

Susanville City Council
Regular Council Meeting Minutes
Wednesday, March 18, 2026 – 4:30 PM

Mayor Schuster called the meeting to order at 4:30PM.

Council Members in attendance: Schuster, Brown, Parrish, Bortle, & Miller.

1. Approval of Agenda:

MOVER:	Mayor Pro Tem Russ Brown
SECONDER:	Council Member Curtis Bortle
AYES:	Mayor Mendy Schuster, Mayor Pro Tem Russ Brown, Council Member Patrick Parrish, Council Member Curtis Bortle, Council Member Dawn Miller
NAYS:	None
RESULT:	Passed

2. Public Comment Regarding Closed Session Items (if any): Any person may address the City Council at this time upon any subject for discussion during Closed Session.

The City Council convened in closed session at 4:30PM to discuss the items below.

- A. A. Public Employment - pursuant to Government Code §54957
 - 1. Public Safety Chief
 - 2. City Manager - Evaluation

4. Return to Open Session:

- Reconvene in open session at 5:00 PM
- Pledge of Allegiance
- Invocation
- Report any changes to agenda

Dan Newton, City Manager, stated that prior to meeting in closed session, the Council approved the agenda as presented, however, item 9A's resolution required a number and date, which were added and provided for review.

- Report any action out of Closed Session

Mr. Newton stated that no reportable action was taken but Council will reconvene in closed session after following open session.

- Awards or Presentations by the City Council - none

5. Business from the Floor:

Elizabeth Norton, public, voiced her concern regarding the River Trail project. She added that she is under the impression the Council is abandoning the \$2.8 million in funding and the

project.

Donna Morelini, public, provided an update to the Council regarding the incident that occurred on the River Trail. She stated that Mr. Newton reached out to her, as did Mayor Schuster, and provided information on what would be occurring on the trail.

- 6. Consent Calendar:** All matters listed under the Consent Calendar are considered to be routine by the City Council. There will be no separate discussion on these items. Any member of the public or the City Council may request removal of an item from the Consent Calendar to be considered separately.

MOVER:	Council Member Patrick Parrish
SECONDER:	Council Member Dawn Miller
AYES:	Mayor Mendy Schuster, Mayor Pro Tem Russ Brown, Council Member Patrick Parrish, Council Member Curtis Bortle, Council Member Dawn Miller
NAYS:	None
RESULT:	Passed

6.A. Minutes of the City Council March 4, 2026, special and regular meetings.

6.B. Vendor and Payroll Warrants

7. Public Hearings:

- 7.A. Consider **Resolution No. 26-6515**, approving recordation of a lien for unpaid administrative penalties issued against 1725 Monrovia Street. (APN: 107-156-014-000)

Mayor Schuster opened the public hearing at 5:12PM.

Mike Prettyman, Code Enforcement Officer, provided an explanation of the item and requested approval of Resolution No. 26-6515.

Mayor Schuster closed the public hearing at 5:14PM.

MOVER:	Council Member Patrick Parrish
SECONDER:	Mayor Pro Tem Russ Brown
AYES:	Mayor Mendy Schuster, Mayor Pro Tem Russ Brown, Council Member Patrick Parrish, Council Member Curtis Bortle, Council Member Dawn Miller
NAYS:	None
RESULT:	Passed

- 7.B. Consider **Resolution No. 26-6516**, approving recordation of a lien for unpaid administrative penalties issued against 1745 Monrovia Street (APN: 107-156-015-000)

Mayor Schuster opened the public hearing at 5:15PM.

Mike Prettyman, Code Enforcement Officer, provided an explanation of the item and requested approval of Resolution No. 26-6516.

Mayor Schuster closed the public hearing at 5:19PM.

MOVER:	Council Member Patrick Parrish
SECONDER:	Council Member Curtis Bortle
AYES:	Mayor Mendy Schuster, Mayor Pro Tem Russ Brown, Council Member Patrick Parrish, Council Member Curtis Bortle, Council Member Dawn Miller
NAYS:	None
RESULT:	Passed

- 7.C. Consider **Resolution No. 26-6517**, approving recordation of a lien for unpaid administrative penalties issued against 17 Orange Street. (APN: 107-152-011-000)

Mayor Schuster opened the public hearing at 5:19PM.

Mr. Prettyman, provided an explanation of the item and requested Council direction Resolution No. 26-6517.

Mayor Schuster closed the public hearing at 5:22PM.

MOVER:	Council Member Curtis Bortle
SECONDER:	Council Member Dawn Miller
AYES:	Mayor Mendy Schuster, Mayor Pro Tem Russ Brown, Council Member Patrick Parrish, Council Member Curtis Bortle, Council Member Dawn Miller
NAYS:	None
RESULT:	Passed

8. Council Discussion/Announcements:

Council Member Bortle provided a Land Acknowledgement Statement.

9. New Business:

- 9.A. Consider **Resolution No. 26-6520**, increasing the General Fund Park Budget to facilitate clean-up efforts along the Susan River Trail corridor and discussion

regarding encampments and unhoused community members within the City of Susanville and vicinity.

Mr. Newton provided an explanation of the item and requested Council direction regarding Resolution No. 26-6520.

MOVER:	Mayor Pro Tem Russ Brown
SECONDER:	Council Member Patrick Parrish
AYES:	Mayor Mendy Schuster, Mayor Pro Tem Russ Brown, Council Member Patrick Parrish, Council Member Curtis Bortle, Council Member Dawn Miller
NAYS:	None
RESULT:	Passed

- 9.B. Consider **Resolution No. 26-6518**, authorizing the Mayor to execute an Amendment to the Agreement for Administrative and Operational Services for the Honey Lake Valley Recreation Authority

Mr. Newton provided an explanation of the item and requested Council direction regarding Resolution No. 26-6518.

MOVER:	Council Member Curtis Bortle
SECONDER:	Council Member Patrick Parrish
AYES:	Mayor Mendy Schuster, Mayor Pro Tem Russ Brown, Council Member Patrick Parrish, Council Member Curtis Bortle, Council Member Dawn Miller
NAYS:	None
RESULT:	Passed

- 9.C. Consider **Resolution No. 26-6519**, approving the Unrepresented Employee List with associated salaries and also approval of the amended Approved Position List

Mr. Newton provided an explanation of the item and requested Council direction regarding Resolution No. 26-6519.

MOVER:	Council Member Patrick Parrish
SECONDER:	Council Member Dawn Miller
AYES:	Mayor Mendy Schuster, Mayor Pro Tem Russ Brown, Council Member Patrick Parrish, Council Member Curtis Bortle, Council Member Dawn Miller

NAYS:	None
RESULT:	Passed

10. Susanville Planning Commission - no business

11. Susanville Community Redevelopment Agency - no business

12. Susanville Municipal Energy Corporation - no business

13. Continuing Business:

13.A. Discussion regarding Memorial Ball Park Grandstand Fire Emergency Operations
Mr. Newton provided an explanation of the item and requested Council direction.

MOVER:	Council Member Dawn Miller
SECONDER:	Council Member Curtis Bortle
AYES:	Mayor Mendy Schuster, Mayor Pro Tem Russ Brown, Council Member Patrick Parrish, Council Member Curtis Bortle, Council Member Dawn Miller
NAYS:	None
RESULT:	Passed

14. City Manager's Reports - no business

15. Future Council Items:

15.A. Future Council Items

Council Member Parrish requested an item to discuss the level of enforcement on the River Trail. Council Member Bortle requested to make it more inclusive by including the possible annexation of property not owned by the city. Council Member Miller agreed.

Mayor Schuster thanked staff for their efforts on Main Street but requested an item to revisit the sign code in the ordinance to offer clarification for business owners on the requirements. Bortle, Miller, and Brown agreed. She asked the code be included in the item when brought back and also as the first item under new business.

Council Member Parrish also requested a discussion item regarding more patrol around the Little League Field. Miller and Brown agreed.

The Council returned to closed session at 6:09PM to continue discussions.

The Council reconvened in open session at 7:44PM where Mr. Newton stated that direction was provided to staff with no reportable action taken.

16. Adjournment: Meeting adjourned at 7:45PM.

- **The next regular meeting of the Susanville City Council will be held on April 1, 2026 at 4:30 PM.**

Heidi Whitlock, City Clerk

Mendy Schuster, Mayor

Approved on: April 1, 2026