

**SUSANVILLE CITY COUNCIL
Special Council Meeting Minutes
TUESDAY, AUGUST 30, 2022 – 9:00 AM**

Mayor McCourt called the meeting to order at 9:00 a.m.

Roll Call of Councilmembers Present: Quincy McCourt, Kevin Stafford, Thomas Herrera, Russ Brown
Absent: Mendy Schuster

1. APPROVAL OF AGENDA: (Additions and/or Deletions)

Moved by Herrera; seconded by Stafford to approve.

Motion Carried: 4 - 0

Voting For: McCourt, Stafford, Herrera, Brown

Voting Against: None

Absent: Schuster

2. PUBLIC COMMENT REGARDING CLOSED SESSION ITEMS (if any): *Any person may address the Council at this time upon any subject for discussion during Closed Session.*

No public comment.

3. CLOSED SESSION:

The City Council convened in closed session to discuss the following:

1. CONFERENCE WITH LEGAL COUNSEL - existing litigation pursuant to Government Code Section 54956.9 (d)(1): Case number 63745, California Department of Corrections and Rehabilitation, Kathleen Allison, Gavin Newsom Vs. city of Susanville.
2. CONFERENCE WITH REAL PROPERTY NEGOTIATOR – pursuant to Government Code §54956.8 Property: SPI Vacant Lot located at APN# 107-280-017, Agency Negotiator: Dan Newton, Interim City Administrator, Negotiating Parties: city of Susanville/Sierra Pacific Industries, Under Negotiation: Price/Conditions

4. RETURN TO OPEN SESSION: (recess if necessary)

The council reconvened in open session at 9:31a.m.

Dan Newton, City Administrator, stated that the council met in closed session to discuss the above-mentioned items. He added that direction was provided to staff with no reportable action taken.

5. BUSINESS FROM THE FLOOR:

Nick Dominguez, LMUD, invited the council and staff to the customer appreciation event on Septemebr 8th from 11:30a.m.-1:00p.m.

6. CONSENT CALENDAR:

6.A Minutes of the City Council's August 15, 2022 special meeting and the August 17, 2022 regular meeting.

[220817.cc.min.draft.pdf](#)

[220815.spec.cc.min.draft.pdf](#)

Motion to waive oral reading and approve minutes of City Council's August 15, 2022 special meeting and the August 17, 2022 regular meeting.

Moved by Herrera; seconded by Brown to approve.

Motion Carried: 4- 0
Voting For: McCourt, Stafford, Herrera, Brown
Voting Against: None
Absent: Schuster

7. **PUBLIC HEARINGS:** No business.
8. **COUNCIL DISCUSSION/ANNOUNCEMENTS:** No discussion.
9. **NEW BUSINESS:**
 - 9.A Vendor and payroll warrants

[0644_001.pdf](#)
[0644_043.pdf](#)

Motion to receive and file.
Moved by Herrera; seconded by Stafford to approve.
Motion Carried: 4- 0
Voting For: McCourt, Stafford, Herrera, Brown
Voting Against: None
Absent: Schuster

- 9.B Consider **Resolution No. 22-6030**, setting the schedule of Airport Commission Meetings

Bob Godman, Public Works Director, provided an explanation of the item and requested the approval of Resolution No.22-6030.

[22-6030.pdf](#)

Motion to approve Resolution No. 22-6030, setting the schedule of Airport Commission Meetings
Moved by Brown; seconded by Herrera to approve.
Motion Carried: 4- 0
Voting For: McCourt, Stafford, Herrera, Brown
Voting Against: None
Absent: Schuster

- 9.C Consider **Resolution No. 22-6038**, designating city staff to execute documents on behalf of the city of Susanville and ratifying and affirming actions by city staff made to request and obtain financial and/or technical assistance for facilitating broadband network and infrastructure projects in the city of Susanville.

Mr. Newton provided an explanation of the item and requested approval of Resolution No. 22-6038 to authorize the submission of a grant to join with the Golden State Connect Authority (GSCA) to complete technical assistance/design work for broadband infrastructure needs within our community.

Staff stated their appreciation to Lassen County, specifically Tony Shaw, for their assistance with this project.

[22-6038.pdf](#)

Motion to approve Resolution No. 22-6038, designating city staff to execute documents on behalf of the city of Susanville and ratifying and affirming actions by city staff made to request and obtain financial and/or technical assistance for facilitating broadband network and infrastructure projects in the city of Susanville.

Moved by Herrera; seconded by Brown to approve.

Motion Carried: 4- 0

Voting For: McCourt, Stafford, Herrera, Brown

Voting Against: None

Absent: Schuster

- 9.D Consider **Resolution No. 22-6039**, authorizing the Public Works Director to execute a contract with Pee Wee Enterprises Inc. to deliver and spread cinders and decomposed granite at the Frank Ernaga Baseball Field.

Mr. Godman provided an explanation of the project and requested the approval of Resolution No. 22-6039.

[22-6039.pdf](#)

Motion to approve Resolution No. 22-6039, authorizing the Public Works Director to execute a contract with Pee Wee Enterprises Inc. to deliver and spread cinders and decomposed granite at the Frank Ernaga Baseball Field.

Moved by Herrera; seconded by Brown to approve.

Motion Carried: 4- 0

Voting For: McCourt, Stafford, Herrera, Brown

Voting Against: None

Absent: Schuster

10. CONTINUING BUSINESS:

- 10.A Consider **Resolution No. 22-6033**, Continuing Resolution authority to meet payroll and vendor warrants in the absence of a formally adopted budget for FY 2022-2023 through October 5, 2022, or at adoption of the City's budget, which comes first.

Mr. Newton provided an explanation of the item and requested approval of Resolution No. 22-6033.

[22-6033.pdf](#)

[22-6028.pdf](#)

[22-6011.pdf](#)

Motion to approve Resolution No. 22-6033, authorizing the continuing resolution authority to meet payroll and vendor warrants in the absence of a formally adopted budget for FY 2022-2023 through October 5, 2022, or at adoption of the City's budget, which comes first.

Moved by Herrera; seconded by Stafford to approve.

Motion Carried: 4- 0

Voting For: McCourt, Stafford, Herrera, Brown

Voting Against: None

Absent: Schuster

11. CITY ADMINISTRATOR REPORTS:

Mr. Newton stated that, based on information found, there is a current board for HUSA so, city staff will not have to plan and lead the Safe n' Sane Halloween event at HUSA will continue to spearhead that event.

Chief Cochran stated that there is a Suicide Walk on September 10th.

Chief Moore stated that on Sunday, the 11th, will be the remembrance at the Fire Hall.

12. **FUTURE COUNCIL ITEMS:** No business.

13. **ADJOURNMENT:**

Moved by Herrera; seconded by Brown to adjourn at 9:52 a.m.

Motion Carried: 4 - 0

Voting For: McCourt, Stafford, Herrera, Brown

Voting Against: None

Absent: Schuster

Respectfully submitted:

Quincy McCourt, Mayor

Heidi Whitlock, City Clerk

Approved: September 21, 2022