

**SUSANVILLE CITY COUNCIL
Special Council Meeting Minutes
MONDAY, APRIL 1, 2024 – 11:00 AM**

Mayor McCourt called the meeting to order at 11:00 a.m.

Roll Call of Councilmembers Present: Schuster, Brown, McCourt, Stafford, Herrera.

1. APPROVAL OF AGENDA: (Additions and/or Deletions)

Dan Newton, City Manager, requested that item 2D be heard after 2E.

Motion to approve the agenda with the requested change.

Moved by Schuster; seconded by Herrera to approve.

Motion Carried: 5- 0

Voting For: McCourt, Stafford, Herrera, Schuster, Brown

Voting Against: None

2. NEW BUSINESS:

- 2.A-B Consider **Resolution No. 24-6302** of the City Council of the City of Susanville reciting the facts of the General Municipal Election held on March 5, 2024 declaring the results and such matters as provided by law.

Heidi Whitlock, City Clerk, stated that the city of Susanville consolidated its election with Lassen County on March 5, 2024 and the County Clerk has since provided the city with the certified canvass of the election results. Approval of Resolution No. 24-6302 was requested.

[24-6302 Election Results.pdf](#)

[24 Election Results - Certified.pdf](#)

Motion to approve Resolution No. 24-6302 of the City Council of the City of Susanville reciting the facts of the General Municipal Election held on March 5, 2024 declaring the results and such matters as provided by law.

Moved by McCourt; seconded by Herrera to approve.

Motion Carried: 5- 0

Voting For: McCourt, Herrera, Stafford, Schuster, Brown

Voting Against: None

- 2.C Ms. Whitlock administered the Oath of Office to Council Member Bortle, Council Member Miller and Council Member Parrish.

The new Council Members took their seats at the dais.

- 2.E The nomination process for Mayor and Mayor pro tem was then explained.

Council Member Bortle nominated Council Member Schuster as Mayor as she has experience in the position. Motion seconded by Council Member Brown.

Motion Carried: 5- 0

Voting For: Bortle, Brown, Miller, Parrish, Schuster

Voting Against: None

Mayor Schuster requested nominations for Mayor pro tem.

Council Member Miller nominated Council Member Brown as Mayor pro tem. Motion seconded by Council Member Bortle.

Motion Carried: 5-0
Voting For: Miller, Bortle, Parrish, Schuster, Brown
Voting Against: None

- 2.D Mr. Newton provided a history of the three outgoing Council Members and explained the amount of work that goes into being a Council Member and presented each member with a plaque recognizing their years of service.

Mr. Newton asked the outgoing members if they would like to say anything regarding their service.

Kevin Stafford stated that being a Council Member had been a great experience. He wanted to let the new Council Members know that things take time in government and wished them luck.

Thomas Herrera stated that he will miss city staff as he is so thankful for each one of them. He thanked the Council Members that remained on the Council and stated his excitement for the newly seated Members.

Quincy McCourt stated how optimistic he was for the new Council.

3. **BUSINESS FROM THE FLOOR:**

Cody Loflin, public, offered thanks to the outgoing Council Members and also stated his optimism for the new Council. Mr. Loflin presented letters of interest for the positions now open on the Planning Commission and Sales Tax Oversight Committee due to change in Council.

4. **ADJOURNMENT:** Meeting adjourned at 12:32p.m.

Heidi Whitlock, City Clerk

Mendy Schuster, Mayor

Approved on: May 1, 2024