

SUSANVILLE CITY COUNCIL
Regular Council Meeting Minutes
WEDNESDAY, OCTOBER 16, 2024 – 5:00 PM

Mayor Schuster called the meeting to order at 5:00pm.

Roll Call of Councilmembers Present: Mendy Schuster, Russ Brown, Curtis Bortle, Patrick Parrish, Dawn Miller

1. APPROVAL OF AGENDA:

Moved by Russ Brown; seconded by Curtis Bortle to approve.

Motion Carried: 5 - 0

Voting For: Mendy Schuster, Russ Brown, Curtis Bortle, Patrick Parrish, Dawn Miller

Voting Against: None

2. PUBLIC COMMENT REGARDING CLOSED SESSION ITEMS (if any): No closed session.

3. CLOSED SESSION: No business.

4. RETURN TO OPEN SESSION: The Pledge of Allegiance and Invocation were provided.

5. BUSINESS FROM THE FLOOR:

Amanda Garrett, District Manager of C&S Waste, introduced herself and provided a brief explanation of what she does in the community.

6. CONSENT CALENDAR:

Moved by Russ Brown; seconded by Dawn Miller to approve.

Motion Carried: 5 - 0

Voting For: Mendy Schuster, Russ Brown, Curtis Bortle, Patrick Parrish, Dawn Miller

Voting Against: None

6.A Minutes of the City Council October 2, 2024 regular meeting.

Motion to waive the reading of and approval to receive and file the City Council's minutes from the October 2, 2024 regular meeting.

[241002.cc.min.draft.pdf](#)

6.B Monthly Financial Reports April - June 2024

Motion to receive and file monthly financial reports for April - June 2024.

[Fund Balances Report_2024_04.pdf](#)

[Cash Report US Bank April.pdf](#)

[Daily Cash Report US Bank April.pdf](#)

[Fund Balances Report_2024_05.pdf](#)

[Cash Report US Bank May.pdf](#)

[Daily Cash Report US Bank May.pdf](#)

[Fund Balances Report_2024_06.pdf](#)

[Cash Report US Bank June.pdf](#)

[Daily Cash Report US Bank June.pdf](#)

[Cash Report TriCounties Apr-June.pdf](#)

[Daily Cash Report TriCounties Apr-June.pdf](#)

[Income Statement 6.30.24.pdf](#)

6.C Vendor and payroll warrants

Motion to receive and file

[09-12-24.pdf](#)

[09-18-24.pdf](#)

[09-19-24.pdf](#)

[09-26-24.pdf](#)

[09-30-24.pdf](#)

7. **PUBLIC HEARINGS:** No business.

8. **COUNCIL DISCUSSION/ANNOUNCEMENTS:** Council Member Bortle provided the land acknowledgement statement.

9. **NEW BUSINESS:**

9.A HdL Q2 (April - June) 2024 Reports

Tamra Spade, Economic Development Director, presented the reports from HdL noting a few highlights of the second quarter of 2024.

No comments or discussion.

[Susanville 2Q24 Newsletter.pdf](#)

[CA Consensus Forecast 2Q 2024.pdf](#)

9.B Consider **Resolution No. 24-6372**, supporting the Thanksgiving Turkey Trot event on Thursday, November 28, 2024, and approving the closure of Riverside Drive from Alexander Avenue to Fairfield Street from 7:30 AM to 10:00 AM

Erik Edholm, Assistant Director of Engineering, provided an explanation of the item and requested approval of Resolution No. 24-6372.

[TurkeyTrotLetter2024.pdf](#)

[24-6372.pdf](#)

Motion to approve Resolution No. 24-6372, supporting the Thanksgiving Turkey Trot event on Thursday, November 28, 2024, and approving the closure of Riverside Drive from Alexander Avenue to Fairfield Street from 7:30 AM to 10:00 AM

Moved by Curtis Bortle; seconded by Russ Brown to approve.

Motion Carried: 5- 0

Voting For: Mendy Schuster, Russ Brown, Curtis Bortle, Patrick Parrish, Dawn Miller

Voting Against: None

9.C Consider **Ordinance No 24-1045**, Amending Chapter 2, Sections 2.04.070 and 2.04.160(3)(b) of the city of Susanville Municipal Code related to the order of business and addressing the council.

Heidi Whitlock, City Clerk, provided an explanation of the item and requested the waiving of the first reading and introduction of Ordinance No. 24-1045.

[24-1045 order of business & addressing council.pdf](#)

Waive the first reading and introduce Ordinance No. 24-1045, Amending Chapter 2, Sections 2.04.070 and 2.04.160(3)(b) if the city of Susanville Municipal Code related to the order of business and addressing the council.

Moved by Patrick Parrish; seconded by Russ Brown to approve.

Motion Carried: 5- 0

Voting For: Mendy Schuster, Russ Brown, Curtis Bortle, Patrick Parrish, Dawn Miller

Voting Against: None

10. SUSANVILLE COMMUNITY REDEVELOPMENT AGENCY: No business.

11. SUSANVILLE MUNICIPAL ENERGY CORPORATION: No business.

12. CONTINUING BUSINESS: No business.

13. CITY MANAGER'S REPORTS:

13.A Department Reports

The department heads in attendance provided a brief update on the happenings within their departments.

14. FUTURE COUNCIL ITEMS:

14.A Future Council Items Possible direction to staff. No new items presented for consideration.

[241016.FUTURE.ITEMS.LIST.pdf](#)

15. ADJOURNMENT:

Moved by Curtis Bortle; seconded by Dawn Miller to adjourn at 5:22pm.

Motion Carried: 5 - 0

Voting For: Mendy Schuster, Russ Brown, Curtis Bortle, Patrick Parrish, Dawn Miller

Voting Against: None

Heidi Whitlock, City Clerk

Mendy Schuster, Mayor

Approved on: November 6, 2024