CITY OF SUSANVILLE
66 N. Lassen Street • Susanville CA
Mendy Schuster, Mayor
Russ Brown, Mayor pro tem
Dawn Miller • Patrick Parrish • Curtis Bortle

Susanville City Council

Regular Council Meeting • City Council Chambers

Wednesday, December 18, 2024 – 4:30 PM

CALL TO ORDER
ROLL CALL

1. **APPROVAL OF AGENDA:** *(Additions and/or Deletions)*

2. **PUBLIC COMMENT REGARDING CLOSED SESSION ITEMS (if any):** *Any person may address the Council at this time upon any subject for discussion during Closed Session.*

3. **CLOSED SESSION:** *A. CONFERENCE WITH LABOR NEGOTIATORS - pursuant to Government Code Section §54957.6*
   1. *Admin Unit*

4. **RETURN TO OPEN SESSION:** *(recess if necessary)*
   - *Reconvene in open session at 5:00pm*
   - *Pledge of allegiance*
   - *Invocation*
   - *Report any changes to agenda*
   - *Report any action out of Closed Session*
   - *Proclamations, awards or presentations by the City Council*

5. **BUSINESS FROM THE FLOOR:** *Any person may address the Council at this time upon any subject on the agenda or not on the agenda within the jurisdiction of the City Council. However, comments on items on the agenda may be reserved until the item is discussed and any matter not on the agenda that requires action will be referred to staff for a report and action at a subsequent meeting.*
   Presentations are subject to a three-minute limit.

6. **CONSENT CALENDAR:** *All matters listed under the Consent Calendar are considered to be routine by the City Council. There will be no separate discussion on these items. Any member of the public or the City Council may request removal of an item from the Consent Calendar to be considered separately.*

   6.A Minutes of the City Council December 4, 2024 regular meeting.

   6.B Vendor and payroll warrants

7. **PUBLIC HEARINGS:**

   7.A Consider Resolution No. 24-6389, Accepting FY 2023-24 Annual Report of Development/Mitigation Fees

8. **COUNCIL DISCUSSION/ANNOUNCEMENTS:**

9. **NEW BUSINESS:**

9.A Community Garden Report

9.B Economic Development Update

9.C Consider the rescheduling or canceling of the regularly scheduled January 1, 2025 (New Year's Day) City Council meeting.

9.D Consider Resolution No. 24-6390, Authorizing the Finance Director to increase the budget for the Police Mitigation Fund in the amount of $30,000 for the purchase of a 2019 Dodge Durango for the Police Department.

9.E Consider Resolution No. 24-6392, authorizing the Finance Director to increase the budget for the Fire Mitigation fund in the amount of $100,000 for the purchase of self-contained breathing apparatus.

9.F Consider Resolution No. 24-6394, allocating General Fund and American Rescue Plan Act (ARPA) funds to various projects.

10. SUSANVILLE COMMUNITY REDEVELOPMENT AGENCY: No business.

11. SUSANVILLE MUNICIPAL ENERGY CORPORATION: No business.

12. CONTINUING BUSINESS:

12.A Consider waiving the second reading and adopting Ordinance No. 24-1047, temporarily suspending Title 3 Revenue and Finance Chapter 3.32 of the Susanville Municipal Code - Public Facilities Impact Fee for a period of five years.

13. CITY MANAGER'S REPORTS:

13.A Department Reports

14. FUTURE COUNCIL ITEMS:

14.A Future Council Items

15. ADJOURNMENT:

- ***The next regular meeting of the Susanville City Council will be held on January 15, 2025 at 4:30PM.***

Reports and documents relating to each agenda item are on file in the Office of the City Clerk and are available for public inspection during normal business hours and at the meeting. These reports and documents are also available at the City's website www.cityofsusanville.net, unless there were systems problems posting to the website.

Accessibility: An interpreter for the hearing-impaired may be made available upon request to the City Clerk seventy-two hours prior to a meeting. A reader for the vision-impaired for purposes of reviewing the agenda may be made available upon request to the City Clerk. The location of this meeting is wheelchair-accessible.

I, Heidi Whitlock, certify that I caused to be posted notice of the regular meeting scheduled for December 18, 2024 in the areas designated on December 13, 2024.

AGENDA ITEM NO. 6.A
Action Item

SUSANVILLE CITY COUNCIL AGENDA ITEM

Submitted By: Heidi Whitlock, City Clerk

Action Date: December 18, 2024

SUBJECT: Minutes of the City Council December 4, 2024 regular meeting.

PRESENTED BY: Heidi Whitlock, City Clerk

SUMMARY: Attached for the Council's review are the minutes of the City Council's December 4, 2024 regular meeting.

FISCAL IMPACT: None

ACTION REQUESTED: Motion to waive the reading of and approval to receive and file the City Council's minutes from the December 4, 2024 regular meeting.

ATTACHMENTS:
241204.cc.min.draft.pdf

SUSANVILLE CITY COUNCIL
Regular Council Meeting Minutes
WEDNESDAY, DECEMBER 4, 2024 – 5:00 PM

Mayor Schuster called the meeting to order at 5:00pm.

Roll Call of Councilmembers Present: Mendy Schuster, Russ Brown, Patrick Parrish, Dawn Miller
Absent: Curtis Bortle

1. APPROVAL OF AGENDA:
Moved by Russ Brown; seconded by Dawn Miller to approve the agenda with the removal of item 9B.
Motion Carried: 4 - 0
Voting For: Mendy Schuster, Russ Brown, Patrick Parrish, Dawn Miller
Voting Against: None
Absent: Bortle

2. PUBLIC COMMENT REGARDING CLOSED SESSION ITEMS (if any): No closed session.

3. CLOSED SESSION: No business**.**

4. RETURN TO OPEN SESSION: The pledge of allegiance and invocation were provided.

5. BUSINESS FROM THE FLOOR: No public comment.

6. CONSENT CALENDAR:
Moved by Russ Brown; seconded by Patrick Parrish to approve.
Motion Carried: 4 - 0
Voting For: Mendy Schuster, Russ Brown, Patrick Parrish, Dawn Miller
Voting Against: None
Absent: Bortle

6.A Minutes of the City Council November 19, 2024, special meeting and the November 20, 2024, regular meeting.

Motion to waive the reading of and approval to receive and file the City Council's minutes from the November 19, 2024, special meeting and the November 20, 2024, regular meeting.
241119.cc.spec.min.draft.pdf
241120.cc.min.draft.pdf

6.B Vendor and payroll warrants
Motion to receive and file.
11-7-24.pdf
11-14-24.pdf
11-18-24.pdf

6.C Utility Accounts Receivable Write-Offs.
Motion to approve to write-off accounts receivable and send $1,338.20 to collections.
COLLECTIONS LIST $1000 AND OVER.xlsx

7. PUBLIC HEARINGS: No business.

8. COUNCIL DISCUSSION/ANNOUNCEMENTS:

Mayor Schuster congratulated the Lassen Varsity Football team as well as the Lassen College Baseball team.

9. NEW BUSINESS:

9.A Consider **Resolution No. 24-6384,** approving and authorizing the mayor to execute agreement with Lance and Patricia Monath for the encroachment of ADA accessible ramp into North Alley.

Bob Godman, Public Works Director, provided an explanation of the item and requested approval of Resolution No. 24-6384.

24-6384.pdf
Monath North Alley Encroachment.docx

Motion to approve Resolution No. 24-6384, approving and authorizing the mayor to execute agreement with Lance and Patricia and Monath for the encroachment of an ADA accessible ramp into North Alley.
Moved by Dawn Miller; seconded by Russ Brown to approve.
Motion Carried: 4- 0
Voting For: Mendy Schuster, Russ Brown, Patrick Parrish, Dawn Miller
Voting Against: None
Absent: Bortle

~~*9.B Consider **Resolution No. 24-6387**, approving the 2025 through 2030 Airport Capital Improvement Plan.*~~

Item removed from agenda.

ACIP 2025 2030 Submission ex..pdf
24-6387.pdf

9.C Consider waiving the first reading and introducing **Ordinance No. 24-1047,** temporarily suspending Title 3 Revenue and Finance Chapter 3.32 of the Susanville Municipal Code - Public Facilities Impact Fee for a period of five years.

Tamra Spade, Economic Development Director, provided an explanation of the item and requested the waiving of the first reading and introducing Ordinance No. 24-1047.

24-1047.pdf
Susanville, CA Feasibility Study_1.26.24.docx

Motion to waiving the first reading and introducing Ordinance No. 24-1047, temporarily suspending Title 3 Revenue and Finance Chapter 3.32 of the Susanville Municipal Code - Public Facilities Impact Fee for a period of five years.
Moved by Patrick Parrish; seconded by Dawn Miller to approve.
Motion Carried: 4- 0
Voting For: Mendy Schuster, Russ Brown, Patrick Parrish, Dawn Miller
Voting Against: None
Absent: Bortle

9.D Consider accepting Honey Lake Valley Recreation Authority amendment letter from the HLVRA Board and discussion regarding changes that Council may wish to make to the joint powers agreement and give direction to staff.

Bob Godman, Public Works Director, provided an explanation of the item and requested council discussion.

Mayor Schuster stated that she agreed with the city taking over the finances/accounting for the Honey Lake Valley Recreation Authority. She stated that she cannot decide on the additional funding until she sees the financials.

Mayor pro tem Brown, who sits on the HLVRA Board. stated that he agrees that more money is needed as there are definite rises in costs.

Dan Newton, City Manager, stated that he has little doubt that the money is needed as it was always working with a shoestring budget. He added that new programs have not been added or elements because of that limited budget and limited resources to allocate to those items.

Kelsey Walsh, City Attorney, stated that the item has gone a little off topic and requested the item be discussed in a future item.

Mayor Schuster has stated that more information would be needed and requested that the item be brought back for more in-depth discussion related to the costs.

Mr. Newton inquired as to whether they would like a special meeting to hear the information, or would the council prefer it be brought back as another agenda item. He also provided additional information regarding the joint power agency. He asked what the Council would like to see.

Mayor Schuster stated that she would like to see the last five years' financials.

Council Member Miller requested to see numbers, not percentages, as well as future projects that are needing to be completed.

Council Member Parrish inquired as to whether the council and board of supervisors could all meet and talk all of this out at the same time.

Mr. Godman stated that anything brought to the council would also be provided to the board of supervisors.

Mr. Newton inquired as to whether he should bring it back or set up a meeting with the board of supervisors.

It was the consensus of the council to bring the item back.

10. **SUSANVILLE COMMUNITY REDEVELOPMENT AGENCY:** No business.

11. **SUSANVILLE MUNICIPAL ENERGY CORPORATION:** No business.

12. **CONTINUING BUSINESS:**

12.A Consider **Resolution No. 24-6386,** adopting the city of Susanville Procurement Policy and **Resolution No. 24-6388**, adopting the city of Susanville Credit Card Policy

Jolene Arredondo, Assistant to the City Manager, provided an explanation of the item and requested council approval of Resolution No.'s 24-6386 and 24-6388.

Procurement Policy 2004.pdf
24-6386.pdf
2024 Procurement Policy.pdf
2001 Credit Card Policy (1).pdf
24-6388.pdf
2024 Credit Card Policy.pdf

Motion to approve Resolution No. 24-6386, adopting the city of Susanville Procurement Policy and Resolution No. 24-6388, adopting the city of Susanville Credit Card Policy
Moved by Russ Brown; seconded by Patrick Parrish to approve.
Motion Carried: 4- 0
Voting For: Mendy Schuster, Russ Brown, Patrick Parrish, Dawn Miller
Voting Against: None
Absent: Bortle

13. CITY MANAGER'S REPORTS:

13.A Department Reports

The department heads in attendance provided an update on the happenings within their departments while providing statistics on those events.

14. FUTURE COUNCIL ITEMS:

14.A Future Council Items

No new items requested.

241204.Future.Items.List.pdf

15. ADJOURNMENT:

Moved by Dawn Miller; seconded by Patrick Parrish to adjourn at 6:18pm.
Motion: 4 - 0
Voting For: Mendy Schuster, Russ Brown, Patrick Parrish, Dawn Miller
Voting Against: None
Absent: Bortle

Heidi Whitlock, City Clerk

Mendy Schuster, Mayor

Approved on:

AGENDA ITEM NO. 6.B
Action Item

SUSANVILLE CITY COUNCIL AGENDA ITEM

Submitted By:	Alicia Cordova, Finance
Action Date:	December 18, 2024
SUBJECT:	Vendor and payroll warrants
PRESENTED BY:	Chandra Jabbs, Finance Manager
SUMMARY:	Warrants dated November 11, 2024 through December 4, 2024 numbered 222695-223075.
FISCAL IMPACT:	Accounts Payable vendor warrants totaling $88,268.61, plus $393,682.76 in payroll warrants, total of $481,951.37.
ACTION REQUESTED:	Motion to receive and file

ATTACHMENTS:
11-21-24.pdf
11-26-24.pdf
11-27-24.pdf

Report Criteria:
Report type: GL detail
Check.Voided = False

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
11/24	11/21/2024	222696	11233	323 SCADA SERVICES LL	PROFESSIONAL SVCS-GAS	CS111924	1	7401-430-62-43	PROFESSIONAL SVCS	150.00	150.00
Total CS111924:										150.00	150.00
11/24	11/21/2024	222697	11253		REFUND WATER DEPOSIT	10314800004	1	7110-2228-000	DEPOSITS-CUSTOMER	36.09	36.09
11/24	11/21/2024	222697	11253		REFUND GAS DEPOSIT	10314800004	2	7401-2228-000	DEPOSITS-CUSTOMER	200.00	200.00
Total 10314800004:										236.09	236.09
11/24	11/21/2024	222698	9432	ALL SEASON HEATING	#0048 WOODSMOKE REDUCTI	111424	1	8407-430-10-48	GRANTS	5,000.00	5,000.00
Total 111424:										5,000.00	5,000.00
11/24	11/21/2024	222698	9432	ALL SEASON HEATING	#0052 WOODSMOKE REDUCTI	111524	1	8407-430-10-48	GRANTS	1,500.00	1,500.00
Total 111524:										1,500.00	1,500.00
11/24	11/21/2024	222699	9064		REIM CORRECT MI&E LODGIN	112024	1	1009-421-10-45	TRAINING	46.00	46.00
Total 112024:										46.00	46.00
11/24	11/21/2024	222700	11240		REFUND GAS DEPOSIT	10432320324	1	7401-2228-000	DEPOSITS-CUSTOMER	143.03	143.03
Total 10432320324:										143.03	143.03
11/24	11/21/2024	222701	98	CALIFORNIA ASSOCIATI	DUES AND MEMBERSHIP 12/24-	111124	1	7630-411-40-34	FIRE SALARY PROTECTION	206.50	206.50
Total 111124:										206.50	206.50
11/24	11/21/2024	222702	161	CSK AUTO INC	SUPPLIES-GAS	2740139807	1	7401-430-62-46	SUPPLIES-GENERAL	10.81	10.81
Total 2740139807:										10.81	10.81
11/24	11/21/2024	222702	161	CSK AUTO INC	BATTERY-GAS	2740139998	1	7401-430-62-46	SUPPLIES-GENERAL	311.46	311.46

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 2740139998:										311.46	311.46
11/24	11/21/2024	222703	173	DATCO SERVICES	EMPLOYEE QTRLY SVC FEES	11-257825	1	1000-416-10-43	TECHNICAL SVCS	60.00	60.00
Total 11-257825:										60.00	60.00
11/24	11/21/2024	222704	184	DEPARTMENT OF JUSTI	FINGERPRINTS	774195	1	1000-416-10-45	FINGERPRINTING SERVICES	32.00	32.00
Total 774195:										32.00	32.00
11/24	11/21/2024	222705	194	DIAMOND SAW SHOP IN	CHOP SAW PARTS-WATER	20546	1	7110-430-42-47	MACHINERY AND EQUIPMENT	93.81	93.81
Total 20546:										93.81	93.81
11/24	11/21/2024	222706	219	ED STAUB & SONS PETR	170 GAL PROPANE-GC	11603571	1	7530-451-52-46	PROPANE	447.75	447.75
Total 11603571:										447.75	447.75
11/24	11/21/2024	222707	11252		REFUND WATER DEPOSIT	10504850002	1	7110-2228-000	DEPOSITS-CUSTOMER	50.00	50.00
11/24	11/21/2024	222707	11252		REFUND GAS DEPOSIT	10504850002	2	7401-2228-000	DEPOSITS-CUSTOMER	143.80	143.80
Total 10504850002:										193.80	193.80
11/24	11/21/2024	222708	265	FRONTIER	257-1033-PARKS	1033 110524	1	1011-452-20-45	COMMUNICATIONS	193.39	193.39
Total 1033 110524:										193.39	193.39
11/24	11/21/2024	222708	265	FRONTIER	257-1887 BACKUP	1887 110124	1	1000-417-10-45	COMMUNICATIONS	108.47	108.47
Total 1887 110124:										108.47	108.47
11/24	11/21/2024	222708	265	FRONTIER	257-2520 GOLF COURSE	2520 110124	1	7530-451-52-45	COMMUNICATIONS	294.44	294.44
Total 2520 110124:										294.44	294.44
11/24	11/21/2024	222708	265	FRONTIER	257-2960 HVAC/ELEVATOR LINE	2960 110524	1	1000-417-10-45	COMMUNICATIONS	132.23	132.23

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 2960 110524:										132.23	132.23
11/24	11/21/2024	222708	265	FRONTIER	257-7098 NATURAL GAS	7098 110124	1	7401-430-62-45	COMMUNICATIONS	97.98	97.98
Total 7098 110124:										97.98	97.98
11/24	11/21/2024	222709	10995	INLAND SUPPLY CO INC	TRASH CAN LINERS- PARKS	1096437	1	1011-452-20-44	MISC - REPAIR & MAINTENANC	662.96	662.96
Total 1096437:										662.96	662.96
11/24	11/21/2024	222709	10995	INLAND SUPPLY CO INC	FOAM SOAP-PARKS	1096820	1	1011-452-20-44	MISC - REPAIR & MAINTENANC	172.53	172.53
Total 1096820:										172.53	172.53
11/24	11/21/2024	222709	10995	INLAND SUPPLY CO INC	PAPER TOWELS-PW	1096842-01	1	7620-430-10-46	SUPPLIES-JANITORIAL	162.76	162.76
Total 1096842-01:										162.76	162.76
11/24	11/21/2024	222710	11248	INTERNATIONAL SCHOO	HOFFMAN TACTICAL MED TRAI	99	1	1010-422-10-45	TRAVEL	1,000.00	1,000.00
11/24	11/21/2024	222710	11248	INTERNATIONAL SCHOO	HOFFMAN TACTICAL MED TRAI	99	2	1009-421-10-45	TRAINING	1,000.00	1,000.00
Total 99:										2,000.00	2,000.00
11/24	11/21/2024	222711	11250		REFUND WATER DEPOSIT	10430300001	1	7110-2228-000	DEPOSITS-CUSTOMER	65.37	65.37
Total 10430300001:										65.37	65.37
11/24	11/21/2024	222712	237	JOHN DEERE FINANCIAL	PUSH PULL-GC	1027706	1	7530-451-52-44	REPAIR & MAINTENANCE - EQU	256.58	256.58
Total 1027706:										256.58	256.58
11/24	11/21/2024	222712	237	JOHN DEERE FINANCIAL	KNUCKLE-GC	1032034	1	7530-451-52-44	REPAIR & MAINTENANCE - EQU	814.50	814.50
Total 1032034:										814.50	814.50
11/24	11/21/2024	222741	8571		POST MANAGEMENT COURSE	110824	1	1009-421-10-45	TRAINING	387.00	387.00

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 110824:										387.00	387.00
11/24	11/21/2024	222714	11241		REFUND GAS DEPOSIT	10203185304	1	7401-2228-000	DEPOSITS-CUSTOMER	178.61	178.61
Total 10203185304:										178.61	178.61
11/24	11/21/2024	222715	391	LASSEN COUNTY CHAM	CIVIC CONTRIBUTION	111324	1	1000-466-33-46	DISCRETIONARY - MAYOR SCH	500.00	500.00
11/24	11/21/2024	222715	391	LASSEN COUNTY CHAM	CIVIC CONTRIBUTION	111324	2	1000-466-33-46	DISCRETIONARY - COUNCIMBR	300.00	300.00
Total 111324:										800.00	800.00
11/24	11/21/2024	222716	412	LASSEN REGIONAL SOLI	DUMP FEES-SB1	333239	1	2005-431-20-44	REPAIR AND MAINTENANCE-MI	1.00	1.00
Total 333239:										1.00	1.00
11/24	11/21/2024	222716	412	LASSEN REGIONAL SOLI	DUMP FEES-SB1	333256	1	2005-431-20-44	REPAIR AND MAINTENANCE-MI	6.93	6.93
Total 333256:										6.93	6.93
11/24	11/21/2024	222716	412	LASSEN REGIONAL SOLI	DUMP FEES-STREETS	333260	1	2007-431-20-44	DISPOSAL	6.12	6.12
Total 333260:										6.12	6.12
11/24	11/21/2024	222717	10485	LEAF CAPITAL FUNDING	COPIER-PW	17397798	1	7620-430-10-44	RENT & LEASE EQUIP & VEHIC	278.67	278.67
Total 17397798:										278.67	278.67
11/24	11/21/2024	222718	425	LES SCHWAB TIRE CENT	REPAIR & MAINT-STREETS SB1	60400450840	1	2005-431-20-44	REPAIR AND MAINTENANCE VE	29.00	29.00
Total 60400450840:										29.00	29.00
11/24	11/21/2024	222719	437	LMUD	JOHNSTONVILLE RD SPRINKLE	10262 111024	1	1011-452-20-46	ELECTRICITY	39.61	39.61
Total 10262 111024:										39.61	39.61
11/24	11/21/2024	222719	437	LMUD	GOLF COURSE PUMP STATION	122910 102524	1	7530-451-52-46	ELECTRICITY	2,197.50	2,197.50

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 122910 102524:										2,197.50	2,197.50
11/24	11/21/2024	222719	437	LMUD	GOLF COURSE IRR PUMP/8TH	122929 102524	1	7530-451-52-46	ELECTRICITY	30.00	30.00
Total 122929 102524:										30.00	30.00
11/24	11/21/2024	222719	437	LMUD	GOLF COURSE PUMP HOUSE	132052 102524	1	7530-451-52-46	ELECTRICITY	453.54	453.54
Total 132052 102524:										453.54	453.54
11/24	11/21/2024	222719	437	LMUD	STREET LIGHTS-STREETS	14039 111024	1	2007-431-60-46	ELECTRICITY	254.77	254.77
Total 14039 111024:										254.77	254.77
11/24	11/21/2024	222719	437	LMUD	STREET LIGHTS	14041 111024	1	2007-431-60-46	ELECTRICITY	5,015.34	5,015.34
Total 14041 111024:										5,015.34	5,015.34
11/24	11/21/2024	222719	437	LMUD	S GAY ST-STREETS	24323 111024	1	2007-431-60-46	ELECTRICITY	84.36	84.36
Total 24323 111024:										84.36	84.36
11/24	11/21/2024	222719	437	LMUD	66 N LASSEN ST	2466 101024	1	1000-417-10-46	ELECTRICITY	900.12	900.12
Total 2466 101024:										900.12	900.12
11/24	11/21/2024	222719	437	LMUD	66 N LASSEN ST	2466 111024	1	1000-417-10-46	ELECTRICITY	1,759.86	1,759.86
Total 2466 111024:										1,759.86	1,759.86
11/24	11/21/2024	222719	437	LMUD	STREET LIGHTS	2467 111024	1	2007-431-60-46	ELECTRICITY	2,239.23	2,239.23
Total 2467 111024:										2,239.23	2,239.23
11/24	11/21/2024	222719	437	LMUD	65 N WEATHERLOW ST- PARKS	2865 111024	1	1011-452-20-46	ELECTRICITY	63.68	63.68
Total 2865 111024:										63.68	63.68

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
11/24	11/21/2024	222719	437	LMUD	65 N WEATHERLOW ST- PARKS	2867 111024	1	1011-452-20-46	ELECTRICITY	80.57	80.57
Total 2867 111024:										80.57	80.57
11/24	11/21/2024	222719	437	LMUD	N WEATHERLOW ST-TENNIS C	2871 111024	1	1011-452-20-46	ELECTRICITY	86.46	86.46
Total 2871 111024:										86.46	86.46
11/24	11/21/2024	222719	437	LMUD	NORTH ST BASEBALL PARK ME	2873 111024	1	1011-452-20-46	ELECTRICITY	153.38	153.38
Total 2873 111024:										153.38	153.38
11/24	11/21/2024	222719	437	LMUD	SKYLINE DR WELL 4-WATER	29931 111024	1	7110-430-42-46	ELECTRICITY	2,055.68	2,055.68
Total 29931 111024:										2,055.68	2,055.68
11/24	11/21/2024	222719	437	LMUD	HARRIS DR & HWY 36-WATER	30658 111024	1	7110-430-42-46	ELECTRICITY	55.24	55.24
Total 30658 111024:										55.24	55.24
11/24	11/21/2024	222719	437	LMUD	SAN FRANCISCO ST- STREETS	416835 111024	1	2007-431-60-46	ELECTRICITY	21.66	21.66
Total 416835 111024:										21.66	21.66
11/24	11/21/2024	222719	437	LMUD	FIRST STREET & ALLEY LIGHTS	416848 111024	1	2007-431-60-46	ELECTRICITY	21.66	21.66
Total 416848 111024:										21.66	21.66
11/24	11/21/2024	222719	437	LMUD	LONG ALLEY & LOVELL ALLEY-	416860 111024	1	2007-431-60-46	ELECTRICITY	21.66	21.66
Total 416860 111024:										21.66	21.66
11/24	11/21/2024	222719	437	LMUD	INSPIRATION POINT- STREETS	416915 111024	1	2007-431-60-46	ELECTRICITY	21.66	21.66
Total 416915 111024:										21.66	21.66
11/24	11/21/2024	222719	437	LMUD	CAMPBELL ST- STREETS	416940 111024	1	2007-431-60-46	ELECTRICITY	21.66	21.66

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 416940 111024:										21.66	21.66
11/24	11/21/2024	222719	437	LMUD	WASHO LN- STREETS	416959 111024	1	2007-431-60-46	ELECTRICITY	21.66	21.66
Total 416959 111024:										21.66	21.66
11/24	11/21/2024	222719	437	LMUD	130 N LASSEN STREET- STREE	416962 111024	1	2007-431-60-46	ELECTRICITY	21.66	21.66
Total 416962 111024:										21.66	21.66
11/24	11/21/2024	222719	437	LMUD	MARTHA & ARNOLD STREET LI	421476 111024	1	2007-431-60-46	ELECTRICITY	43.33	43.33
Total 421476 111024:										43.33	43.33
11/24	11/21/2024	222719	437	LMUD	130 N PINE ST- STREETS	425450 111024	1	2007-431-60-46	ELECTRICITY	21.66	21.66
Total 425450 111024:										21.66	21.66
11/24	11/21/2024	222719	437	LMUD	UPTOWN DECOR LIGHTS-STRE	43511 111024	1	2007-431-60-46	ELECTRICITY	305.24	305.24
Total 43511 111024:										305.24	305.24
11/24	11/21/2024	222719	437	LMUD	115 N WEATHERLOW ST-MUSE	43866 111024	1	1011-451-80-46	ELECTRICITY	70.48	70.48
Total 43866 111024:										70.48	70.48
11/24	11/21/2024	222719	437	LMUD	N PINE & COOK - SCADA-WATE	44153 111024	1	7110-430-42-46	ELECTRICITY	33.00	33.00
Total 44153 111024:										33.00	33.00
11/24	11/21/2024	222719	437	LMUD	GLENN & CHERRY TR - SCADA-	44298 111024	1	7110-430-42-46	ELECTRICITY	44.10	44.10
Total 44298 111024:										44.10	44.10
11/24	11/21/2024	222719	437	LMUD	PAIUTE LN SCADA-WATER	44316 111024	1	7110-430-42-46	ELECTRICITY	40.93	40.93
Total 44316 111024:										40.93	40.93

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
11/24	11/21/2024	222719	437	LMUD	BAGWELL SPRINGS - SCADA-W	45542 111024	1	7110-430-42-46	ELECTRICITY	85.89	85.89
Total 45542 111024:										85.89	85.89
11/24	11/21/2024	222719	437	LMUD	WELL #3-WATER	4559 111024	1	7110-430-42-46	ELECTRICITY	3,289.64	3,289.64
Total 4559 111024:										3,289.64	3,289.64
11/24	11/21/2024	222719	437	LMUD	QUARRY ST LIGHTS-STREETS	49500 111024	1	2007-431-60-46	ELECTRICITY	86.65	86.65
Total 49500 111024:										86.65	86.65
11/24	11/21/2024	222719	437	LMUD	MAIN & FOSS SIGNAL LIGHT-SB	49501 111024	1	2005-431-20-46	SAFETY LIGHTING	239.10	239.10
Total 49501 111024:										239.10	239.10
11/24	11/21/2024	222719	437	LMUD	606 NEVADA STREET	58209 111024	1	7620-430-10-46	ELECTRICITY	111.15	111.15
Total 58209 111024:										111.15	111.15
11/24	11/21/2024	222719	437	LMUD	GOLF COURSE CART BARN 2	7400 102524	1	7530-451-52-46	ELECTRICITY	46.40	46.40
Total 7400 102524:										46.40	46.40
11/24	11/21/2024	222719	437	LMUD	NORTH ST PARK LIGHTS-MEM	9283 111024	1	1011-452-20-46	ELECTRICITY	1,221.69	1,221.69
Total 9283 111024:										1,221.69	1,221.69
11/24	11/21/2024	222719	437	LMUD	GOLF COURSE BARN 1 & 3	9312 102524	1	7530-451-52-46	ELECTRICITY	30.00	30.00
Total 9312 102524:										30.00	30.00
11/24	11/21/2024	222719	437	LMUD	MAIN ST & PINE ST-SB1 SAFET	94811 111024	1	2005-431-20-46	SAFETY LIGHTING	33.00	33.00
Total 94811 111024:										33.00	33.00
11/24	11/21/2024	222720	10403	MINTIER HARNISH LP	PROFESSIONAL SVC	SUSANVILLEHE-GPU-05	1	1011-419-11-43	PROFESSIONAL SVCS	10,800.00	10,800.00

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total SUSANVILLEHE-GPU-05:										10,800.00	10,800.00
11/24	11/21/2024	222721	11246		RETURN OF FACILITY RENTAL	111424	1	1000-2228-009	DEPOSITS-COMM CENTER RE	75.00	75.00
Total 111424:										75.00	75.00
11/24	11/21/2024	222722	10714		POST TACTICAL BREACHER &	110824	1	1009-421-10-45	TRAINING	473.00	473.00
Total 110824:										473.00	473.00
11/24	11/21/2024	222723	548	PEE WEE ENTERPRISES	PROFESSIONAL SVC-PW	24110802	1	7620-430-10-43	PROFESSIONAL SVCS	1,400.00	1,400.00
Total 24110802:										1,400.00	1,400.00
11/24	11/21/2024	222724	9689	PRENTICE LONG & EPPE	PROFESSIONAL SVC-PD	7058	1	1009-421-10-45	INVESTIGATIVE FUNDS	2,436.82	2,436.82
Total 7058:										2,436.82	2,436.82
11/24	11/21/2024	222725	11247		CANCELLATION OF FACILITY R	111424	1	1000-2228-009	DEPOSITS-COMM CENTER RE	250.00	250.00
Total 111424:										250.00	250.00
11/24	11/21/2024	222726	8769		MILEAGE REIMBUSEMENT FOR	111824	1	1011-424-20-45	TRAVEL	277.38	277.38
Total 111824:										277.38	277.38
11/24	11/21/2024	222727	1479	SIERRA BROADCASTING	ADVERTISING-GAS	24100142	1	7401-430-62-45	ADVERTISING	499.00	499.00
Total 24100142:										499.00	499.00
11/24	11/21/2024	222728	883	SILVER STATE INTERNAT	REPAIRS-FD	R201021322:01	1	1010-422-10-44	VEHICLE - REPAIR & MAINTENA	2,965.32	2,965.32
Total R201021322:01:										2,965.32	2,965.32
11/24	11/21/2024	222729	76	SUSANVILLE ACE HARD	CONCRETE-PARKS	529712	1	1011-452-20-44	FACILITY - REPAIR & MAINTENA	54.31	54.31
Total 529712:										54.31	54.31

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
11/24	11/21/2024	222729	76	SUSANVILLE ACE HARD	SUPPLIES-STREETS	529838	1	2007-431-20-46	SUPPLIES-GENERAL	147.07	147.07
Total 529838:										147.07	147.07
11/24	11/21/2024	222729	76	SUSANVILLE ACE HARD	SUPPLIES-STREETS SB1	529869	1	2005-431-20-44	REPAIR AND MAINTENANCE-MI	25.32	25.32
Total 529869:										25.32	25.32
11/24	11/21/2024	222729	76	SUSANVILLE ACE HARD	TRASH CANS-STREETS	529872	1	2007-431-20-46	SUPPLIES-GENERAL	39.93	39.93
Total 529872:										39.93	39.93
11/24	11/21/2024	222729	76	SUSANVILLE ACE HARD	BLACK SPONGE TAPE-GAS	529950	1	7401-430-62-46	SUPPLIES-GENERAL	8.56	8.56
Total 529950:										8.56	8.56
11/24	11/21/2024	222729	76	SUSANVILLE ACE HARD	STAPLEGUN-STREETS	530015	1	2007-431-20-46	SUPPLIES-GENERAL	24.35	24.35
Total 530015:										24.35	24.35
11/24	11/21/2024	222729	76	SUSANVILLE ACE HARD	ANTIFREEZE-PARKS	530032	1	1011-452-20-44	FACILITY - REPAIR & MAINTENA	22.56	22.56
Total 530032:										22.56	22.56
11/24	11/21/2024	222730	7147	SUSANVILLE ASSEMBLY	FIREWORK CLEAN UP DEPOSI	041124	1	1000-2228-011	FIREWORKS CLEAN UP BOND	153.15	153.15
Total 041124:										153.15	153.15
11/24	11/21/2024	222731	677	SUSANVILLE SANITARY	606 NEVADA	1274 110124	1	7620-430-10-44	SEWER	47.00	47.00
Total 1274 110124:										47.00	47.00
11/24	11/21/2024	222731	677	SUSANVILLE SANITARY	66 N LASSEN	1276 110124	1	1000-417-10-44	SEWER	104.00	104.00
Total 1276 110124:										104.00	104.00
11/24	11/21/2024	222731	677	SUSANVILLE SANITARY	115 N WEATHERLOW	1448 110124	1	1011-451-80-44	SEWER	52.00	52.00

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 1448 110124:										52.00	52.00
11/24	11/21/2024	222731	677	SUSANVILLE SANITARY	65 N WEATHERLOW - ROOPS F	1449 110124	1	1011-452-20-44	SEWER	156.00	156.00
Total 1449 110124:										156.00	156.00
11/24	11/21/2024	222731	677	SUSANVILLE SANITARY	1505 MAIN	2064 110124	1	1010-422-10-44	SEWER	104.00	104.00
Total 2064 110124:										104.00	104.00
11/24	11/21/2024	222731	677	SUSANVILLE SANITARY	720 SOUTH ST	3203 110124	1	7620-430-10-44	SEWER	52.00	52.00
Total 3203 110124:										52.00	52.00
11/24	11/21/2024	222731	677	SUSANVILLE SANITARY	1850 RIVER ST	3667 110124	1	1011-452-20-44	SEWER	52.00	52.00
Total 3667 110124:										52.00	52.00
11/24	11/21/2024	222731	677	SUSANVILLE SANITARY	1600 RIVERSIDE DR	3668 110124	1	1011-452-20-44	SEWER	118.00	118.00
Total 3668 110124:										118.00	118.00
11/24	11/21/2024	222731	677	SUSANVILLE SANITARY	1200 NORTH ST	3669 110124	1	1011-452-20-44	SEWER	52.00	52.00
Total 3669 110124:										52.00	52.00
11/24	11/21/2024	222732	11249		REFUND WATER DEPOSIT	10118600031	1	7110-2228-000	DEPOSITS-CUSTOMER	50.00	50.00
11/24	11/21/2024	222732	11249		REFUND GAS DEPOSIT	10118600031	2	7401-2228-000	DEPOSITS-CUSTOMER	84.48	84.48
Total 10118600031:										134.48	134.48
11/24	11/21/2024	222733	712	TNS TRUCKING CO	DE-ICING CINDERS-SNOW	6308	1	2006-431-25-46	SUPPLIE - GENERAL	2,802.44	2,802.44
Total 6308:										2,802.44	2,802.44
11/24	11/21/2024	222734	530	U.S. BANK EQUIPMENT F	UPSTAIRS COPIER CITY HALL	541948402	1	1000-417-10-44	RENT & LEASES EQUIP & VEHI	400.56	400.56

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 541948402:										400.56	400.56
11/24	11/21/2024	222735	10821	UBEO WEST LLC	COPIER CITY HALL	4689215	1	1000-417-10-44	RENT & LEASES EQUIP & VEHI	587.74	587.74
11/24	11/21/2024	222735	10821	UBEO WEST LLC	COPIER PD	4689215	2	1009-421-10-44	RENT & LEASES EQUIP & VEHI	400.09	400.09
Total 4689215:										987.83	987.83
11/24	11/21/2024	222736	11251		REFUND GAS DEPOSIT	10112500003	1	7401-2228-000	DEPOSITS-CUSTOMER	351.72	351.72
Total 10112500003:										351.72	351.72
11/24	11/21/2024	222737	1568	VERIFORCE	SEMI ANNUAL SUBSRIPTION	INV00214644	1	7401-430-62-43	TECHNICAL SVCS	578.00	578.00
Total INV00214644:										578.00	578.00
11/24	11/21/2024	222738	749	VERIZON WIRELESS	CELLULAR PHONES - PD	9977533407	1	1009-421-10-45	COMMUNICATIONS	1,213.80	1,213.80
Total 9977533407:										1,213.80	1,213.80
11/24	11/21/2024	222739	10824		POST TACTICAL BREACHER &	110824	1	1009-421-10-45	TRAINING	473.00	473.00
Total 110824:										473.00	473.00
11/24	11/21/2024	222740	770	WESTERN NEVADA SUP	SUPPLIES-GC	6141661	1	7530-451-52-44	REPAIR & MAINTENANCE - MIS	35.51	35.51
Total 6141661:										35.51	35.51
Grand Totals:										63,769.12	63,769.12

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Report Criteria:
Report type: GL detail
Check.Voided = False

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
11/24	11/26/2024	223000	31	ALPINE FIRE SERVICES I	FIRE EXTINGUISHER SER-FIRE	11-15324	1	1010-422-10-43	TECHNICAL SVCS	269.10	269.10
Total 11-15324:										269.10	269.10
11/24	11/26/2024	223001	10981	ALSCO INC	UNIFORMS-PW	LREN1980869	1	7620-430-10-44	LINEN SERVICE	35.53	35.53
Total LREN1980869:										35.53	35.53
11/24	11/26/2024	223001	10981	ALSCO INC	UNIFORMS-STREETS	LREN1980870	1	2007-431-20-44	LINEN SERVICE	62.63	62.63
Total LREN1980870:										62.63	62.63
11/24	11/26/2024	223001	10981	ALSCO INC	UNIFORMS-GAS	LREN1980871	1	7401-430-62-44	LINEN SERVICES	82.80	82.80
Total LREN1980871:										82.80	82.80
11/24	11/26/2024	223001	10981	ALSCO INC	UNIFORMS-WATER	LREN1980872	1	7110-430-42-44	LINEN SERVICE	92.46	92.46
Total LREN1980872:										92.46	92.46
11/24	11/26/2024	223001	10981	ALSCO INC	UNIFORMS-PARKS	LREN1980873	1	1011-452-20-44	LINEN SERVICES	42.24	42.24
Total LREN1980873:										42.24	42.24
11/24	11/26/2024	223001	10981	ALSCO INC	UNIFORMS-PW	LREN1980874	1	7620-430-10-44	LINEN SERVICE	102.23	102.23
11/24	11/26/2024	223001	10981	ALSCO INC	JANITORIAL SUPPLIES-PW	LREN1980874	2	7620-430-10-46	SUPPLIES-JANITORIAL	57.04	57.04
Total LREN1980874:										159.27	159.27
11/24	11/26/2024	223002	10656		REFUND GAS OVERPAYMENT	10439200031	1	9999-1001-001	CASH CLEARING - UTILITIES	3.34	3.34
Total 10439200031:										3.34	3.34
11/24	11/26/2024	223003	11256		REFUND GAS OVERPAYMENT	10115600225	1	9999-1001-001	CASH CLEARING - UTILITIES	7.00	7.00

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 10115600225:										7.00	7.00
11/24	11/26/2024	223004	10491		REIM CORRECTED M&IE & MIL	112524	1	1000-415-10-45	TRAINING	33.36	33.36
Total 112524:										33.36	33.36
11/24	11/26/2024	223005	11255		REFUND WATER OVERPAYMEN	10304700005	1	9999-1001-001	CASH CLEARING - UTILITIES	39.92	39.92
Total 10304700005:										39.92	39.92
11/24	11/26/2024	223006	148	COMPUTER LOGISTICS	24/25 FY CONTRACT MANAGED	85694	1	1000-417-10-43	TECHNICAL SVCS	5,681.90	5,681.90
Total 85694:										5,681.90	5,681.90
11/24	11/26/2024	223007	161	CSK AUTO INC	REPAIR & MAINT-FD	2740141485	1	1010-422-10-44	VEHICLE - REPAIR & MAINTENA	44.11	44.11
Total 2740141485:										44.11	44.11
11/24	11/26/2024	223008	931		REIM MILEAGE THROUGH SCO	111924	1	1000-413-20-45	TRAVEL	246.72	246.72
Total 111924:										246.72	246.72
11/24	11/26/2024	223009	11260		REFUND GAS DEPOSIT	10113930018	1	7401-2228-000	DEPOSITS-CUSTOMER	188.60	188.60
Total 10113930018:										188.60	188.60
11/24	11/26/2024	223010	11224	EMPIRE SOUTHWEST LL	REPAIR & MAINT-STREETS SB1	EMPS6568470	1	2005-431-20-44	REPAIR AND MAINTENANCE VE	1,000.21	1,000.21
Total EMPS6568470:										1,000.21	1,000.21
11/24	11/26/2024	223011	265	FRONTIER	251-0015-PD	0015 110824	1	1009-421-10-45	COMMUNICATIONS	105.64	105.64
Total 0015 110824:										105.64	105.64
11/24	11/26/2024	223011	265	FRONTIER	257-0315 AWOS AIRPORT	0315 111524	1	7201-430-81-45	COMMUNICATIONS	81.13	81.13
Total 0315 111524:										81.13	81.13

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
11/24	11/26/2024	223011	265	FRONTIER	257-3292 MUSEUM	3292 111024	1	1011-451-80-45	COMMUNICATION	132.23	132.23
Total 3292 111024:										132.23	132.23
11/24	11/26/2024	223012	11259		REFUND GAS DEPOSIT	10214100010	1	7401-2228-000	DEPOSITS-CUSTOMER	10.27	10.27
Total 10214100010:										10.27	10.27
11/24	11/26/2024	223013	11238		REFUND GAS OVERPAYMENT	10437100017.	1	9999-1001-001	CASH CLEARING - UTILITIES	67.00	67.00
Total 10437100017.:										67.00	67.00
11/24	11/26/2024	223014	1508	MAIN STREET LUBE	REPAIR & MAINT- PD	47183	1	1009-421-10-44	VEHICLE-REPAIR & MAINTENA	57.37	57.37
Total 47183:										57.37	57.37
11/24	11/26/2024	223015	11257		REFUND GAS OVERPAYMENT	10531902901	1	9999-1001-001	CASH CLEARING - UTILITIES	48.22	48.22
Total 10531902901:										48.22	48.22
11/24	11/26/2024	223016	11258		REFUND WATER OVERPAYMEN	10509000019	1	9999-1001-001	CASH CLEARING - UTILITIES	60.32	60.32
Total 10509000019:										60.32	60.32
11/24	11/26/2024	223017	1293		TRAINING REIMBURSEMENT	112024	1	1010-422-10-43	VOLUNTEERS	285.50	285.50
Total 112024:										285.50	285.50
11/24	11/26/2024	223018	534	OTIS ELEVATOR COMPA	MAINT. SERVICES FOR ELEVATI	100401753577	1	1000-417-10-43	TECHNICAL SVCS	3,711.84	3,711.84
11/24	11/26/2024	223018	534	OTIS ELEVATOR COMPA	MAINT. SERVICES FOR ELEVATI	100401753577	2	1000-1430-105	PREPAID - OTHER	3,711.84	3,711.84
Total 100401753577:										7,423.68	7,423.68
11/24	11/26/2024	223019	11261	REWORLD SOLUTIONS L	PROFESSIONAL SERVICES-PD	C1329650	1	1009-421-10-43	PROFESSIONAL SERVICES	429.10	429.10
Total C1329650:										429.10	429.10
11/24	11/26/2024	223020	1270	SILVER STATE BARRICA	REPAIR & MAINT-STREETS SB1	062041	1	2005-431-20-44	REPAIR AND MAINTENANCE-MI	904.00	904.00

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Total 062041:										904.00	904.00
11/24	11/26/2024	223021	11028		REFUND WATER OVERPAYMEN	10320500002 112124	1	9999-1001-001	CASH CLEARING - UTILITIES	186.15	186.15
Total 10320500002 112124:										186.15	186.15
11/24	11/26/2024	223022	76	SUSANVILLE ACE HARD	SUPPLIES-FD	530166	1	1010-422-10-46	SUPPLIES- GENERAL	23.65	23.65
Total 530166:										23.65	23.65
11/24	11/26/2024	223022	76	SUSANVILLE ACE HARD	REPAIR & MAINT-GC	530237	1	7530-451-50-44	REPAIR & MAINTANENCE-FACIL	36.04	36.04
Total 530237:										36.04	36.04
11/24	11/26/2024	223023	677	SUSANVILLE SANITARY	1801 MAIN	2121 110124	1	1009-421-10-44	SEWER	52.00	52.00
Total 2121 110124:										52.00	52.00
11/24	11/26/2024	223024	11254	TOM & CAROLYN BEARD	REFUND WATER OVERPAYMEN	10529450017	1	9999-1001-001	CASH CLEARING - UTILITIES	17.45	17.45
Total 10529450017:										17.45	17.45
11/24	11/26/2024	223025	9544	TONY'S CLEANING SERV	JANITORIAL SERVICES- PD	1043	1	1009-421-10-44	CUSTODIAL	600.00	600.00
Total 1043:										600.00	600.00
11/24	11/26/2024	223026	11251	UTOPIA MANAGEMENT	REFUND GAS DEPOSIT	10112500108	1	7401-2228-000	DEPOSITS-CUSTOMER	200.00	200.00
11/24	11/26/2024	223026	11251	UTOPIA MANAGEMENT	REFUND GAS OVERPAYMENT	10112500108	2	9999-1001-001	CASH CLEARING - UTILITIES	167.24	167.24
Total 10112500108:										367.24	367.24
11/24	11/26/2024	223027	749	VERIZON WIRELESS	CELLULAR PHONES - ADMIN	9977647071	1	1000-413-20-45	COMMUNICATIONS	68.44	68.44
11/24	11/26/2024	223027	749	VERIZON WIRELESS	CELLULAR PHONES - BUILDIN	9977647071	2	1011-424-20-45	COMMUNICATIONS	99.91	99.91
11/24	11/26/2024	223027	749	VERIZON WIRELESS	CELLULAR PHONES - AIR POLL	9977647071	3	7620-430-11-45	COMMUNICATIONS	104.38	104.38
11/24	11/26/2024	223027	749	VERIZON WIRELESS	CELLULAR PHONES - ECON. D	9977647071	4	1011-425-20-45	COMMUNICATIONS	20.22	20.22
11/24	11/26/2024	223027	749	VERIZON WIRELESS	CELLULAR PHONES - PARKS	9977647071	5	1011-452-20-45	COMMUNICATIONS	104.53	104.53
11/24	11/26/2024	223027	749	VERIZON WIRELESS	CELLULAR PHONES - GAS	9977647071	6	7401-430-62-45	COMMUNICATIONS	228.58	228.58
11/24	11/26/2024	223027	749	VERIZON WIRELESS	CELLULAR PHONES - PUBLIC	9977647071	7	7620-430-10-45	COMMUNICATIONS	1,360.30	1,360.30

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
11/24	11/26/2024	223027	749	VERIZON WIRELESS	CELLULAR PHONES - WATER	9977647071	8	7110-430-42-45	COMMUNICATIONS	62.44	62.44
Total 9977647071:										2,048.80	2,048.80
11/24	11/26/2024	223028	770	WESTERN NEVADA SUP	SUPPLIES-WATER	61451273	1	7110-430-42-46	SUPPLIES-GENERAL	394.18	394.18
Total 61451273:										394.18	394.18
11/24	11/26/2024	223028	770	WESTERN NEVADA SUP	SUPPLIES- WATER	61495917	1	7110-430-42-46	SUPPLIES-GENERAL	28.61	28.61
Total 61495917:										28.61	28.61
11/24	11/26/2024	223028	770	WESTERN NEVADA SUP	SUPPLIES-WATER	61498097	1	7110-430-42-46	SUPPLIES-GENERAL	206.61	206.61
Total 61498097:										206.61	206.61
11/24	11/26/2024	223028	770	WESTERN NEVADA SUP	SUPPLIES- WATER	61500101	1	7110-430-42-46	SUPPLIES-GENERAL	336.75	336.75
Total 61500101:										336.75	336.75
11/24	11/26/2024	223028	770	WESTERN NEVADA SUP	SUPPLIES-WATER	61500631	1	7110-430-42-44	REPAIR AND MAINTENANCE-VE	12.62	12.62
Total 61500631:										12.62	12.62
11/24	11/26/2024	223028	770	WESTERN NEVADA SUP	SUPPLIES- WATER	61509869	1	7110-430-42-46	SUPPLIES-GENERAL	127.39	127.39
Total 61509869:										127.39	127.39
11/24	11/26/2024	223028	770	WESTERN NEVADA SUP	SUPPLIES-WATER	61510066	1	7110-430-42-46	SUPPLIES-GENERAL	402.03	402.03
Total 61510066:										402.03	402.03
11/24	11/26/2024	223028	770	WESTERN NEVADA SUP	SUPPLIES- WATER	61510417	1	7110-430-42-46	SUPPLIES-GENERAL	430.88	430.88
Total 61510417:										430.88	430.88
11/24	11/26/2024	223028	770	WESTERN NEVADA SUP	SUPPLIES-GAS	61512024	1	7401-430-62-46	SUPPLIES-GENERAL	88.77	88.77

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 61512024:										88.77	88.77
11/24	11/26/2024	223028	770	WESTERN NEVADA SUP	SUPPLIES-WATER	61512784	1	7110-430-42-46	SUPPLIES-GENERAL	478.49	478.49
Total 61512784:										478.49	478.49
11/24	11/26/2024	223028	770	WESTERN NEVADA SUP	SUPPLIES-WATER	61514781	1	7110-430-42-46	SUPPLIES-GENERAL	58.46	58.46
Total 61514781:										58.46	58.46
11/24	11/26/2024	223028	770	WESTERN NEVADA SUP	SUPPLIES- WATER	61515176	1	7110-430-42-46	SUPPLIES-GENERAL	149.73	149.73
Total 61515176:										149.73	149.73
11/24	11/26/2024	223028	770	WESTERN NEVADA SUP	SUPPLIES- WATER	61515874	1	7110-430-42-46	SUPPLIES-GENERAL	25.98	25.98
Total 61515874:										25.98	25.98
11/24	11/26/2024	223028	770	WESTERN NEVADA SUP	SUPPLIES-GAS	61516440	1	7401-430-62-46	SUPPLIES-GENERAL	38.76	38.76
Total 61516440:										38.76	38.76
11/24	11/26/2024	223028	770	WESTERN NEVADA SUP	CREDIT-WATER	CM61451273	1	7110-430-42-46	SUPPLIES-GENERAL	301.87-	301.87-
Total CM61451273:										301.87-	301.87-
11/24	11/26/2024	223029	1198	WESTWOOD SANITATIO	PORTABLE TOILET-GOLF COUR	178074	1	7530-451-52-44	RENT & LEASES EQUIP & VEHI	218.78	218.78
Total 178074:										218.78	218.78
Grand Totals:										23,621.15	23,621.15

M = Manual Check, V = Void Check

Report Criteria:
Report type: GL detail
Check.Voided = False

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
11/24	11/27/2024	223030	728	U.S. POSTMASTER	UB BILLING GAS	11272024	1	7401-430-62-46	POSTAGE	298.64	298.64
11/24	11/27/2024	223030	728	U.S. POSTMASTER	UB BILLING WATER	11272024	2	7110-430-42-46	POSTAGE	579.70	579.70
	Total 11272024:									878.34	878.34
	Grand Totals:									878.34	878.34

M = Manual Check, V = Void Check

AGENDA ITEM NO. 7.A
Action Item

SUSANVILLE CITY COUNCIL AGENDA ITEM

Submitted By: Chandra Jabbs, Administrative Services

Action Date: December 18, 2024

SUBJECT: Consider **Resolution No. 24-6389**, Accepting FY 2023-24 Annual Report of Development/Mitigation Fees

PRESENTED BY: Chandra Jabbs, Finance Director

SUMMARY:

Government Code Section 66000, also known as the Mitigation Fee Act, provides the legal authority for local agencies to charge and collect development impact fees for new development within their jurisdiction. The fees require new developments to pay their fair share of their impact on existing facilities and to pay for new facilities to maintain existing service levels. Government Code 66001 requires local agencies that impose a fee as a condition of approval of a development project to identify the purpose of the fee and the use to which the fee is to be put. After the adoption of the 1990 General Plan, the City contracted with The Abby Group to prepare a Capital Facilities Mitigation Analysis which projected population growth and future development and the cost of the additional public facilities that would be needed to serve the increased population. The cost of the new facilities was then divided by the number of projected homes and square feet of commercial development to determine a fair share cost for each new development. Periodically, the City has increased these fees to more closely keep up with inflation.

In some cases, the City has also adopted additional provisions outlining the use of specific funds. Municipal Code Title 3, Chapter 32, outlines the use of Public Facilities impact fees for Police, Fire, Street and Traffic Facility and Maintenance. Municipal Code Title 16, Chapter 32, outlines the use of Parkland Dedication Fees. Most Impact fees apply equally to all new development within the City limits. However, in some instances, fees have been assessed to a specific development for public facilities that will benefit a specific geographic area. On June 1, 1992, the City Council approved Phase One of the Skyline Terrace Tentative Subdivision Map and later established five mitigation fees for that project area.

#93-2471 Establishing the Skyline Drive/Numa Signal Traffic Signal Fund

#95-2649 Establishing a Class 1 Bicycle Lane Construction Fund for Skyline Road

#14-5108 Establishing Traffic Signal Fund by combining Skyline/Numa and Skyline/139

All of the mitigation funds are deposited into separate accounts and interest income is allocated accordingly. These funds are considered "restricted" funds and expenditures are made only for the purpose for which the fee was originally collected. Government Code 6600 (b) outlines the annual reporting requirements.

FISCAL IMPACT: None.

ACTION REQUESTED:

Motion to approve Resolution No. 24-6389, Accepting Annual Report of Development/Mitigation Fees for Fiscal Year 2023-24

ATTACHMENTS:

24-6389.pdf

RESOLUTION NO. 24-6389
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUSANVILLE ACCEPTING REVENUES AND EXPENDITURES REPORT FOR THE CITY OF SUSANVILLE MITIGATION FUNDS

WHEREAS, the City of Susanville charges capital facilities and maintenance improvement fees for developments within the city limits; and

WHEREAS, the purpose of these fees is to reduce the impact on the City of Susanville caused by new development; and

WHEREAS, the money is collected and deposited into separate funds and interest income is allocated on average cash balance in each fund; and

WHEREAS, the City of Susanville has set up the following funds:

Street Mitigation Fund
Police Mitigation Fund
Fire Mitigation Fund
Park Dedication Fund
Traffic Signal Fund
Skyline Bicycle Lane Fund

WHEREAS, Government Code Section §66006 requires local agencies to report information on the collection and use of development/mitigation fees; and

WHEREAS, the following fees were charged, collected and spent in fiscal year 2023-2024 as itemized on Appendix A:

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Susanville does hereby accept the revenues and expenditures report for the City of Susanville's Mitigation Funds.

APPROVED: ___________________________
Mendy Schuster, Mayor

ATTEST : ___________________________
Heidi Whitlock, City Clerk

The foregoing Resolution was adopted at a regular adjourned meeting of the City Council of the City of Susanville, held on the 18th day of December, 2024.

By the following vote:
AYES:
NOES:
ABSENT:
ABSTAIN:

____
Heidi Whitlock, City Clerk

APPROVED AS TO FORM: _______________________________
Margaret Long, City Attorney

APPENDIX A
RESOLUTION NO. 24-6389

Streets Mitigation Fund

Amount of fees:	$	1.04 square foot of new commercial/residential conditioned living space

Beginning Fund Balance at 7/1/23:	$	51,545
Fees and interest collected during FY 2023-24:		
Fees	$	13,368
Interest	$	3,359
Expenditures and type during FY 2023-24:	$	0
Fees returned or allocated during FY 2023-24:	$	0
Ending Fund Balance at 6/30/23:	$	51,545
Amount of fees in ending balance at the Five-Year Point:	$	15,365

Funds committed to the following project:

Police Mitigation Fund

Amount of fees:	$	1.34 per square foot of new commercial/residential conditioned living space

Beginning Fund Balance at 7/1/23:	$	47,197
Fees and interest collected during FY 2023-24:		
Fees	$	13,103
Interest	$	2,201
Expenditures and type during FY 2023-24:		
Police Vehicle Outfitting	$	16,144
Fees returned or allocated during FY 2023-24:	$	0
Ending Fund Balance at 6/30/24:	$	46,356
Amount of fees in ending balance at the Five Year Point:	$	0

Funds committed to the following project:

Fire Mitigation Fund

Amount of fees:	$	0.98 per square foot of all new residential space
	$	1.22 per square foot of all new commercial space

Beginning Fund Balance at 7/1/23:	$	48,141
Fees and interest collected during FY 2023-24:		

Fees	$	50,147
Interest	$	2,982

Expenditures and type during FY 2023-24: $ 0

Fees returned or allocated during FY 2023-24: $ 0

Ending Fund Balance at 6/30/24: $ 101,270

Amount of fees in ending balance at the Five-Year Point: $ 0

Funds committed to the following project:

Park Dedication Fund

Amount of fees:
$ 571.58 - single family homes
$ 457.62 - per unit for duplexes, triplexes and fourplexes
$ 413.84 - per unit for multifamily dwellings
$ 388.34 - per unit for mobile homes in mobile home parks

Beginning Fund Balance at 7/1/23: $ 156,186

Fees and interest collected during FY 2022-23:

Fees	$	2,505
Interest	$	7,991

Expenditures and type during FY 2023-24: $ 0

Fees returned or allocated during FY 2023-24: $ 0

Ending Fund Balance at 6/30/24: $ 166,682

Amount of fees in ending balance at the Five-Year Point: $ 134,807

Funds committed to the following project:

Skyline Community Park
Memorial Park Bathroom
Tennis/Pickleball Courts

Skyline Bicycle Lane Established by Res #95-2649

Amount of fees: $ 173.72 - per lot per year and increases $5.16 per year within Skyline Terrace

Beginning Fund Balance at 7/1/23: $ 10,464

Fees and interest collected during FY 2023-24:

Fees	$	0
Interest	$	530

Expenditures and type during FY 2023-24:	$	0
Fees returned or allocated during FY 2023-24:	$	0
Ending Fund Balance at 6/30/24:	$	10,994
Amount of fees in ending balance at the Five-Year Point:	$	8,608

Funds committed to the following project:
Bicycle lane constructed in 1998.

<u>Traffic Signal Fund Established by Res #14-5108</u>

Beginning Fund Balance at 7/1/23:	$	86,694
Fees and interest collected during FY 2023-24:		
Fees	$	0
Interest	$	4,393
Expenditures and type during FY 2023-24:	$	0
Fees returned or allocated during FY 2023-24:	$	0
Ending Fund Balance at 6/30/24:	$	91,087
Amount of fees in ending balance at the Five-Year Point:	$	75,794

Funds committed to the following project:

Skyline/Numa:	$	85,475

AGENDA ITEM NO. 9.A
Discussion Item

SUSANVILLE CITY COUNCIL AGENDA ITEM

Submitted By:	Dan Newton, Administrative Services
Action Date:	December 18, 2024
SUBJECT:	Community Garden Report
PRESENTED BY:	Dan Newton, City Manager
SUMMARY:	The Council will receive a report from the Local Area Revitalization Project and other community members/garden stake holders regarding the Susanville Community Garden.
FISCAL IMPACT:	None
ACTION REQUESTED:	Information only.
ATTACHMENTS:	

AGENDA ITEM NO. 9.B
Discussion Item

SUSANVILLE CITY COUNCIL AGENDA ITEM

Submitted By:	Tamra Spade, Economic Development
Action Date:	December 18, 2024
SUBJECT:	Economic Development Update
PRESENTED BY:	Tamra Spade, Econ. Development Director
SUMMARY:	This presentation is to provide the City Council with an informational update on recent and ongoing activities in Economic Development. The Economic Development Department has been actively working on initiatives aimed at fostering growth, attracting investment, and supporting local businesses.
FISCAL IMPACT:	None.
ACTION REQUESTED:	Information only.

ATTACHMENTS:
City of Susanville presentation 12.12.24.pdf

City of Susanville Economic Development

Agenda

- Introduction
- Business Outreach
- Strategic Partnerships
- Attracting Investments
- Marketing and Promotions
- Placer.AI
- Business Resources

Business Outreach

- Workshops 2024
- Mobile office
- Bridging the Gap
- Business visits

Strategic Partnerships

Sierra Business Develop Center (SBDC)

Alliance Workforce

Small Business Admin (SBA)

CA Governors office of Economic Dev. (Go-Biz)

IBank – Governors office for bonds/loans

Initiated discussion with regional partners, including economic development teams in neighboring states, to expand opportunities

- Northern Nevada Development Association
- California Economic Development
- Team CA
- Union Pacific Rail

Collaboration

Stakeholders:

Susanville Indian Rancheria

Lassen County Chamber of Commerce

Lassen County

Lassen Community College

Susanville schools

Website Redesign:

- Consultant team – CivicPlus
- Deliverables
- Estimated completion date: May 8, 2024

Economic Development Strategic Plan:

- Consultant team pending approval– Beacon Economics

T-Mobile Grant – Façade program

Community Heart and Soul Grant – Community outreach

Projects

Beef project

This project is headed by an individual with industry experience and backed by a group of investors. They are interested in funding this project by utilizing the Industrial Development Bond, and other bond financing, and the remainder coming from investors. They claim to have obtained necessary bond financing for their Texas-based venture and are working with a Houston-based law firm for that project.

Site requirements

- 500 acres land
- 1 million sq ft building will be built
- 1.5 million gallons of water per day needed
- Rail spur on site or nearby

Projected jobs

- 1,600

Projected expected

- 800 million capex

Housing

Partnerships

- Lassen Municipal Utility District
- Susanville Sanitary District
- Union pacific
- City dept.
- Lassen County
- Susanville Indian Rancheria

Marketing and Promotion

Promote Susanville's Unique assets, including its proximity to the Sierra and Cascades, to attract tourism and business

- Redesigned Website
- CGI Videos (4)
- Susanville Connection Newsletter
- Social media
- Billboards
- Flyers
- Sharing post on Social media
- Word of mouth

Placer.Ai

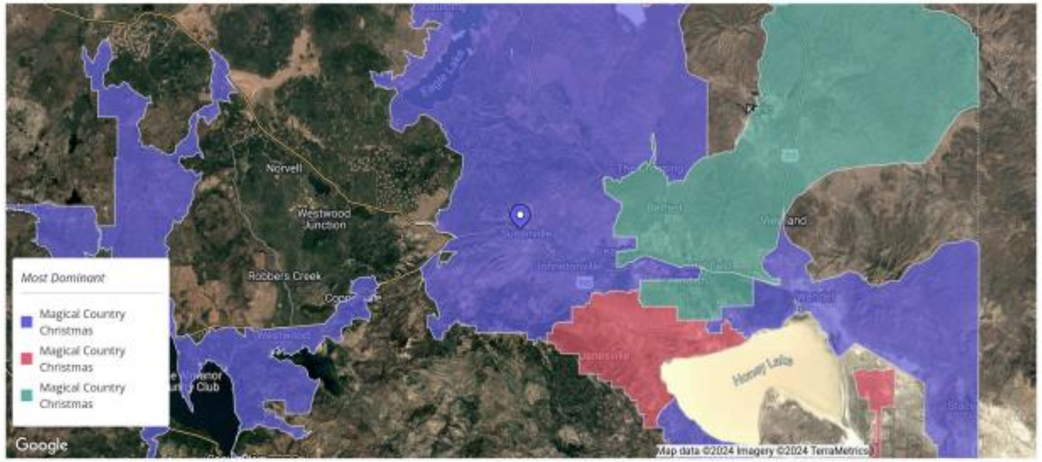
Data Analytics

Magical Country Christmas yearly comparison

Metric	Measurement		Median Age
Magical country Christmas 2024	# of attendees	8K	38.6
Magical Country Christmas 2023	# of attendees	7.5K	37
Magical Country Christmas 2022	# of attendees	6.1K	37
Travel Distance	Chester, Westwood, Susanville to Doyle		

Visitors By Origin

- Magical Country Christmas — Main St, Susanville, CA 96130
- Magical Country Christmas — Main St, Susanville, CA 96130
- Magical Country Christmas — Main St, Susanville, CA 96130



- Magical Country Christmas — Main St, Susanville, CA 96130
- Magical Country Christmas — Main St, Susanville, CA 96130
- Magical Country Christmas — Main St, Susanville, CA 96130

Zipcode / City	Magical Country Christmas # Visits	Magical Country Christmas # Visits	Magical Country Christmas # Visits
96130 Susanville, CA	4.9K	4.9K	3.2K
96114 Janesville, CA	717	790	502
96128 Standish, CA	599	571	895
96117 Litchfield, CA	536	618	1.3K
96020 Chester, CA	169	-	-
96113 Herlong, CA	162	181	-
96137 Westwood, CA	115	82	16
96121 Milford, CA	77	-	53
95983 Taylorsville, CA	72	-	-
96109 Doyle, CA	66	-	-

Magical Country Christmas - Dec 7th, 2024
Magical Country Christmas - Dec 2nd, 2023
Magical Country Christmas - Dec 3rd, 2022

Placer.ai

Placer.Ai Data

Magical Country Christmas

Visitors by Origin

Business resources

Updated the Business license application

Added a Business check off list

Created a “Starting a Successful Small Business Guide”

Working on a available property list

Added a tag line for shop local “Your Town Your Future, Support Susanville First”

New Business license

New Business License	Total		
June & July	20		
August	10		
September	4		
October	6		
November	5		

Thank you

Tamra Spade

530-252-1182

Tspade@Cityofsusanville.org

AGENDA ITEM NO. 9.C
Action Item

SUSANVILLE CITY COUNCIL AGENDA ITEM

Submitted By:	Dan Newton, Administrative Services
Action Date:	December 18, 2024
SUBJECT:	Consider the rescheduling or canceling of the regularly scheduled January 1, 2025 (New Year's Day) City Council meeting.
PRESENTED BY:	Dan Newton, City Manager
SUMMARY:	The Susanville City Council holds its meetings on the first and third Wednesdays of each month. The first Wednesday in January 2025, is January 1, 2025 (New Year's Day). California Government Code Section 6700 defines January 1 as a holiday. City Municipal Code section 2.04.040 states that when a regularly scheduled meeting falls on a holiday as defined in California Government Code Section 6700, no meeting shall be held on such holiday, but a regular meeting can be held on the following day, or at such time and place as may be previously established by council. Staff is requesting that City Council set the time and date for the meeting regularly scheduled for January 1, 2025. As an alternative, City Council may elect to cancel the regularly scheduled meeting.
FISCAL IMPACT:	None
ACTION REQUESTED:	By motion, determine reschedule date or cancel the regularly scheduled January 1, 2025 (New Year's Day) City Council meeting.
ATTACHMENTS:	

AGENDA ITEM NO. 9.D
Action Item

SUSANVILLE CITY COUNCIL AGENDA ITEM

Submitted By: Victoria Estrada, Police

Action Date: December 18, 2024

SUBJECT: Consider **Resolution No. 24-6390**, Authorizing the Finance Director to increase the budget for the Police Mitigation Fund in the amount of $30,000 for the purchase of a 2019 Dodge Durango for the Police Department.

PRESENTED BY: Michael Bengoa-Bollinger, Public Safety Chief

SUMMARY: The Susanville Police Department operations depend on reliable vehicles for daily operations, including travel for training. There is a need for an additional vehicle and staff has securing a quote for a used 2019 Dodge Durango from Susanville Ford. The vehicle will mainly be used for traveling to training, but will be made available to other city departments if needed. The vehicle will be equipped with the minimal emergency equipment, such as a radio and emergency lights. The Police Department has a cash balance available in the Police Mitigation Fund to cover the cost of the vehicle purchase and the equipment needed to outfit it. The Police Department is requesting the City Council to authorize a budget increase of $30,000 in the Police Mitigation Fund (2011) to pay for costs related to purchase the vehicle and installation of equipment. The Susanville Ford Dealership, a local dealership, came up with the lowest quote $28,275.01.

Other quotes that were obtain for same type of vehicle with comparable miles:

1. 2023 Dodge Durango with 13,567 miles for $45,995 from Wheels West.
2. 2019 Dodge Durango with 67,171 miles for $29,990 from Corning Chevrolet.

FISCAL IMPACT: Use of funds not to exceed $30,000 in Police Mitigation Budget and authorize the Finance Director to modify the budget as necessary.

ACTION REQUESTED: Motion to approve Resolution No. 24-6390, Approving the use of funds from the Police Mitigation Budget in an amount not to exceed $30,000 for costs related to purchasing of vehicle and outfitting for the Police Department's 2019 Dodge Durango

ATTACHMENTS:

Vehicle Quote

24-6390.doc

Susanville Auto Center
704-485 Richmond Road
Susanville, CA 96130
530-257-5092

Date:	11/12/2024
Salesperson:	Shane Barnes
Manager:	

Customer

GUEST INFORMATION

Name: Susanville Police Department
Address: 1801 Main St. City: Susanville State: CA Zip: 96130
Home #: 530-257-5603 Work #: Cell #:
E-Mail: Work:

VEHICLE DESCRIPTION

Make: Dodge Model: Durango Year: 2019 Color: GRANITE
Mileage: 43,880 Stock #: J0440A VIN: 1C4RDJAG8KC585893

RETAIL PAYMENTS

Down Pmt	0.00
1 Months	28,275.01

RETAIL OPTION

Selling Price	25,997.00
Rebate	0.00
Accessories	0.00
Trade Allowance	0.00
Adjusted Price	25,997.00
Total Taxes	2,151.76
Doc Fee	85.00
EFF Fee	33.00
License Fee	0.00
SMOG	8.25
Trade Payoff	0.00
F&I Adds	0.00
Final Selling Price	28,275.01

Guest Approval

Management Approval

2019 DODGE

DURANGO SXT AWD

MANUFACTURER'S SUGGESTED RETAIL PRICE OF THIS MODEL INCLUDING DEALER PREPARATION

Base Price: $32,595

DODGE DURANGO SXT AWD

STANDARD EQUIPMENT

FUNCTIONAL/SAFETY FEATURES

Advanced Multistage Front Airbags

Sport Mode

INTERIOR FEATURES

EXTERIOR FEATURES

Automatic Headlamps

Halogen Headlamps

Deep Tint Sunscreen Glass

OPTIONAL EQUIPMENT

Customer Preferred Package 29A

3rd-Row Seating Group

Third-Row Seat

7 Passenger Seating

Destination Charge

TOTAL PRICE: * $36,180

WARRANTY COVERAGE

5 YEAR / 60,000 MILE POWERTRAIN WARRANTY

Final Assembly Point of Entry: DETROIT, MICHIGAN, U.S.A.

For more information visit: www.dodge.com or call 1-800-4ADODGE

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Annual fuel cost $1,800

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GOVERNMENT 5-STAR SAFETY RATINGS

Overall Vehicle Score		Not Rated
Frontal Crash	Driver	Not Rated
	Passenger	Not Rated
Side Crash	Front seat	Not Rated
	Rear seat	Not Rated
Rollover		★★★

Star ratings range from 1 to 5 stars (★★★★★) with 5 being the highest.

Source: National Highway Traffic Safety Administration (NHTSA)

PARTS CONTENT INFORMATION

FOR VEHICLES IN THIS CARLINE:

U.S./CANADIAN PARTS CONTENT: 60%

MAJOR SOURCES OF FOREIGN PARTS CONTENT:

MEXICO: 26%

NOTE: PARTS CONTENT DOES NOT INCLUDE FINAL ASSEMBLY, DISTRIBUTION, OR OTHER NON-PARTS COSTS.

FOR THIS VEHICLE:

FINAL ASSEMBLY POINT: DETROIT, MICHIGAN, U.S.A.

COUNTRY OF ORIGIN:

ENGINE: MEXICO

TRANSMISSION: UNITED STATES

MOPAR VEHICLE PROTECTION

RESOLUTION NO. 24-6390
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUSANVILLE AUTHORIZING THE FINANCE DIRECTOR TO INCREASE BUDGET FOR THE POLICE MITIGATION BUDGET IN AN AMOUNT OF $30,000 FOR THE PURCHASE OF A 2019 DODGE DURANGO FOR THE POLICE DEPARTMENT

WHEREAS, the Susanville Police Department operations depend on vehicles for daily operations; and

WHEREAS, the Susanville Police Department has a need for an additional vehicle and secured a quote for a 2019 Dodge Durango from Susanville Ford in the amount of $28,275.01; and

WHEREAS, staff estimates an additional need of approximately $1,700 to equip the vehicle with minimal emergency equipment such as a radio and lights; and

WHEREAS, the vehicle will mainly be used for traveling to training and will be made available to other city departments if needed. The Police Department has a cash balance available in the Police Mitigation Fund to cover the cost of the purchase of the vehicle and the equipment needed to outfit it.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Susanville hereby authorizes the Finance Director to increase the Police Mitigation Budget to complete the purchase and outfit the vehicle in the amount of $30,000; and

BE IT FURTHER RESOLVED that the Public Safety Chief is hereby authorized to execute all agreements necessary to complete the vehicle purchase and vehicle outfitting.

APPROVED:______________________
Mendy Schuster, Mayor

ATTEST:______________________
Heidi Whitlock, City Clerk

The foregoing resolution was adopted at a regular meeting of the City Council of the City of Susanville, held on the 18th day of December 2024, by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

____
Heidi Whitlock, City Clerk

APPROVED AS TO FORM:______________________________
Margaret Long, City Attorney

AGENDA ITEM NO. 9.E
Action Item

SUSANVILLE CITY COUNCIL AGENDA ITEM

Submitted By: Cheyenne Ratkey, Fire

Action Date: December 18, 2024

SUBJECT: Consider **Resolution No. 24-6392**, authorizing the Finance Director to increase the budget for the Fire Mitigation fund in the amount of $100,000 for the purchase of self-contained breathing apparatus.

PRESENTED BY: M. Bengoa-Bollinger, Public Safety Chief

SUMMARY: Self-contained breathing apparatus (SCBAs) are one of the main and mandatory items of personal safety for firefighters. SCBAs allow firefighters to enter Immediate Danger to Life and Health (IDLH) atmospheres to affect rescues of persons, mitigate hazards, and control fires. Firefighters are only able to perform effectively when they are comfortable and confident their equipment and protective gear will perform their primary function of protecting their health, safety, and lives. Having in-service and working SCBAs will allow us to perform rescues of individuals who are in any IDLH atmosphere i.e. fires, chemical spills, decreased oxygen levels, etc.

The Susanville Fire Department is requesting Fire Mitigation funding to replace 12 of our 35 critically needed SCBAs, masks, cylinders and spare cylinders. Our SCBA equipment has reached the end of its usability due to replacement and repair parts no longer being available. We are having to take SCBAs out of service and then use parts from an out-of-service pack to fix another pack. In turn, that pack that “donates” parts is no longer able to be used at all. Currently, we have 3 SCBAs that are out of service, which will increase in time as our current SCBAs are 10 years old. These packs run from $7,500 to $11,000 each.

FISCAL IMPACT: Use of funds not to exceed $100,000 in Fire Mitigation Budget and authorize the Finance Director to modify the budget as necessary.

ACTION REQUESTED: Motion to approve Resolution No. 24-6392, authorizing the Finance Director to increase the budget for the Fire Mitigation fund in the amount of $100,000 for the purchase of self-contained breathing apparatus.

ATTACHMENTS:

24-6392.doc

RESOLUTION NO. 24-6392
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUSANVILLE AUTHORIZING THE FINANCE DIRECTOR TO INCREASE THE BUDGET FOR THE FIRE MITIGATION FUND IN THE AMOUNT OF $100,000 FOR THE PURCHASE OF SELF-CONTAINED BREATHING APPARATUS

WHEREAS, the Susanville Fire Department's daily operations depend self-contained breathing apparatus (SCBAs), as one of the main and mandatory items of personal safety for firefighters; and

WHEREAS, the Susanville Fire Department relies heavily on this equipment as it allows firefighters to enter Immediate Danger to Life and Health (IDLH) atmospheres to affect rescues of persons, mitigate hazards, and control fires. Firefighters are only able to perform effectively when they are comfortable and confident their equipment and protective gear will perform their primary function of protecting their health, safety, and lives. In-service and working SCBAs allow Firefighters to perform rescues of individuals who are in any IDLH atmosphere i.e. fires, chemical spills, decreased oxygen levels, etc.; and

WHEREAS, the Susanville Fire Department has a critical need to replace the current SCBAs as the equipment has reached the end of its usability due to replacement and repair parts no longer being available and having not been replaced in 10 years; and

WHEREAS, the Susanville Fire Department has secured a quote from All Star Fire Equipment Inc. for 12 SCBAs in the amount of $96,281.88.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Susanville hereby authorizes the Finance Director to increase the Fire Mitigation Budget to complete the purchase of new SCBAs in the amount not to exceed $100,000.

APPROVED:______________________
Mendy Schuster, Mayor

ATTEST:______________________
Heidi Whitlock, City Clerk

The foregoing resolution was adopted at a regular meeting of the City Council of the City of Susanville, held on the 18th day of December 2024, by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

____
Heidi Whitlock, City Clerk

APPROVED AS TO FORM:______________________________
Margaret Long, City Attorney

AGENDA ITEM NO. 9.F
Action Item

SUSANVILLE CITY COUNCIL AGENDA ITEM

Submitted By: Dan Newton, Administrative Services

Action Date: December 18, 2024

SUBJECT: Consider **Resolution No. 24-6394,** allocating General Fund and American Rescue Plan Act (ARPA) funds to various projects.

PRESENTED BY: Dan Newton, City Manager

SUMMARY:

The City Council previously allocated General Fund and ARPA funding to various projects. As the ARPA obligation deadline of December 31, 2024, approaches, staff has reevaluated the obligation status of projects. While it appears that the requirements are met, it would be prudent to make some modifications to the funds allocated to projects before the end of the year.

Most notably, the City has expended General Fund money in the amount of $570,995.54 for a fire engine, which is an eligible ARPA expense. To enhance the City's obligation position specifically for the external project (performing arts center), staff is proposing to modify previous allocations so that a larger portion of ARPA funding is allocated to the fire engine. As a result, $450,000 dollars of the General Fund allocation previously allocated for the fire engine is proposed to be allocated to the development of the performing arts center.

In addition, using General Fund money for the performing arts center will provide the City Council greater flexibility when negotiating the terms and conditions of the Agreement with the Susanville Symphony Society.

Other proposed modifications include the following:

- Modification of remaining performing arts center business plan funding allocation of $25,000 from ARPA to General Fund. The full $25,000 will likely not be needed; however, the City Council may ask the Symphony Society to have their consultant do more work on the business plan. If this occurs, the existing Agreement authorizes up to up to $30,000 for the creation of a viable business plan. Current costs for the business plan are estimated at $5,000.

- Allocation of $70,000 in funding of the Golf Course maintenance and improvements from the General Fund. This funding was previously earmarked by City Council to come from ARPA; however, there is no need to do this because there is capacity to shift the ARPA funding to the fire engine purchase.

A list of potential projects at the Diamond Mountain Golf Course is also attached for Council's consideration.

FISCAL IMPACT: Modifications to previous General Fund and ARPA allocations as described in Resolution No. 24-6328, Resolution No. 24-6334, and Resolution No. 24-6370. No net increase in funds allocated.

ACTION REQUESTED: Motion to approve Resolution No. 24-6394, allocating General Fund and American Rescue Plan Act (ARPA) funds to various projects.

ATTACHMENTS:

24-6370 Rescinding Elks Lodge Allocation.pdf
24-6334 Purchase of Fire Engine.pdf
24-6328 Allocating ARPA Funds.pdf
DMGC Potential Projects.pdf
24-6394.docx

RESOLUTION NO. 24-6370
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUSANVILLE RESCINDING THE $100,000 IN AMERICAN RESCUE PLAN ACT FUNDING ALLOCATED TO THE SUSANVILLE ELK'S LODGE PROJECT AND ALLOCATING AN ADDITIONAL $30,000 TO THE PERFORMING ARTS CENTER PROJECT AND AUTHORIZING THE MAYOR TO EXECUTE THE SUB-RECIPIENT AGREEMENT FOR THE PERFORMING ARTS CENTER PROJECT BUSINESS PLAN

WHEREAS, on July 3, 2024, the City Council approved Resolution 24-6328, which allocated $100,000 in American Rescue Plan Act Funds (ARPA) to the Susanville Elks Lodge Project; and

WHEREAS, on September 13, 2024, the Susanville Elks Lodge informed the city that they were withdrawing their request for the funds; and

WHEREAS, on August 7, 2024, the City Council appointed an ad hoc committee to develop agreements with the ARPA fund sub-recipients; and

WHEREAS, an additional funding need has been identified to pay a professional consultant to develop a viable business plan for the performing arts center project; and

WHEREAS, the maximum cost for the business plan is estimated at $30,000.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Susanville as follows:

1. The $100,000 ARPA fund allocation to the Susanville Elks Lodge project is rescinded; and
2. An additional $30,000 in ARPA funding is allocated to the performing arts center project; and
3. The mayor is authorized to execute the sub-recipient agreement between the city of Susanville and the Susanville Symphony Society for the preparation of a business plan; and
4. The city finance director is authorized to modify the budget, as necessary.

APPROVED: ______________________
Mendy Schuster, Mayor

ATTEST: ______________________
Heidi Whitlock, City Clerk

The foregoing resolution was adopted at a regular meeting of the City Council of the City of Susanville, held on the 2nd day of October 2024, by the following vote:

AYES: Bortle, Brown, Parrish, Miller & Schuster
NOES: None
ABSENT: None
ABSTAIN: None

____
Heidi Whitlock, City Clerk

APPROVED AS TO FORM: ______________________
Margaret Long, City Attorney

RESOLUTION NO. 24-6334
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUSANVILLE AUTHORIZING THE MAYOR TO EXECUTE AN AGREEMENT FOR THE PURCHASE OF A NEW FIRE ENGINE IN THE AMOUNT OF $929,995.24 FOR THE SUSANVILLE FIRE DEPARTMENT AND FURTHER AUTHORIZES THE FINANCE DIRECTOR TO CREATE A PROJECT BUDGET FOR THE PURCHASE

WHEREAS, the City Council of the City of Susanville provided direction to staff to allocate American Rescue Plan Act (ARPA) funding for a new fire engine in the amount of $359,000; and

WHEREAS, the City Council provided direction to staff to allocate General Fund - PG&E funding for the remaining balance of $570,995.24.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Susanville hereby approves the following:

1. The purchase of a fire engine in the amount of $929,995.24, to be paid from both ARPA and General Fund - PG&E funds as mentioned above; and
2. The Mayor to execute the purchase agreement with Fire Apparatus Solutions in the amount of $ 929,995.24; and
3. The Finance Director to modify the budget to accommodate the purchase.

APPROVED: Mendy Schuster
Mendy Schuster, Mayor

ATTEST: Heidi Whitlock
Heidi Whitlock, City Clerk

The foregoing Resolution was adopted at a special meeting of the City Council of the City of Susanville, held on the 16th day of July 2024, by the following vote:

AYES: Brown, Miller, Bortle, Parrish & Schuster
NOES: None
ABSENT: None
ABSTAIN: None

Heidi Whitlock
Heidi Whitlock, City Clerk

APPROVED AS TO FORM: ______________________
Margaret Long, City Attorney

RESOLUTION NO. 24-6328
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUSANVILLE ALLOCATING AMERICAN RESCUE PLAN ACT (ARPA) FUNDS

WHEREAS, the American Rescue Plan Act (ARPA) has provided $3,590,712 in funding to the city of Susanville to address the impacts of the COVID-19 pandemic and to promote economic recovery; and

WHEREAS, the city of Susanville has identified various critical needs for infrastructure improvements and economic development initiatives; and

WHEREAS, the City Council has previously allocated $2,144,712 of ARPA funds leaving a remaining balance of $1,446,000 ; and

NOW, THEREFORE, BE IT RESOLVED the City Council hereby approves the allocation of ARPA funds as follows:

1. $359,000 for the purchase of a new fire engine.
2. $100,000 for improvements to Susanville Elk's Lodge.
3. $450,000 for developing a performing arts center in Susanville.
4. $244,000 for storage building behind the museum.
5. $143,000 for Little League bathroom.
6. $150,000 for establishing a code enforcement abatement fund.

BE IT FURTHER RESOLVED as follows:

1. In the event the performing arts center project is determined to be infeasible by the City Council, the city will use the $450,000 allocation to repay city debt in the amount of $450,000.

2. The City Council directs the City Manager to establish a code enforcement abatement fund.

3. The City Council directs the City Manager to ensure that the allocation of ARPA funds is consistent with the guidelines and regulations set forth by the ARPA and any other applicable federal, state, or local laws.

APPROVED: Mendy Schuster
Mendy Schuster, Mayor

ATTEST: Heidi Whitlock
Heidi Whitlock, City Clerk

The foregoing Resolution was adopted at a special meeting of the City Council of the City of Susanville held on the 3rd day of July, 2024 by the following vote:

AYES: Bortle, Miller, Parrish, Brown
NOES: None
ABSENT: Schuster
ABSTAIN: None

Heidi Whitlock, City Clerk

APPROVED AS TO FORM: ______________________
Margaret Long, City Attorney

Potential Golf Course Projects

	Priority Level		Cost		QTY	Estimate Total		
Reso. No. 24-6281	1	Back 9 Pump Repairs (loan from GF for 5 year term+ LAIF interest)				$	27,000.00	
		LAIF interest*						
Reso. No. 24-6383	2	Front 9 Pump Repairs (Repairs complete)				$	7,500.00	
						$	**34,500.00**	**$ 34,500.00**
Golf Course Operations								
	6	Circle Drive Clubhouse Phone Rewiring (Frontier)				$	4,200.00	
	3	Watering Satelite Controllers (Toro System)			4	$	26,249.65	
						$	**30,449.65**	**$ 30,449.65**
Golf Course Equipment								
	7	Plugging Machine			1	$	7,000.00	
	4	Aerator (Quotes received from Toro pending John Deere)			1	$	15,000.00	
						$	**22,000.00**	**$ 22,000.00**
Wingfield Clubhouse Repairs								
	5	Replacement of water heater						
		Water Heater	$	737.80	1	$	737.80	
		City staff installation (Parks & Facilities Superintendent)	$	57.42	8	$	459.36	
		City staff installation (Parks Maintenance Worker)	$	41.61	8	$	332.88	
		Permit				$	183.00	
		Materials (estimate for repairs needed)				$	200.00	
	8	Clubhouse Door Replacement(s)						
		Sliding Glass Doors	$	1,908.00	2	$	3,816.00	
		Glass Side Doors	$	886.00	2	$	1,772.00	
		City staff installation (Parks & Facilities Superintendent)	$	57.42	16	$	918.72	
		City staff installation (Parks Maintenance Worker)	$	41.61	16	$	665.76	
	9	New Flooring				$	6,800.00	
						$	**15,885.52**	**$ 15,885.52**
								$ 102,835.17

RESOLUTION NO. 24-6394
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUSANVILLE ALLOCATING GENERAL FUND AND AMERICAN RESCUE PLAN ACT (ARPA) FUNDS TO VARIOUS PROJECTS

WHEREAS, the American Rescue Plan Act (ARPA) has provided $3,590,712 in funding to the City of Susanville to address the impacts of the COVID-19 pandemic and to promote economic recovery; and

WHEREAS, on July 3, 2024, the City Council adopted Resolution No. 24-6328, which allocated the City's remaining ARPA funding of $1,446,000; and

WHEREAS, on July 16, 2024, the City Council adopted Resolution No. 24-6334 authorizing the purchase of a new fire engine in the amount of $929,995.24 of which $359,000 was funded by ARPA funds and $570,995.24 was funded by General Fund – PG&E settlement funding; and

WHEREAS, on October 2, 2024, the City Council adopted Resolution No. 24-6370, which rescinded an allocation to the Susanville Elks Lodge in the amount of $100,000 and allocated up to $30,000 to Susanville Symphony Society for the performing arts center business plan, leaving a remaining balance of $70,000; and

WHEREAS, at a subsequent meeting, City Council provided direction to staff to develop a plan to utilize the remaining $70,000 for projects at the City's golf course; and

WHEREAS, it appears that the business plan for the performing arts center came in at $5,000; and

WHEREAS, ARPA funding must be obligated by December 31, 2024, and fully expended by December 31, 2026; and

WHEREAS, staff is proposing that the previous allocation $570,995.24 of general fund and PG&E settlement funding for the fire engine be modified as follows:

~~1. $570,995.24~~ $25,995.24 for the purchase of a new fire engine.
2. $450,000 for developing a performing arts center in Susanville.
3. $25,000 for the performing arts center business plan (if needed).
4. $70,000 for golf course maintenance and improvements; and

WHEREAS, to ensure that all ARPA funding is obligated by December 31, 2024, staff is proposing the following modification to the ARPA project list to fully obligate the $1,446,000 that was allocated by Resolution 24-6328:

1. ~~$359,000~~ $904,000 for the purchase of a new fire engine.
~~2. $450,000 for developing a performing arts center in Susanville.~~
3. $5,000 performing arts center business plan.
4. $244,000 for storage building behind the museum.
5. $143,000 for little league bathroom.
6. $150,000 for establishing a code enforcement abatement fund.

NOW THEREFORE, BE IT RESOLVED, by the City Council of the City of Susanville as follows:

1. The City Council hereby approves the allocation of $570,995.24 of General Fund, which includes $521,160.44 of PG&E settlement funding, as follows:
   a. $25,995.24 for the purchase of a new fire engine.
   b. $450,000 for developing a performing arts center in Susanville.
      i. In the event the performing arts center project is determined to be infeasible by the City Council, the City will use the $450,000 allocation to repay City debt in the amount of $450,000.
   c. $25,000 for the performing arts center business plan (if needed).
   d. $70,000 for Golf Course maintenance and improvements; and

2. The City Council hereby approves the allocation of ARPA funds as follows:
   a. $904,000 for the purchase of a new fire engine.
   b. $5,000 performing arts center business plan.
   c. $244,000 for storage building behind the museum.
   d. $143,000 for Little League bathroom.
   e. $150,000 for establishing a code enforcement abatement fund; and

3. The City Manager is hereby authorized to take all necessary actions to execute agreements, contracts, or other documents to implement the allocation and expenditure of funds for City projects, and

4. The City Council directs the City Manager to ensure that the expenditure of funds is consistent with the guidelines and regulations set forth by ARPA and any other applicable federal, state, and local laws, and

5. The Finance Director is authorized to make budget modifications in FY 2024-25 as necessary to implement the expenditure of funds as specified in this resolution.

APPROVED: ___________________________
Mendy Schuster, Mayor

ATTEST: ___________________________
Heidi Whitlock, City Clerk

The foregoing Resolution was adopted at a regular meeting of the City Council of the City of Susanville held on the 18th day of December 2024 by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

____
Heidi Whitlock, City Clerk

APPROVED AS TO FORM: ___________________________
Margaret Long, City Attorney

AGENDA ITEM NO. 12.A
Action Item

SUSANVILLE CITY COUNCIL AGENDA ITEM

Submitted By: Heidi Whitlock, Economic Development

Action Date: December 18, 2024

SUBJECT: Consider waiving the second reading and adopting **Ordinance No. 24-1047,** temporarily suspending Title 3 Revenue and Finance Chapter 3.32 of the Susanville Municipal Code - Public Facilities Impact Fee for a period of five years.

PRESENTED BY: Tamra Spade, Economic Development Director

SUMMARY:

In recognition of the current economic conditions and to promote growth and development within the City of Susanville, staff request the city council enact a five-year moratorium on the collection of Development Impact Fees. During this period, all new residential, commercial, and industrial developments shall be exempt from paying the fees outlined in Chapter 3.32.

The city council would continue to assess the city's development and infrastructure needs during this moratorium and reserves the right to modify, extend, or terminate the moratorium as necessary. At the end of the five-year period, unless further action is taken by the council, the development impact fees shall resume as outlined in the following sections.

In establishing the fee structure and moratorium, it has been found the fees and temporary suspension to be consistent with the general plan. Pursuant to Government Code Section §65913.2, staff has considered the effects of the fee and the moratorium with respect to the city's housing and commercial needs as established in the general plan.

FISCAL IMPACT:

ACTION REQUESTED: Motion to waive the second reading and adopt Ordinance No. 24-1047, temporarily suspending Title 3 Revenue and Finance Chapter 3.32 of the Susanville Municipal Code - Public Facilities Impact Fee for a period of five years.

ATTACHMENTS:

ORDINANCE No. 24-1047
AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SUSANVILLE TEMPORARILY SUSPENDING TITLE 3 REVENUE AND FINANCE CHAPTER 3.32 OF THE SUSANVILLE MUNICIPAL CODE – PUBLIC FACILITIES IMPACT FEE FOR A PERIOD OF FIVE YEARS

The City Council of the city of Susanville does hereby ordain as follows:

SECTION 1:
City of Susanville Municipal Code: Title 3 Revenue and Finance, Chapter 3.32, is hereby amended to add the following:

3.32.70 City waiver of or reduction of or deferment of fees:
The city may waive fees or reduce fees or defer fees pursuant to this Chapter by resolution or impose a moratorium on collection of fees for a specified, limited amount of time.

SECTION 2.
The City Clerk shall, within fifteen (15) days after its passage, cause this Ordinance to be published at least once in a newspaper of general circulation, printed, published, and circulated within the general area.

INTRODUCED at a regular meeting of the City Council of the city of Susanville, California, on the 4th day of December 2024, and adopted at a regular meeting of the City Council of the City of Susanville, California, on the 18th day of December 2024.

APPROVED: ________________________
Mendy Schuster, Mayor

ATTEST: ________________________
Heidi Whitlock, City Clerk

The foregoing Ordinance was adopted at a regular meeting of the City Council of the City of Susanville, held on the 18th day of December 2024, by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

____
Heidi Whitlock, City Clerk

APPROVED AS TO FORM: ________________________
Margaret Long, City Attorney

AGENDA ITEM NO. 13.A
Discussion Item

SUSANVILLE CITY COUNCIL AGENDA ITEM

Submitted By:	Heidi Whitlock, City Clerk
Action Date:	December 18, 2024
SUBJECT:	Department Reports
PRESENTED BY:	Dan Newton, City Manager
SUMMARY:	The City Manager's Report is designed for Department Heads to address the Council on a variety of topics, is needed. Also, for the Council to address any questions or comments regarding that Department Head.
FISCAL IMPACT:	None.
ACTION REQUESTED:	Information only.
ATTACHMENTS:	

AGENDA ITEM NO. 14.A
Discussion Item

SUSANVILLE CITY COUNCIL AGENDA ITEM

Submitted By:	Heidi Whitlock, City Clerk
Action Date:	December 18, 2024
SUBJECT:	Future Council Items
PRESENTED BY:	Dan Newton, City Manager
SUMMARY:	Council may provide direction to staff to bring back items for discussion or action at a future meeting.
FISCAL IMPACT:	None.
ACTION REQUESTED:	Possible direction to staff.

ATTACHMENTS:
241218 Future Items List.docx

LAST THREE MONTHS (9/18/2024 to current)

BUSINESS FROM THE FLOOR

11/6/2024	Consider program and facilities for the homeless youth of the community
11/6/2024	Consider purchasing the old Uppal building for a homeless facility

Council requested - FUTURE COUNCIL ITEMS

9/18/2024	Request to bring back an ARPA discussion item due to the Elk's Lodge no longer accepting the funds - IN PROGRESS
9/18/2024	Request to have the council review and possibly update the priorities
9/18/2024	Request to bring back scope of work for the Wingfield Clubhouse improvements
9/18/2024	Request to discuss a Master Plan for the Barry Reservoir area
11/20/2024	Request to bring back an item regarding the community garden and LARP
12/4/2024	Request to bring back discussion item regarding the HLVRA, its budget and request for additional funding

Completed List Items

~~9/18/2024~~	~~Planning Commission discussion item to be brought back on October 16, 2024~~