

SUSANVILLE CITY COUNCIL
Regular Council Meeting Minutes
WEDNESDAY, MARCH 16, 2022 – 4:30 PM

Mayor Schuster called the meeting to order at 4:30pm.

Roll Call of Councilmembers Present: Thomas Herrera, Quincy McCourt, Kevin Stafford, Mendy Schuster. Absent: Brian Moore

1. APPROVAL OF AGENDA:

Moved by Thomas Herrera; seconded by Kevin Stafford to Approve.

Motion Carried: 4 - 0

Voting For: Thomas Herrera, Quincy McCourt, Kevin Stafford, Mendy Schuster

Voting Against: None

Absent: Moore

2. PUBLIC COMMENT REGARDING CLOSED SESSION ITEMS (if any): No business.

3. CLOSED SESSION: No business.

4. RETURN TO OPEN SESSION:

Mayor pro tem Moore arrived at 4:44pm.

Council reconvened in open session at 5:00pm.

Mayor Schuster started the meeting with the pledge of allegiance and offered the Invocation.

Mayor Schuster read two proclamations, for the month of April, for Sexual Assault Awareness month, including denim day, as well as Child Abuse Prevention month.

5. BUSINESS FROM THE FLOOR:

James Lewis and Jamie Huber, addressed the Council regarding the mention of bees in the Municipal Code and requested that it be reviewed as they are only referenced as a nuisance. He offered information regarding the importance of bees in the area and requested the City Council make a motion to bring an item to the April meeting to address home-based beekeeping.

Gary Bridges, Board of Supervisors, stated that he backed Mr. Lewis and Ms. Huber, and their bees, as he sees a positive impact.

James Merchant, public member, stated that he has seen a positive impact with the bees being at his neighbor's house.

6. CONSENT CALENDAR:

Moved by Thomas Herrera; seconded by Brian Moore to Approve.

Motion to approve the consent calendar as agendized.

Motion Carried: 5 - 0

Voting For: Thomas Herrera, Quincy McCourt, Kevin Stafford, Brian Moore, Mendy Schuster

Voting Against: None

6.A Minutes of the City Council's February 16 and March 2, 2022, regular meetings and the February 24, 2022, special meeting.

Motion to waive oral reading and approve minutes of City Council's February 16 and March 2, 2022, regular meetings and the February 24, 2022, special meeting.

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[220302.cc.min..pdf](#)

[220224.spec.cc.min.pdf](#)

- 6.B Consider **Resolution No. 22-5972**, Approving and authorizing the Mayor to execute Memorandum of Understanding with the Management Bargaining Unit for the fiscal year 2021/2022

Motion to approve Resolution No. 22-5972, Approving and authorizing the Mayor to execute Memorandum of Understanding with the Management Bargaining Unit for the fiscal year 2021/2022

[22-5972.pdf](#)

[2021.2022 MANAGEMENT MOU DRAFT.pdf](#)

- 6.C Consider **Resolution No 22-5976**, terminating Airport Ground Lease with Susan Bateson and Dr. Clarence Bateson and approving new Airport Ground Lease Agreement with Paul Adamson for Hangar #19 at the Susanville Municipal Airport

Motion to approve Resolution No. 22-5976, terminating Airport Ground Lease with Susan Bateson and Dr. Clarence Bateson and authorize Mayor to execute an Airport Ground Lease Agreement with Paul Adamson.

[Ground Lease Hangar 19 - Paul](#)

[Adamson.pdf 22-5976.pdf](#)

[BOS BATESON ADAMSON.pdf](#)

- 6.D Consider **Resolution No 22-5977**, terminating Airport Ground Lease with Robert Deaton and approving new Airport Ground Lease Agreement with Jim Uptegrove for Hangar #15 at the Susanville Municipal Airport

Motion to approve Resolution No. 22-5977, terminating Airport Ground Lease with Robert Deaton and authorize Mayor to execute an Airport Ground Lease Agreement with Jim Uptegrove.

[Ground Lease Hangar 15 - Jim](#)

[Uptegrove.pdf 22-5977.pdf](#)

[BOS DEATON UPTEGROVE.pdf](#)

- 6.E Consider **Resolution No 22-5978**, terminating Airport Ground Lease with Steve Datema for his half interest in Hangar #11 and approving new sole Airport Ground Lease Agreement with Neil and Mindy Dockery for Hangar #11 at the Susanville Municipal Airport.

Motion to approve Resolution No. 22-5978, terminating Airport Ground Lease with Steve Datema for his half interest in Hangar #11 and approving new sole Airport Ground Lease Agreement with Neil and Mindy Dockery for Hangar #11 at the Susanville Municipal Airport.

[Ground Lease Hangar 11 - Dockery.doc](#)

[22-5978.pdf](#)

[BOS DATEMA DOCKERY.pdf](#)

7. **PUBLIC HEARINGS:**

7.A Consider **Resolution No. 22-5974**, Accepting FY 2020-2021 Annual Report of Development/Mitigation Fees

Motion to adopt Resolution No. 22-5974, Accepting Annual Report of Development/Mitigation Fees for Fiscal Year 2020-2021

Mayor Schuster opened the public hearing at 5:14 pm.

Chandra Jabbs, Finance Manager, offered information related to the annual report of Development and Mitigation Fees.

No public comments.

Mayor Schuster closed the public hearing at 5:18 pm.

[22-5974.pdf](#)

Moved by Thomas Herrera; seconded by Brian Moore to Approve.

Motion Carried: 5- 0

Voting For: Thomas Herrera, Quincy McCourt, Kevin Stafford, Brian Moore, Mendy Schuster

Voting Against: None

8. **COUNCIL DISCUSSION/ANNOUNCEMENTS:**

Councilmember Herrera offered the City's Mission statement.

Councilmember McCourt offered the Land Acknowledgment statement and also stated that the "good-old-boy" system does not work and stated that it needs to end.

Councilmember Stafford agreed with Councilmember McCourt and stated that it needed to be fair for everyone.

Councilmember Herrera offered an explanation of what he felt the system was and stated how everyone needed to work together.

9. **NEW BUSINESS:**

9.A Vendor and payroll warrants

Motion to receive and file

[20220304162317.pdf](#)

Moved by Thomas Herrera; seconded by Kevin Stafford to Approve.

Motion Carried: 4- 0

Voting For: Thomas Herrera, Quincy McCourt, Kevin Stafford, Mendy Schuster

Voting Against: None

Abstain: Brian Moore

9.B Consider co-sponsorship of the 33rd Annual Junior Fishing Derby to be held on Saturday, May 21, 2022

Approve co-sponsorship of the 33rd Annual Junior Fishing Derby to be held on May 21, 2022, at Memorial Park; waive power panel and park fee; provide insurance for the

event; and provide \$1,000 civic contribution to Lassen Sportsmen's Club for the purchase of fish.

Chief Moore provided information on the 33rd Annual Junior Fishing Derby at Memorial Park on Saturday, May 21, 2022, and what the Lassen Sportsmen's Club was looking for for the event.

Councilmember Herrera offered thanks to Wade Workman for his work on the event. Both Councilmember McCourt and Mayor Schuster agreed.

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Moved by Brian Moore; seconded by Thomas Herrera to Approve.

Motion Carried: 5- 0

Voting For: Thomas Herrera, Quincy McCourt, Kevin Stafford, Brian Moore, Mendy Schuster

Voting Against: None

- 9.C Consider **Resolution No. 22-5975**, authorizing the Fire Chief to execute an agreement with Northern California Emergency Medical Services (EMS), Inc. for basic life support non-transport services with the Susanville Fire Department.

Chief Moore offered information on Resolution No. 22-5975 and the agreement with Northern California Emergency Medical Services and how important this agreement and service is for the community. He added that this is a no cost agreement.

[Susanville Fire Deptment BLS NON-TRANSPORT AGREEMENT 2022.doc 22-5975.pdf](#)

Motion to approve Resolution No. 22-5975

Moved by Brian Moore; seconded by Thomas Herrera to Approve.

Motion Carried: 5- 0

Voting For: Thomas Herrera, Quincy McCourt, Kevin Stafford, Brian Moore, Mendy Schuster

Voting Against: None

10. **SUSANVILLE COMMUNITY REDEVELOPMENT AGENCY:** No business.

11. **SUSANVILLE MUNICIPAL ENERGY CORPORATION:** No business.

12. **CONTINUING BUSINESS:** No business.

13. **CITY ADMINISTRATOR'S REPORTS:**

13.A Department Reports

Chief Moore offered thanks to Dan Newton, City Administrator, for giving him the opportunity to fill in for him in his absence.

Chief Cochran stated that the Police Department has hired a new officer and that he will be starting next week. He added that he and his family will be introduced to the Council at an upcoming meeting.

14. **FUTURE COUNCIL ITEMS:**

14.A Future Council Items

Councilmember McCourt offered an explanation to the public of what the “future council items” item was for and stated that, while the city is short staffed at the moment and do not have time to take on some of these topics, he wanted to ensure the public that once the city is able to, the topics brought forward can be addressed.

Mayor Schuster added that she would like to see the beekeeping item on the next meeting agenda. Stafford and Herrera agreed.

[ITEMS FROM THE PODIUM.xlsx](#)

15. **ADJOURNMENT:**

Moved by Thomas Herrera; seconded by Brian Moore to adjourn at 5:36pm.

Motion Carried: 5 - 0

Voting For: Thomas Herrera, Quincy McCourt, Kevin Stafford, Brian Moore, Mendy Schuster

Voting Against: None

Mendy Schuster, Mayor

Respectfully submitted by:

Approved on: April 6, 2022

Heidi Whitlock, City Clerk