

Susanville City Council
Regular Council Meeting Minutes
Wednesday, May 6, 2026 – 4:30 PM

Mayor Schuster called the meeting to order at 4:30PM.

Council Members in attendance: Schuster, Brown, Parrish, & Miller

Absent: Bortle

1. Approval of Agenda:

MOVER:	Council Member Dawn Miller
SECONDER:	Council Member Patrick Parrish
AYES:	Mayor Mendy Schuster, Mayor Pro Tem Russ Brown, Council Member Patrick Parrish, Council Member Dawn Miller
NAYS:	None
RESULT:	Passed

2. Public Comment Regarding Closed Session Items (if any): Any person may address the City Council at this time upon any subject for discussion during Closed Session.

The City Council convened in closed session at 4:34PM to discuss the items below.

A. Public Employment - pursuant to Government Code §54957

1. Public Safety Chief Recruitment
2. City Manager Recruitment
3. Public Works Director Recruitment

4. Return to Open Session: (recess if necessary)

- Reconvene in open session at 5:08 PM
- Pledge of Allegiance
- Invocation
- Report any changes to agenda

Dan Newton, City Manager, stated that prior to meeting in closed session, the Council approved the agenda as presented with the reminder that a Planning Commission item is to be heard at 5:30PM.

- Report any action out of Closed Session

Mr. Newton stated that Council met in closed session to discuss the above-mentioned items. Council will reconvene in closed session upon the conclusion of open session.

- Awards or Presentations by the City Council

5. Business from the Floor:

Jennie Hoffman, CASA representative, provided an update on the CASA program.

Dave Johnson, Ed Staub Petroleum, voiced his concern with the Love's Truck Stop.

Donna Morelini, public, thanked the City Council for the River Trail cleanup. She added that there was not much to pick up as the trail was clean and felt safe.

6. Consent Calendar:

MOVER:	Council Member Dawn Miller
SECONDER:	Council Member Patrick Parrish
AYES:	Mayor Mendy Schuster, Mayor Pro Tem Russ Brown, Council Member Patrick Parrish, Council Member Dawn Miller
NAYS:	None
RESULT:	Passed

- 6.A. Minutes of the City Council April 15, 2026, regular meeting
- 6.B. Vendor and Payroll Warrants
- 6.C. Consider **Resolution No. 26-6538**, authorizing a 3.0% increase to the Public Works Bargaining Unit Salary Matrix effective July 1, 2026, through and including June 30, 2027

7. Public Hearings:

- 7.A. Consider **Ordinance No. 26-1051**, amending the City of Susanville zone map to zone the parcel Identified by APN 107-280-017 as General Commercial and Shopping Center (C-2) upon annexation to City of Susanville.

Mayor Schuster opened the public hearing at 5:36PM.

Mr. Newton provided an explanation of the item and requested consideration of Ordinance No. 26-1051.

Heather Gurewitz also provided information on the item.

Mayor Schuster closed the public hearing at 5:38PM.

MOVER:	Council Member Patrick Parrish
SECONDER:	Council Member Dawn Miller
AYES:	Mayor Pro Tem Russ Brown, Council Member Patrick Parrish, Council Member Dawn Miller

NAYS:	None
RESULT:	Passed

- 7.B. Public Hearing pursuant to Government Code Section 3502.3 to receive a report on the City of Susanville job vacancies and associated recruitment and retention efforts.

Mayor Schuster opened the public hearing at 5:19PM.

Heidi Whitlock, City Clerk, provided an explanation of the item and requested the receipt and filing of the Job Vacancy Report.

Mayor Schuster closed the public hearing at 5:22PM.

MOVER:	Mayor Pro Tem Russ Brown
SECONDER:	Council Member Patrick Parrish
AYES:	Mayor Mendy Schuster, Mayor Pro Tem Russ Brown, Council Member Patrick Parrish, Council Member Dawn Miller
NAYS:	None
RESULT:	Passed

- 7.C. Consider **Resolution No. 26-6536**, approving a lien to be recorded for unpaid vehicle abatement costs incurred by the City at 2403 Riverside Drive (APN: 105-301-005-000)

Mayor Schuster opened the public hearing at 5:23PM.

Mike Prettyman, Code Enforcement Officer, provided an explanation of the item and requested Council approval of Resolution No. 26-6536.

Mayor Schuster closed the public hearing at 5:26PM.

MOVER:	Council Member Patrick Parrish
SECONDER:	Council Member Dawn Miller
AYES:	Mayor Mendy Schuster, Mayor Pro Tem Russ Brown, Council Member Patrick Parrish, Council Member Dawn Miller
NAYS:	None
RESULT:	Passed

The City Council recessed at 5:26PM in order to meet as the **Planning Commission**.

Mayor Schuster had to excuse herself from the meeting at 5:26PM to attend another function on behalf of the City.

10. Planning Commission:

10.A. Public Hearing - Loves Travel Stop

Consider **PC Resolution No. 26-1203**, recommending the City Council amend the zoning ordinance map to pre-zone APN# 107-280-017 as General Commercial Shopping Center.

MOVER:	Council Member Patrick Parrish
SECONDER:	Council Member Dawn Miller
AYES:	Mayor Pro Tem Russ Brown, Council Member Patrick Parrish, Council Member Dawn Miller
NAYS:	None
RESULT:	Passed

The **Planning Commission** adjourned at 5:35PM.

The **City Council** reconvened at 5:35PM.

- 7.D. Consider **Resolution No. 26-6537**, approving a lien to be recorded for unpaid vehicle abatement costs incurred by the City at 1101 Arnold Street (APN: 103-232-007-000).

Mayor pro tem Brown opened the public hearing at 5:39PM.

Mike Prettyman, Code Enforcement Officer, provided an explanation of the item and requested Council approval of Resolution No. 26-6537.

Mayor pro tem Brown closed the public hearing at 5:41PM.

MOVER:	Council Member Patrick Parrish
SECONDER:	Council Member Dawn Miller
AYES:	Mayor Pro Tem Russ Brown, Council Member Patrick Parrish, Council Member Dawn Miller
NAYS:	None
RESULT:	Passed

8. Council Discussion/Announcements: None.

9. New Business:

- 9.A. Consider approval of Council Members' request to use civic contribution funds from their remaining discretionary allocation of \$1,000.

Ms. Whitlock provided an explanation of the item and requested Council direction.

MOVER:	Council Member Patrick Parrish
SECONDER:	Council Member Dawn Miller
AYES:	Mayor Pro Tem Russ Brown, Council Member Patrick Parrish, Council Member Dawn Miller
NAYS:	None
RESULT:	Passed

11. Susanville Community Redevelopment Agency - no business

12. Susanville Municipal Energy Corporation - no business

13. Continuing Business:

13.A. Discussion regarding Memorial Ball Park Grandstand Fire Emergency Operations

Mr. Newton provided an update on the item and requested Council approval to extend emergency operations.

MOVER:	Council Member Patrick Parrish
SECONDER:	Council Member Dawn Miller
AYES:	Mayor Pro Tem Russ Brown, Council Member Patrick Parrish, Council Member Dawn Miller
NAYS:	None
RESULT:	Passed

14. City Manager's Reports - no business:

15. Future Council Items:

15.A. Future Council Items

Mayor pro tem Brown inquired whether the Council had items to add to the Future Items List. No items requested.

Council concluded open session at 5:50PM.

City Council reconvened in closed session at 5:56PM.

The City Council reconvened in open session at 7:07PM.

Mr. Newton reported that direction was provided to staff with no reportable action taken.

16. Adjournment:

Mayor pro tem Brown adjourned the meeting at 7:07PM.

- **The next regular meeting of the Susanville City Council will be held on May 20, 2026 at 4:30PM.**

Heidi Whitlock, City Clerk

Mendy Schuster, Mayor

Approved on: May 20, 2026