005501	Recreation Activity Supplies				\$ 500.00	
						\$ -
					\$ -	\$ -
					\$ 500.00	
3006050	Landscaping & Improvements				\$ -	
					\$ -	\$ -
					\$ -	\$ -
3006200	Building and Equipment				\$ 42,500.00	
8/2/2021	536	Delcar Electrical (USBank Partial)	\$	339.00		
11/5/2021	536	Western Nevada, PO #215122	\$	7,763.41		
12/6/2021	536	Western Nevada, PO #215122	\$	164.65		
12/20/2021	536	Western Nevada (USBank Partial)	\$	671.46		
12/20/2021	536	Rental Guys (USBank Partial)	\$	473.94		
12/20/2021	536	Tholl (USBank Partial)	\$	908.74		
					\$ 10,321.20	\$ 10,321.20
					\$ 32,178.80	
3010000	Appropriation For Contingencies					\$ -
					\$ -	\$ -
FUND 535	Pool Improvement Fund				\$ 5,000.00	
					\$ -	\$ -
					\$ 5,000.00	
FUND 534	Pool Facility Sustainability Fund				\$ 20,000.00	
					\$ -	\$ -
					\$ 20,000.00	
						\$ 158,197.73

HONEY LAKE VALLEY RECREATION AUTHORITY AGENDA ITEM

Submitted By: Reesa Rice, Administrative Services

Action Date: January 18, 2022

SUBJECT: Project Updates.

PRESENTED BY: Reesa Rice, Pool Director

SUMMARY: Dow Davis along with other city staff from public works have worked hard to complete all of the preparation work for the lawn extension. The fencing materials are now at the pool waiting for installment. Once the fence is complete the sod will be installed pending good weather conditions.

FISCAL IMPACT: None

ACTION REQUESTED: Information Only

ATTACHMENTS:

HONEY LAKE VALLEY RECREATION AUTHORITY AGENDA ITEM

Submitted By: Reesa Rice, Administrative Services

Action Date: January 18, 2022

SUBJECT: Pool Schedules

PRESENTED BY: Reesa Rice, Pool Director

SUMMARY: The Pool Schedule Ad Hoc Committee has conducted several meetings over the past few months. These meetings have included members from Lassen High School, Susanville School District, Lassen College, Lassen Volcanoes swim team boardmembers, and previous HLVRA boardmembers who are knowledgeable and invested in the Honey Lake Valley Community Pool. Below is a summary of Ad Hoc findings that have supported the reconstruction of the 2022 season draft schedules attached. Staff will provide a budget review at the February meeting so the HLVRA board will know the capacity of the budget to extend the pool operating season.

- **Abridged**

The Spring and Fall will offer an abridged shoulder season to accommodate additional time in the pool for the Volcanoes club; as well as offer an opportunity for the H.S team to re-enter the water. The abridged seasons can also accommodate lessons (group, private and adults) also evening lap and walking classes. The addition of a D.V after school swim time has been added on the Schedule for the Spring and may be extended through the fall if the LCC A.D class is unable to utilize the facilities. Other groups wishing to rent the pool may do so during the available times. The abridged seasons will be dependent on the ongoing negotiations with both teams.

- **Shoulder Seasons**

The Spring and Fall Schedule now utilizes the term "Flex programming" instead of stating "schools" in the 9:30 to 3:30pm block of time. This reflects the various programs that can be offered and remains to be scheduled during this time frame. Due to the light patron usage during public swim on Saturdays public swim will be offered from 12:30 to 3:30pm but has been expanded to include Sundays.

- Summer

The Summer schedule includes the following changes. The 6am morning lap/walking class has been eliminated on Tuesdays and Thursdays to allow for additional cleaning time of the pool. However, lap/walking during the summer has been expanded to include Saturday mornings from 9 – 10 am. The Friday morning practice time for the Volcanoes has been deleted due to their swim meet schedule and will be replaced by an hour of swim time in the evenings on Mondays and Wednesdays in conjunction with evening lesson

FISCAL IMPACT:

To be determined after completion of the budget projection worksheet

ACTION REQUESTED:

Information Only

ATTACHMENTS:

[Spring schedule 2022.pdf](#)

[Summer Schedule 2022.pdf](#)

[Fall Schedule 20222.pdf](#)

Spring Abridged Schedule April 11th - April 30th					
	8:30 - 9:30 am	9:30 - 3:30 pm	1:30 - 3:00 pm	3:30 - 5:30 pm	5:45 - 6:45 pm
Monday			D.V School	Team/Lessons	Lap/Walking
Tuesday				Team/Lessons	Lap/Walking
Wednesday				Team/Lessons	Lap/Walking
Thursday				Team/Lessons	Lap/Walking
Friday				Team/Lessons	Lap/Walking

Spring Schedule May 2nd - June 12th					
	6:00 -7:00am	8:30 - 9:30 am	9:30 - 3:30 pm	3:30 - 5:30	5:45 - 6:45 pm
Monday	Lap/Walking	Lap/Aerobics	Flex Programs	Swim Team	Lap/Walking
Tuesday	Lap/Walking	Lap/Walking	Flex Programs	Swim Team	Lap/Walking
Wednesday	Lap/Walking	Lap/Aerobics	Flex Programs	Swim Team	Lap/Walking
Thursday	Lap/Walking	Lap/Walking	Flex Programs	Swim Team	Lap/Walking
Friday	Lap/Walking	Lap/Aerobics	Flex Programs	Swim Team	Lap/Walking
			10:00 - 12:00	12:30 - 3:30 pm	4:00 - 6:00 pm
Saturday			Pool Rental	Public Swim	Pool Rental
Sunday				Public Swim	

Summer Schedule June 13 - August 14th							
	6:00 - 7:00 am	7:00 - 9:00 am	8:00- 9:00 am	9:15 - 12:15 pm	1:00 - 4:30 pm	5:00 - 6:00pm	6:15 - 7:45 pm
Monday	Lap/Walking	Swim Team	Aqua Aerobics	Lessons/Lap	Public Swim	Lap/Walking	Lessons/Team
Tuesday	Cleaning	Swim Team	walking	Lessons/Lap	Public Swim	Lap/Walking	Family Swim
Wednesday	Lap/Walking	Swim Team	Aqua Aerobics	Lessons/Lap	Public Swim	Lap/Walking	Lessons/Team
Thursday	Cleaning	Swim Team	walking	Lessons/Lap	Public Swim	Lap/Walking	Family Swim
Friday	Lap/Walking	Cleaning	Aqua Aerobics	Maintenance	Public Swim	Lap/Walking	Lessons
	9:00 - 10:00 am	10:30 - 12:30pm	1:00 - 4:30 pm	5:00 - 7:00 pm			
Saturday	Lap Swim	Pool Rental	Public Swim	Pool Rental			
Sunday			Public Swim				

Fall August 15th - September 30th					
	6:00 - 7:00 am	8:30 - 9:30 am	12:30 - 3:30 pm	3:30 - 5:30 pm	5:45 - 6:45 pm
Monday	Lap/Walking	Aqua Aerobics	LCC A.D Class	Team / Lessons	Lap Swim
Tuesday	Lap/Walking	Lap/Walking	Flex Programs	Team / Lessons	Lap Swim
Wednesday	Lap/Walking	Aqua Aerobics	LCC A.D Class	Team / Lessons	Lap Swim
Thursday	Lap/Walking	Lap/Walking	Flex Programs	Team / Lessons	Lap Swim
Friday	Lap/Walking	Aqua Aerobics	Flex Programs	Team / Lessons	Lap Swim
		10:00 - 12:00 pm	12:30 - 3:30 pm	4:00 - 6:00 pm	
Saturday		Pool Rental	Public Swim	Pool Rental	
Sunday			Public Swim		

October 3rd - October 28th					
		12:30 - 3:30 pm	3:30 - 5:30 pm		
Monday		LCC AD	Swim Team		
Tuesday			Swim Team		
Wednesday		LCC AD	Swim Team		
Thursday			Swim Team		
Friday			Swim Team		

HONEY LAKE VALLEY RECREATION AUTHORITY AGENDA ITEM

Submitted By: Jolene Arredondo, Administrative Services

Action Date: January 18, 2022

SUBJECT: Consider City Reimbursement Request for the period of October 30, 2021 through January 7, 2022

PRESENTED BY: Dan Newton, City Administrator

SUMMARY: The HLVRA has contracted with the City of Susanville to perform Administrative, Management and Operational services. The City has submitted a reimbursement request for both administrative and pool staff services related to the pool for the period of October 30, 2021 through January 7, 2022.

FISCAL IMPACT: \$3,518.51 in Administrative Staff and \$15,108.00 in Pool Operational Employee Staff time for a total of \$18,626.51

ACTION REQUESTED: Motion to approve City Reimbursement Request for the Period of October 30, 2021 through January 7, 2022

ATTACHMENTS:
[211030.220107_City Reimbursement.pdf](#)



City of Susanville

Administrative Services Department

66 North Lassen Street
Susanville, CA 96130
(530) 252-5115

INVOICE

Invoice Date: January 18, 2022

Account #:4493

Honey Lake Valley Recreation Authority
c/o Lassen County
221 S. Roop St., Suite 1
Susanville, CA 96130

TOTAL DUE: \$18,626.51
Payment Due: UPON RECEIPT

SUBJECT: Reimbursement for Administrative, Management & Operational Services and Associated Direct Costs October 30, 2021 – January 7, 2022

Description:

Reimbursement for Administrative Services (10/30/2021-01/07/2022)	\$ 3,518.51
Reimbursement for Pool Employees (10/30/2021-01/07/2022)	\$ <u>15,108.00</u>

TOTAL DUE \$ 18,626.51

**PLEASE REMIT THE BOTTOM PORTION OF THIS INVOICE WITH YOUR
PAYMENT TO THE ABOVE ADDRESS.**



Please Detach and Mail With Your Payment

PLEASE REMIT PAYMENT TO THE ADDRESS BELOW...THANK YOU

City of Susanville Administrative Services Department

66 North Lassen Street Susanville, CA 96130
(530) 252-5115 Fax (530) 257-4725

Account #4493

HLVRA
c/o Lassen County
221 S. Roop St., Suite 1
Susanville, CA 96130

Amount Due: \$ 18,626.51
Payment Due: UPON RECEIPT

Amount Paid: \$

Date of Invoice January 18, 2022

October 30 - January 7

Administrative		Hours	Wage	
Executive Officer		17.00	\$ 122.64	\$ 2,084.88
Secretary		19.00	\$ 50.33	\$ 956.27
Clerk			\$ 70.60	\$ -
Building Official		8.00	\$ 59.67	\$ 477.36
				\$ 3,518.51

Pool Employees			Wage	
Pool Manager		400.00	\$ 37.77	\$ 15,108.00
Overtime - Manager			\$ -	\$ -
				\$ -
Assistant Pool Manager			\$ 23.46	\$ -
Overtime - Asst. Manager			\$ -	\$ -
				\$ -
Head Swim Instructor		0.00	\$ 19.75	\$ -
				\$ -
Head Program Instructor			\$ 19.26	\$ -
				\$ -
Head Lifeguard		0.00	\$ 19.26	\$ -
				\$ -
Lifeguards/Swim Instructors		0.00	\$ 16.62	\$ -
				\$ -
Total		400.00		\$ 15,108.00

Training (Lifeguard Trainer) - travel expenses	\$ -	
		<u>\$ 18,626.51</u>

HONEY LAKE VALLEY RECREATION AUTHORITY AGENDA ITEM

Submitted By: Jolene Arredondo, Administrative Services

Action Date: January 18, 2022

SUBJECT: Consider appointment of Executive Officer to the Honey Lake Valley Recreation Authority

PRESENTED BY: Dan Newton, Executive Officer

SUMMARY: Article 7.3 of the Joint Powers Agreement states there will be an Executive Officer of the Authority who shall be responsible for the administration of the Authority. The Executive Officer shall be appointed by and may be removed for any reason by a majority vote of the Board. The Executive Officer shall be designated the Government Code Section 6505.1 officer who shall file an official bond. The Executive Officer shall have the authority to execute a change order to any existing HLVRA agreement with any person, entity or agency in an amount up to and including \$5,000.

In April 2021 the City of Susanville adopted a Reorganization Plan, within that Reorganization Plan the city has assigned the duties of the HLVRA Executive Officer to the Public Works Director. The City of Susanville has hired Bob Godman as the Public Works Director and intends to implement the final stages of the Reorganization Plan transition in January 2022 and would recommend Bob Godman be appointed as the Executive Officer to the HLVRA.

FISCAL IMPACT: None

ACTION REQUESTED: Motion to approve appointment of Executive Officer to the Honey Lake Valley Recreation Authority

ATTACHMENTS: