

SUSANVILLE CITY COUNCIL
Regular Council Meeting Minutes
WEDNESDAY, JUNE 15, 2022 – 4:30 PM

Mayor Schuster called the meeting to order at 4:32pm.

Roll Call of Councilmembers Present: Thomas Herrera, Quincy McCourt, Kevin Stafford, Mendy Schuster

Absent: Brian Moore

1. APPROVAL OF AGENDA:

Moved by Thomas Herrera; seconded by Kevin Stafford to Approve.

Motion Carried: 4-0

Voting For: Herrera, Stafford, McCourt & Schuster

Voting Against: None

Absent: Brian Moore

2. PUBLIC COMMENT REGARDING CLOSED SESSION ITEMS (if any): No public comment.

3. CLOSED SESSION:

The Council City convened in closed at 4:32pm to discuss the following:

A. PUBLIC EMPLOYMENT - pursuant to Government Code §54957

1. City Administrator - Evaluation

B. CONFERENCE WITH LEGAL COUNSEL - existing litigation pursuant to Government Code Section 54956.9 (d)(1): Case number 63745, California Department of Corrections and Rehabilitation, Kathleen Allison, Gavin Newsom Vs. city of Susanville.

4. RETURN TO OPEN SESSION:

The City Council reconvened in open session at 5:11pm.

Mayor Schuster started the Pledge of Alliegance and offered the Invocation.

Mr. Newton stated that the Council met in closed to discuss the above-mentioned items with no reportable action was taken.

Mayor Schuster offered a proclamation and certificates for the 2022 Lassen High School's two Valedictorians and Salutatorian.

5. BUSINESS FROM THE FLOOR:

Susan Baxter, public, stated that "We Are Lassen" means something to her and wanted to remind the members of the community what it means after she witnessed the actions of members of our community, even those standing at the council podium, regarding cannabis.

6. CONSENT CALENDAR:

6.A Minutes of the City Council's June 1, 2022 regular meeting.

[220601.cc.min.draft.pdf](https://www.susanvillecc.org/220601.cc.min.draft.pdf)

Motion to waive oral reading and approve minutes of City Council's June 1, 2022, regular meeting.

Moved by Thomas Herrera; seconded by Kevin Stafford to Approve.

Motion Carried: 4- 0

Voting For: Thomas Herrera, Quincy McCourt, Kevin Stafford, Mendy Schuster

Voting Against: None

Absent: Brian Moore

7. **PUBLIC HEARINGS:** No business.

8. **COUNCIL DISCUSSION/ANNOUNCEMENTS:**

Council member McCourt offered the Land Acknowledgement Statement.

Council member Herrera wanted to state the Chamber of Commerce is cleaning up Main Street and is looking for more people to sign up to assist.

Mayor Schuster recognized Marshall Couso for beautifying in front of the Elks Lodge.

9. **NEW BUSINESS:**

9.A Vendor and payroll warrants

[0602222.pdf](#)

[0602221.pdf](#)

Motion to receive and file

Moved by Thomas Herrera; seconded by Kevin Stafford to Approve.

Motion Carried: 4- 0

Voting For: Thomas Herrera, Quincy McCourt, Kevin Stafford, Mendy Schuster

Voting Against: None

Absent: Brian Moore

9.B Consider **Resolution No. 22-6003**, adopting a list of street related maintenance, repair and improvement projects for Fiscal Year 2022-23 per the Road Repair and Accountability Act (RMRA) to submit to the State

Bob Godman, Public Works Director, provided an explanation on the item and requested approval of Resolution No. 22-6003.

[SB1 Proposed FY22-23 Project List.pdf](#)

[22-6003.pdf](#)

Motion to approve Resolution No. 22-6003, authorizing the Public Works Director to submit the attached list of proposed eligible projects for the FY 2022-23 to the State so that funds for street related maintenance, repair and improvement as available through the RMRA program.

Moved by Thomas Herrera; seconded by Kevin Stafford to Approve.

Motion Carried: 4- 0

Voting For: Thomas Herrera, Quincy McCourt, Kevin Stafford, Mendy Schuster

Voting Against: None

Absent: Brian Moore

9.C Consider **Resolution No. 22-6004**, authorizing the Mayor to execute an airport hangar space lease agreement, city owned Hangar #5 with Tom Klenke

Mr. Godman presented the item and requested approval of Resolution No. 22-6004.

[City Owned Hangar Space Lease - Unsigned.docx 22-6004.pdf](#)

Motion to approve Resolution No. 22-6004, authorizing the Mayor to execute an airport hangar space lease agreement, city owned Hangar #5 with Tom Klenke.

Moved by Kevin Stafford; seconded by Thomas Herrera to Approve.
Motion Carried: 4- 0
Voting For: Thomas Herrera, Quincy McCourt, Kevin Stafford, Mendy Schuster
Voting Against: None
Absent: Brian Moore

9.D Consider **Resolution No. 22-6005**, authorizing the mayor to execute an amendment to AIG Valic deferred compensation plan

Dan Newton, City Administrator, presented the amendment and an explanation of the Valic Agreement item and requested approval of Resolution No. 22-6005.

[VL 16065 5-2019 457b plan doc \(003\).pdf](#)
[22-6005.pdf](#)

Motion to approve Resolution No. 22-6005, authorizing the mayor to execute an amendment to AIG Valic deferred compensation plan.

Moved by Thomas Herrera; seconded by Kevin Stafford to Approve.
Motion Carried: 4- 0
Voting For: Thomas Herrera, Quincy McCourt, Kevin Stafford, Mendy Schuster
Voting Against: None
Absent: Brian Moore

10. **SUSANVILLE COMMUNITY REDEVELOPMENT AGENCY**: No business.

11. **SUSANVILLE MUNICIPAL ENERGY CORPORATION**: No business.

12. **CONTINUING BUSINESS**: No business.

13. **CITY ADMINISTRATOR'S REPORTS**:

13.A Department Reports

Chief Cochran offered information on the Special Olympics Torch Run and stated that staff and the public are all welcome to come out and support those who are running.

Director Godman provided an update on the River Trail Adoption and the signs that are starting to go up. He also provided an update on a FAA project where the city was able to secure additional FAA funds instead of having to use the general fund and an update on the drought restrictions currently being brought up and what that could mean for the city and its customers.

13.B Economic Development Implementation Plan Update Direction to City Administrator

Mr. Newton stated that the Committee has been working on the implementation plan and would like to present what they have so far at a future meeting. Mr. Newton provided the executive summary for the council and public. He stated that the main priority should be to stay engaged and constantly working on it. He presented the elements within the plan and how projects will be determined and implemented and stressed the importance of working with different agencies.

Council member Herrera and Mayor Schuster thanked Mr. Newton for the update.

13.C Fiscal Year 2022-2023 Budget Update

Mr. Newton stated that staff has been working on the upcoming budget and cost saving measures and provided an update on what is being worked on. He continued by discussing the staff reduction plan, phase one and two. He added that phase one was implemented in December but wanted to discuss phase two which would consider positions such as the Community Services Officer and the frozen Police Officer position. He discussed a possible special meeting the last week in June to seat the new council and to adopt the budget.

Council member Herrera would like to see the Officer position unfrozen and the Community Services Officer position maintained.

Mayor Schuster stated that she believed every position at the Police Department should be filled. She also stated that she can see another position being added if people keep vandalizing the children's facilities.

Council member Herrera agreed with Mayor Schuster and asked Mr. Newton when Measure P monies would be discussed and distributed.

Mr. Newton responded that the budget will work out most of that as the public safety budget is 75-80% of the budget. He also stated that the MOE (streets) money will also be allocated. He continued that the economic development piece is also there, all of which were specifically mentioned by those who responded to the survey. He concluded that the city may not see the money until at least March of next year as there are more steps to go through.

David Teeter, stakeholder, reminded the city that the crisis has not yet been diverted. He stated that yes, the tax measure passed but, the issues that have gotten the city in this state have not yet been resolved and there is still a ticking time bomb. There still needs to be a revenue generating plan.

Jim McCarthy, Gold Run Realty, offered his comments on the topic of economic development.

Tom Neely, public, wanted to thank Mr. Newton for the economic development update. He stated that all the citizens he has talked to through his campaigning wanted to see economic development in the city. He stated that he even talked to the Susanville Indian Rancheria and they are excited to start the process as well.

Kimberly Warren, stated that she is leaving the Police Department as she was not sure if her job was going to be phased out in phase two. She stated that she loved her position and stated that her concern with having the evidence technician position combined with another as it should be a fulltime position as evidence is time sensitive.

It was the consensus of the council to set the special meeting at 5:00pm on June 29th.

Mr. Newton stated the the budget would be presented at that time and as well as the frozen officer position.

14. FUTURE COUNCIL ITEMS:

14.A Future Council Items – No comments.

[20220615 BUSINESS FROM THE FLOOR.docx](#)

15. ADJOURNMENT:

Moved by Thomas Herrera; seconded by Kevin Stafford to adjourned at 6:30pm.

Motion Carried: 4 - 0

Voting For: Thomas Herrera, Quincy McCourt, Kevin Stafford, Mendy Schuster

Voting Against: None
Absent: Brian Moore

Mendy Schuster, Mayor

Respectfully submitted by:

Approved on: July 6, 2022

Heidi Whitlock, City Clerk