

SUSANVILLE CITY COUNCIL
Regular Council Meeting Minutes
WEDNESDAY, APRIL 16, 2025 – 4:30 PM

Mayor Schuster called the meeting to order at 4:30pm.

Roll Call of Councilmembers Present: Schuster, Brown, Bortle, Parrish, Miller

1. APPROVAL OF AGENDA:

Dan Newton, City Manager, requested that item 12A be heard prior to Business from the Floor.

Moved by Brown; seconded by Parrish to approve.

Motion Carried: 5 - 0

Voting For: Schuster, Brown, Bortle, Parrish, Miller

Voting Against: None

2. PUBLIC COMMENT REGARDING CLOSED SESSION ITEMS (if any): No public comment.

3. CLOSED SESSION:

The Council went into closed session at 4:30pm to discuss the following:

A. CONFERENCE WITH LABOR NEGOTIATORS - pursuant to Government Code Section §54957.6

1. Fire Unit
2. Miscellaneous Unit
3. Public Works unit
4. SPOA Unit
5. Department Heads:
 - a. City Clerk
 - b. Economic Development Director
 - c. Finance Director
 - d. Public Safety Chief
 - e. Public Works Director

B. PUBLIC EMPLOYMENT - pursuant to Government Code Section §54957

1. City Manager evaluation

4. RETURN TO OPEN SESSION: The Council reconvened in open session at 5:08pm. The Pledge of Allegiance and Invocation were provided.

Mr. Newton stated that prior to going into closed session, the Council approved the agenda with the change of moving item 12A to prior to item 5. He continued that the Council then met in closed session to discuss the above-mentioned items. Direction was provided to staff with no reportable action taken.

12.A Consider Resolution No. 25-6423, placing a moratorium on City-sponsored proclamation or flag raising

Mr. Newton provided an explanation of the item and requested Council discussion and possible approval of Resolution No. 25-6423.

Susan Zahn, public, stated that she represented the LBGTQ+ community and requested that the Council reconsider this action and show their support for the people in the LBGTQ+ community.

Jacob, public, stated his concern with the moratorium.

Council Member Parrish shared his stance on the proclamations and stated it was never the intent to exclude anyone but rather making it all or nothing. He stated that city government should not be dictating who can and cannot speak as the public can always speak during public comment, including their ability to read their own proclamations taking it out of the government's hands. He concluded that the power is with the people, and they can choose to say what they choose.

[25-6423.pdf](#)

Motion to approve Resolution No. 25-6423, placing a moratorium on City-sponsored proclamation or flag raising.

Moved by Parrish; seconded by Brown to approve.

Motion Carried: 5- 0

Voting For: Schuster, Brown, Bortle, Parrish, Miller

Voting Against: None

5. **BUSINESS FROM THE FLOOR:** Corrine Reed, Vice Chair or SIR Pow Wow Committee, and provided information related to the Pow Wow to be held from June 20th to June 22nd. The event will be held at LCC Softball field. She then invited the Council to the Pow Wow and requested a donation.

Susan Baxter, public, voiced her concern with the Council related to the Susanville Performing Arts Center. She stated that the money was the people's money and not the City Council's money and shared her disappointment.

6. **CONSENT CALENDAR:**

Moved by Brown; seconded by Parrish to approve.

Motion Carried: 5 - 0

Voting For: Schuster, Brown, Bortle, Parrish, Miller

Voting Against: None

- 6.A Minutes of the City Council April 2, 2025 regular meeting.

Motion to waive the reading of and approval to receive and file the City Council's minutes from the April 2, 2025 regular meeting.

[250402.cc.min.draft.pdf](#)

- 6.B Vendor and payroll warrants

Motion to receive and file

[03-20-25.pdf](#)

[03-27-25.pdf](#)

[03-31-25.pdf](#)

7. **PUBLIC HEARINGS:** No business.

8. **COUNCIL DISCUSSION/ANNOUNCEMENTS:** Council Member Bortle provided a Land Acknowledgement Statement.

9. **NEW BUSINESS:**

- 9.A Consider **Resolution No. 25-6420**, authorizing the Mayor to execute annual certification of Army Material Status for the GPF M1917/18 Series Gun, Serial Number 884 for static display located at the Susanville Memorial Park

Bob Godman, Public Works Director, provided an explanation of the item and requested Council approval of Resolution No. 25-6420.

[25-6420.pdf](#)
[Annual Certificate Gun_unsigned 2025.pdf](#)

Motion to approve Resolution No. 25-6420, authorizing the Mayor to execute annual certification of Army Material Status for the GPF M1917/18 Series Gun, Serial Number 884 for static display located at the Susanville Memorial Park

Moved by Bortle; seconded by Brown to approve.

Motion Carried: 5- 0

Voting For: Schuster, Brown, Bortle, Parrish, Miller

Voting Against: None

- 9.B Consider **Resolution No. 25-6421**, authorizing the Mayor to execute the Annual Certificate of Army Material Status for the UH-1 Huey Helicopter, Serial Number 66-16374 and the AH-1 Cobra Helicopter, Serial Number 67-15684 located at the Susanville Municipal Airport.

Director Godman provided an explanation of the item and requested Council approval of Resolution No. 25-6421.

[25-6421.pdf](#)
[2025 Annual Certificate Cobra Helicopter.pdf](#)
[2025 Annual Certificate Huey Helicopter.pdf](#)

Motion to approve Resolution No. 25-6421, authorizing the Mayor to execute the Annual Certificate of Army Material Status for the UH-1 Huey Helicopter, Serial Number 66-16374 and the AH-1 Cobra Helicopter, Serial Number 67-15684 located at the Susanville Municipal Airport.

Moved by Miller; seconded by Parrish to approve.

Motion Carried: 5- 0

Voting For: Schuster, Brown, Bortle, Parrish, Miller

Voting Against: None

- 9.C Consider **Resolution No. 25-6422**, authorizing a budget amendment of \$100,000 of State COPS 2002 fund to pay for Frontline Officer expenses and equipment. Further authorizes the Finance Director to make the necessary budget modifications.

Mike Bollinger, Public Safety Chief, provided an explanation of the item and requested Council approval of Resolution No. 25-6422.

Council Member Parrish inquired as to what exactly would be purchased.

Chief Bollinger responded that it would start the procurement process, purchasing approximately half of the cameras.

Council Member Parrish inquired as to how much time would be saved to which the Chief stated about half the time as the software drafts the reports for the officers allowing more time for patrolling.

[STATE COPS 2025.pdf](#)
[STATE COPS government code section.pdf](#)
[25-6422.pdf](#)

Motion to approve Resolution No.25-6422, authorizing a budget amendment of States COPS 2002 fund to pay for Frontline Officer expenses and equipment. Further authorizes the Finance Director to make the necessary budget modifications.

Moved by Parrish; seconded by Brown to approve.

Motion Carried: 5- 0

Voting For: Schuster, Brown, Bortle, Parrish, Miller

Voting Against: None

10. **SUSANVILLE COMMUNITY REDEVELOPMENT AGENCY:** No business.

11. **SUSANVILLE MUNICIPAL ENERGY CORPORATION:** No business.

12. **CONTINUING BUSINESS:**

~~12.A Consider **Resolution No. 25-6423**, placing a moratorium on City sponsored proclamation or flag raising—~~ Heard after Item 4.

12.B Consider proposed mission and vision statement.

Mr. Newton provided an explanation of the item and requested Council direction.

Council Member Bortle and Mayor Schuster shared their appreciation for staff's work on the item.

Motion to approve the new mission and vision statements and direct staff to proceed with creating goals and objectives.

Moved by Parrish; seconded by Brown to approve.

Motion Carried: 5- 0

Voting For: Schuster, Brown, Bortle, Parrish, Miller

Voting Against: None

13. **CITY MANAGER'S REPORTS:**

13.A Department Reports

The department heads in attendance provided updates on the activities and developments within their respective departments.

14. **FUTURE COUNCIL ITEMS:**

14.A Future Council Items Possible direction to staff.

Council Member Parrish requested the frontage improvement (curb, gutter, and sidewalk) ordinance be brought back to consider a moratorium to go in line with the recent moratorium on mitigation fees. Brown and Miller supported.

[250416.Future.Items. List.pdf](#)

15. **ADJOURNMENT:**

Moved by Parrish; seconded by Miller to Adjourn at 6:11pm.

Motion Carried: 5 - 0

Voting For: Schuster, Brown, Bortle, Parrish, Miller

Voting Against: None

Heidi Whitlock, City Clerk

Mendy Schuster, Mayor

Approved on: May 7, 2025