

**SUSANVILLE CITY COUNCIL
Special Council Meeting Minutes
TUESDAY, NOVEMBER 19, 2024 – 10:00 AM**

Mayor Schuster called the meeting to order at 10:00am.

Roll Call of Councilmembers Present: Mendy Schuster, Russ Brown, Curtis Bortle, Dawn Miller
Absent: Patrick Parrish

1. **APPROVAL OF AGENDA: (Additions and/or Deletions)**
Moved by Russ Brown; seconded by Curtis Bortle to approve.
Motion Carried: 4 - 0
Voting For: Mendy Schuster, Russ Brown, Curtis Bortle, Dawn Miller
Voting Against: None
Absent: Patrick Parrish
2. **PUBLIC COMMENT REGARDING CLOSED SESSION ITEMS (if any):** No business.
3. **CLOSED SESSION:** No business.
4. **RETURN TO OPEN SESSION:** Mayor Schuster offers the pledge of allegiance and the invocation.
5. **BUSINESS FROM THE FLOOR:** No comments.
6. **CONSENT CALENDAR:** No business.
7. **PUBLIC HEARINGS:** No business.
8. **NEW BUSINESS:**
 - 8.A Consider **Resolution No. 24-6375**, authorizing the execution of construction services agreements for investigation, search, traffic safety, and partial demolition, also authorizing the execution of a professional services agreement with NST engineering to assess the structure, and authorizing the finance director to modify the budget in response to the St. Francis fire of November 1, 2024.

Dan Newton, City Manager, stated that multiple items are needed for this project including a contract with PeeWee Enterprises for assisting in the investigation and placing k-rail on Main Street. The cost for their services is just under \$8,800. This was verbally agreed upon, but approval is requested prior to signing this contract.

Mr. Newton stated that he did execute an agreement with NST Engineering for a structural assessment of the building.

He added that the third item is for the partial demolition of the Main Street fronting wall. He stated that contract language is currently being reviewed with multiple contractors and that there is a court proceeding this afternoon. If the hold is lifted by the court, the demo is scheduled for this Friday, depending on weather. He added that the resolution is for \$94,800 but it is written in a way that would permit spending up to that amount.

Council Member Bortle inquired if the front facing wall was going to be braced by the property owner. Mr. Newton responded that it was discussed, but he is unaware of whether the owner's engineer showed up on the day stated by the owner.

Mayor pro tem Brown inquired as to whether the costs are recoverable to which Mr. Newton responded that, at this time, they are all recoverable.

[24-6375 St. Francis.pdf](#)

Motion to approve Resolution No. 24-6375, authorizing the execution of construction services agreements for investigation, search, traffic safety, and partial demolition, also authorizing the execution of a professional services agreement with NST engineering to assess the structure, and authorizing the finance director to modify the budget in response to the St. Francis fire of November 1, 2024.

Moved by Russ Brown; seconded by Dawn Miller to approve.

Motion Carried: 4- 0

Voting For: Mendy Schuster, Russ Brown, Curtis Bortle, Dawn Miller

Voting Against: None

Absent: Parrish

9. **CONTINUING BUSINESS:** No business.

10. **ADJOURNMENT:** Adjourn at 10:12AM.

Heidi Whitlock, City Clerk

Mendy Schuster, Mayor

Approved on: December 4, 2024