

Susanville City Council
Regular Council Meeting Minutes
Wednesday, February 18, 2026 – 4:30 PM

Mayor Schuster called the meeting to order at 4:30pm.

Council Members in attendance: Schuster, Brown, Parrish, Bortle, & Miller

1. Approval of Agenda: (Additions and/or Deletions)

MOVER:	Council Member Dawn Miller
SECONDER:	Mayor Pro Tem Russ Brown
AYES:	Mayor Mendy Schuster, Mayor Pro Tem Russ Brown, Council Member Patrick Parrish, Council Member Curtis Bortle, Council Member Dawn Miller
NAYS:	None
RESULT:	Passed

2. Public Comment Regarding Closed Session Items (if any): No public comment.

The City Council convened in closed session at 4:31pm to discuss the following:

- A. Public Employment - pursuant to Government Code 54957
1. Public Safety Chief
 2. Public Works Director

City Council reconvened in open session at 5:03pm.

4. Return to Open Session: (recess if necessary)

- Reconvene in open session at 5:00 PM
- Pledge of Allegiance
- Invocation
- Report any changes to agenda

Dan Newton, City Manager, stated that prior to meeting in closed session, the Council approved the agenda as presented.

- Report any action out of Closed Session

Mr. Newton continued by stating that the Council then met in closed to discuss the above-mentioned items where no reportable action was taken and direction was provided to staff.

- Awards or Presentations by the City Council

5. Business from the Floor:

Christine Jones, public member, mentioned an incident that happened by the new courthouse. Two individuals and their dog were attacked by dogs down by the river. She stated her concern for herself, youth, or those older walking on the trail.

6. Consent Calendar:

MOVER:	Council Member Dawn Miller
SECONDER:	Council Member Patrick Parrish
AYES:	Mayor Mendy Schuster, Mayor Pro Tem Russ Brown, Council Member Patrick Parrish, Council Member Curtis Bortle, Council Member Dawn Miller
NAYS:	None
RESULT:	Passed

6.A. Minutes of the City Council February 4, 2026 regular meeting

6.B. Vendor and Payroll Warrants

7. Public Hearings - No business.

8. Council Discussion/Announcements:

Council Member Bortle provided a Land Acknowledgment Statement.

9. New Business:

9.A. Consider co-sponsorship of the 36th Annual Junior Fishing Derby to be held on Saturday, May 16, 2026

Jolene Arredondo, Deputy City Manager, provided an explanation of the item and introduced Wade Workman, of the Lassen Sportsman's Club, to provide more information related to the event to take place on May 16, 2026. Council approval was requested to co-sponsor the event.

Mayor pro tem Brown requested that an item be brought back at the next meeting to donate his civic contribution amount to the Lassen Sportsman's Club for the event.

Council Member Parrish inquired whether there is any liability to the City if the City provides insurance for the event to which Mr. Newton responded.

Mr. Newton also requested that there be an addition to the motion to include working with Mr. Workman to execute a risk transfer agreement. He also asked that during this time, where the City starts requesting that they purchase their own insurance policy, that the city pays for the insurance this season.

MOVER:	Mayor Pro Tem Russ Brown
SECONDER:	Council Member Curtis Bortle
AYES:	Mayor Mendy Schuster, Mayor Pro Tem Russ Brown, Council Member Patrick Parrish, Council Member Curtis Bortle, Council Member Dawn Miller
NAYS:	None
RESULT:	Passed

- 9.B. Consider Resolution No. 26-6509, adopting an updated Multi-Jurisdictional Multi-Hazard Mitigation Plan

Erik Edholm, Acting Public Works Director, provided an explanation of the item and requested Council's approval of Resolution No. 26-6509.

MOVER:	Council Member Patrick Parrish
SECONDER:	Council Member Curtis Bortle
AYES:	Mayor Mendy Schuster, Mayor Pro Tem Russ Brown, Council Member Patrick Parrish, Council Member Curtis Bortle, Council Member Dawn Miller
NAYS:	None
RESULT:	Passed

- 9.C. Consider Resolution No. 26-6510, authorizing the Acting Public Works Director to issue a Notice of Completion for Project No. 22-5116-3492, Susanville Southeast Gateway Project

Mr. Edholm provided an explanation of the item and requested Council's approval of Resolution No. 26-6510.

MOVER:	Council Member Patrick Parrish
SECONDER:	Mayor Pro Tem Russ Brown
AYES:	Mayor Mendy Schuster, Mayor Pro Tem Russ Brown, Council Member Patrick Parrish, Council Member Curtis Bortle, Council Member Dawn Miller
NAYS:	None
RESULT:	Passed

- 9.D. Consider Resolution No. 26-6511, approving the Permanent Local Housing Allocation 2021 and 2022/2023 Statement of Work and Budget.

Rebecca Peconum, Community Services Officer, provided an explanation of the item and requested Council's approval of Resolution No. 26-6511.

Council Member Bortle inquired whether those she is contacting want housing, to which she responded that they want the housing but may not want the responsibility of the housing.

Misty Shepard, public, shared her story and stated how important the program was to her.

Carrie Jewel, public, inquired about the incident on the river and asked who pays for it and what happened to the animals involved. Allen Sobol, Acting Chief Sobol provided a response.

MOVER:	Council Member Curtis Bortle
SECONDER:	Council Member Patrick Parrish
AYES:	Mayor Mendy Schuster, Mayor Pro Tem Russ Brown, Council Member Patrick Parrish, Council Member Curtis Bortle, Council Member Dawn Miller
NAYS:	None
RESULT:	Passed

- 9.E. Consider Resolution No. 26-6512, authorizing the City Manager to negotiate and execute an agreement with C & S Companies, Inc. for Professional Design/Engineering and Construction Administration Services for airfield-related projects at the Susanville Municipal Airport.

Council Member Bortle stepped out of the Council Chambers at 5:57pm and returned at 5:58pm. Mr. Edholm provided an explanation of the item and requested Council's approval of Resolution No. 26-6512.

Gerry Hibbitts, public, asked for more information related to the system and what the project did, to which Mr. Newton responded.

10. Planning Commission - No business.

11. Susanville Community Redevelopment Agency - No business.

12. Susanville Municipal Energy Corporation - No business.

13. Continuing Business:

13.A. Discussion regarding Memorial Ball Park Grandstand Fire Emergency Operations
Mr. Newton provided an update on the item and requested Council direction.

Frank Avilla, LCC Baseball Coach, stated that he was told the college would be able to provide input

on the fixes and design of the ballfield to which Mr. Newton responded.

MOVER:	Council Member Curtis Bortle
SECONDER:	Mayor Pro Tem Russ Brown
AYES:	Mayor Mendy Schuster, Mayor Pro Tem Russ Brown, Council Member Patrick Parrish, Council Member Curtis Bortle, Council Member Dawn Miller
NAYS:	None
RESULT:	Passed

14. City Manager's Reports: No business.

15. Future Council Items:

15.A. Future Council Items

Council Member Parrish requested an item to be brought forward to discuss animal control. Council Member Bortle and Brown agreed.

16. Adjournment:

Mayor Schuster adjourned the meeting in recognition of Rhonda Templeton at 6:22pm.

- **The next regular meeting of the Susanville City Council will be held on March 4, 2026, at 4:30 PM.**

Heidi Whitlock, City Clerk

Mendy Schuster, Mayor

Approved on: March 4, 2026