City of Susanville
66 N. Lassen Street • Susanville CA
Mendy Schuster, Mayor
Russ Brown, Mayor pro tem
Curtis Bortle • Patrick Parrish • Dawn Miller

Susanville City Council

Regular Council Meeting • City Council Chambers

Wednesday, April 1, 2026 – 4:30 PM

Call to Order
Roll Call

1. **Approval of Agenda:** (Additions and/or Deletions)

2. **Public Comment Regarding Closed Session Items (if any):** Any person may address the City Council at this time upon any subject for discussion during Closed Session.

   A. A. Public Employment - pursuant to Government Code §54957
   1. Public Safety Chief

4. **Return to Open Session:** (recess if necessary)
   - Reconvene in open session at 5:00 PM
   - Pledge of Allegiance
   - Invocation
   - Report any changes to agenda
   - Report any action out of Closed Session
   - Awards or Presentations by the City Council

5. **Business from the Floor:** Any person may address the City Council at this time upon any subject on the agenda or not on the agenda within the jurisdiction of the City Council. However, comments on items on the agenda may be reserved until the item is discussed and any matter not on the agenda that requires action will be referred to staff for a report and action at a subsequent meeting. **Presentations are subject to a three-minute limit.**

6. **Consent Calendar:** All matters listed under the Consent Calendar are considered to be routine by the City Council. There will be no separate discussion on these items. Any member of the public or the City Council may request removal of an item from the Consent Calendar to be considered separately.

   6.A. Minutes of the City Council March 18, 2026 regular meeting

   6.B. Vendor and Payroll Warrants

7. **Public Hearings:**

8. **Council Discussion/Announcements:**

9. **New Business:**

   9.A. Consider **Resolution No. 26-6521,** approving the temporary closure of River Street from

South Fairfield Drive to the entrance to Pat Murphy Little League Park, and South Fairfield Drive from River Street to the Midtown South Alley, in Support of the Susanville Little League Opening Day Parade on April 18, 2026, from 8:00 a.m. to 11:00 a.m.

9.B. Consider **Resolution No. 26-6522**, authorizing the Finance Director to increase various fund budgets to facilitate airport, street, park, and water system improvements and operational needs

9.C. Discussion regarding sign regulations (SMC Chapter 17.128)

9.D. Consider **Resolution No. 26-6523**, approving the Acting Public Works Director to submit a request to the Lassen County Transportation Commission for allocation of Transportation Development Act (TDA) Local Transportation Fund (LTF) monies in the amount of $131,715 for local streets and roads purposes.

9.E. Consider **Resolution No. 26-6524,** Approving and authorizing the mayor to execute Addendum #2 to the Agreement for Professional Auditing Services with Van Lant & Fankhanel, LLP

10. Planning Commission -no business:

11. Susanville Community Redevelopment Agency - no business:

12. Susanville Municipal Energy Corporation - no business:

13. Continuing Business:

13.A. Discussion regarding Memorial Ball Park Grandstand Fire Emergency Operations

14. City Manager's Reports:

14.A. Department Reports - Fire Department

15. Future Council Items:

15.A. Future Council Items

16. Adjournment:

- **The next regular meeting of the Susanville City Council will be held on April 15, 2026 at 4:30 PM.**

Reports and documents relating to each agenda item are on file in the Office of the City Clerk and are available for public inspection during normal business hours and at the meeting. These reports and documents are also available at the City's website www.cityofsusanville.gov, unless there were systems problems posting to the website.

Accessibility: An interpreter for the hearing-impaired may be made available upon request to the City Clerk seventy-two hours prior to a meeting. A reader for the vision-impaired for purposes of reviewing the agenda may be made available upon request to the City Clerk. The location of this meeting is wheelchair-accessible.

I, Heidi Whitlock, certify that I caused to be posted notice of the regular meeting scheduled for April 1, 2026 in the areas designated on March 26, 2026.

Agenda Item No. 6.A.
Agenda Item

City Council Agenda Item

Submitted By:	Heidi Whitlock, City Clerk
Action Date:	April 1, 2026
Subject:	Minutes of the City Council March 18, 2026 regular meeting
Presented By:	Heidi Whitlock, City Clerk
Summary:	Attached for the Council's review and approval are the minutes of the March 18, 2026 regular meeting.
Fiscal Impact:	None.
Action Requested:	Motion to recieve and file the minutes of the March 18, 2026 regular meeting.

Attachments:

1. 2026.03.18.cc.min

Susanville City Council
Regular Council Meeting Minutes
Wednesday, March 18, 2026 – 4:30 PM

Mayor Schuster called the meeting to order at 4:30PM.
Council Members in attendance: Schuster, Brown, Parrish, Bortle, & Miller.

1. Approval of Agenda:

MOVER:	Mayor Pro Tem Russ Brown
SECONDER:	Council Member Curtis Bortle
AYES:	Mayor Mendy Schuster, Mayor Pro Tem Russ Brown, Council Member Patrick Parrish, Council Member Curtis Bortle, Council Member Dawn Miller
NAYS:	None
RESULT:	Passed

2. Public Comment Regarding Closed Session Items (if any): Any person may address the City Council at this time upon any subject for discussion during Closed Session.

The City Council convened in closed session at 4:30PM to discuss the items below.

A. A. Public Employment - pursuant to Government Code §54957
1. Public Safety Chief
2. City Manager - Evaluation

4. Return to Open Session:

- Reconvene in open session at 5:00 PM
- Pledge of Allegiance
- Invocation
- Report any changes to agenda

Dan Newton, City Manager, stated that prior to meeting in closed session, the Council approved the agenda as presented, however, item 9A's resolution required a number and date, which were added and provided for review.

- Report any action out of Closed Session

Mr. Newton stated that no reportable action was taken but Council will reconvene in closed session after following open session.

- Awards or Presentations by the City Council - none

5. Business from the Floor:

Elizabeth Norton, public, voiced her concern regarding the River Trail project. She added that she is under the impression the Council is abandoning the $2.8 million in funding and the project.

Donna Morelini, public, provided an update to the Council regarding the incident that occurred on the River Trail. She stated that Mr. Newton reached out to her, as did Mayor Schuster, and provided information on what would be occurring on the trail.

6. **Consent Calendar:** All matters listed under the Consent Calendar are considered to be routine by the City Council. There will be no separate discussion on these items. Any member of the public or the City Council may request removal of an item from the Consent Calendar to be considered separately.

MOVER:	Council Member Patrick Parrish
SECONDER:	Council Member Dawn Miller
AYES:	Mayor Mendy Schuster, Mayor Pro Tem Russ Brown, Council Member Patrick Parrish, Council Member Curtis Bortle, Council Member Dawn Miller
NAYS:	None
RESULT:	Passed

6.A. Minutes of the City Council March 4, 2026, special and regular meetings.

6.B. Vendor and Payroll Warrants

7. **Public Hearings:**

7.A. Consider **Resolution No. 26-6515**, approving recordation of a lien for unpaid administrative penalties issued against 1725 Monrovia Street. (APN: 107-156-014-000)

Mayor Schuster opened the public hearing at 5:12PM.
Mike Prettyman, Code Enforcement Officer, provided an explanation of the item and requested approval of Resolution No. 26-6515.
Mayor Schuster closed the public hearing at 5:14PM.

MOVER:	Council Member Patrick Parrish
SECONDER:	Mayor Pro Tem Russ Brown
AYES:	Mayor Mendy Schuster, Mayor Pro Tem Russ Brown, Council Member Patrick Parrish, Council Member Curtis Bortle, Council Member Dawn Miller
NAYS:	None
RESULT:	Passed

7.B. Consider **Resolution No. 26-6516,** approving recordation of a lien for unpaid administrative penalties issued against 1745 Monrovia Street (APN: 107-156-015-000)

Mayor Schuster opened the public hearing at 5:15PM.
Mike Prettyman, Code Enforcement Officer, provided an explanation of the item and requested approval of Resolution No. 26-6516.
Mayor Schuster closed the public hearing at 5:19PM.

MOVER:	Council Member Patrick Parrish
SECONDER:	Council Member Curtis Bortle
AYES:	Mayor Mendy Schuster, Mayor Pro Tem Russ Brown, Council Member Patrick Parrish, Council Member Curtis Bortle, Council Member Dawn Miller
NAYS:	None
RESULT:	Passed

7.C. Consider **Resolution No. 26-6517**, approving recordation of a lien for unpaid administrative penalties issued against 17 Orange Street. (APN: 107-152-011-000)

Mayor Schuster opened the public hearing at 5:19PM.
Mr. Prettyman, provided an explanation of the item and requested Council direction Resolution No. 26-6517.
Mayor Schuster closed the public hearing at 5:22PM.

MOVER:	Council Member Curtis Bortle
SECONDER:	Council Member Dawn Miller
AYES:	Mayor Mendy Schuster, Mayor Pro Tem Russ Brown, Council Member Patrick Parrish, Council Member Curtis Bortle, Council Member Dawn Miller
NAYS:	None
RESULT:	Passed

8. Council Discussion/Announcements:

Council Member Bortle provided a Land Acknowledgement Statement.

9. New Business:

9.A. Consider **Resolution No. 26-6520**, increasing the General Fund Park Budget to facilitate clean-up efforts along the Susan River Trail corridor and discussion regarding encampments and unhoused community members within the City of Susanville and vicinity.

Mr. Newton provided an explanation of the item and requested Council direction regarding Resolution No. 26-6520.

MOVER:	Mayor Pro Tem Russ Brown
SECONDER:	Council Member Patrick Parrish
AYES:	Mayor Mendy Schuster, Mayor Pro Tem Russ Brown, Council Member Patrick Parrish, Council Member Curtis Bortle, Council Member Dawn Miller
NAYS:	None
RESULT:	Passed

9.B. Consider **Resolution No. 26-6518**, authorizing the Mayor to execute an Amendment to the Agreement for Administrative and Operational Services for the Honey Lake Valley Recreation Authority

Mr. Newton provided an explanation of the item and requested Council direction regarding Resolution No. 26-6518.

MOVER:	Council Member Curtis Bortle
SECONDER:	Council Member Patrick Parrish
AYES:	Mayor Mendy Schuster, Mayor Pro Tem Russ Brown, Council Member Patrick Parrish, Council Member Curtis Bortle, Council Member Dawn Miller
NAYS:	None
RESULT:	Passed

9.C. Consider **Resolution No. 26-6519,** approving the Unrepresented Employee List with associated salaries and also approval of the amended Approved Position List

Mr. Newton provided an explanation of the item and requested Council direction regarding Resolution No. 26-6519.

MOVER:	Council Member Patrick Parrish
SECONDER:	Council Member Dawn Miller
AYES:	Mayor Mendy Schuster, Mayor Pro Tem Russ Brown, Council Member Patrick Parrish, Council Member Curtis Bortle, Council Member Dawn Miller

NAYS:	None
RESULT:	Passed

10. Susanville Planning Commission - no business

11. Susanville Community Redevelopment Agency - no business

12. Susanville Municipal Energy Corporation - no business

13. Continuing Business:

13.A. Discussion regarding Memorial Ball Park Grandstand Fire Emergency Operations

Mr. Newton provided an explanation of the item and requested Council direction.

MOVER:	Council Member Dawn Miller
SECONDER:	Council Member Curtis Bortle
AYES:	Mayor Mendy Schuster, Mayor Pro Tem Russ Brown, Council Member Patrick Parrish, Council Member Curtis Bortle, Council Member Dawn Miller
NAYS:	None
RESULT:	Passed

14. City Manager's Reports - no business

15. Future Council Items:

15.A. Future Council Items

Council Member Parrish requested an item to discuss the level of enforcement on the River Trail. Council Member Bortle requested to make it more inclusive by including the possible annexation of property not owned by the city. Council Member Miller agreed.

Mayor Schuster thanked staff for their efforts on Main Street but requested an item to revisit the sign code in the ordinance to offer clarification for business owners on the requirements. Bortle, Miller, and Brown agreed. She asked the code be included in the item when brought back and also as the first item under new business.

Council Member Parrish also requested a discussion item regarding more patrol around the Little League Field. Miller and Brown agreed.

The Council returned to closed session at 6:09PM to continue discussions.

The Council reconvened in open session at 7:44PM where Mr. Newton stated that direction was provided to staff with no reportable action taken.

16. Adjournment: Meeting adjourned at 7:45PM.

- **The next regular meeting of the Susanville City Council will be held on April 1, 2026 at 4:30 PM.**

______________________________	______________________________
Heidi Whitlock, City Clerk	Mendy Schuster, Mayor

Approved on: ________________

Agenda Item No. 6.B.
Agenda Item

City Council Agenda Item

Submitted By:	Jenny Galindo, Account Technician II
Action Date:	April 1, 2026
Subject:	Vendor and Payroll Warrants
Presented By:	Chandra Jabbs, Finance Director
Summary:	Warrants dated March 5,2026 through March 18, 2026 numbered 225976-226067.
Fiscal Impact:	Accounts Payable warrants totaling $162,898.09, plus $398,335.10 in Payroll warrants, for a total of $561,233.19.
Action Requested:	Motion to file and receive.

Attachments:

1. 03-05-2026
2. 03-12-2026
3. 03-18-2026

Report Criteria:
Report type: GL detail
Check.Voided = False

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
03/26	03/05/2026	225976	9432	ALL SEASON HEATING	WRP #0026 CAPP WARREN	853866995	1	8404-430-15-48	GRANTS	2,500.00	2,500.00
	Total 853866995:									2,500.00	2,500.00
03/26	03/05/2026	225977	10981	ALSCO INC	LREN2094353 MATS - PW	LREN2094353	1	7620-430-10-44	LINEN SERVICE	143.98	143.98
03/26	03/05/2026	225977	10981	ALSCO INC	LREN2094353 MATS - PW	LREN2094353	2	7620-430-10-46	SUPPLIES-JANITORIAL	93.20	93.20
	Total LREN2094353:									237.18	237.18
03/26	03/05/2026	225977	10981	ALSCO INC	LREN2094354 LAUNDRY BAG-	LREN2094354	1	7401-430-62-44	LINEN SERVICES	87.96	87.96
	Total LREN2094354:									87.96	87.96
03/26	03/05/2026	225977	10981	ALSCO INC	LREN2094355 LAUNDRY BAG -	LREN2094355	1	1011-452-20-44	LINEN SERVICES	40.00	40.00
	Total LREN2094355:									40.00	40.00
03/26	03/05/2026	225977	10981	ALSCO INC	LREN2094356 LAUNDRY BAG -	LREN2094356	1	2007-431-20-44	LINEN SERVICE	70.20	70.20
	Total LREN2094356:									70.20	70.20
03/26	03/05/2026	225977	10981	ALSCO INC	LREN2094357 LAUNDRY BAG -	LREN2094357	1	7110-430-42-44	LINEN SERVICE	79.16	79.16
	Total LREN2094357:									79.16	79.16
03/26	03/05/2026	225977	10981	ALSCO INC	LREN2094358 MATS- PW	LREN2094358	1	7620-430-10-44	LINEN SERVICE	48.21	48.21
	Total LREN2094358:									48.21	48.21
03/26	03/05/2026	225978	10390	AUTOZONE PARTS INC	60 ARCTIC-F - FD	04015742492	1	1010-422-10-44	VEHICLE - REPAIR & MAINTENA	37.12	37.12
	Total 04015742492:									37.12	37.12
03/26	03/05/2026	225978	10390	AUTOZONE PARTS INC	WILSON ALT RX - STREETS SB1	04015744467	1	2005-431-20-44	REPAIR AND MAINTENANCE VE	259.79	259.79

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
	Total 04015744467:									259.79	259.79
03/26	03/05/2026	225979	11171	BEFORE THE MOVIE INC	ON-SCREEN ADVERTISING-GA	57836	1	7401-430-62-45	ADVERTISING	408.00	408.00
	Total 57836:									408.00	408.00
03/26	03/05/2026	225980	61		REIM HEALTH INSURANCE APR	030426	1	7610-2239-006	RETIREE SICK LEAVE BANK PA	560.29	560.29
	Total 030426:									560.29	560.29
03/26	03/05/2026	225981	1307	C&S WASTE SOLUTIONS	605 ASH STREET-STREETS	177591048U037	1	2007-431-20-44	DISPOSAL	26.88	26.88
	Total 177591048U037:									26.88	26.88
03/26	03/05/2026	225981	1307	C&S WASTE SOLUTIONS	617 MAIN ST-STREETS	177591049U037	1	2007-431-20-44	DISPOSAL	55.14	55.14
	Total 177591049U037:									55.14	55.14
03/26	03/05/2026	225981	1307	C&S WASTE SOLUTIONS	600 MAIN ST-STREETS	177591052U037	1	2007-431-20-44	DISPOSAL	55.14	55.14
	Total 177591052U037:									55.14	55.14
03/26	03/05/2026	225981	1307	C&S WASTE SOLUTIONS	925 SIERRA ST- PW	177591248U037	1	7620-430-10-44	DISPOSAL	242.96	242.96
	Total 177591248U037:									242.96	242.96
03/26	03/05/2026	225981	1307	C&S WASTE SOLUTIONS	66 N LASSEN ST-ADMIN	177591249U037	1	1000-417-10-44	DISPOSAL	230.47	230.47
	Total 177591249U037:									230.47	230.47
03/26	03/05/2026	225981	1307	C&S WASTE SOLUTIONS	95 N WEATHERLOW ST-PARKS	177591250U037	1	1011-452-20-44	DISPOSAL	233.84	233.84
	Total 177591250U037:									233.84	233.84
03/26	03/05/2026	225981	1307	C&S WASTE SOLUTIONS	720 SOUTH ST SHOP- PW	177591252U037	1	7620-430-10-44	DISPOSAL	252.11	252.11
	Total 177591252U037:									252.11	252.11

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
03/26	03/05/2026	225981	1307	C&S WASTE SOLUTIONS	1110 NORTH STREET-PARKS	177591328U037	1	1011-452-20-44	DISPOSAL	342.05	342.05
	Total 177591328U037:									342.05	342.05
03/26	03/05/2026	225982	100	CALIFORNIA CHAMBER	2026 CA & FED LABOR LAW PO	11922250	1	1000-416-10-46	SUPPLIES-GENERAL	589.35	589.35
	Total 11922250:									589.35	589.35
03/26	03/05/2026	225983	161	CSK AUTO INC	OIL FILTER- PARKS	2740-225295	1	1011-452-20-44	VEHICLE - REPAIR & MAINTENA	72.17	72.17
	Total 2740-225295:									72.17	72.17
03/26	03/05/2026	225983	161	CSK AUTO INC	ALTERNATOR - STREETS SB1	2740-227167	1	2005-431-20-44	REPAIR AND MAINTENANCE VE	193.71	193.71
	Total 2740-227167:									193.71	193.71
03/26	03/05/2026	225983	161	CSK AUTO INC	GATES HI-POWER II - SNOW	2740-227913	1	2006-431-25-44	REPAIR & MAINT - VEHICLE	60.92	60.92
	Total 2740-227913:									60.92	60.92
03/26	03/05/2026	225983	161	CSK AUTO INC	WILSON-ALTERNATOR - SNOW	2740-228095	1	2006-431-25-44	REPAIR & MAINT - VEHICLE	292.50	292.50
	Total 2740-228095:									292.50	292.50
03/26	03/05/2026	225983	161	CSK AUTO INC	LUBE DEICER - PARKS	2740-228331	1	1011-452-20-44	MISC - REPAIR & MAINTENANC	5.40	5.40
	Total 2740-228331:									5.40	5.40
03/26	03/05/2026	225983	161	CSK AUTO INC	IGN COIL - STREETS SB1	2740-228889	1	2005-431-20-44	REPAIR AND MAINTENANCE VE	141.04	141.04
	Total 2740-228889:									141.04	141.04
03/26	03/05/2026	225983	161	CSK AUTO INC	WILSON - ALT RETURNS - SNO	2740-229014	1	2006-431-25-44	REPAIR & MAINT - VEHICLE	314.50-	314.50-
	Total 2740-229014:									314.50-	314.50-
03/26	03/05/2026	225983	161	CSK AUTO INC	ALTERNATOR - STREETS SB1	2740-229353	1	2005-431-20-44	REPAIR AND MAINTENANCE VE	158.12	158.12

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 2740-229353:										158.12	158.12
03/26	03/05/2026	225983	161	CSK AUTO INC	OIL FILTER - GAS	2740-229379	1	7401-430-62-44	REPAIR AND MAINT-VEHICLE	82.36	82.36
Total 2740-229379:										82.36	82.36
03/26	03/05/2026	225983	161	CSK AUTO INC	ALTERNATOR - STREETS SB1	2740-229389	1	2005-431-20-44	REPAIR AND MAINTENANCE VE	237.01-	237.01-
Total 2740-229389:										237.01-	237.01-
03/26	03/05/2026	225983	161	CSK AUTO INC	BATTERY- AIRPORT	2740-229553	1	7201-430-81-44	REPAIR AND MAINTENANCE-FA	106.77	106.77
Total 2740-229553:										106.77	106.77
03/26	03/05/2026	225983	161	CSK AUTO INC	HOLDDOWN KIT- AIRPORT	2740-229663	1	7201-430-81-44	REPAIR AND MAINTENANCE-FA	10.81	10.81
Total 2740-229663:										10.81	10.81
03/26	03/05/2026	225983	161	CSK AUTO INC	DIELECTRIC - WATER	2740-230420	1	7110-430-42-46	SUPPLIES-GENERAL	10.22	10.22
Total 2740-230420:										10.22	10.22
03/26	03/05/2026	225984	10670	CURRENT ELECTRIC & A	SECURITY SYSTEM MONITORI	055233	1	7530-451-52-43	TECHNICAL SERVICES	40.00	40.00
Total 055233:										40.00	40.00
03/26	03/05/2026	225985	931		ERMA WORKSHOP & BOARD M	030226	1	1000-413-20-45	TRAVEL	494.70	494.70
Total 030226:										494.70	494.70
03/26	03/05/2026	225986	173	DATCO SERVICES	PRE-EMPLOYMENT DRUG TES	326-60518	1	1000-416-10-43	TECHNICAL SVCS	420.00	420.00
Total 326-60518:										420.00	420.00
03/26	03/05/2026	225987	10523	DOWN RANGE INVESTM	GENERAL SUPPLIES- WATER	792867	1	7110-430-42-46	SUPPLIES-GENERAL	43.69	43.69
Total 792867:										43.69	43.69

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
03/26	03/05/2026	225987	10523	DOWN RANGE INVESTM	SUPPLIES- CODE ENFORCEME	808010	1	1011-425-20-46	SUPPLIES-GENERAL	89.17	89.17
03/26	03/05/2026	225987	10523	DOWN RANGE INVESTM	SUPPLIES-PW	808010	2	7620-430-10-46	SUPPLIES-SAFETY ITEMS	106.15	106.15
03/26	03/05/2026	225987	10523	DOWN RANGE INVESTM	GENERAL SUPPLIES- WATER	808010	3	7110-430-42-46	SUPPLIES - SAFETY ITEMS	101.12	101.12
03/26	03/05/2026	225987	10523	DOWN RANGE INVESTM	GENERAL SUPPLIES- GAS	808010	4	7401-430-62-46	SUPPLIES - SAFETY ITEMS	101.12	101.12
03/26	03/05/2026	225987	10523	DOWN RANGE INVESTM	SUPPLIES - PARKS	808010	5	1011-452-20-46	SUPPLIES-GENERAL	101.12	101.12
03/26	03/05/2026	225987	10523	DOWN RANGE INVESTM	GENERAL SUPPLIES - STREET	808010	6	2005-431-20-46	SUPPLIES-GENERAL	101.12	101.12
Total 808010:										599.80	599.80
03/26	03/05/2026	225988	1014	DUTRA CONSTRUCTION	FACILITY REPAIR-PD	12070	1	1009-421-10-44	FACILITY-REPAIR & MAINTENA	2,970.87	2,970.87
Total 12070:										2,970.87	2,970.87
03/26	03/05/2026	225989	219	ED STAUB & SONS PETR	PROPANE -AIRPORT	13765540	1	7201-430-81-46	PROPANE	654.54	654.54
Total 13765540:										654.54	654.54
03/26	03/05/2026	225989	219	ED STAUB & SONS PETR	PROPANE - STREESTS SB1	13789557	1	2005-431-20-44	REPAIR AND MAINTENANCE-MI	22.62	22.62
Total 13789557:										22.62	22.62
03/26	03/05/2026	225990	11224	EMPIRE SOUTHWEST LL	TUBE AS- STREETS SB1	EMPC1039566	1	2005-431-20-44	REPAIR AND MAINTENANCE VE	99.03-	99.03-
Total EMPC1039566:										99.03-	99.03-
03/26	03/05/2026	225990	11224	EMPIRE SOUTHWEST LL	ELEMENT KT - GAS	EMPS6869060	1	7401-430-62-44	REPAIR AND MAINT-VEHICLE	474.83	474.83
Total EMPS6869060:										474.83	474.83
03/26	03/05/2026	225990	11224	EMPIRE SOUTHWEST LL	STRAINGER GP-STREETS SB1	EMPS6939075	1	2005-431-20-44	REPAIR AND MAINTENANCE VE	244.45	244.45
Total EMPS6939075:										244.45	244.45
03/26	03/05/2026	225990	11224	EMPIRE SOUTHWEST LL	BOLT - SNOW	EMPS7246002	1	2006-431-25-44	REPAIR & MAINT - VEHICLE	840.31	840.31
Total EMPS7246002:										840.31	840.31
03/26	03/05/2026	225990	11224	EMPIRE SOUTHWEST LL	PLATE AS-SKI-SNOW	EMPS7252110	1	2006-431-25-44	REPAIR & MAINT - VEHICLE	900.32	900.32

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total EMPS7252110:										900.32	900.32
03/26	03/05/2026	225990	11224	EMPIRE SOUTHWEST LL	KEY - GAS	EMPS7259267	1	7401-430-62-44	REPAIR AND MAINT-VEHICLE	31.30	31.30
03/26	03/05/2026	225990	11224	EMPIRE SOUTHWEST LL	KEY-WATER	EMPS7259267	2	7110-430-42-44	REPAIR AND MAINTENANCE-VE	31.30	31.30
03/26	03/05/2026	225990	11224	EMPIRE SOUTHWEST LL	KEY- PARK	EMPS7259267	3	1011-452-20-44	VEHICLE - REPAIR & MAINTENA	8.95	8.95
03/26	03/05/2026	225990	11224	EMPIRE SOUTHWEST LL	KEYS- STREET SB1	EMPS7259267	4	2005-431-20-44	REPAIR AND MAINTENANCE VE	17.88	17.88
Total EMPS7259267:										89.43	89.43
03/26	03/05/2026	225990	11224	EMPIRE SOUTHWEST LL	VALVE GP-RLF - SNOW	EMPS7261940	1	2006-431-25-44	REPAIR & MAINT - VEHICLE	733.79	733.79
Total EMPS7261940:										733.79	733.79
03/26	03/05/2026	225990	11224	EMPIRE SOUTHWEST LL	HOSE AS - STREETS SB1	EMPS7281585	1	2005-431-20-44	REPAIR AND MAINTENANCE VE	186.93	186.93
Total EMPS7281585:										186.93	186.93
03/26	03/05/2026	225990	11224	EMPIRE SOUTHWEST LL	TUBE AS- STREETS SB1	EMPS7285813	1	2005-431-20-44	REPAIR AND MAINTENANCE VE	103.52	103.52
Total EMPS7285813:										103.52	103.52
03/26	03/05/2026	225990	11224	EMPIRE SOUTHWEST LL	WHEEL AS-FRO- SNOW	EMPS7319203	1	2006-431-25-44	REPAIR & MAINT - VEHICLE	1,168.29	1,168.29
Total EMPS7319203:										1,168.29	1,168.29
03/26	03/05/2026	225990	11224	EMPIRE SOUTHWEST LL	CONSOLE-LH-GAS	EMPS7330775	1	7401-430-62-44	REPAIR AND MAINTENANCE-MI	150.50	150.50
Total EMPS7330775:										150.50	150.50
03/26	03/05/2026	225991	11568		REFUND GAS DEPOSIT	10125760016	1	7401-2228-000	DEPOSITS-CUSTOMER	140.40	140.40
Total 10125760016:										140.40	140.40
03/26	03/05/2026	225992	265	FRONTIER	257-0315 AWOS AIRPORT	0315 021526	1	7201-430-81-45	COMMUNICATIONS	81.91	81.91
Total 0315 021526:										81.91	81.91
03/26	03/05/2026	225993	11345	ICC CODIFICATION INC.	ECODE 360 ANNUAL MAIN. - CI	GC00134159	1	1000-411-40-46	BOOKS AND PERIODICALS	1,045.00	1,045.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total GC00134159:										1,045.00	1,045.00
03/26	03/05/2026	225994	10958	INTERMOUNTAIN ENTER	VISTA CAREFREE 5G- PARK	4380683	1	1011-452-20-44	FACILITY - REPAIR & MAINTENA	568.51	568.51
Total 4380683:										568.51	568.51
03/26	03/05/2026	225995	1362	IRON MOUNTAIN INFO. M	PROFESSIONAL SERVICES-PD	KZHB742	1	1009-421-10-43	PROFESSIONAL SERVICES	140.11	140.11
Total KZHB742:										140.11	140.11
03/26	03/05/2026	225996	11375		REFUND WATER DEPOSIT	10322250023	1	7110-2228-000	DEPOSITS-CUSTOMER	31.18	31.18
Total 10322250023:										31.18	31.18
03/26	03/05/2026	225997	11569		REFUND GAS DEPOSIT	10531900503	1	7401-2228-000	DEPOSITS-CUSTOMER	87.01	87.01
Total 10531900503:										87.01	87.01
03/26	03/05/2026	225998	1074	LASSEN AUTO BODY	VEHICLE REPAIR- FD	8371	1	1010-422-10-44	VEHICLE - REPAIR & MAINTENA	2,475.27	2,475.27
Total 8371:										2,475.27	2,475.27
03/26	03/05/2026	225999	404	LASSEN COMMUNITY CO	TRAINING-FD	490	1	1010-422-10-45	TRAVEL	237.50	237.50
Total 490:										237.50	237.50
03/26	03/05/2026	226000	9206	LASSEN COUNTY RECO	MODEM INTERNET ACCESS 2/2	010626	1	1011-419-10-47	SOFTWARE	250.00	250.00
Total 010626:										250.00	250.00
03/26	03/05/2026	226000	9206	LASSEN COUNTY RECO	MODEM INTERNET ACCESS 3/2	020526	1	1011-419-10-47	SOFTWARE	250.00	250.00
Total 020526:										250.00	250.00
03/26	03/05/2026	226001	11158	LASSEN LIBRARY	MEMORIAL PARK PICNIC AREA	022526	1	1011-452-20-36	RENT-CITY PARKS	38.00	38.00
Total 022526:										38.00	38.00

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
03/26	03/05/2026	226002	412	LASSEN REGIONAL SOLI	GREEN WASTE- STREETS SB1	383445	1	2005-431-20-46	SUPPLIES-GENERAL	15.03	15.03
Total 383445:										15.03	15.03
03/26	03/05/2026	226002	412	LASSEN REGIONAL SOLI	GREEN WASTE- STREETS SB1	383457	1	2005-431-20-46	SUPPLIES-GENERAL	13.59	13.59
Total 383457:										13.59	13.59
03/26	03/05/2026	226002	412	LASSEN REGIONAL SOLI	GREEN WASTE- STREETS SB1	383469	1	2005-431-20-46	SUPPLIES-GENERAL	14.22	14.22
Total 383469:										14.22	14.22
03/26	03/05/2026	226002	412	LASSEN REGIONAL SOLI	GREEN WASTE- STREETS SB1	383479	1	2005-431-20-46	SUPPLIES-GENERAL	13.14	13.14
Total 383479:										13.14	13.14
03/26	03/05/2026	226002	412	LASSEN REGIONAL SOLI	GREEN WASTE- STREETS SB1	383494	1	2005-431-20-46	SUPPLIES-GENERAL	14.85	14.85
Total 383494:										14.85	14.85
03/26	03/05/2026	226002	412	LASSEN REGIONAL SOLI	GREEN WASTE- STREETS SB1	383531	1	2005-431-20-46	SUPPLIES-GENERAL	15.66	15.66
Total 383531:										15.66	15.66
03/26	03/05/2026	226002	412	LASSEN REGIONAL SOLI	GREEN WASTE- STREETS SB1	383547	1	2005-431-20-46	SUPPLIES-GENERAL	11.97	11.97
Total 383547:										11.97	11.97
03/26	03/05/2026	226002	412	LASSEN REGIONAL SOLI	GREEN WASTE- STREETS SB1	383556	1	2005-431-20-46	SUPPLIES-GENERAL	13.59	13.59
Total 383556:										13.59	13.59
03/26	03/05/2026	226003	10485	LEAF CAPITAL FUNDING	KYOCERA COPIER-FD	19816475	1	1010-422-10-44	RENT & LEASES EQUIP & VEHI	118.76	118.76
Total 19816475:										118.76	118.76
03/26	03/05/2026	226004	437	LMUD	66 N LASSEN ST-CITY HALL	2466 022526	1	1000-417-10-46	ELECTRICITY	872.03	872.03

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Total 2466 022526:										872.03	872.03
03/26	03/05/2026	226005	1508	MAIN STREET LUBE	VEHICLE MAINT- PD	58544	1	1009-421-10-44	VEHICLE-REPAIR & MAINTENA	107.75	107.75
Total 58544:										107.75	107.75
03/26	03/05/2026	226006	11571		REFUND GAS DEPOSIT	10401750014	1	7401-2228-000	DEPOSITS-CUSTOMER	98.81	98.81
Total 10401750014:										98.81	98.81
03/26	03/05/2026	226007	467	METER VALVE & CONTR	WATER RADIO PURCHASE	INV-008722	1	7110-430-42-46	SUPPLIES-GENERAL	3,593.74	3,593.74
Total INV-008722:										3,593.74	3,593.74
03/26	03/05/2026	226007	467	METER VALVE & CONTR	WATER RADIO PURCHASE	INV-009121	1	7110-430-42-46	SUPPLIES-GENERAL	3,670.13	3,670.13
Total INV-009121:										3,670.13	3,670.13
03/26	03/05/2026	226008	11470	METROPOLITAN PLANNI	SERVICE AGREEMENT 11/30/20	2005447	1	1011-419-10-43	PROFESSIONAL SVCS	4,405.00	4,405.00
Total 2005447:										4,405.00	4,405.00
03/26	03/05/2026	226008	11470	METROPOLITAN PLANNI	SERVICE AGREEMENT 12/31/20	2005490	1	1011-419-10-43	PROFESSIONAL SVCS	6,645.00	6,645.00
Total 2005490:										6,645.00	6,645.00
03/26	03/05/2026	226008	11470	METROPOLITAN PLANNI	SERVICE AGREEMENT 01/31/20	2005530	1	1011-419-10-43	PROFESSIONAL SVCS	5,173.25	5,173.25
Total 2005530:										5,173.25	5,173.25
03/26	03/05/2026	226009	824	ODP BUSINESS SOLUTIO	WALL, RY26,TRAD,MTHLY,LRG-	460319906001	1	1000-415-10-46	SUPPLIES-GENERAL	78.45	78.45
Total 460319906001:										78.45	78.45
03/26	03/05/2026	226010	1228	ONLINE INFORMATION S	ONLINE UTILITY EXCHANGE RE	1364520	1	7401-430-62-43	TECHNICAL SVCS	49.04	49.04
03/26	03/05/2026	226010	1228	ONLINE INFORMATION S	ONLINE UTILITY EXCHANGE RE	1364520	2	7110-430-42-43	TECHNICAL SVCS	49.04	49.04

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 1364520:										98.08	98.08
03/26	03/05/2026	226010	1228	ONLINE INFORMATION S	ONLINE UTILITY EXCHANGE RE	1369607	1	7401-430-62-43	TECHNICAL SVCS	57.42	57.42
03/26	03/05/2026	226010	1228	ONLINE INFORMATION S	ONLINE UTILITY EXCHANGE RE	1369607	2	7110-430-42-43	TECHNICAL SVCS	57.42	57.42
Total 1369607:										114.84	114.84
03/26	03/05/2026	226010	1228	ONLINE INFORMATION S	ONLINE UTILITY EXCHANGE RE	1374829	1	7401-430-62-43	TECHNICAL SVCS	46.73	46.73
03/26	03/05/2026	226010	1228	ONLINE INFORMATION S	ONLINE UTILITY EXCHANGE RE	1374829	2	7110-430-42-43	TECHNICAL SVCS	46.73	46.73
Total 1374829:										93.46	93.46
03/26	03/05/2026	226011	11570		REFUND GAS DEPOSIT	10114440107	1	7401-2228-000	DEPOSITS-CUSTOMER	4.65	4.65
Total 10114440107:										4.65	4.65
03/26	03/05/2026	226012	546	PAYLESS BUILDING SUP	GRK R4 MULTI-PURPOSE SCRE	393961	1	1011-452-20-44	FACILITY - REPAIR & MAINTENA	48.02	48.02
Total 393961:										48.02	48.02
03/26	03/05/2026	226012	546	PAYLESS BUILDING SUP	8'X50' CHAINLINK FABRIC-PARK	398263	1	1011-452-20-44	FACILITY - REPAIR & MAINTENA	248.98	248.98
Total 398263:										248.98	248.98
03/26	03/05/2026	226012	546	PAYLESS BUILDING SUP	4FF-WINDOW FLASHING - PAR	398342	1	1011-452-20-44	FACILITY - REPAIR & MAINTENA	26.53	26.53
Total 398342:										26.53	26.53
03/26	03/05/2026	226012	546	PAYLESS BUILDING SUP	1210OSB-4X10-1/2'-PARKS	398701	1	1011-452-20-44	FACILITY - REPAIR & MAINTENA	29.87	29.87
Total 398701:										29.87	29.87
03/26	03/05/2026	226012	546	PAYLESS BUILDING SUP	34 CUBIC-3/4 CUBIC FT-STREE	398978	1	2005-431-20-46	SUPPLIES-GENERAL	8.28	8.28
Total 398978:										8.28	8.28
03/26	03/05/2026	226012	546	PAYLESS BUILDING SUP	58Z-Z BAR (0.63) 5/8'-10 WID FL	399774	1	1011-452-20-44	FACILITY - REPAIR & MAINTENA	14.65	14.65

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Total 399774:										14.65	14.65
03/26	03/05/2026	226013	572	QUILL CORPORATION	CASH REG PAPER-FINANCE	47957128	1	1000-415-10-46	SUPPLIES-GENERAL	63.71	63.71
Total 47957128:										63.71	63.71
03/26	03/05/2026	226014	1562	R.E.Y ENGINEERS INC	PROFESSIONAL SERVICES TH	28941	1	2007-431-39-43	PROFESSIONAL SERVICES	4,434.34	4,434.34
Total 28941:										4,434.34	4,434.34
03/26	03/05/2026	226015	1296	RENTAL GUYS	SNAKE, 100' POWER 5/8'-PARK	1075892-5	1	1011-452-20-44	RENT & LEASES EQUIP & VEHI	148.33	148.33
Total 1075892-5:										148.33	148.33
03/26	03/05/2026	226016	1479	SIERRA BROADCASTING	ADVERTISING-GAS	26020112	1	7401-430-62-45	ADVERTISING	249.50	249.50
Total 26020112:										249.50	249.50
03/26	03/05/2026	226016	1479	SIERRA BROADCASTING	ADVERTISING-GAS	26020113	1	7401-430-62-45	ADVERTISING	249.50	249.50
Total 26020113:										249.50	249.50
03/26	03/05/2026	226017	11572		PARTIAL REIMBURSE FOR UP 2	022526	1	1000-419-10-34	ZONING & SUBDIVISION FEES	538.63	538.63
Total 022526:										538.63	538.63
03/26	03/05/2026	226018	194	STEVE PHILLIPS	GENERAL SUPPLIES-STREETS	21347	1	2005-431-20-46	SUPPLIES-GENERAL	8.00	8.00
Total 21347:										8.00	8.00
03/26	03/05/2026	226019	11292	STUART C. IRBY COMPA	PEPI 1107314 COIL PIPE 1-GAS	SO14510569.001	1	7401-430-62-46	SUPPLIES-GENERAL	1,291.29	1,291.29
Total SO14510569.001:										1,291.29	1,291.29
03/26	03/05/2026	226020	76	SUSANVILLE ACE HARD	ACE RSTP SPRY SAT GRAY-PA	538789	1	1011-452-20-44	FACILITY - REPAIR & MAINTENA	7.78	7.78
Total 538789:										7.78	7.78

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03/26	03/05/2026	226020	76	SUSANVILLE ACE HARD	GAL DAP ALL PURP JOINT- PAR	539751	1	1011-452-20-44	FACILITY - REPAIR & MAINTENA	37.00	37.00
	Total 539751:									37.00	37.00
03/26	03/05/2026	226020	76	SUSANVILLE ACE HARD	3.125 IN ALUM C-CLIP - WATER	539979	1	7110-430-42-46	SUPPLIES-GENERAL	27.19	27.19
	Total 539979:									27.19	27.19
03/26	03/05/2026	226020	76	SUSANVILLE ACE HARD	DOOR HOLE COVER-PARK	540058	1	1011-452-20-44	FACILITY - REPAIR & MAINTENA	10.71	10.71
	Total 540058:									10.71	10.71
03/26	03/05/2026	226020	76	SUSANVILLE ACE HARD	M1 KEYBLANK 250PK- GAS	540066	1	7401-430-62-46	SUPPLIES-GENERAL	14.58	14.58
	Total 540066:									14.58	14.58
03/26	03/05/2026	226020	76	SUSANVILLE ACE HARD	STORAGE BOX- PARKS	540067	1	1011-452-20-44	MISC - REPAIR & MAINTENANC	84.73	84.73
	Total 540067:									84.73	84.73
03/26	03/05/2026	226020	76	SUSANVILLE ACE HARD	NON-CONTACT VOLT TESTER-	540093	1	1011-452-20-44	FACILITY - REPAIR & MAINTENA	33.69	33.69
	Total 540093:									33.69	33.69
03/26	03/05/2026	226020	76	SUSANVILLE ACE HARD	DURAC BATT ALKLINE 9V 4PK-	540132	1	7110-430-42-46	SUPPLIES-GENERAL	21.42	21.42
	Total 540132:									21.42	21.42
03/26	03/05/2026	226020	76	SUSANVILLE ACE HARD	LYSOL AVD LEMON 32OZ-AIRP	540135	1	7201-430-81-44	REPAIR AND MAINTENANCE-FA	7.78	7.78
	Total 540135:									7.78	7.78
03/26	03/05/2026	226020	76	SUSANVILLE ACE HARD	KOHLER TRANGLE GASKET W/	540141	1	7201-430-81-44	REPAIR AND MAINTENANCE-FA	19.47	19.47
	Total 540141:									19.47	19.47
03/26	03/05/2026	226020	76	SUSANVILLE ACE HARD	60 LB CONCRETE- GAS	540144	1	7401-430-62-46	SUPPLIES-GENERAL	54.31	54.31

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Total 540144:										54.31	54.31
03/26	03/05/2026	226021	1141	THOMPSON GARAGE DO	COMMERCIAL DOOR REPAIR W	21272	1	1009-421-10-43	PROFESSIONAL SERVICES	375.00	375.00
Total 21272:										375.00	375.00
03/26	03/05/2026	226022	11537	T-MOBILE USA INC	CELLULAR PLAN - PD	213797565 022126	1	1009-421-10-45	COMMUNICATIONS	2,427.40	2,427.40
Total 213797565 022126:										2,427.40	2,427.40
03/26	03/05/2026	226023	770	WESTERN NEVADA SUP	SUPPLIES- WATER	62094590	1	7110-430-42-46	SUPPLIES-GENERAL	121.02	121.02
Total 62094590:										121.02	121.02
03/26	03/05/2026	226023	770	WESTERN NEVADA SUP	SMBL 226 FCRC- WATER	62102608	1	7110-430-42-46	SUPPLIES-GENERAL	570.47	570.47
Total 62102608:										570.47	570.47
03/26	03/05/2026	226023	770	WESTERN NEVADA SUP	SMBL 226 FCRC- WATER	62114868	1	7110-430-42-46	SUPPLIES-GENERAL	430.94	430.94
Total 62114868:										430.94	430.94
03/26	03/05/2026	226023	770	WESTERN NEVADA SUP	1-1/2 ID STL FLEX CPLG-PARK	62122567	1	1011-452-20-44	FACILITY - REPAIR & MAINTENA	122.04	122.04
Total 62122567:										122.04	122.04
03/26	03/05/2026	226023	770	WESTERN NEVADA SUP	BLADE- PARKS	62130384	1	1011-452-20-44	FACILITY - REPAIR & MAINTENA	30.94	30.94
Total 62130384:										30.94	30.94
03/26	03/05/2026	226023	770	WESTERN NEVADA SUP	SMBL 226 FCRC- WATER	62133103	1	7110-430-42-46	SUPPLIES-GENERAL	1,434.82	1,434.82
Total 62133103:										1,434.82	1,434.82
03/26	03/05/2026	226023	770	WESTERN NEVADA SUP	SHBI URO16 3/4 SHARK BITE C	62133535	1	7201-430-81-44	REPAIR AND MAINTENANCE-MI	94.94	94.94
Total 62133535:										94.94	94.94

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03/26	03/05/2026	226023	770	WESTERN NEVADA SUP	SHBI UR248 1/2 SHARK BITE EL	62135534	1	7201-430-81-44	REPAIR AND MAINTENANCE-FA	49.07	49.07
	Total 62135534:									49.07	49.07
03/26	03/05/2026	226023	770	WESTERN NEVADA SUP	SUPPLIES- WATER	62135672	1	7110-430-42-46	SUPPLIES-GENERAL	97.68	97.68
	Total 62135672:									97.68	97.68
03/26	03/05/2026	226023	770	WESTERN NEVADA SUP	SMBL 226 FCRC- WATER	62138373	1	7110-430-42-46	SUPPLIES-GENERAL	224.34	224.34
	Total 62138373:									224.34	224.34
03/26	03/05/2026	226023	770	WESTERN NEVADA SUP	3/8 2 ACID BRUSH- PARK	62145382	1	1011-452-20-44	MISC - REPAIR & MAINTENANC	25.46	25.46
	Total 62145382:									25.46	25.46
03/26	03/05/2026	226023	770	WESTERN NEVADA SUP	SUPPLIES- WATER	62145858	1	7110-430-42-46	SUPPLIES-GENERAL	1,647.60	1,647.60
	Total 62145858:									1,647.60	1,647.60
03/26	03/05/2026	226023	770	WESTERN NEVADA SUP	SUPPLIES- WATER	62146306	1	7110-430-42-46	SUPPLIES-GENERAL	11.70	11.70
	Total 62146306:									11.70	11.70
03/26	03/05/2026	226023	770	WESTERN NEVADA SUP	SPEA 3/4 S PVC 40 UNION- PAR	62147425	1	1011-452-20-44	FACILITY - REPAIR & MAINTENA	22.64	22.64
	Total 62147425:									22.64	22.64
03/26	03/05/2026	226023	770	WESTERN NEVADA SUP	SPEA 2 MA PVC 40 ADPT-WATE	62150444	1	7110-430-42-46	SUPPLIES-GENERAL	3.29	3.29
	Total 62150444:									3.29	3.29
03/26	03/05/2026	226023	770	WESTERN NEVADA SUP	SUPPLIES- GAS	62150480	1	7401-430-62-46	SUPPLIES-GENERAL	125.05	125.05
	Total 62150480:									125.05	125.05
	Grand Totals:									63,001.50	63,001.50

Report Criteria:

Report type: GL detail

Check.Voided = False

Report Criteria:
Report type: GL detail
Check.Voided = False

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
03/26	03/12/2026	226026	9432	ALL SEASON HEATING	WRP #0001 CAPP GUTIERREZ	030426	1	8404-430-15-48	GRANTS	5,000.00	5,000.00
03/26	03/12/2026	226026	9432	ALL SEASON HEATING	WRP #0022 CAPP RUTHERFOR	030426	2	8404-430-15-48	GRANTS	2,500.00	2,500.00
03/26	03/12/2026	226026	9432	ALL SEASON HEATING	WRP #0038 CAPP SOBOL	030426	3	8404-430-15-48	GRANTS	2,500.00	2,500.00
	Total 030426:									10,000.00	10,000.00
03/26	03/12/2026	226026	9432	ALL SEASON HEATING	WRP #0023 CAPP SCHROER #8	853866867	1	8404-430-15-48	GRANTS	5,000.00	5,000.00
	Total 853866867:									5,000.00	5,000.00
03/26	03/12/2026	226026	9432	ALL SEASON HEATING	WRP #110 NELSON	853866909	1	8407-430-10-48	GRANTS	5,000.00	5,000.00
	Total 853866909:									5,000.00	5,000.00
03/26	03/12/2026	226026	9432	ALL SEASON HEATING	WRP #0033 CAPP MARTINEZ	853866927	1	8404-430-15-48	GRANTS	7,000.00	7,000.00
	Total 853866927:									7,000.00	7,000.00
03/26	03/12/2026	226026	9432	ALL SEASON HEATING	WRP #0015 CAPP BUSTAMANT	853866943	1	8404-430-15-48	GRANTS	5,000.00	5,000.00
	Total 853866943:									5,000.00	5,000.00
03/26	03/12/2026	226027	10981	ALSCO INC	LREN2096020 LAUNDRY BAG -	LREN2096020	1	7401-430-62-44	LINEN SERVICES	87.96	87.96
	Total LREN2096020:									87.96	87.96
03/26	03/12/2026	226027	10981	ALSCO INC	LREN2096021 LAUNDRY BAG -	LREN2096021	1	1011-452-20-44	LINEN SERVICES	40.00	40.00
	Total LREN2096021:									40.00	40.00
03/26	03/12/2026	226027	10981	ALSCO INC	LREN2096022 LAUNDRY BAG-S	LREN2096022	1	2007-431-20-44	LINEN SERVICE	70.20	70.20
	Total LREN2096022:									70.20	70.20
03/26	03/12/2026	226027	10981	ALSCO INC	LREN2096023 LAUNDRY BAG-	LREN2096023	1	7110-430-42-44	LINEN SERVICE	84.17	84.17

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total LREN2096023:										84.17	84.17
03/26	03/12/2026	226028	1307	C&S WASTE SOLUTIONS	1205 MAIN STREET- STREETS	177591043U037	1	2007-431-20-44	DISPOSAL	202.68	202.68
Total 177591043U037:										202.68	202.68
03/26	03/12/2026	226028	1307	C&S WASTE SOLUTIONS	725 MAIN STREET-STREETS	177591044U037	1	2007-431-20-44	DISPOSAL	26.88	26.88
Total 177591044U037:										26.88	26.88
03/26	03/12/2026	226028	1307	C&S WASTE SOLUTIONS	819 MAIN STREET- STREETS	177591045U037	1	2007-431-20-44	DISPOSAL	55.14	55.14
Total 177591045U037:										55.14	55.14
03/26	03/12/2026	226028	1307	C&S WASTE SOLUTIONS	801 MAIN STREET- STREETS	177591046U037	1	2007-431-20-44	DISPOSAL	55.14	55.14
Total 177591046U037:										55.14	55.14
03/26	03/12/2026	226028	1307	C&S WASTE SOLUTIONS	611 MAIN STREET- STREETS	177591050U037	1	2007-431-20-44	DISPOSAL	55.14	55.14
Total 177591050U037:										55.14	55.14
03/26	03/12/2026	226028	1307	C&S WASTE SOLUTIONS	400 MAIN STREET- STREETS	177591051U037	1	2007-431-20-44	DISPOSAL	55.14	55.14
Total 177591051U037:										55.14	55.14
03/26	03/12/2026	226028	1307	C&S WASTE SOLUTIONS	626 MAIN ST-STREETS	177591053U037	1	2007-431-20-44	DISPOSAL	55.14	55.14
Total 177591053U037:										55.14	55.14
03/26	03/12/2026	226028	1307	C&S WASTE SOLUTIONS	732 MAIN STREET-STREETS	177591054U037	1	2007-431-20-44	DISPOSAL	55.14	55.14
Total 177591054U037:										55.14	55.14
03/26	03/12/2026	226028	1307	C&S WASTE SOLUTIONS	1000 MAIN ST-STREETS	177591055U037	1	2007-431-20-44	DISPOSAL	55.14	55.14
Total 177591055U037:										55.14	55.14

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
03/26	03/12/2026	226028	1307	C&S WASTE SOLUTIONS	700 MAIN STREET- STREETS	177591056U037	1	2007-431-20-44	DISPOSAL	55.14	55.14
	Total 177591056U037:									55.14	55.14
03/26	03/12/2026	226028	1307	C&S WASTE SOLUTIONS	822 MAIN STREET- STREETS	177591057U037	1	2007-431-20-44	DISPOSAL	55.14	55.14
	Total 177591057U037:									55.14	55.14
03/26	03/12/2026	226028	1307	C&S WASTE SOLUTIONS	950 MAIN STREET- STREETS	177591058U037	1	2007-431-20-44	DISPOSAL	55.14	55.14
	Total 177591058U037:									55.14	55.14
03/26	03/12/2026	226028	1307	C&S WASTE SOLUTIONS	900 MAIN ST-STREETS	177591336U037	1	2007-431-20-44	DISPOSAL	55.14	55.14
	Total 177591336U037:									55.14	55.14
03/26	03/12/2026	226028	1307	C&S WASTE SOLUTIONS	1616 MAIN STREET-STREETS	177591338U037	1	2007-431-20-44	DISPOSAL	55.14	55.14
	Total 177591338U037:									55.14	55.14
03/26	03/12/2026	226028	1307	C&S WASTE SOLUTIONS	65 N LASSEN ST-STREETS	177591352U037	1	2007-431-20-44	DISPOSAL	55.14	55.14
	Total 177591352U037:									55.14	55.14
03/26	03/12/2026	226028	1307	C&S WASTE SOLUTIONS	732 MAIN STREET-STREETS	177591460U037	1	2007-431-20-44	DISPOSAL	110.28	110.28
	Total 177591460U037:									110.28	110.28
03/26	03/12/2026	226029	10541	CAL FIRE	2PJ5S024 REIM INV-STREETS S	0000001696610	1	2005-431-20-43	PROFESSIONAL SVCS	719.79	719.79
03/26	03/12/2026	226029	10541	CAL FIRE	2PJ5S024 REIM INV - GC	0000001696610	2	7530-451-52-43	PROFESSIONAL SERVICES	719.79	719.79
	Total 0000001696610:									1,439.58	1,439.58
03/26	03/12/2026	226030	161	CSK AUTO INC	14OZBRAKECLN- PARKS	2740-229664	1	1011-452-20-44	VEHICLE - REPAIR & MAINTENA	12.96	12.96
03/26	03/12/2026	226030	161	CSK AUTO INC	14OZBRAKECLN- GAS	2740-229664	2	7401-430-62-44	REPAIR AND MAINT-VEHICLE	45.37	45.37
03/26	03/12/2026	226030	161	CSK AUTO INC	14OZBRAKECLN- WATER	2740-229664	3	7110-430-42-44	REPAIR AND MAINTENANCE-VE	45.37	45.37
03/26	03/12/2026	226030	161	CSK AUTO INC	14OZBRAKECLN- STREETS SB	2740-229664	4	2005-431-20-44	REPAIR AND MAINTENANCE VE	25.92	25.92

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
	Total 2740-229664:									129.62	129.62
03/26	03/12/2026	226030	161	CSK AUTO INC	VEHICLE REPAIR&MAINT- PD	2740-230452	1	1009-421-10-44	VEHICLE-REPAIR & MAINTENA	45.44	45.44
	Total 2740-230452:									45.44	45.44
03/26	03/12/2026	226030	161	CSK AUTO INC	MARINE GREAS-GC	2740-230583	1	7530-451-52-44	REPAIR & MAINTENANCE - EQU	16.52	16.52
	Total 2740-230583:									16.52	16.52
03/26	03/12/2026	226030	161	CSK AUTO INC	1QTMOTOROIL- STREETS SB1	2740-231789	1	2005-431-20-44	REPAIR AND MAINTENANCE VE	24.32	24.32
	Total 2740-231789:									24.32	24.32
03/26	03/12/2026	226031	1565	DIRTY JOE'S CAR WASH	CAR WASH- PD	FEB2026	1	1009-421-10-44	VEHICLE-REPAIR & MAINTENA	132.00	132.00
	Total FEB2026:									132.00	132.00
03/26	03/12/2026	226032	219	ED STAUB & SONS PETR	REGULAR FUEL: 4011 GAL@3.6	13813916	1	1000-1410-001	INVENTORIES-GASOLINE	14,819.42	14,819.42
	Total 13813916:									14,819.42	14,819.42
03/26	03/12/2026	226033	10867	EMERGENCY VEHICLE O	2024 CHEVY SILVERADO OUTFI	8769	1	1009-421-10-47	VEHICLES	15,080.69	15,080.69
	Total 8769:									15,080.69	15,080.69
03/26	03/12/2026	226034	11574		REFUND GAS DEPOSIT	10107010002	1	7401-2228-000	DEPOSITS-CUSTOMER	118.80	118.80
	Total 10107010002:									118.80	118.80
03/26	03/12/2026	226035	1033	FGL ENVIRONMENTAL	WATER SAMPLING-WATER	671356A	1	7110-430-42-44	REPAIR AND MAINTENANCE-VE	150.00	150.00
	Total 671356A:									150.00	150.00
03/26	03/12/2026	226035	1033	FGL ENVIRONMENTAL	WATER SAMPLING-WATER	671574A	1	7110-430-42-43	PROFESSIONAL SVCS	150.00	150.00
	Total 671574A:									150.00	150.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
03/26	03/12/2026	226036	257	FOREST OFFICE EQUIPM	COPIES-PW	SV011047	1	7620-430-10-43	TECHNICAL SVCS	398.85	398.85
	Total SV011047:									398.85	398.85
03/26	03/12/2026	226037	265	FRONTIER	257-1887 BACKUP	1887 030126	1	1000-417-10-45	COMMUNICATIONS	137.48	137.48
	Total 1887 030126:									137.48	137.48
03/26	03/12/2026	226038	1019	HONEY LAKE VALLEY RE	FISCAL YEAR 2025-2026-WATE	COS FY 2025-2026 02	1	7110-430-42-48	TAXES, FEES, PERMITS & CHA	617.00	617.00
	Total COS FY 2025-2026 02:									617.00	617.00
03/26	03/12/2026	226039	332	INTERSTATE GAS SERVI	PROFESSIONAL SERVICES-GA	7021927	1	7401-430-62-43	PROFESSIONAL SVCS	860.00	860.00
	Total 7021927:									860.00	860.00
03/26	03/12/2026	226040	1362	IRON MOUNTAIN INFO. M	CITY HALL SHREDDING	LBVN389	1	1000-417-10-43	PROFESSIONAL SVCS	136.97	136.97
	Total LBVN389:									136.97	136.97
03/26	03/12/2026	226041	11577		REIM FOR PERMIT 26044	03042026	1	1011-424-20-32	BUILDING PERMITS	198.00	198.00
03/26	03/12/2026	226041	11577		REIM FOR PERMIT 26044	03042026	2	1011-2205-006	DEPOSIT PAYABLE-SB 1473	1.00	1.00
	Total 03042026:									199.00	199.00
03/26	03/12/2026	226042	412	LASSEN REGIONAL SOLI	GREEN WASTE- STREETS SB1	384461	1	2005-431-20-46	SUPPLIES-GENERAL	22.86	22.86
	Total 384461:									22.86	22.86
03/26	03/12/2026	226042	412	LASSEN REGIONAL SOLI	GREEN WASTE- STREETS SB1	384487	1	2005-431-20-46	SUPPLIES-GENERAL	22.68	22.68
	Total 384487:									22.68	22.68
03/26	03/12/2026	226042	412	LASSEN REGIONAL SOLI	GREEN WASTE- STREETS SB1	384499	1	2005-431-20-46	SUPPLIES-GENERAL	20.25	20.25
	Total 384499:									20.25	20.25
03/26	03/12/2026	226042	412	LASSEN REGIONAL SOLI	GREEN WASTE- STREETS SB1	384534	1	2005-431-20-46	SUPPLIES-GENERAL	22.68	22.68

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
	Total 384534:									22.68	22.68
03/26	03/12/2026	226042	412	LASSEN REGIONAL SOLI	GREEN WASTE- STREETS SB1	384545	1	2005-431-20-46	SUPPLIES-GENERAL	18.54	18.54
	Total 384545:									18.54	18.54
03/26	03/12/2026	226042	412	LASSEN REGIONAL SOLI	GREEN WASTE- STREETS SB1	384555	1	2005-431-20-46	SUPPLIES-GENERAL	21.42	21.42
	Total 384555:									21.42	21.42
03/26	03/12/2026	226042	412	LASSEN REGIONAL SOLI	CONCRETE, ROCKS- WATER	384566	1	7110-430-42-44	DISPOSAL	10.80	10.80
	Total 384566:									10.80	10.80
03/26	03/12/2026	226042	412	LASSEN REGIONAL SOLI	CONCRETE, ROCKS- STREETS	384575	1	2005-431-20-46	SUPPLIES-GENERAL	5.40	5.40
	Total 384575:									5.40	5.40
03/26	03/12/2026	226042	412	LASSEN REGIONAL SOLI	DIRT, SOIL -STREETS SB1	384583	1	2005-431-20-46	SUPPLIES-GENERAL	3.82	3.82
	Total 384583:									3.82	3.82
03/26	03/12/2026	226042	412	LASSEN REGIONAL SOLI	DIRT, SOIL -STREETS SB1	384592	1	2005-431-20-46	SUPPLIES-GENERAL	5.88	5.88
	Total 384592:									5.88	5.88
03/26	03/12/2026	226042	412	LASSEN REGIONAL SOLI	DIRT, SOIL -STREETS SB1	384599	1	2005-431-20-46	SUPPLIES-GENERAL	5.36	5.36
	Total 384599:									5.36	5.36
03/26	03/12/2026	226042	412	LASSEN REGIONAL SOLI	DIRT, SOIL -STREETS SB1	384610	1	2005-431-20-46	SUPPLIES-GENERAL	8.32	8.32
	Total 384610:									8.32	8.32
03/26	03/12/2026	226042	412	LASSEN REGIONAL SOLI	DIRT, SOIL -STREETS SB1	384615	1	2005-431-20-46	SUPPLIES-GENERAL	9.20	9.20
	Total 384615:									9.20	9.20

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
03/26	03/12/2026	226042	412	LASSEN REGIONAL SOLI	DIRT, SOIL -STREETS SB1	384630	1	2005-431-20-46	SUPPLIES-GENERAL	8.96	8.96
Total 384630:										8.96	8.96
03/26	03/12/2026	226042	412	LASSEN REGIONAL SOLI	DIRT, SOIL -STREETS SB1	384667	1	2005-431-20-46	SUPPLIES-GENERAL	9.58	9.58
Total 384667:										9.58	9.58
03/26	03/12/2026	226042	412	LASSEN REGIONAL SOLI	DIRT, SOIL -STREETS SB1	384672	1	2005-431-20-46	SUPPLIES-GENERAL	6.26	6.26
Total 384672:										6.26	6.26
03/26	03/12/2026	226042	412	LASSEN REGIONAL SOLI	DIRT, SOIL -STREETS SB1	384676	1	2005-431-20-46	SUPPLIES-GENERAL	7.72	7.72
Total 384676:										7.72	7.72
03/26	03/12/2026	226042	412	LASSEN REGIONAL SOLI	DIRT, SOIL -STREETS SB1	384690	1	2005-431-20-46	SUPPLIES-GENERAL	7.70	7.70
Total 384690:										7.70	7.70
03/26	03/12/2026	226042	412	LASSEN REGIONAL SOLI	GREEN WASTE- STREETS SB1	384707	1	2005-431-20-46	SUPPLIES-GENERAL	26.91	26.91
Total 384707:										26.91	26.91
03/26	03/12/2026	226042	412	LASSEN REGIONAL SOLI	GREEN WASTE- STREETS SB1	384719	1	2005-431-20-46	SUPPLIES-GENERAL	27.36	27.36
Total 384719:										27.36	27.36
03/26	03/12/2026	226042	412	LASSEN REGIONAL SOLI	DIRT, SOIL -STREETS SB1	384725	1	2005-431-20-46	SUPPLIES-GENERAL	6.10	6.10
Total 384725:										6.10	6.10
03/26	03/12/2026	226042	412	LASSEN REGIONAL SOLI	GREEN WASTE- STREETS SB1	384729	1	2005-431-20-46	SUPPLIES-GENERAL	33.66	33.66
Total 384729:										33.66	33.66
03/26	03/12/2026	226042	412	LASSEN REGIONAL SOLI	WASTE- PARKS	385352	1	1011-452-20-44	FACILITY - REPAIR & MAINTENA	10.71	10.71

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 385352:										10.71	10.71
03/26	03/12/2026	226043	10485	LEAF CAPITAL FUNDING	KYOCERA COPIER- PW	19881038	1	7620-430-10-44	RENT & LEASE EQUIP & VEHIC	130.00	130.00
Total 19881038:										130.00	130.00
03/26	03/12/2026	226044	421	LEAGUE OF CALIFORNIA	MEMBERSHIP DUES 2026- ADM	5501	1	1000-413-20-48	DUES AND MEMBERSHIPS	105.00	105.00
Total 5501:										105.00	105.00
03/26	03/12/2026	226045	437	LMUD	471-920 JOHNSTONVILLE RD-AI	10108 022526	1	7201-430-81-46	ELECTRICITY	30.00	30.00
Total 10108 022526:										30.00	30.00
03/26	03/12/2026	226045	437	LMUD	JOHNSTONVILLE RD SPRINKLE	10262 022526	1	7201-430-81-46	ELECTRICITY	31.94	31.94
Total 10262 022526:										31.94	31.94
03/26	03/12/2026	226045	437	LMUD	GOLF COURSE IRR WELL/ NAG	122907 022526	1	7530-451-52-46	ELECTRICITY	49.02	49.02
Total 122907 022526:										49.02	49.02
03/26	03/12/2026	226045	437	LMUD	GOLF COURSE PUMP STATION	122910 022526	1	7530-451-52-46	ELECTRICITY	138.80	138.80
Total 122910 022526:										138.80	138.80
03/26	03/12/2026	226045	437	LMUD	GOLF COURSE IRR PUMP/8TH	122929 022526	1	7530-451-52-46	ELECTRICITY	30.22	30.22
Total 122929 022526:										30.22	30.22
03/26	03/12/2026	226045	437	LMUD	GOLF COURSE PUMP HOUSE	132052 022526	1	7530-451-52-46	ELECTRICITY	39.95	39.95
Total 132052 022526:										39.95	39.95
03/26	03/12/2026	226045	437	LMUD	STREET LIGHTS-STREETS	14039 022526	1	2007-431-60-46	ELECTRICITY	231.61	231.61
Total 14039 022526:										231.61	231.61

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
03/26	03/12/2026	226045	437	LMUD	STREET LIGHTS-STREETS	14041 022526	1	2007-431-60-46	ELECTRICITY	4,559.40	4,559.40
Total 14041 022526:										4,559.40	4,559.40
03/26	03/12/2026	226045	437	LMUD	470-895 CIRCLE DR-CLUB HOU	144281 022526	1	7530-451-52-46	ELECTRICITY	440.94	440.94
Total 144281 022526:										440.94	440.94
03/26	03/12/2026	226045	437	LMUD	SOUTH ST - PW OFFICE	14590 022526	1	7620-430-10-46	ELECTRICITY	1,106.22	1,106.22
Total 14590 022526:										1,106.22	1,106.22
03/26	03/12/2026	226045	437	LMUD	SOUTH ST ROOSEVELT POOL	1744 022526	1	1011-452-20-46	ELECTRICITY	11.04	11.04
Total 1744 022526:										11.04	11.04
03/26	03/12/2026	226045	437	LMUD	RIVERSIDE PARK- PARKS	1999 022526	1	1011-452-20-46	ELECTRICITY	217.10	217.10
Total 1999 022526:										217.10	217.10
03/26	03/12/2026	226045	437	LMUD	S GAY ST-STREETS	24323 022526	1	2007-431-60-46	ELECTRICITY	57.90	57.90
Total 24323 022526:										57.90	57.90
03/26	03/12/2026	226045	437	LMUD	STREET LIGHTS-STREETS	2467 022526	1	2007-431-60-46	ELECTRICITY	2,035.66	2,035.66
Total 2467 022526:										2,035.66	2,035.66
03/26	03/12/2026	226045	437	LMUD	CADY SPRINGS-WATER	26784 022526	1	7110-430-42-46	ELECTRICITY	583.69	583.69
Total 26784 022526:										583.69	583.69
03/26	03/12/2026	226045	437	LMUD	65 N WEATHERLOW ST- PARKS	2865 022526	1	1011-452-20-46	ELECTRICITY	75.63	75.63
Total 2865 022526:										75.63	75.63
03/26	03/12/2026	226045	437	LMUD	65 N WEATHERLOW ST- PARKS	2867 022526	1	1011-452-20-46	ELECTRICITY	87.96	87.96

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 2867 022526:										87.96	87.96
03/26	03/12/2026	226045	437	LMUD	N WEATHERLOW ST-TENNIS C	2870 022526	1	1011-452-20-46	ELECTRICITY	30.00	30.00
Total 2870 022526:										30.00	30.00
03/26	03/12/2026	226045	437	LMUD	SKYLINE DR WELL 4-WATER	29931 022526	1	7110-430-42-46	ELECTRICITY	416.30	416.30
Total 29931 022526:										416.30	416.30
03/26	03/12/2026	226045	437	LMUD	HARRIS DR & HWY 36 CORNER	30658 022526	1	2007-431-60-46	ELECTRICITY	168.42	168.42
Total 30658 022526:										168.42	168.42
03/26	03/12/2026	226045	437	LMUD	472-105 JOHNSTONVILLE - WAT	350161 022526	1	7112-430-42-46	ELECTRICITY	315.72	315.72
Total 350161 022526:										315.72	315.72
03/26	03/12/2026	226045	437	LMUD	RICHMOND RD BRIDGE-STREE	35094 022526	1	2007-431-60-46	ELECTRICITY	320.67	320.67
Total 35094 022526:										320.67	320.67
03/26	03/12/2026	226045	437	LMUD	LITTLE LEAGUE AREA LIGHTS-	3522 022526	1	1011-452-20-46	ELECTRICITY	76.09	76.09
Total 3522 022526:										76.09	76.09
03/26	03/12/2026	226045	437	LMUD	N WEATHERLOW ST SIGNALS-	3651 022526	1	2007-431-60-46	ELECTRICITY	182.72	182.72
Total 3651 022526:										182.72	182.72
03/26	03/12/2026	226045	437	LMUD	720 SOUTH EMULSION TANK-P	38646 022526	1	7620-430-10-46	ELECTRICITY	479.87	479.87
Total 38646 022526:										479.87	479.87
03/26	03/12/2026	226045	437	LMUD	105 S ASH ST - STREETS	412864 022526	1	2007-431-60-46	ELECTRICITY	40.59	40.59
Total 412864 022526:										40.59	40.59

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03/26	03/12/2026	226045	437	LMUD	SAN FRANCISCO ST- STREETS	416835 022526	1	2007-431-60-46	ELECTRICITY	19.69	19.69
	Total 416835 022526:									19.69	19.69
03/26	03/12/2026	226045	437	LMUD	FIRST STREET & ALLEY LIGHTS	416848 022526	1	2007-431-60-46	ELECTRICITY	19.69	19.69
	Total 416848 022526:									19.69	19.69
03/26	03/12/2026	226045	437	LMUD	LITTLE LEAGUE PARK DRIVEW	416851 022526	1	1011-452-20-46	ELECTRICITY	19.69	19.69
	Total 416851 022526:									19.69	19.69
03/26	03/12/2026	226045	437	LMUD	LONG ALLEY & LOVELL ALLEY-	416860 022526	1	2007-431-60-46	ELECTRICITY	19.69	19.69
	Total 416860 022526:									19.69	19.69
03/26	03/12/2026	226045	437	LMUD	LAUREL ST- STREETS	416902 022526	1	2007-431-60-46	ELECTRICITY	19.69	19.69
	Total 416902 022526:									19.69	19.69
03/26	03/12/2026	226045	437	LMUD	INSPIRATION POINT- STREETS	416915 022526	1	2007-431-60-46	ELECTRICITY	19.69	19.69
	Total 416915 022526:									19.69	19.69
03/26	03/12/2026	226045	437	LMUD	SOUTH ST- STREETS	416924 022526	1	2007-431-60-46	ELECTRICITY	39.39	39.39
	Total 416924 022526:									39.39	39.39
03/26	03/12/2026	226045	437	LMUD	CAMPBELL ST- STREETS	416940 022526	1	2007-431-60-46	ELECTRICITY	19.69	19.69
	Total 416940 022526:									19.69	19.69
03/26	03/12/2026	226045	437	LMUD	WASHO LN- STREETS	416959 022526	1	2007-431-60-46	ELECTRICITY	19.69	19.69
	Total 416959 022526:									19.69	19.69
03/26	03/12/2026	226045	437	LMUD	130 N LASSEN STREET- STREE	416962 022526	1	2007-431-60-46	ELECTRICITY	19.69	19.69

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 416962 022526:										19.69	19.69
03/26	03/12/2026	226045	437	LMUD	RICHMOND RD & PEARL CR- S	416984 022526	1	2007-431-60-46	ELECTRICITY	19.69	19.69
Total 416984 022526:										19.69	19.69
03/26	03/12/2026	226045	437	LMUD	1801 MAIN ST- STREETS	417512 022526	1	2005-431-20-46	SAFETY LIGHTING	39.39	39.39
Total 417512 022526:										39.39	39.39
03/26	03/12/2026	226045	437	LMUD	ORCHARD ST- STREETS	418802 022526	1	2007-431-60-46	ELECTRICITY	23.12	23.12
Total 418802 022526:										23.12	23.12
03/26	03/12/2026	226045	437	LMUD	RIVERSIDE DR. & RIVER- STRE	418824 022526	1	2007-431-60-46	ELECTRICITY	19.69	19.69
Total 418824 022526:										19.69	19.69
03/26	03/12/2026	226045	437	LMUD	RIVERSIDE DR. & LAUREL STR	418833 022526	1	2007-431-60-46	ELECTRICITY	19.69	19.69
Total 418833 022526:										19.69	19.69
03/26	03/12/2026	226045	437	LMUD	MARTHA & ARNOLD STREET LI	421476 022526	1	2007-431-60-46	ELECTRICITY	39.39	39.39
Total 421476 022526:										39.39	39.39
03/26	03/12/2026	226045	437	LMUD	130 N PINE ST STREET LIGHT-	425450 022526	1	2007-431-60-46	ELECTRICITY	19.69	19.69
Total 425450 022526:										19.69	19.69
03/26	03/12/2026	226045	437	LMUD	UPTOWN DECOR LIGHTS-STRE	43511 022526	1	2007-431-60-46	ELECTRICITY	277.49	277.49
Total 43511 022526:										277.49	277.49
03/26	03/12/2026	226045	437	LMUD	115 N WEATHERLOW ST-PARKS	43866 022526	1	1011-452-20-46	ELECTRICITY	71.31	71.31
Total 43866 022526:										71.31	71.31

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03/26	03/12/2026	226045	437	LMUD	N PINE & COOK - SCADA-WATE	44153 022526	1	7110-430-42-46	ELECTRICITY	30.00	30.00
Total 44153 022526:										30.00	30.00
03/26	03/12/2026	226045	437	LMUD	MEMORIAL PARK TEMP POWE	441880 022526	1	1011-452-20-46	ELECTRICITY	132.73	132.73
Total 441880 022526:										132.73	132.73
03/26	03/12/2026	226045	437	LMUD	GLENN & CHERRY TR - SCADA-	44298 022526	1	7110-430-42-46	ELECTRICITY	41.68	41.68
Total 44298 022526:										41.68	41.68
03/26	03/12/2026	226045	437	LMUD	PAIUTE LN SCADA-WATER	44316 022526	1	7110-430-42-46	ELECTRICITY	38.22	38.22
Total 44316 022526:										38.22	38.22
03/26	03/12/2026	226045	437	LMUD	BAGWELL SPRINGS - SCADA-W	45542 022526	1	7110-430-42-46	ELECTRICITY	107.22	107.22
Total 45542 022526:										107.22	107.22
03/26	03/12/2026	226045	437	LMUD	WELL #3-WATER	4559 022526	1	7110-430-42-46	ELECTRICITY	1,049.00	1,049.00
Total 4559 022526:										1,049.00	1,049.00
03/26	03/12/2026	226045	437	LMUD	MAIN & ALEXANDER SIGNAL-S	49496 022526	1	2005-431-20-46	SAFETY LIGHTING	205.86	205.86
Total 49496 022526:										205.86	205.86
03/26	03/12/2026	226045	437	LMUD	MAIN & FAIRFIELD-STREETS S	49497 022526	1	2005-431-20-46	SAFETY LIGHTING	165.01	165.01
Total 49497 022526:										165.01	165.01
03/26	03/12/2026	226045	437	LMUD	MAIN & JOHNSTNVLE SIGNAL-	49498 022526	1	2005-431-20-46	SAFETY LIGHTING	196.83	196.83
Total 49498 022526:										196.83	196.83
03/26	03/12/2026	226045	437	LMUD	RIVERSIDE & MAIN LIGHTS-ST	49499 022526	1	2005-431-20-46	SAFETY LIGHTING	316.91	316.91

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Total 49499 022526:										316.91	316.91
03/26	03/12/2026	226045	437	LMUD	QUARRY ST LIGHTS-STREETS	49500 022526	1	2007-431-60-46	ELECTRICITY	78.77	78.77
Total 49500 022526:										78.77	78.77
03/26	03/12/2026	226045	437	LMUD	MAIN & FOSS SIGNAL LIGHT-ST	49501 022526	1	2005-431-20-46	SAFETY LIGHTING	221.44	221.44
Total 49501 022526:										221.44	221.44
03/26	03/12/2026	226045	437	LMUD	471-920 JOHNSTONVILLE RD #5	51908 022526	1	7201-430-81-46	ELECTRICITY	47.65	47.65
Total 51908 022526:										47.65	47.65
03/26	03/12/2026	226045	437	LMUD	471-920 JOHNSTONVILLE RD- #	54333 022526	1	7201-430-81-46	ELECTRICITY	44.92	44.92
Total 54333 022526:										44.92	44.92
03/26	03/12/2026	226045	437	LMUD	SPRING RIDGE BL- WATER	55754 022526	1	7110-430-42-46	ELECTRICITY	276.35	276.35
Total 55754 022526:										276.35	276.35
03/26	03/12/2026	226045	437	LMUD	606 NEVADA STREET- PW	58209 022526	1	7620-430-10-46	ELECTRICITY	95.97	95.97
Total 58209 022526:										95.97	95.97
03/26	03/12/2026	226045	437	LMUD	925 SIERRA RD SPORTS CTR- P	60453 022526	1	1011-452-20-46	ELECTRICITY	30.65	30.65
Total 60453 022526:										30.65	30.65
03/26	03/12/2026	226045	437	LMUD	471-920 JOHNSTONVILLE RD #1	7146 022526	1	7201-430-81-46	ELECTRICITY	515.99	515.99
Total 7146 022526:										515.99	515.99
03/26	03/12/2026	226045	437	LMUD	471-920 JOHNSTONVILLE RD- A	7154 022526	1	7201-430-81-46	ELECTRICITY	41.26	41.26
Total 7154 022526:										41.26	41.26

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03/26	03/12/2026	226045	437	LMUD	GOLF COURSE CLUB HOUSE	7394 022526	1	7530-451-52-46	ELECTRICITY	69.84	69.84
	Total 7394 022526:									69.84	69.84
03/26	03/12/2026	226045	437	LMUD	GOLF COURSE CART BARN 2	7400 022526	1	7530-451-52-46	ELECTRICITY	33.46	33.46
	Total 7400 022526:									33.46	33.46
03/26	03/12/2026	226045	437	LMUD	WELL #1-WATER	7714 022526	1	7110-430-42-46	ELECTRICITY	401.11	401.11
	Total 7714 022526:									401.11	401.11
03/26	03/12/2026	226045	437	LMUD	1801 MAIN ST- PD	8314 022526	1	1009-421-10-46	ELECTRICITY	1,120.07	1,120.07
	Total 8314 022526:									1,120.07	1,120.07
03/26	03/12/2026	226045	437	LMUD	NORTH ST PARK LIGHTS- PARK	9283 022526	1	1011-452-20-46	ELECTRICITY	68.03	68.03
	Total 9283 022526:									68.03	68.03
03/26	03/12/2026	226045	437	LMUD	GEO PUMP #1 - GEO	9297 022526	1	7301-430-52-46	ELECTRICITY	2,487.00	2,487.00
	Total 9297 022526:									2,487.00	2,487.00
03/26	03/12/2026	226045	437	LMUD	GOLF COURSE BARN 1 & 3	9312 022526	1	7530-451-52-46	ELECTRICITY	30.00	30.00
	Total 9312 022526:									30.00	30.00
03/26	03/12/2026	226045	437	LMUD	MAIN ST & PINE ST-STREETS S	94811 022526	1	2005-431-20-46	SAFETY LIGHTING	33.02	33.02
	Total 94811 022526:									33.02	33.02
03/26	03/12/2026	226045	437	LMUD	RIVERSIDE PARK- PARKS	9501 022526	1	1011-452-20-46	ELECTRICITY	411.96	411.96
	Total 9501 022526:									411.96	411.96
03/26	03/12/2026	226045	437	LMUD	GEO PUMP #2- GEO	9503 022526	1	7301-430-52-46	ELECTRICITY	52.92	52.92

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Total 9503 022526:										52.92	52.92
03/26	03/12/2026	226045	437	LMUD	HOSPITAL LN-GEO	9963 022526	1	7301-430-52-46	ELECTRICITY	31.94	31.94
Total 9963 022526:										31.94	31.94
03/26	03/12/2026	226046	546	PAYLESS BUILDING SUP	58Z-Z BAR (0.63) 5/8'-10 WID FL	400295	1	1011-452-20-44	FACILITY - REPAIR & MAINTENA	14.65	14.65
Total 400295:										14.65	14.65
03/26	03/12/2026	226047	558	PLUMAS-SIERRA	INTERNET ACCESS CIRCUIT-CI	58020 022726	1	1000-417-10-45	COMMUNICATIONS	768.00	768.00
Total 58020 022726:										768.00	768.00
03/26	03/12/2026	226048	11573		REFUND GAS DEPOSIT	10525450030	1	7401-2228-000	DEPOSITS-CUSTOMER	15.70	15.70
Total 10525450030:										15.70	15.70
03/26	03/12/2026	226049	880	SGS MFG INC	SWIVEL, 30X20LT 1"OS BMI-GA	34640	1	7401-430-62-46	SUPPLIES-GENERAL	383.79	383.79
Total 34640:										383.79	383.79
03/26	03/12/2026	226050	1270	SILVER STATE BARRICA	REPAIRS & MAINT-STREETS SB	109102	1	2005-431-20-46	SUPPLIES-GENERAL	1,194.80	1,194.80
Total 109102:										1,194.80	1,194.80
03/26	03/12/2026	226051	76	SUSANVILLE ACE HARD	RED GRNT HMR BIT 3/16X6"-P	540212	1	7620-430-10-46	SUPPLIES-GENERAL	9.73	9.73
Total 540212:										9.73	9.73
03/26	03/12/2026	226051	76	SUSANVILLE ACE HARD	GFCI ST RECEPT15A WHT 3PK-	540261	1	1011-452-20-44	FACILITY - REPAIR & MAINTENA	63.30	63.30
Total 540261:										63.30	63.30
03/26	03/12/2026	226051	76	SUSANVILLE ACE HARD	PNT CAN GRD SLV 5GAL- STRE	540334	1	2005-431-20-46	SUPPLIES-GENERAL	24.32	24.32
Total 540334:										24.32	24.32

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03/26	03/12/2026	226052	806	SUSANVILLE AVIATION	125.4 LOADED FUEL-SNOW	5515	1	2006-431-25-46	GASOLINE	774.97	774.97
Total 5515:										774.97	774.97
03/26	03/12/2026	226053	677	SUSANVILLE SANITARY	606 NEVADA-PW	1274 030226	1	7620-430-10-44	SEWER	61.86	61.86
Total 1274 030226:										61.86	61.86
03/26	03/12/2026	226053	677	SUSANVILLE SANITARY	66 N LASSEN- ADMIN	1276 030226	1	1000-417-10-44	SEWER	136.88	136.88
Total 1276 030226:										136.88	136.88
03/26	03/12/2026	226053	677	SUSANVILLE SANITARY	115 N WEATHERLOW- PARKS	1448 030226	1	1011-452-20-44	SEWER	68.44	68.44
Total 1448 030226:										68.44	68.44
03/26	03/12/2026	226053	677	SUSANVILLE SANITARY	65 N WEATHERLOW - PARKS	1449 030226	1	1011-452-20-44	SEWER	205.32	205.32
Total 1449 030226:										205.32	205.32
03/26	03/12/2026	226053	677	SUSANVILLE SANITARY	1801 MAIN ST-PD	2121 030226	1	1009-421-10-44	SEWER	68.44	68.44
Total 2121 030226:										68.44	68.44
03/26	03/12/2026	226053	677	SUSANVILLE SANITARY	720 SOUTH ST-PW	3203 030226	1	7620-430-10-44	SEWER	68.44	68.44
Total 3203 030226:										68.44	68.44
03/26	03/12/2026	226053	677	SUSANVILLE SANITARY	1850 RIVER ST-PARKS	3667 030226	1	1011-452-20-44	SEWER	68.44	68.44
Total 3667 030226:										68.44	68.44
03/26	03/12/2026	226053	677	SUSANVILLE SANITARY	1600 RIVERSIDE DR - PARKS	3668 030226	1	1011-452-20-44	SEWER	150.88	150.88
Total 3668 030226:										150.88	150.88
03/26	03/12/2026	226053	677	SUSANVILLE SANITARY	1200 NORTH ST-PARKS	3669 030226	1	1011-452-20-44	SEWER	68.44	68.44

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Total 3669 030226:										68.44	68.44
03/26	03/12/2026	226054	10404	THE INTERMOUNTAIN NE	LEGAL NOTICE NOTICE BIDDE	20240628	1	2004-422-10-45	ADVERTISING	189.75	189.75
Total 20240628:										189.75	189.75
03/26	03/12/2026	226054	10404	THE INTERMOUNTAIN NE	LEGAL NOTICE PUBLIC NOTICE	20240651	1	1011-424-20-45	PRINTING AND BINDING	379.50	379.50
Total 20240651:										379.50	379.50
03/26	03/12/2026	226055	11575		REFUND GAS DEPOSIT	10306901125	1	7401-2228-000	DEPOSITS-CUSTOMER	113.50	113.50
Total 10306901125:										113.50	113.50
03/26	03/12/2026	226056	718	TRI COUNTY PUMP CO	REPAIRS & MAINT PUMP-GC	6343	1	7530-451-52-43	PROFESSIONAL SERVICES	2,995.03	2,995.03
Total 6343:										2,995.03	2,995.03
03/26	03/12/2026	226057	10821	UBEO WEST LLC	COPIER CITY HALL	5190065	1	1000-417-10-44	RENT & LEASES EQUIP & VEHI	497.32	497.32
03/26	03/12/2026	226057	10821	UBEO WEST LLC	COPIER PD	5190065	2	1009-421-10-44	RENT & LEASES EQUIP & VEHI	205.01	205.01
Total 5190065:										702.33	702.33
03/26	03/12/2026	226058	749	VERIZON WIRELESS	CELLULAR PHONES - FD	6136296300	1	1010-422-10-45	COMMUNICATIONS	155.32	155.32
03/26	03/12/2026	226058	749	VERIZON WIRELESS	CELLULAR PHONES - PD	6136296300	2	1009-421-10-45	COMMUNICATIONS	38.83	38.83
03/26	03/12/2026	226058	749	VERIZON WIRELESS	CELLULAR PHONES - ECON. D	6136296300	3	1000-465-10-45	COMMUNICATIONS	38.83	38.83
03/26	03/12/2026	226058	749	VERIZON WIRELESS	CELLULAR PHONES - CITY CLE	6136296300	4	1000-411-10-45	COMMUNICATIONS	155.32	155.32
Total 6136296300:										388.30	388.30
03/26	03/12/2026	226059	770	WESTERN NEVADA SUP	SPEA 1 MA PVC 40ADPT-PARKS	62153530	1	1011-452-20-44	FACILITY - REPAIR & MAINTENA	4.18	4.18
Total 62153530:										4.18	4.18
03/26	03/12/2026	226059	770	WESTERN NEVADA SUP	BEST 16-6-8 TURF SUPREME #	62154674	1	1011-452-20-44	FACILITY - REPAIR & MAINTENA	414.81	414.81
Total 62154674:										414.81	414.81

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Grand Totals:										98,564.98	98,564.98

Report Criteria:
Report type: GL detail
Check.Voided = False

Report Criteria:
Report type: GL detail
Check.Voided = False

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
03/26	03/18/2026	226067	728	U.S. POSTMASTER	UB BILLING WATER	031826	1	7110-430-42-46	POSTAGE	878.86	878.86
03/26	03/18/2026	226067	728	U.S. POSTMASTER	UB BILLING GAS	031826	2	7401-430-62-46	POSTAGE	452.75	452.75
	Total 031826:									1,331.61	1,331.61
	Grand Totals:									1,331.61	1,331.61

M = Manual Check, V = Void Check

Agenda Item No. 9.A.
Standard Workflow

City Council Agenda Item

Submitted By: Marci Rojas, Program Coordinator

Action Date: April 1, 2026

Subject: Consider **Resolution No. 26-6521,** approving the temporary closure of River Street from South Fairfield Drive to the entrance to Pat Murphy Little League Park, and South Fairfield Drive from River Street to the Midtown South Alley, in Support of the Susanville Little League Opening Day Parade on April 18, 2026, from 8:00 a.m. to 11:00 a.m.

Presented By: Erik Edholm, Acting Public Works Director

Summary:

City Council support is requested for the Susanville Little League Opening Day Parade to be held on Saturday, April 18, 2026, from 8:00 a.m. to 11:00 a.m. The proposed parade route will begin on South Fairfield Drive, continue onto River Street, and conclude at the entrance to Pat Murphy Little League Park. The event requires the temporary closure of River Street from South Fairfield Drive to the entrance to Pat Murphy Little League Park, as well as the temporary closure of South Fairfield Drive from River Street to the Midtown South Alley, for the duration of the event. The parade is anticipated to begin at 9:00 a.m.

In addition to the requested street closures, Susanville Little League has requested assistance from the Susanville Fire Department to position a ladder truck at the entrance to Pat Murphy Little League Park for the display of an American flag, allowing participants to walk beneath the flag as they enter the park.

Approval of the requested street closures is conditioned upon the Susanville Little League entering into a standard risk transfer agreement with the City and providing special event liability insurance coverage in accordance with the City's risk pool program recommended coverage limits.

Fiscal Impact: Little League Opening Day Parade: April 18, 2026
Police Department Estimate Costs $420.00
Public Works Dept. Estimate Costs $974.00
Fire Dept. Estimate Costs $813.00
TOTAL ESTIMATED COST $2,207.00

Action Requested: Motion to approve Resolution No. 26-6521, approving the temporary closure of River Street from South Fairfield Drive to the entrance to Pat Murphy Little League Park, and South Fairfield Drive from River Street to the Midtown South Alley, in Support of the Susanville Little League Opening Day Parade on April 18, 2026, from 8:00 a.m. to 11:00 a.m.

Attachments:

1. 2026 Susanville Little League Parade Request
2. 26-6521.final

Susanville City Council
66 N Lassen St.
Susanville, CA 96130

RE: Susanville Little League Parade Request

Mar 4, 2026

Dear Elected Officials of the Susanville City Council,

My name is Megan Silkwood, and I am writing to you on behalf of the local Susanville Little League Board of Directors. Our 2026 season opening day is April 18, 2026, and we are wanting to host another Opening Day Parade to celebrate our local young athletes. We are asking for your help in shutting down the route for our parade. The request will be for a road closure on River St from Fairfield Dr to the Little League Park and additionally would like Fairfield from River St to the alley before Main Street behind Joe's Coffee closed. The parade time will begin at 9:00 am. We should have all the Little League Athletes on the Little League Field no later than 10:30 am.

We would also love to request the Susanville Fire Department's ladder truck to hang the American flag at the top of the driveway to the Little League Park for our athletes to walk under as they enter the park from River Street.

We want to invite all of our City Council Members to attend the Opening Day Ceremonies at the fields starting around 10:30 am on April 18th. If any of these times change, we will immediately let you know.

If you have any questions, please do not hesitate to reach out - lcsvll.vp@gmail.com

Thank you for your consideration,

Megan Silkwood
Vice President
Susanville Little League Board of Directors

RESOLUTION NO. 26-6521
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUSANVILLE SUPPORTING SUSANVILLE LITTLE LEAGUE'S OPENING DAY PARADE AND APPROVING THE TEMPORARY CLOSURE OF RIVER STREET FROM SOUTH FAIRFIELD DRIVE TO THE ENTRANCE TO PAT MURPHY LITTLE LEAGUE PARK AND SOUTH FAIRFIELD DRIVE FROM RIVER STREET TO THE MIDTOWN SOUTH ALLEY, ON APRIL 18, 2026, FROM 8:00 A.M. TO 11:00 A.M.

WHEREAS, City Council support is requested for the Susanville Little League Opening Day Parade to be held on Saturday, April 18, 2026, from 8:00 a.m. to 11:00 a.m.; and

WHEREAS, the parade requires the temporary closure of River Street from South Fairfield Drive to the entrance of the Pat Murphy Little League Park for the duration of the event; and

WHEREAS, the parade also requires the temporary closure of South Fairfield Drive from River Street to the Midtown South Alley for the duration of the event.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Susanville hereby approves the following:

1. Supports the Susanville Little League Opening Day Parade to be held on Saturday, April 18, 2026, from 8:00 a.m. to 11:00 a.m.; and
2. Approves the road closure of River Street from South Fairfield Drive to the entrance of the Pat Murphy Little League Park, and South Fairfield Drive from River Street to the Midtown South Alley, on April 18, 2026, from 8:00 a.m. to 11:00 a.m.
3. Approval of the temporary street closures is conditioned upon the Susanville Little League entering into a standard risk transfer agreement with the City and providing special event liability insurance coverage in accordance with the City's risk pool program recommended coverage limits.

APPROVED: ____________________________
Mendy Schuster, Mayor

ATTEST: ____________________________
Heidi Whitlock, City Clerk

The foregoing Resolution was adopted at a regular meeting of the City Council of the City of Susanville, held on the 1st day of April 2026, by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

____
Heidi Whitlock, City Clerk

APPROVED AS TO FORM: ____________________________
Margaret Long, City Attorney

Agenda Item No. 9.B.
Standard Workflow

City Council Agenda Item

Submitted By:	Erik Edholm, Acting Public Works Director
Action Date:	April 1, 2026
Subject:	Consider **Resolution No. 26-6522**, authorizing the Finance Director to increase various fund budgets to facilitate airport, street, park, and water system improvements and operational needs
Presented By:	Erik Edholm, Acting Public Works Director
Summary:	The Public Works Department is requesting a series of budget amendments across multiple funds to address operational needs, infrastructure maintenance, and previously incurred project costs.

- Within the Airport Fund, an amendment is required to facilitate payment of prior invoices for construction management services performed by C&S Engineers, Inc. associated with the Taxiway A and Taxiway B projects.
- In the Street Fund, staff is proposing a budget increase for the purchase of a crack sealer to begin an in-house pavement preservation program, as well as the purchase of a dump truck to support street maintenance and snow removal operations. The City's existing fleet is aging and increasingly difficult to maintain, and the purchase of a used truck will allow the City to maintain service reliability ahead of upcoming regulatory requirements related to fleet electrification. A portion of the Street Fund increase will be offset by the transfer of available street mitigation funds, including accrued interest.
- Additional amendments are proposed to address maintenance needs within other City facilities and infrastructure. At the tennis and pickleball courts, funding is needed to repair and restore the lighting system, which has been rendered inoperable due to vandalism of the existing coin operated controls. Staff is proposing to install a timer based system and retrofit fixtures with LED lighting to improve reliability and reduce energy usage.
- Within the water system, funding is needed to replace a failed valve actuator at Cady Springs. The actuator is critical for remote operation of the system through SCADA and helps regulate flows, reduce chlorine usage, and prevent overflow conditions. Replacement of this component will restore operational efficiency and reduce

the need for manual site visits.

Collectively, these budget amendments support the City's ability to maintain critical infrastructure, improve operational efficiency, and address both immediate and long term service needs.

Fiscal Impact: Approval of this item will increase expenditures in the Airport Fund (7202) by $21,000, Water Fund (7114) by $12,000, Parks Fund (1011) by $5,200, and Street Fund (2005) by $165,000. A portion of the Street Fund increase will be offset by the transfer of the available street mitigation fund balance of $71,471.88, plus any accrued interest.

Action Requested: Motion to approve Resolution No. 26-6522, authorizing the Finance Director to increase various fund budgets to facilitate airport, street, park, and water system improvements and operational needs

Attachments:

1. 26-6522

RESOLUTION NO. 26-6522
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUSANVILLE AUTHORIZING THE FINANCE DIRECTOR TO INCREASE VARIOUS FUND BUDGETS TO FACILITATE AIRPORT, STREET, PARK, AND WATER SYSTEM IMPROVEMENTS AND OPERATIONAL NEEDS

WHEREAS, the City of Susanville maintains and operates critical infrastructure including the municipal airport, streets, parks, and water system; and

WHEREAS, the City has received invoices for construction management services performed by C&S Engineers, Inc. related to the Taxiway A and Taxiway B projects at the Susanville Municipal Airport; and

WHEREAS, the tennis and pickleball court lighting system is currently non-operational due to vandalism and requires repair and upgrades to restore service; and

WHEREAS, staff is proposing to install a timer-based system and retrofit existing fixtures with energy efficient LED lighting to improve reliability and reduce energy consumption; and

WHEREAS, the valve actuator at the Cady Springs water system has failed and is critical for remote operation of the system to regulate flows, reduce chlorine usage, and prevent overflow conditions; and

WHEREAS, replacement of the valve actuator is necessary to maintain efficient and reliable water system operations; and

WHEREAS, the City currently does not perform routine crack sealing and desires to implement an in-house pavement preservation program to extend the life of its streets; and

WHEREAS, the City is in need of a dump truck with a plow to support street maintenance and snow removal operations due to the age and condition of the existing fleet; and

WHEREAS, the City has available street mitigation funds which may be used to support street maintenance and pavement preservation activities; and

WHEREAS, there is insufficient budget capacity within the Airport Fund, Water Fund, Parks Fund, and Street Fund to accomplish these necessary improvements and expenditures.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Susanville hereby approves and authorizes the Finance Director to:

1. Increase the Airport Fund (7202) budget by $6,000; and
2. Increase the Airport Fund (7201) budget by $15,000; and
3. Increase the Water Fund (7114) budget by $12,000; and
4. Increase the Parks Fund (1011) budget by $5,200; and
5. Increase the Street Fund (2005) budget by $165,000; and
6. Transfer the balance of available street mitigation funds (2010) as of March 31, 2026, including any accrued interest, to the Street Fund (2005), and increase budget as necessary.

APPROVED:_________________________
Mendy Schuster, Mayor

ATTEST:_________________________
Heidi Whitlock, City Clerk

The foregoing resolution was adopted at a regular meeting of the City Council of the City of Susanville, held on the 1st day of April 2026, by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

____
Heidi Whitlock, City Clerk

APPROVED AS TO FORM:_____________________________
Margaret Long, City Attorney

Agenda Item No. 9.C.
Standard Workflow

City Council Agenda Item

Submitted By: Erik Edholm, Acting Public Works Director

Action Date: April 1, 2026

Subject: Discussion regarding sign regulations (SMC Chapter 17.128)

Presented By: Erik Edholm, Acting Public Works Director

Summary: At the March 18, 2026 City Council meeting, staff was directed to bring forward information regarding commercial sign permitting requirements within the city of Susanivlle. Chapter 17.128 of the Susanville Municipal Code regulates signage within the city. The intent of the ordinance is to allow businesses to identify themselves while maintaining a consistent and orderly visual environment. A key objective is to establish uniform standards that apply equally to all businesses, ensuring a level playing field. Another goal of the City is to ensure applicants understand requirements prior to purchasing or installing signage, so businesses do not incur costs for signs that do not comply with City standards.

Recently, code enforcement courtesy notices were issued for unpermitted signs, including banners and other signage types to local businesses. This has raised concerns and highlighted the need for clearer guidance.

Under the current code:

- Sign permits are required unless a sign is specifically exempt (SMC §17.128.140).
- Exempt signs include interior or painted window signs and incidental signs (e.g., “no parking,” “entrance”) without commercial messaging (SMC §17.128.130(B)).
- Commercial banners are defined as a sign and require a permit. (SMC §17.128.040)
- The code regulates permanent signs but does not clearly address temporary commercial signs.

Typical size limits include:

Wall signs:

- C-1: 1 sq ft per lineal foot of building frontage
- C-2/C-3/M: 1.5 sq ft per lineal foot of building frontage

Freestanding signs:

- Up to 100 sq ft (C-1) or 150 sq ft (C-2/C-3/M), 15 ft height

Ground signs (small frontage lots):

- Up to 50 sq ft, typically 42 inches in height

Projecting signs:

- Up to 36 sq ft (C-1) or 30 sq ft (C-2/C-3/M)

Sandwich boards (exempt):

- Max 2 ft by 3 ft

The code also allows temporary noncommercial signs (e.g., political signage), which:

- Do not require a permit.
- Require permission from the property owner or tenant in possession.
- Are limited to 32 sq ft on private property.
- In the public right-of-way, are limited to 4 sq ft in size, 3 ft in height, no more than one sign per candidate per 50 feet of roadway frontage.
- Must not obstruct pedestrian or traffic visibility.
- Must be removed within 90 days or after the event.

The code does not currently provide clear standards for temporary commercial signage, such as promotional banners. As a result, businesses may rely on existing signage they see in the community, which may be permitted, nonconforming, or noncompliant, leading to confusion and the perception of inconsistent enforcement.

Staff is available to assist any business owner or property owner with questions regarding signage requirements prior to installation.

Fiscal Impact: None.

Action Requested: Direction to staff.

Attachments:

1. SMC Chapter 17.128

Title 17. Zoning

Chapter 17.128. SIGNS

§ 17.128.010. Title.

This chapter shall be known and designated as the sign ordinance of the city of Susanville.
(Zoning ordinance § 16.1; Ord. 98-852 § 1(C); Amended during 12-00 supplementation)

§ 17.128.020. Purpose.

The city recognizes the need for signs as a means to identify businesses within the community. It is the purpose of this chapter to establish regulations to ensure that the design and placement of signs meet the needs of the business community as well ensure their continuity, consistency and harmony with the architectural quality of individual developments and with the city as a whole. Through the regulations established in this chapter, it is the intent of the city to ensure the community is attractive to residents, visitors, and commercial, industrial and professional businesses while maintaining economic stability through an attractive sign regulation program designed with the following objectives in mind:

A. To direct persons to various activities and enterprises, in order to provide forte maximum public convenience;

B. To provide a reasonable system of controls for signs and the development of a high quality visual environment;

C. To encourage signs which are well designed and pleasing in appearance and to provide incentive and latitude for uniformity of signs in commercial and industrial developments, good design relationship in scale and spacing;

D. To encourage a desirable urban character free of overhead clutter;

E. To enhance the economic value of the community and each area thereof through the regulation of such things as size, number, location, design and illumination of signs;

F. To encourage signs which are compatible with adjacent land uses;

G. To reduce possible traffic hazards through good signing;

H. To protect the general health, safety and public welfare.

(Zoning ordinance § 16.2; Ord. 98-852 § 1(C); Amended during 12-00 supplementation)

§ 17.128.030. Generally.

All signs erected, placed, established, or created, in the city after the effective date of the ordinance codified in this chapter shall conform with the standards, procedures, exemptions and other requirements of this chapter.
(Zoning ordinance § 16.3; Ord. 98-852 § 1(C); Amended during 12-00 supplementation)

§ 17.128.040. Definitions.

Unless otherwise provided, whenever the words or terms listed in this section are used in this chapter, they shall have the meanings respectively ascribed to them in this section.

"Animated sign" means any sign that uses movement or change of lighting, either natural or artificial, to depict action or create a special effect or scene.

"Banner" means any sign printed or displayed upon cloth or other flexible material, with or without frames.

"Building frontage" means the length of the building elevations which face upon a road or parking area between the building and the street.

"Building marker" means any sign indicating the name of a building and date and incidental information about its construction, which sign is cut into a masonry surface or made of bronze or other permanent material.

"Building sign" means any sign that shall be affixed parallel to the wall or printed on the wall of any building in such a manner as to read parallel to the wall on which it is mounted; provided, however, said building sign shall not project above the top of the wall or beyond the end of the building. For the purpose of this chapter, any sign display surface that is affixed flat against the sloping surface of a mansard roof shall be considered a wall sign. Any sign that is affixed to the building marquee, building awning, or a building canopy (not an under-canopy sign) shall be considered a wall sign.

"Canopy sign" means any sign that is a part of or attached to an awning, canopy, or other fabric, plastic or structural protective cover over a door, entrance, window, or outdoor service area. A marquee is not a canopy.

"Commercial message" means any sign wording, logo, or other representation that, directly or indirectly, names, advertises or calls attention to a business, product, service, sale or sales event or other commercial activity.

Directional Sign, Noncommercial. "Noncommercial directional sign" means a sign of a noncommercial nature which directs the reader to the location of public or educational institutions, or to the location of historical structures or areas, or to the location of public parks or buildings.

"Director" means the community development director of the city or his or her designee.

"District" or "zoning district" means a section or sections of the incorporated area of the city for which the then effective zoning ordinance governing the use of buildings and land are uniform for each class of use permitted therein.

"Flashing sign" means an illuminated sign on which artificial or reflected light is not maintained stationary and constant in intensity and color at all times when in use.

"Freestanding sign" means a sign which is attached to or a part of a completely self-supporting structure. The supporting structure shall be set firmly in or below the ground surface and shall not be attached to any building or any other structure whether portable or stationary. "Freestanding sign" means any sign permanently supported by one or more uprights, braces, poles or other similar structural components when utilizing earth, rock, the ground or any foundation set in the ground as a primary holding base, and not attached to or enclosed by any building.

"Ground sign" means a sign placed upon a foundation or a slab and not supported by uprights, beams poles or other similar structural components.

"Group sign" means a sign which advertises two or more businesses located on the same or two or more zone lots under the same or different ownership.

"Illuminated sign" means any sign which has characters, letters, figures, designs or outline illuminated by electric lights or luminous tube, as long as light and tubes are located within the interior of the sign, as a part of the sign proper.

"Incidental sign" means a sign, generally informational, that has a purpose secondary to the use of the lot on which it is located, such as "no parking," "entrance," "loading only," "telephone," and other similar directives. No sign with a commercial message legible from a position off the lot on which the sign is located shall be considered incidental. Sometimes also referred to as directional signs.

"Lot" means any piece or parcel of land or a portion of a subdivision, the boundaries of which have been established by some legal instrument of record, that is recognized and intended as a unit for the purpose of transfer of ownership.

Lot, Zone. "Zone lot" means a lot or group of lots in single ownership that is of sufficient size to meet minimum zoning requirements for area, coverage, and use, and that can provide such yards and other open spaces as required by the zoning regulations.

"Mansard roof" means any roof that has an angle greater than 45 degrees and which derives part of its support from the building wall it is attached to (but not necessarily a part thereof) and which extends along the front building wall or along the side building wall.

"Marquee" means any permanent roof-like structure projecting beyond a building or extending along and projecting beyond the wall of the building, generally designed and constructed to provide protection from the weather.

"Nonconforming sign" means a sign existing on the date the ordinance codified in this chapter became effective that does not meet the requirements of this chapter if it were built on or after said date.

"Off-site sign" means a sign which directs attention to a business, commodity, service, entertainment or attraction sold, offered, or existing elsewhere than upon the same zone lot where such sign is displayed. Off-site sign does not include outdoor advertising signs (billboards). Off-site sign includes group signs and freestanding signs identifying two or more businesses when located in the same zone district and sharing adjoining zone lots for parking and/or access.

"On-site sign" means a sign which directs attention to a business, commodity, service, entertainment or attraction sold, offered or existing on the same zone lot where such sign is displayed.

"Outdoor advertising sign, (billboard)" means a sign other than on off-site sign which advertises a business, products, services rendered or goods produced or sold on property other than which such advertising sign is placed.

"Political sign" means a placard, banner, sign or other device or medium erected prior to an election to advertise or identify a candidate, campaign issue, election proposition or other related matters. A political sign shall be regulated by those provisions herein pertaining to a "temporary sign," and to a "window sign."

"Principal building (principal structure)" means the building in which is conducted the principal use of the zone lot on which it is located. Zone lots with multiple principal uses may have multiple principal buildings, but storage buildings, garages, and other clearly accessory uses shall not be considered principal buildings.

"Projecting sign" means any sign that shall be affixed at an angle or perpendicularly to the wall of any building in such a manner to read perpendicularly or at an angle to the wall on which it is mounted.

"Real estate sign" means a temporary sign placed upon property for the purpose of advertising to the public the sale, lease, or rental of said property.

"Roof sign" means any sign erected and constructed wholly on and over the roof of a building, supported by the roof structure, and extending vertically above the highest portion of the roof.

"Shopping center" means two or more retail stores and/or service establishments, or one retail store and one service establishment, sharing customer parking areas, regardless of whether said stores and/or establishments occupy separate structures or are under separate ownerships.

"Sign" means and includes every device, frame, letter, figure, character, mark, plane, point, design, picture, logo, stroke, stripe, trademark, or reading matter, which is used or intended to be used to attract attention or convey information for advertising purposes when the same is placed out of doors in view of the general public; in addition, any of the foregoing when not placed out of doors, but which is illuminated with artificial or reflected light, or is located near the inside surface of a window in such a way as to be in view of the general public.

Sign Area, Computation. The area of a sign face (which is also the sign area of a building sign or other sign with only one face) shall be computed by means of the smallest square, circle, rectangle, triangle, or combination thereof that will encompass the extreme limits of the writing, representation, emblem, or other display, together with any material or color forming an integral part of the background of the display or used to differentiate the sign from the backdrop or structure against which it is placed, but not including any supporting framework, bracing, or decorative fence or wall when such fence or wall otherwise meets zoning ordinance regulations and is clearly incidental to the display itself.

Sign Height, Computation. The height of a sign shall be computed as the distance from the base of the sign at normal grade to the top of the highest attached component of the sign. Normal grade shall be construed to be the lower of (1) existing grade prior to construction or (2) the newly established grade after construction, exclusive of any filling, berming, mounding, or excavating solely for the purpose of locating the sign. In cases in which the normal grade cannot reasonably be determined, sign height shall be computed on the assumption that the elevation of the normal grade at the base of the sign is equal to the elevation of the nearest point of the crown of a public street or the grade of the land at the principal entrance to the principal structure on the zone lot, whichever is lower.

"Street frontage" means the distance for which a lot line of a zone lot adjoins a public street, from one lot line intersecting said street to the furthest distant lot line intersecting the same street.

"Temporary sign" means any sign that is used for a temporary purpose and is not permanently mounted. A temporary sign shall be regulated only by those provisions herein pertaining to a "temporary sign." Where "temporary noncommercial sign" appears in this code, it shall have the same meaning as "temporary sign."

"Window sign" means any sign, picture(s), symbol, or combination thereof, designed to communicate information about an activity, business, commodity, event, sale or service, that is placed, painted, attached, glued or otherwise affixed to the inside or outside of a window.
(Zoning ordinance § 16.5; Ord. 98-852 § 1(C); Amended during 12-00 supplementation; Ord. 01-880 §§ 1, 2; Ord. 08-952)

§ 17.128.050. R-1 low density residential district—R-2 medium density residential district—R-3 high density residential district.

A. Signs for single-family residences and/or home occupations are not permitted.

B. For uses subject to approval of a use permit: one on-site ground sign per zone lot for each permitted use, provided that no ground sign shall exceed 50 square feet in area (25 square feet per face if double-faced) and 42 inches in height, except the sign height may be six feet if located 35 feet or more from the center of a driveway or a curb return at a street intersection.

(Zoning ordinance § 16.5; Ord. 98-852 § 1(C); Amended during 12-00 supplementation)

§ 17.128.060. C-1 retail commercial district.

The requirements for signs within the C-1 retail commercial district are as follows:

A. Building Signs. Building signs shall not exceed a combined size of one square foot in area for each lineal foot of building frontage.

B. Freestanding Signs, On-Site, Off-Site.

   1. If there is 100 lineal feet or more of street frontage, one freestanding sign per zone lot, not to exceed 100 square feet in size and 15 feet in height, shall be permitted. For a double-faced sign, each face shall not exceed 50 square feet. The sign shall be set back a minimum of 12 feet from the front or street side property line or road right-of-way, and shall be located within a

landscaped island equal in area to a minimum of one-half the total sign area of the freestanding sign. A portion of the permitted on-site freestanding sign area may be allocated to combine off-site signs identifying two or more establishments which are located within this district and which share adjoining zone lots for parking and/or access.

2. If there is less than 100 lineal feet of street frontage, one ground sign not to exceed 50 square feet in size (25 square feet per face if double faced) and 42 inches in height shall be permitted, except the sign height may be six feet if located 35 feet or more from the center of and driveway or a curb return at a street intersection.

C. Projecting Signs. If there is no freestanding sign or ground sign on a zone lot pursuant to subsection **B** of this section, one projecting sign not to exceed 36 square feet in size (18 square feet per face maximum) shall be permitted. A projecting sign may not project more than six feet from the wall it is constructed on and may not project above the top of the wall. Projecting signs shall have at least eight feet of clearance between the bottom of the sign and the ground. If a sign is proposed to project into a public right-of-way, an encroachment permit shall be obtained prior to installation. No freestanding sign or ground sign shall be allowed on a zone lot with a projecting sign.

(Zoning ordinance § 16.5.4; Ord. 98-852 § 1(C); Amended during 12-00 supplementation; Ord. 01-880 § 3)

§ 17.128.070. C-2 general commercial district—C-3 commercial-light manufacturing district—M general industrial district.

The requirements for signs within the C-2 general commercial district and C-3 commercial-light manufacturing district and M general industrial district are as follows:

A. Building Signs. Building signs shall not exceed a combined size of one-and-one-half square foot in area for each lineal foot of building frontage.

B. Freestanding Signs, On-Site, Off-Site.

1. If there is 100 lineal feet or more of street frontage, one freestanding sign per zone lot, not to exceed 150 square feet in size and 15 feet in height, shall be permitted. For a double-faced sign, each face shall not exceed 75 square feet. The sign shall be set back a minimum of 12 feet from the front or street side property line or road right-of-way, and shall be located within a landscaped island equal in area to a minimum of one-half the total sign area of the freestanding sign. A portion of the permitted on-site freestanding sign area may be allocated to combine off-site signs identifying two or more establishments which are located within this district and which share adjoining zone lots for parking and/or access. An additional freestanding sign, with the same size and height restrictions, is permitted if there is 300 feet of street frontage.

2. If there is less than 100 lineal feet of street frontage, one ground sign not to exceed 50 square feet in size (25 square feet per face if double faced) and 42 inches in height shall be permitted, except the sign height may be six feet if located 35 feet or more from the center of and driveway or a curb return at a street intersection.

C. Projecting Sign. If there is no freestanding sign or ground sign on a zone lot pursuant to subsection **B** of this section, one projecting sign not to exceed 30 square feet in size (15 square feet per face maximum) shall be permitted A projecting sign may not project more than five feet from the wall it is constructed on and may not project above the top of the wall. Projecting signs shall have at least eight feet of clearance between the sign and the ground. If a sign is proposed to project into a public right-of-way, an encroachment permit shall be obtained prior to installation. No freestanding sign or ground sign shall be allowed on a zone lot with a projecting sign.

(Zoning ordinance § 16.5.5; Ord. 98-852 § 1(C); Amended during 12-00 supplementation)

§ 17.128.080. A agricultural district.

The requirements for signs within the A agricultural district are as follows:

On-Site Sign. One sign not over 20 square feet in area pertaining to the principal use of the property. If said sign is a freestanding sign, the maximum height of the sign shall be 12 feet. An additional sign, with the same size and height restrictions, is permitted if there is over 500 feet of street frontage.
(Zoning ordinance § 16.5.6; Ord. 98-852 § 1(C); Amended during 12-00 supplementation)

§ 17.128.090. U unclassified district.

Signs shall be of the same quantity, size, and type as signs permitted in the zone district consistent with the general plan for the subject area unless otherwise specified in a use permit.
(Zoning ordinance § 16.5.7; Ord. 98-852 § 1(C); Amended during 12-00 supplementation)

§ 17.128.100. OS open space district.

The requirements for signs within the OS open space district are as follows:

On-Site Sign. One Sign not over 20 square feet in area pertaining to the principal use of the property. If said sign is a freestanding sign, the maximum height of the sign shall be 12 feet.
(Zoning ordinance § 16.5.8; Ord. 98-852 § 1(C); Amended during 12-00 supplementation)

§ 17.128.110. PD planned development district.

Signs shall be of the same quantity, size and type as signs permitted for the use in its respective district unless otherwise specified in the development plan.
(Zoning ordinance § 16.5.9; Ord. 98-852 § 1(C); Amended during 12-00 supplementation)

§ 17.128.120. I institutional district.

The requirements for signs within the I institutional district are as follows:

A. Building Signs (On-Site). Building signs shall not exceed a combined size of one square foot in area for each lineal foot of building frontage.

B. Freestanding Signs, On-Site, Off-Site.

    1. If there is 100 lineal feet or more of street frontage, one freestanding sign per zone lot, not to exceed 100 square feet in size and 15 feet in height, shall be permitted. For a double-faced sign, each face shall not exceed 50 square feet. The sign shall be set back a minimum of 12 feet from the front or street side property line or road right-of-way, and shall be located within a landscaped island equal in area to a minimum of one-half the total sign area of the freestanding sign. A portion of the permitted on-site freestanding sign area may be allocated to combine off-site signs identifying two or more establishments which are located within this district and which share adjoining zone lots for parking and/or access.

    2. If there is less than 100 lineal feet of street frontage, one ground sign not to exceed 50 square feet in size (25 square feet per face if double faced) and 42 inches in height shall be permitted, except the sign height may be six feet if located 35 feet or more from the center of and driveway or a curb return at a street intersection.

C. Projecting Signs. If there is no freestanding sign or ground sign on a zone lot pursuant to subsection **B** of this section, one projecting sign not to exceed 30 square feet in size (15 square feet per face maximum) shall be permitted. A projecting sign may not project more than five feet from the wall it is constructed on and may not project above the top of the wall. Projecting signs shall have at least eight feet of clearance between the sign and the ground. If a sign is proposed to project into a public right-of-way, an encroachment permit shall be obtained prior to installation. No freestanding sign or ground sign shall be allowed on a zone lot with a projecting sign.

(Zoning ordinance § 16.6.1; Ord. 98-852 § 1(C); Amended during 12-00 supplementation)

§ 17.128.130. General on-site sign standards.

In addition to the sign requirements specified for individual districts, the following shall also apply for each district:

A. Other Signs Permitted. In addition to the signs permitted in individual districts, the following signs are permitted in all districts unless otherwise indicated by this section:

1. Under-Canopy Signs (On-Site). In any commercial or industrial district, an under-canopy sign may be permitted with a sign permit for each business, provided it shall not exceed five feet in length and one foot in height. Undercanopy signs shall be located perpendicular to the face of the building under the canopy, and shall have a minimum eight-foot clearance between the bottom of the sign and the sidewalk or other pedestrian way.

2. Gasoline Price Signs. Gasoline price signs shall be allowed on freestanding signs with a sign permit if made integral with the design of the freestanding sign or placed on-site as per state law.

3. Signs in the Public Right-of-Way. No sign shall be allowed in the public right-of-way unless an encroachment permit is issued by the department of public works.

B. Exempt Signs. The following signs shall be exempt from the application, permit and fee requirements of this chapter. An electrical or building permit may, however, be required under this chapter:

1. Any public notice or warning required by a valid and applicable federal, state or local law, regulation or ordinance.

2. Window signs may be permitted in any commercial or industrial district without a sign permit if the signs are placed entirely within the building. Signs may also be painted without a permit on the interior or exterior surfaces of windows or doors. None shall be permitted above the ground floor.

3. Works of art that do not include a commercial message, such as a mural on the side of a building; provided, however, murals are regulated at Chapter **12.28** of this code.

4. Holiday lights and decorations, including decorations on windows, are not construed as signs.

5. Incidental and traffic control signs on private property, such as stop, yield, and similar signs, the face of which meets city standards and which contain no commercial message of any sort.

6. Building address markers or name of property owners or tenants.

7. Real estate signs for sale or lease of residential property are permitted uses provided there are not more than two signs per zone lot, each sign not to exceed six square feet in area and not more than six feet in height. If there are five or more lots for sale, one real estate sign, not to exceed 32 square feet in area and ten feet in height shall be permitted.

8. Real estate signs for sale or lease of industrial or commercial property are permitted provided there are not more than one sign per street frontage not to exceed 32 square feet in area to advertise the sale, lease or rent of such property. No such sign shall exceed eight feet in overall height and shall not be located closer than 10 feet from any property line. Where a

property has in excess of 600 lineal feet of frontage, an additional sign for every 600 lineal feet is allowed.

9. Contractor or construction sign: one directory sign shall be permitted on the construction site for all contractors (may include bank, realtors, subcontractors, etc.) not exceeding 32 square feet unless legally required by government contracts to be larger. No sign shall exceed eight feet in overall height and shall be located no less than 10 feet from any property line. Such sign shall be removed upon completion of the project.

10. Future Tenant Identification Sign. Future tenant identification signs may be placed on vacant or developing property to advertise the future use of the property and where this information may be obtained. Such signs shall be limited to one per parcel and to a maximum of 32 square feet in area and eight feet in overall height. Further, such signs shall be placed no less than 10 feet from any property line. Any such sign shall be removed upon completion of the project.

11. Signs of public utility companies indicating danger or which serve as an aid to public safety, or which show locations of underground facilities or public telephones.

12. Safety Signs on Construction Sites.

13. Sandwich board signs two feet wide by three feet in height or less. Said signs shall be located near the curb, shall not obstruct pedestrian movement on the sidewalk and shall not obstruct traffic movement/sight distance at intersections.

C. Color, Lighting and Noise. The following color, lighting and noise requirements shall apply to all signs allowed by this chapter:

1. No blinking, flashing, rotating, revolving or animated signs, or signs that change color or intensity or emit odors, fluids, noise, smoke, etc., shall be permitted on the exterior of any building, except that a portion of a sign used to display time, date or weather information may contain blinking or flashing information related thereto.

2. Lights used to illuminate signs or advertising structures shall be installed so as to concentrate the illumination on the sign or advertising structure and minimize glare or direct illumination upon a public street or adjacent property.

3. No red, green or amber lights or illuminated signs may be placed in such positions that they could reasonably be expected to interfere with or be confused with an official traffic control device or traffic signal or official directional guide signs.

D. Placement on Buildings.

1. Roof signs shall not be permitted in any zone.

2. All building signs projecting more than 12 inches from the building face, wall or canopy upon which it is displayed shall have at least eight feet of clearance between the sign and the ground.

E. Location Requirements.

1. There shall be no lighted, freestanding sign within 50 feet of a residential district.

2. No sign shall be permitted in or over a public right-of-way without first obtaining an encroachment permit. Any such sign shall have a minimum vertical clearance of eight feet above such right-of-way.

F. Exceptions. Exceptions may be made to the size, height, location and numbers of signs as specified in any district, or this section, if a use permit is approved by the planning commission. The burden of proof to justify an exception shall be on the applicant to demonstrate that practical difficulties or hardships would otherwise be caused and the exception applied for is the most suitable and effective in relation to the location or terrain of the site or from the stand-point of the intended viewer.

(Zoning ordinance § 16.7; Ord. 98-852 § 1(C); Amended during 12-00 supplementation; Ord. 01-880 § 4)

§ 17.128.140. Sign permits to construct or modify signs.

No sign shall be erected, installed, created or modified without a duly issued and valid sign permit unless otherwise provided for by this chapter. If this chapter allows a sign without a sign permit or exempts a sign from this chapter, such sign is allowed without prior permit approval. In addition to a sign permit, when a building permit is required by the city's adopted building code, said building permit must be obtained prior to erection, installation, or creation. Such permits shall be issued in accordance with the following:

A. Permit for New Sign or for Sign Modification. An application for construction, creation or installation of a new sign or for modification of an existing sign shall be accompanied by detailed drawings to show the dimensions, design, structure, and location of each particular sign. One application and permit may include multiple signs on the same zone lot.

B. Expiration of Permits. Any permit granted in accordance with the terms of this chapter shall expire within 180 days following date of issuance, the building official may extend the time for action by the applicant for a period not exceeding 180 days on request by the applicant showing that circumstances beyond the applicants control have prevented completion. No application shall be extended more than once. In order to renew an application after expiration, the applicant shall resubmit and pay new permit fees.

(Zoning ordinance § 16.8; Ord. 98-852 § 1(C); Amended during 12-00 supplementation)

§ 17.128.150. Fees.

Each application for a sign permit shall be accompanied by payment of the applicable fees, which shall be established by resolution of the city council.
(Zoning ordinance § 16.9; Ord. 98-852 § 1(C); Amended during 12-00 supplementation)

§ 17.128.160. Temporary noncommercial signs.

A. All temporary noncommercial signs shall comply with the following:

    1. Permission Required. Such temporary signs may be erected or placed on private property or in the public right-of-way, consistent with integrity and location of state and federal utilities, and provided that the permission of the owner or tenant in possession of that property or the owner or tenant in possession of that property immediately adjacent to the public right-of-way where the sign is placed, is first obtained. Said signs shall not require a sign permit and shall be allowed in all zone districts.

    2. Temporary signs are not allowed on public property.

    3. Temporary signs shall not be placed on, attached to, or placed to interfere with utility poles, street trees, traffic control devices, fire hydrants, meter boxes, utility poles, private or publicly owned signs, street pavement, paved or unpaved public walkways or median strips between traffic lanes.

    4. Public Safety. Temporary signs shall also not obstruct pedestrians or motorists' view of oncoming or crossing vehicular or pedestrian traffic at street intersections, alleys and driveways.

    5. Term. A temporary sign shall be removed no later than 90 days after it is erected, or 10 days following the date of the event, campaign, promotion, election or other activity to which the sign

pertains, whichever first occurs. Consecutive periods are not allowed.

6. Sign Removal Required. The owner of a temporary sign shall be responsible for its removal. Should the owner of the temporary sign fail to remove the sign within the time requirements of this section and should the sign be on private property not belonging to the owner of the sign or in the public right-of-way it shall be the responsibility of the owner or tenant in possession and who granted permission for placement to the owner of the sign to remove the sign within the time requirements of this section.

7. Removal for Noncompliance. The city reserves the right to remove any sign that does not comply with this section.

B. All temporary noncommercial signs on private property shall comply with the following:

1. Temporary signs, other than those within the public right-of-way, shall not exceed the size limits set forth in California Business and Professions Code Section **5405.3** which is that such a sign shall be no larger than 32 square feet in size. Such temporary sign shall not be placed within the right-of-way of any highway.

C. All temporary noncommercial signs in the public right-of-way shall comply with the following:

1. Temporary signs, any portion of which are located within the public right-of-way, shall be limited in size to four square feet and shall not exceed three feet in height from the highest point on the ground on which the sign is placed to the top of the sign and be limited to one sign per candidate per 50 feet of roadside linear footage.

(Zoning ordinance § 16.10; Ord. 98-852 § 1(C); Amended during 12-00 supplementation; Ord. 01-880 § 5; Ord. 08-952)

§ 17.128.170. Nonconforming signs—Continuance of existing signs.

A. All signs, billboards or commercial advertising structures within the city which existed prior to October 17. 1998, the effective date of the ordinance codified in this chapter, and on said date failed to conform to the requirements of this chapter as it existed on that date, may be continued in place; provided, however, that if any repair or modification is made to any such nonconforming sign, billboard or commercial advertising structure other than change of copy, which exceeds one-half the replacement value thereof, such sign, billboard or commercial advertising structure shall at that time be made to conform with the requirements of this chapter.

B. The replacement value of a sign for purposes of this section shall be the full cost of replacement of such sign at the same site with new materials of like kind and quality without deduction for depreciation. Said valuation shall be based on a reasonable cost estimate established by the building official. Time of Compliance: Nonconforming Signs and Signs Without Permits.

(Zoning ordinance § 16.11; Ord. 98-852 § 1(C); Amended during 12-00 supplementation)

§ 17.128.180. Appeal process.

The decision of the planning director shall be final unless appealed to the planning commission within 10 calendar days. Such an appeal may be made by the applicant, any member of the city council or any other interested person.

A. An appeal of a planning director decision shall be made in the following manner:

1. Filing with the planning department a completed application for appeal;

2. Payment of the appropriate appeal fee.

B. After accepting an application for appeal, the planning department shall set a date for the planning commission to hear the appeal within 30 days following acceptance of the application. Notices of the appeal shall be given to the applicant and the appellant.

C. The planning director shall submit a report to the planning commission containing the reasons for the director's decision.

D. The planning commission shall hear the appeal and make its own determination regarding the application and its consistency with this title. Upon such determination, the planning commission shall uphold, modify or reverse the planning director's decision.

E. The planning commission's determination may be appealed to the city council per the procedure established above except no additional fee is required.

(Zoning ordinance § 16.12; Ord. 98-852 § 1(C); Amended during 12-00 supplementation)

§ 17.128.190. Enforcement.

It shall be the responsibility of the city's code enforcement officer to enforce all the provisions of this chapter. Signs installed which do not conform with the provisions of this chapter will be considered a zoning violation and enforcement proceedings will be initiated by the code enforcement officer. Additionally, illegal signs placed within the public right-of-way or on public property may be summarily abated by the city and held, pending notification of the owner by the city. The owner may obtain the sign from the city upon payment to the city of any storage and removal charge that may have been incurred by the city.

(Zoning ordinance § 16.13; Ord. 98-852 § 1(C); Amended during 12-00 supplementation)

Agenda Item No. 9.D.
Standard Workflow

City Council Agenda Item

Submitted By:	Erik Edholm, Acting Public Works Director
Action Date:	April 1, 2026
Subject:	Consider **Resolution No. 26-6523**, approving the Acting Public Works Director to submit a request to the Lassen County Transportation Commission for allocation of Transportation Development Act (TDA) Local Transportation Fund (LTF) monies in the amount of $131,715 for local streets and roads purposes.
Presented By:	Erik Edholm, Acting Public Works Director

Summary:

The Transportation Development Act provides funding to local agencies through the Local Transportation Fund, which is derived from a portion of statewide sales tax revenues. These funds are administered locally by the Lassen County Transportation Commission and are available to support eligible transportation related activities, including maintenance and rehabilitation of local streets and roads.

The City of Susanville is eligible to request an allocation of Local Transportation Fund monies for qualifying uses. For Fiscal Year 2025/2026, the City is requesting $131,715 in funding to support local streets and roads purposes. These funds are typically used to offset costs associated with street maintenance activities such as pavement repair, materials, and related operational expenses.

Approval of this item authorizes the Acting Public Works Director to submit the funding request to the Lassen County Transportation Commission in accordance with program requirements. The requested funds will supplement existing street maintenance efforts and assist the City in maintaining and preserving its roadway network.

Fiscal Impact: Approval of this item will allow the City to receive $131,715 in Transportation Development Act Local Transportation Fund monies for Fiscal Year 2025/2026 to support street maintenance activities.

Action Requested: Motion to approve Resolution No. 26-6523, approving the Acting Public Works Director to submit a request to the Lassen County Transportation Commission for allocation of Transportation Development Act (TDA) Local Transportation Fund (LTF) monies in the amount of $131,715 for local streets and roads purposes.

Attachments:

1. 26-6523

RESOLUTION NO. 26-6523
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUSANVILLE AUTHORIZING THE ACTING PUBLIC WORKS DIRECTOR TO SUBMIT A REQUEST TO THE LASSEN COUNTY TRANSPORTATION COMMISSION FOR ALLOCATION OF TRANSPORTATION DEVELOPMENT ACT LOCAL TRANSPORTATION FUND MONIES FOR LOCAL STREETS AND ROADS PURPOSES

WHEREAS, the Transportation Development Act provides funding to local agencies through the Local Transportation Fund, which is derived from a portion of statewide sales tax revenues; and

WHEREAS, the Local Transportation Fund is administered by the Lassen County Transportation Commission and is available for eligible transportation related activities, including maintenance and rehabilitation of local streets and roads; and

WHEREAS, the City of Susanville is eligible to request an allocation of Local Transportation Fund monies for qualifying uses; and

WHEREAS, for Fiscal Year 2025/2026, the City is requesting $131,715 in Local Transportation Fund monies to support local streets and roads purposes; and

WHEREAS, these funds will be used to offset costs associated with street maintenance activities, including pavement repair, materials, and related operational expenses; and

WHEREAS, submission of the funding request is required in order to receive these funds.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Susanville hereby approves and authorizes the Acting Public Works Director to submit a request to the Lassen County Transportation Commission for allocation of Transportation Development Act Local Transportation Fund monies in the amount of $131,715 for local streets and roads purposes.

APPROVED: ______________________________
Mendy Schuster, Mayor

ATTEST: ______________________________
Heidi Whitlock, City Clerk

The foregoing Resolution was adopted at a regular meeting of the City Council of the City of Susanville, held on the 1st day of April 2026, by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

____
Heidi Whitlock, City Clerk

APPROVED AS TO FORM: ______________________________
Margaret Long, City Attorney

Agenda Item No. 9.E.
Standard Workflow

City Council Agenda Item

Submitted By:	Chandra Jabbs, Finance Director
Action Date:	April 1, 2026
Subject:	Consider **Resolution No. 26-6524,** Approving and authorizing the mayor to execute Addendum #2 to the Agreement for Professional Auditing Services with Van Lant & Fankhanel, LLP
Presented By:	Chandra Jabbs, Finance Director
Summary:	The City entered into an agreement in 2019 with Van Lant & Fankhanel, LLP to complete the annual audit of the City's financial statements to remain in compliance with State and Federal reporting, with an extension of 2 years approved in 2024. This extension expires with completing the FY 24/25 audit, after 7 years of services. City staff would like to extend the contract for an additional two years, with an option of a 3rd year in order to keep progressing toward the goal of completing each year's annual audit within 180 days of fiscal year end. GFOA recommends having multi-year contracts with auditing firms for at least 5 years, and remaining with the same audit firm reduces time and costs to continue with the same firm. Audit expenses are increasing by less than 3% annually.
Fiscal Impact:	No fiscal impact for FY 25/26. Audit and other report expenses for the following 3 fiscal years will be budgeted at $43,950, $45,175, and $46,360, respectively.
Action Requested:	Motion to approve Resolution No. 26-6524, Approving and authorizing the mayor to execute Addendum #2 to the Agreement for Professional Auditing Services with Van Lant & Fankhanel, LLP

Attachments:
1. Addendum #2
2. 26-6524

AGREEMENT FOR AUDITING SERVICES
BETWEEN THE CITY OF SUSANVILLE AND VAN LANT & FANKHANEL, LLP
ADDENDUM #2

This Addendum #2 to the Agreement for Auditing Services between the City of Susanville ("City") and Van Lant & Fankhanel LLP ("Consultant") dated April 17, 2019, is made and entered into this _____ day of ____________, 2026.

RECITALS

WHEREAS, under the Agreement, the Consultant provides the City with auditing services as outlined in the proposal received by the City; and

WHEREAS, the parties desire to extend the contract for an additional two years, with an optional third year.

NOW THEREFORE, in consideration of the foregoing and the mutual promises hereinafter expressed, the parties mutually agree as follows:

1. TERM

This Addendum renews the Agreement for another term of two (2) years, with an option for a third, to complete the auditing services for FY 2025/2026 and FY 2026/2027 (optional FY 2027/2028).

2. PAYMENT

The City agrees to pay the Consultant the following amounts for providing services (Lassen County Air Pollution Control District (LCAPCD) portion to be paid by LCAPCD):

	Year Ending June 30th		
	2026	2027	2028
Basic Reports to Be Issued			
City Audit, Including ACFR	$ 30,850	$ 31,850	$ 32,850
Single Audit	3,650	3,650	3,650
LCAPCD Audit	5,950	6,050	6,150
Annual Report of City Financial Transactions to the State Controller	2,700	2,800	2,850
Annual Report of District Financial Transactions to the State Controller	800	825	860
Total	$ 43,950	$ 45,175	$ 46,360

3. FUTURE AMENDMENTS

Parties may, upon their mutual agreement and discretion, choose to amend the Agreement with a separately signed addendum. All prior addendums shall remain in full force and effect unless the new addendum explicitly invalidates the prior addendums.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed the day and year first above written.

CITY OF SUSANVILLE:

____
Mendy Schuster
Mayor
City of Susanville

CONSULTANT

By:______________________________
Greg Fankhanel
Partner
Van Lant and Fankhanel, LLP
Certified Public Accountants

APPROVED AS TO FORM:

____
Margaret Long
City Attorney
City of Susanville

ATTEST:

____
Heidi Whitlock
City Clerk
City of Susanville

RESOLUTION NO. 26-6524
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUSANVILLE APPROVING AND AUTHORIZING THE MAYOR TO EXECUTE ADDENDUM #2 TO THE AGREEMENT FOR PROFESSIONAL AUDITING SERVICES WITH VAN LANT & FANKHANEL, LLP

WHEREAS, the City of Susanville is required to have an annual audit of its financial statements; and

WHEREAS, the City Council has determined that auditing services are best provided Van Lant & Fankhanel, LLP; and

WHEREAS, Van Lant & Fankhanel, LLP, CPAs have agreed to extend the existing contract for two years, with an option for a third year, to perform auditing services for the City of Susanville.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Susanville hereby approves and authorizes the Mayor to execute Addendum #2 to the agreement for professional auditing services for the fiscal years 2025/2026, 2026/2027, and 2027/2028.

APPROVED: ______________________________
Mendy Schuster, Mayor

ATTEST: ______________________________
Heidi Whitlock, City Clerk

The foregoing Resolution was adopted at a regular meeting of the City Council of the City of Susanville, held on the 1st day of April 2026, by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

____
Heidi Whitlock, City Clerk

APPROVED AS TO FORM: ______________________________
Margaret Long, City Attorney

Agenda Item No. 13.A.
Standard Workflow

City Council Agenda Item

Submitted By:	Jolene Arredondo, Deputy City Manager
Action Date:	April 1, 2026
Subject:	Discussion regarding Memorial Ball Park Grandstand Fire Emergency Operations
Presented By:	Dan Newton, City Manager
Summary:	On July 5, 2025, a fire engulfed the grandstands located in the ballpark at Memorial Park, commonly known as Frank Ernaga Field; intense heat caused damage to the field's light poles, LMUD power poles and lines near the grandstands, park restrooms, surrounding grandstand structures, field/turf, and various City and Lassen Community College Baseball pieces of equipment were lost. City staff has been working with Lassen Community College (LCC) and LCC's baseball and athletic staff to identify immediate needs in order for the ballfield to be usable for their fall schedule that begins in mid August. Per the City of Susanville Municipal Code (section 3.08.200) an emergency is a situation where the public interest and necessity demand the immediate expenditure of public money to safeguard life, health, and/or property. The City Manager is authorized pursuant to Government Code section 22050 to order any action to repair or replace a public facility, take any directly related and immediate action required by that emergency, and procure the necessary equipment, services, and supplies for those purposes without giving notice for bids or to let contracts. The City Manager must report the action to the City Council for review within 7 days after the action or at the next regularly scheduled meeting if that meeting will occur not later than fourteen (14) days after the action. Further updates will be provided to the Council at the meeting about progress and efforts.
Fiscal Impact:	To be determined by the insurance claim process.
Action Requested:	Review emergency actions taken to safeguard the public and determine if it is necessary to continue the emergency action. Motion to authorize the continuation of emergency action to remediate fire damage at the Memorial Ball Park.

Attachments:
None

Agenda Item No. 14.A.

City Council Agenda Item

Submitted By:	Heidi Whitlock, City Clerk
Action Date:	April 1, 2026
Subject:	Department Reports - Fire Department
Presented By:	Allen Sobol, Acting Public Safety Chief
Summary:	An update from the Fire Department will be provided at the meeting.
Fiscal Impact:	None.
Action Requested:	Informational Item.

Attachments:

None

Agenda Item No. 15.A.

City Council Agenda Item

Submitted By:	Heidi Whitlock, City Clerk
Action Date:	April 1, 2026
Subject:	Future Council Items
Presented By:	Dan Newton, City Manager
Summary:	Council may provide direction to staff to bring back items for discussion or action at a future meeting.
Fiscal Impact:	None.
Action Requested:	Direction to staff.

Attachments:

1. 260401.Future.Items.List

LAST THREE MONTHS (1/7/2026 to current)

BUSINESS FROM THE FLOOR	
2/4/2026	Request made to have/ask the Honey Lake Valley Recreation Authority perform a full audit of the financials
3/4/2026	Request made to have more of a presence on and to clean up the River Trail

Council requested - FUTURE COUNCIL ITEMS	
2/18/2026	Request to bring back animal control discussion item
3/4/2026	Request made to bring back a discussion item regarding the homeless population
3/18/2026	Request made to bring back a discussion item regarding the River Trail including the level of enforcement, the possible annexation of property not owned by the city, etc.
3/18/2026	Request made to bring back a discussion item involving the sign code within the City Municipal Code, possible changes and clarification for business owners on requirements as written.

Completed List Items	
2/18/2026	Request to bring back an item related to Council Members' civic contributions 3/4/2026 completed
1/7/2026	Request for discussion regarding the promoting of City elections. 1/18/2026 completed