

SUSANVILLE CITY COUNCIL
Special Council Meeting Minutes
MONDAY, JULY 18, 2022 – 12:00 PM

Mayor McCourt called the meeting to order at 12:00 p.m.

Roll Call of Councilmembers Present: Quincy McCourt, Kevin Stafford, Thomas Herrera, Russ Brown

Absent: Mendy Schuster

1. APPROVAL OF AGENDA: (Additions and/or Deletions)

Mr. Newton requested that Closed Session be heard following open session to which the Council approved.

Moved by Thomas Herrera; seconded by Russ Brown to approve the agenda with the change of moving closed session to after open session.

Motion Carried: 4 - 0

Voting For: Quincy McCourt, Kevin Stafford, Thomas Herrera, Russ Brown

Voting Against: None

2. PUBLIC COMMENT REGARDING CLOSED SESSION ITEMS (if any): *Moved to follow open session.*

3. CLOSED SESSION: *Item moved to follow open session*

4. RETURN TO OPEN SESSION: *Moved to follow open session.*

5. BUSINESS FROM THE FLOOR:

Chief Cochran offered the Pledge of Allegiance.

6. CONSENT CALENDAR:

6.A Minutes of the City Council's June 29, 2022 special meeting and July 6, 2022 regular meeting. Motion to waive oral reading and approve minutes of City Council's June 29, 2022 special meeting and July 6, 2022 regular meeting.

[220629.spec.cc.min.pdf](#)

[220706.cc.min.draft.pdf](#)

Moved by Thomas Herrera; seconded by Kevin Stafford to approve.

Motion Carried: 4 - 0

Voting For: Quincy McCourt, Kevin Stafford, Thomas Herrera, Russ Brown

Voting Against: None

7. PUBLIC HEARINGS: No business.

8. COUNCIL DISCUSSION/ANNOUNCEMENTS:

Mayor McCourt offered the Land Acknowledgement Statement and reminded everyone of the Mission Statement.

9. NEW BUSINESS:

9.A Consider **Resolution No. 22-6019**, authorizing the Mayor to sign a contract with Aqua-Tech Company to inspect the City of Susanville's five water tanks.

Bob Godman, Public Works Director, provided an explanation of the item and requested approval of Resolution No. 22-6019.

[Aqua-Tech Agreement.pdf](#)
[22-6019.pdf](#)

Motion to approve Resolution No. 22-6019, authorizing the Mayor to sign a contract with Aqua-Tech Company to inspect the City of Susanville's five water tanks.

Moved by Russ Brown; seconded by Thomas Herrera to approve.

Motion Carried: 4- 0

Voting For: Quincy McCourt, Kevin Stafford, Thomas Herrera, Russ Brown

Voting Against: None

9.B Consider **Ordinance No. 22-1036**, an **INTERIM URGENCY ORDINANCE** adopting water conservation measures to comply with state mandated water curtailment.

Director Godman offered an explanation of the item and requested approval of Resolution No. 22-6021.

Council Member Stafford inquired as to what would happen if it was not passed to which Mr. Godman responded that the State would be able to fine the city daily.

[22-1036 Urgency Water.pdf](#)

Motion to approve Ordinance No. 22-1036, an Interim Urgency Ordinance adopting water conservation measures to comply with state mandated water curtailment.

Moved by Russ Brown; seconded by Thomas Herrera to approve.

Motion Carried: 4- 0

Voting For: Quincy McCourt, Kevin Stafford, Thomas Herrera, Russ Brown

Voting Against: None

9.C Consider **Resolution No. 22-6021**, authorizing the mayor to execute agreements with the California Department of Tax and Fee Administration for implementation of a local transactions and use tax and **Resolution No. 22-6022**, authorizing examination of sales or transactions and use taxes records.

Dan Newton, City Administrator, offered an explanation of the item and requested approval of Resolution No. 22-6021 and Resolution No. 22-6022. He added that Resolution No. 22-6022 can be brought back and changed in the future if needed.

[City Administration Agreement.pdf](#)
[City Preparatory Agreement.pdf](#)
[22-6021.pdf](#)
[Preparatory Costs & Admin Costs FY21-22.pdf](#)
[22-6022.pdf](#)

Motion to approve Resolution No. 22-6021, authorizing the mayor to execute agreements with the California Department of Tax and Fee Administration for implementation of a

local transactions and use tax and motion to approve Resolution No. 22-6022, authorizing examination of sales or transactions and use taxes records.

Moved by Thomas Herrera; seconded by Russ Brown to approve.

Motion Carried: 4- 0

Voting For: Quincy McCourt, Kevin Stafford, Thomas Herrera, Russ Brown

Voting Against: None

- 9.D Consider **Resolution No. 22-6023**, authorizing the Public Works Director to execute agreements with a contractor or contractors for emergency repairs on the City Water Division's Well #3.

Director Godman offered an explanation of the item, an update on the well itself and requested approval of Resolution No. 22-6023 as it is an emergency.

[22-6023.pdf](#)

Motion to approve Resolution No. 22-6023, authorizing the Public Works Director to execute agreements with a contractor or contractors for emergency repairs on the City Water Division's Well #3.

Moved by Russ Brown; seconded by Thomas Herrera to approve.

Motion Carried: 4- 0

Voting For: Quincy McCourt, Kevin Stafford, Thomas Herrera, Russ Brown

Voting Against: None

10. **CONTINUING BUSINESS:** No business.

11. **CITY ADMINISTRATOR REPORTS:**

11.A Department Reports

Mr. Newton offered an update on the SeeClickFix app.

Chief Cochran provided an update on the upcoming fair and their current recruitments.

Chief Moore provided an update on fire season and his predictions for the season. He also mentioned the fair, the weed abatement program, the hiring of a new firefighter and stated that it is the Fire Department's 100th year anniversary.

12. **FUTURE COUNCIL ITEMS:**

12.A Future Council Items

[20220718 ITEMS FROM THE PODIUM.pdf](#)

2. **PUBLIC COMMENT REGARDING CLOSED SESSION ITEMS** (if any): *Any person may address the Council at this time upon any subject for discussion during Closed Session. Item moved to after open session.*

No public comment.

3. **CLOSED SESSION:**

The Council convened in closed session at 1:02 p.m. to discuss the following:

- A. PUBLIC EMPLOYMENT - pursuant to Government Code §54957
 - 1. City Administrator - Evaluation
- B. CONFERENCE WITH LEGAL COUNSEL - existing litigation pursuant to Government Code Section 54956.9 (d)(1): Case number 63745, California Department of Corrections and Rehabilitation, Kathleen Allison, Gavin Newsom Vs. city of Susanville.

4. **RETURN TO OPEN SESSION: (recess if necessary)**

The Council reconvened to open session at 2:37p.m.

Mr. Newton stated that the council met in closed session to discuss the above-mentioned items and that no reportable action taken.

3. **ADJOURNMENT:** Meeting adjourned at 2:39 p.m.

Quincy McCourt, Mayor

Respectfully submitted by:

Heidi Whitlock, City Clerk

Approved on: August 3, 2022