

SUSANVILLE CITY COUNCIL
Regular Council Meeting Minutes
WEDNESDAY, FEBRUARY 21, 2024 – 5:00 PM

Meeting was called to order by Mayor McCourt at 5:00 p.m.

Roll Call of Councilmembers Present: McCourt, Stafford, Herrera, Schuster, Brown

1. APPROVAL OF AGENDA:

Moved by Herrera; seconded by Schuster to approve the agenda with the following change: move item 12C to be heard prior to 9A.

Motion Carried: 5 - 0

Voting For: McCourt, Stafford, Herrera, Schuster, Brown

Voting Against: None

2. PUBLIC COMMENT REGARDING CLOSED SESSION ITEMS (if any): No closed session.

3. CLOSED SESSION: No business.

4. RETURN TO OPEN SESSION: The Pledge of Allegiance and Invocation were provided.

Recognition and pinning ceremony for the newly hired Public Safety Chief, Michael Bollinger, occurred.

5. BUSINESS FROM THE FLOOR:

Sheriff McGarva introduced himself to the council as the newly appointed Sheriff/Coroner

No less than twelve members of the public expressed their support in using ARPA funds for the purchasing of the Sierra Theatre for a performing arts center.

Kelly Grossen, requested ARPA funding usage to be used for the south end of Lassen County

Larry Rogers, Susanville Elks Lodge, spoke in support of ARPA funding to be used to uphold maintenance needs for the Elks Lodge building.

Kelly Ackley, Executive Director Lassen County Chamber of Commerce requested use of ARPA funding for consideration for purchasing a new Christmas Tree for uptown Susanville.

Don Liple spoke on behalf of ARPA fund utilization for puncture vine "goat head" elimination program and referenced potential costs and presented plan on awareness effort.

Jacquie Henry spoke on exercising checks and balances in government and provided information on medical marijuana drug usage and marijuana industry.

6. CONSENT CALENDAR:

Moved by Brown; seconded by Stafford to approve.

Motion Carried: 5 - 0

Voting For: McCourt, Stafford, Herrera, Schuster, Brown

Voting Against: None

6.A Minutes of the City Council's February 7, 2024 regular meeting

Motion to waive the reading of and approval to receive and file the City Council's February 7, 2024 regular meeting.

[240207.cc.min.draft.pdf](#)

- 6.B Vendor and payroll warrants
Motion to receive and file.

[01-18-24.pdf](#)
[01-25-24.pdf](#)
[01-31-24.pdf](#)
[02-01-24.pdf](#)
[02-08-24.pdf](#)

- 6.C Consider **Resolution No. 24-6274**, authorizing the Mayor to execute the Annual Certificate of Army Material Status for the UH-1 Huey Helicopter, Serial Number 66-16374 and the AH-1 Cobra Helicopter, Serial Number 67-15684 located at the Susanville Municipal Airport. Motion to approve Resolution No. 24-6274, authorizing the Mayor to execute the Annual Certificate of Army Material Status for the UH-1 Huey Helicopter, Serial Number 66-16374 and the AH-1 Cobra Helicopter, Serial Number 67-15684 located at the Susanville Municipal Airport.

[Cobra Annual Certification.pdf](#)
[Huey Annual Certification.pdf](#)
[24-6274.pdf](#)

- 6.D Consider **Resolution No. 24-6275**, authorizing the Mayor to execute annual certification of Army Material Status for the GPF M1917/18 Series Gun, Serial Number 884 for static display located at the Susanville Memorial Park

Motion to approve Resolution No. 24-6275, authorizing the Mayor to execute annual certification of Army Material Status for the GPF M1917/18 Series Gun, Serial Number 884 for static display located at the Susanville Memorial Park

[GPF m1917_18 Series Gun.pdf](#)
[24-6275.pdf](#)

- 6.E Consider **Resolution No. 24-6276**, authorizing the Mayor to execute the 2024 Loan Agreement between the National Museum of the United States Air Force and the City of Susanville for the Phantom Jet F-4C (RF) on loan for static display at the Susanville Municipal Airport

Motion to approve Resolution No. 24-6276, authorizing the Mayor to execute the 2024 Loan Agreement between the National Museum of the United States Air Force and the City of Susanville for the Phantom Jet F-4C (RF) on loan for static display at the Susanville Municipal Airport

[Phantom Jet 2024_2029 agreement.pdf](#)
[24-6276.pdf](#)

- 6.F Consider **Resolution No. 24-6277**, approving second amendment to the Land Lease Agreement between the city of Susanville and United Parcel Service, Inc. (UPS)

Motion to approve Resolution No. 24-6277, approving second amendment to the Land Lease Agreement between the city of Susanville and United Parcel Service, Inc. (UPS)

[Second Land Lease Amendment _122024.doc](#)
[24-6277.doc](#)
[24-6277.pdf](#)

7. **PUBLIC HEARINGS:** No business.

8. **COUNCIL DISCUSSION/ANNOUNCEMENTS:** The City's Mission Statement and Land Acknowledgement Statement were provided.

9. **NEW BUSINESS:**

9.A Consider **Resolution No. 24-6278**, terminating Airport Hangar Land Lease Agreement, Hangar #29 with Bill Meyers, and authorizing Mayor to execute an Airport Ground Lease Agreement for Hangar #29 with Aerialfire Support LLC.

Motion to approve Resolution No. 24-6278, terminating Airport Hangar Land Lease Agreement, Hangar #29 with Bill Meyers, and authorizing Mayor to execute an Airport Ground Lease Agreement for Hangar #29 with Aerialfire Support LLC.

[Hangar 29 Bill of Sale.pdf 24-6278.pdf](#)
[Ground Lease #29_Aerialfire Support LLC.pdf](#)

Moved by Schuster; seconded by Brown to approve.

Motion Carried: 5- 0

Voting For: McCourt, Stafford, Herrera, Schuster, Brown

Voting Against: None

10. **SUSANVILLE COMMUNITY REDEVELOPMENT AGENCY:** No business.

11. **SUSANVILLE MUNICIPAL ENERGY CORPORATION:** No business.

12. **CONTINUING BUSINESS:**

12.A Consider **Ordinance No. 23-1042**, Amending Section 2.08 to change the title of the City Administrator to City Manager and to update the entire city code to change all references to the City Administrator to the City Manager

Waive second reading and adopt Ordinance No. 23-1042, Amending Section 2.08 to change the title of the City Administrator to City Manager and to update the entire city code to change all references to the City Administrator to the City Manager

[24-1042.pdf](#)

Moved by McCourt; seconded by Herrera to approve.

Motion Carried: 5- 0

Voting For: McCourt, Stafford, Herrera, Schuster, Brown

Voting Against: None

12.B City Project Priorities

[2400221_City_Priorities_List.pdf](#)

12.C Continue discussion on ARPA funding.

Continue discussion regarding utilization of ARPA funds.

13. CITY ADMINISTRATOR'S REPORTS:

13.A Department Reports Information only.

14. FUTURE COUNCIL ITEMS: No items added.

15. ADJOURNMENT:

Moved by McCourt; seconded by Schuster to adjourn at 8:07p.m.

Motion Carried: 5 – 0

Voting For: McCourt, Stafford, Herrera, Schuster, Brown

Voting Against: None

Heidi Whitlock, City Clerk

Quincy McCourt, Mayor

Approved on: March 6, 2024