CITY OF SUSANVILLE
66 N. Lassen Street • Susanville CA
Mendy Schuster, Mayor
Russ Brown, Mayor pro tem
Curtis Bortle • Patrick Parrish • Dawn Miller

Susanville City Council

Regular Council Meeting • City Council Chambers

Wednesday, April 16, 2025 – 4:30 PM

CALL TO ORDER
ROLL CALL

1. **APPROVAL OF AGENDA:** *(Additions and/or Deletions)*

2. **PUBLIC COMMENT REGARDING CLOSED SESSION ITEMS (if any):** *Any person may address the Council at this time upon any subject for discussion during Closed Session.*

3. **CLOSED SESSION:**
   - *A. CONFERENCE WITH LABOR NEGOTIATORS - pursuant to Government Code Section §54957.6*
     1. *Fire Unit*
     2. *Miscellaneous Unit*
     3. *Public Works unit*
     4. *SPOA Unit*
     5. *Department Heads:*
        - *a. City Clerk*
        - *b. Economic Development Director*
        - *c. Finance Director*
        - *d. Public Safety Chief*
        - *e. Public Works Director*
   - *B. PUBLIC EMPLOYMENT - pursuant to Government Code Section §54957*
     1. *City Manager evaluation*

4. **RETURN TO OPEN SESSION:** *(recess if necessary)*
   - *Reconvene in open session at 5:00pm*
   - *Pledge of allegiance*
   - *Invocation*
   - *Report any changes to agenda*
   - *Report any action out of Closed Session*
   - *Proclamations, awards or presentations by the City Council*

5. **BUSINESS FROM THE FLOOR:** *Any person may address the Council at this time upon any subject on the agenda or not on the agenda within the jurisdiction of the City Council. However, comments on items on the agenda may be reserved until the item is discussed and any matter not on the agenda that requires action will be referred to staff for a report and action at a subsequent meeting.*
   Presentations are subject to a three-minute limit.

6. **CONSENT CALENDAR:** *All matters listed under the Consent Calendar are considered to be routine by the City Council. There will be no separate discussion on these items. Any member of the public or the City Council may request removal of an item from the Consent Calendar to be considered separately.*

6.A Minutes of the City Council April 2, 2025 regular meeting.

6.B Vendor and payroll warrants

7. PUBLIC HEARINGS: No business.

8. COUNCIL DISCUSSION/ANNOUNCEMENTS:

9. NEW BUSINESS:

9.A Consider Resolution No. 25-6420, authorizing the Mayor to execute annual certification of Army Material Status for the GPF M1917/18 Series Gun, Serial Number 884 for static display located at the Susanville Memorial Park

9.B Consider Resolution No. 25-6421, authorizing the Mayor to execute the Annual Certificate of Army Material Status for the UH-1 Huey Helicopter, Serial Number 66-16374 and the AH-1 Cobra Helicopter, Serial Number 67-15684 located at the Susanville Municipal Airport.

9.C Consider Resolution No. 25-6422, authorizing a budget amendment of $100,000 of State COPS 2002 fund to pay for Frontline Officer expenses and equipment. Further authorizes the Finance Director to make the necessary budget modifications.

10. SUSANVILLE COMMUNITY REDEVELOPMENT AGENCY: No business.

11. SUSANVILLE MUNICIPAL ENERGY CORPORATION: No business.

12. CONTINUING BUSINESS:

12.A Consider Resolution No. 25-6423, placing a moratorium on City-sponsored proclamation or flag raising

12.B Consider proposed mission and vision statement.

13. CITY MANAGER'S REPORTS:

13.A Department Reports

14. FUTURE COUNCIL ITEMS:

14.A Future Council Items

15. ADJOURNMENT:

- ***The next regular meeting of the Susanville City Council will be held on May 7, 2025 at 4:30PM.***

Reports and documents relating to each agenda item are on file in the Office of the City Clerk and are available for public inspection during normal business hours and at the meeting. These reports and documents are also available at the City's website www.cityofsusanville.net, unless there were systems problems posting to the website.

Accessibility: An interpreter for the hearing-impaired may be made available upon request to the City Clerk seventy-two hours prior to a meeting. A reader for the vision-impaired for purposes of reviewing the agenda may be made available upon request to the City Clerk. The location of this meeting is wheelchair-accessible.

I, Heidi Whitlock, certify that I caused to be posted notice of the regular meeting scheduled for April 16, 2025 in *the areas designated on April 11, 2025.*

AGENDA ITEM NO. 6.A
Action Item

SUSANVILLE CITY COUNCIL AGENDA ITEM

Submitted By:	Heidi Whitlock, City Clerk
Action Date:	April 16, 2025
SUBJECT:	Minutes of the City Council April 2, 2025 regular meeting.
PRESENTED BY:	Heidi Whitlock, City Clerk
SUMMARY:	Attached for the Council's review are the minutes of the City Council's April 2, 2025 regular meeting.
FISCAL IMPACT:	None
ACTION REQUESTED:	Motion to waive the reading of and approval to receive and file the City Council's minutes from the April 2, 2025 regular meeting.

ATTACHMENTS:
250402.cc.min.draft.pdf

SUSANVILLE CITY COUNCIL
Regular Council Meeting Minutes
WEDNESDAY, APRIL 2, 2025 – 4:30 PM

Mayor Schuster called the meeting to order at 4:30pm.

Roll Call of Councilmembers Present: Schuster, Brown, Bortle, Parrish, Miller

1. APPROVAL OF AGENDA:
Moved by Parrish; seconded by Bortle to approve.
Motion Carried: 5 - 0
Voting For: Schuster, Brown, Bortle, Parrish, Miller
Voting Against: None

2. **PUBLIC COMMENT REGARDING CLOSED SESSION ITEMS (if any):** No comment.

3. CLOSED SESSION:
The City Council convened in closed session at 4:31pm to discuss the following:

A. CONFERENCE WITH LABOR NEGOTIATORS - pursuant to Government Code Section §54957.6
   1. Fire Unit
   2. Miscellaneous Unit
   3. Public Works unit
   4. SPOA Unit
   5. Department Heads:
      a. City Clerk
      b. Economic Development Director
      c. Finance Director
      d. Public Safety Chief
      e. Public Works Director

4. RETURN TO OPEN SESSION:
The Council reconvened in open session at 5:02pm.

The Pledge of Allegiance and Invocation were provided.

Dan Newton, City Manager, stated that prior to going into closed session, the Council approved the agenda as written. He added that direction was provided to staff with no reportable action taken.

Public Safety Chief, Mike Bollinger, presented Sergeant Hoover with a plaque for his work with Zeke and the K9 program. Sergeant Hoover then presented Mayor Schuster with $1.00 for the purchase of Zeke to finalize the K9's retirement.

Chief Bollinger stated that the new fire truck is currently located behind the Council Chambers, where both Council members and the community had the opportunity to view the engine.

5. BUSINESS FROM THE FLOOR:
Theresa Phillips, LMUD public relations manager, provided an explanation of the power outage of April 1, 2025.

Amy Holley, public, presented a petition signed by approximately 300 people requesting the council invest in updated microphones and other audio-visual equipment. She also requested that all meetings be posted on Facebook.

6. CONSENT CALENDAR:

Moved by Bortle; seconded by Parrish to approve.
Motion Carried: 5 - 0
Voting For: Schuster, Brown, Bortle, Parrish, Miller
Voting Against: None

6.A Minutes of the City Council March 19, 2025, regular meeting.
Motion to waive the reading of and approval to receive and file the City Council's minutes from the March 19, 2025, regular meeting.
250319.cc.min.draft.pdf

6.B Vendor and Payroll Warrants Motion to receive and file
03-06-25.pdf
03-07-25.pdf
03-13-25.pdf
03-18-25.pdf

7. PUBLIC HEARINGS: No business.

8. COUNCIL DISCUSSION/ANNOUNCEMENTS: Council Member Bortle provided the Land Acknowledgement Statement.

9. NEW BUSINESS:

9.A Consider approval of Council Members' requests to use civic contribution funds from their remaining discretionary allocation of $1,000.

Mr. Newton provided an explanation of the item and requested Council direction.

18-5548 Civic Contribution Policy.pdf

Motion to approve Council Member's requests to use civic contribution funds from their remaining discretionary allocation of $1,000 as mentioned in the staff report.
Moved by Miller; seconded by Bortle to approve.
Motion Carried: 5- 0
Voting For: Schuster, Brown, Bortle, Parrish, Miller
Voting Against: None

9.B Consider **Resolution No. 25-6416,** granting Lassen Fire Safe Council permission to conduct fuel treatments on City of Susanville property.

103_Letter_City of Susanville_3.5.2025.pdf
25-6416.pdf

Motion to approve Resolution No. 25-6416, granting LFSC permission to conduct fuel treatments on City of Susanville property.
Moved by Bortle; seconded by Parrish to approve.
Motion Carried: 5- 0
Voting For: Schuster, Brown, Bortle, Parrish, Miller
Voting Against: None

9.C Consider approving modifications to the City of Susanville's Organizational Structure.

Mr. Newton and Chief Bollinger offered an explanation of the proposed changes and the benefit of adding additional firefighters to the city's organizational structure.

It was the consensus of the Council to move forward with the side letter for the Firefighters and the meet and confer process with the SPOA unit.

Mr. Newton stated that the final organization structure will be brought back for adoption as well as the associated Approved Position List.

Current "approved: organizational chart 12-20-2023.pdf
Proposed "modified" organizational chart.pdf

9.D Consider **Resolution No. 25-6419**, terminating Airport Ground Lease with I.D "Doc" Blevins and approving new Airport Ground Lease Agreement with Justin Seyfarth for Hangar #32 at the Susanville Municipal Airport

Mr. Godman provided an explanation of the item and requested Council approval of Resolution No. 25-6419.

25-6419.pdf
Hangar 32_Justin Seyfarth Lease Agreement.doc

Motion to approve Resolution No. 25-6419, terminating Airport Ground Lease with I.D "Doc" Blevins and approving new Airport Ground Lease Agreement with Justin Seyfarth for Hangar #32 at the Susanville Municipal Airport
Moved by Parrish; seconded by Miller to approve.
Motion Carried: 5- 0
Voting For: Schuster, Brown, Bortle, Parrish, Miller
Voting Against: None

9.E Discussion regarding proclamations and flag policy.

Mr. Newton provided an explanation of the item and requested Council discussion regarding city proclamations.

Council Member Parrish suggested the city continue without proclamations, noting the public's own proclamations hold more meaning. He also proposed a policy limiting flag displays to the American, California, and, if desired, the six U.S. military branch flags.

Council Member Bortle, a veteran, suggested an all-or-nothing approach to proclamations, noting that while he appreciates the Veteran's Day proclamation, he wants to avoid fairness concerns from other protected classes.

Council Member Parrish stated that he supported the public's ability to proclaim what they would like to during public comment and felt proclamations mean more coming from the community.

Council Member Bortle suggested limiting flags to the American and California flags.

It was the consensus of the Council for staff to bring back a policy allowing no proclamations and limiting flags to the American and California flags.

Mr. Newton proposed this policy be created by resolution and possibly an ordinance change to formalize the requested changes.

24-6320.pdf

10. SUSANVILLE COMMUNITY REDEVELOPMENT AGENCY: No business.

11. SUSANVILLE MUNICIPAL ENERGY CORPORATION: No business.

12. CONTINUING BUSINESS: No business.

13. CITY MANAGER'S REPORTS:

13.A Department Reports

Attending department heads provided updates on current events within their departments.

14. FUTURE COUNCIL ITEMS:

14.A Future Council Items

Mr. Newton provided an explanation of the item and requested Council direction.

No new items were requested to be added to the list at this time.

250402.Future.Items.List.pdf

15. ADJOURNMENT: Meeting adjourned at 6:17pm.

Heidi Whitlock, City Clerk

Mendy Schuster, Mayor

Approved on:

AGENDA ITEM NO. 6.B
Action Item

SUSANVILLE CITY COUNCIL AGENDA ITEM

Submitted By:	Stefanie Steward, Finance
Action Date:	April 16, 2025
SUBJECT:	Vendor and payroll warrants
PRESENTED BY:	Chandra Jabbs, Finance Director
SUMMARY:	Warrants dated March 20, 2025 through April 2, 2025 numbered 223718-223814.
FISCAL IMPACT:	Accounts Payable vendor warrants totaling: $391,112.11, plus $249,371.85 in payroll warrants, for a total of $640,483.96.
ACTION REQUESTED:	Motion to receive and file

ATTACHMENTS:
03-20-25.pdf
03-27-25.pdf
03-31-25.pdf

Report Criteria:
Report type: GL detail
Check.Voided = False

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
03/25	03/20/2025	223718	11233	323 SCADA SERVICES LL	TECHNICAL SVCS-GAS	CS020525	1	7401-430-62-43	TECHNICAL SVCS	150.00	150.00
Total CS020525:										150.00	150.00
03/25	03/20/2025	223719	21	AIRGAS USA LLC	ACETYLENE/ARGON//OXYGEN/	5514961250	1	7401-430-62-46	SUPPLIES-GENERAL	206.82	206.82
03/25	03/20/2025	223719	21	AIRGAS USA LLC	ACETYLENE/ARGON//OXYGEN/	5514961250	2	2007-431-20-46	SUPPLIES-GENERAL	132.91	132.91
03/25	03/20/2025	223719	21	AIRGAS USA LLC	ACETYLENE/ARGON//OXYGEN/	5514961250	3	7110-430-42-46	SUPPLIES-GENERAL	613.72	613.72
Total 5514961250:										953.45	953.45
03/25	03/20/2025	223720	891	ALLSTAR FIRE EQUIPME	SUPPLIES-FD	179580	1	1010-422-10-44	RESCUE- REPAIR & MAINTENA	2,644.32	2,644.32
Total 179580:										2,644.32	2,644.32
03/25	03/20/2025	223721	10981	ALSCO INC	MAT, SLATE - PW	LREN2007999	1	7620-430-10-44	LINEN SERVICE	185.33	185.33
Total LREN2007999:										185.33	185.33
03/25	03/20/2025	223721	10981	ALSCO INC	UNIFORMS-PARKS	LREN2008001	1	1011-452-20-44	LINEN SERVICES	44.54	44.54
Total LREN2008001:										44.54	44.54
03/25	03/20/2025	223721	10981	ALSCO INC	UNIFORMS-STREETS	LREN2008002	1	2007-431-20-44	LINEN SERVICE	66.40	66.40
Total LREN2008002:										66.40	66.40
03/25	03/20/2025	223721	10981	ALSCO INC	MAT, SLATE - PW	LREN2008004	1	7620-430-10-44	LINEN SERVICE	37.59	37.59
Total LREN2008004:										37.59	37.59
03/25	03/20/2025	223722	10390	AUTOZONE PARTS INC	OIL ABSORBENT-FD	04015532546	1	1010-422-10-44	VEHICLE - REPAIR & MAINTENA	74.78	74.78
Total 04015532546:										74.78	74.78
03/25	03/20/2025	223722	10390	AUTOZONE PARTS INC	TRAY-FD	04015534540	1	1010-422-10-44	VEHICLE - REPAIR & MAINTENA	31.80	31.80

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 04015534540:										31.80	31.80
03/25	03/20/2025	223722	10390	AUTOZONE PARTS INC	SUPPLIES-FD	04015557822	1	1010-422-10-46	SUPPLIES- GENERAL	7.57	7.57
Total 04015557822:										7.57	7.57
03/25	03/20/2025	223722	10390	AUTOZONE PARTS INC	SUPPLIES-GAS	04015560149	1	7401-430-62-44	REPAIR AND MAINT-VEHICLE	30.29	30.29
Total 04015560149:										30.29	30.29
03/25	03/20/2025	223722	10390	AUTOZONE PARTS INC	OIL SVC PARTS-FD	04015601299	1	1010-422-10-44	VEHICLE - REPAIR & MAINTENA	672.57	672.57
Total 04015601299:										672.57	672.57
03/25	03/20/2025	223722	10390	AUTOZONE PARTS INC	REPAIR & MAINT-GAS	4015511138	1	7401-430-62-44	REPAIR AND MAINT-VEHICLE	25.89	25.89
03/25	03/20/2025	223722	10390	AUTOZONE PARTS INC	REPAIR & MAINT-WATER	4015511138	2	7110-430-42-44	REPAIR AND MAINTENANCE-VE	25.90	25.90
03/25	03/20/2025	223722	10390	AUTOZONE PARTS INC	REPAIR & MAINT-STREETS SB-	4015511138	3	2005-431-20-44	REPAIR AND MAINTENANCE VE	25.89	25.89
Total 4015511138:										77.68	77.68
03/25	03/20/2025	223722	10390	AUTOZONE PARTS INC	CREDIT-PW	4015522862	1	7620-430-10-44	REPAIR AND MAINTENANCE-VE	433.00-	433.00-
Total 4015522862:										433.00-	433.00-
03/25	03/20/2025	223723	11338		COMMUNITY CENTER DEPOSIT	031025	1	1000-2228-009	DEPOSITS-COMM CENTER RE	105.00	105.00
Total 031025:										105.00	105.00
03/25	03/20/2025	223724	1307	C&S WASTE SOLUTIONS	66 N LASSEN ST-ADMIN	176653411U037	1	1000-417-10-44	DISPOSAL	230.47	230.47
Total 176653411U037:										230.47	230.47
03/25	03/20/2025	223725	98	CALIFORNIA ASSOCIATI	DUES AND MEMBERSHIF 4/25-F	030725	1	7630-411-40-45	INSUR.FIRE SALARY PROTECTI	206.50	206.50
Total 030725:										206.50	206.50
03/25	03/20/2025	223726	986	CARLSONS TIRE PROS	REPAIR & MAINT-STREETS SB1	6903	1	2005-431-20-44	REPAIR AND MAINTENANCE VE	100.00	100.00

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 6903:										100.00	100.00
03/25	03/20/2025	223727	148	COMPUTER LOGISTICS	SCADA SYSTEM UPDRADE	86012	1	7110-430-42-43	TECHNICAL SVCS	1,638.94	1,638.94
03/25	03/20/2025	223727	148	COMPUTER LOGISTICS	SCADA SYSTEM UPDRADE	86012	2	7401-430-62-43	TECHNICAL SVCS	1,638.93	1,638.93
Total 86012:										3,277.87	3,277.87
03/25	03/20/2025	223728	152	COUSO TECHNOLOGY &	SPONSORSHIP-EGG HUNT-AD	5867	1	1000-465-10-45	ADVERTISING	250.00	250.00
Total 5867:										250.00	250.00
03/25	03/20/2025	223729	161	CSK AUTO INC	QUICK MOUNT-STREETS SB1	2740-159282	1	2005-431-20-44	REPAIR AND MAINTENANCE VE	344.34	344.34
Total 2740-159282:										344.34	344.34
03/25	03/20/2025	223729	161	CSK AUTO INC	SEMI-MET PAD-STREETS SB1	2740-159286	1	2005-431-20-44	REPAIR AND MAINTENANCE VE	151.54	151.54
Total 2740-159286:										151.54	151.54
03/25	03/20/2025	223729	161	CSK AUTO INC	CONDUIT-STREETS SB1	2740-159982	1	2005-431-20-44	REPAIR AND MAINTENANCE VE	8.65	8.65
Total 2740-159982:										8.65	8.65
03/25	03/20/2025	223730	10670	CURRENT ELECTRIC & A	SECURITY SYSTEM MON TORI	051583	1	7620-430-10-43	TECHNICAL SVCS	144.00	144.00
Total 051583:										144.00	144.00
03/25	03/20/2025	223731	1565	DIRTY JOE'S CAR WASH	CAR WASH- PD	022025	1	1009-421-10-44	VEHICLE-REPAIR & MAINTENA	36.00	36.00
Total 022025:										36.00	36.00
03/25	03/20/2025	223732	1033	FGL ENVIRONMENTAL	WATER SAMPLING-WATER	571739A	1	7110-430-42-43	PROFESSIONAL SVCS	175.00	175.00
Total 571739A:										175.00	175.00
03/25	03/20/2025	223733	265	FRONTIER	257-1887 BACKUP	1887 030125	1	1000-417-10-45	COMMUNICATIONS	128.47	128.47

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 1887 030125:										128.47	128.47
03/25	03/20/2025	223733	265	FRONTIER	257-2520 GOLF COURSE	2520 030125	1	7530-451-52-45	COMMUNICATIONS	319.77	319.77
Total 2520 030125:										319.77	319.77
03/25	03/20/2025	223733	265	FRONTIER	257-2960 HVAC/ELEVATOR LINE	2960 030525	1	1000-417-10-45	COMMUNICATIONS	132.37	132.37
Total 2960 030525:										132.37	132.37
03/25	03/20/2025	223734	1362	IRON MOUNTAIN INFO. M	POLICE DEPARTMENT SHREDD	KDDW791	1	1009-421-10-43	PROFESSIONAL SERVICES	130.23	130.23
Total KDDW791:										130.23	130.23
03/25	03/20/2025	223735	1399		COMMUNITY CENTER DEPOSIT	031025	1	1000-2228-009	DEPOSITS-COMM CENTER RE	55.00	55.00
Total 031025:										55.00	55.00
03/25	03/20/2025	223736	374	L.N. CURTIS & SONS	MID-YEAR SCBA PURCHASE- F	CI00702	1	1010-422-10-47	MACHINERY AND EQUIPMENT	126,023.57	126,023.57
Total CI00702:										126,023.57	126,023.57
03/25	03/20/2025	223737	391	LASSEN COUNTY CHAM	VENDOR FEES SPRING SHOW	16	1	7401-430-62-45	ADVERTISING	75.00	75.00
Total 16:										75.00	75.00
03/25	03/20/2025	223738	395	LASSEN COUNTY FAIR	CARL MOYER CYCLE 27 HEAVY	031425	1	8405-430-10-48	GRANTS	41,921.15	41,921.15
Total 031425:										41,921.15	41,921.15
03/25	03/20/2025	223739	9206	LASSEN COUNTY RECO	PROFESSIONAL SERVICES 4/2	031025	1	1011-419-10-43	PROFESSIONAL SVCS	250.00	250.00
Total 031025:										250.00	250.00
03/25	03/20/2025	223740	411	LASSEN MOTOR PARTS	FUEL FILTER- PW	467239	1	7620-430-10-44	REPAIR AND MAINTENANCE-FA	48.70	48.70
Total 467239:										48.70	48.70

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
03/25	03/20/2025	223740	411	LASSEN MOTOR PARTS	OIL FILTER- STREETS SB1	467240	1	2005-431-20-44	REPAIR AND MAINTENANCE VE	9.34	9.34
03/25	03/20/2025	223740	411	LASSEN MOTOR PARTS	OIL FILTER- WATER	467240	2	7110-430-42-44	REPAIR AND MAINTENANCE-VE	9.34	9.34
03/25	03/20/2025	223740	411	LASSEN MOTOR PARTS	OIL FILTER - GAS	467240	3	7401-430-62-44	REPAIR AND MAINT-VEHICLE	9.34	9.34
Total 467240:										28.02	28.02
03/25	03/20/2025	223741	412	LASSEN REGIONAL SOLI	TREE REMOVAL- PARKS	342791	1	1011-452-20-44	DISPOSAL	10.08	10.08
Total 342791:										10.08	10.08
03/25	03/20/2025	223741	412	LASSEN REGIONAL SOLI	TREE REMOVAL- PARKS	342818	1	1011-452-20-44	DISPOSAL	8.10	8.10
Total 342818:										8.10	8.10
03/25	03/20/2025	223741	412	LASSEN REGIONAL SOLI	TREE REMOVAL- PARKS	342823	1	1011-452-20-44	DISPOSAL	11.97	11.97
Total 342823:										11.97	11.97
03/25	03/20/2025	223741	412	LASSEN REGIONAL SOLI	TREE REMOVAL- PARKS	342834	1	1011-452-20-44	DISPOSAL	12.51	12.51
Total 342834:										12.51	12.51
03/25	03/20/2025	223741	412	LASSEN REGIONAL SOLI	TREE REMOVAL- PARKS	342849	1	1011-452-20-44	DISPOSAL	11.61	11.61
Total 342849:										11.61	11.61
03/25	03/20/2025	223741	412	LASSEN REGIONAL SOLI	TREE REMOVAL- PARKS	342859	1	1011-452-20-44	DISPOSAL	11.43	11.43
Total 342859:										11.43	11.43
03/25	03/20/2025	223741	412	LASSEN REGIONAL SOLI	TREE REMOVAL- PARKS	342869	1	1011-452-20-44	DISPOSAL	7.92	7.92
Total 342869:										7.92	7.92
03/25	03/20/2025	223742	437	LMUD	JOHNSTONVILLE RD SPRINKLE	10262 031025	1	1011-452-20-46	ELECTRICITY	35.47	35.47
Total 10262 031025:										35.47	35.47
03/25	03/20/2025	223742	437	LMUD	STREET LIGHTS-STREETS	14039 031025	1	2007-431-60-46	ELECTRICITY	231.61	231.61

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 14039 031025:										231.61	231.61
03/25	03/20/2025	223742	437	LMUD	STREET LIGHTS-STREETS	14041 031025	1	2007-431-60-46	ELECTRICITY	4,559.40	4,559.40
Total 14041 031025:										4,559.40	4,559.40
03/25	03/20/2025	223742	437	LMUD	S GAY ST-STREETS	24323 031025	1	2007-431-60-46	ELECTRICITY	46.19	46.19
Total 24323 031025:										46.19	46.19
03/25	03/20/2025	223742	437	LMUD	66 N LASSEN ST-CITY HALL	2466 031025	1	1000-417-10-46	ELECTRICITY	761.32	761.32
Total 2466 031025:										761.32	761.32
03/25	03/20/2025	223742	437	LMUD	STREET LIGHTS-STREETS	2467 031025	1	2007-431-60-46	ELECTRICITY	2,035.66	2,035.66
Total 2467 031025:										2,035.66	2,035.66
03/25	03/20/2025	223742	437	LMUD	65 N WEATHERLOW ST- FARKS	2865 031025	1	1011-452-20-46	ELECTRICITY	66.59	66.59
Total 2865 031025:										66.59	66.59
03/25	03/20/2025	223742	437	LMUD	65 N WEATHERLOW ST- FARKS	2867 031025	1	1011-452-20-46	ELECTRICITY	113.49	113.49
Total 2867 031025:										113.49	113.49
03/25	03/20/2025	223742	437	LMUD	N WEATHERLOW ST-TENNIS C	2870 031025	1	1011-452-20-46	ELECTRICITY	30.00	30.00
Total 2870 031025:										30.00	30.00
03/25	03/20/2025	223742	437	LMUD	NORTH ST BASEBALL PARK- PA	2873 031025	1	1011-452-20-46	ELECTRICITY	181.84	181.84
Total 2873 031025:										181.84	181.84
03/25	03/20/2025	223742	437	LMUD	SKYLINE DR WELL 4-WATER	29931 031025	1	7110-430-42-46	ELECTRICITY	461.92	461.92
Total 29931 031025:										461.92	461.92

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
03/25	03/20/2025	223742	437	LMUD	HARRIS DR & HWY 36-WATER	30658 031025	1	7110-430-42-46	ELECTRICITY	231.89	231.89
Total 30658 031025:										231.89	231.89
03/25	03/20/2025	223742	437	LMUD	472-105 JOHNSTONVILLE WATE	350161 031025	1	7112-430-42-46	ELECTRICITY	310.75	310.75
Total 350161 031025:										310.75	310.75
03/25	03/20/2025	223742	437	LMUD	SAN FRANCISCO ST- STREETS	416835 031025	1	2007-431-60-46	ELECTRICITY	19.69	19.69
Total 416835 031025:										19.69	19.69
03/25	03/20/2025	223742	437	LMUD	FIRST STREET & ALLEY LIGHTS	416848 031025	1	2007-431-60-46	ELECTRICITY	19.69	19.69
Total 416848 031025:										19.69	19.69
03/25	03/20/2025	223742	437	LMUD	LONG ALLEY & LOVELL ALLEY-	416860 031025	1	2007-431-60-46	ELECTRICITY	19.69	19.69
Total 416860 031025:										19.69	19.69
03/25	03/20/2025	223742	437	LMUD	INSPIRATION POINT- STREETS	416915 031025	1	2007-431-60-46	ELECTRICITY	19.69	19.69
Total 416915 031025:										19.69	19.69
03/25	03/20/2025	223742	437	LMUD	CAMPBELL ST- STREETS	416940 031025	1	2007-431-60-46	ELECTRICITY	19.69	19.69
Total 416940 031025:										19.69	19.69
03/25	03/20/2025	223742	437	LMUD	WASHO LN- STREETS	416959 031025	1	2007-431-60-46	ELECTRICITY	19.69	19.69
Total 416959 031025:										19.69	19.69
03/25	03/20/2025	223742	437	LMUD	130 N LASSEN STREET- STREE	416962 031025	1	2007-431-60-46	ELECTRICITY	19.69	19.69
Total 416962 031025:										19.69	19.69
03/25	03/20/2025	223742	437	LMUD	MARTHA & ARNOLD STREET LI	421476 031025	1	2007-431-60-46	ELECTRICITY	39.39	39.39

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 421476 031025:										39.39	39.39
03/25	03/20/2025	223742	437	LMUD	130 N PINE ST STREET LIGHT-	425450 031025	1	2007-431-60-46	ELECTRICITY	19.69	19.69
Total 425450 031025:										19.69	19.69
03/25	03/20/2025	223742	437	LMUD	UPTOWN DECOR LIGHTS-STRE	43511 031025	1	2007-431-60-46	ELECTRICITY	277.49	277.49
Total 43511 031025:										277.49	277.49
03/25	03/20/2025	223742	437	LMUD	115 N WEATHERLOW ST-PARKS	43866 031025	1	1011-452-20-46	ELECTRICITY	65.54	65.54
Total 43866 031025:										65.54	65.54
03/25	03/20/2025	223742	437	LMUD	N PINE & COOK - SCADA-WATE	44153 031025	1	7110-430-42-46	ELECTRICITY	30.00	30.00
Total 44153 031025:										30.00	30.00
03/25	03/20/2025	223742	437	LMUD	GLENN & CHERRY TR - SCADA-	44298 031025	1	7110-430-42-46	ELECTRICITY	40.73	40.73
Total 44298 031025:										40.73	40.73
03/25	03/20/2025	223742	437	LMUD	PAIUTE LN SCADA-WATER	44316 031025	1	7110-430-42-46	ELECTRICITY	37.36	37.36
Total 44316 031025:										37.36	37.36
03/25	03/20/2025	223742	437	LMUD	BAGWELL SPRINGS - SCADA-W	45542 031025	1	7110-430-42-46	ELECTRICITY	96.88	96.88
Total 45542 031025:										96.88	96.88
03/25	03/20/2025	223742	437	LMUD	WELL #3-WATER	4559 031025	1	7110-430-42-46	ELECTRICITY	2,233.35	2,233.35
Total 4559 031025:										2,233.35	2,233.35
03/25	03/20/2025	223742	437	LMUD	QUARRY ST LIGHTS-STREETS	49500 031025	1	2007-431-60-46	ELECTRICITY	78.77	78.77
Total 49500 031025:										78.77	78.77

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03/25	03/20/2025	223742	437	LMUD	MAIN & FOSS SIGNAL LIGHT-SB	49501 031025	1	2005-431-20-46	SAFETY LIGHTING	209.51	209.51
Total 49501 031025:										209.51	209.51
03/25	03/20/2025	223742	437	LMUD	606 NEVADA STREET- PW	58209 031025	1	7620-430-10-46	ELECTRICITY	90.57	90.57
Total 58209 031025:										90.57	90.57
03/25	03/20/2025	223742	437	LMUD	NORTH ST PARK LIGHTS-PARK	9283 031025	1	1011-452-20-46	ELECTRICITY	789.26	789.26
Total 9283 031025:										789.26	789.26
03/25	03/20/2025	223742	437	LMUD	GEO PUMP #1	9297 031025	1	7301-430-52-46	ELECTRICITY	290.77	290.77
Total 9297 031025:										290.77	290.77
03/25	03/20/2025	223742	437	LMUD	MAIN ST & PINE ST-SB1 SAFET	94811 031025	1	2005-431-20-46	SAFETY LIGHTING	30.00	30.00
Total 94811 031025:										30.00	30.00
03/25	03/20/2025	223743	1508	MAIN STREET LUBE	REPAIR & MAINT- PD	49379	1	1009-421-10-44	VEHICLE-REPAIR & MAINTENA	97.75	97.75
Total 49379:										97.75	97.75
03/25	03/20/2025	223744	480	MINERS & PISANI INC	GAS METER- GAS	IN-024988	1	7401-1410-003	INVENTORY-GAS METERS	3,663.03	3,663.03
Total IN-024988:										3,663.03	3,663.03
03/25	03/20/2025	223745	9133	OWEN EQUIPMENT SALE	TUBE BROOM SEGMENT - STR	67501	1	2005-431-20-44	REPAIR AND MAINTENANCE-MI	2,558.13	2,558.13
Total 67501:										2,558.13	2,558.13
03/25	03/20/2025	223746	10725	PACE SUPPLY CORP	SUPPLIES-WATER	3110255105	1	7110-430-42-46	SUPPLIES-GENERAL	26.33	26.33
Total 3110255105:										26.33	26.33
03/25	03/20/2025	223747	545	PATRICK & COMPANY	DOG AND PET LICENSE TAGS 2	1003140	1	1009-421-10-46	SPAY/NEUTER CLINIC	281.45	281.45

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 1003140:										281.45	281.45
03/25	03/20/2025	223748	1562	R.E.Y ENGINEERS INC	PROFESSIONAL SERVICES RE	27368	1	2007-431-39-43	PROFESSIONAL SERVICES	3,028.48	3,028.48
Total 27368:										3,028.48	3,028.48
03/25	03/20/2025	223749	1479	SIERRA BROADCASTING	ADVERTISING-GAS	25010139	1	7401-430-62-45	ADVERTISING	499.00	499.00
Total 25010139:										499.00	499.00
03/25	03/20/2025	223749	1479	SIERRA BROADCASTING	ADVERTISING-GAS	25020110	1	7401-430-62-45	ADVERTISING	499.00	499.00
Total 25020110:										499.00	499.00
03/25	03/20/2025	223750	194	STEVE PHILLIPS	CARL MOYER LAWN AND GARD	012125	1	8405-430-10-48	GRANTS	1,493.80	1,493.80
03/25	03/20/2025	223750	194	STEVE PHILLIPS	CARL MOYER LAWN AND GARD	012125	2	8405-430-10-48	GRANTS	1,493.80	1,493.80
Total 012125:										2,987.60	2,987.60
03/25	03/20/2025	223750	194	STEVE PHILLIPS	CARL MOYER LAWN AND GARD	012125.01	1	8405-430-10-48	GRANTS	1,396.21	1,396.21
03/25	03/20/2025	223750	194	STEVE PHILLIPS	CARL MOYER LAWN AND GARD	012125.01	2	8405-430-10-48	GRANTS	1,396.21	1,396.21
03/25	03/20/2025	223750	194	STEVE PHILLIPS	CARL MOYER LAWN AND GARD	012125.01	3	8405-430-10-48	GRANTS	1,396.21	1,396.21
03/25	03/20/2025	223750	194	STEVE PHILLIPS	CARL MOYER LAWN AND GARD	012125.01	4	8405-430-10-48	GRANTS	1,396.21	1,396.21
03/25	03/20/2025	223750	194	STEVE PHILLIPS	CARL MOYER LAWN AND GARD	012125.01	5	8405-430-10-48	GRANTS	1,396.21	1,396.21
03/25	03/20/2025	223750	194	STEVE PHILLIPS	CARL MOYER LAWN AND GARD	012125.01	6	8405-430-10-48	GRANTS	692.69	692.69
03/25	03/20/2025	223750	194	STEVE PHILLIPS	CARL MOYER LAWN AND GARD	012125.01	7	8405-430-10-48	GRANTS	1,461.27	1,461.27
03/25	03/20/2025	223750	194	STEVE PHILLIPS	CARL MOYER LAWN AND GARD	012125.01	8	8405-430-10-48	GRANTS	14,992.19	14,992.19
Total 012125.01:										24,127.20	24,127.20
03/25	03/20/2025	223750	194	STEVE PHILLIPS	CARL MOYER LAWN AND GARD	031425	1	8405-430-10-48	GRANTS	1,499.26	1,499.26
03/25	03/20/2025	223750	194	STEVE PHILLIPS	CARL MOYER LAWN AND GARD	031425	2	8405-430-10-48	GRANTS	692.75	692.75
03/25	03/20/2025	223750	194	STEVE PHILLIPS	CARL MOYER LAWN AND GARD	031425	3	8405-430-10-48	GRANTS	1,499.26	1,499.26
03/25	03/20/2025	223750	194	STEVE PHILLIPS	CARL MOYER LAWN AND GARD	031425	4	8405-430-10-48	GRANTS	1,499.26	1,499.26
03/25	03/20/2025	223750	194	STEVE PHILLIPS	CARL MOYER LAWN AND GARD	031425	5	8405-430-10-48	GRANTS	1,461.27	1,461.27
03/25	03/20/2025	223750	194	STEVE PHILLIPS	CARL MOYER LAWN AND GARD	031425	6	8405-430-10-48	GRANTS	1,493.80	1,493.80
03/25	03/20/2025	223750	194	STEVE PHILLIPS	CARL MOYER LAWN AND GARD	031425	7	8405-430-10-48	GRANTS	692.69	692.69
03/25	03/20/2025	223750	194	STEVE PHILLIPS	CARL MOYER LAWN AND GARD	031425	8	8405-430-10-48	GRANTS	692.69	692.69

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03/25	03/20/2025	223750	194	STEVE PHILLIPS	CARL MOYER LAWN AND GARD	031425	9	8405-430-10-48	GRANTS	1,396.21	1,396.21
03/25	03/20/2025	223750	194	STEVE PHILLIPS	CARL MOYER LAWN AND GARD	031425	10	8405-430-10-48	GRANTS	1,493.80	1,493.80
03/25	03/20/2025	223750	194	STEVE PHILLIPS	CARL MOYER LAWN AND GARD	031425	11	8405-430-10-48	GRANTS	692.75	692.75
03/25	03/20/2025	223750	194	STEVE PHILLIPS	CARL MOYER LAWN AND GARD	031425	12	8405-430-10-48	GRANTS	1,396.21	1,396.21
03/25	03/20/2025	223750	194	STEVE PHILLIPS	CARL MOYER LAWN AND GARD	031425	13	8405-430-10-48	GRANTS	692.69	692.69
03/25	03/20/2025	223750	194	STEVE PHILLIPS	CARL MOYER LAWN AND GARD	031425	14	8405-430-10-48	GRANTS	692.69	692.69
03/25	03/20/2025	223750	194	STEVE PHILLIPS	CARL MOYER LAWN AND GARD	031425	15	8405-430-10-48	GRANTS	692.75	692.75
Total 031425:										16,588.08	16,588.08
03/25	03/20/2025	223751	76	SUSANVILLE ACE HARD	TRASH CANS-STREETS	532356	1	2007-431-20-46	SUPPLIES-GENERAL	39.93	39.93
Total 532356:										39.93	39.93
03/25	03/20/2025	223751	76	SUSANVILLE ACE HARD	ROLLER FRAMES- STREETS S	532462	1	2005-431-20-44	REPAIR AND MAINTENANCE-MI	16.15	16.15
Total 532462:										16.15	16.15
03/25	03/20/2025	223751	76	SUSANVILLE ACE HARD	STUD RING-STREETS SB1	532463	1	2005-431-20-44	REPAIR AND MAINTENANCE-MI	5.44	5.44
Total 532463:										5.44	5.44
03/25	03/20/2025	223751	76	SUSANVILLE ACE HARD	TARP - WATER	532506	1	7110-430-42-46	SUPPLIES-GENERAL	9.73	9.73
Total 532506:										9.73	9.73
03/25	03/20/2025	223751	76	SUSANVILLE ACE HARD	TAPE- WATER	532532	1	7110-430-42-46	SUPPLIES-GENERAL	31.15	31.15
Total 532532:										31.15	31.15
03/25	03/20/2025	223752	677	SUSANVILLE SANITARY	606 NEVADA-PW	1274 030325	1	7620-430-10-44	SEWER	47.00	47.00
Total 1274 030325:										47.00	47.00
03/25	03/20/2025	223752	677	SUSANVILLE SANITARY	66 N LASSEN- ADMIN	1276 030325	1	1000-417-10-44	SEWER	104.00	104.00
Total 1276 030325:										104.00	104.00
03/25	03/20/2025	223752	677	SUSANVILLE SANITARY	115 N WEATHERLOW- PARKS	1448 030325	1	1011-452-20-44	SEWER	52.00	52.00

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Total 1448 030325:										52.00	52.00
03/25	03/20/2025	223752	677	SUSANVILLE SANITARY	65 N WEATHERLOW - PARKS	1449 030325	1	1011-452-20-44	SEWER	156.00	156.00
Total 1449 030325:										156.00	156.00
03/25	03/20/2025	223752	677	SUSANVILLE SANITARY	720 SOUTH ST-PW	3203 030325	1	7620-430-10-44	SEWER	52.00	52.00
Total 3203 030325:										52.00	52.00
03/25	03/20/2025	223752	677	SUSANVILLE SANITARY	1850 RIVER ST-PARKS	3667 030325	1	1011-452-20-44	SEWER	52.00	52.00
Total 3667 030325:										52.00	52.00
03/25	03/20/2025	223752	677	SUSANVILLE SANITARY	1600 RIVERSIDE DR - PARKS	3668 030325	1	1011-452-20-44	SEWER	118.00	118.00
Total 3668 030325:										118.00	118.00
03/25	03/20/2025	223752	677	SUSANVILLE SANITARY	1200 NORTH ST-PARKS	3669 030325	1	1011-452-20-44	SEWER	52.00	52.00
Total 3669 030325:										52.00	52.00
03/25	03/20/2025	223753	11212	TNS READY MIX INC	CON SAND- WATER	375	1	7112-430-42-46	SUPPLIES GENERAL	407.55	407.55
Total 375:										407.55	407.55
03/25	03/20/2025	223754	712	TNS TRUCKING CO	TRANSFER BASE ROCK-WATE	6404	1	7110-430-42-46	SUPPLIES-GENERAL	160.87	160.87
03/25	03/20/2025	223754	712	TNS TRUCKING CO	TRANSFER BASE ROCK-STREE	6404	2	2005-431-20-46	SUPPLIES-GENERAL	160.88	160.88
03/25	03/20/2025	223754	712	TNS TRUCKING CO	TRANSFER BASE ROCK-GAS	6404	3	7401-430-62-46	SUPPLIES-GENERAL	160.88	160.88
Total 6404:										482.63	482.63
03/25	03/20/2025	223755	530	U.S. BANK EQUIPMENT F	COPIER - CITY HALL UP AND D	550769871	1	1000-417-10-44	RENT & LEASES EQUIP & VEHI	838.12	838.12
Total 550769871:										838.12	838.12
03/25	03/20/2025	223756	9757	VAN LANT & FANKHANEL	AUDIT FY 22/23	031325	1	1000-417-10-43	PROFESSIONAL SVCS	8,726.00	8,726.00

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Total 031325:										8,726.00	8,726.00
03/25	03/20/2025	223757	749	VERIZON WIRELESS	CELLULAR PHONES - BU LDIN	6107394371	1	1011-424-20-45	COMMUNICATIONS	99.91	99.91
03/25	03/20/2025	223757	749	VERIZON WIRELESS	CELLULAR PHONES - PARKS	6107394371	2	1011-452-20-45	COMMUNICATIONS	104.54	104.54
03/25	03/20/2025	223757	749	VERIZON WIRELESS	CELLULAR PHONES - GAS	6107394371	3	7401-430-62-45	COMMUNICATIONS	270.56	270.56
03/25	03/20/2025	223757	749	VERIZON WIRELESS	CELLULAR PHONES - PUBLIC	6107394371	4	7620-430-11-45	COMMUNICATIONS	156.57	156.57
03/25	03/20/2025	223757	749	VERIZON WIRELESS	CELLULAR PHONES - ADMIN	6107394371	5	1000-413-20-45	COMMUNICATIONS	69.61	69.61
03/25	03/20/2025	223757	749	VERIZON WIRELESS	CELLULAR PHONES - WATER	6107394371	6	7110-430-42-45	COMMUNICATIONS	800.95	800.95
03/25	03/20/2025	223757	749	VERIZON WIRELESS	CELLULAR PHONES - PUBLIC	6107394371	7	7620-430-10-45	COMMUNICATIONS	1,272.94	1,272.94
Total 6107394371:										2,775.08	2,775.08
03/25	03/20/2025	223758	770	WESTERN NEVADA SUP	PIPE 4 1 40 ERW- WATER	11661390	1	7110-430-42-46	SUPPLIES-GENERAL	718.94	718.94
Total 11661390:										718.94	718.94
03/25	03/20/2025	223758	770	WESTERN NEVADA SUP	MILW GRINDER-WATER	61618221	1	7110-430-42-46	SUPPLIES-SMALL TOOLS	137.29	137.29
Total 61618221:										137.29	137.29
03/25	03/20/2025	223758	770	WESTERN NEVADA SUP	GLV MI IMPORT-WATER	61618296	1	7112-430-42-46	SUPPLIES GENERAL	301.86	301.86
Total 61618296:										301.86	301.86
03/25	03/20/2025	223758	770	WESTERN NEVADA SUP	GLV STL NIP-PARKS	61618322	1	1011-452-20-44	FACILITY - REPAIR & MAINTENA	33.48	33.48
Total 61618322:										33.48	33.48
03/25	03/20/2025	223758	770	WESTERN NEVADA SUP	6 HYMAX- GEO	61641068	1	7301-430-52-44	REPAIR AND MAINTENANCE-MI	1,018.91	1,018.91
Total 61641068:										1,018.91	1,018.91
03/25	03/20/2025	223758	770	WESTERN NEVADA SUP	CHAN 442 12 CURVE JAW PLIE	61652631	1	7110-430-42-46	SUPPLIES-SMALL TOOLS	28.18	28.18
Total 61652631:										28.18	28.18
03/25	03/20/2025	223759	1198	WESTWOOD SANITATIO	PORTABLE TOILET-720 SOUTH	178940	1	2007-431-20-44	RENT & LEASES EQUIP & VEHI	120.11	120.11

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 178940:										120.11	120.11
03/25	03/20/2025	223759	1198	WESTWOOD SANITATIO	PORTABLE TOILET-GOLF COUR	178988	1	7530-451-52-44	RENT & LEASES EQUIP & VEHI	218.78	218.78
Total 178988:										218.78	218.78
Grand Totals:										263,190.24	263,190.24

Report Criteria:
Report type: GL detail
Check.Voided = False

M = Manual Check, V = Void Check

Report Criteria:
Report type: GL detail
Check.Voided = False

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
03/25	03/27/2025	223762	10981	ALSCO INC	UNIFORMS-GAS	LREN2008000	1	7401-430-62-44	LINEN SERVICES	697.09	697.09
Total LREN2008000:										697.09	697.09
03/25	03/27/2025	223762	10981	ALSCO INC	UNIFORMS-GAS	LREN2008000-CRD	1	7401-430-62-44	LINEN SERVICES	570.18-	570.18-
Total LREN2008000-CRD:										570.18-	570.18-
03/25	03/27/2025	223762	10981	ALSCO INC	UNIFORMS-WATER	LREN2008003	1	7110-430-42-44	LINEN SERVICE	758.26	758.26
Total LREN2008003:										758.26	758.26
03/25	03/27/2025	223762	10981	ALSCO INC	MAT, SLATE - PW	LREN2009696	1	7620-430-10-44	LINEN SERVICE	185.33	185.33
Total LREN2009696:										185.33	185.33
03/25	03/27/2025	223762	10981	ALSCO INC	UNIFORMS-GAS	LREN2009697	1	7401-430-62-44	LINEN SERVICES	72.40	72.40
Total LREN2009697:										72.40	72.40
03/25	03/27/2025	223762	10981	ALSCO INC	UNIFORMS-PARKS	LREN2009698	1	1011-452-20-44	LINEN SERVICES	44.54	44.54
Total LREN2009698:										44.54	44.54
03/25	03/27/2025	223762	10981	ALSCO INC	UNIFORMS-STREETS	LREN2009699	1	2007-431-20-44	LINEN SERVICE	66.40	66.40
Total LREN2009699:										66.40	66.40
03/25	03/27/2025	223762	10981	ALSCO INC	UNIFORMS-WATER	LREN2009700	1	7110-430-42-44	LINEN SERVICE	74.96	74.96
Total LREN2009700:										74.96	74.96
03/25	03/27/2025	223762	10981	ALSCO INC	MAT, SLATE - PW	LREN2009701	1	7620-430-10-44	LINEN SERVICE	37.59	37.59

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total LREN2009701:										37.59	37.59
03/25	03/27/2025	223763	11343		REFUND GAS DEPOSIT	10226300003	1	7401-2228-000	DEPOSITS-CUSTOMER	60.65	60.65
Total 10226300003:										60.65	60.65
03/25	03/27/2025	223764	10390	AUTOZONE PARTS INC	OIL SVC PARTS-FD	04015601299	1	1010-422-10-44	VEHICLE - REPAIR & MAINTENA	672.57	672.57
Total 04015601299:										672.57	672.57
03/25	03/27/2025	223765	1307	C&S WASTE SOLUTIONS	LASSEN COUNTY LEAVITT LAK	176329579U037	1	8404-430-15-48	GRANTS	199.54	199.54
Total 176329579U037:										199.54	199.54
03/25	03/27/2025	223766	148	COMPUTER LOGISTICS	LAPTOP/DOCKING STATION/MO	86019	1	1000-415-10-47	MACHINERY AND EQUIPMENT	3,151.97	3,151.97
Total 86019:										3,151.97	3,151.97
03/25	03/27/2025	223767	161	CSK AUTO INC	AIR FILTER-GAS	2740-159233	1	7401-430-62-44	REPAIR AND MAINT-VEHICLE	137.48-	137.48-
Total 2740-159233:										137.48-	137.48-
03/25	03/27/2025	223767	161	CSK AUTO INC	CORE RETURN-PARKS	2740-159882	1	1011-452-20-44	VEHICLE - REPAIR & MAINTENA	10.00-	10.00-
Total 2740-159882:										10.00-	10.00-
03/25	03/27/2025	223767	161	CSK AUTO INC	HYD HOSE-WATER	2740-160266	1	7110-430-42-44	REPAIR AND MAINTENANCE-VE	63.14	63.14
Total 2740-160266:										63.14	63.14
03/25	03/27/2025	223767	161	CSK AUTO INC	RADIATOR-STREETS SB1	2740-161093	1	2005-431-20-44	REPAIR AND MAINTENANCE VE	406.84	406.84
Total 2740-161093:										406.84	406.84
03/25	03/27/2025	223767	161	CSK AUTO INC	RADIATOR-STREETS SB1	2740-161107	1	2005-431-20-44	REPAIR AND MAINTENANCE VE	175.82	175.82
Total 2740-161107:										175.82	175.82

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
03/25	03/27/2025	223767	161	CSK AUTO INC	RADIATOR-STREETS SB1	2740-161138	1	2005-431-20-44	REPAIR AND MAINTENANCE VE	220.84-	220.84-
Total 2740-161138:										220.84-	220.84-
03/25	03/27/2025	223767	161	CSK AUTO INC	KEYFOB CASE-WATER	2740-161751	1	7110-430-42-44	REPAIR AND MAINTENANCE-VE	28.16	28.16
Total 2740-161751:										28.16	28.16
03/25	03/27/2025	223767	161	CSK AUTO INC	AIR FILTER-GAS	2740-161801	1	7401-430-62-44	REPAIR AND MAINT-VEHICLE	211.54	211.54
Total 2740-161801:										211.54	211.54
03/25	03/27/2025	223767	161	CSK AUTO INC	SEAT COVERS-STREETS SB1	2740-161865	1	2005-431-20-44	REPAIR AND MAINTENANCE VE	43.29	43.29
Total 2740-161865:										43.29	43.29
03/25	03/27/2025	223768	873	CUNNINGHAM AUTO GR	2024 FORD F150 VEHICLE PUR	031425	1	8404-430-13-47	VEHICLES	60,183.28	60,183.28
Total 031425:										60,183.28	60,183.28
03/25	03/27/2025	223769	9163		STRIKE TEAM LEADER TRAININ	022725	1	1010-422-10-45	TRAVEL	473.00	473.00
Total 022725:										473.00	473.00
03/25	03/27/2025	223770	931		IAMC SPRING 2025 FORUM SA	031025	1	1000-413-20-45	TRAVEL	261.00	261.00
Total 031025:										261.00	261.00
03/25	03/27/2025	223771	184	DEPARTMENT OF JUSTI	FINGERPRINTS - APPS	801276	1	1000-416-10-45	FINGERPRINTING SERVICES	64.00	64.00
Total 801276:										64.00	64.00
03/25	03/27/2025	223772	219	ED STAUB & SONS PETR	BLACK UNLEADED NOZZLE-PW	12124422	1	7620-430-10-44	REPAIR AND MAINTENANCE-FA	114.94	114.94
Total 12124422:										114.94	114.94
03/25	03/27/2025	223772	219	ED STAUB & SONS PETR	CARB PREMIUM-GC	12201645	1	7530-451-52-46	GASOLINE	955.15	955.15

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 12201645:										955.15	955.15
03/25	03/27/2025	223772	219	ED STAUB & SONS PETR	PROPANE-GC	12232777	1	7201-430-81-46	PROPANE	547.06	547.06
Total 12232777:										547.06	547.06
03/25	03/27/2025	223773	1484	EDGES ELECTRICAL GR	LITH DLBL48 REPL DIFFUSER-	S6391089.001	1	1000-417-10-44	FACILITY - REPAIR & MAINTENA	46.55	46.55
Total S6391089.001:										46.55	46.55
03/25	03/27/2025	223774	10720	EDUCATION & OUTREAC	NATURAL GAS SAFETY-GAS	25-286	1	7401-430-62-45	ADVERTISING	2,273.25	2,273.25
Total 25-286:										2,273.25	2,273.25
03/25	03/27/2025	223775	1033	FGL ENVIRONMENTAL	WATER SAMPLING-WATER	571756A	1	7110-430-42-43	PROFESSIONAL SVCS	117.00	117.00
Total 571756A:										117.00	117.00
03/25	03/27/2025	223775	1033	FGL ENVIRONMENTAL	WATER SAMPLING-WATER	572115A	1	7110-430-42-43	PROFESSIONAL SVCS	29.00	29.00
Total 572115A:										29.00	29.00
03/25	03/27/2025	223776	265	FRONTIER	257-1033-PARKS	1033 030525	1	1011-452-20-45	COMMUNICATIONS	386.96	386.96
Total 1033 030525:										386.96	386.96
03/25	03/27/2025	223776	265	FRONTIER	257-3292 MUSEUM	3292 031025	1	1011-451-80-45	COMMUNICATION	132.37	132.37
Total 3292 031025:										132.37	132.37
03/25	03/27/2025	223776	265	FRONTIER	257-7098 NATURAL GAS	7098 030125	1	7401-430-62-45	COMMUNICATIONS	235.96	235.96
Total 7098 030125:										235.96	235.96
03/25	03/27/2025	223777	11345	ICC CODIFICATION, INC.	ECODE ANNUAL MAINTENANC	GC00129669	1	1000-411-40-46	BOOKS AND PERIODICALS	1,045.00	1,045.00
Total GC00129669:										1,045.00	1,045.00

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
03/25	03/27/2025	223778	11344		REFUND GAS DEPOSIT	10315900003	1	7401-2228-000	DEPOSITS-CUSTOMER	200.00	200.00
03/25	03/27/2025	223778	11344		REFUND GAS CONNECT	10315900003	2	7401-430-62-37	GAS CONNECT	5.00	5.00
Total 10315900003:										205.00	205.00
03/25	03/27/2025	223779	10729	JEFFREY SHELBY	REEL SHARPENING-GC	1645	1	7530-451-52-44	REPAIR & MAINTENANCE - EQU	2,400.00	2,400.00
Total 1645:										2,400.00	2,400.00
03/25	03/27/2025	223780	9081		CA POST SHERMAN BLOCK SE	031725	1	1009-421-10-45	TRAINING	301.00	301.00
Total 031725:										301.00	301.00
03/25	03/27/2025	223781	5027		REFUND GAS OVERPAYMENT	10419150007	1	9999-1001-001	CASH CLEARING - UTILITIES	356.35	356.35
Total 10419150007:										356.35	356.35
03/25	03/27/2025	223782	1236	LASSEN SPORTMEN'S C	CITY ANNUAL CONTRIBUTION 2	032425	1	1000-466-33-45	CONTRIBUTIONS-JR FISHING D	2,000.00	2,000.00
Total 032425:										2,000.00	2,000.00
03/25	03/27/2025	223783	10485	LEAF CAPITAL FUNDING	COPIER-FD	18103394	1	1010-422-10-44	RENT & LEASES EQUIP & VEHI	118.76	118.76
Total 18103394:										118.76	118.76
03/25	03/27/2025	223784	1300		FIRE INVEST IA - RANCHO CUC	032125	1	1010-422-10-45	TRAVEL	903.00	903.00
Total 032125:										903.00	903.00
03/25	03/27/2025	223785	11035		COMPANY OFFICER 2A 2/23/25-	012825	1	1010-422-10-45	TRAVEL	301.00	301.00
Total 012825:										301.00	301.00
03/25	03/27/2025	223786	11342		REFUND GAS DEPOSIT	10424300201	1	7401-2228-000	DEPOSITS-CUSTOMER	195.94	195.94
Total 10424300201:										195.94	195.94
03/25	03/27/2025	223787	11340		REFUND GAS DEPOSIT	10405150011	1	7401-2228-000	DEPOSITS-CUSTOMER	42.35	42.35

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 10405150011:										42.35	42.35
03/25	03/27/2025	223788	9652	NOVAH ELECTRIC	TROUBLESHOOT NEW BATHRO	3554	1	1011-452-20-44	FACILITY - REPAIR & MAINTENA	175.00	175.00
Total 3554:										175.00	175.00
03/25	03/27/2025	223789	546	PAYLESS BUILDING SUP	LIGHTWEIGHT CONCRETE-STR	303452	1	2005-431-20-44	REPAIR AND MAINTENANCE-MI	7.13	7.13
Total 303452:										7.13	7.13
03/25	03/27/2025	223790	10563	POLICY CONSULTING AS	LAFCO STAFF SVCS & EXPENS	LASSEN-2025-2	1	8402-413-30-43	LAFCO EXEC. OFFICE SVC	3,500.00	3,500.00
03/25	03/27/2025	223790	10563	POLICY CONSULTING AS	LAFCO STAFF SVCS & EXPENS	LASSEN-2025-2	2	8402-413-30-43	MUNICIPAL SVC REVIEW-LAFC	1,312.50	1,312.50
03/25	03/27/2025	223790	10563	POLICY CONSULTING AS	LAFCO STAFF SVCS & EXPENS	LASSEN-2025-2	3	8402-413-30-45	TRAVEL	156.25	156.25
Total LASSEN-2025-2:										4,968.75	4,968.75
03/25	03/27/2025	223791	9689	PRENTICE LONG & EPPE	ATTORNEY CONTRACT 204/25	7335	1	1000-412-10-43	PROFESSIONAL SVCS	6,500.00	6,500.00
Total 7335:										6,500.00	6,500.00
03/25	03/27/2025	223791	9689	PRENTICE LONG & EPPE	ST. FRANCIS ABATEMENT	7335.1	1	1012-425-20-43	PROFESSIONAL SVCS	816.11	816.11
Total 7335.1:										816.11	816.11
03/25	03/27/2025	223792	11339		REFUND GAS DEPOSIT	10203172810	1	7401-2228-000	DEPOSITS-CUSTOMER	149.15	149.15
Total 10203172810:										149.15	149.15
03/25	03/27/2025	223793	1479	SIERRA BROADCASTING	ADVERTISING-GAS	24090134	1	7401-430-62-45	ADVERTISING	499.00	499.00
Total 24090134:										499.00	499.00
03/25	03/27/2025	223794	883	SILVER STATE INTERNAT	RR DIFF 4.44 CORE- STREETS	E201034927:01	1	2005-431-20-44	REPAIR AND MAINTENANCE VE	2,105.53	2,105.53
Total E201034927:01:										2,105.53	2,105.53
03/25	03/27/2025	223794	883	SILVER STATE INTERNAT	GASKET AXLE SHAFT-STREETS	X201166216:01	1	2005-431-20-44	REPAIR AND MAINTENANCE VE	1,162.26	1,162.26

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total X201166216:01:										1,162.26	1,162.26
03/25	03/27/2025	223795	194	STEVE PHILLIPS	CARL MOYER LAWN AND GARD	01212025	1	8405-430-10-48	GRANTS	692.75	692.75
Total 01212025:										692.75	692.75
03/25	03/27/2025	223795	194	STEVE PHILLIPS	CARL MOYER LAWN AND GARD	012125.02	1	8405-430-10-48	GRANTS	1,493.69	1,493.69
03/25	03/27/2025	223795	194	STEVE PHILLIPS	CARL MOYER LAWN AND GARD	012125.02	2	8405-430-10-48	GRANTS	692.69	692.69
Total 012125.02:										2,186.38	2,186.38
03/25	03/27/2025	223795	194	STEVE PHILLIPS	6 BRIGGS HONDA PARTS-PARK	20728	1	1011-452-20-44	FACILITY - REPAIR & MAINTENA	246.75	246.75
Total 20728:										246.75	246.75
03/25	03/27/2025	223796	76	SUSANVILLE ACE HARD	BULB-CITY HALL	532486	1	1000-417-10-44	FACILITY - REPAIR & MAINTENA	31.15	31.15
Total 532486:										31.15	31.15
03/25	03/27/2025	223796	76	SUSANVILLE ACE HARD	HILLMAN FASTENERS- PARKS	532582	1	1011-452-20-44	FACILITY - REPAIR & MAINTENA	30.83	30.83
Total 532582:										30.83	30.83
03/25	03/27/2025	223796	76	SUSANVILLE ACE HARD	HOOKS-STREETS	532618	1	2007-431-20-46	SUPPLIES-GENERAL	17.13	17.13
Total 532618:										17.13	17.13
03/25	03/27/2025	223796	76	SUSANVILLE ACE HARD	HILLMAN FASTENERS- AIRPOR	532662	1	7201-430-81-44	REPAIR AND MAINTENANCE-FA	69.30	69.30
Total 532662:										69.30	69.30
03/25	03/27/2025	223796	76	SUSANVILLE ACE HARD	SPRAYWAY- STREETS SE1	532672	1	2005-431-20-44	REPAIR AND MAINTENANCE-MI	8.94	8.94
Total 532672:										8.94	8.94
03/25	03/27/2025	223797	677	SUSANVILLE SANITARY	1505 MAIN S-FD	2064 030325	1	1010-422-10-44	SEWER	104.00	104.00

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 2064 030325:										104.00	104.00
03/25	03/27/2025	223797	677	SUSANVILLE SANITARY	1801 MAIN ST-PD	2121 030325	1	1009-421-10-44	SEWER	52.00	52.00
Total 2121 030325:										52.00	52.00
03/25	03/27/2025	223798	10822	SUSANVILLE TOWING	PURCHASE OF TIRES LT265/70	55020	1	1009-421-10-44	VEHICLE-REPAIR & MAINTENA	1,466.05	1,466.05
Total 55020:										1,466.05	1,466.05
03/25	03/27/2025	223798	10822	SUSANVILLE TOWING	REPAIR & MAINT-PD	59307A	1	1009-421-10-44	VEHICLE-REPAIR & MAINTENA	327.02	327.02
Total 59307A:										327.02	327.02
03/25	03/27/2025	223799	11000		IAMC SPRING 2025 FORUM SA	03102025	1	1000-465-10-45	TRAVEL	261.00	261.00
03/25	03/27/2025	223799	11000		TRANSPORTATION 436 MI @.70	03102025	2	1000-465-10-45	TRAVEL	305.20	305.20
Total 03102025:										566.20	566.20
03/25	03/27/2025	223800	712	TNS TRUCKING CO	TRANSFER CON SAND-GAS	6418	1	7401-430-62-46	SUPPLIES-GENERAL	308.28	308.28
03/25	03/27/2025	223800	712	TNS TRUCKING CO	TRANSFER BASE ROCK-WATE	6418	2	7110-430-42-46	SUPPLIES-GENERAL	308.27	308.27
03/25	03/27/2025	223800	712	TNS TRUCKING CO	TRANSFER BASE ROCK-STREE	6418	3	2005-431-20-46	SUPPLIES-GENERAL	308.27	308.27
Total 6418:										924.82	924.82
03/25	03/27/2025	223801	9544	TONY'S CLEANING SERV	JANITORIAL SERVICES- PD	1075	1	1009-421-10-44	CUSTODIAL	600.00	600.00
Total 1075:										600.00	600.00
03/25	03/27/2025	223802	10821	UBEO WEST LLC	COPIER CITY HALL	4815980	1	1000-417-10-44	RENT & LEASES EQUIP & VEHI	497.32	497.32
03/25	03/27/2025	223802	10821	UBEO WEST LLC	COPIER PD	4815980	2	1009-421-10-44	RENT & LEASES EQUIP & VEHI	205.01	205.01
Total 4815980:										702.33	702.33
03/25	03/27/2025	223803	9757	VAN LANT & FANKHANEL	AUDIT FY 2023-24 -FINANCE	031725	1	1000-417-10-43	PROFESSIONAL SVCS	4,900.00	4,900.00
Total 031725:										4,900.00	4,900.00

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03/25	03/27/2025	223804	749	VERIZON WIRELESS	CELLULAR PHONES - PD	6107278570	1	1009-421-10-45	COMMUNICATIONS	2,431.58	2,431.58
	Total 6107278570:									2,431.58	2,431.58
03/25	03/27/2025	223805	11341		COMMUNITY CENTER DEPOSIT	031825	1	1000-2228-009	DEPOSITS-COMM CENTER RE	55.00	55.00
	Total 031825:									55.00	55.00
03/25	03/27/2025	223806	770	WESTERN NEVADA SUP	CARL MOYER LAWN AND GARD	032125	1	8405-430-10-48	GRANTS	1,400.00	1,400.00
03/25	03/27/2025	223806	770	WESTERN NEVADA SUP	CARL MOYER LAWN AND GARD	032125	2	8405-430-10-48	GRANTS	700.00	700.00
03/25	03/27/2025	223806	770	WESTERN NEVADA SUP	CARL MOYER LAWN AND GARD	032125	3	8405-430-10-48	GRANTS	700.00	700.00
03/25	03/27/2025	223806	770	WESTERN NEVADA SUP	CARL MOYER LAWN AND GARD	032125	4	8405-430-10-48	GRANTS	700.00	700.00
03/25	03/27/2025	223806	770	WESTERN NEVADA SUP	CARL MOYER LAWN AND GARD	032125	5	8405-430-10-48	GRANTS	1,500.00	1,500.00
03/25	03/27/2025	223806	770	WESTERN NEVADA SUP	CARL MOYER LAWN AND GARD	032125	6	8405-430-10-48	GRANTS	1,500.00	1,500.00
	Total 032125:									6,500.00	6,500.00
03/25	03/27/2025	223806	770	WESTERN NEVADA SUP	CARL MOYER LAWN AND GARD	032125.01	1	8405-430-10-48	GRANTS	700.00	700.00
03/25	03/27/2025	223806	770	WESTERN NEVADA SUP	CARL MOYER LAWN AND GARD	032125.01	2	8405-430-10-48	GRANTS	700.00	700.00
03/25	03/27/2025	223806	770	WESTERN NEVADA SUP	CARL MOYER LAWN AND GARD	032125.01	3	8405-430-10-48	GRANTS	700.00	700.00
03/25	03/27/2025	223806	770	WESTERN NEVADA SUP	CARL MOYER LAWN AND GARD	032125.01	4	8405-430-10-48	GRANTS	1,400.00	1,400.00
03/25	03/27/2025	223806	770	WESTERN NEVADA SUP	CARL MOYER LAWN AND GARD	032125.01	5	8405-430-10-48	GRANTS	1,400.00	1,400.00
03/25	03/27/2025	223806	770	WESTERN NEVADA SUP	CARL MOYER LAWN AND GARD	032125.01	6	8405-430-10-48	GRANTS	700.00	700.00
03/25	03/27/2025	223806	770	WESTERN NEVADA SUP	CARL MOYER LAWN AND GARD	032125.01	7	8405-430-10-48	GRANTS	700.00	700.00
	Total 032125.01:									6,300.00	6,300.00
03/25	03/27/2025	223806	770	WESTERN NEVADA SUP	ROMA 4 MACRO- WATER	11665256	1	7110-430-42-46	SUPPLIES-GENERAL	791.24	791.24
	Total 11665256:									791.24	791.24
03/25	03/27/2025	223806	770	WESTERN NEVADA SUP	BOLT, NUT - GEO	61580901-1	1	7301-430-52-46	SUPPLIES-GENERAL	28.99	28.99
	Total 61580901-1:									28.99	28.99
03/25	03/27/2025	223806	770	WESTERN NEVADA SUP	ELEC TAPE-GAS	61655597	1	7401-430-62-46	SUPPLIES-GENERAL	26.69	26.69
	Total 61655597:									26.69	26.69

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
03/25	03/27/2025	223806	770	WESTERN NEVADA SUP	1 COP CPLG-WATER	61658816	1	7110-430-42-46	SUPPLIES-GENERAL	748.59	748.59
Total 61658816:										748.59	748.59
03/25	03/27/2025	223806	770	WESTERN NEVADA SUP	SPEA MA PVC ADPT-WATER	61661322	1	7110-430-42-46	SUPPLIES-GENERAL	261.51	261.51
Total 61661322:										261.51	261.51
03/25	03/27/2025	223806	770	WESTERN NEVADA SUP	ALUM IMP-WATER	61661892	1	7110-430-42-46	SUPPLIES-SMALL TOOLS	28.82	28.82
Total 61661892:										28.82	28.82
03/25	03/27/2025	223806	770	WESTERN NEVADA SUP	BEST PRE EMERGENT-PARKS	61665996	1	1011-452-20-44	FACILITY - REPAIR & MAINTENA	70.24	70.24
Total 61665996:										70.24	70.24
03/25	03/27/2025	223806	770	WESTERN NEVADA SUP	SLOA 186-FD	61670487	1	1010-422-10-44	FACILITY -REPAIR & MAINTENA	215.59	215.59
Total 61670487:										215.59	215.59
03/25	03/27/2025	223807	1198	WESTWOOD SANITATIO	SKYLINE PARK-PARKS	178987	1	1011-452-20-44	RENT & LEASES EQUIP & VEHI	109.39	109.39
Total 178987:										109.39	109.39
03/25	03/27/2025	223808	10968		TACTICAL MEDIC- FIRE SACRA	111924	1	1010-422-10-45	TRAVEL	473.00	473.00
Total 111924:										473.00	473.00
Grand Totals:										127,048.73	127,048.73

M = Manual Check, V = Void Check

Report Criteria:
Report type: GL detail
Check.Voided = False

Report Criteria:
Report type: GL detail
Check.Voided = False

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
03/25	03/31/2025	223809	728	U.S. POSTMASTER	UB BILLING GAS	03312025	1	7401-430-62-46	POSTAGE	296.87	296.87
03/25	03/31/2025	223809	728	U.S. POSTMASTER	UB BILLING WATER	03312025	2	7110-430-42-46	POSTAGE	576.27	576.27
Total 03312025:										873.14	873.14
Grand Totals:										873.14	873.14

AGENDA ITEM NO. 9.A
Action Item

SUSANVILLE CITY COUNCIL AGENDA ITEM

Submitted By:	Marci Rojas, Public Works
Action Date:	April 16, 2025
SUBJECT:	Consider **Resolution No. 25-6420**, authorizing the Mayor to execute annual certification of Army Material Status for the GPF M1917/18 Series Gun, Serial Number 884 for static display located at the Susanville Memorial Park
PRESENTED BY:	Bob Godman, Public Works Director
SUMMARY:	The city has a GPF M1917/18 Series Gun for static display at Susanville Memorial Park. The city must furnish a notarized statement, current photographs and a certification annually, certifying that the equipment is still in the possession of the city and being displayed in the same manner and condition as indicated in the original conditional deed of gift.
FISCAL IMPACT:	None
ACTION REQUESTED:	Motion to approve Resolution No. 25-6420, authorizing the Mayor to execute annual certification of Army Material Status for the GPF M1917/18 Series Gun, Serial Number 884 for static display located at the Susanville Memorial Park

ATTACHMENTS:
25-6420.pdf
Annual Certificate Gun_unsigned 2025.pdf

RESOLUTION NO. 25-6420
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUSANVILLE AUTHORIZING MAYOR TO EXECUTE ANNUAL CERTIFICATION OF ARMY MATERIEL STATUS FOR THE GPF M1917/18 SERIES GUN, SERIAL NUMBER 884 LOCATED AT SUSANVILLE MEMORIAL PARK

WHEREAS, at its December 17, 2008 meeting the City Council authorized the Mayor to execute a Conditional Deed of Gift accepting responsibility for the GPF M1917/18 Series Gun, Serial Number 884; and

WHEREAS, one of the requirements of the Conditional Deed of Gift is that the City must furnish a notarized statement with a current photograph annually certifying that the equipment is still in the possession of the City and is being displayed in the same manner and condition as indicated by the original photograph.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Susanville that the Mayor is hereby authorized to execute the Annual Certification of Army Materiel Status for the GPF M1917/18 Series Gun, Serial Number 884 located at Susanville Memorial Park.

APPROVED: ______________________
Mendy Schuster, Mayor

ATTEST: ______________________
Heidi Whitlock, City Clerk

The foregoing Resolution was adopted at a regular meeting of the City Council of the City of Susanville, held on the 16th day of April 2025, by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

____
Heidi Whitlock, City Clerk

APPROVED AS TO FORM: ______________________
Margaret Long, City Attorney

ANNUAL CERTIFICATION OF ARMY MATERIEL STATUS

SECTION I – ORGANIZATION INFORMATION

1. Organization Name: City of Susanville	2. City: Susanville	3. State: CA

SECTION II – EQUIPMENT INFORMATION

In accordance with the Conditional Deed of Gift for:

1. GPF M1917/18 Series Gun (Equipment Type)   2. 884 (Serial Number)

Under the terms of Public Law 10 USC §2572, I certify that the aforementioned equipment:
(Check Only One)

☐ is still required, displayed and maintained in a clean and safe condition, so its appearance reflects favorably on the military.

☐ is in poor condition. Restoration to upgrade the appearance of the item will begin ____________________ and is expected to be completed ________________________.

☐ no longer required. Please send disposition instructions.

A CURRENT COLOR PICTURE is required. Include and submit no later than agreed upon annual date.

SECTION III – REMARKS

Remarks:____

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SECTION IV – ACKNOWLEDGEMENT

I hereby certify that to the best of my knowledge and belief that all statements above are true, correct, complete and made in good faith. I understand and acknowledge that concealing material fact and/or making a false statement is a violation of Title 18 USC§1001 and may result in the cancellation of the Conditional Deed for any US Army property on loan to my organization and is punishable by fine or imprisonment.

1. Signature of Highest Ranking Official**:**	2. Date Signed:
3. Printed Name of Person Signing (First, Middle Initial, Last): Mendy Schuster	
4. Organization Telephone Number: 530.252.5100	5. Organization Email Address: mrojas@cityofsusanville.gov

SECTION V – NOTARY ENDORSEMENT

1. Official Notary Signature:	2. Notary Seal/Stamp:

Mail to: US Army Tank-Automotive and Armaments Command, ATTN: AMTA-LCL-IFD, M/S 419D, 6501 East 11 Mile Road, Detroit Arsenal, MI 48397-5000

AGENDA ITEM NO. 9.B
Action Item

SUSANVILLE CITY COUNCIL AGENDA ITEM

Submitted By:	Marci Rojas, Public Works
Action Date:	April 16, 2025
SUBJECT:	Consider **Resolution No. 25-6421**, authorizing the Mayor to execute the Annual Certificate of Army Material Status for the UH-1 Huey Helicopter, Serial Number 66-16374 and the AH-1 Cobra Helicopter, Serial Number 67-15684 located at the Susanville Municipal Airport.
PRESENTED BY:	Bob Godman, Public Works Director
SUMMARY:	The City has a UH-1 Huey Helicopter and a AH-1 Cobra Helicopter for static display at the Susanville Municipal Airport. The city must furnish an annual certification with current photographs of each static display certifying that the equipment is still in the possession of the city and being displayed in the same manner and condition as identified by the United States Army.
FISCAL IMPACT:	None.
ACTION REQUESTED:	Motion to approve Resolution No. 25-6421, authorizing the Mayor to execute the Annual Certificate of Army Material Status for the UH-1 Huey Helicopter, Serial Number 66-16374 and the AH-1 Cobra Helicopter, Serial Number 67-15684 located at the Susanville Municipal Airport.

ATTACHMENTS:
25-6421.pdf
2025 Annual Certificate Cobra Helicopter.pdf
2025 Annual Certificate Huey Helicopter.pdf

RESOLUTION No. 25-6421
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUSANVILLE AUTHORIZING MAYOR TO EXECUTE ANNUAL CERTIFICATION OF ARMY MATERIEL STATUS FOR THE UH-1 HUEY HELICOPTER, SERIAL NUMBER 66-16374 AND THE AH-1 COBRA HELICOPTER, SERIAL NUMBER 67-15684 FOR STATIC DISPLAY LOCATED AT THE SUSANVILLE MUNICIPAL AIRPORT

WHEREAS, at its December 7, 2001 meeting the City Council authorized the Mayor to execute a Conditional Deed of Gift accepting responsibility for the UH-1 Huey Helicopter, Serial Number 66-16374 for static display at the Susanville Municipal Airport; and

WHEREAS, at its August 7, 2002 meeting the City Council authorized the Mayor to execute a Conditional Deed of Gift accepting responsibility for the AH-1 Cobra Helicopter, Serial Number 67-15684 for static display at the Susanville Municipal Airport; and

WHEREAS, one of the requirements of the Conditional Deed of Gift is that the City must furnish a notarized statement with a current photograph annually certifying that the equipment is still in the possession of the City and is being displayed in the same manner and condition as indicated by the original photograph.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Susanville that the Mayor is hereby authorized to execute the Annual Certification of Army materiel Status for the UH-1 Huey Helicopter, Serial Number 66-16374 and the AH-1 Cobra Helicopter, Serial Number 67-15684 for static display at the Susanville Municipal Airport.

APPROVED:________________________
Mendy Schuster, Mayor

ATTEST:________________________
Heidi Whitlock, City Clerk

The foregoing Resolution was adopted at a regular meeting of the City Council of the City of Susanville, held on the 16th day of April 2025, by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

____
Heidi Whitlock, City Clerk

APPROVED AS TO FORM:______________________________
Margaret Long, City Attorney

ANNUAL CERTIFICATION OF ARMY MATERIEL STATUS

SECTION I – ORGANIZATION INFORMATION

1. Organization Name: City of Susanville	2. City: Susanville	3. State: CA

SECTION II – EQUIPMENT INFORMATION

In accordance with the Conditional Deed of Gift for:

1. AH-1 COBRA HELICOPTER (Equipment Type)
2. 67-15684 (Serial Number)

Under the terms of Public Law 10 USC §2572, I certify that the aforementioned equipment:

(Check Only One)

- [x] is still required, displayed and maintained in a clean and safe condition, so its appearance reflects favorably on the military.
- [ ] is in poor condition. Restoration to upgrade the appearance of the item will begin ____________________ and is expected to be completed ________________________.
- [ ] no longer required. Please send disposition instructions.

A CURRENT COLOR PICTURE is required. Include and submit no later than agreed upon annual date.

SECTION III – REMARKS

Remarks:____

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SECTION IV – ACKNOWLEDGEMENT

I hereby certify that to the best of my knowledge and belief that all statements above are true, correct, complete and made in good faith. I understand and acknowledge that concealing material fact and/or making a false statement is a violation of Title 18 USC§1001 and may result in the cancellation of the Conditional Deed for any US Army property on loan to my organization and is punishable by fine or imprisonment.

1. Signature of Highest Ranking Official**:**	2. Date Signed:
3. Printed Name of Person Signing (First, Middle Initial, Last): Mendy Schuster	
4. Organization Telephone Number: 530.252.5100	5. Organization Email Address: mrojas@cityofsusanville.gov

SECTION V – NOTARY ENDORSEMENT

1. Official Notary Signature:	2. Notary Seal/Stamp:

Mail to: US Army Tank-Automotive and Armaments Command, ATTN: AMTA-LCL-IFD, M/S 419D, 6501 East 11 Mile Road, Detroit Arsenal, MI 48397-5000

ANNUAL CERTIFICATION OF ARMY MATERIEL STATUS

SECTION I – ORGANIZATION INFORMATION

1. Organization Name: City of Susanville	2. City: Susanville	3. State: CA

SECTION II – EQUIPMENT INFORMATION

In accordance with the Conditional Deed of Gift for:

1. UH-1 HUEY HELICOPTER
Equipment Type

2. 66-16374
Serial Number

Under the terms of Public Law 10 USC §2572, I certify that the aforementioned equipment:

(Check Only One)

☒ is still required, displayed and maintained in a clean and safe condition, so its appearance reflects favorably on the military.

☐ is in poor condition. Restoration to upgrade the appearance of the item will begin ____________________ and is expected to be completed ________________________.

☐ no longer required. Please send disposition instructions.

A CURRENT COLOR PICTURE is required. Include and submit no later than agreed upon annual date.

SECTION III – REMARKS

Remarks:____

____

____

____

SECTION IV – ACKNOWLEDGEMENT

I hereby certify that to the best of my knowledge and belief that all statements above are true, correct, complete and made in good faith. I understand and acknowledge that concealing material fact and/or making a false statement is a violation of Title 18 USC§1001 and may result in the cancellation of the Conditional Deed for any US Army property on loan to my organization and is punishable by fine or imprisonment.

1. Signature of Highest Ranking Official**:**	2. Date Signed:
3. Printed Name of Person Signing (First, Middle Initial, Last): Mendy Schuster	
4. Organization Telephone Number: 530.252.5100	5. Organization Email Address: mrojas@cityofsusanville.gov

SECTION V – NOTARY ENDORSEMENT

1. Official Notary Signature:	2. Notary Seal/Stamp:

Mail to: US Army Tank-Automotive and Armaments Command, ATTN: AMTA-LCL-IFD, M/S 419D, 6501 East 11 Mile Road, Detroit Arsenal, MI 48397-5000

AGENDA ITEM NO. 9.C
Action Item

SUSANVILLE CITY COUNCIL AGENDA ITEM

Submitted By: Victoria Estrada, Police

Action Date: April 16, 2025

SUBJECT: Consider **Resolution No. 25-6422**, authorizing a budget amendment of $100,000 of State COPS 2002 fund to pay for Frontline Officer expenses and equipment. Further authorizes the Finance Director to make the necessary budget modifications.

PRESENTED BY: Michael Bengoa-Bollinger, Public Safety Chief

SUMMARY: The Susanville Police Department is responsible for the City of Susanville's public safety. Susanville Police Department each year receives funds from the COPS program that must be used exclusively to fund frontline municipal police services, "in accordance with written requests submitted by the chief of police... or chief administrator of the law enforcement agency that provides police services for (the) city. These moneys must supplement existing services, and may not be used to supplant any existing funding for law enforcement services. The city has budgeted for about $125K, but anticipated revenues are expected to be $225,000 this current fiscal year.

A budget amendment is needed in amount of $100,000 for the anticipated increase in grant funds. Staff has provided resolution for consideration and approval for a budget increase to the COPS Program Fund (fund number 2002) in the amount of $100,000.00 for frontline officer(s) expenses and equipment and authorizes the Finance Director to make the necessary budget modifications.

FISCAL IMPACT: $100,000 revenue increase of COPS Program Funds.
$100,000 expense increase for frontline officer expenses and equipment.

ACTION REQUESTED: Motion to approve Resolution No.25-6422, authorizing a budget amendment of States COPS 2002 fund to pay for Frontline Officer expenses and equipment. Further authorizes the Finance Director to make the necessary budget modifications.

ATTACHMENTS:
STATE COPS 2025.pdf

STATE COPS government code section.pdf
25-6422.pdf

Citizens Option for Public Safety (COPS)

A Primer on Supplemental Law Enforcement Services Account (SLESA) Grants

Background: A Sales Tax for Public Safety Born Out of ERAF

The Citizens Option for Public Safety (COPS)[i] program was originally adopted in AB3229 (Brulte) 1996 with funding from the state general fund. COPS provides funding for

- front-line law enforcement (city police, county sheriffs, and police protection districts);
- county jails;
- district attorneys for prosecution; and
- local juvenile justice programs (since 2000-01).

State COPS funding is allocated by the State Controller to counties for deposit by the county auditor in a Supplemental Law Enforcement Services Account (SLESA)[ii] established in each county. The county auditor is required to allocate the moneys in the county's SLESA within 30 days of the receipt of those moneys from the State Controller.

As a part of the 2011 realignment of various public safety programs from the state to local government, the Legislature approved the Local Law Enforcement Services Act (AB118) and shifted all remaining motor vehicle license fee (MVLF) revenue that was previously cities to pay for various local law enforcement grant programs including the COPS/SLESA programs (SB89). The MVLF is a constitutionally guaranteed revenue to cities and counties and had been a critical general purpose revenue and the shift is under legal challenge by the League of California Cities. These law enforcement grants had previously been funded from the state general fund.

SB89, AB118 Local Law Enforcement Services Acct

Effective July 1, 2011

	Apportionment		Allocation	Statutory Reference
Jail Detention Facility Grants		fixed $	$ 35,000,000	GovCode 29553(b)
SLESF: jail constr/ops	5.15%	23.54%	$ 11,029,596	GovCode 30061(f)
SLESF: Distr Atty	5.15%	^^	$ 11,029,596	GovCode 30061(f)
SLESF: COPs Frontline Law Enf	39.70%	^^	$ 85,024,267	GovCode 30061(f)
Juvenile Justice Crime Prevention	50.00%	23.54%	$ 107,083,460	GovCode 30061(f)
Small Rural Sheriffs		4.07%	$ 18,514,430	GovCode 30070
Juvenile Probation		33.38%	$ 151,845,620	Welfare&InstCode 18220
Juvenile Camps & Ranches		6.47%	$ 29,432,030	Welfare&InstCode 18220.1
Cal Emergency Mgmt Agency [1]		9.00%	$ 40,941,000	Penal Code 13821
	100.00%	100.00%	$ 489,900,000	[2] GC30027(b), GC30029(e)

1) Includes Cal-MMET, Vertical Prosecution Block Grants, Evidentiary Medical Training, Public Prosecutors and Public Defenders, Calif Gang Violence Suppression, CALGANG, MultiAgency Gang Enforcement Consortium, Rural Crime

2) GC Sec30027(b) $489,900,000 allocated to LLESA for FY2011-12 and on. If insufficient funds - balance from LRF.

Historic details of COPS/SLESA allocations by agency are available at http://www.californiacityfinance.com/#SUBVENTIONS.

2217 ISLE ROYALE LANE • DAVIS, CA • 95616-6616
PH/FAX: 530.758.3952 • coleman@muni1.com

Frontline Law Enforcement

Front line law enforcement funds are allocated to cities, counties and five police protection districts[1] on a population basis. County allocations under this program are for services to unincorporated areas and county allocations are based on unincorporated area population. In FY2000-01 the law was amended to provide a minimum frontline law enforcement allocation of $100,000 to any local agency receiving funding under the program.

Local Use and Procedural Requirements

Funds from the COPS program must be used exclusively to fund frontline municipal police services, "in accordance with written requests submitted by the chief of police … or the chief administrator of the law enforcement agency that provides police services for (the) city." [iii] For counties, the board of supervisors must appropriate the funds in response to written requests submitted by the county sheriff and the district attorney.[iv] The requests must identify the needs to be addressed and must specify the personnel, equipment, and programs that are necessary to meet those needs.

These moneys must supplement existing services, and may not be used to supplant any existing funding for law enforcement services.[v] Administrative overhead costs charged to SLESA funding may not exceed 0.5 percent of the total allocation.[vi] SLESA funds must be expended or encumbered no later than June 30 of the fiscal year following receipt or be forfeited to the County Enhancing Law Enforcement Activities Subaccount for reallocation to other law enforcement grants pursuant to law.[vii]

SB1023 (2012) removed various reporting and public hearing requirements for cities and counties expending SLESA moneys and removed the requirement for each county to have a Supplemental Law Enforcement Oversight Committee (SLEOC) to determine whether the recipient entities have expended moneys received from the SLESA appropriately.

For a complete listing of COPS/SLESA allocations for all cities and counties see http://californiacityfinance.com/#SUBVENTIONS

mjgc

[i] Not to be confused with a federal program providing local law enforcement grants and bearing the same "COPS" acronym: Community Oriented Policing.
[ii] Called the Supplemental Law Enforcement Services Fund (SLESF) prior to 2011.
[iii] Gov't Code § 30061(c)(2)
[iv] Gov't Code § 30061(c)(1)
[v] Gov't Code §30062(a)
[vi] Gov't Code §30062(c)(1)
[vii] Gov't Code §30061(e)

[1] The five police protection districts that receive funding under this program are: Broadmoor Police Protection District (San Mateo County), Bear Valley Community Services District (Kern County), Stallion Springs Community Services District (Kern County), Lake Shastina Community Services District (Siskiyou County), Kensington Police Protection District (Contra Costa County).

GOVERNMENT CODE - GOV

TITLE 3. GOVERNMENT OF COUNTIES [23000 - 33205] *(Title 3 added by Stats. 1947, Ch. 424.)*

DIVISION 3. FINANCIAL PROVISIONS [29000 - 30406] *(Division 3 added by Stats. 1947, Ch. 424.)*

CHAPTER 6.7. Supplemental Local Law Enforcement Funding [30061 - 30063] *(Chapter 6.7 added by Stats. 1996, Ch. 134, Sec. 2.)*

30061. (a) There shall be established in each county treasury a Supplemental Law Enforcement Services Account (SLESA), to receive all amounts allocated to a county for purposes of implementing this chapter.

(b) In any fiscal year for which a county receives moneys to be expended for the implementation of this chapter, the county auditor shall allocate the moneys in the county's SLESA within 30 days of the deposit of those moneys into the fund. The moneys shall be allocated as follows:

(1) Five and fifteen-hundredths percent to the county sheriff for county jail construction and operation. In the case of Madera, Napa, and Santa Clara Counties, this allocation shall be made to the county director or chief of corrections.

(2) Five and fifteen-hundredths percent to the district attorney for criminal prosecution.

(3) Thirty-nine and seven-tenths percent to the county and the cities within the county, and, in the case of San Mateo, Kern, Siskiyou, and Contra Costa Counties, also to the Broadmoor Police Protection District, the Bear Valley Community Services District, the Stallion Springs Community Services District, the Lake Shastina Community Services District, and the Kensington Police Protection and Community Services District, in accordance with the relative population of the cities within the county and the unincorporated area of the county, and the Broadmoor Police Protection District in the County of San Mateo, the Bear Valley Community Services District and the Stallion Springs Community Services District in Kern County, the Lake Shastina Community Services District in Siskiyou County, and the Kensington Police Protection and Community Services District in Contra Costa County, as specified in the most recent January estimate by the Demographic Research Unit of the Department of Finance, and as adjusted to provide, except as provided in subdivision (i), a grant of at least one hundred thousand dollars ($100,000) to each law enforcement jurisdiction. For a newly incorporated city whose population estimate is not published by the Department of Finance, but that was incorporated prior to July 1 of the fiscal year in which an allocation from the SLESA is to be made, the city manager, or an appointee of the legislative body, if a city manager is not available, and the county administrative or executive officer shall prepare a joint notification to the Department of Finance and the county auditor with a population estimate reduction of the unincorporated area of the county equal to the population of the newly incorporated city by July 15, or within 15 days after the Budget Act is enacted, of the fiscal year in which an allocation from the SLESA is to be made. No person residing within the Broadmoor Police Protection District, the Bear Valley Community Services District, the Stallion Springs Community Services District, the Lake Shastina Community Services District, or the Kensington Police Protection and Community Services District shall also be counted as residing within the unincorporated area of the County of San Mateo, Kern, Siskiyou, or Contra Costa, or within any city located within those counties. Except as provided in subdivision (i), the county auditor shall allocate a grant of at least one hundred thousand dollars ($100,000) to each law enforcement jurisdiction. Moneys allocated to the county pursuant to this subdivision shall be retained in the county SLESA, and moneys allocated to a city pursuant to this subdivision shall be deposited in a SLESA established in the city treasury.

(4) Fifty percent to the county or city and county to implement a comprehensive multiagency juvenile justice plan as provided in this paragraph. The juvenile justice plan shall be developed by the local juvenile justice coordinating council in each county and city and county with the membership described in Section 749.22 of the

Welfare and Institutions Code. The plan shall be reviewed and updated annually by the council. The plan or updated plan may, at the discretion of the county or city and county, be approved by the county board of supervisors. The plan or updated plan shall be submitted to the Office of Youth and Community Restoration by May 1 of each year in a format specified by the office that consolidates the form of submission of the annual comprehensive juvenile justice multiagency plan to be developed under this chapter with the form for submission of the annual Youthful Offender Block Grant plan that is required to be developed and submitted pursuant to Section 1961 of the Welfare and Institutions Code.

(A) The multiagency juvenile justice plan shall include, but not be limited to, all of the following components:

(i) An assessment of existing law enforcement, probation, education, mental health, health, social services, drug and alcohol, and youth services resources that specifically target at-risk juveniles, juvenile offenders, and their families.

(ii) An identification and prioritization of the neighborhoods, schools, and other areas in the community that face a significant public safety risk from juvenile crime, such as gang activity, daylight burglary, late-night robbery, vandalism, truancy, controlled substances sales, firearm-related violence, and juvenile substance abuse and alcohol use.

(iii) A local juvenile justice action strategy that provides for a continuum of responses to juvenile crime and delinquency and demonstrates a collaborative and integrated approach for implementing a system of swift, certain, and graduated responses for at-risk youth and juvenile offenders.

(iv) A description of the programs, strategies, or system enhancements that are proposed to be funded pursuant to this subparagraph.

(B) Programs, strategies, and system enhancements proposed to be funded under this chapter shall satisfy all of the following requirements:

(i) Be based on programs and approaches that have been demonstrated to be effective in reducing delinquency and addressing juvenile crime for any elements of response to juvenile crime and delinquency, including prevention, intervention, suppression, and incapacitation.

(ii) Collaborate and integrate services of all the resources set forth in clause (i) of subparagraph (A), to the extent appropriate.

(iii) Employ information sharing systems to ensure that county actions are fully coordinated, and designed to provide data for measuring the success of juvenile justice programs and strategies.

(C) To assess the effectiveness of programs, strategies, and system enhancements funded pursuant to this paragraph, each county or city and county shall submit, by October 1 of each year, a report to the county board of supervisors and to the Office of Youth and Community Restoration on the programs, strategies, and system enhancements funded pursuant to this chapter. The report shall be in a format specified by the office that consolidates the report to be submitted pursuant to this chapter with the annual report to be submitted to the office for the Youthful Offender Block Grant program, as required by subdivision (c) of Section 1961 of the Welfare and Institutions Code. The report shall include all of the following:

(i) An updated description of the programs, strategies, and system enhancements that have been funded pursuant to this chapter in the immediately preceding fiscal year.

(ii) An accounting of expenditures during the immediately preceding fiscal year for each program, strategy, or system enhancement funded pursuant to this chapter.

(iii) A description and expenditure report for programs, strategies, or system enhancements that have been cofunded during the preceding fiscal year using funds provided under this chapter and Youthful Offender Block Grant funds provided under Chapter 1.5 (commencing with Section 1950) of Division 2.5 of the Welfare and Institutions Code.

(iv) Countywide juvenile justice trend data available from existing statewide juvenile justice data systems or networks, as specified by the Office of Youth and Community Restoration, including, but not limited to, arrests, diversions, petitions filed, petitions sustained, placements, incarcerations, subsequent petitions, and probation violations, and including, in a format to be specified by the office, a summary description or analysis, based on available information, of how the programs, strategies, or system enhancements funded pursuant to this chapter have or may have contributed to, or influenced, the juvenile justice data trends identified in the report.

(D) The office shall, within 45 days of having received the county's report, post on its internet website a description or summary of the programs, strategies, or system enhancements that have been supported by funds made available to the county under this chapter.

(E) The Office of Youth and Community Restoration shall compile the local reports and, by March 1 of each year following their submission, make a report to the Governor and the Legislature summarizing the programs, strategies, and system enhancements and related expenditures made by each county and city and county from the appropriation made for the purposes of this paragraph. The annual report to the Governor and the Legislature shall also summarize the countywide trend data and any other pertinent information submitted by counties indicating how the programs, strategies, or system enhancements supported by funds appropriated under this chapter have or may have contributed to, or influenced, the trends identified. The office may consolidate the annual report to the Legislature required under this paragraph with the annual report required by subdivision (d) of Section 1961 of the Welfare and Institutions Code for the Youthful Offender Block Grant program. The annual report shall be submitted pursuant to Section 9795, and shall be posted for access by the public on the internet website of the office.

(c) Subject to subdivision (d), for each fiscal year in which the county, each city, the Broadmoor Police Protection District, the Bear Valley Community Services District, the Stallion Springs Community Services District, the Lake Shastina Community Services District, and the Kensington Police Protection and Community Services District receive moneys pursuant to paragraph (3) of subdivision (b), the county, each city, and each district specified in this subdivision shall appropriate those moneys in accordance with the following procedures:

(1) In the case of the county, the county board of supervisors shall appropriate existing and anticipated moneys exclusively to provide frontline law enforcement services, other than those services specified in paragraphs (1) and (2) of subdivision (b), in the unincorporated areas of the county, in response to written requests submitted to the board by the county sheriff and the district attorney. Any request submitted pursuant to this paragraph shall specify the frontline law enforcement needs of the requesting entity, and those personnel, equipment, and programs that are necessary to meet those needs.

(2) In the case of a city, the city council shall appropriate existing and anticipated moneys exclusively to fund frontline municipal police services, in accordance with written requests submitted by the chief of police of that city or the chief administrator of the law enforcement agency that provides police services for that city.

(3) In the case of the Broadmoor Police Protection District within the County of San Mateo, the Bear Valley Community Services District or the Stallion Springs Community Services District within Kern County, the Lake Shastina Community Services District within Siskiyou County, or the Kensington Police Protection and Community Services District within Contra Costa County, the legislative body of that special district shall appropriate existing and anticipated moneys exclusively to fund frontline municipal police services, in accordance with written requests submitted by the chief administrator of the law enforcement agency that provides police services for that special district.

(d) For each fiscal year in which the county, a city, or the Broadmoor Police Protection District within the County of San Mateo, the Bear Valley Community Services District or the Stallion Springs Community Services District within Kern County, the Lake Shastina Community Services District within Siskiyou County, or the Kensington Police Protection and Community Services District within Contra Costa County receives any moneys pursuant to this chapter, in no event shall the governing body of any of those recipient agencies subsequently alter any previous, valid appropriation by that body, for that same fiscal year, of moneys allocated to the county or city pursuant to paragraph (3) of subdivision (b).

(e) For the 2011–12 fiscal year, the Controller shall allocate 23.54 percent of the amount deposited in the Local Law Enforcement Services Account in the Local Revenue Fund 2011 for the purposes of paragraphs (1), (2), and (3) of subdivision (b), and shall allocate 23.54 percent for purposes of paragraph (4) of subdivision (b).

(f) Commencing with the 2012–13 fiscal year, subsequent to the allocation described in subdivision (c) of Section 29552, the Controller shall allocate 23.54363596 percent of the remaining amount deposited in the Enhancing Law Enforcement Activities Subaccount in the Local Revenue Fund 2011 for the purposes of paragraphs (1) to (3), inclusive, of subdivision (b), and, subsequent to the allocation described in subdivision (c) of Section 29552, shall allocate 23.54363596 percent of the remaining amount for purposes of paragraph (4) of subdivision (b).

(g) Commencing with the 2013–14 fiscal year, subsequent to the allocation described in subdivision (d) of Section 29552, the Controller shall allocate 23.54363596 percent of the remaining amount deposited in the Enhancing Law

Enforcement Activities Subaccount in the Local Revenue Fund 2011 for the purposes of paragraphs (1) to (3), inclusive, of subdivision (b), and, subsequent to the allocation described in subdivision (d) of Section 29552, shall allocate 23.54363596 percent of the remaining amount for purposes of paragraph (4) of subdivision (b). The Controller shall allocate funds in monthly installments to local jurisdictions for public safety in accordance with this section as annually calculated by the Director of Finance.

(h) Funds received pursuant to subdivision (b) shall be expended or encumbered in accordance with this chapter no later than June 30 of the following fiscal year. A local agency that has not met the requirement of this subdivision shall remit unspent SLESA moneys received after April 1, 2009, to the Controller for deposit in the Local Safety and Protection Account, after April 1, 2012, to the Local Law Enforcement Services Account, and after July 1, 2012, to the County Enhancing Law Enforcement Activities Subaccount. This subdivision shall become inoperative on July 1, 2015.

(i) In the 2010–11 fiscal year, if the fourth quarter revenue derived from fees imposed by subdivision (a) of Section 10752.2 of the Revenue and Taxation Code that are deposited in the General Fund and transferred to the Local Safety and Protection Account, and continuously appropriated to the Controller for allocation pursuant to this section, are insufficient to provide a minimum grant of one hundred thousand dollars ($100,000) to each law enforcement jurisdiction, the county auditor shall allocate the revenue proportionately, based on the allocation schedule in paragraph (3) of subdivision (b). The county auditor shall proportionately allocate, based on the allocation schedule in paragraph (3) of subdivision (b), all revenues received after the distribution of the fourth quarter allocation attributable to these fees for which payment was due prior to July 1, 2011, until all minimum allocations are fulfilled, at which point all remaining revenue shall be distributed proportionately among the other jurisdictions.

(j) The county auditor shall redirect unspent funds that were remitted after July 1, 2012, by a local agency to the County Enhancing Law Enforcement Activities Subaccount pursuant to subdivision (h), to the local agency that remitted the unspent funds in an amount equal to the amount remitted.

(Amended by Stats. 2024, Ch. 50, Sec. 1. (AB 169) Effective July 2, 2024.)

30062. (a) Except as required by paragraphs (1), (2), and (4) of subdivision (b) of Section 30061, moneys allocated from a Supplemental Law Enforcement Services Account (SLESA) to a recipient entity shall be expended exclusively to provide front line law enforcement services. These moneys shall not be used by local agencies to supplant other funding for Public Safety Services, as defined in Section 36 of Article XIII of the California Constitution. Moneys allocated pursuant to paragraph (4) of subdivision (b) of Section 30061 shall not be used by local agencies to supplant other funding for Public Safety Services, as defined in Section 36 of Article XIII of the California Constitution.

(b) In the Counties of Los Angeles, Orange, and San Diego only, the district attorney may, in consultation with city attorneys in the county, determine a prorated share of the moneys received by the district attorney pursuant to this section to be allocated to city attorneys in the county in each fiscal year to fund the prosecution by those city attorneys of misdemeanor violations of state law.

(c) In no event shall any moneys allocated from the county's SLESA be expended by a recipient agency to fund any of the following:

(1) Administrative overhead costs in excess of 0.5 percent of a recipient entity's SLESA allocation for that year.

(2) The costs of any capital project or construction project funded from moneys allocated pursuant to paragraph (3) of subdivision (b) of Section 30061 that does not directly support front line law enforcement services.

(3) The costs of any capital project or construction project funded from moneys allocated pursuant to paragraph (4) of subdivision (b) of Section 30061.

(d) For purposes of subdivision (c), both of the following shall apply:

(1) A "recipient agency" or "recipient entity" is that entity that actually incurs the expenditures of SLESA funds allocated pursuant to paragraph (1), (2), (3), or (4) of subdivision (b) of Section 30061.

(2) Administrative overhead costs shall only be charged by the recipient entity, as defined in paragraph (1), up to 0.5 percent of its SLESA allocation.

(e) For purposes of this chapter, "front line law enforcement services" and "front line municipal police services" each include antigang, community crime prevention, and juvenile justice programs.

(Amended by Stats. 2014, Ch. 26, Sec. 7. (AB 1468) Effective June 20, 2014.)

30063. The Supplemental Law Enforcement Services Account (SLESA) in each county or city is to be expended exclusively as required by this chapter. Moneys in that fund shall not be transferred to, or intermingled with, the moneys in any other fund in the county or city treasury, except that moneys may be transferred from the SLESA to the county's or city's general fund to the extent necessary to facilitate the appropriation and expenditure of those transferred moneys in the manner required by this chapter.

(Amended by Stats. 2012, Ch. 43, Sec. 8. (SB 1023) Effective June 27, 2012.)

RESOLUTION NO. 25-6422
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUSANVILLE AUTHORIZING A BUDGET AMENDMENT OF $100,000 OF STATES COPS FUND (FUND NUMBER 2002) TO PAY FOR FRONTLINE OFFICER EXPENSES AND EQUIPMENT AND FURTHER AUTHORIZING THE FINANCE DIRECTOR TO MAKE NECESSARY BUDGET MODIFICATIONS

WHEREAS, the Susanville Police Department is responsible for providing public safety services within the City of Susanville; and

WHEREAS, the Susanville Police Department each year receives funds from the COPS program that must be used exclusively to fund frontline municipal police services; and

WHEREAS, the Susanville Police Department has been awarded, through the COPS program, an anticipated modified amount of $100,000 in addition to what was originally budgeted.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Susanville hereby:

1. Authorizes the budget increase for the State COPS program fund (fund number 2002) in the amount of $100,000. Funds are to be utilized to pay frontline officer expenses and equipment; and
2. Authorizes the Finance Director to modify the budget as necessary to accommodate the expenditure of grant funds.

APPROVED:______________________
Mendy Schuster, Mayor

ATTEST:______________________
Heidi Whitlock, City Clerk

The foregoing resolution was adopted at a regular meeting of the City Council of the City of Susanville, held on the 16th day of April 2025, by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

____
Heidi Whitlock, City Clerk

APPROVED AS TO FORM:______________________
Margaret Long, City Attorney

SUSANVILLE CITY COUNCIL AGENDA ITEM

Submitted By: Dan Newton, Administrative Services

Action Date: April 16, 2025

SUBJECT: Consider **Resolution No. 25-6423**, placing a moratorium on City-sponsored proclamation or flag raising

PRESENTED BY: Dan Newton, City Manager

SUMMARY: At the April 2, 2025 meeting City Council provided direction to staff to bring back a policy resolution addressing proclamations and flag raising.

They proposed policies are as follows:

1. The City of Susanville City Council will no longer sponsor, prepare, or issue proclamations or present or read proclamations during City Council meetings.
2. The City will not raise any flags except the American and California flags on City property.

FISCAL IMPACT: None.

ACTION REQUESTED: Motion to approve Resolution No. 25-6423, placing a moratorium on City-sponsored proclamation or flag raising

ATTACHMENTS:
25-6423.pdf

RESOLUTION NO. 25-6423
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUSANVILLE PLACING A MORATORIUM ON CITY-SPONSORED PROCLAMATIONS OR FLAG RAISING

WHEREAS, the City Council of the City of Susanville desires to make City Council meetings a space where everyone feels welcome to come and participate in the running of local government; and

WHEREAS, City-sponsored promotions or flag raisings of certain flags can be divisive and/or controversial in nature, which can alienate citizens from participating fully in the proceedings; and

WHEREAS, citizens and citizen groups are welcome to come and talk about their work, celebrations, events, and issues during public comment.

NOW THEREFORE, BE IT RESOLVED, that the City Council of the City of Susanville hereby orders the following:

1. Effective on the date of this resolution, the City of Susanville City Council will no longer sponsor, prepare, or issue proclamations or present or read proclamations during City Council meetings; and

2. The City will not raise any flags except the American and California flags on City property; and

3. The public is encouraged to use public comment as specified in Susanville City Code 2.04.070(B)(12) to read any proclamations they wish, or to discuss any issues they believe is of importance to the citizens of Susanville.

APPROVED:________________________
Mendy Schuster, Mayor

ATTEST:________________________
Heidi Whitlock, City Clerk

The foregoing Resolution was adopted at a regular meeting of the City Council of the City of Susanville, held on the 16th day of April 2025, by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

____
Heidi Whitlock, City Clerk

APPROVED AS TO FORM:______________________________
Margaret Long, City Attorney

AGENDA ITEM NO. 12.B
Discussion Item

SUSANVILLE CITY COUNCIL AGENDA ITEM

Submitted By: Dan Newton, Administrative Services

Action Date: April 16, 2025

SUBJECT: Consider proposed mission and vision statement.

PRESENTED BY: Dan Newton, City Manager

SUMMARY:

On January 15, 2024, City staff introduced a strategic planning approach that will provide a solid foundation for implementation. Council directed staff to develop a new mission statement for consideration that accomplishes two things:

1. The mission statement should express the identity and purpose of our organization.
2. The mission statement should convey the message as to why we exist.

On March 19th, staff presented City Council with a proposed mission and vision statement. Staff is requesting Council consideration and approval of the following new mission statement for the City of Susanville:

The City of Susanville's mission is to serve our residents and visitors by engaging in activities that protect people, their property, and their freedom to act, explore, and prosper.

Based on the discussion at the March 19, 2025 meeting, the vision statement has been modified slightly by moving the bullet point "Legislating and enforcing rules and regulations" to the top of the list. Staff is requesting Council consideration and approval for the following new vision statement for the City of Susanville:

The City of Susanville strives to become an efficient and fiscally solvent municipal government entity while focusing on:

- *Legislating and enforcing rules and regulations*

- *Being transparent, cost conscious, and compliant with regulatory requirements*
- *Maintaining and repairing existing infrastructure*
- *Providing safe and reliable utility services at a reasonable cost*
- *Pursuing avenues for economic diversification*
- *Ensuring our staff members are fulfilled, well trained, and devoted to customer service*
- *Aligning adequate staffing resources with the services provided*
- *Undertaking new projects and programs that clearly align with our mission statement and divesting from activities that do not*

Background:

Strategic planning is a way to help an organization succeed by making sure plans, resources, and results match what the community needs. The City of Susanville offers many services, from public safety to parks and recreation, but sometimes it tries to do more than it has the resources to handle. This is why it is important to decide what is most necessary and focus on those items.

Planning starts with figuring out what services the City should provide and creating a mission and vision. The mission explains what the City stands for, and the vision describes its hopes for the future. The statements help the City Council and staff set clear goals and make decisions. A good strategic plan ensures that projects are chosen because they fit these goals and can be done well with the resources available.

Warren Buffet once said, “The difference between successful people and really successful people is that really successful people say no to almost everything.” A strong plan helps City leaders know when to say yes to an idea and when to say no, so they can focus on what matters most.

Good strategic planning helps leaders make better decisions, use resources wisely, stay accountable, and create positive results for the community. Input from residents will help ensure the creation of strong mission and vision statements and set clear goals.

By using a clear strategic planning process, the City of Susanville can manage its services better, reach its goals, and improve life for residents and visitors.

Staff is proposing to start the strategic planning process by discussing the City's mission statement, explaining its importance and purpose, and sharing examples from other cities. The City Council's input will guide staff as they develop draft mission and vision statements to present for Council consideration. Once the mission and vision statements are established, the City will begin setting goals and objectives. This will likely involve multiple drafts and revisions. While the process may be clunky and require discussions at multiple meetings, it will allow for growth and help refine our goals and objectives.

Toward the end of the process, we may identify a need to bring in a consultant to evaluate our resource capacity for project implementation. This information will be critical for the City to establish its priorities and select projects to implement.

FISCAL IMPACT: None at this time.

ACTION REQUESTED: Motion to approve the new mission and vision statements and direct staff to proceed with creating goals and objectives.

ATTACHMENTS:

AGENDA ITEM NO. 13.A
Discussion Item

SUSANVILLE CITY COUNCIL AGENDA ITEM

Submitted By:	Heidi Whitlock, City Clerk
Action Date:	April 16, 2025
SUBJECT:	Department Reports
PRESENTED BY:	Dan Newton, City Manager
SUMMARY:	The City Manager's Report is designed for Department Heads to address the Council on a variety of topics, is needed. Also, for the Council to address any questions or comments regarding that Department Head.
FISCAL IMPACT:	None.
ACTION REQUESTED:	Information only.
ATTACHMENTS:	

AGENDA ITEM NO. 14.A
Discussion Item

SUSANVILLE CITY COUNCIL AGENDA ITEM

Submitted By:	Heidi Whitlock, City Clerk
Action Date:	April 16, 2025
SUBJECT:	Future Council Items
PRESENTED BY:	Dan Newton, City Manager
SUMMARY:	Council may provide direction to staff to bring back items for discussion or action at a future meeting.
FISCAL IMPACT:	None.
ACTION REQUESTED:	Possible direction to staff.

ATTACHMENTS:
250416.Future.Items. List.pdf

LAST THREE MONTHS (1/15/2025 to current)

BUSINESS FROM THE FLOOR	
7/16/2024	Consider doing away with the Planning Commission and have the planning department handle the duties - IN PROGRESS
1/15/2025	Consider creation of advisory committee to assist with economic development efforts.
2/19/2025	Consider an upgrade to the city's livestreaming software/hardware and possible partnerships with other agencies.
3/5/2025	Request to allow a conex box to be placed at Riverside Park for team equipment
4/2/2025	Request to update sound system and to post meeting link on Facebook
Council requested - FUTURE COUNCIL ITEMS	
5/15/2024	Request to create strategic plan for the city - IN PROGRESS
2/19/2025	Request to add three additional positions to the Public Works Department as well as a list of vacancies within that department
2/19/2025	Request to provide a report on the status of Susanville's fire hydrants due to the recent fires in Southern CA.
3/5/2025	Request to bring back discussion item regarding council chamber sound system
Completed List Items	
~~8/7/2024~~	~~Request for discussion regarding gas pricing in the city~~ Brought back on 3/5/2025
~~4/23/2024~~	~~Requested discussion on proclamations~~ Brought back on 4/2/2025
~~3/19/2025~~	~~Request to bring back an item regarding the use of discretionary funds~~ Brought back on 4/2/2025
~~3/19/2025~~	~~Request to bring back the proclamation moratorium for discussion~~ Brought back on 4/2/2025