

**SUSANVILLE CITY COUNCIL
Special Council Meeting Minutes
WEDNESDAY, JULY 30, 2025 – 3:00 PM**

Mayor Schuster called the meeting to order at 3:00pm.

Roll Call of Councilmembers Present: Mendy Schuster, Russ Brown, Curtis Bortle, Patrick Parrish, Dawn Miller

1. APPROVAL OF AGENDA:

Dan Newton, City Manager, requested hearing the open session prior to going into closed session after the conclusion of open session instead of prior. Motion passed.

Moved by Dawn Miller; seconded by Patrick Parrish to approve with the requested change.

Motion Carried: 5 - 0

Voting For: Mendy Schuster, Russ Brown, Curtis Bortle, Patrick Parrish, Dawn Miller

Voting Against: None

2. PUBLIC COMMENT REGARDING CLOSED SESSION ITEMS (if any): No public comment.

3. CLOSED SESSION: *Moved to after open session*

4. RETURN TO OPEN SESSION: The Pledge of Allegiance and Invocation were provided.

5. BUSINESS FROM THE FLOOR: No business.

6. CONSENT CALENDAR: No business.

7. PUBLIC HEARINGS: No business.

8. COUNCIL DISCUSSION/ANNOUNCEMENTS: No Council discussion.

9. NEW BUSINESS:

9.A Approved Position List

Mr. Newton provided an explanation of the item and requested Council approval of the presented Approved Position List.

[250730 APL.pdf](#)

Motion to approve Approved Position List as presented.

Moved by Dawn Miller; seconded by Patrick Parrish to approve.

Motion Carried: 5- 0

Voting For: Mendy Schuster, Russ Brown, Curtis Bortle, Patrick Parrish, Dawn Miller

Voting Against: None

9.B Consider **Resolution No. 25-6457**, authorizing the City Manager to enter into a stipulation with Dan Collins, Receiver, for the remediation of the St. Francis Hotel (830 Main St.)

Mr. Newton provided an explanation of the item and requested Council approval of Resolution No. 25-6457.

Mayor Schuster stated that it is a hard pill to swallow but it is much needed to clean up Main Street.

Council Member Parrish inquired as to whether or not the city could go after the person who set the fire to which Ms. Long responded that it is not a city property so it would be very difficult.

[25-6457.pdf](#)

[Stipulation & Order to Approve Receiver Rehab Plan.docx](#)

[St Francis_Cost Estimate_07-28-2025.pdf](#)

Motion to approve Resolution No. 25-6457, authorizing the City Manager to enter into a stipulation with Dan Collins, Receiver, for the remediation of the St. Francis Hotel (830 Main St.) Moved by Russ Brown; seconded by Curtis Bortle to approve.

Motion Carried: 5- 0

Voting For: Mendy Schuster, Russ Brown, Curtis Bortle, Patrick Parrish, Dawn Miller

Voting Against: None

10. CONTINUING BUSINESS:

10.A Discussion regarding Memorial Ball Park Grandstand Fire Emergency operations Review emergency actions taken to safeguard the public and determine if it is necessary to continue the emergency action.

Mr. Newton provided an explanation of the item stating that it will be back periodically to continue the project and requested Council direction.

Mayor Schuster expressed her appreciation regarding this project being expedited.

Motion to authorize continuation of emergency action to remediate fire damage at the Memorial Ball Park.

Moved by Curtis Bortle; seconded by Russ Brown to approve.

Motion Carried: 5- 0

Voting For: Mendy Schuster, Russ Brown, Curtis Bortle, Patrick Parrish, Dawn Miller

Voting Against: None

11. CITY MANAGER REPORTS: No business.

12. FUTURE COUNCIL ITEMS:

Council Member Miller requested cameras at Memorial Park as there was a syrup incident and nets stolen from the pickleball courts. Parrish agreed.

3. CLOSED SESSION: *Moved to after open session.*

The City Council convened in closed session at 3:38pm to discuss the following:

A. PUBLIC EMPLOYMENT - pursuant to Government Code Section §54957

1. City Manager evaluation

B. CONFERENCE WITH LABOR NEGOTIATORS - pursuant to Government Code Section §54957.6

1. Fire Unit

2. Miscellaneous Unit

3. SPOA Unit

4. Department Heads:

a. City Clerk

The Council reconvened in open session at 5:21pm.

Mr. Newton stated that no reportable action was taken but direction was provided to staff.

13. ADJOURNMENT: Motion to adjourn at 5:26pm.

Heidi Whitlock, City Clerk

Mendy Schuster, Mayor

Approved on: September 3, 2025