

SUSANVILLE CITY COUNCIL
Regular Council Meeting Minutes
WEDNESDAY, OCTOBER 19, 2022 – 4:30 PM

Mayor pro tem Herrera called the meeting to order at 4:30pm.

Roll Call of Councilmembers Present: Quincy McCourt, Kevin Stafford, Thomas Herrera, Mendy Schuster, Russ Brown

1. APPROVAL OF AGENDA:

Moved by Kevin Stafford; seconded by Russ Brown to approve.

Motion Carried: 5 - 0

Voting For: Quincy McCourt, Kevin Stafford, Thomas Herrera, Mendy Schuster, Russ Brown

Voting Against: None

2. PUBLIC COMMENT REGARDING CLOSED SESSION ITEMS (if any): No comments.

3. CLOSED SESSION:

The City Council convened in closed session at 4:31pm to discuss the following:

A. CONFERENCE WITH LEGAL COUNSEL - existing pursuant to Government Code Section 54956.9 (d)(1): Case number 63745, California Department of Corrections and Rehabilitation, Kathleen Allison, Gavin Newsom Vs. city of Susanville.

B. CONFERENCE WITH LABOR NEGOTIATIONS – pursuant to Government Code §54957.6:
1. SPOA Unit

4. RETURN TO OPEN SESSION:

The Council reconvened in open session at 5:11p.m.

Mayor pro tem Herrera requested the Councilmember Brown start the Pledge of Allegiance and Councilmember Schuster offer the Invocation.

Dan Newton, City Administrator, stated that the Council met in closed session with direction provided to staff and no reportable action taken and the Council will reconvene in closed session following open session.

5. BUSINESS FROM THE FLOOR:

Nick McBride, LASCO, voiced his concern and disappointment that, in the past few years there have been too many inconsistencies with the banner ordinance, although banners having City seals do not seem to be in compliance. Mr. McBride concluded with requesting that the city just be consistent.

Kelly Ackley, Chamber of Commerce, is requesting the Magical County Christmas be extended by an hour and also requested the use of Pancera Plaza, alcohol to be at the event as well as vendors and a waiver of fees as the costs have went up over 125% since last year. She concluded by stating that the Chamber is always looking for new sponsors.

Tim Trevitt and Mason Gonzolas, thanked the City and the Fire Chief for the tremendous support for the Hotwheels World Record event and Mason presented Chief Moore with his own Hot Wheels cars in appreciation.

Pat Holley, public, stated that his neighbors have been served an abatement order and it does not appear that the neighbors are following the order. He requested that the city maintain the pressure

and requested a change to the city ordinance regarding dogs and not permitting those who have been proven to not correctly care for animals not be permitted to bring them on the property.

Jim McCarthy, public, provided a packet of emails exchanged between himself and various staff members. He voiced his concern regarding the cancelation of the recent Planning Commission meetings.

Carson Fleming, public, is also a neighbor of the house with the dogs and trailers mentioned by Mr. Holley and wants it handled.

No less than three members of the public voiced their concern on the cannabis item.

6. CONSENT CALENDAR:

A request was made to consider item 6D separately.

Moved by Russ Brown; seconded by Mendy Schuster to approve the consent calendar with the removal of item 6D.

Motion Carried: 5 - 0

Voting For: Quincy McCourt, Kevin Stafford, Thomas Herrera, Mendy Schuster, Russ Brown

Voting Against: None

6.A Minutes of the City Council's October 5, 2022 regular meeting. Minutes of the City Council's October 5, 2022 regular meeting.

[221005.cc.min.draft.pdf](#)

6.B Consider **Resolution No. 22-6058**, supporting the Honey Lake Hospice Light up a Life Ceremony and authorizing closure of South Lassen Street from Cottage Street to Main Street on Saturday, November 19, 2022, from 5:30 pm to 8:30 pm

Motion to approve Resolution No. 22-6058, supporting the Honey Lake Hospice Light up a Life Ceremony and authorizing closure of South Lassen Street from Cottage Street to Main Street on Saturday, November 19, 2022, from 5:30 pm to 8:30 pm.

[Light up a Life Event.docx](#)

[22-6058.pdf](#)

6.C Consider **Resolution No. 22-6059**, supporting the Thanksgiving Day Turkey Trot on Thursday, November 24, 2022

Motion to approve Resolution No. 22-6059, supporting the Thanksgiving Day Turkey Trot on Thursday, November 24, 2022, from 8:00 am to 10:00 am.

[TurkeyTrotLetter2022.pdf](#)

[22-6059.pdf](#)

6.E Consider **Resolution No. 22-6063**, 1) authorizing the Public Works Director to execute a Notice of Completion for Project No. 8-01 & 18-02, 2015 STIP Pavement Rehabilitation Projects 'SC-4' and 'SC-5'; and 2) authorizing the Finance Manager to release any remaining retention owed to the Contractor withheld from progress payments in the amount of \$30,275.69.

Motion to approve Resolution No. 22-6063, that 1) authorizes the Public Works Director to execute a Notice of Completion for Project 18-01 and 18-02; and 2) authorizes the Finance Manager to release remaining retention funds in the amount of \$15,519.44 and \$14,756.25 respectively from the two project accounts.

[2012 SC4 and SC5 STIP NOC and NOA.pdf](#)

[22-6063.pdf](#)

- 6.D Consider **Resolution No. 22-6060**, in support of the Lassen County Chamber of Commerce, Magical Country Christmas Celebration event on December 3, 2022

Bob Godman, Public Works Director, stated that he requested this item to be considered separately so Ms. Ackley could speak on the item and offered the information relevant to Public Works for the project.

[Annual Magical Country Christmas letter.pdf](#)
[22-6060.pdf](#)

Motion to approve Resolution No. 22-6060, supporting the Lassen County Chamber of Commerce, Magical Country Christmas Celebration event on December 3, 2022.

Moved by Mendy Schuster; seconded by Russ Brown to approve.

Motion Carried: 5- 0

Voting For: Quincy McCourt, Kevin Stafford, Thomas Herrera, Mendy Schuster, Russ Brown

Voting Against: None

7. PUBLIC HEARINGS:

- 7.A Consider Resolution No. **22-6057**, authorizing scope of work amendment to application award ID 20-CDBG-CV2-3-00080 and the execution of a grant standard agreement and any amendments thereto from the 2020 Community Development Block Grant Program-Coronavirus Response Rounds 2 and 3 (CDBG-CV2 and 3) NOFA dated December 9, 2020

Mr. Godman provided the history of the item along with an explanation of the changes being proposed and requested the approval of Resolution No. 22-6057.

The Public Hearing opened at 5:51pm.

Local business owners expressed their dissatisfaction with the business assistance programs being dropped and bathrooms being purchased instead.

Councilmember Schuster inquired as to why the change was being requested to which Mr. Newton responded specifically that the city would be providing loans, not grants, and the city would have to have a loan underwriter and additional staff and that there was found to be a lot of red tape associated with the program.

Mayor pro tem Herrera closed the Public Hearing at 6:09pm.

[PS-033.pdf](#)
[SP-044.pdf](#)
[22-6057.pdf](#)

Motion to approve resolution no. 22-6057 with the amendment to Section 2 to increase the PI in the amount not to exceed \$200,000.

Moved by Russ Brown; seconded by Mendy Schuster to approve.

Motion Carried: 5- 0

Voting For: Quincy McCourt, Kevin Stafford, Thomas Herrera, Mendy Schuster, Russ Brown

Voting Against: None

7.B Consider **Resolution No. 22-6064**, authorizing the application and adopting the PLHA Plan for the Permanent Local Housing Allocation Program

Mr. Newton provided an explanation of the grant and why the resolution is being requested.

Mr. Newton also stated that there are other agencies who are wanting to help for instance, the VFW for help with Veteran's.

Mayor pro tem Herrera opened the public hearing at 6:18pm.

No comments made.

Mayor pro tem Herrera closed the public hearing at 6:18pm.

[Policy 462.pdf](#)
[22-6064.pdf](#)

Motion to approve Resolution No. 22-6064, authorizing the application and adopting the PLHA Plan for the Permanent Local Housing Allocation Program.

Moved by Russ Brown; seconded by Quincy McCourt to approve.

Motion Carried: 5- 0

Voting For: Quincy McCourt, Kevin Stafford, Thomas Herrera, Mendy Schuster, Russ Brown

Voting Against: None

8. **COUNCIL DISCUSSION/ANNOUNCEMENTS:**

Mayor pro tem Herrera offered both the Land Acknowledgement and the city's Mission Statement.

9. **NEW BUSINESS:**

9.A Consider the appointment of members to the Sales Tax Oversight Board

Mr. Newton provided an explanation of the item and the reason for the oversight board. He then explained how the committee would be formed per the Ordinance. He requested the council members provide their nominations. He added that he believes that the board will be subject to the Brown Act with noticed meetings etc... He also sees the members getting

Councilmember Schuster nominated Tom Downing, seconded by Brown. Aye: Schuster, Brown, Stafford, Herrera & McCourt. Motion carried.

Councilmember Stafford is awaiting to see if his nominee has a conflict.

Councilmember Brown nominated Tony Ardito, seconded by Schuster. Aye: Brown, Schuster, Stafford, Herrera, McCourt. Motion carried.

Mayor McCourt nominated James Merchant, seconded by Brown. Aye: McCourt, Brown, Schuster, Stafford, Herrera. Motion carried.

Mayor pro tem Herrera nominated Curtis Bortle, seconded by McCourt. Aye: Herrera, McCourt, Stafford, Brown. No: Schuster Motion carried.

Mr. Newton stated that there could be a conflict as three of those appointed are also on the Planning Commission, but he is awaiting a response from the attorney.

9.B Consider **Resolution No. 22-6061**, approving the 2023 through 2028 Airport Capital Improvement Plan.

Mr. Godman provided an explanation of the item and requested approval of Resolution No. 22-6061.

[22-6061.pdf](#)
[2023-2028 ACIP Package signed.pdf](#)

Motion to approve Resolution No. 22-6061, approving the 2023 through 2028 Airport Capital Improvement Plan.

Moved by Mendy Schuster; seconded by Russ Brown to approve.

Motion Carried: 5- 0

Voting For: Quincy McCourt, Kevin Stafford, Thomas Herrera, Mendy Schuster, Russ Brown

Voting Against: None

9.C Consider **Resolution No. 22-6062**, approving 2022/2023 an increased expenditure for the Johnstonville Water System

Mr. Godman provided an explanation on the item and requested the approval of Resolution No. 22-6062.

[22-6062.pdf](#)

Motion to approve Resolution No. 22-6062, approving 2022/2023 an increased expenditure for the Johnstonville Water System.

Moved by Russ Brown; seconded by Mendy Schuster to approve.

Motion Carried: 5- 0

Voting For: Quincy McCourt, Kevin Stafford, Thomas Herrera, Mendy Schuster, Russ Brown

Voting Against: None

10. **SUSANVILLE COMMUNITY REDEVELOPMENT AGENCY: No business.**

11. **SUSANVILLE MUNICIPAL ENERGY CORPORATION: No business.**

12. **CONTINUING BUSINESS:**

12.A City Project Priorities Direction to Staff

Mr. Newton provided an explanation of the item being presented and reviewed the list provided.

[221021 City Project Priorities .docx](#)

13. **CITY ADMINISTRATOR'S REPORTS:**

13.A Department Reports

Chief Cochran stated that there will be a Susan River Clean up tomorrow morning.

Mr. Godman stated that the last bit of asphalt was laid down this morning and provided kudos to Erik Edholm and Hailey Hanna for their hard work in the past few months on the project.

Mr. Newton stated that he has also heard that staff was great to work with on the project.

Chief Moore provided an update on the Rails to Trails event and stated that the Hotwheels world record event was huge and it went very well. He added that he heard a lot of positive feedback and the public liked the city's support of these types of events. He also stated that he ran into someone on Main Street and how he stated that he just moved here a couple of months ago and feels that our city is clean and just awesome.

Chief Moore, Chief Cochran and Mr. Newton attended the groundbreaking for the future 40,000sqft healthcare facility being built by the Rancheria.

14. FUTURE COUNCIL ITEMS:

14.A Future Council Items

Councilmember Schuster requested that we revisit the banner item being brought up during public comment. She also inquired as to whether or not there is an ordinance regarding dogs.

Chief Cochran stated that there is not an ordinance specific to dogs however, he would look into it.

Councilmember Stafford requested speed surveys, especially on Cypress Street as it was mentioned during public comment.

The Council concluded open session at 6:50pm and reconvened in closed session at 7:02pm.

Mr. Newton stated that the Council reconvened in closed to continue discussions. He added that direction was provided to staff with no reportable action taken.

[20221019 Items from the Podium.pdf](#)

The City Council reconvened in open session at 7:29 p.m.

15. ADJOURNMENT:

Meeting was adjourned at 7:29pm.

Quincy McCourt, Mayor

Respectfully submitted by:

Heidi Whitlock, City Clerk

Approved on: November 2, 2022