CITY OF SUSANVILLE
66 N. Lassen Street • Susanville CA
Mendy Schuster, Mayor
Russ Brown, Mayor pro tem
Curtis Bortle • Patrick Parrish • Dawn Miller

Susanville City Council

Regular Council Meeting • City Council Chambers

Wednesday, May 7, 2025 – 4:30 PM

CALL TO ORDER
ROLL CALL

1. **APPROVAL OF AGENDA:** *(Additions and/or Deletions)*

2. **PUBLIC COMMENT REGARDING CLOSED SESSION ITEMS (if any):** *Any person may address the Council at this time upon any subject for discussion during Closed Session.*

3. **CLOSED SESSION:**

A. CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION - pursuant to Government Code Section §54956.9
   1. City of Susanville vs. CCC

A. CONFERENCE WITH LABOR NEGOTIATORS - pursuant to Government Code Section §54957.6
   1. Fire Unit
   2. Miscellaneous Unit
   3. Public Works unit
   4. SPOA Unit
   5. Department Heads:
      a. City Clerk
      b. Economic Development Director
      c. Finance Director
      d. Public Safety Chief
      e. Public Works Director

4. **RETURN TO OPEN SESSION:** *(recess if necessary)*

- *Reconvene in open session at 5:00pm*
- *Pledge of allegiance*
- *Invocation*
- *Report any changes to agenda*
- *Report any action out of Closed Session*
- *Proclamations, awards or presentations by the City Council*

5. **BUSINESS FROM THE FLOOR:** *Any person may address the Council at this time upon any subject on the agenda or not on the agenda within the jurisdiction of the City Council. However, comments on items on the agenda may be reserved until the item is discussed and any matter not on the agenda that requires action will be referred to staff for a report and action at a subsequent meeting.*
Presentations are subject to a three-minute limit.

6. **CONSENT CALENDAR:** *All matters listed under the Consent Calendar are considered to be routine by the City Council. There will be no separate discussion on these items. Any member of the public or the City Council may request removal of an item from the Consent Calendar to be considered separately.*

6.A Minutes of the City Council April 16, 2025 regular meeting.

6.B Consider Resolution No. 25-6425, establishing a 2.82% Salary Matrix Increase to the Administrative Bargaining Unit Salary Matrix Effective July 1, 2025 through and including June 30, 2026

6.C Vendor and Payroll Warrants

7. PUBLIC HEARINGS: No business.

8. COUNCIL DISCUSSION/ANNOUNCEMENTS:

9. NEW BUSINESS:

9.A Consider Resolution No. 25-6424, Authorizing the City Manager to execute an amendment to the equipment and service agreement with Axon Enterprises for body worn cameras with artificial intelligence technologies and taser equipment for use by sworn officers at the Susanville Police Department

9.B Consider Resolution No. 25-6426, authorizing the Mayor to sign a services agreement with M-Group Consultants for Planning consultation and authorize the Finance Director to adjust the budget as necessary.

9.C Consider Resolution No. 25-6427, approving an increase to the 7301 Geothermal Utility Budget and authorizing the Finance Director to make necessary changes to said budget.

9.D Consider purchase of Hangar #24 at the Susanville Municipal Airport

9.E Consider Resolution No. 25-6428, approving the Susanville Experimental Aircraft Association using the Susanville Municipal Airport for their 2025 Airfair scheduled for June 7, 2025, and authorizing the City of Susanville to pay for half of the liability insurance for the event.

9.F Consider Resolution No. 25-6431, approving street closures for Pancera Plaza (South Gay Street from Cottage to Main Street) for thirteen Saturday morning Farmer's Markets and three Night Markets.

10. SUSANVILLE COMMUNITY REDEVELOPMENT AGENCY: No business.

11. SUSANVILLE MUNICIPAL ENERGY CORPORATION: No business.

12. CONTINUING BUSINESS:

12.A Consider Resolution No. 25-6429, approving modifications to the City of Susanville's Organizational Structure and Resolution No. 25-6430, approving and authorizing the third modification to the Memorandum of Understanding with the Operating Engineers Local Union No. 3 Firefighters Bargaining Unit .

12.B Consider modifications to the City's Approved Position List

13. CITY MANAGER'S REPORTS:

13.A Department Reports

14. FUTURE COUNCIL ITEMS:

14.A Future Council Items

15. ADJOURNMENT:

- ***The next regular meeting of the Susanville City Council will be held on May 21, 2025 at 4:30PM.***

Reports and documents relating to each agenda item are on file in the Office of the City Clerk and are available for public inspection during normal business hours and at the meeting. These reports and documents are also available at the City's website www.cityofsusanville.net, unless there were systems problems posting to the website.

Accessibility: An interpreter for the hearing-impaired may be made available upon request to the City Clerk seventy-two hours prior to a meeting. A reader for the vision-impaired for purposes of reviewing the agenda may be made available upon request to the City Clerk. The location of this meeting is wheelchair-accessible.

I, Heidi Whitlock, certify that I caused to be posted notice of the regular meeting scheduled forMay 7, 2025 in the areas designated on May 2, 2025.

AGENDA ITEM NO. 6.A
Action Item

SUSANVILLE CITY COUNCIL AGENDA ITEM

Submitted By: Heidi Whitlock, City Clerk

Action Date: May 7, 2025

SUBJECT: Minutes of the City Council April 16, 2025 regular meeting.

PRESENTED BY: Heidi Whitlock, City Clerk

SUMMARY: Attached for the Council's review are the minutes of the City Council's April 16, 2025 regular meeting.

FISCAL IMPACT: None

ACTION REQUESTED: Motion to waive the reading of and approval to receive and file the City Council's minutes from the April 16, 2025 regular meeting.

ATTACHMENTS:
250416.cc.min.draft.pdf

SUSANVILLE CITY COUNCIL
Regular Council Meeting Minutes
WEDNESDAY, APRIL 16, 2025 – 4:30 PM

Mayor Schuster called the meeting to order at 4:30pm.

Roll Call of Councilmembers Present: Schuster, Brown, Bortle, Parrish, Miller

1. APPROVAL OF AGENDA:
Dan Newton, City Manager, requested that item 12A be heard prior to Business from the Floor.
Moved by Brown; seconded by Parrish to approve.
Motion Carried: 5 - 0
Voting For: Schuster, Brown, Bortle, Parrish, Miller
Voting Against: None

2. PUBLIC COMMENT REGARDING CLOSED SESSION ITEMS (if any): No public comment.

3. CLOSED SESSION:
The Council went into closed session at 4:30pm to discuss the following:

A. CONFERENCE WITH LABOR NEGOTIATORS - pursuant to Government Code Section §54957.6
   1. Fire Unit
   2. Miscellaneous Unit
   3. Public Works unit
   4. SPOA Unit
   5. Department Heads:
      a. City Clerk
      b. Economic Development Director
      c. Finance Director
      d. Public Safety Chief
      e. Public Works Director

B. PUBLIC EMPLOYMENT - pursuant to Government Code Section §54957
   1. City Manager evaluation

4. RETURN TO OPEN SESSION: The Council reconvened in open session at 5:08pm. The Pledge of Allegiance and Invocation were provided.

Mr. Newton stated that prior to going into closed session, the Council approved the agenda with the change of moving item 12A to prior to item 5. He continued that the Council then met in closed session to discuss the above-mentioned items. Direction was provided to staff with no reportable action taken.

12.A Consider **Resolution No. 25-6423**, placing a moratorium on City-sponsored proclamation or flag raising

Mr. Newton provided an explanation of the item and requested Council discussion and possible approval of Resolution No. 25-6423.

Susan Zahn, public, stated that she represented the LBGTQ+ community and requested that the Council reconsider this action and show their support for the people in the LBGTQ+ community.

Jacob, public, stated his concern with the moratorium.

Council Member Parrish shared his stance on the proclamations and stated it was never the intent to exclude anyone but rather making it all or nothing. He stated that city government should not be dictating who can and cannot speak as the public can always speak during public comment, including their ability to read their own proclamations taking it out of the government's hands. He concluded that the power is with the people, and they can choose to say what they choose.

25-6423.pdf

Motion to approve Resolution No. 25-6423, placing a moratorium on City-sponsored proclamation or flag raising.
Moved by Parrish; seconded by Brown to approve.
Motion Carried: 5- 0
Voting For: Schuster, Brown, Bortle, Parrish, Miller
Voting Against: None

5. **<u>BUSINESS FROM THE FLOOR</u>:** Corrine Reed, Vice Chair or SIR Pow Wow Committee, and provided information related to the Pow Wow to be held from June 20th to June 22nd. The event will be held at LCC Softball field. She then invited the Council to the Pow Wow and requested a donation.

Susan Baxter, public, voiced her concern with the Council related to the Susanville Performing Arts Center. She stated that the money was the people's money and not the City Council's money and shared her disappointment.

6. **<u>CONSENT CALENDAR:</u>**
Moved by Brown; seconded by Parrish to approve.
Motion Carried: 5 - 0
Voting For: Schuster, Brown, Bortle, Parrish, Miller
Voting Against: None

6.A Minutes of the City Council April 2, 2025 regular meeting.
Motion to waive the reading of and approval to receive and file the City Council's minutes from the April 2, 2025 regular meeting.
250402.cc.min.draft.pdf

6.B Vendor and payroll warrants
Motion to receive and file
03-20-25.pdf
03-27-25.pdf
03-31-25.pdf

7. **<u>PUBLIC HEARINGS</u>:** No business.

8. **<u>COUNCIL DISCUSSION/ANNOUNCEMENTS</u>:** Council Member Bortle provided a Land Acknowledgement Statement.

9. **<u>NEW BUSINESS</u>:**
9.A Consider **Resolution No. 25-6420**, authorizing the Mayor to execute annual certification of Army Material Status for the GPF M1917/18 Series Gun, Serial Number 884 for static display located at the Susanville Memorial Park

Bob Godman, Public Works Director, provided an explanation of the item and requested Council approval of Resolution No. 25-6420.

25-6420.pdf
Annual Certificate Gun_unsigned 2025.pdf

Motion to approve Resolution No. 25-6420, authorizing the Mayor to execute annual certification of Army Material Status for the GPF M1917/18 Series Gun, Serial Number 884 for static display located at the Susanville Memorial Park
Moved by Bortle; seconded by Brown to approve.
Motion Carried: 5- 0
Voting For: Schuster, Brown, Bortle, Parrish, Miller
Voting Against: None

9.B Consider **Resolution No. 25-6421**, authorizing the Mayor to execute the Annual Certificate of Army Material Status for the UH-1 Huey Helicopter, Serial Number 66-16374 and the AH-1 Cobra Helicopter, Serial Number 67-15684 located at the Susanville Municipal Airport.

Director Godman provided an explanation of the item and requested Council approval of Resolution No. 25-6421.

25-6421.pdf
2025 Annual Certificate Cobra Helicopter.pdf
2025 Annual Certificate Huey Helicopter.pdf

Motion to approve Resolution No. 25-6421, authorizing the Mayor to execute the Annual Certificate of Army Material Status for the UH-1 Huey Helicopter, Serial Number 66-16374 and the AH-1 Cobra Helicopter, Serial Number 67-15684 located at the Susanville Municipal Airport.
Moved by Miller; seconded by Parrish to approve.
Motion Carried: 5- 0
Voting For: Schuster, Brown, Bortle, Parrish, Miller
Voting Against: None

9.C Consider **Resolution No. 25-6422**, authorizing a budget amendment of $100,000 of State COPS 2002 fund to pay for Frontline Officer expenses and equipment. Further authorizes the Finance Director to make the necessary budget modifications.

Mike Bollinger, Public Safety Chief, provided an explanation of the item and requested Council approval of Resolution No. 25-6422.

Council Member Parrish inquired as to what exactly would be purchased.

Chief Bollinger responded that it would start the procurement process, purchasing approximately half of the cameras.

Council Member Parrish inquired as to how much time would be saved to which the Chief stated about half the time as the software drafts the reports for the officers allowing more time for patroling.

STATE COPS 2025.pdf
STATE COPS government code section.pdf
25-6422.pdf

Motion to approve Resolution No.25-6422, authorizing a budget amendment of States COPS 2002 fund to pay for Frontline Officer expenses and equipment. Further authorizes the Finance Director to make the necessary budget modifications.
Moved by Parrish; seconded by Brown to approve.
Motion Carried: 5- 0
Voting For: Schuster, Brown, Bortle, Parrish, Miller
Voting Against: None

10. SUSANVILLE COMMUNITY REDEVELOPMENT AGENCY: No business.
11. SUSANVILLE MUNICIPAL ENERGY CORPORATION: No business.

12. CONTINUING BUSINESS:

~~*12.A Consider* **Resolution No. 25-6423***, placing a moratorium on City-sponsored proclamation or flag raising –*~~ Heard after Item 4.

12.B Consider proposed mission and vision statement.

Mr. Newton provided an explanation of the item and requested Council direction.

Council Member Bortle and Mayor Schuster shared their appreciation for staff's work on the item.

Motion to approve the new mission and vision statements and direct staff to proceed with creating goals and objectives.
Moved by Parrish; seconded by Brown to approve.
Motion Carried: 5- 0
Voting For: Schuster, Brown, Bortle, Parrish, Miller
Voting Against: None

13. CITY MANAGER'S REPORTS:

13.A Department Reports

The department heads in attendance provided updates on the activities and developments within their respective departments.

14. FUTURE COUNCIL ITEMS:

14.A Future Council Items Possible direction to staff.

Council Member Parrish requested the frontage improvement (curb, gutter, and sidewalk) ordinance be brought back to consider a moratorium to go in line with the recent moratorium on mitigation fees. Brown and Miller supported.

250416.Future.Items. List.pdf

15. ADJOURNMENT:

Moved by Parrish; seconded by Miller to Adjourn at 6:11pm.
Motion Carried: 5 - 0
Voting For: Schuster, Brown, Bortle, Parrish, Miller
Voting Against: None

____________________________ ____________________________

Heidi Whitlock, City Clerk Mendy Schuster, Mayor

Approved on:

AGENDA ITEM NO. 6.B
Action Item

SUSANVILLE CITY COUNCIL AGENDA ITEM

Submitted By: Jolene Arredondo, Administrative Services

Action Date: May 7, 2025

SUBJECT: Consider **Resolution No. 25-6425**, establishing a 2.82% Salary Matrix Increase to the Administrative Bargaining Unit Salary Matrix Effective July 1, 2025 through and including June 30, 2026

PRESENTED BY: Dan Newton, City Manager

SUMMARY: Per Section 6.B. of the Administrative Bargaining Unit Memorandum of Understanding (MOU), the Administrative Unit employees will receive an annual salary matrix adjustment based on the annual Consumer Price Index (CPI) percent increase as reported by the US Bureau of Labor Statistics Consumer Price Index for all Urban Consumers (CPI-U) for the West Area. The maximum salary matrix increase per fiscal year will be 3.00%. The CPI increase will be applied to the previous year's adopted salary matrix, ensuring that each new matrix reflects the adjustment over the prior year. The revised salary matrix for each year will be memorialized by resolution of the city council prior to June 30 for effective change occurring each July 1 of this agreement.

For the Fiscal Year 2025/2026 the Salary Matrix as presented in Exhibit "B" of the MOU will increase by 2.82% as presented in the revised Salary Matrix attachment to the resolution and will be effective for all Unit employees on July 1, 2025 and will remain in effect through June 30, 2026.

FISCAL IMPACT: 2.82% increase to the Salary Matrix for employees represented by the Administrative Bargaining Unit for FY 2025/2026

ACTION REQUESTED: Motion to approve Resolution No. 25-6425, establishing a 2.82% Salary Matrix Increase to the Administrative Bargaining Unit Salary Matrix Effective July 1, 2025 through and including June 30, 2026

ATTACHMENTS:
25-6425.pdf
2025.2026 Salary Matrix.pdf

RESOLUTION NO. 25-6425
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUSANVILLE AUTHORIZING A 2.82% INCREASE TO THE ADMINISTRATIVE BARGAINING UNIT SALARY MATRIX EFFECTIVE JULY 1, 2025, THROUGH AND INCLUDING JUNE 30, 2026

WHEREAS, the City of Susanville and representatives from the Administrative bargaining unit have negotiated a labor agreement according to the requirements of the Meyers-Milias-Brown Act; and

WHEREAS, the Bargaining Unit has ratified the respective agreement; and

WHEREAS, the agreement has been negotiated within the parameters established by the City Council; and

WHEREAS, Section 6.B. of the Administrative Bargaining Unit Memorandum of Understanding (MOU) states the Administrative Unit employees will receive an annual salary matrix adjustment based on the annual Consumer Price Index (CPI) percent increase as reported by the US Bureau of Labor Statistics Consumer Price Index for all Urban Consumers (CPI-U) for the West Area; and

WHEREAS, the maximum salary matrix increase per fiscal year will be 3.00%; and

WHEREAS, the CPI increase will be applied to the previous year's adopted salary matrix, ensuring that each new matrix reflects the adjustment over the prior year. The revised salary matrix for each year will be memorialized by resolution of the City Council prior to June 30 for effective change occurring each July 1st of this agreement; and

WHEREAS, the determined salary matrix increase for the fiscal year 2025/2026 is 2.82% which has been rounded to the nearest one-hundredth and calculated as per instructed in the Administrative Bargaining Unit MOU.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Susanville hereby approves the 2025/2026 Fiscal Year Salary Matrix for Memorandum of Understanding with the Administrative Bargaining Unit.

APPROVED:_______________________
Mendy Schuster, Mayor

ATTEST:_______________________
Heidi Whitlock, City Clerk

The foregoing resolution was adopted at a regular meeting of the City Council of the City of Susanville, held on the 7th day of May 2025, by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

____
Heidi Whitlock, City Clerk

APPROVED AS TO FORM:______________________________
Margaret Long, City Attorney

EXHIBIT B - 2025/2026

CITY OF SUSANVILLE GLOBAL RANGE AND STEP MATRIX
JULY 1, 2025 - JUNE 30, 2026 ADMINISTRATIVE MOU
BIWEEKLY - 26 PAY PERIODS PER YEAR

RANGE	STEP A	STEP B	STEP C	STEP D	STEP E	STEP F	STEP G	STEP H
101	824.79	866.03	909.33	954.79	1002.53	1052.66	1105.29	1160.56
102	845.41	887.68	932.06	978.66	1027.60	1078.98	1132.93	1189.57
103	866.54	909.87	955.36	1003.13	1053.29	1105.95	1161.25	1219.31
104	888.21	932.62	979.25	1028.21	1079.62	1133.60	1190.28	1249.79
105	910.41	955.93	1003.73	1053.91	1106.61	1161.94	1220.04	1281.04
106	933.17	979.83	1028.82	1080.26	1134.27	1190.99	1250.54	1313.06
107	956.50	1004.32	1054.54	1107.27	1162.63	1220.76	1281.80	1345.89
108	980.41	1029.43	1080.90	1134.95	1191.70	1251.28	1313.85	1379.54
109	1004.92	1055.17	1107.93	1163.32	1221.49	1282.56	1346.69	1414.03
110	1030.05	1081.55	1135.63	1192.41	1252.03	1314.63	1380.36	1449.38
111	1055.80	1108.59	1164.02	1222.22	1283.33	1347.49	1414.87	1485.61
112	1082.19	1136.30	1193.12	1252.77	1315.41	1381.18	1450.24	1522.75
113	1109.25	1164.71	1222.94	1284.09	1348.30	1415.71	1486.50	1560.82
114	1136.98	1193.83	1253.52	1316.19	1382.00	1451.10	1523.66	1599.84
115	1165.40	1223.67	1284.86	1349.10	1416.55	1487.38	1561.75	1639.84
116	1194.54	1254.26	1316.98	1382.83	1451.97	1524.57	1600.79	1680.83
117	1224.40	1285.62	1349.90	1417.40	1488.27	1562.68	1640.81	1722.85
118	1255.01	1317.76	1383.65	1452.83	1525.47	1601.75	1681.83	1765.93
119	1286.39	1350.71	1418.24	1489.15	1563.61	1641.79	1723.88	1810.07
120	1318.55	1384.47	1453.70	1526.38	1602.70	1682.84	1766.98	1855.33
121	1351.51	1419.08	1490.04	1564.54	1642.77	1724.91	1811.15	1901.71
122	1385.30	1454.56	1527.29	1603.65	1683.84	1768.03	1856.43	1949.25
123	1419.93	1490.93	1565.47	1643.75	1725.93	1812.23	1902.84	1997.98
124	1455.43	1528.20	1604.61	1684.84	1769.08	1857.54	1950.41	2047.93
125	1491.81	1566.40	1644.72	1726.96	1813.31	1903.97	1999.17	2099.13
126	1529.11	1605.56	1685.84	1770.13	1858.64	1951.57	2049.15	2151.61
127	1567.34	1645.70	1727.99	1814.39	1905.11	2000.36	2100.38	2205.40
128	1606.52	1686.85	1771.19	1859.75	1952.73	2050.37	2152.89	2260.53
129	1646.68	1729.02	1815.47	1906.24	2001.55	2101.63	2206.71	2317.05
130	1687.85	1772.24	1860.85	1953.90	2051.59	2154.17	2261.88	2374.97
131	1730.05	1816.55	1907.38	2002.74	2102.88	2208.03	2318.43	2434.35
132	1773.30	1861.96	1955.06	2052.81	2155.45	2263.23	2376.39	2495.21
133	1817.63	1908.51	2003.94	2104.13	2209.34	2319.81	2435.80	2557.59
134	1863.07	1956.22	2054.03	2156.74	2264.57	2377.80	2496.69	2621.53
135	1909.65	2005.13	2105.39	2210.65	2321.19	2437.25	2559.11	2687.06
136	1957.39	2055.26	2158.02	2265.92	2379.22	2498.18	2623.09	2754.24
137	2006.32	2106.64	2211.97	2322.57	2438.70	2560.63	2688.66	2823.10
138	2056.48	2159.30	2267.27	2380.63	2499.67	2624.65	2755.88	2893.68
139	2107.89	2213.29	2323.95	2440.15	2562.16	2690.26	2824.78	2966.02
140	2160.59	2268.62	2382.05	2501.15	2626.21	2757.52	2895.40	3040.17
141	2214.60	2325.34	2441.60	2563.68	2691.87	2826.46	2967.78	3116.17
142	2269.97	2383.47	2502.64	2627.77	2759.16	2897.12	3041.98	3194.08
143	2326.72	2443.06	2565.21	2693.47	2828.14	2969.55	3118.03	3273.93
144	2384.89	2504.13	2629.34	2760.81	2898.85	3043.79	3195.98	3355.78
145	2444.51	2566.73	2695.07	2829.83	2971.32	3119.88	3275.88	3439.67
146	2505.62	2630.90	2762.45	2900.57	3045.60	3197.88	3357.77	3525.66
147	2568.26	2696.68	2831.51	2973.09	3121.74	3277.83	3441.72	3613.80
148	2632.47	2764.09	2902.30	3047.41	3199.78	3359.77	3527.76	3704.15
149	2698.28	2833.20	2974.85	3123.60	3279.78	3443.77	3615.95	3796.75
150	2765.74	2904.02	3049.23	3201.69	3361.77	3529.86	3706.35	3891.67
151	2834.88	2976.63	3125.46	3281.73	3445.82	3618.11	3799.01	3988.96
152	2905.75	3051.04	3203.59	3363.77	3531.96	3708.56	3893.99	4088.69
153	2978.40	3127.32	3283.68	3447.87	3620.26	3801.27	3991.34	4190.90
154	3052.86	3205.50	3365.78	3534.06	3710.77	3896.31	4091.12	4295.68
155	3129.18	3285.64	3449.92	3622.42	3803.54	3993.71	4193.40	4403.07
156	3207.41	3367.78	3536.17	3712.98	3898.62	4093.56	4298.23	4513.15
157	3287.59	3451.97	3624.57	3805.80	3996.09	4195.89	4405.69	4625.97
158	3369.78	3538.27	3715.19	3900.95	4095.99	4300.79	4515.83	4741.62
159	3454.03	3626.73	3808.07	3998.47	4198.39	4408.31	4628.73	4860.16
160	3540.38	3717.40	3903.27	4098.43	4303.35	4518.52	4744.45	4981.67
161	3628.89	3810.33	4000.85	4200.89	4410.94	4631.48	4863.06	5106.21
162	3719.61	3905.59	4100.87	4305.91	4521.21	4747.27	4984.63	5233.87
163	3812.60	4003.23	4203.39	4413.56	4634.24	4865.95	5109.25	5364.71
164	3907.92	4103.31	4308.48	4523.90	4750.10	4987.60	5236.98	5498.83
165	4005.61	4205.89	4416.19	4637.00	4868.85	5112.29	5367.91	5636.30
166	4105.75	4311.04	4526.59	4752.92	4990.57	5240.10	5502.10	5777.21
167	4208.40	4418.82	4639.76	4871.75	5115.33	5371.10	5639.66	5921.64
168	4313.61	4529.29	4755.75	4993.54	5243.22	5505.38	5780.65	6069.68
169	4421.45	4642.52	4874.65	5118.38	5374.30	5643.01	5925.16	6221.42
170	4531.98	4758.58	4996.51	5246.34	5508.65	5784.09	6073.29	6376.96
171	4645.28	4877.55	5121.43	5377.50	5646.37	5928.69	6225.12	6536.38
172	4761.42	4999.49	5249.46	5511.93	5787.53	6076.91	6380.75	6699.79
173	4880.45	5124.47	5380.70	5649.73	5932.22	6228.83	6540.27	6867.28
174	5002.46	5252.59	5515.21	5790.98	6080.52	6384.55	6703.78	7038.97
175	5127.52	5383.90	5653.10	5935.75	6232.54	6544.16	6871.37	7214.94
176	5255.71	5518.50	5794.42	6084.14	6388.35	6707.77	7043.16	7395.31
177	5387.10	5656.46	5939.28	6236.25	6548.06	6875.46	7219.24	7580.20
178	5521.78	5797.87	6087.77	6392.15	6711.76	7047.35	7399.72	7769.70
179	5659.83	5942.82	6239.96	6551.96	6879.55	7223.53	7584.71	7963.94
180	5801.32	6091.39	6395.96	6715.76	7051.54	7404.12	7774.33	8163.04
181	5946.36	6243.67	6555.86	6883.65	7227.83	7589.22	7968.69	8367.12
182	6095.01	6399.77	6719.75	7055.74	7408.53	7778.95	8167.90	8576.30
183	6247.39	6559.76	6887.75	7232.13	7593.74	7973.43	8372.10	8790.70
184	6403.57	6723.75	7059.94	7412.94	7783.58	8172.76	8581.40	9010.47
185	6563.66	6891.85	7236.44	7598.26	7978.17	8377.08	8795.94	9235.73
186	6727.76	7064.14	7417.35	7788.22	8177.63	8586.51	9015.84	9466.63
187	6895.95	7240.75	7602.78	7982.92	8382.07	8801.17	9241.23	9703.29
188	7068.35	7421.77	7792.85	8182.50	8591.62	9021.20	9472.26	9945.88
189	7245.06	7607.31	7987.68	8387.06	8806.41	9246.73	9709.07	10194.52
190	7426.18	7797.49	8187.37	8596.74	9026.57	9477.90	9951.80	10449.39
191	7611.84	7992.43	8392.05	8811.65	9252.24	9714.85	10200.59	10710.62
192	7802.13	8192.24	8601.85	9031.95	9483.54	9957.72	10455.61	10978.39
193	7997.19	8397.05	8816.90	9257.74	9720.63	10206.66	10717.00	11252.85
194	8197.12	8606.97	9037.32	9489.19	9963.65	10461.83	10984.92	11534.17
195	8402.04	8822.15	9263.25	9726.42	10212.74	10723.37	11259.54	11822.52
196	8612.10	9042.70	9494.84	9969.58	10468.06	10991.46	11541.03	12118.08
197	8827.40	9268.77	9732.21	10218.82	10729.76	11266.25	11829.56	12421.04
198	9048.08	9500.49	9975.51	10474.29	10998.00	11547.90	12125.30	12731.56
199	9274.29	9738.00	10224.90	10736.14	11272.95	11836.60	12428.43	13049.85
200	9506.14	9981.45	10480.52	11004.55	11554.78	12132.51	12739.14	13376.10

AGENDA ITEM NO. 6.C
Action Item

SUSANVILLE CITY COUNCIL AGENDA ITEM

Submitted By:	Stefanie Steward, Finance
Action Date:	May 7, 2025
SUBJECT:	Vendor and Payroll Warrants
PRESENTED BY:	Chandra Jabbs, Finance Director
SUMMARY:	Warrants dated April 3, 2025 through April 23, 2025 numbered 223815-223944.
FISCAL IMPACT:	Accounts Payable vendor warrants totaling $325,616.73, plus $388,151.95 in payroll warrants, for a total of $713,768.68.
ACTION REQUESTED:	Motion to receive and file.

ATTACHMENTS:
04-10-25.pdf
04-17-25.pdf
04-18-25.pdf

Report Criteria:
Report type: GL detail
Check.Voided = False

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
04/25	04/10/2025	223815	9066	ALERT-ALL CORP	FIRE TRUCK MAGNET-FIRE	225030037	1	1010-422-10-46	SUPPLIES- GENERAL	644.09	644.09
Total 225030037:										644.09	644.09
04/25	04/10/2025	223816	9432	ALL SEASON HEATING	#0050 WOODSMOKE REDUCTI	040825	1	8407-430-10-48	GRANTS	3,750.00	3,750.00
Total 040825:										3,750.00	3,750.00
04/25	04/10/2025	223816	9432	ALL SEASON HEATING	#0088 WOODSMOKE REDUCTI	04425	1	8407-430-10-48	GRANTS	5,000.00	5,000.00
04/25	04/10/2025	223816	9432	ALL SEASON HEATING	#0089 WOODSMOKE REDUCTI	04425	2	8407-430-10-48	GRANTS	5,000.00	5,000.00
04/25	04/10/2025	223816	9432	ALL SEASON HEATING	#0092 WOODSMOKE REDUCTI	04425	3	8407-430-10-48	GRANTS	2,500.00	2,500.00
Total 04425:										12,500.00	12,500.00
04/25	04/10/2025	223817	10981	ALSCO INC	MAT, SLATE - PW	LREN2011389	1	7620-430-10-44	LINEN SERVICE	185.33	185.33
Total LREN2011389:										185.33	185.33
04/25	04/10/2025	223817	10981	ALSCO INC	UNIFORMS-GAS	LREN2011390	1	7401-430-62-44	LINEN SERVICES	72.40	72.40
Total LREN2011390:										72.40	72.40
04/25	04/10/2025	223817	10981	ALSCO INC	UNIFORMS-PARKS	LREN2011391	1	1011-452-20-44	LINEN SERVICES	44.54	44.54
Total LREN2011391:										44.54	44.54
04/25	04/10/2025	223817	10981	ALSCO INC	UNIFORMS-STREETS	LREN2011392	1	2007-431-20-44	LINEN SERVICE	66.40	66.40
Total LREN2011392:										66.40	66.40
04/25	04/10/2025	223817	10981	ALSCO INC	UNIFORMS-WATER	LREN2011393	1	7110-430-42-44	LINEN SERVICE	74.96	74.96
Total LREN2011393:										74.96	74.96
04/25	04/10/2025	223817	10981	ALSCO INC	MAT, SLATE - PW	LREN2011394	1	7620-430-10-44	LINEN SERVICE	37.59	37.59

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total LREN2011394:										37.59	37.59
04/25	04/10/2025	223817	10981	ALSCO INC	MAT, SLATE - PW	LREN2013090	1	7620-430-10-44	LINEN SERVICE	185.33	185.33
Total LREN2013090:										185.33	185.33
04/25	04/10/2025	223817	10981	ALSCO INC	UNIFORMS-GAS	LREN2013091	1	7401-430-62-44	LINEN SERVICES	72.40	72.40
Total LREN2013091:										72.40	72.40
04/25	04/10/2025	223817	10981	ALSCO INC	UNIFORMS-PARKS	LREN2013092	1	1011-452-20-44	LINEN SERVICES	44.54	44.54
Total LREN2013092:										44.54	44.54
04/25	04/10/2025	223817	10981	ALSCO INC	UNIFORMS-STREETS	LREN2013093	1	2007-431-20-44	LINEN SERVICE	66.40	66.40
Total LREN2013093:										66.40	66.40
04/25	04/10/2025	223817	10981	ALSCO INC	UNIFORMS-WATER	LREN2013094	1	7110-430-42-44	LINEN SERVICE	74.96	74.96
Total LREN2013094:										74.96	74.96
04/25	04/10/2025	223817	10981	ALSCO INC	MAT, SLATE - PW	LREN2013095	1	7620-430-10-44	LINEN SERVICE	37.59	37.59
Total LREN2013095:										37.59	37.59
04/25	04/10/2025	223818	10750		COMM CENTER DEP REFUND	033125	1	1000-2228-009	DEPOSITS-COMM CENTER RE	55.00	55.00
Total 033125:										55.00	55.00
04/25	04/10/2025	223819	10390	AUTOZONE PARTS INC	BRAKE CLEANER- WATER	04015600422	1	7110-430-42-44	REPAIR AND MAINTENANCE-VE	12.08	12.08
04/25	04/10/2025	223819	10390	AUTOZONE PARTS INC	BRAKE CLEANER- STREETS SB	04015600422	2	2005-431-20-44	REPAIR AND MAINTENANCE VE	12.08	12.08
04/25	04/10/2025	223819	10390	AUTOZONE PARTS INC	BRAKE CLEANER- GAS	04015600422	3	7401-430-62-44	REPAIR AND MAINT-VEHICLE	12.08	12.08
Total 04015600422:										36.24	36.24
04/25	04/10/2025	223820	11171	BEFORE THE MOVIE INC	ON-SCREEN ADVERTISING-GA	53523	1	7401-430-62-45	ADVERTISING	393.00	393.00

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 53523:										393.00	393.00
04/25	04/10/2025	223821	11354		WATER DEPOSIT REFUND	104101900014	1	7110-2228-000	DEPOSITS-CUSTOMER	33.33	33.33
Total 104101900014:										33.33	33.33
04/25	04/10/2025	223822	1307	C&S WASTE SOLUTIONS	1205 MAIN STREET- STREETS	176737217U037	1	2007-431-20-44	DISPOSAL	195.93	195.93
Total 176737217U037:										195.93	195.93
04/25	04/10/2025	223822	1307	C&S WASTE SOLUTIONS	725 MAIN STREET-STREETS	176737218U037	1	2007-431-20-44	DISPOSAL	26.88	26.88
Total 176737218U037:										26.88	26.88
04/25	04/10/2025	223822	1307	C&S WASTE SOLUTIONS	819 MAIN STREET- STREETS	176737219U037	1	2007-431-20-44	DISPOSAL	53.31	53.31
Total 176737219U037:										53.31	53.31
04/25	04/10/2025	223822	1307	C&S WASTE SOLUTIONS	801 MAIN STREET- STREETS	176737220U037	1	2007-431-20-44	DISPOSAL	53.31	53.31
Total 176737220U037:										53.31	53.31
04/25	04/10/2025	223822	1307	C&S WASTE SOLUTIONS	701 MAIN STREET- STREETS	176737221U037	1	2007-431-20-44	DISPOSAL	53.31	53.31
Total 176737221U037:										53.31	53.31
04/25	04/10/2025	223822	1307	C&S WASTE SOLUTIONS	605 ASH STREET-STREETS	176737222U037	1	2007-431-20-44	DISPOSAL	26.88	26.88
Total 176737222U037:										26.88	26.88
04/25	04/10/2025	223822	1307	C&S WASTE SOLUTIONS	617 MAIN ST-STREETS	176737223U037	1	2007-431-20-44	DISPOSAL	53.31	53.31
Total 176737223U037:										53.31	53.31
04/25	04/10/2025	223822	1307	C&S WASTE SOLUTIONS	611 MAIN STREET- STREETS	176737224U037	1	2007-431-20-44	DISPOSAL	53.31	53.31
Total 176737224U037:										53.31	53.31

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
04/25	04/10/2025	223822	1307	C&S WASTE SOLUTIONS	400 MAIN STREET- STREETS	176737225U037	1	2007-431-20-44	DISPOSAL	53.31	53.31
Total 176737225U037:										53.31	53.31
04/25	04/10/2025	223822	1307	C&S WASTE SOLUTIONS	600 MAIN ST-STREETS	176737226U037	1	2007-431-20-44	DISPOSAL	53.31	53.31
Total 176737226U037:										53.31	53.31
04/25	04/10/2025	223822	1307	C&S WASTE SOLUTIONS	626 MAIN ST-STREETS	176737227U037	1	2007-431-20-44	DISPOSAL	53.31	53.31
Total 176737227U037:										53.31	53.31
04/25	04/10/2025	223822	1307	C&S WASTE SOLUTIONS	732 MAIN STREET-STREETS	176737228U037	1	2007-431-20-44	DISPOSAL	53.31	53.31
Total 176737228U037:										53.31	53.31
04/25	04/10/2025	223822	1307	C&S WASTE SOLUTIONS	1000 MAIN ST-STREETS	176737229U037	1	2007-431-20-44	DISPOSAL	53.31	53.31
Total 176737229U037:										53.31	53.31
04/25	04/10/2025	223822	1307	C&S WASTE SOLUTIONS	700 MAIN STREET- STREETS	176737230U037	1	2007-431-20-44	DISPOSAL	53.31	53.31
Total 176737230U037:										53.31	53.31
04/25	04/10/2025	223822	1307	C&S WASTE SOLUTIONS	822 MAIN STREET- STREETS	176737231U037	1	2007-431-20-44	DISPOSAL	53.31	53.31
Total 176737231U037:										53.31	53.31
04/25	04/10/2025	223822	1307	C&S WASTE SOLUTIONS	950 MAIN STREET- STREETS	176737232U037	1	2007-431-20-44	DISPOSAL	53.31	53.31
Total 176737232U037:										53.31	53.31
04/25	04/10/2025	223822	1307	C&S WASTE SOLUTIONS	925 SIERRA ST-PW	176737427U037	1	7620-430-10-44	DISPOSAL	234.88	234.88
Total 176737427U037:										234.88	234.88
04/25	04/10/2025	223822	1307	C&S WASTE SOLUTIONS	66 N LASSEN ST-ADMIN	176737428U037	1	1000-417-10-44	DISPOSAL	230.47	230.47

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 176737428U037:										230.47	230.47
04/25	04/10/2025	223822	1307	C&S WASTE SOLUTIONS	95 N WEATHERLOW ST-PARKS	176737429U037	1	1011-452-20-44	DISPOSAL	226.06	226.06
Total 176737429U037:										226.06	226.06
04/25	04/10/2025	223822	1307	C&S WASTE SOLUTIONS	720 SOUTH ST-SHOP PW	176737431U037	1	7620-430-10-44	DISPOSAL	243.72	243.72
Total 176737431U037:										243.72	243.72
04/25	04/10/2025	223822	1307	C&S WASTE SOLUTIONS	1505 MAIN ST-FD	176737433U037	1	1010-422-10-44	DISPOSAL	230.47	230.47
Total 176737433U037:										230.47	230.47
04/25	04/10/2025	223822	1307	C&S WASTE SOLUTIONS	1110 NORTH STREET	176737507U037	1	1011-452-20-44	DISPOSAL	330.67	330.67
Total 176737507U037:										330.67	330.67
04/25	04/10/2025	223822	1307	C&S WASTE SOLUTIONS	1408 MAIN ST-STREETS	176737516U037	1	2007-431-20-44	DISPOSAL	53.31	53.31
Total 176737516U037:										53.31	53.31
04/25	04/10/2025	223823	11209	CIVICPLUS LLC	NEW WEBSITE- AIR POLLUTIO	326016	1	8404-430-13-43	TECHNICAL SVCS	3,893.00	3,893.00
04/25	04/10/2025	223823	11209	CIVICPLUS LLC	NEW WEBSITE- ECON DEV	326016	2	1000-465-10-43	TECHNICAL SVCS	3,824.13	3,824.13
Total 326016:										7,717.13	7,717.13
04/25	04/10/2025	223824	152	COUSO TECHNOLOGY &	TECHINCAL SERVICES-ECONO	5875	1	1000-465-10-43	TECHNICAL SVCS	330.00	330.00
04/25	04/10/2025	223824	152	COUSO TECHNOLOGY &	HOSTING & MAINT WEBSITE 1/	5875	2	1000-417-10-43	TECHNICAL SVCS	623.95	623.95
Total 5875:										953.95	953.95
04/25	04/10/2025	223825	161	CSK AUTO INC	CLT PLT BRG- GC	2740-122622	1	7530-451-52-44	REPAIR & MAINTENANCE - MIS	58.01	58.01
Total 2740-122622:										58.01	58.01
04/25	04/10/2025	223825	161	CSK AUTO INC	CUTOFF WHEEL- WATER	2740-160345	1	7110-430-42-44	REPAIR AND MAINTENANCE-VE	10.45	10.45
04/25	04/10/2025	223825	161	CSK AUTO INC	CUTOFF WHEEL- STREETS SB1	2740-160345	2	2005-431-20-44	REPAIR AND MAINTENANCE VE	10.45	10.45

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
04/25	04/10/2025	223825	161	CSK AUTO INC	CUTOFF WHEEL- GAS	2740-160345	3	7401-430-62-44	REPAIR AND MAINT-VEHICLE	10.46	10.46
Total 2740-160345:										31.36	31.36
04/25	04/10/2025	223825	161	CSK AUTO INC	ABSORB PAD-WATER	2740-161315	1	7110-430-42-46	SUPPLIES-GENERAL	47.37	47.37
04/25	04/10/2025	223825	161	CSK AUTO INC	ABSORB PAD-STREETS SB1	2740-161315	2	2005-431-20-46	SUPPLIES-GENERAL	47.36	47.36
04/25	04/10/2025	223825	161	CSK AUTO INC	ABSORB PAD-GAS	2740-161315	3	7401-430-62-46	SUPPLIES-GENERAL	47.37	47.37
Total 2740-161315:										142.10	142.10
04/25	04/10/2025	223825	161	CSK AUTO INC	SOCKET- WATER	2740-161328	1	7110-430-42-44	REPAIR AND MAINTENANCE-VE	5.04	5.04
04/25	04/10/2025	223825	161	CSK AUTO INC	SOCKET- STREETS SB1	2740-161328	2	2005-431-20-44	REPAIR AND MAINTENANCE VE	5.04	5.04
04/25	04/10/2025	223825	161	CSK AUTO INC	SOCKET- GAS	2740-161328	3	7401-430-62-44	REPAIR AND MAINT-VEHICLE	5.05	5.05
Total 2740-161328:										15.13	15.13
04/25	04/10/2025	223825	161	CSK AUTO INC	SHIFT TUBE-PW	2740-162641	1	7620-430-10-44	REPAIR AND MAINTENANCE-VE	100.99	100.99
Total 2740-162641:										100.99	100.99
04/25	04/10/2025	223825	161	CSK AUTO INC	LOCK CYL/ KEY- PW	2740-162773	1	7620-430-10-44	REPAIR AND MAINTENANCE-VE	38.66	38.66
Total 2740-162773:										38.66	38.66
04/25	04/10/2025	223825	161	CSK AUTO INC	AIR FILTER-WATER	2740-163968	1	7110-430-42-44	REPAIR AND MAINTENANCE-VE	63.90	63.90
Total 2740-163968:										63.90	63.90
04/25	04/10/2025	223825	161	CSK AUTO INC	AIR FILTER-WATER	2740-164089	1	7110-430-42-44	REPAIR AND MAINTENANCE-VE	63.90-	63.90-
Total 2740-164089:										63.90-	63.90-
04/25	04/10/2025	223825	161	CSK AUTO INC	OIL PRES - STREETS SB1	2740-164172	1	2005-431-20-44	REPAIR AND MAINTENANCE VE	57.70	57.70
Total 2740-164172:										57.70	57.70
04/25	04/10/2025	223825	161	CSK AUTO INC	SOCKET- WATER	2740-164196	1	7110-430-42-46	SUPPLIES-SMALL TOOLS	4.69	4.69
04/25	04/10/2025	223825	161	CSK AUTO INC	SOCKET- STREETS	2740-164196	2	2007-431-20-46	SUPPLIES-SMALL TOOLS	4.69	4.69
04/25	04/10/2025	223825	161	CSK AUTO INC	SOCKET- GAS	2740-164196	3	7401-430-62-46	SUPPLIES-SMALL TOOLS	4.68	4.68

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 2740-164196:										14.06	14.06
04/25	04/10/2025	223825	161	CSK AUTO INC	5GALTRACTYF- GC	2740-164250	1	7530-451-52-44	REPAIR & MAINT - BUILDING	81.18	81.18
Total 2740-164250:										81.18	81.18
04/25	04/10/2025	223825	161	CSK AUTO INC	WIPER BLADES-STREETS SB1	2740-164425	1	2005-431-20-44	REPAIR AND MAINTENANCE VE	82.25	82.25
Total 2740-164425:										82.25	82.25
04/25	04/10/2025	223825	161	CSK AUTO INC	AIR & OIL FILTER-WATER	2740-164609	1	7110-430-42-44	REPAIR AND MAINTENANCE-VE	164.13	164.13
Total 2740-164609:										164.13	164.13
04/25	04/10/2025	223825	161	CSK AUTO INC	1GALANTIFREZ- GC	2740-165782	1	7530-451-56-44	RENTS AND LEASES EQUIPME	34.62	34.62
Total 2740-165782:										34.62	34.62
04/25	04/10/2025	223825	161	CSK AUTO INC	COOL O-RING- PARKS	2740-166635	1	1011-452-20-44	FACILITY - REPAIR & MAINTENA	8.24	8.24
Total 2740-166635:										8.24	8.24
04/25	04/10/2025	223826	10670	CURRENT ELECTRIC & A	SECURITY SYSTEM MONITORI	052242	1	1011-452-20-43	TECHNICAL SVCS	99.00	99.00
Total 052242:										99.00	99.00
04/25	04/10/2025	223826	10670	CURRENT ELECTRIC & A	SECURITY SYSTEM MONITORI	052322	1	7620-430-10-43	TECHNICAL SVCS	144.00	144.00
Total 052322:										144.00	144.00
04/25	04/10/2025	223826	10670	CURRENT ELECTRIC & A	SECURITY SYSTEM MONITORI	052392	1	1000-417-10-43	TECHNICAL SVCS	144.00	144.00
04/25	04/10/2025	223826	10670	CURRENT ELECTRIC & A	SECURITY SYSTEM MONITORI	052392	2	1011-451-80-43	TECHNICAL SVCS	120.00	120.00
Total 052392:										264.00	264.00
04/25	04/10/2025	223826	10670	CURRENT ELECTRIC & A	SECURITY SYSTEM MONITORI	052500	1	7620-430-10-43	TECHNICAL SVCS	40.00	40.00

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 052500:										40.00	40.00
04/25	04/10/2025	223827	931		SCORE BOARD MEETING AND	040125	1	1000-413-20-45	TRAVEL	151.20	151.20
Total 040125:										151.20	151.20
04/25	04/10/2025	223828	173	DATCO SERVICES	EMPLOYEE 2ND QTRLY SVC FE	191741	1	1000-416-10-43	TECHNICAL SVCS	580.35	580.35
Total 191741:										580.35	580.35
04/25	04/10/2025	223828	173	DATCO SERVICES	PRE-EMPLOYMENT FEE-PERS	2025174212	1	1000-416-10-43	TECHNICAL SVCS	3.75	3.75
Total 2025174212:										3.75	3.75
04/25	04/10/2025	223828	173	DATCO SERVICES	PRE-EMPLOYMENT DRUG TES	25-587106	1	1000-416-10-43	TECHNICAL SVCS	660.00	660.00
Total 25-587106:										660.00	660.00
04/25	04/10/2025	223829	182	DEPARTMENT OF CONS	1ST QTR SMIP FEE REPORT 20	033125	1	1011-2205-006	DEPOSIT PAYABLE-SB 1473	135.65	135.65
Total 033125:										135.65	135.65
04/25	04/10/2025	223830	198	DITCH WITCH EQUIPMEN	WATER SWIVEL - WATER	956632	1	7110-430-42-44	REPAIR AND MAINTENANCE-MI	420.65	420.65
Total 956632:										420.65	420.65
04/25	04/10/2025	223830	198	DITCH WITCH EQUIPMEN	SHUT-OFF - WATER	956648	1	7110-430-42-44	REPAIR AND MAINTENANCE-MI	147.44	147.44
Total 956648:										147.44	147.44
04/25	04/10/2025	223831	219	ED STAUB & SONS PETR	PROPANE-GC	12253024	1	7530-451-52-46	PROPANE	383.04	383.04
Total 12253024:										383.04	383.04
04/25	04/10/2025	223832	11347		THE LASSEN SPOTLIGHT AD- E	040725	1	1000-465-10-45	ADVERTISING	400.00	400.00
Total 040725:										400.00	400.00

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
04/25	04/10/2025	223833	11352	ERIN GIBBS	GAS DEPOSIT REFUND	10509650442	1	7401-2228-000	DEPOSITS-CUSTOMER	141.20	141.20
	Total 10509650442:									141.20	141.20
04/25	04/10/2025	223834	1033	FGL ENVIRONMENTAL	WATER SAMPLING-WATER	479639A	1	7110-430-42-43	PROFESSIONAL SVCS	141.00	141.00
	Total 479639A:									141.00	141.00
04/25	04/10/2025	223834	1033	FGL ENVIRONMENTAL	WATER SAMPLING-WATER	479682A	1	7110-430-42-43	PROFESSIONAL SVCS	141.00	141.00
	Total 479682A:									141.00	141.00
04/25	04/10/2025	223834	1033	FGL ENVIRONMENTAL	WATER SAMPLING-WATER	490665A	1	7110-430-42-43	PROFESSIONAL SVCS	898.00	898.00
	Total 490665A:									898.00	898.00
04/25	04/10/2025	223834	1033	FGL ENVIRONMENTAL	WATER SAMPLING-WATER	570475A	1	7110-430-42-43	PROFESSIONAL SVCS	141.00	141.00
	Total 570475A:									141.00	141.00
04/25	04/10/2025	223834	1033	FGL ENVIRONMENTAL	WATER SAMPLING-WATER	572151A	1	7110-430-42-43	PROFESSIONAL SVCS	141.00	141.00
	Total 572151A:									141.00	141.00
04/25	04/10/2025	223834	1033	FGL ENVIRONMENTAL	WATER SAMPLING-WATER	572417A	1	7110-430-42-43	PROFESSIONAL SVCS	141.00	141.00
	Total 572417A:									141.00	141.00
04/25	04/10/2025	223835	8846	FIRENET LASSEN	DISPATCH SERVICES 2024 FIR	SUS-2024-01	1	1010-422-10-45	DISPATCH CONTRACT	17,003.78	17,003.78
	Total SUS-2024-01:									17,003.78	17,003.78
04/25	04/10/2025	223836	265	FRONTIER	251-0015-PD	0015 030825	1	1009-421-10-45	COMMUNICATIONS	263.92	263.92
	Total 0015 030825:									263.92	263.92
04/25	04/10/2025	223836	265	FRONTIER	257-0315 AWOS AIRPORT	0315 031525	1	7201-430-81-45	COMMUNICATIONS	81.34	81.34

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 0315 031525:										81.34	81.34
04/25	04/10/2025	223837	10385	HINDERLITER DE LLAMA	CONTRACT SERVICE TRANSAC	SIN048369	1	1000-415-10-43	PROFESSIONAL SVCS	1,315.02	1,315.02
Total SIN048369:										1,315.02	1,315.02
04/25	04/10/2025	223837	10385	HINDERLITER DE LLAMA	CONTRACT SERVICES- SALES	SIN048568	1	1000-415-10-43	PROFESSIONAL SVCS	669.93	669.93
Total SIN048568:										669.93	669.93
04/25	04/10/2025	223838	10958	INTERMOUNTAIN ENTER	VISTA CAREFREE 5G- PARK	4334107	1	1011-452-20-44	FACILITY - REPAIR & MAINTENA	518.64	518.64
Total 4334107:										518.64	518.64
04/25	04/10/2025	223839	10729	JEFFREY SHELBY	JOHN DEER REEL SHARPENIN	1650	1	7530-451-52-44	REPAIR & MAINTENANCE - EQU	1,000.00	1,000.00
Total 1650:										1,000.00	1,000.00
04/25	04/10/2025	223840	383	LASCO	DURAANGO UNIT NUMBERS A	4157	1	1009-421-10-47	VEHICLES	1,396.43	1,396.43
Total 4157:										1,396.43	1,396.43
04/25	04/10/2025	223840	383	LASCO	ENGRAVING- PD	4158	1	1009-421-10-45	PRINTING & BINDING	155.88	155.88
Total 4158:										155.88	155.88
04/25	04/10/2025	223841	1335	LASSEN COUNTY OFFIC	WATER DEPOSIT REFUND	10531800622	1	7110-2228-000	DEPOSITS-CUSTOMER	141.48	141.48
Total 10531800622:										141.48	141.48
04/25	04/10/2025	223842	9206	LASSEN COUNTY RECO	PROPERTY TAX SYSTEM/RECO	040325	1	1011-419-10-43	PROFESSIONAL SVCS	250.00	250.00
Total 040325:										250.00	250.00
04/25	04/10/2025	223843	11094	LASSEN IRRIGATION CO	PROP 1-IRWMP JOHNSTONVILL	2023-134(10)	1	2050-430-20-44	SUBRECIPIENT AGREEMENTS	10,168.75	10,168.75
Total 2023-134(10):										10,168.75	10,168.75

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04/25	04/10/2025	223844	411	LASSEN MOTOR PARTS	SOCKETS- STREETS SB1	468170	1	2005-431-20-44	REPAIR AND MAINTENANCE VE	99.58	99.58
Total 468170:										99.58	99.58
04/25	04/10/2025	223845	412	LASSEN REGIONAL SOLI	GREEN WASTE-STREETS SB1	344022	1	2005-431-20-44	REPAIR AND MAINTENANCE-MI	1.26	1.26
Total 344022:										1.26	1.26
04/25	04/10/2025	223845	412	LASSEN REGIONAL SOLI	RIVER TRAIL- PARKS	344254	1	1011-452-20-44	FACILITY - REPAIR & MAINTENA	45.14	45.14
Total 344254:										45.14	45.14
04/25	04/10/2025	223845	412	LASSEN REGIONAL SOLI	RIVER TRAIL- PARKS	344707	1	1011-452-20-44	FACILITY - REPAIR & MAINTENA	36.72	36.72
Total 344707:										36.72	36.72
04/25	04/10/2025	223845	412	LASSEN REGIONAL SOLI	GREEN WASTE-STREETS SB1	344713	1	2005-431-20-44	REPAIR AND MAINTENANCE-MI	14.22	14.22
Total 344713:										14.22	14.22
04/25	04/10/2025	223845	412	LASSEN REGIONAL SOLI	RIVER TRAIL- PARKS	344746	1	1011-452-20-44	FACILITY - REPAIR & MAINTENA	42.84	42.84
Total 344746:										42.84	42.84
04/25	04/10/2025	223846	1236	LASSEN SPORTMEN'S C	CITY COUNCIL CONTRIBUTION-	040225	1	1000-466-33-46	DISCRETIONARY - MAYOR SCH	300.00	300.00
04/25	04/10/2025	223846	1236	LASSEN SPORTMEN'S C	CITY COUNCIL CONTRIBUTION-	040225	2	1000-466-33-46	DISCRETIONARY - MYR PROTE	500.00	500.00
04/25	04/10/2025	223846	1236	LASSEN SPORTMEN'S C	CITY COUNCIL CONTRIBUTION-	040225	3	1000-466-33-46	DISCRETIONARY - COUNCIMBR	500.00	500.00
Total 040225:										1,300.00	1,300.00
04/25	04/10/2025	223847	11353	LASSEN WELLNESS INC	GAS DEPOSIT REFUND	10410190001	1	7401-2228-000	DEPOSITS-CUSTOMER	200.00	200.00
04/25	04/10/2025	223847	11353	LASSEN WELLNESS INC	GAS OVERPAYMENT REFUND	10410190001	2	9999-1001-001	CASH CLEARING - UTILITIES	150.91	150.91
Total 10410190001:										350.91	350.91
04/25	04/10/2025	223848	11351		WATER DEPOSIT REFUND	10401300010	1	7110-2228-000	DEPOSITS-CUSTOMER	31.18	31.18
Total 10401300010:										31.18	31.18

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04/25	04/10/2025	223849	10485	LEAF CAPITAL FUNDING	COPIER-PW	18174469	1	7620-430-10-44	RENT & LEASE EQUIP & VEHIC	154.80	154.80
Total 18174469:										154.80	154.80
04/25	04/10/2025	223850	425	LES SCHWAB TIRE CENT	FLAT REPAIRS-SNOW	60400463798	1	2006-431-25-44	REPAIR & MAINT - VEHICLE	50.99	50.99
Total 60400463798:										50.99	50.99
04/25	04/10/2025	223851	437	LMUD	471-920 JOHNSTONVILLE RD-AI	10108 032525	1	7201-430-81-46	ELECTRICITY	124.21	124.21
Total 10108 032525:										124.21	124.21
04/25	04/10/2025	223851	437	LMUD	GOLF COURSE IRR WELL/ NAG	122907 032525	1	7530-451-52-46	ELECTRICITY	49.02	49.02
Total 122907 032525:										49.02	49.02
04/25	04/10/2025	223851	437	LMUD	GOLF COURSE PUMP STATION	122910 032525	1	7530-451-52-46	ELECTRICITY	98.47	98.47
Total 122910 032525:										98.47	98.47
04/25	04/10/2025	223851	437	LMUD	GOLF COURSE IRR PUMP/8TH	122929 032525	1	7530-451-52-46	ELECTRICITY	30.21	30.21
Total 122929 032525:										30.21	30.21
04/25	04/10/2025	223851	437	LMUD	GOLF COURSE PUMP HOUSE	132052 032525	1	7530-451-52-46	ELECTRICITY	151.34	151.34
Total 132052 032525:										151.34	151.34
04/25	04/10/2025	223851	437	LMUD	470-895 CIRCLE DR-CLUB HOU	144281 032525	1	7530-451-52-46	ELECTRICITY	345.45	345.45
Total 144281 032525:										345.45	345.45
04/25	04/10/2025	223851	437	LMUD	SOUTH ST - PW OFFICE	14590 032525	1	7620-430-10-46	ELECTRICITY	791.48	791.48
Total 14590 032525:										791.48	791.48
04/25	04/10/2025	223851	437	LMUD	SOUTH ST ROOSEVELT AREA L	1744 032525	1	1011-452-20-46	ELECTRICITY	11.04	11.04

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 1744 032525:										11.04	11.04
04/25	04/10/2025	223851	437	LMUD	RIVERSIDE DR PARK	1999 032525	1	1011-452-20-46	ELECTRICITY	184.26	184.26
Total 1999 032525:										184.26	184.26
04/25	04/10/2025	223851	437	LMUD	CADY SPRINGS-WATER	26784 032525	1	7110-430-42-46	ELECTRICITY	585.19	585.19
Total 26784 032525:										585.19	585.19
04/25	04/10/2025	223851	437	LMUD	1505 MAIN ST FIRE STATION	2876 032525	1	1010-422-10-46	ELECTRICITY	904.85	904.85
Total 2876 032525:										904.85	904.85
04/25	04/10/2025	223851	437	LMUD	RICHMOND RD BRIDGE-STREE	35094 032525	1	2007-431-60-46	ELECTRICITY	320.67	320.67
Total 35094 032525:										320.67	320.67
04/25	04/10/2025	223851	437	LMUD	LITTLE LEAGUE AREA LIGHTS	3522 032525	1	1011-452-20-46	ELECTRICITY	76.09	76.09
Total 3522 032525:										76.09	76.09
04/25	04/10/2025	223851	437	LMUD	N WEATHERLOW ST SIGNALS-	3651 032525	1	2005-431-20-46	SAFETY LIGHTING	164.44	164.44
Total 3651 032525:										164.44	164.44
04/25	04/10/2025	223851	437	LMUD	720 SOUTH EMULSION TANK-P	38646 032525	1	7620-430-10-46	ELECTRICITY	441.98	441.98
Total 38646 032525:										441.98	441.98
04/25	04/10/2025	223851	437	LMUD	105 S ASH ST - PARKS	412864 032525	1	1011-452-20-46	ELECTRICITY	52.73	52.73
Total 412864 032525:										52.73	52.73
04/25	04/10/2025	223851	437	LMUD	LITTLE LEAGUE PARK DRIVEW	416851 032525	1	1011-452-20-46	ELECTRICITY	19.69	19.69
Total 416851 032525:										19.69	19.69

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04/25	04/10/2025	223851	437	LMUD	LAUREL ST- STREETS	416902 032525	1	2007-431-60-46	ELECTRICITY	19.69	19.69
Total 416902 032525:										19.69	19.69
04/25	04/10/2025	223851	437	LMUD	SOUTH ST- STREETS	416924 032525	1	2007-431-60-46	ELECTRICITY	39.39	39.39
Total 416924 032525:										39.39	39.39
04/25	04/10/2025	223851	437	LMUD	RICHMOND RD & PEARL CR- S	416984 032525	1	2007-431-60-46	ELECTRICITY	19.69	19.69
Total 416984 032525:										19.69	19.69
04/25	04/10/2025	223851	437	LMUD	1801 MAIN ST- STREETS	417512 032525	1	2007-431-60-46	ELECTRICITY	39.39	39.39
Total 417512 032525:										39.39	39.39
04/25	04/10/2025	223851	437	LMUD	ORCHARD ST- STREETS	418802 032525	1	2007-431-60-46	ELECTRICITY	23.12	23.12
Total 418802 032525:										23.12	23.12
04/25	04/10/2025	223851	437	LMUD	RIVERSIDE DR. & RIVER- STRE	418824 032525	1	2007-431-60-46	ELECTRICITY	19.69	19.69
Total 418824 032525:										19.69	19.69
04/25	04/10/2025	223851	437	LMUD	RIVERSIDE DR. & LAUREL- STR	418833 032525	1	2007-431-60-46	ELECTRICITY	19.69	19.69
Total 418833 032525:										19.69	19.69
04/25	04/10/2025	223851	437	LMUD	MAIN & ALEXANDER SIGNAL-S	49496 032525	1	2005-431-20-46	SAFETY LIGHTING	194.79	194.79
Total 49496 032525:										194.79	194.79
04/25	04/10/2025	223851	437	LMUD	MAIN & FAIRFIELD-SB-1 SAFET	49497 032525	1	2005-431-20-46	SAFETY LIGHTING	157.98	157.98
Total 49497 032525:										157.98	157.98
04/25	04/10/2025	223851	437	LMUD	MAIN & JOHNSTNVLE SIGNAL-	49498 032525	1	2005-431-20-46	SAFETY LIGHTING	184.75	184.75

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 49498 032525:										184.75	184.75
04/25	04/10/2025	223851	437	LMUD	RIVERSIDE & MAIN LIGHTS-SB-	49499 032525	1	2005-431-20-46	SAFETY LIGHTING	296.33	296.33
Total 49499 032525:										296.33	296.33
04/25	04/10/2025	223851	437	LMUD	471-920 JOHNSTONVILLE RD-AI	54333 032525	1	7201-430-81-46	ELECTRICITY	43.04	43.04
Total 54333 032525:										43.04	43.04
04/25	04/10/2025	223851	437	LMUD	SPRING RIDGE BL- WATER	55754 032525	1	7110-430-42-46	ELECTRICITY	248.92	248.92
Total 55754 032525:										248.92	248.92
04/25	04/10/2025	223851	437	LMUD	925 SIERRA RD SPORTS CTR- P	60453 032525	1	1011-452-20-46	ELECTRICITY	30.00	30.00
Total 60453 032525:										30.00	30.00
04/25	04/10/2025	223851	437	LMUD	471-920 JOHNSTONVILLE RD-AI	7146 032525	1	7201-430-81-46	ELECTRICITY	442.82	442.82
Total 7146 032525:										442.82	442.82
04/25	04/10/2025	223851	437	LMUD	471-920 JOHNSTONVILLE RD-AI	7154 032525	1	7201-430-81-46	ELECTRICITY	41.46	41.46
Total 7154 032525:										41.46	41.46
04/25	04/10/2025	223851	437	LMUD	GOLF COURSE CLUB HOUSE	7394 032525	1	7530-451-50-46	ELECTRICITY	173.11	173.11
Total 7394 032525:										173.11	173.11
04/25	04/10/2025	223851	437	LMUD	GOLF COURSE CART BARN 2	7400 032525	1	7530-451-52-46	ELECTRICITY	35.05	35.05
Total 7400 032525:										35.05	35.05
04/25	04/10/2025	223851	437	LMUD	WELL #1-WATER	7714 032525	1	7110-430-42-46	ELECTRICITY	271.33	271.33
Total 7714 032525:										271.33	271.33

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04/25	04/10/2025	223851	437	LMUD	GOLF COURSE BARN 1 & 3	9312 032525	1	7530-451-50-46	ELECTRICITY	30.00	30.00
Total 9312 032525:										30.00	30.00
04/25	04/10/2025	223851	437	LMUD	RIVERSIDE PARK	9501 032525	1	1011-452-20-46	ELECTRICITY	240.30	240.30
Total 9501 032525:										240.30	240.30
04/25	04/10/2025	223851	437	LMUD	GEO PUMP #2	9503 032525	1	7301-430-52-46	ELECTRICITY	49.77	49.77
Total 9503 032525:										49.77	49.77
04/25	04/10/2025	223851	437	LMUD	HOSPITAL LN-GEO	9963 032525	1	7301-430-52-46	ELECTRICITY	35.47	35.47
Total 9963 032525:										35.47	35.47
04/25	04/10/2025	223852	1508	MAIN STREET LUBE	REPAIR & MAINT- PD	49721	1	1009-421-10-44	VEHICLE-REPAIR & MAINTENA	62.37	62.37
Total 49721:										62.37	62.37
04/25	04/10/2025	223853	11349	MAIRA VELAZQUEZ	COMM CENTER REIMBURSEME	040225	1	1000-2228-009	DEPOSITS-COMM CENTER RE	55.00	55.00
Total 040225:										55.00	55.00
04/25	04/10/2025	223854	451	MCA DIRECT	11X8.5 XEROGRAPHIC/REAM- C	2025026	1	1000-411-40-46	BOOKS AND PERIODICALS	252.23	252.23
Total 2025026:										252.23	252.23
04/25	04/10/2025	223854	451	MCA DIRECT	11X8.5 XEROGRAPHIC/MAROO	2025027	1	1000-411-40-46	BOOKS AND PERIODICALS	533.67	533.67
Total 2025027:										533.67	533.67
04/25	04/10/2025	223855	10289	MW TREE SERVICE	TREE REMOVAL- PARKS	231	1	1011-452-20-44	FACILITY - REPAIR & MAINTENA	2,999.00	2,999.00
Total 231:										2,999.00	2,999.00
04/25	04/10/2025	223856	9652	NOVAH ELECTRIC	TRANSFORMER REPLACEMEN	3567	1	1011-452-20-44	FACILITY - REPAIR & MAINTENA	1,197.50	1,197.50

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Total 3567:										1,197.50	1,197.50
04/25	04/10/2025	223857	121	PARCELQUEST	RENEWAL PARCEL QUEST 5/25	3263 043025	1	1011-424-20-47	SOFTWARE	333.16	333.16
04/25	04/10/2025	223857	121	PARCELQUEST	RENEWAL PARCEL QUEST 5/25	3263 043025	2	1011-1430-105	PRE PAID OTHER	1,665.84	1,665.84
04/25	04/10/2025	223857	121	PARCELQUEST	RENEWAL PARCEL QUEST 5/25	3263 043025	3	1010-422-10-47	SOFTWARE	333.16	333.16
04/25	04/10/2025	223857	121	PARCELQUEST	RENEWAL PARCEL QUEST 5/25	3263 043025	4	1010-1430-105	PREPAID OTHER	1,665.84	1,665.84
04/25	04/10/2025	223857	121	PARCELQUEST	RENEWAL PARCEL QUEST 5/25	3263 043025	5	7620-430-10-47	SOFTWARE	333.16	333.16
04/25	04/10/2025	223857	121	PARCELQUEST	RENEWAL PARCEL QUEST 5/25	3263 043025	6	7620-1430-105	PRE-PAID OTHER	1,665.84	1,665.84
Total 3263 043025:										5,997.00	5,997.00
04/25	04/10/2025	223858	11295		CA CITY LEADERS SUMMIT SA	031725	1	1000-411-10-45	TRAVEL	256.00	256.00
04/25	04/10/2025	223858	11295		TRANSPORTATION TRAVEL	031725	2	1000-411-10-45	TRAVEL	259.00	259.00
Total 031725:										515.00	515.00
04/25	04/10/2025	223859	546	PAYLESS BUILDING SUP	METAL ROOF REPAIRS - AIRPO	303697	1	7201-430-81-44	REPAIR AND MAINTENANCE-FA	119.22	119.22
Total 303697:										119.22	119.22
04/25	04/10/2025	223860	558	PLUMAS-SIERRA	INTERNET ACCESS CIRCUIT-P	63630 033125	1	1009-421-10-45	COMMUNICATIONS	380.00	380.00
Total 63630 033125:										380.00	380.00
04/25	04/10/2025	223860	558	PLUMAS-SIERRA	INTERNET ACCESS CIRCUIT-FD	69319 033125	1	1010-422-10-45	COMMUNICATIONS	306.75	306.75
Total 69319 033125:										306.75	306.75
04/25	04/10/2025	223861	9689	PRENTICE LONG & EPPE	PROFESSIONAL SVC- ATTORN	7433	1	1000-412-10-43	PROFESSIONAL SVCS	49.50	49.50
Total 7433:										49.50	49.50
04/25	04/10/2025	223861	9689	PRENTICE LONG & EPPE	ATTORNEY CONTRACT 204/25	7434	1	1000-412-10-43	PROFESSIONAL SVCS	6,500.00	6,500.00
Total 7434:										6,500.00	6,500.00
04/25	04/10/2025	223861	9689	PRENTICE LONG & EPPE	PROFESSIONAL SVC- ATTORN	7434.01	1	1011-419-10-43	PROFESSIONAL SVCS	1,100.00	1,100.00

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 7434.01:										1,100.00	1,100.00
04/25	04/10/2025	223862	11346	SAFE RESTRAINTS, INC.	2 WRAP SAFE RESTRAINT SYS	PP07232024SPD	1	1009-421-10-47	MACHINERY AND EQUIPMENT	3,538.12	3,538.12
Total PP07232024SPD:										3,538.12	3,538.12
04/25	04/10/2025	223863	1217	SEAN BITLE	SERVICE AGREEMENT 24/25 FY	526	1	7530-451-52-43	PROFESSIONAL SERVICES	4,000.00	4,000.00
Total 526:										4,000.00	4,000.00
04/25	04/10/2025	223864	11350		GAS DEPOSIT REFUND	10114120020	1	7401-2228-000	DEPOSITS-CUSTOMER	105.49	105.49
Total 10114120020:										105.49	105.49
04/25	04/10/2025	223865	1270	SILVER STATE BARRICA	SIGNS-STREETS SB-1	073891	1	2005-431-20-44	REPAIR AND MAINTENANCE-MI	433.30	433.30
Total 073891:										433.30	433.30
04/25	04/10/2025	223866	194	STEVE PHILLIPS	MIX OIL CASE/ SAWS/GASKETS	20745	1	7530-451-52-44	REPAIR & MAINTENANCE - MIS	1,200.00	1,200.00
04/25	04/10/2025	223866	194	STEVE PHILLIPS	MIX OIL CASE/ SAWS/GASKETS	20745	2	1011-452-20-44	MISC - REPAIR & MAINTENANC	900.00	900.00
04/25	04/10/2025	223866	194	STEVE PHILLIPS	MIX OIL CASE/ SAWS/GASKETS	20745	3	2005-431-20-44	REPAIR AND MAINTENANCE-MI	800.00	800.00
Total 20745:										2,900.00	2,900.00
04/25	04/10/2025	223866	194	STEVE PHILLIPS	SAWS/PARTS- FD	20753	1	1010-425-20-47	MACHINERY AND EQUIPMENT	779.35	779.35
Total 20753:										779.35	779.35
04/25	04/10/2025	223867	76	SUSANVILLE ACE HARD	PP SD HXWSH- STREETS SB1	532671	1	2005-431-20-44	REPAIR AND MAINTENANCE-MI	13.63	13.63
Total 532671:										13.63	13.63
04/25	04/10/2025	223867	76	SUSANVILLE ACE HARD	MISC HILLMAN FASTENERS- G	532676	1	7401-430-62-46	SUPPLIES-GENERAL	2.99	2.99
Total 532676:										2.99	2.99
04/25	04/10/2025	223867	76	SUSANVILLE ACE HARD	SPREADER- STREETS SB1	532692	1	2005-431-20-44	REPAIR AND MAINTENANCE-MI	26.29	26.29

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 532692:										26.29	26.29
04/25	04/10/2025	223867	76	SUSANVILLE ACE HARD	ACE BETTER TRANSPLANT TR	532701	1	7110-430-42-46	SUPPLIES-GENERAL	18.88	18.88
Total 532701:										18.88	18.88
04/25	04/10/2025	223867	76	SUSANVILLE ACE HARD	HP GOOD ROLLER- STREETS S	532857	1	2005-431-20-44	REPAIR AND MAINTENANCE-MI	15.57	15.57
Total 532857:										15.57	15.57
04/25	04/10/2025	223867	76	SUSANVILLE ACE HARD	BLADE DISP- GAS	532870	1	7401-430-62-46	SUPPLIES-GENERAL	15.58	15.58
Total 532870:										15.58	15.58
04/25	04/10/2025	223867	76	SUSANVILLE ACE HARD	HEX BUSH- WATER	532920	1	7110-430-42-46	SUPPLIES-GENERAL	8.76	8.76
Total 532920:										8.76	8.76
04/25	04/10/2025	223867	76	SUSANVILLE ACE HARD	MICE BATE- PW	532935	1	7620-430-10-44	REPAIR AND MAINTENANCE-FA	16.55	16.55
Total 532935:										16.55	16.55
04/25	04/10/2025	223867	76	SUSANVILLE ACE HARD	PRO GRADE MASK - WATER	532945	1	7110-430-42-46	SUPPLIES-GENERAL	4.47	4.47
Total 532945:										4.47	4.47
04/25	04/10/2025	223867	76	SUSANVILLE ACE HARD	CABLETIE - AIR POLLUTION	532977	1	8404-430-13-46	SUPPLIES-GENERAL	71.73	71.73
Total 532977:										71.73	71.73
04/25	04/10/2025	223867	76	SUSANVILLE ACE HARD	PADLOCK - PARKS	533073	1	1011-452-20-44	FACILITY - REPAIR & MAINTENA	28.23	28.23
Total 533073:										28.23	28.23
04/25	04/10/2025	223868	11355	SUSANVILLE INDIAN RA	2025 POW WOW CIVIC CONTRI	040225	1	1000-466-33-46	DISCRETIONARY - COUNCIMBR	500.00	500.00
Total 040225:										500.00	500.00

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04/25	04/10/2025	223869	10822	SUSANVILLE TOWING	REPAIR & MAINT-PD	59462	1	1009-421-10-44	VEHICLE-REPAIR & MAINTENA	797.18	797.18
Total 59462:										797.18	797.18
04/25	04/10/2025	223869	10822	SUSANVILLE TOWING	PROFESSIONAL SERVICES-PD	59484	1	1009-421-10-44	VEHICLE-REPAIR & MAINTENA	800.18	800.18
Total 59484:										800.18	800.18
04/25	04/10/2025	223870	1474	THE SOURCE	EMPLOYMENT SCREENING	2534144	1	1000-416-10-43	TECHNICAL SVCS	10.00	10.00
Total 2534144:										10.00	10.00
04/25	04/10/2025	223871	9544	TONY'S CLEANING SERV	JANITORIAL SERVICES- CITY H	1077	1	1000-417-10-43	PROFESSIONAL SVCS	350.00	350.00
Total 1077:										350.00	350.00
04/25	04/10/2025	223871	9544	TONY'S CLEANING SERV	JANITORIAL SERVICES- PW	1082	1	7620-430-10-44	CUSTODIAL	300.00	300.00
Total 1082:										300.00	300.00
04/25	04/10/2025	223872	11348		REFUND FOR ADMIN PERMIT F	033125	1	1011-419-10-34	ZONING & SUBDIVISION FEES	198.00	198.00
Total 033125:										198.00	198.00
04/25	04/10/2025	223873	10821	UBEO WEST LLC	COPIER PD	4783366	1	1009-421-10-44	RENT & LEASES EQUIP & VEHI	514.68	514.68
04/25	04/10/2025	223873	10821	UBEO WEST LLC	COPIER CITY HALL	4783366	2	1000-417-10-44	RENT & LEASES EQUIP & VEHI	497.32	497.32
04/25	04/10/2025	223873	10821	UBEO WEST LLC	COPIER CITY HALL	4783366	3	1000-417-10-45	PRINTING AND BINDING	111.79	111.79
Total 4783366:										1,123.79	1,123.79
04/25	04/10/2025	223874	9757	VAN LANT & FANKHANEL	AUDIT FY 22/23	031725.01	1	7620-430-11-43	PROFESSIONAL SERVICES	3,247.00	3,247.00
Total 031725.01:										3,247.00	3,247.00
04/25	04/10/2025	223874	9757	VAN LANT & FANKHANEL	AUDIT 2022-23 AIR POLLUTION	031725.02	1	7620-430-11-43	PROFESSIONAL SERVICES	1,600.00	1,600.00
Total 031725.02:										1,600.00	1,600.00
04/25	04/10/2025	223875	749	VERIZON WIRELESS	CELLULAR PHONES - FD	6108775939	1	1010-422-10-45	COMMUNICATIONS	274.59	274.59

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04/25	04/10/2025	223875	749	VERIZON WIRELESS	CELLULAR PHONES - ECON. D	6108775939	2	1000-465-10-45	COMMUNICATIONS	42.06	42.06
04/25	04/10/2025	223875	749	VERIZON WIRELESS	CELLULAR PHONES - CITY CO	6108775939	3	1000-411-10-45	COMMUNICATIONS	168.24	168.24
04/25	04/10/2025	223875	749	VERIZON WIRELESS	CELLULAR PHONES - PLHA CS	6108775939	4	1009-421-10-45	COMMUNICATIONS	42.06	42.06
Total 6108775939:										526.95	526.95
04/25	04/10/2025	223876	11244		REFUND GAS DEPOSIT	10531800622	1	7401-2228-000	DEPOSITS-CUSTOMER	181.40	181.40
Total 10531800622:										181.40	181.40
04/25	04/10/2025	223877	11262	WAVE TECHNOLOGIES L	COMMUNICATIONS-PD	Q-4128	1	1009-421-10-47	MACHINERY AND EQUIPMENT	530.83	530.83
04/25	04/10/2025	223877	11262	WAVE TECHNOLOGIES L	COMMUNICATIONS-PLANNING	Q-4128	2	1011-419-10-45	COMMUNICATIONS	265.42	265.42
Total Q-4128:										796.25	796.25
04/25	04/10/2025	223878	11025	WEIST LAW	ANNUAL DEBT TRANSPARENC	2025-M105	1	1000-417-10-43	PROFESSIONAL SVCS	990.00	990.00
04/25	04/10/2025	223878	11025	WEIST LAW	ANNUAL DEBT TRANSPARENC	2025-M105	2	7110-430-42-43	PROFESSIONAL SVCS	495.00	495.00
Total 2025-M105:										1,485.00	1,485.00
04/25	04/10/2025	223879	770	WESTERN NEVADA SUP	SMBL 244 IPS FCRC 3/4 X 3 - W	61557228-1	1	7110-430-42-46	SUPPLIES-GENERAL	680.35	680.35
Total 61557228-1:										680.35	680.35
04/25	04/10/2025	223879	770	WESTERN NEVADA SUP	YELLOW CHALK- GAS	61577102	1	7401-430-62-46	SUPPLIES-GENERAL	83.14	83.14
Total 61577102:										83.14	83.14
04/25	04/10/2025	223879	770	WESTERN NEVADA SUP	LF WILK- WATER	61629060	1	7110-430-42-46	SUPPLIES-GENERAL	97.94	97.94
Total 61629060:										97.94	97.94
04/25	04/10/2025	223879	770	WESTERN NEVADA SUP	CONC BOX- WATER	61645850	1	7110-430-42-46	SUPPLIES-GENERAL	418.05	418.05
Total 61645850:										418.05	418.05
04/25	04/10/2025	223879	770	WESTERN NEVADA SUP	CARL MOYER LAWN AND GARD	61650297	1	8405-430-10-48	GRANTS	700.00	700.00
04/25	04/10/2025	223879	770	WESTERN NEVADA SUP	CARL MOYER LAWN AND GARD	61650297	2	8405-430-10-48	GRANTS	1,400.00	1,400.00
04/25	04/10/2025	223879	770	WESTERN NEVADA SUP	CARL MOYER LAWN AND GARD	61650297	3	8405-430-10-48	GRANTS	1,400.00	1,400.00

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04/25	04/10/2025	223879	770	WESTERN NEVADA SUP	CARL MOYER LAWN AND GARD	61650297	4	8405-430-10-48	GRANTS	700.00	700.00
Total 61650297:										4,200.00	4,200.00
04/25	04/10/2025	223879	770	WESTERN NEVADA SUP	SANDCLOTH- WATER	61650708	1	7110-430-42-46	SUPPLIES-GENERAL	64.47	64.47
Total 61650708:										64.47	64.47
04/25	04/10/2025	223879	770	WESTERN NEVADA SUP	CONC LID- WATER	61666101	1	7110-430-42-46	SUPPLIES-GENERAL	181.57	181.57
Total 61666101:										181.57	181.57
04/25	04/10/2025	223879	770	WESTERN NEVADA SUP	VICT VP CUTTER- WATER	61667953	1	7110-430-42-46	SUPPLIES-GENERAL	66.86	66.86
Total 61667953:										66.86	66.86
04/25	04/10/2025	223879	770	WESTERN NEVADA SUP	SPEA PVC 40 BUSH- PARKS	61669490	1	1011-452-20-46	SUPPLIES-GENERAL	28.06	28.06
Total 61669490:										28.06	28.06
04/25	04/10/2025	223879	770	WESTERN NEVADA SUP	BIRD BODY ASSY- PARKS	61669492	1	1011-452-20-44	FACILITY - REPAIR & MAINTENA	59.75	59.75
Total 61669492:										59.75	59.75
04/25	04/10/2025	223879	770	WESTERN NEVADA SUP	STEEL DEMON BLADE- PARKS	61670581	1	1011-452-20-46	SUPPLIES-GENERAL	18.49	18.49
Total 61670581:										18.49	18.49
04/25	04/10/2025	223879	770	WESTERN NEVADA SUP	PRE-EMERGENT- STREETS SB	61672239	1	2005-431-20-44	REPAIR AND MAINTENANCE-MI	140.49	140.49
Total 61672239:										140.49	140.49
04/25	04/10/2025	223879	770	WESTERN NEVADA SUP	SHBI DISC CLIP- AIRPORT	61673473	1	7201-430-81-46	SUPPLIES - GENERAL	16.52	16.52
Total 61673473:										16.52	16.52
04/25	04/10/2025	223879	770	WESTERN NEVADA SUP	LF REWH- WATER	61677795	1	7110-430-42-46	SUPPLIES-GENERAL	53.43	53.43

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Total 61677795:										53.43	53.43
04/25	04/10/2025	223879	770	WESTERN NEVADA SUP	GLV MI HEX BUSH IMPORT-WAT	61679321	1	7110-430-42-46	SUPPLIES-GENERAL	36.98	36.98
Total 61679321:										36.98	36.98
04/25	04/10/2025	223879	770	WESTERN NEVADA SUP	PIPE TAPE- GAS	61683302	1	7401-430-62-46	SUPPLIES-GENERAL	6.29	6.29
Total 61683302:										6.29	6.29
04/25	04/10/2025	223880	1198	WESTWOOD SANITATIO	PORTABLE TOILET - SKYLINE	179213	1	1011-452-20-44	RENT & LEASES EQUIP & VEHI	448.28	448.28
Total 179213:										448.28	448.28
04/25	04/10/2025	223880	1198	WESTWOOD SANITATIO	PORTABLE TOILET-GOLF COUR	179214	1	7530-451-52-44	RENT & LEASES EQUIP & VEHI	448.28	448.28
Total 179214:										448.28	448.28
04/25	04/10/2025	223881	11059	WFP SHIP AND PRINT	POSTAGE-GAS	10566	1	7401-430-62-46	POSTAGE	20.68	20.68
Total 10566:										20.68	20.68
04/25	04/10/2025	223881	11059	WFP SHIP AND PRINT	CUSTOM GOLF COURSE POLE	1074	1	7530-451-52-45	ADVERTISING	411.35	411.35
Total 1074:										411.35	411.35
04/25	04/10/2025	223882	11214	WING TRUCKING	COLD MIX- WATER	022825	1	7110-430-42-46	SUPPLIES-GENERAL	1,980.60	1,980.60
Total 022825:										1,980.60	1,980.60
Grand Totals:										131,062.41	131,062.41

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Report Criteria:
Report type: GL detail
Check.Voided = False

Report Criteria:
Report type: GL detail
Check.Voided = False

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
04/25	04/17/2025	223902	9432	ALL SEASON HEATING	#0091 WOODSMOKE REDUCTI	040925	1	8407-430-10-48	GRANTS	5,000.00	5,000.00
Total 040925:										5,000.00	5,000.00
04/25	04/17/2025	223903	981	ALLIANT INSURANCE SE	ENDT PREMIUM ANNUAL FISHI	3043751	1	1000-466-33-45	CONTRIBUTIONS-JR FISHING D	329.00	329.00
Total 3043751:										329.00	329.00
04/25	04/17/2025	223904	891	ALLSTAR FIRE EQUIPME	CARABINERS- FIRE	263487	1	1010-422-10-44	RESCUE- REPAIR & MAINTENA	108.57	108.57
Total 263487:										108.57	108.57
04/25	04/17/2025	223905	10981	ALSCO INC	MAT, SLATE - PW	LREN2014764	1	7620-430-10-44	LINEN SERVICE	185.33	185.33
Total LREN2014764:										185.33	185.33
04/25	04/17/2025	223905	10981	ALSCO INC	UNIFORMS-GAS	LREN2014765	1	7401-430-62-44	LINEN SERVICES	72.40	72.40
Total LREN2014765:										72.40	72.40
04/25	04/17/2025	223905	10981	ALSCO INC	UNIFORMS-PARKS	LREN2014766	1	1011-452-20-44	LINEN SERVICES	44.54	44.54
Total LREN2014766:										44.54	44.54
04/25	04/17/2025	223905	10981	ALSCO INC	UNIFORMS-STREETS	LREN2014767	1	2007-431-20-44	LINEN SERVICE	66.40	66.40
Total LREN2014767:										66.40	66.40
04/25	04/17/2025	223905	10981	ALSCO INC	UNIFORMS-WATER	LREN2014768	1	7110-430-42-44	LINEN SERVICE	74.96	74.96
Total LREN2014768:										74.96	74.96
04/25	04/17/2025	223905	10981	ALSCO INC	MAT, SLATE - PW	LREN2014769	1	7620-430-10-44	LINEN SERVICE	37.59	37.59

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Total LREN2014769:										37.59	37.59
04/25	04/17/2025	223906	1292		FIRE MECHANICS RANCHO CO	031725	1	1010-422-10-45	TRAVEL	473.00	473.00
Total 031725:										473.00	473.00
04/25	04/17/2025	223907	1390	APGA SECURITY & INTE	SHRIMP/DIMP ONLINE ACCESS	033125	1	7401-430-62-48	DUES AND MEMBERSHIPS	395.00	395.00
Total 033125:										395.00	395.00
04/25	04/17/2025	223908	9285	BOARDTRONICS, INC.	OSMAC DECODER MODULE- G	8956603	1	7530-451-52-47	MACHINERY AND EQUIPMENT	454.70	454.70
Total 8956603:										454.70	454.70
04/25	04/17/2025	223909	6		REIM HEALTH INSURANCE MAY	041025	1	7610-2239-006	RETIREE SICK LEAVE BANK PA	506.85	506.85
Total 041025:										506.85	506.85
04/25	04/17/2025	223910	1307	C&S WASTE SOLUTIONS	470895 CIRCLE DR - GC	176737233U037	1	7530-451-52-44	DISPOSAL	428.76	428.76
Total 176737233U037:										428.76	428.76
04/25	04/17/2025	223911	1116	CALIFORNIA BUILDING S	1ST QTR BSASRF FEES 2025 -	041025	1	1011-2205-006	DEPOSIT PAYABLE-SB 1473	135.90	135.90
Total 041025:										135.90	135.90
04/25	04/17/2025	223912	116	CASHMAN EQUIPMENT C	SCREW FLAT- STREETS	INPS3980706	1	2007-431-20-44	REPAIR AND MAINTENANCE-VE	125.60	125.60
Total INPS3980706:										125.60	125.60
04/25	04/17/2025	223913	161	CSK AUTO INC	AIR FILTER-GC	2740-154058	1	7530-451-52-44	REPAIR & MAINTENANCE - EQU	67.18	67.18
Total 2740-154058:										67.18	67.18
04/25	04/17/2025	223913	161	CSK AUTO INC	SPHERICL JNT- GC	2740-164668	1	7530-451-52-44	REPAIR & MAINTENANCE - EQU	22.86	22.86
Total 2740-164668:										22.86	22.86

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
04/25	04/17/2025	223914	10670	CURRENT ELECTRIC & A	SECURITY SYSTEM MONITORI	051505	1	1011-452-20-43	TECHNICAL SVCS	99.00	99.00
Total 051505:										99.00	99.00
04/25	04/17/2025	223915	931		CAL CITIES 2025 LEADERS SU	013025	1	1000-413-20-45	TRAVEL	433.20	433.20
Total 013025:										433.20	433.20
04/25	04/17/2025	223916	10867	EMERGENCY VEHICLE O	2024 DURANGO EMERGENCY	7957	1	1009-421-10-47	VEHICLES	19,950.70	19,950.70
Total 7957:										19,950.70	19,950.70
04/25	04/17/2025	223916	10867	EMERGENCY VEHICLE O	2024 DURANGO (2) EMERGENC	7958	1	1009-421-10-47	VEHICLES	19,950.70	19,950.70
Total 7958:										19,950.70	19,950.70
04/25	04/17/2025	223917	1033	FGL ENVIRONMENTAL	WATER SAMPLING-WATER	572678A	1	7110-430-42-43	PROFESSIONAL SVCS	117.00	117.00
Total 572678A:										117.00	117.00
04/25	04/17/2025	223918	906	FORCE FLOW	LOAD CELL REPLACEMENT-WA	42197	1	7110-430-42-46	SUPPLIES-GENERAL	437.60	437.60
Total 42197:										437.60	437.60
04/25	04/17/2025	223919	1453	GOLDAK INC	ADAPTER- GAS	153084	1	7401-430-62-46	SUPPLIES-SMALL TOOLS	30.60	30.60
Total 153084:										30.60	30.60
04/25	04/17/2025	223920	10099	INTERNATIONAL LEAGU	MEMBERSHIP DUES 2025	00817-130C 0425	1	1000-417-10-48	DUES AND MEMBERSHIPS	250.00	250.00
Total 00817-130C 0425:										250.00	250.00
04/25	04/17/2025	223921	11357	KENNETH M BARRON	ENGINE BLOCK REPAIR- FIRE	040425	1	1010-422-10-43	TECHNICAL SVCS	406.13	406.13
Total 040425:										406.13	406.13
04/25	04/17/2025	223922	9081		SHERMAN BLOCK #8 FOLSOM	040125	1	1009-421-10-45	TRAINING	301.00	301.00

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 040125:										301.00	301.00
04/25	04/17/2025	223923	10485	LEAF CAPITAL FUNDING	COPIER-PW	18174470	1	7620-430-10-44	RENT & LEASE EQUIP & VEHIC	278.67	278.67
Total 18174470:										278.67	278.67
04/25	04/17/2025	223924	425	LES SCHWAB TIRE CENT	INDUSTRIAL TRACTOR- WATER	60400465445	1	7110-430-42-44	REPAIR AND MAINTENANCE-VE	1,605.58	1,605.58
Total 60400465445:										1,605.58	1,605.58
04/25	04/17/2025	223925	437	LMUD	FACILITY RENTAL RETURN- GC	041025	1	1000-2228-009	DEPOSITS-COMM CENTER RE	300.00	300.00
Total 041025:										300.00	300.00
04/25	04/17/2025	223926	10947		COMMUNITY CENTER DEPOSIT	040825	1	1000-2228-009	DEPOSITS-COMM CENTER RE	55.00	55.00
Total 040825:										55.00	55.00
04/25	04/17/2025	223927	539	PACE ENGINEERING INC	HVAC ENGINEERING PROJECT/	52692	1	2004-422-10-47	BUILDINGS	4,874.00	4,874.00
Total 52692:										4,874.00	4,874.00
04/25	04/17/2025	223928	558	PLUMAS-SIERRA	INTERNET ACCESS CIRCUIT-CI	58020	1	1000-417-10-45	COMMUNICATIONS	768.00	768.00
Total 58020:										768.00	768.00
04/25	04/17/2025	223929	10563	POLICY CONSULTING AS	LAFCO STAFF SVCS & EXPENS	LASSEN 2025-3	1	8402-413-30-43	LAFCO EXEC. OFFICE SVC	3,500.00	3,500.00
04/25	04/17/2025	223929	10563	POLICY CONSULTING AS	LAFCO STAFF SVCS & EXPENS	LASSEN 2025-3	2	8402-413-30-43	MUNICIPAL SVC REVIEW-LAFC	1,505.00	1,505.00
04/25	04/17/2025	223929	10563	POLICY CONSULTING AS	LAFCO STAFF SVCS & EXPENS	LASSEN 2025-3	3	8402-413-30-43	TECHNICAL SVCS	157.50	157.50
Total LASSEN 2025-3:										5,162.50	5,162.50
04/25	04/17/2025	223930	1296	RENTAL GUYS	DRILL- CODE ENFORCEMENT	1034941-5	1	1012-425-21-43	PROFESSIONAL SVCS	280.78	280.78
Total 1034941-5:										280.78	280.78
04/25	04/17/2025	223931	628	SCORE	WORKERS COMP 7/24-6/25	SUSQ4FY25	1	7630-411-40-42	WORKERS' COMPENSATION	121,143.67	121,143.67

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total SUSQ4FY25:										121,143.67	121,143.67
04/25	04/17/2025	223932	5075	STATE OF CALIFORNIA	AUDIT INFORMATION 23/24 FY	041525	1	1000-417-10-43	PROFESSIONAL SVCS	150.00	150.00
Total 041525:										150.00	150.00
04/25	04/17/2025	223933	660	STATE WATER RESOURC	ANNUAL PERMIT FY 24/25 - WA	SW-0319634	1	7110-430-42-43	PROFESSIONAL SVCS	50.01	50.01
04/25	04/17/2025	223933	660	STATE WATER RESOURC	ANNUAL PERMIT FY 25/26 - WA	SW-0319634	2	7110-1430-105	PRE-PAID OTHER	149.99	149.99
Total SW-0319634:										200.00	200.00
04/25	04/17/2025	223934	194	STEVE PHILLIPS	CARL MOYER GRANT CLG-24-1	040725	1	8405-430-10-48	GRANTS	692.75	692.75
Total 040725:										692.75	692.75
04/25	04/17/2025	223935	76	SUSANVILLE ACE HARD	KEYBLANK- GAS	532887	1	7401-430-62-44	REPAIR AND MAINT-VEHICLE	11.28	11.28
Total 532887:										11.28	11.28
04/25	04/17/2025	223935	76	SUSANVILLE ACE HARD	CLEAR SILICONE- STREETS SB	532918	1	2005-431-20-44	REPAIR AND MAINTENANCE-MI	9.73	9.73
Total 532918:										9.73	9.73
04/25	04/17/2025	223935	76	SUSANVILLE ACE HARD	SPRAYWAY- STREETS	532988	1	2007-431-20-46	SUPPLIES-GENERAL	30.36	30.36
Total 532988:										30.36	30.36
04/25	04/17/2025	223935	76	SUSANVILLE ACE HARD	MISC HILLMAN FASTENERS- AI	532998	1	7201-430-81-44	REPAIR AND MAINTENANCE-FA	32.73	32.73
Total 532998:										32.73	32.73
04/25	04/17/2025	223936	806	SUSANVILLE AVIATION	BULBS- AIRPORT	5330	1	7201-430-81-44	REPAIR AND MAINTENANCE-MI	600.33	600.33
Total 5330:										600.33	600.33
04/25	04/17/2025	223937	11000		LEAGUE OF CA CITIES LEADER	040725	1	1000-465-10-45	TRAVEL	256.00	256.00
04/25	04/17/2025	223937	11000		TRANSPORTATION 376@.21 PE	040725	2	1000-465-10-45	TRAVEL	78.96	78.96

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 040725:										334.96	334.96
04/25	04/17/2025	223938	10404	THE INTERMOUNTAIN NE	PUBLIC HEARING NOTICE - PA	20250025	1	1011-425-20-45	ADVERTISING	225.00	225.00
Total 20250025:										225.00	225.00
04/25	04/17/2025	223939	11356	TSB, LLC	HAZARDOUS MATERIAL TESTI	AES-250015-01-1/2	1	1012-425-21-43	PROFESSIONAL SVCS	2,300.00	2,300.00
04/25	04/17/2025	223939	11356	TSB, LLC	HAZARDOUS MATERIAL TESTI	AES-250015-01-1/2	2	7301-430-52-43	PROFESSIONAL SVC	1,150.00	1,150.00
Total AES-250015-01-1/2:										3,450.00	3,450.00
04/25	04/17/2025	223940	749	VERIZON WIRELESS	CELLULAR PHONES - ADMIN	6109892088	1	1000-413-20-45	COMMUNICATIONS	71.40	71.40
04/25	04/17/2025	223940	749	VERIZON WIRELESS	CELLULAR PHONES - BUILDIN	6109892088	2	1011-424-20-45	COMMUNICATIONS	99.90	99.90
04/25	04/17/2025	223940	749	VERIZON WIRELESS	CELLULAR PHONES - PARKS	6109892088	3	1011-452-20-45	COMMUNICATIONS	104.53	104.53
04/25	04/17/2025	223940	749	VERIZON WIRELESS	CELLULAR PHONES - PUBLIC	6109892088	4	7620-430-11-45	COMMUNICATIONS	156.57	156.57
04/25	04/17/2025	223940	749	VERIZON WIRELESS	CELLULAR PHONES - WATER	6109892088	5	7110-430-42-45	COMMUNICATIONS	151.43	151.43
04/25	04/17/2025	223940	749	VERIZON WIRELESS	CELLULAR PHONES - GAS	6109892088	6	7401-430-62-45	COMMUNICATIONS	270.56	270.56
04/25	04/17/2025	223940	749	VERIZON WIRELESS	CELLULAR PHONES - PUBLIC	6109892088	7	7620-430-10-45	COMMUNICATIONS	1,281.03	1,281.03
Total 6109892088:										2,135.42	2,135.42
04/25	04/17/2025	223941	770	WESTERN NEVADA SUP	SLOA VAC BRK-PW	61690336	1	7620-430-10-44	REPAIR AND MAINTENANCE-FA	5.38	5.38
Total 61690336:										5.38	5.38
04/25	04/17/2025	223941	770	WESTERN NEVADA SUP	MILW GRINDER-STREETS SB1	61690504	1	2005-431-20-44	REPAIR AND MAINTENANCE-MI	185.89	185.89
Total 61690504:										185.89	185.89
04/25	04/17/2025	223941	770	WESTERN NEVADA SUP	DIAB 4 1/2 DISC CUT- STREETS	61690513	1	2005-431-20-44	REPAIR AND MAINTENANCE-MI	2.67	2.67
Total 61690513:										2.67	2.67
04/25	04/17/2025	223941	770	WESTERN NEVADA SUP	RUST FL BLUE-WATER	61701816	1	7110-430-42-46	SUPPLIES-GENERAL	133.28	133.28
Total 61701816:										133.28	133.28
04/25	04/17/2025	223942	1198	WESTWOOD SANITATIO	PORTABLE TOILET- PARKS	179198	1	1011-452-20-44	RENT & LEASES EQUIP & VEHI	120.11	120.11

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 179198:										120.11	120.11
Grand Totals:										193,292.66	193,292.66

Report Criteria:
Report type: GL detail
Check.Voided = False

Report Criteria:
Report type: GL detail
Check.Voided = False

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
04/25	04/18/2025	223943	728	U.S. POSTMASTER	UB BILLING WATER	041825	1	7110-430-42-46	POSTAGE	832.70	832.70
04/25	04/18/2025	223943	728	U.S. POSTMASTER	UB BILLING GAS	041825	2	7401-430-62-46	POSTAGE	428.96	428.96
Total 041825:										1,261.66	1,261.66
Grand Totals:										1,261.66	1,261.66

AGENDA ITEM NO. 9.A
Action Item

SUSANVILLE CITY COUNCIL AGENDA ITEM

Submitted By: Jolene Arredondo, Police

Action Date: May 7, 2025

SUBJECT: Consider **Resolution No. 25-6424**, Authorizing the City Manager to execute an amendment to the equipment and service agreement with Axon Enterprises for body worn cameras with artificial intelligence technologies and taser equipment for use by sworn officers at the Susanville Police Department

PRESENTED BY: Allen Sobol, Lieutenant

SUMMARY:

The Susanville Police Department is concluding its current five-year contract with Versatrem Public Safety US, Inc., formerly known as Visual Labs, Inc., for body-worn video (BWC) systems and digital evidence storage. As we look toward a more advanced solution, the department has identified a need to transition to the Axon Enterprise, Inc. system for body-worn cameras, tasers and evidence management. This memo outlines the proposed amendment to our existing contract with Axon and requests approval from the City Council to move forward.

Currently our department uses the outdated X26p and a few of the newer TASER 7's, which we are hoping to transition the entire department to the TASER 7. TASER 7 offers standoff and close quarters capabilities, improved probes for better connection, and provides enhanced integration to the Axon network for optimized workflows and inventory and evidence management. Having the all staff using the TASER 7, allows the department to be uniformed and comply with department policies.

In recent months, the Police Department's Command Staff conducted a comprehensive review of available body-worn camera systems. The goal was to select a system that not only meets our technical needs but also enhances operational efficiency. After careful evaluation, it was determined that Axon's BWC solution best suited the department's requirements, particularly with its advanced AI capabilities, seamless integration, and user-friendly design.

One of the key features of the Axon system is its ability to automatically generate officers' reports directly from the BWC footage. This will significantly reduce the time officers spend writing reports—by an estimated 67%—and will improve the accuracy and detail of the reports, providing clearer, more reliable documentation of incidents.

The amendment to the Axon contract will involve the following:

- **14 Evidence.com Licenses**: For secure storage and management of video evidence from body-worn cameras.
- **14 Body-Worn Cameras**: Each sworn officer will be issued their own camera, with additional cameras available for shared use by non-sworn field staff.
- **Cloud-Based Evidence Storage**: All video footage will be stored securely in Axon's cloud, providing efficient access and management of evidence.

Additionally, the system will allow the Lassen County District Attorney's Office direct access to video evidence via a secure online link. This will eliminate delays in evidence sharing, accelerating the timeline for prosecuting cases and improving overall efficiency within the criminal justice process.

The initial purchase includes the 14 cameras, licenses, and associated supporting equipment and services. We will incorporate these expenses within the existing Police Department budget for technology upgrades. A detailed breakdown of costs will be provided during the next budget meeting.

The transition to Axon's body-worn camera system and evidence management platform is a critical step in enhancing the department's operational capabilities. By providing officers with state-of-the-art technology, we will improve reporting accuracy, streamline the processing of evidence, and enhance collaboration with the District Attorney's Office.

It is recommended that the City Council approve the proposed amendment to the Axon contract for the purchase of 14 body-worn cameras, Evidence.com licenses, and supporting hardware. This upgrade is in line with the department's ongoing efforts to improve public safety and operational efficiency.

Action Requested: Approval for the City Manager to execute and sign the contract with Axon.

Attachments

- Contract Amendment Proposal (Axon)
- Initial Budget Estimate for Axon Equipment and Services

FISCAL IMPACT: Fiscal year increase of $50,000 paid for and reimbursed through the COPS Grant

ACTION REQUESTED: Motion to approve Resolution No. 25-6424, Authorizing the City Manager to execute an amendment to the equipment and service agreement with Axon Enterprises for body worn cameras with artificial intelligence technologies and taser equipment for use by sworn officers at the Susanville Police Department

ATTACHMENTS:
25-6424.pdf
Proposed AXON Contract
Budget Estimate for AXON Equipment and Services

RESOLUTION NO. 25-6424
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUSANVILLE AUTHORIZING THE CITY MANAGER TO EXECUTE AN AMENDMENT TO THE EQUIPMENT AND SERVICE AGREEMENT WITH AXON ENTERPRISE FOR BODY WORN CAMERAS WITH ARTIFICIAL INTELLIGENCE TECHNOLOGIES AND TASER EQUIPMENT

WHEREAS, the Susanville Police Department is responsible for providing public safety within the City of Susanville; and

WHEREAS, the Susanville Police Department is concluding its current five-year contract with (BWC) systems and digital evidence storage; and

WHEREAS, the Susanville Police Department has identified a need to transition to the Axon Enterprise, Inc. system body-worn cameras, tasers and evidence management.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Susanville hereby approves the following:

1. The proposed amendment to the Axon contract for the purchase of 14 body-worn cameras, Evidence.com licenses, and supporting hardware; and

2. The City Manager to execute and sign the contract with Axon.

APPROVED:______________________
Mendy Schuster, Mayor

ATTEST:______________________
Heidi Whitlock, City Clerk

The foregoing resolution was adopted at a regular meeting of the City Council of the City of Susanville, held on the 7th day of May 2025, by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

____
Heidi Whitlock, City Clerk

APPROVED AS TO FORM:______________________________
Margaret Long, City Attorney

Axon Enterprise, Inc.
17800 N 85th St.
Scottsdale, Arizona 85255
United States
VAT: 86-0741227
Domestic: (800) 978-2737
International: +1.800.978.2737

Q-690437-45770JS

Issued: 04/23/2025
Quote Expiration: 05/15/2025
Estimated Contract Start Date: 07/15/2025
Account Number: 321852
Payment Terms:
Mode of Delivery: UPS-GND

SHIP TO	BILL TO
Susanville Police Dept. - CA 1801 Main St Susanville, CA 96130-4518 USA	Susanville Police Dept. - CA 1801 Main St Susanville CA 96130-4518 USA Email:

SALES REPRESENTATIVE	PRIMARY CONTACT
Jake Schwisow Phone: Email: jschwisow@axon.com Fax:	Allen Sobol Phone: (530) 257-5603 Email: asobol@cityofsusanville.org Fax:

Quote Summary

Program Length	60 Months
TOTAL COST	$201,247.70
ESTIMATED TOTAL W/ TAX	$204,894.09

Discount Summary

Average Savings Per Year	$6,109.62
TOTAL SAVINGS	$30,548.10

Payment Summary

Date	Subtotal	Tax	Total
Jun 2025	$40,249.54	$729.28	$40,978.82
Jul 2026	$40,249.54	$729.28	$40,978.82
Jul 2027	$40,249.54	$729.28	$40,978.82
Jul 2028	$40,249.54	$729.28	$40,978.82
Jul 2029	$40,249.54	$729.27	$40,978.81
Total	**$201,247.70**	**$3,646.39**	**$204,894.09**

Quote Unbundled Price:	**$231,795.80**
Quote List Price:	**$212,232.20**
Quote Subtotal:	**$201,247.70**

Pricing

All deliverables are detailed in Delivery Schedules section lower in proposal

Item	Description	Qty	Term	Unbundled	List Price	Net Price	Subtotal	Tax	Total
Program									
BWCUwTAP	BWC Unlimited with TAP	14	60	$122.95	$99.66	$99.66	$83,714.40	$2,337.63	$86,052.03
A la Carte Hardware									
H00001	AB4 Camera Bundle	14			$899.00	$899.00	$12,586.00	$1,038.34	$13,624.34
H00002	AB4 Multi Bay Dock Bundle	2			$1,638.90	$1,638.90	$3,277.80	$270.42	$3,548.22
A la Carte Software									
73746	AXON EVIDENCE - ECOM LICENSE - PRO	5	60		$48.82	$12.21	$3,661.50	$0.00	$3,661.50
73449	AXON BODY - LICENSE - DEVICE CONNECTIVITY	14	60		$5.42	$5.42	$4,552.80	$0.00	$4,552.80
73447	AXON FUSUS - LICENSE - PLUS USER	14	60		$15.19	$15.19	$12,759.60	$0.00	$12,759.60
85760	AXON AUTO-TRANSCRIBE - UNLIMITED SERVICE	14	60		$22.57	$22.57	$18,958.80	$0.00	$18,958.80
101283	AXON RECORDS - DRAFT ONE - AI-ASSISTED REPORT WRITING	14	60		$70.52	$70.52	$59,236.80	$0.00	$59,236.80
A la Carte Services									
80146	AXON BODY - PSO - VIRTUAL STARTER	1			$2,500.00	$2,500.00	$2,500.00	$0.00	$2,500.00
Total							**$201,247.70**	**$3,646.39**	**$204,894.09**

Delivery Schedule

Hardware

Bundle	Item	Description	QTY	Shipping Location	Estimated Delivery Date
AB4 Camera Bundle	100147	AXON BODY 4 - CAMERA - NA US FIRST RESPONDER BLK RAPIDLOCK	14	1	06/15/2025
AB4 Camera Bundle	100466	AXON BODY 4 - CABLE - USB-C TO USB-C	16	1	06/15/2025
AB4 Camera Bundle	100775	AXON BODY 4 - MAGNETIC DISCONNECT CABLE	16	1	06/15/2025
AB4 Camera Bundle	74028	AXON BODY - MOUNT - WING CLIP RAPIDLOCK	16	1	06/15/2025
AB4 Multi Bay Dock Bundle	100206	AXON BODY 4 - 8 BAY DOCK	2	1	06/15/2025
AB4 Multi Bay Dock Bundle	70033	AXON - DOCK WALL MOUNT - BRACKET ASSY	2	1	06/15/2025
AB4 Multi Bay Dock Bundle	71019	AXON BODY - DOCK POWERCORD - NORTH AMERICA	2	1	06/15/2025
BWC Unlimited with TAP	73309	AXON BODY - TAP REFRESH 1 - CAMERA	14	1	12/15/2027
BWC Unlimited with TAP	73689	AXON BODY - TAP REFRESH 1 - DOCK MULTI BAY	2	1	12/15/2027
BWC Unlimited with TAP	73310	AXON BODY - TAP REFRESH 2 - CAMERA	14	1	06/15/2030
BWC Unlimited with TAP	73688	AXON BODY - TAP REFRESH 2 - DOCK MULTI BAY	2	1	06/15/2030

Software

Bundle	Item	Description	QTY	Estimated Start Date	Estimated End Date
BWC Unlimited with TAP	73686	AXON EVIDENCE - STORAGE - UNLIMITED (AXON DEVICE)	14	07/15/2025	07/14/2030
BWC Unlimited with TAP	73746	AXON EVIDENCE - ECOM LICENSE - PRO	14	07/15/2025	07/14/2030

Software

Bundle	Item	Description	QTY	Estimated Start Date	Estimated End Date
A la Carte	101283	AXON RECORDS - DRAFT ONE - AI-ASSISTED REPORT WRITING	14	07/15/2025	07/14/2030
A la Carte	73447	AXON FUSUS - LICENSE - PLUS USER	14	07/15/2025	07/14/2030
A la Carte	73449	AXON BODY - LICENSE - DEVICE CONNECTIVITY	14	07/15/2025	07/14/2030
A la Carte	73746	AXON EVIDENCE - ECOM LICENSE - PRO	5	07/15/2025	07/14/2030
A la Carte	85760	AXON AUTO-TRANSCRIBE - UNLIMITED SERVICE	14	07/15/2025	07/14/2030

Services

Bundle	Item	Description	QTY
A la Carte	80146	AXON BODY - PSO - VIRTUAL STARTER	1

Warranties

Bundle	Item	Description	QTY	Estimated Start Date	Estimated End Date
BWC Unlimited with TAP	80464	AXON BODY - TAP WARRANTY - CAMERA	14	06/15/2026	07/14/2028
BWC Unlimited with TAP	80465	AXON BODY - TAP WARRANTY - MULTI BAY DOCK	2	06/15/2026	07/14/2028

Shipping Locations

Location Number	Street	City	State	Zip	Country
1	1801 Main St	Susanville	CA	96130-4518	USA

Payment Details

Jun 2025

Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Year 1	101283	AXON RECORDS - DRAFT ONE - AI-ASSISTED REPORT WRITING	14	$11,847.37	$0.00	$11,847.37
Year 1	73447	AXON FUSUS - LICENSE - PLUS USER	14	$2,551.92	$0.00	$2,551.92
Year 1	73449	AXON BODY - LICENSE - DEVICE CONNECTIVITY	14	$910.56	$0.00	$910.56
Year 1	73746	AXON EVIDENCE - ECOM LICENSE - PRO	5	$732.30	$0.00	$732.30
Year 1	80146	AXON BODY - PSO - VIRTUAL STARTER	1	$500.00	$0.00	$500.00
Year 1	85760	AXON AUTO-TRANSCRIBE - UNLIMITED SERVICE	14	$3,791.76	$0.00	$3,791.76
Year 1	BWCUwTAP	BWC Unlimited with TAP	14	$16,742.87	$467.53	$17,210.40
Year 1	H00001	AB4 Camera Bundle	14	$2,517.20	$207.67	$2,724.87
Year 1	H00002	AB4 Multi Bay Dock Bundle	2	$655.56	$54.08	$709.64
Total				**$40,249.54**	**$729.28**	**$40,978.82**

Jul 2026

Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Year 2	101283	AXON RECORDS - DRAFT ONE - AI-ASSISTED REPORT WRITING	14	$11,847.37	$0.00	$11,847.37
Year 2	73447	AXON FUSUS - LICENSE - PLUS USER	14	$2,551.92	$0.00	$2,551.92
Year 2	73449	AXON BODY - LICENSE - DEVICE CONNECTIVITY	14	$910.56	$0.00	$910.56
Year 2	73746	AXON EVIDENCE - ECOM LICENSE - PRO	5	$732.30	$0.00	$732.30
Year 2	80146	AXON BODY - PSO - VIRTUAL STARTER	1	$500.00	$0.00	$500.00
Year 2	85760	AXON AUTO-TRANSCRIBE - UNLIMITED SERVICE	14	$3,791.76	$0.00	$3,791.76
Year 2	BWCUwTAP	BWC Unlimited with TAP	14	$16,742.87	$467.53	$17,210.40
Year 2	H00001	AB4 Camera Bundle	14	$2,517.20	$207.67	$2,724.87
Year 2	H00002	AB4 Multi Bay Dock Bundle	2	$655.56	$54.08	$709.64
Total				**$40,249.54**	**$729.28**	**$40,978.82**

Jul 2027

Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Year 3	101283	AXON RECORDS - DRAFT ONE - AI-ASSISTED REPORT WRITING	14	$11,847.37	$0.00	$11,847.37
Year 3	73447	AXON FUSUS - LICENSE - PLUS USER	14	$2,551.92	$0.00	$2,551.92
Year 3	73449	AXON BODY - LICENSE - DEVICE CONNECTIVITY	14	$910.56	$0.00	$910.56
Year 3	73746	AXON EVIDENCE - ECOM LICENSE - PRO	5	$732.30	$0.00	$732.30
Year 3	80146	AXON BODY - PSO - VIRTUAL STARTER	1	$500.00	$0.00	$500.00
Year 3	85760	AXON AUTO-TRANSCRIBE - UNLIMITED SERVICE	14	$3,791.76	$0.00	$3,791.76
Year 3	BWCUwTAP	BWC Unlimited with TAP	14	$16,742.87	$467.53	$17,210.40
Year 3	H00001	AB4 Camera Bundle	14	$2,517.20	$207.67	$2,724.87
Year 3	H00002	AB4 Multi Bay Dock Bundle	2	$655.56	$54.08	$709.64
Total				**$40,249.54**	**$729.28**	**$40,978.82**

Jul 2028

Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Year 4	101283	AXON RECORDS - DRAFT ONE - AI-ASSISTED REPORT WRITING	14	$11,847.37	$0.00	$11,847.37
Year 4	73447	AXON FUSUS - LICENSE - PLUS USER	14	$2,551.92	$0.00	$2,551.92
Year 4	73449	AXON BODY - LICENSE - DEVICE CONNECTIVITY	14	$910.56	$0.00	$910.56
Year 4	73746	AXON EVIDENCE - ECOM LICENSE - PRO	5	$732.30	$0.00	$732.30
Year 4	80146	AXON BODY - PSO - VIRTUAL STARTER	1	$500.00	$0.00	$500.00
Year 4	85760	AXON AUTO-TRANSCRIBE - UNLIMITED SERVICE	14	$3,791.76	$0.00	$3,791.76
Year 4	BWCUwTAP	BWC Unlimited with TAP	14	$16,742.87	$467.53	$17,210.40
Year 4	H00001	AB4 Camera Bundle	14	$2,517.20	$207.67	$2,724.87
Year 4	H00002	AB4 Multi Bay Dock Bundle	2	$655.56	$54.08	$709.64
Total				**$40,249.54**	**$729.28**	**$40,978.82**

Jul 2029

Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Year 5	101283	AXON RECORDS - DRAFT ONE - AI-ASSISTED REPORT WRITING	14	$11,847.36	$0.00	$11,847.36
Year 5	73447	AXON FUSUS - LICENSE - PLUS USER	14	$2,551.92	$0.00	$2,551.92
Year 5	73449	AXON BODY - LICENSE - DEVICE CONNECTIVITY	14	$910.56	$0.00	$910.56
Year 5	73746	AXON EVIDENCE - ECOM LICENSE - PRO	5	$732.30	$0.00	$732.30
Year 5	80146	AXON BODY - PSO - VIRTUAL STARTER	1	$500.00	$0.00	$500.00
Year 5	85760	AXON AUTO-TRANSCRIBE - UNLIMITED SERVICE	14	$3,791.76	$0.00	$3,791.76
Year 5	BWCUwTAP	BWC Unlimited with TAP	14	$16,742.88	$467.51	$17,210.39
Year 5	H00001	AB4 Camera Bundle	14	$2,517.20	$207.66	$2,724.86
Year 5	H00002	AB4 Multi Bay Dock Bundle	2	$655.56	$54.10	$709.66
Total				**$40,249.54**	**$729.27**	**$40,978.81**

Tax is estimated based on rates applicable at date of quote and subject to change at time of invoicing. If a tax exemption certificate should be applied, please submit prior to invoicing.

Standard Terms and Conditions

Axon Enterprise Inc. Sales Terms and Conditions

Axon Master Services and Purchasing Agreement:

This Quote is limited to and conditional upon your acceptance of the provisions set forth herein and Axon's Master Services and Purchasing Agreement (posted at https://www.axon.com/sales-terms-and-conditions), as well as the attached Statement of Work (SOW) for Axon Fleet and/or Axon Interview Room purchase, if applicable. In the event you and Axon have entered into a prior agreement to govern all future purchases, that agreement shall govern to the extent it includes the products and services being purchased and does not conflict with the Axon Customer Experience Improvement Program Appendix as described below.

ACEIP:

The Axon Customer Experience Improvement Program Appendix, which includes the sharing of de-identified segments of Agency Content with Axon to develop new products and improve your product experience (posted at www.axon.com/legal/sales-terms-and-conditions), is incorporated herein by reference. By signing below, you agree to the terms of the Axon Customer Experience Improvement Program.

Acceptance of Terms:

Any purchase order issued in response to this Quote is subject solely to the above referenced terms and conditions. By signing below, you represent that you are lawfully able to enter into contracts. If you are signing on behalf of an entity (including but not limited to the company, municipality, or government agency for whom you work), you represent to Axon that you have legal authority to bind that entity. If you do not have this authority, please do not sign this Quote.

Signature

Date Signed

4/23/2025

Axon Enterprise, Inc.
17800 N 85th St.
Scottsdale, Arizona 85255
United States
VAT: 86-0741227
Domestic: (800) 978-2737
International: +1.800.978.2737

Q-690446-45764JS

Issued: 04/17/2025
Quote Expiration: 05/31/2025
Estimated Contract Start Date: 08/15/2025
Account Number: 321852
Payment Terms: N30
Mode of Delivery: UPS-GND

SHIP TO	BILL TO	SALES REPRESENTATIVE	PRIMARY CONTACT
Susanville Police Dept. - CA 1801 Main St Susanville, CA 96130-4518 USA	Susanville Police Dept. - CA 1801 Main St Susanville CA 96130-4518 USA Email:	Jake Schwisow Phone: Email: jschwisow@axon.com Fax:	Allen Sobol Phone: (530) 257-5603 Email: asobol@cityofsusanville.org Fax:

Quote Summary

Program Length	33 Months
TOTAL COST	$27,718.95
ESTIMATED TOTAL W/ TAX	$29,871.62

Discount Summary

Average Savings Per Year	$6,460.44
TOTAL SAVINGS	$17,766.21

Payment Summary

Date	Subtotal	Tax	Total
Jul 2025	$9,241.49	$717.67	$9,959.16
Jul 2026	$9,238.73	$717.49	$9,956.22
Jul 2027	$9,238.73	$717.51	$9,956.24
Total	**$27,718.95**	**$2,152.67**	**$29,871.62**

Quote Unbundled Price:	**$45,485.16**
Quote List Price:	**$27,718.95**
Quote Subtotal:	**$27,718.95**

Pricing

All deliverables are detailed in Delivery Schedules section lower in proposal

Item	Description	Qty	Term	Unbundled	List Price	Net Price	Subtotal	Tax	Total
Program									
20245	TRUE UP - TASER 7 CERTIFICATION PLAN TRUE UP	189	1		$52.55	$52.55	$9,931.95	$819.39	$10,751.34
C00018	BUNDLE - TASER 7 CERTIFICATION	7	33	$153.91	$77.00	$77.00	$17,787.00	$1,333.28	$19,120.28
Total							**$27,718.95**	**$2,152.67**	**$29,871.62**

Delivery Schedule

Hardware

Bundle	Item	Description	QTY	Shipping Location	Estimated Delivery Date
BUNDLE - TASER 7 CERTIFICATION	100591	AXON TASER - CLEANING KIT	1	1	07/15/2025
BUNDLE - TASER 7 CERTIFICATION	100623	ENHANCED HOOK-AND-LOOP TRAINING (HALT) SUIT (V2)	1	1	07/15/2025
BUNDLE - TASER 7 CERTIFICATION	20008	AXON TASER 7 - HANDLE - HIGH VIS GRN LASER CLASS 3R YLW	7	1	07/15/2025
BUNDLE - TASER 7 CERTIFICATION	20018	AXON TASER - BATTERY PACK - TACTICAL	8	1	07/15/2025
BUNDLE - TASER 7 CERTIFICATION	20063	AXON TASER 7 - HOLSTER - SAFARILAND RH	7	1	07/15/2025
BUNDLE - TASER 7 CERTIFICATION	22175	AXON TASER 7 - CARTRIDGE - LIVE STANDOFF (3.5-DEGREE) NS	35	1	07/15/2025
BUNDLE - TASER 7 CERTIFICATION	22176	AXON TASER 7 - CARTRIDGE - LIVE CLOSE QUART (12-DEGREE) NS	35	1	07/15/2025
BUNDLE - TASER 7 CERTIFICATION	22177	AXON TASER 7 - CARTRIDGE - HALT STANDOFF NS	14	1	07/15/2025
BUNDLE - TASER 7 CERTIFICATION	22178	AXON TASER 7 - CARTRIDGE - HALT CLOSE QUART NS	14	1	07/15/2025
BUNDLE - TASER 7 CERTIFICATION	22179	AXON TASER 7 - CARTRIDGE - INERT STANDOFF (3.5-DEGREE) NS	7	1	07/15/2025
BUNDLE - TASER 7 CERTIFICATION	22181	AXON TASER 7 - CARTRIDGE - INERT CLOSE QUART (12-DEGREE) NS	7	1	07/15/2025
BUNDLE - TASER 7 CERTIFICATION	70033	AXON - DOCK WALL MOUNT - BRACKET ASSY	1	1	07/15/2025
BUNDLE - TASER 7 CERTIFICATION	71019	AXON BODY - DOCK POWERCORD - NORTH AMERICA	1	1	07/15/2025
BUNDLE - TASER 7 CERTIFICATION	74200	AXON TASER - DOCK - SIX BAY PLUS CORE	1	1	07/15/2025
BUNDLE - TASER 7 CERTIFICATION	80087	AXON TASER - TARGET - CONDUCTIVE PROFESSIONAL RUGGEDIZED	1	1	07/15/2025
BUNDLE - TASER 7 CERTIFICATION	80090	AXON TASER - TARGET FRAME - PROFESSIONAL 27.5 IN X 75 IN	1	1	07/15/2025
BUNDLE - TASER 7 CERTIFICATION	22175	AXON TASER 7 - CARTRIDGE - LIVE STANDOFF (3.5-DEGREE) NS	14	1	07/15/2026
BUNDLE - TASER 7 CERTIFICATION	22176	AXON TASER 7 - CARTRIDGE - LIVE CLOSE QUART (12-DEGREE) NS	14	1	07/15/2026
BUNDLE - TASER 7 CERTIFICATION	22175	AXON TASER 7 - CARTRIDGE - LIVE STANDOFF (3.5-DEGREE) NS	14	1	07/15/2027
BUNDLE - TASER 7 CERTIFICATION	22175	AXON TASER 7 - CARTRIDGE - LIVE STANDOFF (3.5-DEGREE) NS	14	1	07/15/2027

Hardware

Bundle	Item	Description	QTY	Shipping Location	Estimated Delivery Date
BUNDLE - TASER 7 CERTIFICATION	22175	AXON TASER 7 - CARTRIDGE - LIVE STANDOFF (3.5-DEGREE) NS	14	1	07/15/2027
BUNDLE - TASER 7 CERTIFICATION	22176	AXON TASER 7 - CARTRIDGE - LIVE CLOSE QUART (12-DEGREE) NS	14	1	07/15/2027
BUNDLE - TASER 7 CERTIFICATION	22176	AXON TASER 7 - CARTRIDGE - LIVE CLOSE QUART (12-DEGREE) NS	14	1	07/15/2027
BUNDLE - TASER 7 CERTIFICATION	22176	AXON TASER 7 - CARTRIDGE - LIVE CLOSE QUART (12-DEGREE) NS	14	1	07/15/2027
BUNDLE - TASER 7 CERTIFICATION	22177	AXON TASER 7 - CARTRIDGE - HALT STANDOFF NS	14	1	07/15/2027
BUNDLE - TASER 7 CERTIFICATION	22178	AXON TASER 7 - CARTRIDGE - HALT CLOSE QUART NS	14	1	07/15/2027

Software

Bundle	Item	Description	QTY	Estimated Start Date	Estimated End Date
BUNDLE - TASER 7 CERTIFICATION	101180	AXON TASER - DATA SCIENCE PROGRAM	7	08/15/2025	05/14/2028
BUNDLE - TASER 7 CERTIFICATION	20248	AXON TASER - EVIDENCE.COM LICENSE	1	08/15/2025	05/14/2028
BUNDLE - TASER 7 CERTIFICATION	20248	AXON TASER - EVIDENCE.COM LICENSE	7	08/15/2025	05/14/2028

Services

Bundle	Item	Description	QTY
BUNDLE - TASER 7 CERTIFICATION	101193	AXON TASER - ON DEMAND CERTIFICATION	1
BUNDLE - TASER 7 CERTIFICATION	20246	AXON TASER 7 - REPLACEMENT ACCESS PROGRAM - DUTY CARTRIDGE	7

Warranties

Bundle	Item	Description	QTY	Estimated Start Date	Estimated End Date
BUNDLE - TASER 7 CERTIFICATION	80374	AXON TASER - EXT WARRANTY - BATTERY PACK T7/T10	8	07/15/2026	05/14/2028
BUNDLE - TASER 7 CERTIFICATION	80395	AXON TASER 7 - EXT WARRANTY - HANDLE	7	07/15/2026	05/14/2028
BUNDLE - TASER 7 CERTIFICATION	80396	AXON TASER - EXT WARRANTY - DOCK SIX BAY T7/T10	1	07/15/2026	05/14/2028

Shipping Locations

Location Number	Street	City	State	Zip	Country
1	1801 Main St	Susanville	CA	96130-4518	USA

Payment Details

Jul 2025

Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Year 1	20245	TRUE UP - TASER 7 CERTIFICATION PLAN TRUE UP	189	$3,311.35	$273.18	$3,584.53
Year 1	C00018	BUNDLE - TASER 7 CERTIFICATION	7	$5,930.14	$444.49	$6,374.63
Total				**$9,241.49**	**$717.67**	**$9,959.16**

Jul 2026

Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Year 2	20245	TRUE UP - TASER 7 CERTIFICATION PLAN TRUE UP	189	$3,310.35	$273.10	$3,583.45
Year 2	C00018	BUNDLE - TASER 7 CERTIFICATION	7	$5,928.38	$444.39	$6,372.77
Total				**$9,238.73**	**$717.49**	**$9,956.22**

Jul 2027

Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Year 3	20245	TRUE UP - TASER 7 CERTIFICATION PLAN TRUE UP	189	$3,310.35	$273.11	$3,583.46
Year 3	C00018	BUNDLE - TASER 7 CERTIFICATION	7	$5,928.38	$444.40	$6,372.78
Total				**$9,238.73**	**$717.51**	**$9,956.24**

Tax is estimated based on rates applicable at date of quote and subject to change at time of invoicing. If a tax exemption certificate should be applied, please submit prior to invoicing.

Standard Terms and Conditions

Axon Enterprise Inc. Sales Terms and Conditions

Axon Master Services and Purchasing Agreement:

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ACEIP:

The Axon Customer Experience Improvement Program Appendix, which includes the sharing of de-identified segments of Agency Content with Axon to develop new products and improve your product experience (posted at www.axon.com/legal/sales-terms-and-conditions), is incorporated herein by reference. By signing below, you agree to the terms of the Axon Customer Experience Improvement Program.

Acceptance of Terms:

Any purchase order issued in response to this Quote is subject solely to the above referenced terms and conditions. By signing below, you represent that you are lawfully able to enter into contracts. If you are signing on behalf of an entity (including but not limited to the company, municipality, or government agency for whom you work), you represent to Axon that you have legal authority to bind that entity. If you do not have this authority, please do not sign this Quote.

Signature

Date Signed

4/17/2025

AGENDA ITEM NO. 9.B
Action Item

SUSANVILLE CITY COUNCIL AGENDA ITEM

Submitted By: Bob Godman, Building & Planning Division

Action Date: May 7, 2025

SUBJECT: Consider **Resolution No. 25-6426**, authorizing the Mayor to sign a services agreement with M-Group Consultants for Planning consultation and authorize the Finance Director to adjust the budget as necessary.

PRESENTED BY: Bob Godman, Public Works Director

SUMMARY:

The City's Planning division is responsible for managing current and long-range planning activities, processing development applications, ensuring compliance with state and local regulations, and guiding the physical development of our community. The scope and complexity of planning issues facing the City continue to evolve, requiring specialized knowledge and significant staff resources. Furthermore, we are committed to supporting the professional development of our staff, including our newer team members, and ensuring major development projects are managed effectively.

Engaging an experienced Planning Consultant offers several strategic advantages that will enhance the City's ability to manage its planning responsibilities effectively and efficiently.

1. **Addressing Complex Planning Challenges:** Urban planning frequently involves intricate issues related to land use law, environmental review (CEQA), complex development proposals, zoning ordinance updates, and long-range policy development. While City staff possess broad knowledge, certain unique or highly specialized situations benefit significantly from targeted expertise. A qualified consultant can provide in-depth analysis, objective third-party review, and strategic advice on these complex matters as they arise, ensuring the City makes well-informed decisions grounded in best practices. This supplements staff capacity without the need for permanent specialized personnel.
2. **Supporting Staff Development and Ensuring Best Practices:** Planning is a multifaceted field with a steep learning curve, encompassing local ordinances, state mandates, case

law, design principles, and community engagement strategies. When we hire a new Planner, a consultant can serve as a mentor and resource, providing guidance on complex applications, procedural requirements, and nuanced planning principles. This support will help our Planner become proficient more quickly, ensure adherence to best practices across all planning activities, and build internal capacity over the long term.

3. **Expert Guidance for the Proposed Travel Stop Project, Including Annexation:** The potential development of a new travel stop represents a significant project for the City, with implications for traffic circulation, economic development, land use compatibility, environmental considerations, and community character. Successfully navigating the planning, potential annexation, and entitlement processes for such a project requires careful consideration and specific expertise. A consultant with demonstrated experience in large-scale commercial/retail developments, transportation-adjacent projects, and California annexation procedures (including LAFCO requirements) can provide critical guidance throughout the process. This includes assistance with navigating the annexation process, site plan review, traffic impact analysis review, specific plan development (if applicable), environmental documentation, public outreach strategies, and navigating other potential regulatory hurdles. Their involvement will enhance the likelihood of a successful project outcome that aligns with the City's goals and minimizes potential negative impacts.

Funding for planning consultant services would be utilized on an as-needed, task-order basis. Specific scopes of work and associated costs would be managed within the approved spending limit of $75,000. Engaging a consultant provides flexibility, allowing the City to access high-level expertise precisely when needed without the overhead of a full-time specialized position.

Hiring a Planning Consultant on an as-needed basis represents a strategic investment in the City's planning capabilities. It provides essential support for staff in navigating complex issues, will accelerate the development of our planning staff, and offers crucial expertise for significant development projects like the proposed travel stop, including potential annexation complexities. This approach ensures the City benefits from specialized knowledge, maintains high standards in its planning processes, and effectively manages its resources.

FISCAL IMPACT:

Up to $75,000, this division is funded through the General Fund.
Travel Stop EIR Review est. $23,760
Planning Consultation for FY 24/25 est. $10,000

Planning Consultation FY25/26 est. $40,000
Total Transfer for FY 24/25 $35,000

ACTION REQUESTED: Motion to approve Resolution No. 25-6426, authorizing the Mayor to sign a services agreement with M-Group Consultants for Planning consultation and authorize the Finance Director to adjust the budget as necessary.

ATTACHMENTS:
25-6426.pdf
SERVICES AGREEMENT M Group Consultants draft (M-Group Edits 4.28.25).docx

RESOLUTION NO. 25-6426
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUSANVILLE AUTHORIZING THE MAYOR TO SIGN A SERVICES AGREEMENT WITH M-GROUP CONSULTANTS FOR PLANNING CONSULTATION AND AUTHORIZE THE FINANCE DIRECTOR TO ADJUST THE BUDGET AS NECESSARY

WHEREAS, the City of Susanville oversees and enforces laws and ordinances related to planning in Susanville' Sphere of Influence; and

WHEREAS, the City has been without a Planner since December 2024 and has been unable to recruit a Senior Planner candidate; and

WHEREAS, it is important for the City of Susanville to have planning expertise available; and

WHEREAS, staff has fulfilled procurement requirements in choosing a planning consultant company; and

WHEREAS, M-Group Consultants of Campbell, California was the top candidate for the consulting position.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Susanville hereby authorizes the Mayor to sign a services agreement with M-Group Consultants for planning consultation and authorizes the Finance Director to increase the FY24/25 1011 budget by $35,000.

APPROVED:______________________
Mendy Schuster, Mayor

ATTEST:______________________
Heidi Whitlock, City Clerk

The foregoing resolution was adopted at a regular meeting of the City Council of the City of Susanville, held on the 7th day of May 2025, by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

____
Heidi Whitlock, City Clerk

APPROVED AS TO FORM:______________________________
Margaret Long, City Attorney

SERVICES AGREEMENT
BETWEEN
THE CITY OF SUSANVILLE
AND
M-GROUP CONSULTANTS

THIS SERVICES AGREEMENT ("Agreement") is made and entered into this 1st day of May 2025, by and between the CITY OF SUSANVILLE ("City"), and M-GROUP ("Consultant")

RECITALS

WHEREAS, City desires to retain a person or firm to provide the following services:

Planning consultation including but not limited to:

- Processing development applications, project materials, and supporting technical studies
- Providing project management support for various Policy, Planning, and Public Works projects
- Developing staff reports, correspondence, findings, and conditions of approval
- Preparing CEQA analyses including impacts, findings, and mitigation measures
- Peer reviewing environmental documents and technical studies
- Conducting Housing Element Implementation Tasks
- Attending meetings with applicants and city staff
- Completing research and making recommendations
- Presenting and answering questions at public hearings
- Carrying out consultation with LAFCO and supporting with the annexation process
- Coordinating with regional, state, and federal agencies
- Processing General Plan and Zoning Amendments
- Providing educational workshops or training sessions
- Mentoring City staff to help build expertise and experience with a variety of planning and environmental review tasks

WHEREAS, The Consultant warrants that it is qualified and agreeable to render the aforesaid services.

AGREEMENT

NOW, THEREFORE, for and in consideration of the agreement made, and the payments to be made by City, the parties agree to the following:

I. SCOPE OF SERVICES: The Consultant agrees to provide all of the services described in Exhibit A.

II. CITY FURNISHED SERVICES: The City agrees to:

A. Make available to the Consultant those services, supplies, equipment and staff that are normally provided for the services required by the type of services to be rendered by Contractor hereunder and as set forth in Exhibit A.

B. Make available all pertinent data and records for review.

III. TERM OF AGREEMENT: This Agreement shall commence on May 07 2025, and shall terminate on June 30 2026, unless sooner terminated in accordance with the terms hereunder.

IV. FEES: The fees for furnishing services under this Agreement shall be based on the rate schedule which is attached hereto as Exhibit B. Said fees shall remain in effect for the entire term of this Agreement.

V. MAXIMUM COST TO CITY: Notwithstanding any other provision of this Agreement, in no event will the cost to City for the services to be provided herein exceed the maximum sum of $75,000, including direct non-salary expenses.

VI. PAYMENT: The fees for services under this Agreement shall be due within 60 calendar days after receipt and approval by City of an invoice covering the service(s) rendered to date.

With respect to any additional services provided under this Agreement as specified in Paragraph II hereof, the Consultant shall not be paid unless the Consultant has received written authorization from City for the additional services prior to incurring the costs associated therewith. Said additional services shall be charged at the rates set forth on Exhibit B.

Invoices or applications for payment to the City shall be sufficiently detailed and shall contain full documentation of all work performed and all reimbursable expenses incurred. Where the scope of work on the Agreement is divided into various tasks, invoices shall detail the related expenditures accordingly. Labor expenditures need documentation to support time, subsistence, travel and field expenses. No expense will be reimbursed without adequate documentation. This documentation will include, but not be limited to, receipts for material purchases, rental equipment and subcontractor work.

Notwithstanding any other provision herein, payment may be delayed, without penalty, for any period in which the State or Federal Government has delayed distribution of funds that are intended to be used by the City for funding payment to Contractor.

VII. INSURANCE: Contractor shall procure and maintain for the duration of the Agreement insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work hereunder and the results of that work by the Contractor, his agents, representatives, employees, or subcontractors.

<u>Minimum Scope and Limit of Insurance</u>

A. The Contractor shall maintain a commercial general liability (CGL) insurance policy (Insurance Services Office Form CG 00 01) covering CGL on an occurrence basis, including products and completed operations, property damage, bodily injury, and personal & advertising injury, with limits in the amount of $1,000,000, and a general aggregate limit of $2,000,000.

The City, its officers, officials, employees, and volunteers are to be covered as additional insureds on the General Liability Policy with respect to liability arising out of work or operations performed by or on behalf of the Contractor, including materials, parts, or equipment furnished in connection with such work or operations. Additional insured should read as follows:

City of Susanville
66 N. Lassen Street
Susanville, CA 96130

B. Contractor shall provide comprehensive business or commercial automobile liability coverage, including non-owned and hired automobile liability in the amount of $1,000,000 per accident for bodily injury and property damage. Coverage shall be at least as broad as ISO Form CA0001 (Code 1); or, if Contractor has no owned autos or hired autos, then as broad as ISO Form CA0001 (Code 8); and, if Contractor has non-owned autos, then as broad as ISO Form CA0001 (Code 9).

The City, its officers, officials, employees, and volunteers are to be covered as additional insureds on the Automobile Liability policy with respect to liability arising out of work or operations performed by or on behalf of the Contractor, including materials, parts, or equipment furnished in connection with such work or operations. Additional insured should read as follows:

City of Susanville
66 N. Lassen St.
Susanville, CA 96130

C. The Contractor shall be required to carry professional coverage in the amount of $1,000,000 per occurrence or claim, and $2,000,000 aggregate.

Prior to the commencement of any work hereunder, the Contractor shall supply a Certificate of Insurance and endorsements, signed by the insurer, evidencing such insurance as specified above to City. However, failure to obtain and provide the required documents to City prior to the work beginning shall not waive the Contractor's obligation to provide them. The City reserves the right to require complete, certified copies of all required insurance policies, including endorsements required by these specifications, at any time. Each insurance policy required above shall provide that coverage and shall not be canceled, except with prior written notice to the City.

Insurance is to be placed with an insurer with a current A.M. Best's rating of no less than A:VII, unless otherwise acceptable to the City.

Any deductibles or self-insured retentions must be declared to and approved by the City. The City may require the Contractor to purchase coverage with a lower deductible or retention or provide proof of ability to pay losses and related investigations, claim administration, and defense expenses within the retention.

For any claims related to this Agreement, the Contractor's insurance coverage shall be primary coverage at least as broad as ISO CG 20 01 04 13 with respect to the City, its officers, officials, employees, and volunteers. Any insurance or self-insurance maintained by the City, its officers, officials, employees, or volunteers, shall be in excess of the Contractor's insurance and shall not contribute with it.

Contractor hereby grants to City a waiver of any right to subrogation which any insurer of said Contractor may acquire against the City by virtue of the payment of any loss under such insurance. Contractor agrees to obtain any endorsement that may be necessary to affect this waiver of subrogation, but this provision applies regardless of whether or not the City has received a waiver of subrogation endorsement from the insurer.

VIII. WORKER'S COMPENSATION: The Contractor acknowledges that it is aware of the provisions of the Labor Code of the State of California which requires every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of that Code and it certifies that it will comply with such provisions before commencing the performance of the services to be performed under this Agreement and at all times during the performance of the services to be performed hereunder. A copy of the certificates evidencing such insurance with policy limits of at least $1,000,000 per accident for bodily injury or disease (or, in the alternative, a signed City Workers' Compensation Exemption form) shall be provided to City prior to commencement of work.

IX. INDEMNIFICATION: Contractor agrees to indemnify, defend at its own expense, and hold City harmless from any and all liabilities, claims, losses, damages, or expenses, including reasonable attorney's fees, arising from any and all acts or omissions to act of Contractor or its officers, agents, or employees in performing services under this Agreement; excluding, however, such liabilities, claims, losses, damages, or expenses arising from City's sole negligence or willful misconduct.

X. NONDISCRIMINATORY EMPLOYMENT: In connection with the execution of this Agreement and the services to be provided hereunder, the Contractor shall not discriminate against any employee or applicant for employment because of race, color, religion, age, sex, national origin, political affiliation, ancestry, marital status or disability. This policy does not require the employment of unqualified persons.

XI. INTEREST OF PUBLIC OFFICIALS: No officer, agent or employee of the City during their tenure, nor for one year thereafter, shall have any interest, direct or indirect, in this Agreement or the proceeds thereof.

XII. SUBCONTRACTING AND ASSIGNMENT: The rights, responsibilities and duties established under this Agreement are personal to the Contractor and may not be subcontracted, transferred or assigned without the express prior written consent of the City.

XIII. LICENSING AND PERMITS: The Contractor shall maintain the appropriate licenses throughout the life of this Agreement. Contractor shall also obtain any and all permits which might be required by the work to be performed herein. Failure to maintain the licenses, permits, certificates, and credentials shall be deemed a breach of this agreement and constitutes grounds for the termination of this agreement.

XIV. BOOKS OF RECORD AND AUDIT PROVISION: Contractor shall maintain on a current basis, complete books and records relating to this Agreement. Such records shall include, but not be limited to, documents supporting all bids and all expenditures for which any reimbursement is sought. The books and records shall be original entry books. In addition, Contractor shall maintain detailed payroll records, including all subsistence, travel and field expenses, and canceled checks, receipts and invoices for all items for which any reimbursement is sought. These documents and records shall be retained for at least ten years from the completion of this Agreement (42CFR Sections 433.32, 438.3(h) and (u)).

Contractor will permit City to audit all books, accounts or records relating to this Agreement or all books, accounts or records of any business entities controlled by Contractor who participated in this Agreement in any way. Any such audit may be conducted on Contractor's premises or, at City's option, Contractor shall provide all books and records within a maximum of 15 calendar days upon receipt of written notice from City.

Contractor shall promptly refund any moneys erroneously charged. If City ascertains that it has been billed erroneously by Contractor for an amount equaling 5% or more of the original bid, Contractor shall be liable for the costs of the audit in addition to any other penalty to be imposed. This paragraph applies to any contract which provides for reimbursement of expenses.

XV. CONFIDENTIALITY: All information and records obtained in the course of providing services under this Agreement shall be confidential and shall not be open to examination for any purpose not directly connected to the administration of this program or the services provided hereunder. Both parties shall comply with State and Federal requirements regarding confidential information.

XVI. TITLE: It is understood that any and all documents, information, computer disks, and reports of any kind concerning the services provided hereunder, prepared by and submitted to the City or made available to the Contractor, shall be the sole property of the City. The Contractor may retain reproducible copies of drawings and copies of other documents. In the event of the termination of this Agreement, for any reason whatsoever, Contractor shall promptly turn over all information, writing, computer disks, and documents to City without exception or reservation. Contractor shall transfer from computer hard drive to disk any information or documents stored on hard drive and provide City with said disk.

XVII. TERMINATION:

A. Either party hereto may terminate this Agreement for any reason by giving thirty (30) calendar days written notice to the other party. Notice of Termination shall be by written notice to the other party and shall be sent by registered mail.

B. If the Contractor fails to provide in any manner the services specified under this Agreement or otherwise fails to comply with the terms of this Agreement, or violates any ordinance, regulation, or other law which applies to its performance herein, the City may terminate this Agreement by giving five calendar days written notice to Contractor.

C. The Contractor shall be excused for failure to perform services herein if such services are prevented by acts of God, strikes, labor disputes or other forces over which the Contractor has no control.

D. In the event of termination, not the fault of the Contractor, the Contractor shall be paid for services performed up to the date of termination in accordance with the terms of this Agreement.

XVIII. RELATIONSHIP BETWEEN THE PARTIES: It is expressly understood that in the performances of the services herein, the Contractor, and the agents and employees thereof, shall act in an independent capacity and as an independent contractor and not as officers, employees or agents of the City.

XIX. AMENDMENT: This Agreement may be amended or modified only by a written instrument signed by both parties.

XX. ASSIGNMENT OF PERSONNEL: The Contractor shall not substitute any personnel for those specifically named in its proposal unless personnel with substantially equal or better qualifications and experience are provided, acceptable to City, as evidenced in writing.

XXI. WAIVER: No provision of this Agreement or the breach thereof shall be deemed waived, except by written consent of the party against whom the waiver is claimed.

XXII. SEVERABILITY: If any provision of this Agreement is determined by a court of competent jurisdiction to be invalid or unenforceable, the remainder of this Agreement shall not be affected thereby. Each provision shall be valid and enforceable to the fullest extent permitted by law.

XXIII. JURISDICTION AND VENUE: This Agreement and the obligations hereunder shall be construed in accordance with the laws of the State of California. The parties hereto agree that venue for any legal disputes or litigation arising out of this Agreement shall be in Glenn County, California.

XXIV. ENTIRE AGREEMENT: This Agreement constitutes the entire agreement between the parties with respect to the subject matter hereof, and all prior or contemporaneous agreements, understandings, and representations, oral or written, are superseded.

XXV. EXHIBITS: All “Exhibits” referred to below or attached to herein are by this reference incorporated into this Agreement:

Exhibit Designation	**Exhibit Title**
Exhibit A	Services to be provided by the Consultant
Exhibit B	Compensation or Fees to be Paid to the Consultant

XXVI. DESIGNATED AGENTS: The parties represent and warrant that they have full power and authority to execute and fully perform their obligations under this Agreement pursuant to their governing instruments, without the need for any further action, and that the person(s) executing this Agreement on behalf of each party are the duly designated agents of each party and are authorized to do so.

XXVII. COMPLIANCE WITH APPLICABLE LAWS: The Contractor shall comply with any and all federal, state and local laws, regulations, and ordinances affecting the services covered by this Agreement.

XXVIII. ATTORNEY’S FEES: If any party hereto employs an attorney for the purpose of enforcing or construing this Agreement, or any judgment based on this Agreement, in any legal proceeding whatsoever, including insolvency, bankruptcy, arbitration, declaratory relief or other litigation, including appeals or rehearing, the prevailing party shall be entitled to receive from the other party, or parties thereto, reimbursement for all attorneys' fees and all costs, including but not limited to service of process, filing fees, court and court reporter costs, investigative costs, expert witness fees, and the cost of any bonds, whether taxable or not. If any judgment or final order be issued in that proceeding, said reimbursement shall be specified therein.

XXIX. NOTICES: Any notice required to be given pursuant to the terms and conditions hereof shall be in writing, and shall be via one of the following methods: personal delivery, prepaid Certified First-Class Mail, or prepaid Priority Mail with delivery confirmation. Unless others designated by either party, such notice shall be mailed to the address shown below:

If to City:

City of Susanville
66 N. Lassen St.
Susanville, CA 96130

If to the Consultant:

M-Group
51 E. Campbell Avenue #1247
Campbell, CA 95009

[signature page to follow]

IN WITNESS WHEREOF, the parties hereunto have executed this Agreement on the date written below.

CITY OF SUSANVILLE:

By: ______________________________

Dan Newton, City Manager

____

____

Date: ____________________

M-GROUP

By: ______________________________

Name:_Heather Hines

Title: Principal

Date: __________________________

Approved as to form:

By: ________________________________

Margaret E. Long

City Attorney

EXHIBIT A

m-group

policy planning • urban design • environmental review • historic preservation • community engagement • staffing solutions

March 31, 2025

Bob Godman
Public Works
Director The City
of Susanville

Subject: M-Group On-Call Planning Services Agreement

Hello Bob,

I am pleased to submit this proposal for M-Group to provide on-call planning and environmental services for the City of Susanville. Professional planning services will be provided for projects assigned by the City and agreed to by M-Group, with the understanding that much of the work will occur remotely with occasional in person presence for public hearings (with advance notice). We pride ourselves on our ability to provide the highest quality work products and the flexibility to respond to changing needs and timelines. The following proposal is developed based on our recent conversation and to address the immediate and anticipated planning service needs through the 2025 fiscal year.

Based on our understanding of the City's current needs, Principal-In-Charge Olivia Ervin and Senior Planner Heather Gurwitz, AICP, will be available on a project-by-project basis to assist the City of Susanville. Additionally, other M-Group planners (Assistants, Associates, Seniors, and Principals) and Specialists (Historic Preservation and Public Art Specialists) will be available to provide support with assigned tasks as appropriate.

M-Group will provide on-call professional planning services for projects assigned by the City and under the City's cost recovery agreement with developers. M-Group will bill on-call services on a time-and- materials basis in accordance with our fee schedule. Services that M-Group will provide under this agreement generally consist of, but are not limited to, the following:

- Processing development applications, project materials, and supporting technical studies
- Providing project management support for various Policy, Planning, and Public Works projects
- Developing staff reports, correspondence, findings, and conditions of approval
- Preparing CEQA analyses including impacts, findings, and mitigation measures
- Peer reviewing environmental documents and technical studies
- Conducting Housing Element Implementation Tasks

- Attending meetings with applicants and city staff
- Completing research and making recommendations
- Presenting and answering questions at public hearings
- Carrying out consultation with LAFCO and supporting with the annexation process
- Coordinating with regional, state, and federal agencies
- Processing General Plan and Zoning Amendments
- Providing educational workshops or training sessions
- Mentoring City staff to help build expertise and experience with a variety of planning and environmental review tasks
- Conducting other tasks assigned by the City

To accommodate the range of work listed above and to ensure flexibility based on specific city needs, on-call services will be billed on an hourly basis consistent with M-Group's 2025 billing rates (attached) and as annually amended in January of each calendar year and with a not-to-exceed budget of
$75,000. On-call services, under this contract, will extend through June 30, 2026.

I trust that this proposal meets the City of Susanville's immediate needs. Please do not hesitate to contact me to discuss any revisions or refinements.

Thank you,

Olivia Ervin, Principal-In-Charge oervin@m-group.us
707.540.0723 x 202

EXHIBIT B

M-GROUP | 2025 RATE SHEET

M-GROUP STAFF	2025 HOURLY RATES
Admin Analyst Planning Tech	$95
Assistant Planner Assistant Environmental Planner Assistant Urban Designer Social Media Coordinator	$120
Associate Planner Associate Environmental Planner Associate Urban Designer GIS Services	$150
Historic Preservation Specialist Public Art Specialist	$165
Senior Planner Senior Project Manager Senior Environmental Planner Senior Urban Designer	$180

Principal Planner Principal Project Manager Principal Environmental Planner Principal Policy Planner Director of Urban Design	$200
Principal Interim CDD	$230-350

* M-Group will invoice the client by billable hours per month or percentage of task completed.
* Hourly rates are subject to annual adjustment on January 1st.
* M-Group adds a 10% administration fee to Subconsultant rates.

GROUP

AGENDA ITEM NO. 9.C
Action Item

SUSANVILLE CITY COUNCIL AGENDA ITEM

Submitted By: Marci Rojas, Public Works

Action Date: May 7, 2025

SUBJECT: Consider **Resolution No. 25-6427,** approving an increase to the 7301 Geothermal Utility Budget and authorizing the Finance Director to make necessary changes to said budget.

PRESENTED BY: Bob Godman, Public Works Director

SUMMARY: Due to multiple system failures with the geothermal system a higher number of repairs have been needed to the system this fiscal year adding additional cost not budgeted for this 2024/2025 fiscal year. Staff has estimated the Geothermal Utility Budget will need an $8,000 expenditure increase for fiscal year 2024/2025 for operational cost to the maintain the system. Staff is requesting the City Council approve the budget increase and authorize the finance manager to make necessary changes.

FISCAL IMPACT: Budget amendment to the 7301 Geothermal Utility Budget. No cost to the General Fund.

$8000 increase in expenditures.

ACTION REQUESTED: Motion to approve Resolution No. 25-6427, approving an increase to the 7301 Geothermal Utility Budget and authorizing the Finance Director to make necessary changes to said budget.

ATTACHMENTS:
25-6427.pdf

RESOLUTION No. 25-6427
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUSANVILLE APPROVING AN INCREASE TO THE 7301 GEOTHERMAL UTILITY BUDGET IN THE AMOUNT OF $8,000 AND AUTHORIZING THE FINANCE DIRECTOR TO MODIFY THE BUDGET AS NECESSARY

WHEREAS, the City of Susanville operates the Geothermal Utility Budget; and

WHEREAS, the Geothermal System has had a higher number of system failures for the current fiscal year 2024/2025; and

WHEREAS, due to the system failures the geothermal budget will need an increase of $8,000.00 to cover the operational cost for the remaining of the fiscal year; and

WHEREAS, the 7301 Geothermal Utility Budget will need an expenditure increase to the fiscal year 2024/2025 budget.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Susanville hereby:

1. Approves the budget increase of $8,000 to the 7301 Geothermal Utility Budget.
2. Authorizes the Finance Director to modify the budget as necessary to accommodate the increase.

APPROVED:___________________________
Mendy Schuster, Mayor

ATTEST: ___________________________
Heidi Whitlock, City Clerk

The foregoing Resolution was adopted at a regular meeting of the City Council of the City of Susanville, held on the 7th day of May, 2025, by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

____
Heidi Whitlock, City Clerk

APPROVED AS TO FORM: ___________________________
Margaret Long, City Attorney

AGENDA ITEM NO. 9.D
Action Item

SUSANVILLE CITY COUNCIL AGENDA ITEM

Submitted By:	Marci Rojas, Public Works
Action Date:	May 7, 2025
SUBJECT:	Consider purchase of Hangar #24 at the Susanville Municipal Airport
PRESENTED BY:	Bob Godman, Public Works Director
SUMMARY:	As part of the agreement between the City of Susanville and those currently owning hangars at the Susanville Municipal Airport, the City has first right of refusal when a current owner decides to sell his/her hangar. At this time, Andrew O'Brien, owner of hangar #24 submitted a notice of intent to sell said hangar for $70,000. Hangar #24 is 1,575 square feet, City staff has visited the hangar and assessed that the hangar appears to be in good shape The anticipated return on investment is between 18-19 years for the purchase of the Hanger.
FISCAL IMPACT:	$70,000 if purchased
ACTION REQUESTED:	Provide direction to staff

ATTACHMENTS:
Hangar_Map.pdf
Letter of intent to sell hangar #24.docx
ROI.pdf


MAIN RUNWAY 11-29
TAXIWAY A
NEW TAXIWAY E
TAXIWAY B
NEW TIE DOWN AREA
DIRT RUNWAY 7-25
JOHNSTONVILLE ROAD
HIGHWAY 395
FBO
UPS
10A
9A
5A
14A
12A
18/17
City
MARCH 27, 2007

I'm writing to inform you that I plan to sell my hangar, Hangar #24, at the Susanville Airport to MTN Aviation, LLC, located at 975 1st Ave, Willows, CA 95988, for $70,000. This sale is contingent upon approval from the City of Susanville.

PURCHASE PRICE : $70,000

ANTICIPATED RETURN ON INVESTMENT AIRPORT BOX HANGAR 24

	1	2	3	7	8	9	10	11	12	13	14	15	16	17	18	19
							COSTS ESCALATED AT 2% ANNUALLY									
ESTIMATED RENT INCOME	3600	3672	3745	4054	4135	4218	4302	4388	4476	4566	4657	4750	4845	4942	5041	5142
MAINTENENACE EXPENSES	500	510	501	503	513	504	514	505	515	525	536	547	558	569	580	592
NET ANNUAL REVENUE	3100	3162	3244	3551	3622	3714	3788	3883	3961	4040	4121	4203	4288	4373	4461	4550
CUMMULATIVE REVENUE	3100	6262	9506	23224	26847	30561	34349	38232	42193	46233	50355	54558	58846	63219	67680	72230
ROI	4%	9%	14%	33%	38%	44%	49%	55%	60%	66%	72%	78%	84%	90%	97%	103%

AGENDA ITEM NO. 9.E
Action Item

SUSANVILLE CITY COUNCIL AGENDA ITEM

Submitted By:	Bob Godman, Public Works
Action Date:	May 7, 2025
SUBJECT:	Consider **Resolution No. 25-6428,** approving the Susanville Experimental Aircraft Association using the Susanville Municipal Airport for their 2025 Airfair scheduled for June 7, 2025, and authorizing the City of Susanville to pay for half of the liability insurance for the event.
PRESENTED BY:	Bob Godman, Public Works Director
SUMMARY:	The Susanville Experimental Aircraft Association , Chapter 794, is having their annual Airfair on June 7, 2025. They have contacted the City and requested that the City joint sponsor the Airfair with them. The sponsorship would include the use of the Airport for the Airfair, and half of the liability insurance cost for the event and the use of Public Work's water truck and barricades.
FISCAL IMPACT:	$500 cost to the 7630 Fund
ACTION REQUESTED:	Motion to approve Resolution No. 25-6428, approving the Susanville Experimental Aircraft Association using the Susanville Municipal Airport for their 2025 Airfair scheduled for June 7, 2025, authorizing the City of Susanville to pay for half of the liability insurance for the event.

ATTACHMENTS:
25-6428.pdf
25 EAA.Airfair.Letter.pdf

RESOLUTION NO. 25-6428
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUSANVILLE APPROVING THE SUSANVILLE EXPERIMENTAL AIRCRAFT ASSOCIATION USING THE SUSANVILLE MUNICIPAL AIRPORT FOR THEIR 2025 AIRFAIR SCHEDULED FOR JUNE 7, 2025, AND AUTHORIZING THE CITY OF SUSANVILLE TO PAY FOR HALF OF THE LIABILITY INSURANCE FOR THE EVENT

WHEREAS, the City of Susanville operates the Susanville Municipal Airport; and

WHEREAS, promoting local aviation is a priority of the city in the operation of the Susanville Municipal Airport; and

WHEREAS, the Susanville Experimental Aircraft Association has asked for Council approval to use the Susanville Municipal Airport for their Airfair on June 7, 2025; and

WHEREAS, the Susanville Experimental Aircraft Association has asked that the City support the Airfair through paying half of the liability insurance for the June 7, 2025, Airfair.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Susanville hereby authorizes the Susanville Experimental Aircraft Association to use the Susanville Municipal Airport for their June 7, 2025, Airfair and further authorizes the City of Susanville to pay half of the liability insurance for the June 7, 2025, Airfair.

APPROVED:________________________
Mendy Schuster, Mayor

ATTEST:________________________
Heidi Whitlock, City Clerk

The foregoing resolution was adopted at a regular meeting of the City Council of the City of Susanville, held on the 7th day of May 2025, by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

____
Heidi Whitlock, City Clerk

APPROVED AS TO FORM:______________________________
Margaret Long, City Attorney

EAA CHAPTER 794
471-920 JOHNSTONVILLE ROAD
SUSANVILLE, CA 96130

04/07/2025

City of Susanville
City Hall
66 N. Lassen St.
Susanville, CA. 96130

Dear City Council,

The local Experimental Aircraft Association (EAA) Chapter 794 is starting to think about this year's Airfair.

On behalf of the Airfair Committee, we request permission to use the Susanville Municipal Airport on Saturday, June 7, 2025 for the 2025 Airfair. As usual, we will name the City on the insurance policy that we get for the Airfair. In the past the City has paid half of the premium which last year totaled $450.00. We have appreciated the City's wholehearted support and with your help are looking forward to yet another great event for the city of Susanville and Lassen County.

Sincerely,

SK Datema

Steve Datema
2025 Airfair Coordinator
EAA Chapter 794
(530) 257-2030

AGENDA ITEM NO. 9.F
Action Item

SUSANVILLE CITY COUNCIL AGENDA ITEM

Submitted By:	Marci Rojas, Public Works
Action Date:	May 7, 2025
SUBJECT:	Consider **Resolution No. 25-6431**, approving street closures for Pancera Plaza (South Gay Street from Cottage to Main Street) for thirteen Saturday morning Farmer's Markets and three Night Markets.
PRESENTED BY:	Bob Godman, Public Works Director
SUMMARY:	LARP has requested from the City Council permission to close Pancera Plaza for the Farmer's Market on the following Saturdays, June 7th,14th, 21st and 28th, July 12th, and 26th, August 2nd, 9th, 16th and 30th, September 13th, 20th and 27th. For the three night markets LARP is requesting permission to close Pancera Plaza for the following dates, July 2nd, and August 20th, and September 3rd. For the Day Markets Pancera Plaza would be closed from 9pm Friday night to 1pm Saturday afternoon and Night Markets Pancera Plaza would be closed from 3pm to 9pm the day of the markets. The total estimated city cost for the Farmer's Market would be $6,084.34, which $2,254.08 of that cost is overtime staff time from the Streets Division and $358.00 is additional insurance cost to the General Fund. LARP will be issued an Encroachment Permit, that clearly communicates both LARP's responsibility and the City's responsibility, in conducting the Farmer's Market event. Additionally, LARP will provide the City with a two million dollar certificate of liability insurance listing the City of Susanville as additionally insured. LARP is requesting that City Council support the road closure for the Farmers Market.
FISCAL IMPACT:	Estimated Staff time and equipment is as follows :

Special Event Insurance Premium	-	$ 358.00
PW staff time overtime expenses	-	$ 2,254.08
PW Staff time regular time expenses	-	$ 863.81
PD Staff time regular time expenses	-	$ 804.00
PW Equipment cost	-	$ 1,804.34
Total cost		$6,084.30

ACTION REQUESTED:	Motion to approve Resolution No. 25-6431, approving street closures for Pancera Plaza (South Gay Street from Cottage to Main Street) for thirteen Saturday morning Farmer's Markets and three Night Markets.

ATTACHMENTS:
2025 LARP Street Closure Request.pdf
25-6431.pdf

Local Area Revitalization Project
PO Box 181
Susanville, CA, 96130

02/27/2025

City of Susanville
60 North Lassen
Susanville, CA, 96130

Dear City Council,

The Local Area Revitalization Project in partnership with the County of Lassen and many other local organizations and small vendors is preparing for the 2025 Susanville Farmer's Market season. We need to use Pancera Plaza and are requesting the specific closure as follow

Saturday Morning Market
Closure of South Gay from Main to Cottage on the Friday night before from 10 PM to Saturday at noon for the following Saturdays
June 7th, June 14th, June 21st, and June 28th
July 12th, July 26th
Aug 2nd, Aug 9th, Aug 16th and 30th
Sept 13th, Sept 20th, Sept 27th

Wednesday Night Market
Closure for South Gay from Main to Cottage and Cottage from South Gay to South Lassen on Wednesday from 2 PM to Wednesday 11 PM for the following dates.
July 2nd
Aug 20th
Sept 3rd

Respectfully,
David Teeter
CEO of LARP
(530) 310-8279

RESOLUTION NO. 25-6431
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUSANVILLE AUTHORIZINGTHE CLOSURE OF PANCERA PLAZA (SOUTH GAY STREET FROM COTTAGE TO MAIN STREET) ON JUNE 7th, 14th, 21st and 28th MORNING,; JULY 12th, and 26th MORNING, and JULY 2nd EVENING; AUGUST 2nd , 9TH, 16th, AND 30th MORNING, and AUGUST 20th EVENING; SEPTEMBER 13th, 20th, and 27th MORNING; and SEPTEMBER 3rd EVENING; MORNING CLOSURE at 9:00P.M. THE FRIDAY BEFORE THE SATURDAY MORNING EVENT UNTIL 1:00 P.M. ON THE SCHEDULED SATURDAY; CLOSURE FROM 3:00PM UNTIL 9:00PM ON SCHEDULED EVENING EVENT

WHEREAS, Local Area Revitalization Project (LARP) have requested the closure of Pancera Plaza (South Gay Street) from Cottage Street to Main Street to hold their Farmer's Market; and

WHEREAS, LARP have requested closure dates of June 7th,14th, 21st and 28th, July 12th and 26th, August 2nd , 9th, 16th, 30th, and September 13th, 20th and 27th for the Day Markets. Along with the following dates, July 2nd, and August 20th, and September 3rd for the Nigh Markets. For the Day Markets Pancera Plaza would be closed from 9pm Friday night to 1pm Saturday afternoon and Night Markets Pancera Plaza would be closed from 3pm to 9pm; and

WHEREAS, LARP will provide the City with a two-million-dollar certificate of liability insurance listing the City of Susanville as additionally insured.

NOW THEREFORE, BE IT RESOLVED, that the City Council of the City of Susanville hereby approves the following:

1. The closure of Pancera Plaza (South Gay Street) from Cottage Street to Main Street for the Farmers' Market on June 7th,14th, 21st and 28th at 9:00 p.m. the Friday before the event until 1:00 p.m. on the scheduled Saturday. July 12th and 26th, at 9:00 p.m., the Friday before the event until 1:00 p.m. on the scheduled Saturday. July 2nd evening from 3:00pm until 9:00pm on scheduled evening event. August 2nd, 9th, 16th, 30th at 9:00 p.m. the Friday before the event until 1:00 p.m. on the scheduled Saturday. August 20th evening from 3:00pm until 9:00pm on scheduled evening event. September 13th, 20th and 27th morning at 9:00 p.m. the Friday before the event until 1:00pm on the scheduled Saturday. September 3rd evening from 3:00pm until 9:00pm on scheduled evening event; and

2. Waiving the Encroachment Permit fees.

APPROVED:________________________
Mendy Schuster, Mayor

ATTEST:________________________
Heidi Whitlock, City Clerk

The foregoing Resolution was adopted at a regular meeting of the City Council of the Cityof Susanville, held on the 7th day of May, 2025, by the following vote:

AYES:
NOES:

ABSENT:
ABSTAIN:

____
Heidi Whitlock, City Clerk

APPROVED AS TO FORM:______________________________
Margaret Long, City Attorney

AGENDA ITEM NO. 12.A
Action Item

SUSANVILLE CITY COUNCIL AGENDA ITEM

Submitted By: Dan Newton, Administrative Services

Action Date: May 7, 2025

SUBJECT: Consider **Resolution No. 25-6429,** approving modifications to the City of Susanville's Organizational Structure and **Resolution No. 25-6430**, approving and authorizing the third modification to the Memorandum of Understanding with the Operating Engineers Local Union No. 3 Firefighters Bargaining Unit
.

PRESENTED BY: Dan Newton, City Manager

SUMMARY:

City staff has provided as attachments the current "approved" organizational chart and a proposed "modified" organizational chart for Council's consideration. Some of the modifications that are to be incorporated into our new organizational chart have already been approved at various times over the past year. In addition, there are other proposed modifications that are described in more detail in body of this staff report that have been discussed but not formally executed. Staff is requesting direction regarding how the Council would like to move forward with the proposed modifications.

Discussion:

In February of 2024, the City hired our Public Safety Chief. The Public Safety Chief position was created after our former Fire Chief and Police Chief retired in 2023. The Public Safety Chief consolidated the administrative functions of both departments; however, the operations functions of each department remain separate.

Our Public Safety Chief was appointed in February 2024 and, with the support of his staff, has proposed modifications to the structure of both departments. The "approved" organizational structure added one additional position to the police department and one additional position to the fire department for a net overall increase of one new position between the two departments (after the Fire Chief and Police Chief positions were combined). The proposed "modified" organizational chart results in a net increase of two positions; however, both are allocated to the fire department.

Approved Organizational Structure:

- Combine Police Chief and Fire Chief into one Public Safety Chief
- Add Assistant Fire Chief
- Add Police Officer
- Sergeant and Captain were reclassified to Lieutenants - no net increase

Modified Proposal:

- Combine Police Chief and Fire Chief into one Public Safety Chief - Completed
- ~~Add Assistant Fire Chief~~
- ~~Add Police Officer~~
- Sergeant and Captain were reclassified to Lieutenants - no net increase - Completed
- Add three Firefighter I/II positions.

Implementing a 3-0 staffing model enhances response capabilities for Out-of-Area Fire (OOAF) Assignments, particularly as most OES apparatus require 3- and 4-person staffing. By adding three additional personnel to the staffing rotation, it becomes significantly easier to meet deployment requests with paid staff. This approach allows for immediate fulfillment of requests using the three on-shift personnel, reducing the need for extensive backfill—only requiring 2-0 staffing at the station instead of a full replacement.

Historically, Susanville Fire Department has had to decline multiple OOAF requests due to insufficient staffing. By adding three paid personnel, we can ensure a more reliable and efficient response to these assignments while alleviating strain on volunteers.

Ultimately, the more OOAF assignments we are able to fill, the more revenue the department and the city generates while continuing to provide critical fire services to both other communities and our own. This investment not only strengthens regional emergency response efforts but also enhances the department’s financial sustainability, ensuring we have the resources needed to support our personnel and operations effectively.

Such changes require a Side Letter detailing the modification to the Unit's Memorandum of Understanding (MOU) to the MOU's Section of flexibly staffed positions, reducing flexibly staffed positions from Firefighter I to Fire Apparatus Engineer to now only allowing flexible staffing from Firefighter I to Firefighter II positions. Attached is the Side Letter to the MOU that requires Council approval and adoption.

Other proposed modifications include:

- City Clerk Department changes which include moving the Administrative Staff Assistant that was previously allocated to the Administrative Services Department to the City Clerk Department.
- Administrative Services Department changes which include placing the Golf Course Manager position under the Deputy City Manager.

Previously approved modifications include:

- Finance department changes which include the reclassification of the Account Technician II position to Assistant Director - Finance. This change was approved by Council in March 2025.
- Administrative Services department changes which include the reclassification of the Assistant to the City Manager to Deputy City Manager. This change was approved by Council in February 2025.
- City Administrator to City Manager these changes have been completed without a net increase in personnel this change was approved by Council in February 2024.
- Susanville Police Department changes which include the addition of two (2) Corporal specialty assignments to the Police Department. This change was approved by Council in August 2024, these changes have been completed without a net increase in personnel.
- Susanville Fire Department changes which include the Part-Time Seasonal Firefighters approved by Council March 2023.
- Susanville Public Works Department which include changing of position titles from Air Quality/Assistant Engineer to Air Quality Specialist, completed in January 2024.

FISCAL IMPACT:

Annual General Fund estimated increase of $48,000. No General Fund increase to the 2024/2025 Fiscal Year budget

ACTION REQUESTED:

Motion to approve Resolution No. 25-6429, approving modifications to the City of Susanville's Organizational Structure; and
Motion to approve Resolution No. 25-6430, approving and authorizing the third modification to the Memorandum of Understanding with the

ATTACHMENTS:

25-6429.pdf
Current "approved: organizational chart 12-20-2023.pdf
Proposed "modified" organizational chart.pdf
25-6430.pdf
Side Letter No 3.docx

RESOLUTION NO. 25-6429
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUSANVILLE APPROVING MODIFICATIONS TO THE CITY OF SUSANVILLE'S ORGANIZATIONAL STRUCTURE AND AUTHORIZING THE FINANCE DIRECTOR TO MODIFY THE POLICE AND FIRE DEPARTMENT BUDGETS AS NECESSARY

WHEREAS, the City of Susanville is a full-service city providing essential services through multiple city departments; and

WHEREAS, in February 2024, the City of Susanville appointed a Public Safety Chief to consolidate the administrative functions of the Fire and Police Departments following the retirement of the Fire Chief and Police Chief in 2023; and

WHEREAS, this consolidation maintained the operational independence of each department while enhancing administrative efficiency; and

WHEREAS, an initial organizational structure was approved, which resulted in a net increase of one new position between the two departments by adding an Assistant Fire Chief and a Police Officer, while reclassifying one existing Sergeant and Captain positions to two Lieutenant positions without a net increase in personnel; and

WHEREAS, a modified proposal was presented and approved, which resulted in an additional net increase of two positions, both allocated to the Fire Department, bringing the total modifications to include:

- Completion of the consolidation of the Police Chief and Fire Chief into one Public Safety Chief;
- Addition of an Assistant Fire Chief;
- Addition of a Police Officer;
- Reclassification of Sergeant and Captain positions to Lieutenants (no net increase);
- Addition of three Firefighter I/II positions; and

WHEREAS, the Finance Department organizational structure was also modified through a Council-approved Side Letter to the Administrative Unit Memorandum of Understanding (MOU) in March 2025, which reclassified the Account Technician II position to Assistant Director – Finance without a net increase in personnel; and

WHEREAS, in February 2025, the Assistant to the City Manager position was reclassified to Deputy City Manager through a Council-approved Side Letter to the Administrative Unit MOU, leading to an adjustment in reporting structure wherein the Golf Course Manager now reports to the Deputy City Manager, reducing the City Manager's direct reports by one, and the Administrative Staff Assistant previously reporting to the Assistant to the City Manager now reports directly to the City Clerk and these changes are completed without a net increase in personnel; and

WHEREAS, additional modifications to the City's Organizational Chart include:

- Addition of two (2) Corporal specialty assignments approved by Council in August 2024, to the Police Department without a net increase in personnel;
- Part-Time Seasonal Firefighters as approved by Council in March 2023;
- Title modifications including the reclassification of Air Quality/Assistant Engineer to Air Quality Specialist and City Administrator to City Manager completed without a net increase in personnel.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Susanville hereby authorizes the adoption of the City of Susanville Organizational Structure as presented in Attachment A and authorizes the Finance Director to modify the Police and Fire Department budgets as necessary to accommodate the organizational structure changes.

APPROVED:______________________
Mendy Schuster, Mayor

ATTEST:______________________
Heidi Whitlock, City Clerk

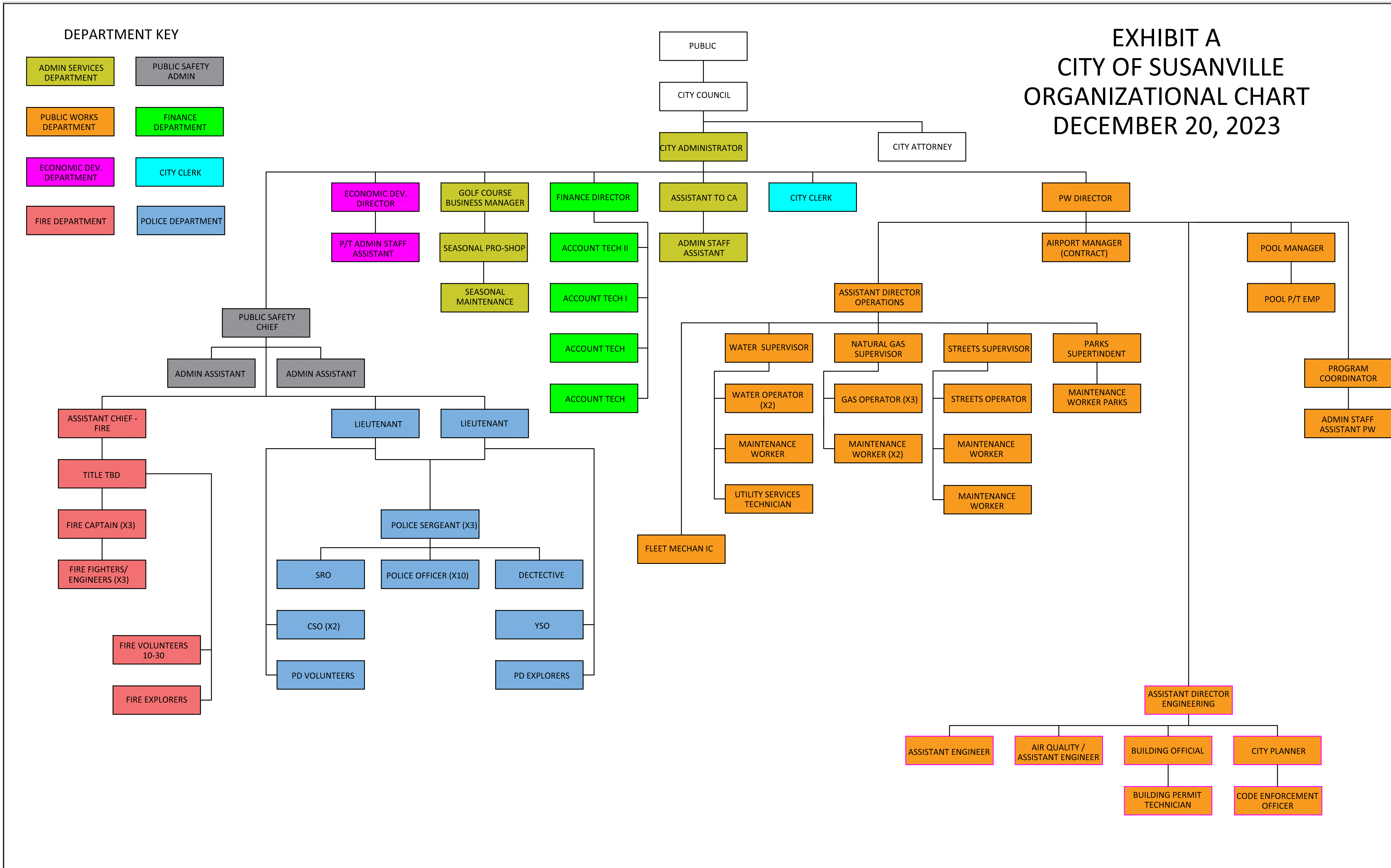
The foregoing resolution was adopted at a regular meeting of the City Council of the City of Susanville, held on the 7th day of May 2025, by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

____
Heidi Whitlock, City Clerk

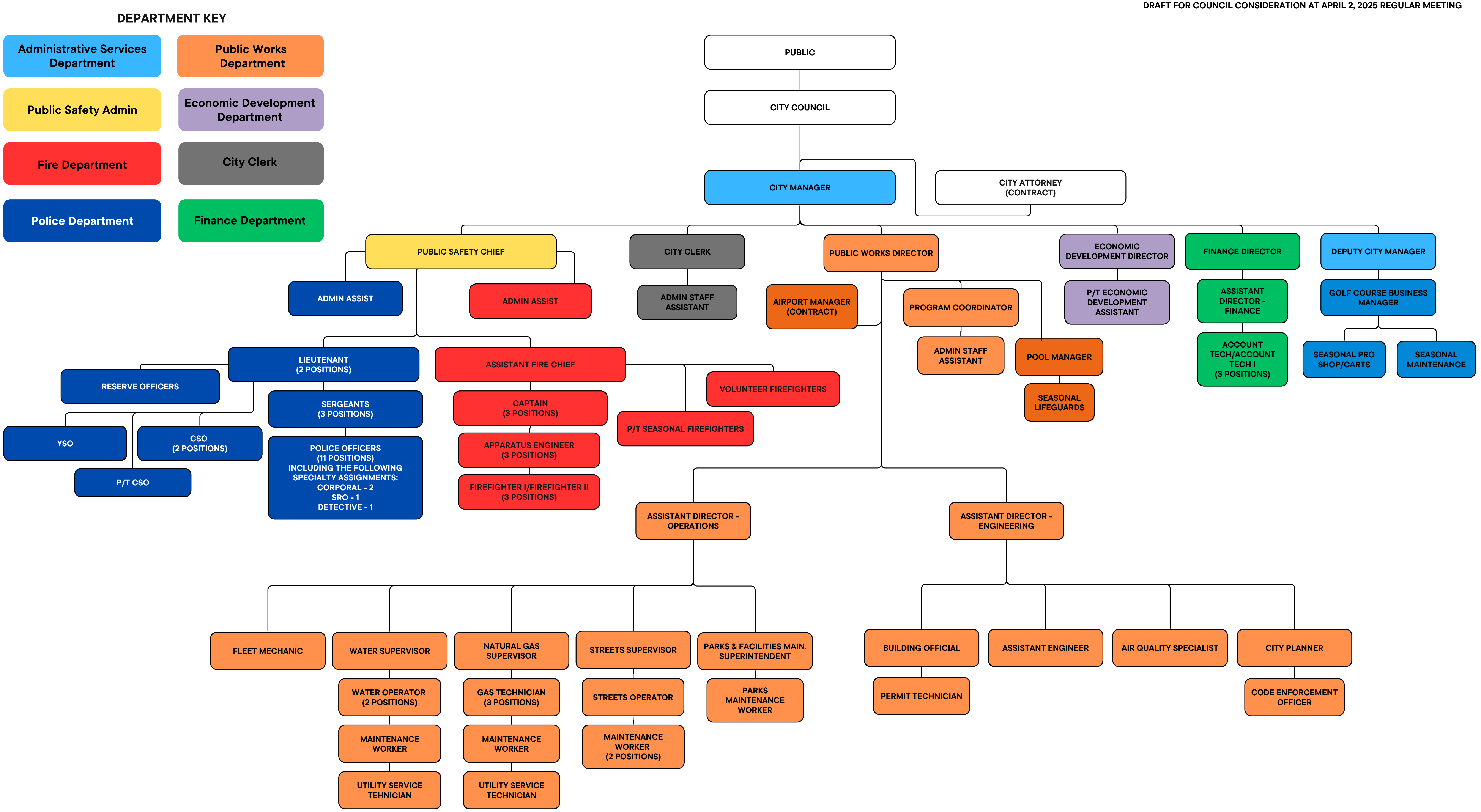
APPROVED AS TO FORM:____________________________
Margaret Long, City Attorney

EXHIBIT A
CITY OF SUSANVILLE
ORGANIZATIONAL CHART
DECEMBER 20, 2023



City of Susanville Organization Chart

DRAFT FOR COUNCIL CONSIDERATION AT APRIL 2, 2025 REGULAR MEETING



RESOLUTION NO. 25-6430
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUSANVILLE APPROVING AND AUTHORIZING THE THIRD MODIFICATION TO THE MEMORANDUM OF UNDERSTANDING WITH THE OPERATING ENGINEERS LOCAL UNION NO. 3 FIREFIGHTERS BARGAINING UNIT

WHEREAS, the Operating Engineers Local Union No. 3 Firefighters Unit has met and conferred in good faith and the City Council of the City of Susanville has approved and adopted the Memorandum of Understanding (MOU) between the City of Susanville and the Firefighters Unit for the period of July 1, 2023, through and including June 30, 2025; and

WHEREAS, the City of Susanville City Council approved the modification of the Organizational Structure of the Public Safety Departments; combing the Fire Chief and Police Chief positions into one (1) Public Safety Chief position and adding one (1) additional position to the fire department; and

WHEREAS, the Firefighters Unit has met and conferred in good faith about the changes to the Organizational Structure of the Susanville Fire Department and proposed a modified structure to include three (3) flexibly staffed Firefighter I/II positions, three (3) Fire Apparatus Engineer positions, three (3) Captain positions, and one (1) Assistant Fire Chief position; and

WHEREAS, the language in the Memorandum of Understanding (MOU) between the City of Susanville and the Firefighters Unit for the period of July 1, 2023, through and including June 30, 2025, includes verbiage of flexibly staffed positions that requires modifications with the changes to the Organizational Structure; and

WHEREAS, the representatives from the Operating Engineers Local Union No. 3 Firefighters Unit have negotiated a labor agreement according to the requirements of the Meyers-Milias-Brown Act; and

WHEREAS, the agreement has been negotiated within the parameters established by the City Council.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Susanville hereby approves and authorizes the following:

1. The Memorandum of Understanding with the Operating Engineers Local Union No. 3 Firefighters Unit will adopt the attached side letter and incorporate the changes; and

2. Modifications to the City of Susanville Approved Position List to incorporate these changes of Fire Department Organizational Structure to be three (3) flexibly staffed Firefighter I/II positions, three (3) Fire Apparatus Engineer positions, three (3) Captain positions, and one (1) Assistant Fire Chief position; and

3. The Finance Director shall modify the 2024/2025 fiscal year budget as necessary to accommodate the changes to the Fire Department Organizational Structure to be three (3) flexibly staffed Firefighter I/II positions, three (3) Fire Apparatus Engineer positions, three (3) Captain positions, and one (1) Assistant Fire Chief position.

APPROVED: ___________________________
Mendy Schuster, Mayor

ATTEST: ___________________________
Heidi Whitlock, Clerk

The foregoing Resolution was adopted at a regular meeting of the City Council for the City of Susanville held on the 7th day of May 2025, by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

____
Heidi Whitlock, City Clerk

APPROVED AS TO FORM: ___________________________
Margaret Long, City Attorney

Firefighter Unit, MOU Side Letter No. 3 - Organizational Structure/Flex Staffing Modifications

To the Operating Engineers Local Union No. 3 Firefighter Unit,

The Operating Engineers Local Union No. 3 (UNIT) have met and conferred in good faith with the City of Susanville (CITY) and have agreed to modify the organizational chart of the Susanville Fire Department to include one (1) Assistant Fire Chief, three (3) Fire Captains, three (3) Fire Apparatus Engineers, and three (3) flexibly staffed Firefighter I/Firefighter II. As part of these adopted changes, modification to the Firefighter MOU dated January 1, 2023, through and including June 30, 2025 needs to be incorporated with the below language modifications.

1. Modification of language in MOU Section 1: As of September 6, 2023, Side Letter No. 1 to the Firefighter MOU addition of the Assistant Fire Chief position is a represented position within this MOU and is included in the Exhibit A – Position Classification Schedule and therefore should be included in Section 1. Introduction of this MOU.

   Section 1. Introduction
   This MOU governs Fire Department positions of Assistant Fire Chief, Captain, Firefighter I, Firefighter II, and Fire Apparatus Engineer. For the term of this Agreement, the Firefighters Bargaining Unit will be composed of Assistant Fire Chief, Fire Captain, Firefighter I, Firefighter II, and Fire Apparatus Engineers.

2. Modification of language in MOU Section 7: Modification to the flexibly staffed positions with the new organizational structure to the Susanville Fire Department includes removing the flexibly staffed position from Firefighter I to Fire Apparatus Engineer to now be flex staffing from Firefighter I to Firefighter II.

   Section 7. Salary Scale, Merit Step, Career Development and Pay Period

   7.F. Flex Staffing:
   Effective May 7, 2025 the CITY will implement flex staffing for the positions of Firefighter I and Firefighter II. Within this job classification there will be no change in the number of positions, but incumbents and future employees will be allowed to progress from Firefighter I to Firefighter II based upon requirements set out in adopted job descriptions and merit. The incumbents of the effective date of this Side Letter shall advance as appropriate.

This side letter will be in effect upon the approval of the City Council at a regularly scheduled meeting and the terms outlined shall remain in effect, through and including June 30, 2025, or until a successor MOU is reached, unless a specific provision provides for a different commencement and/or termination date.

This letter has been ratified by both the CITY and the UNIT on the 7th day of May 2025.

Dan Newton, City Manager

Art Frolli, Business Representative

Matthew Maumoynier, UNIT Steward

Leon Myers, UNIT Steward

Approved:

Mendy Schuster, Mayor

Attest:

Heidi Whitlock, City Clerk

EXHIBIT A
FIREFIGHTERS
January 1, 2023 through and including June 30, 2025

POSITION	INCENTIVE LEVEL	RANGE*
Firefighter I	Base	129-131
	I	130-132
	II	131-133
	III	132-134
Firefighter II	Base	132-134
	I	133-135
	II	134-136
	III	135-137
Fire Apparatus Engineer	Base	137-139
	I	138-140
	II	139-141
	III	140-142
Fire Captain	Base	141-143
	I	142-144
	II	143-145
	III	144-146
Assistant Fire Chief	Base	145-147
	I	146-148
	II	147-149
	III	148-150

AGENDA ITEM NO. 12.B
Action Item

SUSANVILLE CITY COUNCIL AGENDA ITEM

Submitted By: Dan Newton, Administrative Services

Action Date: May 7, 2025

SUBJECT: Consider modifications to the City's Approved Position List

PRESENTED BY: Dan Newton, City Manager

SUMMARY: The proposed modifications are as follows:

1) Revert Assistant Engineer to former pay range.
2) Implement changes to organizational structure in item 9.C
3) Update list to include previously approved staffing changes
    a. Assistant Finance Director

FISCAL IMPACT:

ACTION REQUESTED: Approve modifications to the City's Approved Position List

ATTACHMENTS:
250507.APL.Proposed.pdf

*Last approved 5/7/2025 * PENDING*

Department/Position	Range	Step A	Step G & H	Unit
REGULAR, FULL-TIME				
ADMINISTRATIVE SERVICES				
City Manager	196	$ 191,224.02	$ 256,258.34	Contract
Deputy City Manager	156-161	$ 81,105.44	$ 129,120.16	Admin
CITY CLERK				
City Clerk	164-170	$ 94,741.66	$ 146,975.14	Mgmt
Admin Staff Assistant (Base-II)	124-128	$ 36,409.88	$ 56,551.04	Misc
ECONOMIC DEVELOPMENT				
Economic Development Director	170-174	$ 109,675.28	$ 162,040.32	Mgmt
FINANCE				
Finance Director	170-174	$ 109,675.28	$ 162,040.32	Mgmt
Assistant Director of Finance (reclass from Acct Tech II)	154-159	$ 77,197.38	$ 122,898.62	Admin
Account Tech - Account Tech I (Base- II)	124-128 or 133-137	$ 36,409.88	$ 70,624.58	Misc
Account Tech - Account Tech I (Base- II)	124-128 or 133-137	$ 36,409.88	$ 70,624.58	Misc
Account Tech - Account Tech I (Base- II)	124-128 or 133-137	$ 36,409.88	$ 70,624.58	Misc
FIRE & POLICE				
Public Safety Chief	170-172	$ 109,675.28	$ 154,323.78	Mgmt
Assistant Fire Chief	145-150	$ 66,037.40	$ 105,132.04	Fire
Fire Captain	***141-146***	***$ 59,826.78***	***$ 95,244.24***	
Fire Captain	***141-146***	***$ 59,826.78***	***$ 95,244.24***	
Fire Captain	***141-146***	***$ 59,826.78***	***$ 95,244.24***	
~~Fire Fighter I - Engineer OR Captain (No more than 3 Captains)*~~	129-142 or 141-146	$ 44,484.44	$ 95,244.24	Fire
~~Fire Fighter I - Engineer OR Captain (No more than 3 Captains)*~~	129-142 or 141-146	$ 44,484.44	$ 95,244.24	Fire
~~Fire Fighter I - Engineer OR Captain (No more than 3 Captains)*~~	129-142 or 141-146	$ 44,484.44	$ 95,244.24	Fire
Apparatus Engineer	***137-142***	***$ 54,200.12***	***$ 86,286.72***	
Apparatus Engineer	***137-142***	***$ 54,200.12***	***$ 86,286.72***	
Apparatus Engineer	***137-142***	***$ 54,200.64***	***$ 86,286.72***	
~~Fire Fighter I - Engineer~~	129 - 142	$ 44,484.44	$ 86,286.72	Fire
~~Fire Fighter I - Engineer~~	129 - 142	$ 44,484.44	$ 86,286.72	Fire
~~Fire Fighter I - Engineer~~	129 - 142	$ 44,484.44	$ 86,286.72	Fire
Fire Fighter I/II	**129-137**	**$ 44,484.44**	**$ 76,264.76**	Fire
Fire Fighter I/II	**129-137**	**$ 44,484.44**	**$ 76,264.76**	Fire
Fire Fighter I/II	**129-137**	**$ 44,484.44**	**$ 76,264.76**	Fire
Admin Staff Assistant - Fire (Base - II)	138-142	$ 51,446.46	$ 79,905.28	Misc
Police Lieutenant	147-156	$ 77,394.20	$ 123,358.56	SPOA
Police Lieutenant	147-156	$ 77,394.20	$ 123,358.56	SPOA
Police Sergeant	143-152	$ 70,115.24	$ 111,756.84	SPOA
Police Sergeant	143-152	$ 70,115.24	$ 111,756.84	SPOA
Police Sergeant	143-152	$ 70,115.24	$ 111,756.84	SPOA
Police Officer	136-145	$ 58,985.42	$ 94,017.04	SPOA
Police Officer	136-146	$ 58,985.42	$ 94,017.04	SPOA
Police Officer (SRO)	136-145	$ 58,985.42	$ 94,017.04	SPOA
Police Officer	136-145	$ 58,985.42	$ 94,017.04	SPOA
Police Officer	136-145	$ 58,985.42	$ 94,017.04	SPOA
Police Officer	136-145	$ 58,985.42	$ 94,017.04	SPOA
Police Officer	136-145	$ 58,985.42	$ 94,017.04	SPOA
Police Officer	136-145	$ 58,985.42	$ 94,017.04	SPOA
Police Officer	136-145	$ 58,985.42	$ 94,017.04	SPOA
Police Officer	136-145	$ 58,985.42	$ 94,017.04	SPOA
Police Officer	136-145	$ 58,985.42	$ 94,017.04	SPOA
Administrative Assistant	142-147	$ 57,400.46	$ 91,381.94	Admin
Community Services Officer (Base - II)	132-136	$ 44,361.98	$ 68,902.08	Misc

Community Services Officer (Base - II) (PHLA Grant funded)	132-136	$	44,361.98	$	68,902.08	Misc
Youth Services Officer - Grant funded	132-136	$	44,361.98	$	68,902.08	Misc
PUBLIC WORKS						
Public Works Director	168-174	$	104,452.40	$	162,040.32	Mgmt
Assistant Director of Operations	154-163	$	77,197.38	$	135,657.08	Admin
Assistant Director of Engineering	154-167	$	77,197.38	$	149,739.98	Admin
Building Official	152-157	$	73,477.56	$	116,976.60	Admin
City Planner	152-157	$	73,477.56	$	116,976.60	Admin
~~Assistant Engineer~~	~~148-157~~	~~$~~	~~66,567.02~~	~~$~~	~~116,976.60~~	~~Admin~~
Assistant Engineer	***140-149***	***$***	***54,634.58***	***$***	***96,008.12***	Admin
Water Utility Supervisor (Base - II)	145-147	$	62,425.22	$	87,890.92	PWorks
Gas Utility Supervisor (Base - II)	144-146	$	60,902.66	$	85,747.22	PWorks
Park/Facilities Maint Superintendent (Base - II)	143-145	$	59,417.28	$	83,655.78	PWorks
Streets Maintenance Super. (Base - II)	143-145	$	59,417.28	$	83,655.78	PWorks
Air Quality Specialist	140-155	$	54,634.58	$	111,340.06	Admin
Building Permit Tech	140-145	$	54,634.58	$	86,978.58	Admin
Program Coordinator	138-143	$	52,002.08	$	82,787.64	Admin
Pool Director (reimbursed by HLVRA)	138-143	$	52,002.08	$	82,787.64	Admin
Code Enforcement Officer I/II	136-141	$	49,496.20	$	78,798.46	Admin
Water System Op II - III (Base - II)	133-135 or 139-141	$	46,416.76	$	75,788.18	PWorks
Water System Op II - III (Base - II)	133-135 or 139-141	$	46,416.76	$	75,788.18	PWorks
Gas Technician II - III (Base -II)	132-134 or 138-140	$	45,284.72	$	73,939.58	PWorks
Gas Technician II - III (Base -II)	132-134 or 138-140	$	45,284.72	$	73,939.58	PWorks
Gas Technician II - III (Base -II)	132-134 or 138-140	$	45,284.72	$	73,939.58	PWorks
Mechanic II (Base - II)	131-133	$	44,179.98	$	62,202.92	PWorks
Street Maint Operator II - III (Base - II)	131-133 or 137-139	$	44,179.98	$	72,136.22	PWorks
Utilities Services Technician (Base - II)	125-127	$	38,096.24	$	53,637.22	Pworks
Utilities Services Technician (Base - II)	125-127	$	38,096.24	$	53,637.22	Pworks
Parks Maintenance Worker II (Base - II)	125-127	$	38,096.24	$	53,637.22	Pworks
Admin Staff Assistant (Base -II)	124-128	$	36,409.88	$	56,551.04	Misc
Maintenance Worker I - II (Base - II) (S)	123-125 or 125-127	$	36,260.64	$	53,637.22	PWorks
Maintenance Worker I - II (Base - II) (S)	123-125 or 125-127	$	36,260.64	$	53,637.22	PWorks
Maintenance Worker I - II (Base - II) (G)	123-125 or 125-127	$	36,260.64	$	53,637.22	PWorks
Maintenance Workr I-II (Base - II) (W)	123-125 or 125-127	$	36,260.64	$	53,637.22	PWorks
PART-TIME						
ADMIN		Hourly Wage				
Parks Maintenance Worker - P/T	925	$	16.68	$	18.41	n/a
Parks Maintenance Worker - P/T	925	$	16.68	$	18.41	n/a
Economic Development PT Admin Staff Assistant	944	$	26.01	$	29.43	n/a
Construction Technician	951	$	30.92	$	34.99	n/a
Human Resources Investigator	954	$	33.30	$	37.68	n/a
POLICE						
Community Service Officer - P/T	932	$	19.34	$	21.88	n/a
POOL						
Assistant Pool Manager	935	$	20.83	$	23.57	n/a
Head Swim Instructor	928	$	17.53	$	19.83	n/a
Head Lifeguard	928	$	17.53	$	19.83	n/a
Head Program Instructor	928	$	17.53	$	19.83	n/a
Lifeguard/Swim Instructor (# of positions as needed)	925	$	16.68	$	18.41	n/a
Lifeguard/Swim Instructor	925	$	16.68	$	18.41	n/a
Lifeguard/Swim Instructor	925	$	16.68	$	18.41	n/a
Lifeguard/Swim Instructor	925	$	16.68	$	18.41	n/a
Lifeguard/Swim Instructor	925	$	16.68	$	18.41	n/a
Lifeguard/Swim Instructor	925	$	16.68	$	18.41	n/a

Lifeguard/Swim Instructor	925	$ 16.68	$ 18.41	n/a
Lifeguard/Swim Instructor	925	$ 16.68	$ 18.41	n/a
Lifeguard/Swim Instructor	925	$ 16.68	$ 18.41	n/a
Lifeguard/Swim Instructor	925	$ 16.68	$ 18.41	n/a
Lifeguard/Swim Instructor	925	$ 16.68	$ 18.41	n/a
Lifeguard/Swim Instructor	925	$ 16.68	$ 18.41	n/a
Lifeguard/Swim Instructor	925	$ 16.68	$ 18.41	n/a
Lifeguard/Swim Instructor	925	$ 16.68	$ 18.41	n/a
Lifeguard/Swim Instructor	925	$ 16.68	$ 18.41	n/a
Lifeguard/Swim Instructor	925	$ 16.68	$ 18.41	n/a
Lifeguard/Swim Instructor	925	$ 16.68	$ 18.41	n/a
Lifeguard/Swim Instructor	925	$ 16.68	$ 18.41	n/a
Lifeguard/Swim Instructor	925	$ 16.68	$ 18.41	n/a
Lifeguard/Swim Instructor	925	$ 16.68	$ 18.41	n/a
Lifeguard/Swim Instructor	925	$ 16.68	$ 18.41	n/a
Lifeguard/Swim Instructor	925	$ 16.68	$ 18.41	n/a
Lifeguard/Swim Instructor	925	$ 16.68	$ 18.41	n/a
Pool Maintenance Worker	925	$ 16.68	$ 18.41	n/a
GOLF COURSE				
Golf Course Business Manager P/T	960	$ 38.62	$ 43.69	n/a
Head Maintenance Worker	930	$ 18.41	$ 20.83	n/a
Maintenance	925	$ 16.68	$ 18.41	n/a
Maintenance	925	$ 16.68	$ 18.41	n/a
Pro Shop Worker	925	$ 16.68	$ 18.41	n/a
Pro Shop Worker	925	$ 16.68	$ 18.41	n/a
Pro Shop Worker	925	$ 16.68	$ 18.41	n/a
Pro Shop Worker	925	$ 16.68	$ 18.41	n/a
Pro Shop Worker	925	$ 16.68	$ 18.41	n/a
Pro Shop Worker	925	$ 16.68	$ 18.41	n/a
Pro Shop Worker	925	$ 16.68	$ 18.41	n/a
Carts	925	$ 16.68	$ 18.41	n/a
Carts	925	$ 16.68	$ 18.41	n/a
Carts	925	$ 16.68	$ 18.41	n/a
Carts	925	$ 16.68	$ 18.41	n/a
TEMPORARY				
ADMIN		Hourly Wage		
Intern	925	$ 16.68	$ 18.41	n/a
POLICE				
Reserve Police Officer:				
Reserve Police Officer 1	946	$ 27.33	$ 30.92	n/a
Reserve Police Officer 2	946	$ 27.33	$ 30.92	n/a
Reserve Police Officer 3	946	$ 27.33	$ 30.92	n/a
Reserve Police Officer 4	946	$ 27.33	$ 30.92	n/a
Reserve Police Officer 5	946	$ 27.33	$ 30.92	n/a
Up to 5 positions funded thru salary savings				
FIRE				
Fire Captain (Side Letter)	925	$ 16.68	$ 18.41	n/a
Fire Captain (Side Letter)	925	$ 16.68	$ 18.41	n/a
Seasonal Firefighter	925	$ 16.68	$ 18.41	n/a
Seasonal Firefighter	925	$ 16.68	$ 18.41	n/a
Seasonal Firefighter	925	$ 16.68	$ 18.41	n/a
PUBLIC WORKS				
Assistant Engineer	944	$ 26.01	$ 29.43	n/a

Gas Technician II (Gas Surveyor)		931	$	18.87	$	21.35	n/a
Intern (PW)		925	$	16.68	$	18.41	n/a
Intern (PW)		925	$	16.68	$	18.41	n/a
Intern (PW)		925	$	16.68	$	18.41	n/a
VARIOUS							
Summer Laborer		925	$	16.68	$	18.41	n/a
Summer Laborer		925	$	16.68	$	18.41	n/a
Summer Laborer		925	$	16.68	$	18.41	n/a
Summer Laborer		925	$	16.68	$	18.41	n/a
Summer Laborer		925	$	16.68	$	18.41	n/a
CONTRACT POSITIONS							
POLICE							
Officer Trainee		932					n/a
City Attorney - contracted flat rate							
Airport Manager - $1,896.86 per month							

AGENDA ITEM NO. 13.A
Discussion Item

SUSANVILLE CITY COUNCIL AGENDA ITEM

Submitted By:	Heidi Whitlock, City Clerk
Action Date:	May 7, 2025
SUBJECT:	Department Reports
PRESENTED BY:	Dan Newton, City Manager
SUMMARY:	The City Manager's Report is designed for Department Heads to address the Council on a variety of topics, is needed. Also, for the Council to address any questions or comments regarding that Department Head.
FISCAL IMPACT:	None.
ACTION REQUESTED:	Information only.
ATTACHMENTS:	

AGENDA ITEM NO. 14.A
Discussion Item

SUSANVILLE CITY COUNCIL AGENDA ITEM

Submitted By:	Heidi Whitlock, City Clerk
Action Date:	May 7, 2025
SUBJECT:	Future Council Items
PRESENTED BY:	Dan Newton, City Manager
SUMMARY:	Council may provide direction to staff to bring back items for discussion or action at a future meeting.
FISCAL IMPACT:	None.
ACTION REQUESTED:	Possible direction to staff.

ATTACHMENTS:
250507.Future.Items.List.pdf

LAST THREE MONTHS (2/5/2025 to current)

BUSINESS FROM THE FLOOR	
7/16/2024	Consider doing away with the Planning Commission and have the planning department handle the duties - IN PROGRESS
2/19/2025	Consider an upgrade to the city's livestreaming software/hardware and possible partnerships with other agencies.
3/5/2025	Request to allow a conex box to be placed at Riverside Park for team equipment
4/2/2025	Request to update sound system and to post meeting link on Facebook
Council requested - FUTURE COUNCIL ITEMS	
5/15/2024	Request to create strategic plan for the city - IN PROGRESS
2/19/2025	Request to add three additional positions to the Public Works Department as well as a list of vacancies within that department
2/19/2025	Request to provide a report on the status of Susanville's fire hydrants due to the recent fires in Southern CA.
3/5/2025	Request to bring back discussion item regarding council chamber sound system
4/16/2025	Request to review the frontage improvements requirement and consider moritorium to be in line with the moritorium on mitigation fees
Completed List Items	
~~8/7/2024~~	~~Request for discussion regarding gas pricing in the city~~ Brought back on 3/5/2025
~~4/23/2024~~	~~Requested discussion on proclamations~~ Brought back on 4/2/2025
~~3/19/2025~~	~~Request to bring back an item regarding the use of discretionary funds~~ Brought back on 4/2/2025
~~3/19/2025~~	~~Request to bring back the proclamation moratorium for discussion~~ Brought back on 4/2/2025