

**SUSANVILLE CITY COUNCIL**  
**Regular Council Meeting Minutes**  
**WEDNESDAY, JANUARY 17, 2024 – 4:30 PM**

Mayor McCourt called the meeting to order at 5:00pm and stated that the meeting is starting at 5:00pm tonight as there was no closed session.

Roll Call of Councilmembers Present: Herrera, Schuster, Brown, McCourt, Stafford

**1. APPROVAL OF AGENDA:**

Moved by Schuster; seconded by Herrera to approve.

Motion Carried: 5 - 0

Voting For: McCourt, Stafford, Herrera, Schuster, Brown

Voting Against: None

**2. PUBLIC COMMENT REGARDING CLOSED SESSION ITEMS (if any):** No closed session.

**3. CLOSED SESSION:** No business.

**4. RETURN TO OPEN SESSION:**

The Pledge of Allegiance and Invocation were provided.

Mayor McCourt presented a proclamation recognizing Lassen County School Board members.

**5. BUSINESS FROM THE FLOOR:**

Jim McCarthy, public, recognized Sam Williams for his contributions in delivering news to the community.

Carla Dollar, Board President of Best of Broadway, provided information related to events and the shows that Best of Broadway puts on in the community. She continued by requesting that ARPA funds be used to help them with repairs needed at the Veteran's Hall or to purchase a place that is safe and permanent for a performing arts center. She added that the Symphony, the Nutcracker, Dancing for a Brand New Me, local dance teams, etc. would all have a much needed place to perform.

Julianne Pepetone, public, also stated her support for a performing arts center as the community should have something local that can be used.

Melissa Chandler, parent partner with the Wrap Around Program, provided information on their program.

John Chan, Shine, requested \$15,000 in APRA funds to pay for an official skate park design.

**6. CONSENT CALENDAR:**

Moved by Schuster; seconded by Herrera to approve.

Motion Carried: 5 - 0

Voting For: McCourt, Stafford, Herrera, Schuster, Brown

Voting Against: None

**6.A Minutes of the City Council's January 3, 2024 regular meeting.**

Motion to waive the reading of and approval to receive and file the City Council's January 3, 2024 regular meeting.

[240103cc.min.draft.pdf](#)

6.B Monthly Financial Reports April-September 2023

Motion to receive and file monthly financial reports for April - September 2023.

[Fund Balances Report\\_2023\\_04.pdf](#)

[Daily Deposit Report 04\\_2023 US Bank.pdf](#) [Cash Report 04\\_2023 US Bank.pdf](#)

[Fund Balances Report\\_2023\\_05.pdf](#)

[Daily Deposit Report 05\\_2023 US Bank.pdf](#)

[Cash Report 05\\_2023 US Bank.pdf](#)

[Fund Balances Report\\_2023\\_06.pdf](#)

[Daily Deposit Report 06\\_2023 US Bank.pdf](#)

[Cash Report 06\\_2023 US Bank.pdf](#)

[Daily Deposit Report APR-JUNE 2023 TRICOUNTIES.pdf](#)

[Cash Report APR.MAY.JUNE TRICOUNTIES.pdf](#)

[Income Statement 6.30.23.pdf](#)

[Fund Balances Report\\_2023\\_07.pdf](#)

[Daily Deposit Report 07\\_2023 US Bank.pdf](#)

[Cash Report 07\\_2023 US Bank.pdf](#)

[Fund Balances Report\\_2023\\_08.pdf](#)

[Daily Deposit Report 08\\_2023 US Bank.pdf](#)

[Cash Report 08\\_2023 US Bank.pdf](#)

[Fund Balances Report\\_2023\\_09.pdf](#)

[Daily Deposit Report 09\\_2023 US Bank.pdf](#)

[Cash Report 09\\_2023 US Bank.pdf](#)

[Daily Deposit Report JUL-SEPT 2023 TRICOUNTIES.pdf](#)

[Cash Report JUL.AUG.SEPT TRICOUNTIES.pdf](#)

[Income Statement 9.30.23.pdf](#)

6.C Vendor and payroll warran Motion to receive and file [01-04-24.pdf](#)

[01-10-24.pdf](#)

[01-11-24.pdf](#)

[12-28-23.pdf](#)

[12-29-23.pdf](#)

7. **PUBLIC HEARINGS:** No business.

8. **COUNCIL DISCUSSION/ANNOUNCEMENTS:** Mayor McCourt offered the Land Acknowledgement Statement and the city's Mission Statement was also provided by staff.

9. **NEW BUSINESS:**

9.A Consider **Resolution No. 24-6271**, authorizing the Public Works Director to execute a contract amendment with StoneCo Construction to haul the remaining street sweeping pile from the Sierra Road property and authorize the finance director to make necessary budget adjustments.

Bob Godman, Public Works Director, provided an explanation of the item and requested approval of Resolution No. 24-6271.

[StoneCo Change Order Quote.pdf](#)

[24-6271.pdf](#)

Motion to approve Resolution No. 24-6271, authorizing the Public Works Director to execute a contract amendment StoneCo Construction to haul the remaining street sweeping pile from the Sierra Road property and authorize the finance director to make necessary budget adjustments.

Moved by Brown; seconded by Stafford to approve.

Motion Carried: 5- 0  
Voting For: McCourt, Stafford, Herrera, Schuster, Brown  
Voting Against: None

- 9.B Consider **Resolution No. 24-6272**, approving the expenditure of \$12,320 of city funds to support the preparation of the Hazard Mitigation Plan.

Mr. Newton provided an explanation of the item and requested approval of Resolution No. 24-6272.

[24-6272.pdf](#)

Motion to approve Resolution No. 24-6272, approving the expenditure of \$12,320 of city funds to support the preparation of the Hazard Mitigation Plan.

Moved by Stafford; seconded by Herrera to approve.

Motion Carried: 5- 0

Voting For: McCourt, Stafford, Herrera, Schuster, Brown

Voting Against: None

- 9.C Local Area Revitalization Project Annual Report

Mayor McCourt introduced Mike Blaschak and David Teeter, of LARP, to provide the LARP annual report.

[Comm Garden 2023 Season Summery.pdf](#)

10. **SUSANVILLE COMMUNITY REDEVELOPMENT AGENCY**: No business.

11. **SUSANVILLE MUNICIPAL ENERGY CORPORATION**: No business.

12. **CONTINUING BUSINESS**:

- 12.A Consider proposed ARPA fund expenditures

Mr. Newton provided an explanation of the item including an explanation of how items were reviewed within the rubric and requested Council direction.

Maria Fregulia, public, shared her appreciation for Sam Williams and his reporting. She continued that a lot of the questions she had were answered by Mr. Newton already but requested that perhaps the final decision wait until the ED Director is hired.

Leann Vanderly, public, requested ARPA funds be used to invest in Crossroads. She requested the use of \$1 million of ARPA funds to purchase Dr. Uppal's property to invest in human lives.

Jaqueline Henry, public, stated that there is \$2.5 million to spend and stated that everyone can benefit from the funding, even if people in the community received \$25,000.

Julianne Pepetone, public, stated that she just found out that the old Armory building at the fairgrounds is also no longer in use, but has new heating, etc. She added that she will come back with more numbers and additional research, but it would also be a good place for a performing arts center.

Council Member Schuster requested that the discussion be tabled, that staff direction wait until the Economic Development Director is on board, and the new council is seated as the projects decided on can not be completed in the current council's next four meetings.

Mayor pro tem Herrera stated that most jurisdictions spent their ARPA funds quickly balancing their budgets, etc. He continued that the council and staff waited and wanted to be responsible with the use of the funds. He added that he did not want to kick the can down the road and continue moving forward since the city has had the funds for four years.

Council Member Stafford requested that the council continue to move forward until their last meeting as government already takes a long time.

Council Member Brown proposed February 29th be a deadline to accept new ideas. He added that he is not opposed to making some decisions, but he also feels that both the new council members and Economic Development Director should be included.

Mayor McCourt offered his thoughts and requested to know when the deadline was to use the funds to which Mr. Newton responded that they would verify.

Mr. Newton stated that staff resources will also need to be considered.

Council Member Stafford stated that there is one thing on the list that can be done now, to pay off debt.

Jim McCarthy, public, stated that he wanted to work on the abatement programs as they are shovel ready.

Jacqui Henry, public, stated that she looks at the 115 city priorities and thinks it should be kept simple.

Mike Blaschak, public, stated that the projects on the list were mostly submitted by the public, through ClicknFix, in the council meetings, etc... and that a lot of staff time was put into making this rubric. He concluded by stating that the current council should keep moving forward.

Unidentified member of the public also requested for additional resources to add to the skate park.

Dawn Miller, public, stated her agreement with Council Member Stafford that the debt should be paid off.

Mayor McCourt inquired about the debt to which Ms. Jabbs responded that there is approximately \$1.25 million from the City Hall remodel and the Community Pool loan.

Council Member Schuster would like to see what the interest rates are for the debt to see how much we would save if paid off.

Council Member Brown agreed.

Council Member Schuster requested to see the amount of funding being requested for the abatement account.

Mayor pro tem Herrera inquired about whether or not the rubric could have a category for public commitment/assistance, etc... He also stated there may be some small funding requests such as the skatepark or the Hope Wheels item that he would like to have brought up in the next conversation. He also agreed with the debt pay off.

It was the consensus of the Council, after Mr. Newton's suggestion, to accept ideas until the next meeting on February 7th.

Mr. Newton stated that he appreciated the discussion and the direction that it was going. He stated we would bring back the numbers for the city debt as well as the amount for the abatement fund. He added that he also appreciated the discussion regarding the smaller amount items as those could be completed with limited staff requirements.

[240117 Ranked Project List.pdf](#)  
[Criteria Definitions and weighting.docx](#)

#### 12.B City Project Priorities

Mr. Newton provided an explanation of the item and requested Council direction.  
No changes requested.

[240117\\_City\\_Priorities\\_List.pdf](#)

#### 13. **CITY ADMINISTRATOR'S REPORTS:**

13.A Department Reports Information only.

Department updates were provided by Ms. Jabbs for the Finance Department, Mr. Godman for the Airport and the \$75,000 acquired for a project, Tom Hernandez for the Fire Department, and by Heidi Whitlock, City Clerk.

#### 14. **FUTURE COUNCIL ITEMS:** No business.

#### 15. **ADJOURNMENT:** Meeting adjourned at 7:09pm.

---

Quincy McCourt, Mayor

*Approved on: February 7, 2024*

---

Heidi Whitlock, City Clerk