

**SUSANVILLE CITY COUNCIL
Regular Council Meeting Minutes
WEDNESDAY, JULY 3, 2024 – 4:30 PM**

Mayor pro tem Brown called the meeting to order at 4:30pm.

Roll Call of Councilmembers Present: Curtis Bortle, Patrick Parrish, Dawn Miller, Russ Brown

Absent: Mendy Schuster

1. APPROVAL OF AGENDA:

Moved by Curtis Bortle; seconded by Patrick Parrish to approve.

Motion Carried: 4 - 0

Voting For: Russ Brown, Curtis Bortle, Patrick Parrish, Dawn Miller

Voting Against: None

Absent: Schuster

2. PUBLIC COMMENT REGARDING CLOSED SESSION ITEMS (if any): No comment.

3. CLOSED SESSION:

The City Council convened in closed session at 4:31pm to discuss the following items:

A. CONFERENCE WITH REAL PROPERTY NEGOTIATOR - pursuant to Government

Code Section §54956.8

◦ Property: Ramsey Ditch

◦ Agency Negotiator: Dan Newton, City Manager

◦ Negotiating Party: Kim Dieter

◦ Under Negotiation: Price/Terms

B. CONFERENCE WITH LABOR NEGOTIATORS - pursuant to Government Code

Section §54957.6

1. Management Unit

2. SPOA Unit

3. Public Works Unit

4. RETURN TO OPEN SESSION:

The City Council reconvened in open session at 5:03pm.

The Pledge of Allegiance and Invocation were provided.

Dan Newton, City Manager, stated that the prior to going into closed session the Council approved the agenda as written. The Council then convened in closed session to discuss 3A1 and 3B2 of the above-mentioned items where direction was provided to staff with no reportable action taken.

Council will reconvene in closed session at the end of open session.

5. BUSINESS FROM THE FLOOR:

Jim McCarthy, public, presented photos to the Council of 1105 Orlo Street and the need to get the weeds cut down. He added that this has been a problem for a few years now and stated that it could be an issue if it ever catches fire.

Margie Teeter, business owner, requested city support for current businesses.

6. CONSENT CALENDAR:

6.A Minutes of the City Council June 19, 2024 regular meeting.

Motion to waive the reading of and approval to receive and file the City Council's minutes from the June 19, 2024 regular meeting.

[240619.cc.min.draft.docx](#)

6.B Vendor and payroll warrants

Motion to receive and file.

[06-13-24.pdf](#)

[06-18-24.pdf](#)

[06-20-24.pdf](#)

6.C Monthly Financial Reports January - March 2024

Motion to receive and file monthly financial reports for January - March 2024

[Fund Balances Report_2024_01.pdf](#)

[Cash Report US Bank February.pdf](#)

[Daily Cash Report US Bank January.pdf](#)

[Fund Balances Report_2024_01.pdf](#)

[Cash Report US Bank February.pdf](#)

[Daily Cash Report US Bank February.pdf](#)

[Fund Balances Report_2024_03.pdf](#)

[Cash Report US Bank March.pdf](#)

[Daily Cash Report US Bank March.pdf](#)

[Cash Report TriCounties Jan-Mar.pdf](#)

[Daily Cash Report TriCounties Jan-Mar.pdf](#)

[Income Statement 3.31.24.pdf](#)

6.D Consider **Resolution No. 24-6328**, approving the allocation of the city's remaining American Rescue Plan Act funds

Motion to approve Resolution No. 24-6328, approving the allocation of the city's remaining American Rescue Plan Act funds.

[24-6328.pdf](#)

Moved by Curtis Bortle; seconded by Dawn Miller to approve the consent calendar.

Motion Carried: 4- 0

Voting For: Russ Brown, Curtis Bortle, Patrick Parrish, Dawn Miller

Voting Against: None

Absent: Schuster

7. **PUBLIC HEARINGS:** No business.

8. **COUNCIL DISCUSSION/ANNOUNCEMENTS:**

Council Member Bortle stated that he attended the SIR Pow Wow and read the Land Acknowledgement Statement.

9. **NEW BUSINESS:**

9.A Consider rescheduling the July 17, 2024 City Council meeting to July 16, 2024.

Mr. Newton provided an explanation of the item and requested Council direction.

It was the consensus to cancel the meeting on the 17th and call a special meeting for the 16th.

- 9.B Consider **Resolution No. 24-6329**, approving Government Crime Insurance Policy for the purpose of bonding officers and employees and establishing policy limits.

Heidi Whitlock, City Clerk, provided an explanation of the item and requested Council approval of Resolution No. 24-6329.

[24-6329.pdf](#)

Motion to approve Resolution No. 24-6329, approving Government Crime Insurance Policy for the purpose of bonding officers and employees and establishing policy limits.

Moved by Dawn Miller; seconded by Patrick Parrish to approve.

Motion Carried: 4- 0

Voting For: Russ Brown, Curtis Bortle, Patrick Parrish, Dawn Miller

Voting Against: None

Absent: Schuster

- 9.C Receive HdL Q4 2023 Reports

Tamra Spade, Economic Development Director, provided information related to the HdL quarterly 2023 (4th quarter) reports to the Council.

No comments.

[Susanville 4Q23 Newsletter.pdf](#)

[California Consensus Forecast 4Q 2023.pdf](#)

- 9.D Consider **Resolution No. 24-6330**, approving Ramsey Ditch Agreement Motion to approve Resolution No. 24-6330, approving Ramsey Ditch Agreement

Mr. Newton provided an explanation of the item and requested Council approval of Resolution No. 24-6330.

[24-6330.pdf](#)

[Ramsey Ditch maintenance agreement \(7-3-2024\).pdf](#)

[EXHIBIT B Maintained Portion of Ditch - SEGMENTS.pdf](#)

Moved by Curtis Bortle; seconded by Dawn Miller to approve.

Motion Carried: 4- 0

Voting For: Russ Brown, Curtis Bortle, Patrick Parrish, Dawn Miller

Voting Against: None

Absent: Schuster

10. **SUSANVILLE COMMUNITY REDEVELOPMENT AGENCY**: No business.

11. **SUSANVILLE MUNICIPAL ENERGY CORPORATION**: No business.

12. **CONTINUING BUSINESS**: No business.

13. **CITY MANAGER'S REPORTS**:

13.A Department Reports

Department Heads and the Assistant to the City Manager provided information related to their departments.

14. FUTURE COUNCIL ITEMS:

14.A Future Council Items

Council Member Parrish stated that he has been contacted regarding a recycling center and inquired as to whether or not it was a private business to which Mr. Newton responded that they are privately owned companies but there are currently two different businesses inquiring currently.

Council recessed at 5:40pm prior to returning to closed session.

Council returned to closed session at 5:50pm to discuss items 3B(1) & (3).

Council returned to open session at 7:12 pm.

Mr. Newton stated that direction was provided to staff with no reportable action being taken.

15. ADJOURNMENT: Council adjourned at 7:13 pm

Heidi Whitlock, City Clerk

Mendy Schuster, Mayor

Approved on: July 16, 2024