

**SUSANVILLE CITY COUNCIL
Special Council Meeting Minutes
WEDNESDAY, APRIL 27, 2022 – 2:00 PM**

Mayor Schuster called the meeting to order at 2:00pm.

Roll Call of Councilmembers Present: Thomas Herrera, Kevin Stafford & Mendy Schuster

Absent: Brian Moore & Quincy McCourt

1. APPROVAL OF AGENDA: (Additions and/or Deletions)

Moved by Kevin Stafford; seconded by Thomas Herrera to Approve.

Motion Carried: 3 - 0

Voting For: Thomas Herrera, Kevin Stafford, Mendy Schuster

Voting Against: None

Absent: Moore

2. PUBLIC COMMENT REGARDING CLOSED SESSION ITEMS (if any): Any person may address the Council at this time upon any subject for discussion during Closed Session. No comments.

3. CLOSED SESSION:

The council convened in closed session at 2:01pm to discuss the following:

A. CONFERENCE WITH LEGAL COUNSEL - Anticipated Litigation pursuant to Government Code 54956.9(d)(4) - one potential case

Councilmember McCourt arrived at 2:01pm.

4. RETURN TO OPEN SESSION: (recess if necessary) The council reconvened in open session at 2:20pm.

Mayor Schuster started the pledge and offered the Invocation.

Mr. Newton stated that the council met in closed session regarding the above listed item and on said item, the council authorized the City Administrator to enter into a retainer agreement with Baron & Budd, P.C, to initiate legislation against PG&E related to the Dixie Fire.

5. BUSINESS FROM THE FLOOR:

Carol Clark, public, stated that she will be voting for Measure P. She stated that a county supervisor told her that if Measure P passed, they would no longer support the cannabis item. However, she does not see where it will end. She continued to provide information on why she believed no one attends council meetings.

6. CONSENT CALENDAR: No business.

7. PUBLIC HEARINGS: No business.

8. COUNCIL DISCUSSION/ANNOUNCEMENTS: No business.

9. NEW BUSINESS:

9.A Consider **Resolution No. 22-5996**, authorizing Mayor to execute a Statement of Work Agreement for CivicPlus-SeeClickFix service and authorizing Finance Manager to increase ARPA fund budget to cover the cost of service for 5 years.

Motion to approve Resolution No. 22-5996, authorizing Mayor to execute a Statement of Work Agreement for CivicPlus-SeeClickFix service and authorizing Finance Manager to increase ARPA fund budget to cover the cost of service for 5 years.

Mr. Newton provided an explanation on the public engagement app that gave the community a way to report issues such as potholes, water leaks, etc... Depending on the nature of the issue, it would be routed to the correct department and the department would be able to respond to the submission. He added that there is also a feature that would allow the city to send out notifications, such as road closures, to those who sign up if they want the information sent to them. He added that many cities that use this app nationwide and it appears to be gaining popularity and that this application will allow an interface between the council, the staff and the community.

Mr. Newton discussed the cost of the application and stated that the amount was dramatically discounted at \$49,995.05 for a 5-year contract. That cost would be taken from the ARPA funds set aside for Economic Development.

Russ Brown, former City Water Supervisor, stated that it sounded like a good idea.

[CA - Susanville - SCF - SOW - 04262022.pdf](#)
[22-5996.pdf](#)

Moved by Thomas Herrera; seconded by Kevin Stafford to Approve.

Motion Carried: 4- 0

Voting For: Thomas Herrera, Quincy McCourt, Kevin Stafford, Mendy Schuster

Voting Against: None

Absent: Moore

10. **CONTINUING BUSINESS:** No business.

11. **CITY ADMINISTRATOR REPORTS:** No business.

12. **FUTURE COUNCIL ITEMS:**

Mayor Schuster stated that voters who have contacted her are against the action of the Council on April 20, 2022, where the Council waived the first reading and introduction of Ordinance No. 22-1033. She requested that the council repeal the decision at the next meeting and requested that it be placed on the ballot to be put to a vote.

Councilmember McCourt suggested that the Council wait for the app that was just approved and suggested that staff put out a survey to the community to state what they think as well as suggested staff put together information on what it costs to place it on the ballot but he did not want to add to staff's workload.

Councilmember Herrera stated that it appeared like a tactic to delay the process and he wanted it to move forward to save public safety and staff as the topic of an app has been worked on for three years.

There is no support to repeal the previous motion.

13. **ADJOURNMENT:**

Motion by Herrera, second by Stafford, to adjourn at 2:51pm.

Motion Carried: 4 - 0

Voting For: Thomas Herrera, Quincy McCourt, Kevin Stafford, Mendy Schuster
Voting Against: None
Absent: Moore

Mendy Schuster, Mayor

Respectfully submitted by:

Approved on:

Heidi Whitlock, City Clerk