

SUSANVILLE CITY COUNCIL
Regular Council Meeting Minutes
WEDNESDAY, FEBRUARY 7, 2024 – 4:30 PM

Mayor McCourt called the meeting to order at 4:30pm.

Roll Call of Councilmembers Present: McCourt, Stafford, Herrera, Schuster, Brown

1. **APPROVAL OF AGENDA:** A request was made to move item 12A to be heard prior to item 9A.
Moved by Brown; seconded by Schuster to approve.
Motion Carried: 5 - 0
Voting For: McCourt, Stafford, Herrera, Schuster, Brown
Voting Against: None

2. **PUBLIC COMMENT REGARDING CLOSED SESSION ITEMS (if any):** No comment.

3. **CLOSED SESSION:**

The City Council convened in closed session at 4:32pm to discuss the following item:

- A. PUBLIC EMPLOYEE - pursuant to Government Code Section §54957
 1. Public Safety Chief

4. **RETURN TO OPEN SESSION:** The City Council reconvened in open session at 5:00pm. The Pledge of Allegiance and Invocation were provided.

Heidi Whitlock, City Clerk, stated that the Council met in open session at 4:30pm and approved the agenda with the proposed change of moving item 12A before item 9A. She added the the council then met in closed session at 4:32pm to discuss the Public Safety Officer position. No reportable action was taken and direction was provided to staff.

5. **BUSINESS FROM THE FLOOR:** Various community members provided input on how ARPA funds should be spent including the following:
 - The purchase of property for Crossroads to assist the homeless population.
 - No less than six community members requested a Performing Arts Center
 - The creation of a plan to eliminate puncture vines in the area.
 - Restoration of the Elks Lodge
 - Composting Complex
 - Donation of funds to Hopewheels

6. **CONSENT CALENDAR:**

6.A Minutes of the City Council's January 17, 2024 regular meeting
[240117cc.min.draft.pdf](#)

Motion to waive the reading of and approval to receive and file the City Council's January 17, 2024 regular meeting.

Moved by Schuster; seconded by Herrera to approve.

Motion Carried: 5- 0

Voting For: McCourt, Stafford, Herrera, Schuster, Brown

Voting Against: None

7. **PUBLIC HEARINGS:** No business.

8. **COUNCIL DISCUSSION/ANNOUNCEMENTS:** The City's Mission Statement and the Land Acknowledgement Statement were provided.

Item 9A will be heard immediately following Item 12A.

12. CONTINUING BUSINESS:

- 12.A Consider proposed ARPA fund expenditures.

Dan Newton, City Administrator, provided an explanation of the item and requested direction be provided to staff.

Bob Godman, Public Works Director, requested that funding for an updated AWOS system at the airport be considered.

The Council entertained all idea presented and requested that staff bring back an updated rubric with the additional items included.

Mayor pro tem Herrera stated his thoughts on spreading the money out over multiple requested items including a performing arts center, the Elks Lodge, the skate park project, pickleball, Hopewheels, the code enforcement program, and the addition of purchasing a sealer to fix cracks in city roads and a sewer study.. However, his plan would not address the city debt.

Mayor McCourt agreed with Mayor pro tem Herrera with one exception, consider debt payments, but not the code enforcement portion as savings after paying current debts off could free up monies to put towards code enforcement.

9. NEW BUSINESS:

- 9.A Consider purchase of Hangar #29 at the Susanville Municipal Airport

Mr. Godman provided an explanation of the item and requested Council direction.

It was the consensus of the Council to not purchase the hangar.

[Hangar Map.pdf](#)

[ROI_HANGAR 29.pdf Intent to Sell-Hanger 29.pdf](#)

- 9.B Consider **Resolution No. 24-6273**, authorizing the Public Works Director to execute a contract with Digital Dreams Come True Inc. for security access and cameras at the Public Works office and equipment yard at 720 South Street and authorizing the Finance Director to adjust the budget as necessary.

Mr. Godman provided an explanation of the item and requested approval of Resolution No. 24-6273.

[Verkada Estimate QU-5338.pdf](#)

[24-6273.pdf](#)

Motion to approve Resolution No. 24-6273, authorizing the Public Works Director to execute a contract with Digital Dreams Come True Inc. for security access and cameras at the Public Works office and equipment yard at 720 South Street and authorizing the Finance Director to adjust the budget as necessary.

Moved by Schuster; seconded by Herrera to approve.

Motion Carried: 5- 0
Voting For: McCourt, Stafford, Herrera, Schuster, Brown
Voting Against: None

- 9.C Consider **Ordinance No. 23-1042**, Amending Section 2.08 to change the title of the City Administrator to City Manager and to update the entire city code to change all references to the City Administrator to the City Manager

Margaret Long, City Attorney, provided an explanation of the item and requested the council waive the first reading and introduce Ordinance No. 24-1042.

[24-1042.pdf](#)

Waive first reading and introduce Ordinance No. 23-1042, Amending Section 2.08 to change the title of the City Administrator to City Manager and to update the entire city code to change all references to the City Administrator to the City Manager

Moved by Herrera; seconded by Brown to approve.

Motion Carried: 5- 0
Voting For: McCourt, Stafford, Herrera, Schuster, Brown
Voting Against: None

10. **SUSANVILLE COMMUNITY REDEVELOPMENT AGENCY**: No business.

11. **SUSANVILLE MUNICIPAL ENERGY CORPORATION**: No business.

12. **CONTINUING BUSINESS**: *Item 12A heard prior to Item 9A.*

13. **CITY ADMINISTRATOR'S REPORTS**:
13.A Department Reports

Mayor McCourt opened this item and requested department heads and key staff to provide an update on what is currently going on within their departments.

14. **FUTURE COUNCIL ITEMS**:
14.A Future Council Items

No comments or future items added.

[240207 Future Items List.pdf](#)

15. **ADJOURNMENT**:
Councilmember Schuster requested the meeting be adjourned at 7:06pm.

Quincy McCourt, Mayor

Heidi Whitlock, City Clerk

Approved on: February 21, 2024