
CITY OF SUSANVILLE
66 N. Lassen Street • Susanville CA
Quincy McCourt, Mayor
Thomas Herrera, Mayor pro tem
Russ Brown • Mendy Schuster • Kevin Stafford

Susanville City Council
Regular Council Meeting • City Council Chambers
Wednesday, November 1, 2023 – 4:30 PM

CALL TO ORDER
ROLL CALL

1. **APPROVAL OF AGENDA:** *(Additions and/or Deletions)*
2. **PUBLIC COMMENT REGARDING CLOSED SESSION ITEMS:**
3. **CLOSED SESSION:**
 - A. *CONFERENCE WITH LABOR NEGOTIATIONS – pursuant to Government Code §54957.6*
 1. *Firefighter Unit*
4. **RETURN TO OPEN SESSION:** *(recess if necessary)*
 - *Reconvene in open session at 5:00pm*
 - *Pledge of allegiance*
 - *Invocation*
 - *Report any changes to agenda*
 - *Report any action out of Closed Session*
 - *Proclamations, awards or presentations by the City Council*
5. **BUSINESS FROM THE FLOOR:** *Any person may address the Council at this time upon any subject on the agenda or not on the agenda within the jurisdiction of the City Council. However, comments on items on the agenda may be reserved until the item is discussed and any matter not on the agenda that requires action will be referred to staff for a report and action at a subsequent meeting.*
Presentations are subject to a five-minute limit.
6. **CONSENT CALENDAR:** *All matters listed under the Consent Calendar are considered to be routine by the City Council. There will be no separate discussion on these items. Any member of the public or the City Council may request removal of an item from the Consent Calendar to be considered separately.*
 - 6.A *Minutes of the City Council's October 18, 2023 regular meeting.*
 - 6.B *Vendor and payroll warrants.*
 - 6.C *Approve appointment of Susanville Municipal Airport Commissioners.*
7. **PUBLIC HEARINGS:**
 - 7.A *Public Hearing to receive comments on the Community Development Block Grant Program-Coronavirus Response Rounds 2 and 3 Grant Project 20-CDBG-CV2-3-00047 City of Susanville Emergency Services Grant activity completion*
8. **COUNCIL DISCUSSION/ANNOUNCEMENTS:**

9. NEW BUSINESS:

- 9.A Consider Resolution No. 23-6251, authorizing the Public Works Director to sign a contract with Tholl Fence Inc. of Sparks, Nevada for the installation of a security fencing around the Cady Springs Water Tank and authorize the Finance Director to adjust the Water Division budget as necessary.
- 9.B Consider Resolution No. 23-6252, approving the closure of Main Street from Cottage Street to Weatherlow Street on Saturday, December 2, 2023, from 4:00pm to 7:00pm in support of the Lassen County Chamber of Commerce Annual Magical Country Christmas Celebration.
- 9.C Consider Resolution No. 23-6253, approving and adopting the revised 2020 Urban Water Management Plan and Water Shortage Contingency Plan.
- 9.D Consider Resolution No. 23-6254, supporting the Thanksgiving Turkey Trot event on Thursday, November 23, 2023, and approving the closure of Riverside Drive from Alexander Avenue to Fairfield Street from 8:00 PM to 10:00 PM
- 9.E Consider Resolution No. 23-6255, terminating Airport Ground Lease with Karl and William Gratriex and approving new Airport Ground Lease Agreement with Nicholas and Nicole Dominguez and Lennard and Beverly Patton for Hangar #36 at the Susanville Municipal Airport

10. SUSANVILLE COMMUNITY REDEVELOPMENT AGENCY: No business.

11. SUSANVILLE MUNICIPAL ENERGY CORPORATION: No business.

12. CONTINUING BUSINESS: No business.

13. CITY ADMINISTRATOR'S REPORTS:

13.A Department Reports

14. FUTURE COUNCIL ITEMS:

14.A Future Council Items

15. ADJOURNMENT:

- **The next regular meeting of the Susanville City Council will be held on November 15, 2023 at 4:30PM.**

Reports and documents relating to each agenda item are on file in the Office of the City Clerk and are available for public inspection during normal business hours and at the meeting. These reports and documents are also available at the City's website www.cityofsusanville.net, unless there were systems problems posting to the website.

Accessibility: An interpreter for the hearing-impaired may be made available upon request to the City Clerk seventy-two hours prior to a meeting. A reader for the vision-impaired for purposes of reviewing the agenda may be made available upon request to the City Clerk. The location of this meeting is wheelchair-accessible.

I, Heidi Whitlock, certify that I caused to be posted notice of the regular meeting scheduled for November 1, 2023 in the areas designated on October 26, 2023.

SUSANVILLE CITY COUNCIL AGENDA ITEM

Submitted By: Heidi Whitlock, Administrative Services

Action Date: November 1, 2023

SUBJECT: Minutes of the City Council's October 18, 2023 regular meeting.

PRESENTED BY: Heidi Whitlock, City Clerk

SUMMARY: Attached for the Council's review are the minutes of the City Council's October 18, 2023 regular meeting.

FISCAL IMPACT: None

ACTION REQUESTED: Motion to waive the reading of and approval to receive and file the City Council's October 18, 2023 regular meeting.

ATTACHMENTS:
[231018.min.draft.pdf](#)

SUSANVILLE CITY COUNCIL
Regular Council Meeting Minutes
WEDNESDAY, OCTOBER 18, 2023 – 4:30 PM

Mayor McCourt called the meeting to order at 5:00 p.m. as there was no closed session on this agenda.

Roll Call of Councilmembers Present: McCourt, Stafford, Herrera, Schuster, Brown

1. APPROVAL OF AGENDA:

Moved by Herrera; seconded by Brown to approve.

Motion Carried: 5 - 0

Voting For: McCourt, Stafford, Herrera, Schuster, Brown

Voting Against: None

2. PUBLIC COMMENT REGARDING CLOSED SESSION ITEMS (if any): No business.

3. CLOSED SESSION: No business.

4. RETURN TO OPEN SESSION: The Pledge of Allegiance and Invocation were provided.

Mayor McCourt read and presented a proclamation to recognize Chief Ryan Cochran, for 25 years of service, and to congratulate him on his upcoming retirement.

Lassen High School teachers and students of Lassen High School ASB presented the city with the LHS Impact Award. Danny Davidson, Director of Assemblies, provided an explanation of the how someone is selected to receive the Impact Award, typically a teacher, and explained that the City has been chosen to receive this year's award for their assistance and support of the Main Street Homecoming Parade.

5. BUSINESS FROM THE FLOOR: No business from the floor was presented.

6. CONSENT CALENDAR:

Moved by Schuster; seconded by Herrera to approve.

Motion Carried: 5 - 0

Voting For: McCourt, Stafford, Herrera, Schuster, Brown

Voting Against: None

6.A Minutes of the City Council's October 4, 2023 regular meeting.

Motion to waive the reading of and approval to receive and file the City Council's October 4, 2023 regular meeting.

[231004.min.draft.pdf](#)

6.B Approved Position List

Motion to approve approved position list as presented in agenda.

[231018 Approved Position List.pdf](#)

7. PUBLIC HEARINGS:

7.A Presentation of the 2020 Urban Water Management Plan for the City of Susanville Water Division.

Bob Godman, Public Works Director, provided an explanation of the item and requested direction to staff.

Public Hearing opened and closed at 5:17p.m. with no comments.

Direction to bring the item back at the next meeting for adoption.

[2020UWMP_Rev20231006.pdf](#)

8. **COUNCIL DISCUSSION/ANNOUNCEMENTS:**

Mayor McCourt offered the city's Mission Statement and the Land Acknowledgement Statement.

9. **NEW BUSINESS:**

9.A Consider purchase of Hangar #36 at the Susanville Municipal Airport Provide direction to staff

Mr. Godman provided information on the item and requested Council direction.

It was the consensus of the council to not purchase the hangar.

[Hangar Map.pdf](#)

[Letter of Intent to Sell](#)

[ROI IF PURCHASED.pdf](#)

9.B Consider **Resolution No. 23-6242**, Authorizing the Mayor to sign a task order for a Pavement Maintenance and Management Plan for the Susanville Airport and authorize the Finance Director to create a project budget for the Pavement Maintenance and Management Plan.

Mr. Godman provided an explanation of the item and requested approval of Resolution No. 23-6242 with no further comments from the floor.

[Task Order 2 - PMMP \(2023\).pdf](#)
[23-6242.pdf](#)

Motion to approve Resolution No. 23-6242, Authorizing the Mayor to sign a task order for a Pavement Maintenance and Management Plan for the Susanville Airport and authorize the Finance Director to create a project budget for the Pavement Maintenance and Management Plan.

Moved by Schuster; seconded by Herrera to approve.

Motion Carried: 5- 0

Voting For: McCourt, Stafford, Herrera, Schuster, Brown

Voting Against: None

9.C Consider **Resolution No. 23-6248**, authorizing the submittal of an application, acceptance of an allocation of funds, and authorize the Public Works Director to execute a grant agreement with the California Department of Transportation, for an Airport Improvement Program (AIP) Matching grant and authorize the Finance Manager to adjust the Airport budget as necessary.

Mr. Godman provided an explanation of the item and requested approval of Resolution No. 23-6248 with no further comments from the floor.

[23-6248.pdf](#)

Motion to approve Resolution No. 23-6248, authorizing the submittal of an application, acceptance of an allocation of funds, and authorize the Public Works Director to execute a grant agreement with the California Department of Transportation, for an Airport Improvement Program (AIP) Matching grant and authorize the Finance Manager to adjust the Airport budget as necessary.

Moved by Herrera; seconded by Schuster to approve.

Motion Carried: 5- 0

Voting For: McCourt, Stafford, Herrera, Schuster, Brown

Voting Against: None

- 9.D Consider **Resolution No. 23-6249**, authorizing the purchase of a precision cut triplex mower for use at the Diamond Mountain Golf Course.

Dan Newton, City Administrator, provided an explanation of the item and requested approval of Resolution No. 23-6249.

Mayor McCourt inquired as to what amount of funds should be set aside to create a maintenance and equipment replacement plan to which Mr. Newton responded.

[23-6249.pdf](#)

[2550 Demo Diamond Mountain.pdf](#)

Motion to approve Resolution No. 23-6249, authorizing the purchase of a precision cut triplex mower for use at the Diamond Mountain Golf Course

Moved by Schuster; seconded by Herrera to approve.

Motion Carried: 5- 0

Voting For: McCourt, Stafford, Herrera, Schuster, Brown

Voting Against: None

10. **SUSANVILLE COMMUNITY REDEVELOPMENT AGENCY: No business.**

11. **SUSANVILLE MUNICIPAL ENERGY CORPORATION: No business.**

12. **CONTINUING BUSINESS:**

12.A City Project Priorities Direction to Staff

Mr. Newton provided an explanation of the item and requested Council direction, if any.

Donna Clark, public, requested that something be done faster regarding code enforcement as her daughter-in-law and granddaughter were forced to leave their home due to the houses next door to them catching on fire. She requested that the city be more diligent.

Councilmember Brown requested council support to have Mr. Newton place creating a plan regarding how to spend ARPA funds to reinvest into the community higher on the priority list. Mr. Newton projected that the plan could be brought back at the first meeting in December. However, the recruitments, the policies, and a few others items will be slightly delayed to do so.

Mayor pro tem Herrera inquired as to whether or not staff needed anything from the council as he would like to prevent employee burnout.

Mr. Newton stated that, organically, the staff we currently have will place pressure on themselves to get things done. He stated that this is a good discussion to have to be transparent on what everyone is working on.

[231018_City Priorities List.docx](#)

13. CITY ADMINISTRATOR'S REPORTS:

13.A Department Reports Information Only.

Mr. Godman provided kudos to the fire department for their recent open house event, Ms. Arredondo with her assistance in procuring the new bathroom for Memorial Park and he also stated that his department is running well, as everything is quiet for now.

Chief Hernandez provided an update on the open house that happened this weekend.

Ms. Arredondo recognized Chief Cochran and reminded everyone about the Safe 'n Sane Halloween event coming soon.

Heidi Whitlock, City Clerk, stated that NextRequest, the public records request platform, is now live and available on the website as well as providing an update on the scheduling of interviews.

Chandra Jabbs, Finance Director, provided an update on items within her department.

Chief Cochran stated his appreciation for his last 25 years.

Mr. Newton also stated his appreciation for Chief Cochran.

14. FUTURE COUNCIL ITEMS:

14.A Future Council Items

Mayor McCourt inquired as to whether or not the items from the podium and the future council items could be separated since the future items are heard during the priorities item.

Mr. Newton responded that the order of business is codified and it would have to be modified; however, there may be options. For example, stating no business for the future council items.

Councilmember Stafford requested council approval to use his discretionary funds to replace some old fixtures at the Lassen County Fairgrounds and stated he would request that the city of Susanville be listed as a sponsor or donation on the fixture.

[231018 Items from the Podium.pdf](#)

15. ADJOURNMENT: Adjourn at 6:12 p.m.

Quincy McCourt, Mayor

Respectfully submitted by:

Heidi Whitlock, City Clerk

SUSANVILLE CITY COUNCIL AGENDA ITEM

Submitted By: Alicia Cordova, Administrative Services

Action Date: November 1, 2023

SUBJECT: Vendor and payroll warrants.

PRESENTED BY: Chandra Jabbs, Finance Manager

SUMMARY: Warrants dated September 23, 2023 through October 20, 2023 numbered 219448-219457, 219459-219651.

FISCAL IMPACT: Accounts Payable vendors warrants totaling \$872,110.88, plus \$695,037.56 in payroll warrants, for a total of \$1,567,148.44.

ACTION REQUESTED: Motion to receive and file.

ATTACHMENTS:
[9-28-23.pdf](#)
[9-29-23.pdf](#)
[10-04-23.pdf](#)
[10-13-23.pdf](#)
[10-18-23.pdf](#)
[10-19-23.pdf](#)

Report Criteria:

Report type: GL detail

Check Voided = False

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
09/23	09/28/2023	219459	21	AIRGAS USA LLC	ACETYLENE/ARGON//OXYGEN/	5502096210	1	7110-430-42-46	SUPPLIES-GENERAL	426.85	426.85
09/23	09/28/2023	219459	21	AIRGAS USA LLC	ACETYLENE/ARGON//OXYGEN/	5502096210	2	7401-430-62-46	SUPPLIES-GENERAL	256.11	256.11
09/23	09/28/2023	219459	21	AIRGAS USA LLC	ACETYLENE/ARGON//OXYGEN/	5502096210	3	2007-431-20-46	SUPPLIES-GENERAL	170.74	170.74
Total 5502096210:											
										853.70	853.70
09/23	09/28/2023	219460	10915		FARMER CYCLE 4 HEAVY-DUTY	092623	1	8404-430-13-48	GRANTS	210,076.00	210,076.00
Total 092623:											
										210,076.00	210,076.00
09/23	09/28/2023	219461	31	ALPINE FIRE SERVICES I	FIRE EXTINGUISHER SER-GC	09-2122	1	7530-451-52-43	PROFESSIONAL SERVICES	221.87	221.87
Total 09-2122.:											
										221.87	221.87
09/23	09/28/2023	219462	44	ARAMARK UNIFORM SER	UNIFORM SERVICE-PARKS	5980130454	1	1011-452-20-44	LINEN SERVICES	7.48	7.48
09/23	09/28/2023	219462	44	ARAMARK UNIFORM SER	UNIFORM SERVICE-PW	5980130454	2	7620-430-10-44	LINEN SERVICE	48.23	48.23
Total 5980130454:											
										55.71	55.71
09/23	09/28/2023	219462	44	ARAMARK UNIFORM SER	CUSTODIAL SUPPLIES-PW	5980130455	1	7620-430-10-46	SUPPLIES-JANITORIAL	1.99	1.99
09/23	09/28/2023	219462	44	ARAMARK UNIFORM SER	UNIFORM SERVICE-STREETS	5980130455	2	2007-431-20-44	LINEN SERVICE	64.10	64.10
09/23	09/28/2023	219462	44	ARAMARK UNIFORM SER	UNIFORM SERVICE-GAS	5980130455	3	7401-430-62-44	LINEN SERVICES	13.45	13.45
Total 5980130455:											
										79.54	79.54
09/23	09/28/2023	219462	44	ARAMARK UNIFORM SER	UNIFORM SERVICE-GAS	5980130456	1	7401-430-62-44	LINEN SERVICES	87.95	87.95
Total 5980130456:											
										87.95	87.95
09/23	09/28/2023	219462	44	ARAMARK UNIFORM SER	UNIFORM SERVICE- WATER	5980130458	1	7110-430-42-44	LINEN SERVICE	80.40	80.40
Total 5980130458:											
										80.40	80.40
09/23	09/28/2023	219462	44	ARAMARK UNIFORM SER	UNIFORM SERVICE-PARKS	5980132314	1	1011-452-20-44	LINEN SERVICES	7.48	7.48
09/23	09/28/2023	219462	44	ARAMARK UNIFORM SER	UNIFORM SERVICE-PW	5980132314	2	7620-430-10-44	LINEN SERVICE	48.23	48.23

M = Manual Check, V = Void Check

CITY OF SUSANVILLE										Check Register - Payments by Vendor			Page: 2	
										Check Issue Dates: 9/28/2023 - 9/28/2023			Sep 28, 2023 10:53AM	
GL	Check	Check	Vendor	Payee	Description	Invoice	Inv	GL	GL	Seq	Seq	Seq	Seq	Seq
Period	Issue Date	Number	Number			Number	Seq	Account	No	Amount	Amount	Amount	Amount	Amount
Total 5980132314:														
09/23	09/28/2023	219462	44	ARAMARK UNIFORM SER	CUSTODIAL SUPPLIES-PW	5980132315	1	7620-430-10-46		55.71	55.71			
09/23	09/28/2023	219462	44	ARAMARK UNIFORM SER	UNIFORM SERVICE-STREETS	5980132315	2	2007-431-20-44		1.99	1.99			
09/23	09/28/2023	219462	44	ARAMARK UNIFORM SER	UNIFORM SERVICE-GAS	5980132315	3	7401-430-62-44		62.07	62.07			
Total 5980132315:														
09/23	09/28/2023	219462	44	ARAMARK UNIFORM SER	UNIFORM SERVICE-GAS	5980132316	1	7401-430-62-44		12.84	12.84			
Total 5980132316:														
09/23	09/28/2023	219462	44	ARAMARK UNIFORM SER	UNIFORM SERVICE-WATER	5980132318	1	7110-430-42-44		76.90	76.90			
Total 5980132318:														
09/23	09/28/2023	219463	10906		REFUND ELECTRICAL PANEL D	092223	1	1000-2228-009		80.88	80.88			
Total 092223:														
09/23	09/28/2023	219464	148	COMPUTER LOGISTICS	23/24 FY COMPULOG CONTRA	84546	1	1000-417-10-43		507.87	507.87			
Total 84546:														
09/23	09/28/2023	219465	156	CREATIVE FORMS & CO	UTILITY REMINDERS-GAS	120148	1	7401-430-62-46		100.00	100.00			
09/23	09/28/2023	219465	156	CREATIVE FORMS & CO	UTILITY REMINDERS-WATER	120148	2	7110-430-42-46		5,480.00	5,480.00			
Total 120148:														
09/23	09/28/2023	219466	161	GSK AUTO INC	BATTERY-PARKS	2740463309	1	1011-452-20-44		5,480.00	5,480.00			
Total 2740463309:														
09/23	09/28/2023	219467	10670	CURRENT ELECTRIC & A	606 NEVADA STREET SECURIT	045606	1	7620-430-10-43		514.02	514.02			
Total 045606:														
09/23	09/28/2023	219467	10670	CURRENT ELECTRIC & A	606 NEVADA STREET SECURIT	046662	1	7620-430-10-43		514.02	514.02			
Total 046662:														
09/23	09/28/2023	219467	10670	CURRENT ELECTRIC & A	606 NEVADA STREET SECURIT	046662	1	7620-430-10-43		1,028.04	1,028.04			
Total 046662:														
09/23	09/28/2023	219467	10670	CURRENT ELECTRIC & A	606 NEVADA STREET SECURIT	046662	1	7620-430-10-43		260.08	260.08			
Total 046662:														
09/23	09/28/2023	219467	10670	CURRENT ELECTRIC & A	606 NEVADA STREET SECURIT	046662	1	7620-430-10-43		144.00	144.00			
Total 046662:														
09/23	09/28/2023	219467	10670	CURRENT ELECTRIC & A	606 NEVADA STREET SECURIT	046662	1	7620-430-10-43		288.00	288.00			

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CITY OF SUSANVILLE										Check Register - Payments by Vendor		Page: 3	
										Check Issue Dates: 9/28/2023 - 9/28/2023		Sep 28, 2023 10:53AM	
GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount		
Total 046662:													
09/23	09/28/2023	219467	10670	CURRENT ELECTRIC & A	470-895 CIRCLE DR SECURITY	046692	1	7530-451-52-43	TECHNICAL SERVICES	288.00	288.00		
Total 046692:													
09/23	09/28/2023	219467	10670	CURRENT ELECTRIC & A	75 N WEATHERLOW ST	046822	1	1011-452-20-43	TECHNICAL SVCS	40.00	40.00		
Total 046822:													
09/23	09/28/2023	219467	10670	CURRENT ELECTRIC & A	CITY HALL SECURITY SYSTEM	046994	1	1000-417-10-43	TECHNICAL SVCS	48.00	48.00		
09/23	09/28/2023	219467	10670	CURRENT ELECTRIC & A	75 N WEATHERLOW ST	046994	2	1011-452-20-43	TECHNICAL SVCS	40.00	40.00		
Total 046994:													
09/23	09/28/2023	219468	9871		REFUND GAS OVERPAYMENT	10219300336	1	9999-1001-001	CASH CLEARING - UTILITIES	2.25	2.25		
Total 10219300336:													
09/23	09/28/2023	219468	9871		REFUND GAS OVERPAYMENT	10219450336	1	9999-1001-001	CASH CLEARING - UTILITIES	2.94	2.94		
Total 10219450336:													
09/23	09/28/2023	219468	9871		REFUND GAS DEPOSIT	10531800429	1	9999-1001-001	CASH CLEARING - UTILITIES	49.55	49.55		
Total 10531800429:													
09/23	09/28/2023	219468	9871		REFUND GAS OVERPAYMENT	10531800844	1	9999-1001-001	CASH CLEARING - UTILITIES	69.90	69.90		
Total 10531800844:													
09/23	09/28/2023	219469	10126		CARL MOYER CYCLE 24 HEAVY	092623	1	8405-430-10-48	GRANTS	50,000.00	50,000.00		
Total 092623:													
09/23	09/28/2023	219470	219	ED STAUB & SONS PETR	106.80 GAL DIESEL-GC	9694774	1	7530-451-52-46	GASOLINE	587.58	587.58		

M = Manual Check, V = Void Check

CITY OF SUSANVILLE

Check Register - Payments by Vendor

Check Issue Dates: 9/28/2023 - 9/28/2023

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 9694774:											
09/23	09/28/2023	219470	219	ED STAUB & SONS PETR	321.40 GAL UNLEADED-GC	970885	1	7530-451-52-46	GASOLINE	587.58	587.58
Total 970885:											
09/23	09/28/2023	219471	10917		REFUND GAS DEPOSIT	10102950345	1	7401-2228-000	DEPOSITS-CUSTOMER	1,801.78	1,801.78
Total 10102950345:											
09/23	09/28/2023	219472	10916	EVERBANK N.A.	COPIER-PW	9702100	1	7620-430-10-44	RENT & LEASE EQUIP & VEHIC	170.08	170.08
Total 9702100:											
09/23	09/28/2023	219473	1033	FGL ENVIRONMENTAL	WEEKLY WATER SAMPLING-D	376958A	1	7110-430-42-43	PROFESSIONAL SVCS	345.15	345.15
Total 376958A:											
09/23	09/28/2023	219473	1033	FGL ENVIRONMENTAL	WEEKLY WATER SAMPLING-D	377283A	1	7110-430-42-43	PROFESSIONAL SVCS	268.00	268.00
Total 377283A:											
09/23	09/28/2023	219474	265	FRONTIER	021-0030-PD	0030 091023	1	1009-421-10-45	COMMUNICATIONS	110.00	110.00
Total 0030 091023:											
09/23	09/28/2023	219474	265	FRONTIER	252-1182 SCADA	1182 091023	1	7110-430-42-45	COMMUNICATIONS	561.04	561.04
Total 1182 091023:											
09/23	09/28/2023	219474	265	FRONTIER	257-3292 MUSEUM	3292 091023	1	1011-451-80-45	COMMUNICATION	323.66	323.66
Total 3292 091023:											
09/23	09/28/2023	219474	265	FRONTIER	257-7098 NATURAL GAS	7098 090123	1	7401-430-62-45	COMMUNICATIONS	113.21	113.21
Total 7098 090123:											
09/23	09/28/2023	219474	265	FRONTIER						85.98	85.98
Total 7098 090123:											

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CITY OF SUSANVILLE										Check Register - Payments by Vendor			Page: 5	
										Check Issue Dates: 9/28/2023 - 9/28/2023			Sep 28, 2023 10:53AM	
GL	Check	Check	Vendor	Payee	Description	Invoice	Inv	GL	GL	Seq	Seq	Seq	Seq	Seq
Period	Issue Date	Number	Number			Number	Seq	Account	Account	Amount	Amount	Amount	Amount	Amount
09/23	09/28/2023	219475	10892		REFUND GAS OVERPAYMENT	10411840003.	1	9999-1001-001	CASH CLEARING - UTILITIES	17.00	17.00	17.00	17.00	17.00
Total 10411840003.:														
09/23	09/28/2023	219476	10914	GO LAW ENFORCEMENT	ADVERTISEMENT	F6D528E4-0001	1	1000-418-10-45	ADVERTISING	120.00	120.00	120.00	120.00	120.00
Total F6D528E4-0001:														
09/23	09/28/2023	219477	10901		REFUND GAS DEPOSIT	10306901120	1	7401-2228-000	DEPOSITS-CUSTOMER	200.00	200.00	200.00	200.00	200.00
Total 10306901120:														
09/23	09/28/2023	219478	9029	HONEY LAKE VALLEY RE	23/24 ANNUAL CONTRIBUTIO	092023	1	1000-466-33-45	CONTRIBUTIONS-HONEY LAKE	80,000.00	80,000.00	80,000.00	80,000.00	80,000.00
Total 092023:														
09/23	09/28/2023	219479	10099	INTERNATIONAL LEAGU	MEMBERSHIP DUES	00817-130C 092723	1	1000-417-10-48	DUES AND MEMBERSHIPS	250.00	250.00	250.00	250.00	250.00
Total 00817-130C 092723:														
09/23	09/28/2023	219480	332	INTERSTATE GAS SERVI	NAT GAS/WATER CONSULTING-	7021742	1	7401-430-62-43	PROFESSIONAL SVCS	2,488.52	2,488.52	2,488.52	2,488.52	2,488.52
09/23	09/28/2023	219480	332	INTERSTATE GAS SERVI	NAT GAS/WATER CONSULTING-	7021742	2	7110-430-42-43	PROFESSIONAL SVCS	622.13	622.13	622.13	622.13	622.13
Total 7021742:														
09/23	09/28/2023	219481	1556	INTERSTATE SALES/T-M	SUPPLIES-SB1	13649	1	2005-431-20-44	REPAIR AND MAINTENANCE-MI	1,340.24	1,340.24	1,340.24	1,340.24	1,340.24
Total 13649:														
09/23	09/28/2023	219482	5364		REFUND GAS OVERPAYMENT 4	10507900218.	1	9999-1001-001	CASH CLEARING - UTILITIES	28.00	28.00	28.00	28.00	28.00
Total 10507900218.:														
09/23	09/28/2023	219483	10908		REFUND COMMUNITY CENTER	092223	1	1000-2228-009	DEPOSITS-COMM CENTER RE	50.00	50.00	50.00	50.00	50.00
09/23	09/28/2023	219483	10908		REFUND CUMMINITY CENTER K	092223	2	1000-2228-009	DEPOSITS-COMM CENTER RE	5.00	5.00	5.00	5.00	5.00
Total 092223:														
09/23	09/28/2023	219484	413	LASSEN TIRE	FLAT REPAIR-GAS	0054068	1	7401-430-62-44	REPAIR AND MAINT-VEHICLE	150.00	150.00	150.00	150.00	150.00

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Total 0054088:											
09/23	09/28/2023	219485	437	LMUD	JOHNSTONVILLE RD SPRINKLE	10262 091023	1	1011-452-20-46	ELECTRICITY	150.00	150.00
Total 10262 091023:											
09/23	09/28/2023	219485	437	LMUD	STREET LIGHTS	14039 091023	1	2007-431-60-46	ELECTRICITY	39.24	39.24
Total 14039 091023:											
09/23	09/28/2023	219485	437	LMUD	STREET LIGHTS-STREETS	14041 091023	1	2007-431-60-46	ELECTRICITY	39.24	39.24
Total 14041 091023:											
09/23	09/28/2023	219485	437	LMUD	S GAY ST-STREETS	24323 091023	1	2007-431-60-46	ELECTRICITY	228.42	228.42
Total 24323 091023:											
09/23	09/28/2023	219485	437	LMUD	66 N LASSEN ST	2466 091023	1	1000-417-10-46	ELECTRICITY	4,480.10	4,480.10
Total 2466 091023:											
09/23	09/28/2023	219485	437	LMUD	N WEATHERLOW ST-TENNIS S	24661 091023	1	1011-452-20-46	ELECTRICITY	4,480.10	4,480.10
Total 24661 091023:											
09/23	09/28/2023	219485	437	LMUD	STREET LIGHTS-STREETS	2467 091023	1	2007-431-60-46	ELECTRICITY	73.52	73.52
Total 2467 091023:											
09/23	09/28/2023	219485	437	LMUD	606 NEVADA STREET	28209 091023	1	7620-430-10-46	ELECTRICITY	1,056.18	1,056.18
Total 28209 091023:											
09/23	09/28/2023	219485	437	LMUD	65 N WEATHERLOW ST- PARKS	2865 091023	1	1011-452-20-46	ELECTRICITY	1,056.18	1,056.18
Total 2865 091023:											

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
09/23	09/28/2023	219485	437	LMUD	65 N WEATHERLOW ST-PARK O	2867 091023	1	1011-452-20-46	ELECTRICITY	62.24	62.24
Total 2867 091023:											
09/23	09/28/2023	219485	437	LMUD	N WEATHERLOW ST-TENNIS C	287 091023	1	1011-452-20-46	ELECTRICITY	73.11	73.11
Total 287 091023:											
09/23	09/28/2023	219485	437	LMUD	NORTH ST BASEBALL PARK ME	2873 091023	1	1011-452-20-46	ELECTRICITY	50.74	50.74
Total 2873 091023:											
09/23	09/28/2023	219485	437	LMUD	SKYLINE DR WELL 4-WATER	29931 091023	1	7110-430-42-46	ELECTRICITY	4,423.99	4,423.99
Total 29931 091023:											
09/23	09/28/2023	219485	437	LMUD	HARRIS DR & HWY 36-WATER	30658 091023	1	7110-430-42-46	ELECTRICITY	112.12	112.12
Total 30658 091023:											
09/23	09/28/2023	219485	437	LMUD	472-105 JOHNSTONVILLE WATE	350161 091023	1	7112-430-42-46	ELECTRICITY	83.38	83.38
Total 350161 091023:											
09/23	09/28/2023	219485	437	LMUD	SAN FRANCISCO ST- STREETS	416835 091023	1	2007-431-60-46	ELECTRICITY	38.61	38.61
Total 416835 091023:											
09/23	09/28/2023	219485	437	LMUD	FIRST STREET & ALLEY LIGHTS	416848 091023	1	2007-431-60-46	ELECTRICITY	38.61	38.61
Total 416848 091023:											
09/23	09/28/2023	219485	437	LMUD	LONG ALLEY & LOVELL ALLEY-	416860 091023	1	2007-431-60-46	ELECTRICITY	38.61	38.61
Total 416860 091023:											
09/23	09/28/2023	219485	437	LMUD	INSPIRATION POINT- STREETS	416915 091023	1	2007-431-60-46	ELECTRICITY	38.61	38.61

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
09/23	09/28/2023	219485	437	LMUD	PAIUTE LN SCADA-WATER	44316 091023	1	7110-430-42-46	ELECTRICITY	35.96	35.96
Total 44316 091023:											
09/23	09/28/2023	219485	437	LMUD	BAGWELL SPRINGS - SCADA-W	45542 091023	1	7110-430-42-46	ELECTRICITY	96.93	96.93
Total 45542 091023:											
09/23	09/28/2023	219485	437	LMUD	WELL #3-WATER	4559 091023	1	7110-430-42-46	ELECTRICITY	7,563.44	7,563.44
Total 4559 091023:											
09/23	09/28/2023	219485	437	LMUD	QUARRY ST LIGHTS-STREETS	49500 091023	1	2007-431-60-46	ELECTRICITY	77.21	77.21
Total 49500 091023:											
09/23	09/28/2023	219485	437	LMUD	MAIN & FOSS SIGNAL LIGHT-ST	49501 091023	1	2007-431-60-46	ELECTRICITY	206.50	206.50
Total 49501 091023:											
09/23	09/28/2023	219485	437	LMUD	NORTH ST BALL PARK-MEM FIE	9283 091023	1	1011-452-20-46	ELECTRICITY	156.56	156.56
Total 9283 091023:											
09/23	09/28/2023	219485	437	LMUD	GEO PUMP #1	9297 091023	1	7301-430-52-46	ELECTRICITY	2,222.60	2,222.60
Total 9297 091023:											
09/23	09/28/2023	219485	437	LMUD	MAIN ST & PINE ST-STREETS	94811 091023	1	2007-431-60-46	ELECTRICITY	30.00	30.00
Total 94811 091023:											
09/23	09/28/2023	219486	10912		REFUND GAS DEPOSIT	10225600016	1	9999-1001-001	CASH CLEARING - UTILITIES	53.29	53.29
Total 10225600016:											
09/23	09/28/2023	219487	9456	NUTRIENAG SOLUTIONS	REPAIR & MAINT-GC	52633665	1	7530-451-52-44	REPAIR & MAINTENANCE - MIS	775.00	775.00

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 52633665:											
09/23	09/28/2023	219488	824	ODP BUSINESS Solutio	FLYERS-GAS	332744652001	1	7401-430-62-46	SUPPLIES-GENERAL	775.00	775.00
09/23	09/28/2023	219488	824	ODP BUSINESS Solutio	FLYERS-WATER	332744652001	2	7110-430-42-46	SUPPLIES-GENERAL	450.32	450.32
Total 332744652001:											
09/23	09/28/2023	219489	9133	OWEN EQUIPMENT SALE	SWEEPER REPAIRS-SB1	00060640	1	2005-431-20-44	REPAIR AND MAINTENANCE-MI	900.64	900.64
Total 00060640:											
09/23	09/28/2023	219489	9133	OWEN EQUIPMENT SALE	SWEEPER REPAIRS-SB1	00060704	1	2005-431-20-44	REPAIR AND MAINTENANCE-MI	35.31	35.31
Total 00060704:											
09/23	09/28/2023	219489	9133	OWEN EQUIPMENT SALE	SWEEPER REPAIRS-SB1	00060880	1	2005-431-20-44	REPAIR AND MAINTENANCE-MI	141.55	141.55
Total 00060880:											
09/23	09/28/2023	219489	9133	OWEN EQUIPMENT SALE	SWEEPER REPAIRS-SB1	00060914	1	2005-431-20-44	REPAIR AND MAINTENANCE-MI	133.22	133.22
Total 00060914:											
09/23	09/28/2023	219489	9133	OWEN EQUIPMENT SALE	SWEEPER REPAIRS-SB1	00060915	1	2005-431-20-44	REPAIR AND MAINTENANCE-MI	1,736.02	1,736.02
Total 00060915:											
09/23	09/28/2023	219489	9133	OWEN EQUIPMENT SALE	SWEEPER REPAIRS-SB1	00061060	1	2005-431-20-44	REPAIR AND MAINTENANCE-MI	1,736.02	1,736.02
Total 00061060:											
09/23	09/28/2023	219490	10910	PATRICIA TRISH LITTEL	REFUND GAS DEPOSIT	10306807316	1	7401-2228-000	DEPOSITS-CUSTOMER	1,613.51	1,613.51
Total 10306807316:											
09/23	09/28/2023	219491	546	PAYLESS BUILDING SUP	REPAIRS-GAS	164374	1	7401-430-62-44	REPAIR AND MAINTENANCE-FA	150.49	150.49
Total 164374:											
09/23	09/28/2023	219491	546	PAYLESS BUILDING SUP	REPAIRS-GAS	164374	1	7401-430-62-44	REPAIR AND MAINTENANCE-FA	145.63	145.63
Total 145.63:											

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Total 164374:											
09/23	09/28/2023	219492	556	PITNEY BOWES INC	MONTHLY MAINT POSTAGE MA	3106301268	1	1000-417-10-44	RENT & LEASES EQUIP & VEHI	777.87	777.87
Total 3106301268:											
09/23	09/28/2023	219493	10907	.N	REFUND ELECTRICAL PANEL D	092223	1	1000-2228-009	DEPOSITS-COMM CENTER RE	100.00	100.00
Total 092223:											
09/23	09/28/2023	219494	1217	SEAN BITLE	IRRIGATION REPAIRS-GC	320262	1	7530-451-52-43	PROFESSIONAL SERVICES	2,800.00	2,800.00
Total 320262:											
09/23	09/28/2023	219494	1217	SEAN BITLE	IRRIGATION REPAIRS-GC	320265	1	7530-451-52-43	PROFESSIONAL SERVICES	2,900.00	2,900.00
Total 320265:											
09/23	09/28/2023	219495	1270	SILVER STATE BARRICA	REPAIRS & MAINT-SB1	019773	1	2005-431-20-44	REPAIR AND MAINTENANCE-MI	138.25	138.25
Total 019773:											
09/23	09/28/2023	219495	1270	SILVER STATE BARRICA	REPAIRS & MAINT-STREETS	0197765	1	2007-431-20-46	SUPPLIES-GENERAL	30.00	30.00
Total 0197765:											
09/23	09/28/2023	219495	1270	SILVER STATE BARRICA	REPAIRS & MAINT-SB1	020649	1	2005-431-20-44	REPAIR AND MAINTENANCE-MI	20.85	20.85
Total 020649:											
09/23	09/28/2023	219496	76	SUSANVILLE ACE HARD	SUPPLIES-SB1	518832	1	2005-431-20-44	REPAIR AND MAINTENANCE-MI	18.98	18.98
Total 518832:											
09/23	09/28/2023	219496	76	SUSANVILLE ACE HARD	SUPPLIES-SB1	518928	1	2005-431-20-44	REPAIR AND MAINTENANCE-MI	42.86	42.86
Total 518928:											

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09/23	09/28/2023	219496	76	SUSANVILLE ACE HARD	SUPPLIES-STREETS	518982	1	2007-431-20-46	SUPPLIES-GENERAL	82.28	82.28
Total 518982:											82.28
09/23	09/28/2023	219496	76	SUSANVILLE ACE HARD	SUPPLIES-STREETS	519024	1	2007-431-20-46	SUPPLIES-GENERAL	29.26	29.26
Total 519024:											29.26
09/23	09/28/2023	219496	76	SUSANVILLE ACE HARD	SUPPLIES-PARKS	519179	1	1011-452-20-46	SUPPLIES-GENERAL	12.65	12.65
Total 519179:											12.65
09/23	09/28/2023	219496	76	SUSANVILLE ACE HARD	SUPPLIES-GAS	519205	1	7401-430-62-44	REPAIR AND MAINTENANCE-FA	44.77	44.77
Total 519205:											44.77
09/23	09/28/2023	219496	76	SUSANVILLE ACE HARD	SUPPLIES-WATER	519210	1	7110-430-42-46	SUPPLIES-GENERAL	20.44	20.44
Total 519210:											20.44
09/23	09/28/2023	219496	76	SUSANVILLE ACE HARD	SUPPLIES-GAS	519251	1	7401-430-62-44	REPAIR AND MAINTENANCE-FA	13.59	13.59
Total 519251:											13.59
09/23	09/28/2023	219496	76	SUSANVILLE ACE HARD	SUPPLIES-PARKS	519302	1	1011-452-20-46	SUPPLIES-GENERAL	2.72	2.72
Total 519302:											2.72
09/23	09/28/2023	219496	76	SUSANVILLE ACE HARD	SUPPLIES-GAS	519372	1	7401-430-62-46	SUPPLIES-GENERAL	17.81	17.81
Total 519372:											17.81
09/23	09/28/2023	219496	76	SUSANVILLE ACE HARD	SUPPLIES-PARKS	519374	1	1011-452-20-44	FACILITY - REPAIR & MAINTENA	10.46	10.46
Total 519374:											10.46
09/23	09/28/2023	219496	76	SUSANVILLE ACE HARD	SUPPLIES-PARKS	519392	1	1011-452-20-46	SUPPLIES-GENERAL	78.62	78.62

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Total 519392:											
09/23	09/28/2023	219497	7416	SUSANVILLE RENTALS	REFUND WATER OVERPAYMEN	10515400012	1	9999-1001-001	CASH CLEARING - UTILITIES	78.62	78.62
Total 10515400012:											
09/23	09/28/2023	219498	677	SUSANVILLE SANITARY	606 NEVADA	1274 090123	1	7620-430-10-44	SEWER	38.65	38.65
Total 1274 090123:											
09/23	09/28/2023	219498	677	SUSANVILLE SANITARY	115 N WEATHERLOW	1448 090123	1	1011-451-80-44	SEWER	47.00	47.00
Total 1448 090123:											
09/23	09/28/2023	219498	677	SUSANVILLE SANITARY	65 N WEATHERLOW - ROOPS F	1449 090123	1	1011-452-20-44	SEWER	52.00	52.00
Total 1449 090123:											
09/23	09/28/2023	219498	677	SUSANVILLE SANITARY	720 SOUTH ST	3203 090123	1	7620-430-10-44	SEWER	156.00	156.00
Total 3203 090123:											
09/23	09/28/2023	219498	677	SUSANVILLE SANITARY	1850 RIVER ST	3667 090123	1	1011-452-20-44	SEWER	156.00	156.00
Total 3667 090123:											
09/23	09/28/2023	219498	677	SUSANVILLE SANITARY	1600 RIVERSIDE DR	3668 090123	1	1011-452-20-44	SEWER	52.00	52.00
Total 3668 090123:											
09/23	09/28/2023	219498	677	SUSANVILLE SANITARY	1200 NORTH ST	3669 090123	1	1011-452-20-44	SEWER	118.00	118.00
Total 3669 090123:											
09/23	09/28/2023	219499	10905		RETURN FACILITY RENTAL PAY	081423	1	1000-2228-009	DEPOSITS-COMM CENTER RE	52.00	52.00
Total 081423:											
										75.00	75.00

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09/23	09/28/2023	219500	9295	TAMCO CAPITAL CORP	COMMUNICATION-PW	5026694182	1	7620-430-10-45	COMMUNICATIONS	629.97	629.97		
Total 5026694182:													
09/23	09/28/2023	219501	638	THATCHER COMPANY	SUPPLIES- WATER	2023400115031	1	7110-430-42-46	SUPPLIES-GENERAL	1,343.53	1,343.53		
Total 2023400115031:													
09/23	09/28/2023	219501	638	THATCHER COMPANY	CREDIT-WATER	2023400902983	1	7110-430-42-46	SUPPLIES-GENERAL	120.00-	120.00-		
Total 2023400902983:													
09/23	09/28/2023	219502	9544	TONY'S CLEANING SERV	JANITORIAL SERVICES- PW	930	1	7620-430-10-44	CUSTODIAL	300.00	300.00		
Total 930:													
09/23	09/28/2023	219502	9544	TONY'S CLEANING SERV	JANITORIAL SERVICES- PD	931	1	1009-421-10-44	CUSTODIAL	600.00	600.00		
Total 931:													
09/23	09/28/2023	219502	9544	TONY'S CLEANING SERV	JANITORIAL SERVICES- CITY H	934	1	1000-417-10-43	PROFESSIONAL SVCS	350.00	350.00		
Total 934:													
09/23	09/28/2023	219502	9544	TONY'S CLEANING SERV	JANITORIAL SERVICES- PW	938	1	7620-430-10-44	CUSTODIAL	300.00	300.00		
Total 938:													
09/23	09/28/2023	219503	10911		REFUND WATER OVERPAYMEN	10415400007	1	9999-1001-001	CASH CLEARING - UTILITIES	46.00	46.00		
Total 10415400007:													
09/23	09/28/2023	219504	9757	VAN LANT & FANKHANEL	21/22 FY AUDITING SERVICES	092623	1	1000-417-10-43	PROFESSIONAL SVCS	12,000.00	12,000.00		
Total 092623:													
09/23	09/28/2023	219505	770	WESTERN NEVADA SUP	SUPPLIES-WATER	69943009	1	7110-430-42-46	SUPPLIES-GENERAL	2,078.62	2,078.62		

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Period	Issue Date	Number	Number			Number	Seq	No		Amount	Amount
Total 69943009:											
09/23	09/28/2023	219506	10862		REFUND WATER OVERPAYMEN	.10429200034	1	9999-1001-001	CASH CLEARING - UTILITIES	2,078.62	2,078.62
Total .10429200034:											
Grand Totals:											
										38.65	38.65
										414,568.22	414,568.22

Report Criteria:
 Report type: GL detail
 Check Voided = False

M = Manual Check, V = Void Check

Report Criteria:

Report type: GL detail

Check.Voided = False

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
09/23	09/29/2023	219507	728	U.S. POSTMASTER	UB BILLING WATER	092923	1	7110-430-42-46	POSTAGE	541.36	541.36
09/23	09/29/2023	219507	728	U.S. POSTMASTER	UB BILLING GAS	092923	2	7401-430-62-46	POSTAGE	278.88	278.88
Total 092923:										820.24	820.24
Grand Totals:										820.24	820.24

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Report Criteria:

Report type: GL detail
Check Voided = False

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
10/23	10/04/2023	219516	10599		TR EX SALT LAKE CITY UT 10/9/	092023	1	1000-415-10-45	TRAINING	164.00	164.00
Total 092023:											
10/23	10/04/2023	219517	9432	ALL SEASON HEATING	NO.294 WOODSTOVE REPLACE	092723	1	8404-430-12-48	GRANTS	1,500.00	1,500.00
Total 092723:											
10/23	10/04/2023	219518	9432	ALL SEASON HEATING	NO.312 WOODSTOVE REPLACE	092823	1	8404-430-12-48	GRANTS	1,500.00	1,500.00
Total 092823:											
10/23	10/04/2023	219519	44	ARAMARK UNIFORM SER	UNIFORM SERVICE-GAS	5680136521	1	7401-430-62-44	LINEN SERVICES	79.21	79.21
Total 5680136521:											
10/23	10/04/2023	219519	44	ARAMARK UNIFORM SER	UNIFORM SERVICE-PARKS	5980134607	1	1011-452-20-44	LINEN SERVICES	7.48	7.48
10/23	10/04/2023	219519	44	ARAMARK UNIFORM SER	UNIFORM SERVICE-PW	5980134607	2	7620-430-10-44	LINEN SERVICE	48.23	48.23
Total 5980134607:											
10/23	10/04/2023	219519	44	ARAMARK UNIFORM SER	CUSTODIAL SUPPLIES-PW	5980134608	1	7620-430-10-46	SUPPLIES-JANITORIAL	1.99	1.99
10/23	10/04/2023	219519	44	ARAMARK UNIFORM SER	UNIFORM SERVICE-STREETS	5980134608	2	2007-431-20-44	LINEN SERVICE	64.10	64.10
10/23	10/04/2023	219519	44	ARAMARK UNIFORM SER	UNIFORM SERVICE-GAS	5980134608	3	7401-430-62-44	LINEN SERVICES	317.30	317.30
Total 5980134608:											
10/23	10/04/2023	219519	44	ARAMARK UNIFORM SER	UNIFORM SERVICE- WATER	5980134609	1	7110-430-42-44	LINEN SERVICE	220.55	220.55
Total 5980134609:											
10/23	10/04/2023	219519	44	ARAMARK UNIFORM SER	UNIFORM SERVICE- WATER	5980134611	1	7110-430-42-44	LINEN SERVICE	59.89	59.89
Total 5980134611:											

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
10/23	10/04/2023	219519	44	ARAMARK UNIFORM SER	UNIFORM SERVICE-PW	5980136519	1	7620-430-10-44	LINEN SERVICE	48.23	48.23
10/23	10/04/2023	219519	44	ARAMARK UNIFORM SER	UNIFORM SERVICE-PARKS	5980136519	2	1011-452-20-44	LINEN SERVICES	7.48	7.48
Total 5980136519:											55.71 55.71
10/23	10/04/2023	219519	44	ARAMARK UNIFORM SER	CUSTODIAL SUPPLIES-PW	5980136520	1	7620-430-10-46	SUPPLIES-JANITORIAL	1.99	1.99
10/23	10/04/2023	219519	44	ARAMARK UNIFORM SER	UNIFORM SERVICE-STREETS	5980136520	2	2007-431-20-44	LINEN SERVICE	62.07	62.07
10/23	10/04/2023	219519	44	ARAMARK UNIFORM SER	UNIFORM SERVICE-GAS	5980136520	3	7401-430-62-44	LINEN SERVICES	9.17	9.17
Total 5980136520:											73.23 73.23
10/23	10/04/2023	219519	44	ARAMARK UNIFORM SER	UNIFORM SERVICE- WATER	5980136523	1	7110-430-42-44	LINEN SERVICE	68.67	68.67
Total 5980136523:											68.67 68.67
10/23	10/04/2023	219520	10390	AUTOZONE PARTS INC	SUPPLIES-FD	4015381887	1	1010-422-10-44	VEHICLE - REPAIR & MAINTENA	223.89	223.89
Total 4015381887:											223.89 223.89
10/23	10/04/2023	219520	10390	AUTOZONE PARTS INC	CREDIT-FD	4015382008	1	1010-422-10-44	VEHICLE - REPAIR & MAINTENA	207.83-	207.83-
Total 4015382008:											207.83- 207.83-
10/23	10/04/2023	219520	10390	AUTOZONE PARTS INC	BATTERY JUMP BOX-FD	4015382012	1	1010-422-10-44	VEHICLE - REPAIR & MAINTENA	158.03	158.03
Total 4015382012:											158.03 158.03
10/23	10/04/2023	219521	10919		TR EX LAKE TAHOE NV 10/8/23-	09112023	1	1009-421-10-45	TRAINING	324.50	324.50
Total 09112023:											324.50 324.50
10/23	10/04/2023	219522	1307	C&S WASTE SOLUTIONS	725 MAIN STREET-STREETS	175359144U037	1	2007-431-20-44	DISPOSAL	25.60	25.60
Total 175359144U037:											25.60 25.60
10/23	10/04/2023	219522	1307	C&S WASTE SOLUTIONS	605 ASH STREET-STREETS	175359148U037	1	2007-431-20-44	DISPOSAL	25.60	25.60
Total 175359148U037:											25.60 25.60

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
10/23	10/04/2023	219522	1307	C&S WASTE SOLUTIONS	470-995 CIRCLE DR	175359159U037	1	7530-451-52-44	DISPOSAL	256.08	256.08
Total 175359159U037:											
10/23	10/04/2023	219522	1307	C&S WASTE SOLUTIONS	925 SIERRA ST-PW	175359352U037	1	7620-430-10-44	DISPOSAL	218.91	218.91
Total 175359352U037:											
10/23	10/04/2023	219522	1307	C&S WASTE SOLUTIONS	66 N LASSEN STREET	175359353U037	1	1000-417-10-44	DISPOSAL	215.84	215.84
Total 175359353U037:											
10/23	10/04/2023	219522	1307	C&S WASTE SOLUTIONS	95 N WEATHERLOW ST	175359354U037	1	1011-452-20-44	DISPOSAL	212.77	212.77
Total 175359354U037:											
10/23	10/04/2023	219522	1307	C&S WASTE SOLUTIONS	1505 MAIN ST-FD	175359358U037	1	1010-422-10-44	DISPOSAL	431.68	431.68
Total 175359358U037:											
10/23	10/04/2023	219522	1307	C&S WASTE SOLUTIONS	1110 NORTH STREET	175359436U037	1	1011-452-20-44	DISPOSAL	311.22	311.22
Total 175359436U037:											
10/23	10/04/2023	219522	1307	C&S WASTE SOLUTIONS	732 MAIN STREET-STREETS	175359576U037	1	2007-431-20-44	DISPOSAL	100.34	100.34
Total 175359576U037:											
10/23	10/04/2023	219522	1307	C&S WASTE SOLUTIONS	720 SOUTH ST-SHOP	175393556U037	1	7620-430-10-44	DISPOSAL	225.04	225.04
Total 175393556U037:											
10/23	10/04/2023	219523	9678		TR EX SAN DIEGO CA POST ICI	100323	1	1009-421-10-45	TRAINING	925.00	925.00
Total 100323:											
10/23	10/04/2023	219524	152	COUSO TECHNOLOGY &	TECHINCAL SERVICES	4850	1	1000-417-10-43	TECHNICAL SVCS	340.00	340.00

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Total 4850:											
10/23	10/04/2023	219525	161	CSK AUTO INC	SUPPLIES-WATER	2740459744	1	7110-430-42-44	REPAIR AND MAINTENANCE-VE	340.00	340.00
Total 2740459744:											
10/23	10/04/2023	219525	161	CSK AUTO INC	BATTERY-GAS	2740459747	1	7401-430-62-44	REPAIR AND MAINT-VEHICLE	58.50	58.50
Total 2740459747:											
10/23	10/04/2023	219525	161	CSK AUTO INC	CREDIT- WATER	2740460093	1	7110-430-42-44	REPAIR AND MAINTENANCE-VE	260.87	260.87
Total 2740460093:											
10/23	10/04/2023	219525	161	CSK AUTO INC	LIFT SUPPORT-WATER	2740460111	1	7110-430-42-44	REPAIR AND MAINTENANCE-VE	39.90	39.90
Total 2740460111:											
10/23	10/04/2023	219525	161	CSK AUTO INC	HOSE, FUEL FILTER-PW	2740460767	1	7620-430-10-44	REPAIR AND MAINTENANCE-MI	123.85	123.85
Total 2740460767:											
10/23	10/04/2023	219525	161	CSK AUTO INC	SUPPLIES-WATER	2740460825	1	7110-430-42-44	REPAIR AND MAINTENANCE-VE	24.95	24.95
Total 2740460825:											
10/23	10/04/2023	219525	161	CSK AUTO INC	STOPLIGHT SW- STREETS	2740461965	1	2007-431-20-44	REPAIR AND MAINTENANCE-VE	18.19	18.19
Total 2740461965:											
10/23	10/04/2023	219525	161	CSK AUTO INC	SUPPLIES-GAS	2740462197	1	7401-430-62-44	REPAIR AND MAINT-VEHICLE	44.36	44.36
10/23	10/04/2023	219525	161	CSK AUTO INC	SUPPLIES-WATER	2740462197	2	7110-430-42-44	REPAIR AND MAINTENANCE-VE	44.36	44.36
10/23	10/04/2023	219525	161	CSK AUTO INC	SUPPLIES-STREETS	2740462197	3	2007-431-20-44	REPAIR AND MAINTENANCE-VE	44.35	44.35
Total 2740462197:											
10/23	10/04/2023	219525	161	CSK AUTO INC	BATTERY-GAS	2740462212	1	7401-430-62-44	REPAIR AND MAINT-VEHICLE	133.07	133.07
Total 2740462212:											
10/23	10/04/2023	219525	161	CSK AUTO INC	BATTERY-GAS	2740462212	1	7401-430-62-44	REPAIR AND MAINT-VEHICLE	131.69	131.69

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Total 2740462212:											
10/23	10/04/2023	219525	161	CSK AUTO INC	AIR FILTER-WATER	2740463350	1	7110-430-42-44	REPAIR AND MAINTENANCE-VE	131.69	131.69
Total 2740463350:											
10/23	10/04/2023	219525	161	CSK AUTO INC	MOTOR OIL-GAS	2740463353	1	7401-430-62-44	REPAIR AND MAINT-VEHICLE	25.95	25.95
10/23	10/04/2023	219525	161	CSK AUTO INC	MOTOR OIL-WATER	2740463353	2	7110-430-42-44	REPAIR AND MAINTENANCE-VE	25.95	25.95
10/23	10/04/2023	219525	161	CSK AUTO INC	MOTOR OIL-STREETS	2740463353	3	2007-431-20-44	REPAIR AND MAINTENANCE-VE	25.94	25.94
Total 2740463353:											
10/23	10/04/2023	219525	161	CSK AUTO INC	COPPER PLUG-GAS	2740463418	1	7401-430-62-44	REPAIR AND MAINT-VEHICLE	25.24	25.24
10/23	10/04/2023	219525	161	CSK AUTO INC	COPPER PLUG-WATER	2740463418	2	7110-430-42-44	REPAIR AND MAINTENANCE-VE	25.24	25.24
10/23	10/04/2023	219525	161	CSK AUTO INC	COPPER PLUG-STREETS	2740463418	3	2007-431-20-44	REPAIR AND MAINTENANCE-VE	25.24	25.24
Total 2740463418:											
10/23	10/04/2023	219525	161	CSK AUTO INC	CREDIT- WATER	2740463459	1	7110-430-42-44	REPAIR AND MAINTENANCE-VE	75.72	75.72
Total 2740463459:											
10/23	10/04/2023	219525	161	CSK AUTO INC	STARTER-GAS	2740463552	1	7401-430-62-44	REPAIR AND MAINT-VEHICLE	100.27-	100.27-
Total 2740463552:											
10/23	10/04/2023	219525	161	CSK AUTO INC	SUPPLIES-GAS	2740463555	1	7401-430-62-46	SUPPLIES-GENERAL	86.38	86.38
Total 2740463555:											
10/23	10/04/2023	219525	161	CSK AUTO INC	OIL FILTER-GAS	2740463761	1	7401-430-62-44	REPAIR AND MAINT-VEHICLE	9.73	9.73
Total 2740463761:											
10/23	10/04/2023	219525	161	CSK AUTO INC	NEW MASTER CYL-PW	2740463874	1	7620-430-10-44	REPAIR AND MAINTENANCE-VE	11.45	11.45
Total 2740463874:											
10/23	10/04/2023	219525	161	CSK AUTO INC						88.38	88.38

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10/23	10/04/2023	219525	161	CSK AUTO INC	CRUISE SW-PW	2740464012	1	7620-430-10-44	REPAIR AND MAINTENANCE-VE	24.56	24.56
Total 2740464012:											
10/23	10/04/2023	219525	161	CSK AUTO INC	BATTERY-STREETS	2740464664	1	2007-431-20-44	REPAIR AND MAINTENANCE-VE	183.43	183.43
Total 2740464664:											
10/23	10/04/2023	219525	161	CSK AUTO INC	TAPE-GAS	2740464789	1	7401-430-62-44	REPAIR AND MAINT-VEHICLE	6.07	6.07
10/23	10/04/2023	219525	161	CSK AUTO INC	TAPE-WATER	2740464789	2	7110-430-42-44	REPAIR AND MAINTENANCE-VE	6.07	6.07
10/23	10/04/2023	219525	161	CSK AUTO INC	TAPE-STREETS	2740464789	3	2007-431-20-44	REPAIR AND MAINTENANCE-VE	6.07	6.07
Total 2740464789:											
10/23	10/04/2023	219525	161	CSK AUTO INC	OIL FILTER, FUEL FILTER-PARK	2740464818	1	1011-452-20-44	VEHICLE - REPAIR & MAINTENA	125.13	125.13
Total 2740464818:											
10/23	10/04/2023	219525	161	CSK AUTO INC	ANTIFREEZE-GAS	2740464819	1	7401-430-62-44	REPAIR AND MAINT-VEHICLE	25.96	25.96
10/23	10/04/2023	219525	161	CSK AUTO INC	ANTIFREEZE-WATER	2740464819	2	7110-430-42-44	REPAIR AND MAINTENANCE-VE	25.96	25.96
10/23	10/04/2023	219525	161	CSK AUTO INC	ANTIFREEZE-STREETS	2740464819	3	2007-431-20-44	REPAIR AND MAINTENANCE-VE	25.96	25.96
Total 2740464819:											
10/23	10/04/2023	219525	161	CSK AUTO INC	CREDIT- STREETS	2740464838	1	2007-431-20-44	REPAIR AND MAINTENANCE-VE	22.00-	22.00-
Total 2740464838:											
10/23	10/04/2023	219525	161	CSK AUTO INC	CONNECTOR-PARKS	2740464939	1	1011-452-20-44	VEHICLE - REPAIR & MAINTENA	20.33	20.33
Total 2740464939:											
10/23	10/04/2023	219525	161	CSK AUTO INC	TIE ROD, STABILIZER-PARKS	2740465106	1	1011-452-20-44	VEHICLE - REPAIR & MAINTENA	163.86	163.86
Total 2740465106:											
10/23	10/04/2023	219525	161	CSK AUTO INC	CREDIT- PARKS	2740465159	1	1011-452-20-44	VEHICLE - REPAIR & MAINTENA	215.67-	215.67-

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Total 2740465159:											
10/23	10/04/2023	219525	161	CSK AUTO INC	IGN COIL-PARKS	2740465302	1	1011-452-20-44	VEHICLE - REPAIR & MAINTENA	215.67-	215.67-
Total 2740465302:											
10/23	10/04/2023	219526	10670	CURRENT ELECTRIC & A	720 SOUTH STREET	046663	1	7620-430-10-43	TECHNICAL SVCS	39.02	39.02
Total 046663:											
10/23	10/04/2023	219527	198	DITCH WITCH EQUIPMEN	SUPPLIES-GAS	468817	1	7401-430-62-44	REPAIR AND MAINT-VEHICLE	40.00	40.00
Total 468817:											
10/23	10/04/2023	219527	198	DITCH WITCH EQUIPMEN	SUPPLIES-GAS	469050	1	7401-430-62-44	REPAIR AND MAINT-VEHICLE	32.72	32.72
Total 469050:											
10/23	10/04/2023	219527	198	DITCH WITCH EQUIPMEN	PRESSURE GAUGE-WATER	511786	1	7110-430-42-44	REPAIR AND MAINTENANCE-VE	51.61	51.61
Total 511786:											
10/23	10/04/2023	219527	198	DITCH WITCH EQUIPMEN	SUPPLIES-WATER	531038	1	7110-430-42-44	REPAIR AND MAINTENANCE-VE	188.38	188.38
Total 531038:											
10/23	10/04/2023	219527	198	DITCH WITCH EQUIPMEN	SUPPLIES-WATER	531040	1	7110-430-42-44	REPAIR AND MAINTENANCE-VE	849.43	849.43
Total 531040:											
10/23	10/04/2023	219528	10523	DOWN RANGE INVESTM	SAFETY SUPPLIES-PW	644902	1	7620-430-10-46	SUPPLIES-SAFETY ITEMS	639.30	639.30
Total 644902:											
10/23	10/04/2023	219529	10706	TR EX SAN DIEGO POST ICI CH	100323		1	1009-421-10-45	TRAINING	194.83	194.83
Total 100323:											
										407.00	407.00

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10/23	10/04/2023	219530	265	FRONTIER	257-0315 AWOS AIRPORT	0315 091523	1	7201-430-81-45	COMMUNICATIONS	77.45	77.45
Total 0315 091523:											
10/23	10/04/2023	219530	265	FRONTIER	257-5603 POLICE	5603 091023	1	1009-421-10-45	COMMUNICATIONS	86.41	86.41
Total 5603 091023:											
10/23	10/04/2023	219531	1362	IRON MOUNTAIN INFO. M	CITY HALL SHREDDING	HWVR841	1	1000-417-10-43	PROFESSIONAL SVCS	126.51	126.51
Total HWVR841:											
10/23	10/04/2023	219532	10875		FARMER CYCLE 4 HEAVY-DUTY	100323	1	8404-430-13-48	GRANTS	7,888.00	7,888.00
Total 100323:											
10/23	10/04/2023	219533	8085		REFUND GAS DEPOSIT	10314220011	1	7401-2228-000	DEPOSITS-CUSTOMER	177.37	177.37
Total 10314220011:											
10/23	10/04/2023	219534	1399	KIRACK CONSTRUCTION	PD COLLISION REPAIRS PHASE	8251	1	1009-421-14-44	FACILITY-REPAIR & MAINTENA	5,000.00	5,000.00
10/23	10/04/2023	219534	1399	KIRACK CONSTRUCTION	INCREASE PO PHASE 3	8251	2	1009-421-10-44	FACILITY-REPAIR & MAINTENA	35,315.29	35,315.29
Total 8251:											
10/23	10/04/2023	219535	1074	LASSEN AUTO BODY	REPAIR & MAIN-STREETS	6575	1	2007-431-20-44	REPAIR AND MAINTENANCE-VE	449.49	449.49
Total 6575:											
10/23	10/04/2023	219536	413	LASSEN TIRE	REPAIR & MAINT-PD	0054585	1	1009-421-10-44	VEHICLE-REPAIR & MAINTENA	668.94	668.94
Total 0054585:											
10/23	10/04/2023	219537	1300		CHIEF OFFICER CLASS 3A	.092923	1	1010-422-10-45	TRAVEL	973.41	973.41
Total .092923:											
10/23	10/04/2023	219537	1300		CHIEF OFFICER CLASS 3B	.092923	1	1010-422-10-45	TRAVEL	502.16	502.16

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Total 092923:											
10/23	10/04/2023	219537	1300		CHIEF OFFICER CLASS 3D	092923	1	1010-422-10-45	TRAVEL	502.16	502.16
Total 092923:											
10/23	10/04/2023	219537	1300		CHIEF OFFICER CLASS 3C	092923	1	1010-422-10-45	TRAVEL	1,258.16	1,258.16
Total 092923:											
10/23	10/04/2023	219538	437	LMUD	471-920 JOHNSTONVILLE RD-AI	10108 092523	1	7201-430-81-46	ELECTRICITY	124.85	124.85
Total 10108 092523:											
10/23	10/04/2023	219538	437	LMUD	GOLF COURSE IRR WELL/ NAG	122907 092523	1	7530-451-52-46	ELECTRICITY	1,693.06	1,693.06
Total 122907 092523:											
10/23	10/04/2023	219538	437	LMUD	GOLF COURSE PUMP STATION	122910 092523	1	7530-451-52-46	ELECTRICITY	2,853.13	2,853.13
Total 122910 092523:											
10/23	10/04/2023	219538	437	LMUD	GOLF COURSE IRR PUMP/8TH	122929 092523	1	7530-451-52-46	ELECTRICITY	30.00	30.00
Total 122929 092523:											
10/23	10/04/2023	219538	437	LMUD	GOLF COURSE PUMP HOUSE	132052 092523	1	7530-451-52-46	ELECTRICITY	30.62	30.62
Total 132052 092523:											
10/23	10/04/2023	219538	437	LMUD	470-895 CIRCLE DR-CLUB HOU	144281 092523	1	7530-451-52-46	ELECTRICITY	686.96	686.96
Total 144281 092523:											
10/23	10/04/2023	219538	437	LMUD	SOUTH ST - PW OFFICE	14590 092523	1	7620-430-10-46	ELECTRICITY	577.25	577.25
Total 14590 092523:											

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
10/23	10/04/2023	219538	437	LMUD	SOUTH ST ROOSEVELT AREA L	1744 092523	1	1011-452-20-46	ELECTRICITY	10.84	10.84
Total 1744 092523:											
10/23	10/04/2023	219538	437	LMUD	RIVERSIDE PARK	1999 092523	1	1011-452-20-46	ELECTRICITY	82.52	82.52
Total 1999 092523:											
10/23	10/04/2023	219538	437	LMUD	CADY SPRINGS	26784 092523	1	7110-430-42-46	ELECTRICITY	785.50	785.50
Total 26784 092523:											
10/23	10/04/2023	219538	437	LMUD	1505 MAIN ST FIRE STATION	2876 092523	1	1010-422-10-46	ELECTRICITY	851.20	851.20
Total 2876 092523:											
10/23	10/04/2023	219538	437	LMUD	RICHMOND RD BRIDGE-STREE	35094 092523	1	2007-431-60-46	ELECTRICITY	315.56	315.56
Total 35094 092523:											
10/23	10/04/2023	219538	437	LMUD	LITTLE LEAGUE AREA LIGHTS-	3522 092523	1	1011-452-20-46	ELECTRICITY	74.53	74.53
Total 3522 092523:											
10/23	10/04/2023	219538	437	LMUD	N WEATHERLOW ST SIGNALS-	3651 092523	1	2007-431-60-46	ELECTRICITY	169.61	169.61
Total 3651 092523:											
10/23	10/04/2023	219538	437	LMUD	720 SOUTH EMULSION TANK-P	38646 092523	1	7620-430-10-46	ELECTRICITY	46.42	46.42
Total 38646 092523:											
10/23	10/04/2023	219538	437	LMUD	LITTLE LEAGUE PARK DRIVEW	416851 092523	1	1011-452-20-46	ELECTRICITY	38.61	38.61
Total 416851 092523:											
10/23	10/04/2023	219538	437	LMUD	LAUREL ST- STREETS	416902 092523	1	2007-431-60-46	ELECTRICITY	38.61	38.61

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Total 416902 092523:											
10/23	10/04/2023	219538	437	LMUD	SOUTH ST- STREETS	416924 092523	1	2007-431-60-46	ELECTRICITY	38.61	38.61
Total 416924 092523:											
10/23	10/04/2023	219538	437	LMUD	RICHMOND RD & PEARL CR- S	416984 092523	1	2007-431-60-46	ELECTRICITY	38.61	38.61
Total 416984 092523:											
10/23	10/04/2023	219538	437	LMUD	1801 MAIN ST- STREETS	417512 092523	1	2007-431-60-46	ELECTRICITY	38.61	38.61
Total 417512 092523:											
10/23	10/04/2023	219538	437	LMUD	ORCHARD ST- STREETS	418802 092523	1	2007-431-60-46	ELECTRICITY	22.72	22.72
Total 418802 092523:											
10/23	10/04/2023	219538	437	LMUD	RIVERSIDE DR. & RIVER- STRE	418824 092523	1	2007-431-60-46	ELECTRICITY	38.61	38.61
Total 418824 092523:											
10/23	10/04/2023	219538	437	LMUD	RIVERSIDE DR. & LAUREL- STR	418833 092523	1	2007-431-60-46	ELECTRICITY	38.61	38.61
Total 418833 092523:											
10/23	10/04/2023	219538	437	LMUD	MAIN & ALEXANDER SIGNAL-S	49496 092523	1	2007-431-60-46	ELECTRICITY	197.06	197.06
Total 49496 092523:											
10/23	10/04/2023	219538	437	LMUD	MAIN & FAIRFIELD-STREETS	49497 092523	1	2007-431-60-46	ELECTRICITY	161.21	161.21
Total 49497 092523:											
10/23	10/04/2023	219538	437	LMUD	MAIN & JOHNSTNVLE SIGNAL-	49498 092523	1	2007-431-60-46	ELECTRICITY	186.27	186.27
Total 49498 092523:											
										186.27	186.27

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
10/23	10/04/2023	219538	437	LMUD	RIVERSIDE & MAIN LIGHTS-ST	49499 092523	1	2007-431-60-46	ELECTRICITY	300.03	300.03
Total 49499 092523:											
10/23	10/04/2023	219538	437	LMUD	471-920 JOHNSTONVILLE RD-AI	54333 092523	1	7201-430-81-46	ELECTRICITY	43.35	43.35
Total 54333 092523:											
10/23	10/04/2023	219538	437	LMUD	SPRING RIDGE BOOSTER	55754 092523	1	7110-430-42-46	ELECTRICITY	876.05	876.05
Total 55754 092523:											
10/23	10/04/2023	219538	437	LMUD	925 SIERRA RD SPORTS CTR	60453 092523	1	1011-452-20-46	ELECTRICITY	30.00	30.00
Total 60453 092523:											
10/23	10/04/2023	219538	437	LMUD	471-920 JOHNSTONVILLE RD AI	7146 092523	1	7201-430-81-46	ELECTRICITY	528.88	528.88
Total 7146 092523:											
10/23	10/04/2023	219538	437	LMUD	471-920 JOHNSTONVILLE RD AI	7154 092523	1	7201-430-81-46	ELECTRICITY	41.05	41.05
Total 7154 092523:											
10/23	10/04/2023	219538	437	LMUD	GOLF COURSE WINGFIELD CL	7394 092523	1	7530-451-50-46	ELECTRICITY	107.69	107.69
Total 7394 092523:											
10/23	10/04/2023	219538	437	LMUD	GOLF COURSE CART BARN 2	7400 092523	1	7530-451-52-46	ELECTRICITY	49.92	49.92
Total 7400 092523:											
10/23	10/04/2023	219538	437	LMUD	WELL #1-WATER	7714 092523	1	7110-430-42-46	ELECTRICITY	73.92	73.92
Total 7714 092523:											
10/23	10/04/2023	219538	437	LMUD	GOLF COURSE BARN 1 & 3	9312 092523	1	7530-451-52-46	ELECTRICITY	30.00	30.00

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Total 9312 092523:											
10/23	10/04/2023	219538	437	LMUD	RIVERSIDE PARK	9501 092523	1	1011-452-20-46	ELECTRICITY	61.42	61.42
Total 9501 092523:											
10/23	10/04/2023	219538	437	LMUD	GEO PUMP #2	9503 092523	1	7301-430-52-46	ELECTRICITY	50.53	50.53
Total 9503 092523:											
10/23	10/04/2023	219538	437	LMUD	HOSPITAL LN-GEO	9963 092523	1	7301-430-52-46	ELECTRICITY	30.00	30.00
Total 9963 092523:											
10/23	10/04/2023	219539	1508	MAIN STREET LUBE	REPAIR & MAINT- PD	39535	1	1009-421-10-44	VEHICLE-REPAIR & MAINTENA	85.68	85.68
Total 39535:											
10/23	10/04/2023	219539	1508	MAIN STREET LUBE	REPAIR & MAINT- PD	39559	1	1009-421-10-44	VEHICLE-REPAIR & MAINTENA	99.75	99.75
Total 39559:											
10/23	10/04/2023	219540	10713		TR EX GLOCK ARMORER TRAI	092023	1	1009-421-10-45	TRAINING	103.50	103.50
Total 092023:											
10/23	10/04/2023	219541	480	MINERS & PISANI INC	GAS METERS-GAS	IN019953	1	7401-1410-003	INVENTORY-GAS METERS	1,920.24	1,920.24
Total IN019953:											
10/23	10/04/2023	219542	10403	MINTIER HARNISH LP	LEAP GRANT 23-6145	SUSANVILLEUCESB2-02	1	2043-419-10-43	PROFESSIONAL SVCS	50,519.38	50,519.38
Total SUSANVILLEUCESB2-02:											
10/23	10/04/2023	219543	516	NFPA	SUBSCRIPTION 1YR- FD	8540407X	1	1010-422-10-48	DUES AND MEMBERSHIPS	175.00	175.00
Total 8540407X:											

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10/23	10/04/2023	219544	10563	POLICY CONSULTING AS	LAFCO STAFF SVCS & EXPENS	LASSEN-2023-09	1	8402-413-30-46	POSTAGE	39.75	39.75
10/23	10/04/2023	219544	10563	POLICY CONSULTING AS	LAFCO STAFF SVCS & EXPENS	LASSEN-2023-09	2	8402-413-30-46	SUPPLIES-GENERAL	66.04	66.04
10/23	10/04/2023	219544	10563	POLICY CONSULTING AS	LAFCO STAFF SVCS & EXPENS	LASSEN-2023-09	3	8402-413-30-43	LAFCO EXEC. OFFICE SVC	3,500.00	3,500.00
10/23	10/04/2023	219544	10563	POLICY CONSULTING AS	LAFCO STAFF SVCS & EXPENS	LASSEN-2023-09	4	8402-413-30-43	MUNICIPAL SVC REVIEW-LAFC	3,245.00	3,245.00
Total LASSEN-2023-09:											
										6,850.79	6,850.79
10/23	10/04/2023	219545	9689	PRENTICE LONG & EPPE	PROFESSIONAL SERVICES	6045	1	1000-412-10-43	PROFESSIONAL SVCS	412.50	412.50
Total 6045:											
										412.50	412.50
10/23	10/04/2023	219545	9689	PRENTICE LONG & EPPE	ATTORNEY CONTRACT 2023 C	6046	1	1000-412-10-43	PROFESSIONAL SVCS	6,500.00	6,500.00
Total 6046:											
										6,500.00	6,500.00
10/23	10/04/2023	219545	9689	PRENTICE LONG & EPPE	PROFESSIONAL SERVICES- PD	6047	1	1009-421-10-43	PROFESSIONAL SERVICES	110.00	110.00
Total 6047:											
										110.00	110.00
10/23	10/04/2023	219546	572	QUILL CORPORATION	HP TONER	34714406	1	1000-415-10-46	SUPPLIES-GENERAL	281.44	281.44
Total 34714406:											
										281.44	281.44
10/23	10/04/2023	219547	10918		REFUND WATER DEPOSIT	10523700029	1	7110-2228-000	DEPOSITS-CUSTOMER	5.87	5.87
10/23	10/04/2023	219547	10918		REFUND GAS DEPOSIT	10523700029	2	7401-2228-000	DEPOSITS-CUSTOMER	200.00	200.00
Total 10523700029:											
										205.87	205.87
10/23	10/04/2023	219548	628	SCORE	WORKERS COMP 2 QTR	Q2FY2324	1	7630-411-40-42	WORKERS' COMPENSATION	127,699.07	127,699.07
Total Q2FY2324:											
										127,699.07	127,699.07
10/23	10/04/2023	219549	1270	SILVER STATE BARRICA	REPAIRS & MAINT-SB1	020623	1	2005-431-20-44	REPAIR AND MAINTENANCE-MI	233.53	233.53
Total 020623:											
										233.53	233.53
10/23	10/04/2023	219550	76	SUSANVILLE ACE HARD	SUPPLIES-STREETS	519193	1	2007-431-20-46	SUPPLIES-GENERAL	34.06	34.06

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Total 519193:											
10/23	10/04/2023	219550	76	SUSANVILLE ACE HARD	PAINT SUPPLIES-STREETS	519206	1	2007-431-20-46	SUPPLIES-GENERAL	57.51	57.51
Total 519206:											
10/23	10/04/2023	219550	76	SUSANVILLE ACE HARD	TARP-STREETS	519393	1	2007-431-20-46	SUPPLIES-GENERAL	61.35	61.35
Total 519393:											
10/23	10/04/2023	219550	76	SUSANVILLE ACE HARD	SUPPLIES-WATER	519466	1	7110-430-42-44	REPAIR AND MAINTENANCE-MI	13.63	13.63
Total 519466:											
10/23	10/04/2023	219550	76	SUSANVILLE ACE HARD	CUTOFF WHEEL-WATER	519642	1	7110-430-42-46	SUPPLIES-GENERAL	19.44	19.44
Total 519642:											
10/23	10/04/2023	219550	76	SUSANVILLE ACE HARD	SUPPLIES-STREETS	519732	1	2007-431-20-46	SUPPLIES-GENERAL	66.76	66.76
Total 519732:											
10/23	10/04/2023	219551	10822	SUSANVILLE TOWING	REPAIR & MAINT-PD	59185	1	1009-421-10-44	VEHICLE-REPAIR & MAINTENA	294.74	294.74
Total 59185:											
10/23	10/04/2023	219552	686	SUSANVILLE TRUCK & A	REPAIRS & MAINT. -FD	092223	1	1010-422-10-44	VEHICLE - REPAIR & MAINTENA	255.00	255.00
Total 092223:											
10/23	10/04/2023	219553	1200	THE RADAR SHOP INC	PROFESSIONAL SERVICES-PD	15050	1	1009-421-10-43	PROFESSIONAL SERVICES	782.00	782.00
Total 15050:											
10/23	10/04/2023	219554	1568	VERIFORCE	TECHNICAL SERVICES- GAS	INV00155138	1	7401-430-62-43	TECHNICAL SVCS	544.00	544.00
Total INV00155138:											

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10/23	10/04/2023	219555	749	VERIZON WIRELESS	CELLULAR PHONES - FD	9944682304	1	1010-422-10-45	COMMUNICATIONS	465.06	465.06
Total 9944682304:											
10/23	10/04/2023	219556	770	WESTERN NEVADA SUP	SUPPLIES-WATER	69837669	1	7110-430-42-46	SUPPLIES-GENERAL	127.39	127.39
Total 69837669:											
10/23	10/04/2023	219556	770	WESTERN NEVADA SUP	SUPPLIES-WATER	69942943	1	7110-430-42-46	SUPPLIES-GENERAL	1,686.32	1,686.32
Total 69942943:											
10/23	10/04/2023	219556	770	WESTERN NEVADA SUP	SUPPLIES-STREETS	69945861	1	2007-431-20-46	SUPPLIES-GENERAL	67.83	67.83
Total 69945861:											
10/23	10/04/2023	219556	770	WESTERN NEVADA SUP	SUPPLIES-WATER	69949673	1	7110-430-42-46	SUPPLIES-GENERAL	53.12	53.12
Total 69949673:											
10/23	10/04/2023	219556	770	WESTERN NEVADA SUP	SUPPLIES-WATER	69953128	1	7110-430-42-46	SUPPLIES-GENERAL	83.67	83.67
Total 69953128:											
Grand Totals:										276,503.63	276,503.63

Report Criteria:

Report type: GL detail
Check Voided = False

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Report Criteria:

Report type: GL detail

Check.Voided = False

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
10/23	10/13/2023	219568	21	AIRGAS USA LLC	CHLORINE	9142072623	1	7110-430-42-46	SUPPLIES-GENERAL	3,410.54	3,410.54
Total 9142072623:										3,410.54	3,410.54
10/23	10/13/2023	219569	9432	ALL SEASON HEATING	WOODSMOKE REDUCTION PR	101023	1	8407-430-10-48	GRANTS	1,500.00	1,500.00
Total 101023:										1,500.00	1,500.00
10/23	10/13/2023	219570	31	ALPINE FIRE SERVICES I	FIRE EXTINGUISHER SER-PW	08-15123	1	7620-430-10-43	PROFESSIONAL SVCS	2,471.58	2,471.58
Total 08-15123:										2,471.58	2,471.58
10/23	10/13/2023	219571	1307	C&S WASTE SOLUTIONS	1801 MAIN ST-PD	175359355U037	1	1009-421-10-44	DISPOSAL	212.77	212.77
Total 175359355U037:										212.77	212.77
10/23	10/13/2023	219572	182	DEPARTMENT OF CONS	3RD QUARTER SMIP FEE REPO	100423	1	1011-2205-003	DEPOSITS-STRONG MOTION P	107.34	107.34
Total 100423:										107.34	107.34
10/23	10/13/2023	219573	10909	DEPT OF TAX AND FEE A	TAX IMPLEMENTATION	TF500524	1	1000-417-10-48	TAXES, FEES, PERMITS & CHA	8,146.91	8,146.91
Total TF500524:										8,146.91	8,146.91
10/23	10/13/2023	219574	10523	DOWN RANGE INVESTM	SUPPLIES- FINANCE DEPARTM	646956	1	1000-415-10-46	SUPPLIES-GENERAL	534.44	534.44
Total 646956:										534.44	534.44
10/23	10/13/2023	219574	10523	DOWN RANGE INVESTM	SAFETY SUPPLIES-PW	647626	1	7620-430-10-46	SUPPLIES-SAFETY ITEMS	120.15	120.15
Total 647626:										120.15	120.15
10/23	10/13/2023	219575	265	FRONTIER	257-2520 GOLF COURSE	2520 100123	1	7530-451-52-45	COMMUNICATIONS	269.83	269.83

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Total 2520 100123:										269.83	269.83
10/23	10/13/2023	219576	332	INTERSTATE GAS SERVI	PROFESSIONAL SERVICES-GA	7021754	1	7401-430-62-43	PROFESSIONAL SVCS	2,127.50	2,127.50
Total 7021754:										2,127.50	2,127.50
10/23	10/13/2023	219577	1362	IRON MOUNTAIN INFO. M	POLICE DEPARTMENT SHREDD	HWCP912	1	1009-421-10-43	PROFESSIONAL SERVICES	128.98	128.98
Total HWCP912:										128.98	128.98
10/23	10/13/2023	219578	392	LASSEN CO CLERK'S OF	PROFESSIONAL SERVICES- BU	100323	1	1011-419-10-43	PROFESSIONAL SVCS	250.00	250.00
Total 100323:										250.00	250.00
10/23	10/13/2023	219579	437	LMUD	1801 MAIN ST POLICE STATION	8314 092523	1	1009-421-10-46	ELECTRICITY	966.17	966.17
Total 8314 092523:										966.17	966.17
10/23	10/13/2023	219580	1508	MAIN STREET LUBE	REPAIR & MAINT- PD	39858	1	1009-421-10-44	VEHICLE-REPAIR & MAINTENA	57.37	57.37
Total 39858:										57.37	57.37
10/23	10/13/2023	219581	10403	MINTIER HARNISH LP	SB-2 GRANT LAND USE & CIRC	SUSANVILLELUCE-15-R	1	2047-419-10-43	PROFESSIONAL SVCS	30,823.60	30,823.60
Total SUSANVILLELUCE-15-R:										30,823.60	30,823.60
10/23	10/13/2023	219582	528	NST ENGINEERING INC	COMPACTION TESTING	14283	1	2046-465-20-43	PROFESSIONAL SVCS	500.00	500.00
Total 14283:										500.00	500.00
10/23	10/13/2023	219583	558	PLUMAS-SIERRA	INTERNET ACCESS CIRCUIT	58020 092923	1	1000-417-10-45	COMMUNICATIONS	768.00	768.00
Total 58020 092923:										768.00	768.00
10/23	10/13/2023	219583	558	PLUMAS-SIERRA	INTERNET ACCESS CIRCUIT-P	63630 092923	1	1009-421-10-45	COMMUNICATIONS	185.00	185.00
Total 63630 092923:										185.00	185.00

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10/23	10/13/2023	219583	558	PLUMAS-SIERRA	INTERNET ACCESS CIRCUIT-FD	69319 092923	1	1010-422-10-45	COMMUNICATIONS	304.67	304.67
Total 69319 092923:										304.67	304.67
10/23	10/13/2023	219584	9689	PRENTICE LONG & EPPE	PROFESSIONAL SERVICES	6109	1	1000-412-10-43	PROFESSIONAL SVCS	429.00	429.00
Total 6109:										429.00	429.00
10/23	10/13/2023	219584	9689	PRENTICE LONG & EPPE	ATTORNEY CONTRACT 2023 C	6110	1	1000-412-10-43	PROFESSIONAL SVCS	6,500.00	6,500.00
Total 6110:										6,500.00	6,500.00
10/23	10/13/2023	219584	9689	PRENTICE LONG & EPPE	PROFESSIONAL SERVICES- PD	6111	1	1009-421-10-43	PROFESSIONAL SERVICES	1,210.00	1,210.00
10/23	10/13/2023	219584	9689	PRENTICE LONG & EPPE	PROFESSIONAL SERVICES-PW	6111	2	7620-430-10-43	PROFESSIONAL SVCS	440.00	440.00
10/23	10/13/2023	219584	9689	PRENTICE LONG & EPPE	PROFESSIONAL SERVICES-CO	6111	3	1011-425-20-43	PROFESSIONAL SVCS	1,320.00	1,320.00
Total 6111:										2,970.00	2,970.00
10/23	10/13/2023	219585	76	SUSANVILLE ACE HARD	PAINT	519467	1	1000-417-10-44	FACILITY - REPAIR & MAINTENA	22.40	22.40
Total 519467:										22.40	22.40
10/23	10/13/2023	219585	76	SUSANVILLE ACE HARD	BATTERIES-PW	519556	1	7620-430-10-46	SUPPLIES-GENERAL	7.59	7.59
Total 519556:										7.59	7.59
10/23	10/13/2023	219585	76	SUSANVILLE ACE HARD	SUPPLIES-PW	519562	1	7620-430-10-46	SUPPLIES-GENERAL	8.56	8.56
Total 519562:										8.56	8.56
10/23	10/13/2023	219585	76	SUSANVILLE ACE HARD	PAINT	519777	1	1000-417-10-44	FACILITY - REPAIR & MAINTENA	22.40	22.40
Total 519777:										22.40	22.40
10/23	10/13/2023	219586	9295	TAMCO CAPITAL CORP	COMMUNICATION-FD	5026901839	1	1010-422-10-45	COMMUNICATIONS	205.68	205.68
Total 5026901839:										205.68	205.68
10/23	10/13/2023	219587	749	VERIZON WIRELESS	CELLULAR PHONES - PD	9945629206	1	1009-421-10-45	COMMUNICATIONS	1,089.04	1,089.04

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 9945629206:										1,089.04	1,089.04
10/23	10/13/2023	219588	770	WESTERN NEVADA SUP	DRINKING FOUNTAIN	69945319	1	2048-452-21-46	SUPPLIES GENERAL	37.50	37.50
Total 69945319:										37.50	37.50
10/23	10/13/2023	219589	1198	WESTWOOD SANITATIO	PORTABLE TOILET - MEMORIAL	A-73038	1	2046-465-20-44	RENT & LEASE EQUIP & VEHIC	437.28	437.28
Total A-73038:										437.28	437.28
10/23	10/13/2023	219589	1198	WESTWOOD SANITATIO	PORTABLE TOILET-GOLF COUR	A-73056	1	7530-451-52-44	RENT & LEASES EQUIP & VEHI	218.78	218.78
Total A-73056:										218.78	218.78
Grand Totals:										64,833.08	64,833.08

Report Criteria:

Report type: GL detail

Check.Voided = False

Report Criteria:

Report type: GL detail

Check.Voided = False

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
10/23	10/18/2023	219595	728	U.S. POSTMASTER	UB BILLING WATER	101823	1	7110-430-42-46	POSTAGE	787.87	787.87
10/23	10/18/2023	219595	728	U.S. POSTMASTER	UB BILLING GAS	101823	2	7401-430-62-46	POSTAGE	405.87	405.87
Total 101823:										1,193.74	1,193.74
Grand Totals:										1,193.74	1,193.74

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Report Criteria:
 Report type: GL detail
 Check Voided = False

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
10/23	10/19/2023	219605	9432	ALL SEASON HEATING	NO.0005 WOODSMOKE REDUC	101623	1	8407-430-10-48	GRANTS	1,500.00	1,500.00
Total 101623:											
10/23	10/19/2023	219606	31	ALPINE FIRE SERVICES I	FIRE EXTINGUISHER SER-CITY	08-07423	1	1000-417-10-43	PROFESSIONAL SVCS	230.00	230.00
10/23	10/19/2023	219606	31	ALPINE FIRE SERVICES I	FIRE EXTINGUISHER SER-PAR	08-07423	2	1011-452-20-44	FACILITY - REPAIR & MAINTENA	89.42	89.42
Total 08-07423:											
10/23	10/19/2023	219607	792	AMERICAN PUBLIC GAS	2024 APGA MEMBERSHIP DUES	101823	1	7401-430-62-48	DUES AND MEMBERSHIPS	1,488.53	1,488.53
10/23	10/19/2023	219607	792	AMERICAN PUBLIC GAS	2024 APGA MEMBERSHIP DUES	101823	2	7401-1430-105	PRE-PAID OTHER	1,488.52	1,488.52
Total 101823:											
10/23	10/19/2023	219608	696	ANSORGE INC	MONTHLY MAINT. FEE TO ASSE	2056	1	7201-430-81-43	TECHNICAL SVCS	600.00	600.00
Total 2056:											
10/23	10/19/2023	219609	44	ARAMARK UNIFORM SER	UNIFORM SERVICE-PW	5980138426	1	7620-430-10-44	LINEN SERVICE	48.23	48.23
10/23	10/19/2023	219609	44	ARAMARK UNIFORM SER	UNIFORM SERVICE-PARKS	5980138426	2	1011-452-20-44	LINEN SERVICES	7.48	7.48
Total 5980138426:											
10/23	10/19/2023	219609	44	ARAMARK UNIFORM SER	CUSTODIAL SUPPLIES-PW	5980138427	1	7620-430-10-46	SUPPLIES-JANITORIAL	147.46	147.46
10/23	10/19/2023	219609	44	ARAMARK UNIFORM SER	UNIFORM SERVICE-STREETS	5980138427	2	2007-431-20-44	LINEN SERVICE	92.78	92.78
10/23	10/19/2023	219609	44	ARAMARK UNIFORM SER	UNIFORM SERVICE-GAS	5980138427	3	7401-430-62-44	LINEN SERVICES	9.17	9.17
Total 5980138427:											
10/23	10/19/2023	219609	44	ARAMARK UNIFORM SER	UNIFORM SERVICE-GAS	5980138428	1	7401-430-62-44	LINEN SERVICES	87.01	87.01
Total 5980138428:											
10/23	10/19/2023	219609	44	ARAMARK UNIFORM SER	UNIFORM SERVICE-PW	5980140346	1	7620-430-10-44	LINEN SERVICE	48.23	48.23
10/23	10/19/2023	219609	44	ARAMARK UNIFORM SER	UNIFORM SERVICE-PARKS	5980140346	2	1011-452-20-44	LINEN SERVICES	7.48	7.48

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Total 5980140346:											
10/23	10/19/2023	219609	44	ARAMARK	UNIFORM SER CUSTODIAL SUPPLIES-PW	5980140347	1	7620-430-10-46	SUPPLIES-JANITORIAL	147.46	147.46
10/23	10/19/2023	219609	44	ARAMARK	UNIFORM SER UNIFORM SERVICE-STREETS	5980140347	2	2007-431-20-44	LINEN SERVICE	92.78	92.78
10/23	10/19/2023	219609	44	ARAMARK	UNIFORM SER UNIFORM SERVICE-GAS	5980140347	3	7401-430-62-44	LINEN SERVICES	9.17	9.17
Total 5980140347:										249.41	249.41
10/23	10/19/2023	219609	44	ARAMARK	UNIFORM SER UNIFORM SERVICE-GAS	5980140348	1	7401-430-62-44	LINEN SERVICES	84.16	84.16
Total 5980140348:											
10/23	10/19/2023	219610	10261		REFUND WATER DEPOSIT	10210550044	1	7110-2228-000	DEPOSITS-CUSTOMER	1.02	1.02
10/23	10/19/2023	219610	10261		REFUND GAS DEPOSIT	10210550044	2	7401-2228-000	DEPOSITS-CUSTOMER	200.00	200.00
Total 10210550044:										201.02	201.02
10/23	10/19/2023	219611	1307	C&S WASTE SOLUTIONS	SPAULDING GREENWASTE CL	17535891U037	1	8404-430-15-48	GRANTS	757.47	757.47
Total 17535891U037:											
10/23	10/19/2023	219611	1307	C&S WASTE SOLUTIONS	1205 MAIN STREET- STREETS	175359143U037	1	2007-431-20-44	DISPOSAL	143.03	143.03
Total 175359143U037:											
10/23	10/19/2023	219611	1307	C&S WASTE SOLUTIONS	819 MAIN STREET- STREETS	175359145U037	1	2007-431-20-44	DISPOSAL	50.17	50.17
Total 175359145U037:											
10/23	10/19/2023	219611	1307	C&S WASTE SOLUTIONS	801 MAIN STREET- STREETS	175359146U037	1	2007-431-20-44	DISPOSAL	50.17	50.17
Total 175359146U037:											
10/23	10/19/2023	219611	1307	C&S WASTE SOLUTIONS	701 MAIN STREET- STREETS	175359147U037	1	2007-431-20-44	DISPOSAL	50.17	50.17
Total 175359147U037:											
10/23	10/19/2023	219611	1307	C&S WASTE SOLUTIONS	617 MAIN ST-STREETS	175359149U037	1	2007-431-20-44	DISPOSAL	50.17	50.17

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Total 175359149U037:											
10/23	10/19/2023	219611	1307	C&S WASTE SOLUTIONS	611 MAIN STREET- STREETS	175359150U37	1	2007-431-20-44	DISPOSAL	50.17	50.17
Total 175359150U37:											
10/23	10/19/2023	219611	1307	C&S WASTE SOLUTIONS	400 MAIN STREET- STREETS	175359151U037	1	2007-431-20-44	DISPOSAL	50.17	50.17
Total 175359151U037:											
10/23	10/19/2023	219611	1307	C&S WASTE SOLUTIONS	600 MAIN ST-STREETS	175359152U037	1	2007-431-20-44	DISPOSAL	50.17	50.17
Total 175359152U037:											
10/23	10/19/2023	219611	1307	C&S WASTE SOLUTIONS	626 MAIN ST-STREETS	175359153U037	1	2007-431-20-44	DISPOSAL	100.34	100.34
Total 175359153U037:											
10/23	10/19/2023	219611	1307	C&S WASTE SOLUTIONS	732 MAIN STREET-STREETS	175359154U037	1	2007-431-20-44	DISPOSAL	100.34	100.34
Total 175359154U037:											
10/23	10/19/2023	219611	1307	C&S WASTE SOLUTIONS	1000 MAIN ST-STREETS	175359155U037	1	2007-431-20-44	DISPOSAL	100.34	100.34
Total 175359155U037:											
10/23	10/19/2023	219611	1307	C&S WASTE SOLUTIONS	700 MAIN STREET-STREETS	175359156U037	1	2007-431-20-44	DISPOSAL	50.17	50.17
Total 175359156U037:											
10/23	10/19/2023	219611	1307	C&S WASTE SOLUTIONS	822 MAIN STREET- STREETS	175359157U037	1	2007-431-20-44	DISPOSAL	50.17	50.17
Total 175359157U037:											
10/23	10/19/2023	219611	1307	C&S WASTE SOLUTIONS	950 MAIN STREET- STREETS	175359158U037	1	2007-431-20-44	DISPOSAL	50.17	50.17
Total 175359158U037:											

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
10/23	10/19/2023	219611	1307	C&S WASTE SOLUTIONS	900 MAIN ST-STREETS	175359444U037	1	2007-431-20-44	DISPOSAL	100.34	100.34
Total 175359444U037:											
10/23	10/19/2023	219611	1307	C&S WASTE SOLUTIONS	1408 MAIN ST-STREETS	175359445U037	1	2007-431-20-44	DISPOSAL	100.34	100.34
Total 175359445U037:											
10/23	10/19/2023	219611	1307	C&S WASTE SOLUTIONS	1616 MAIN STREET-STREETS	175359446U037	1	2007-431-20-44	DISPOSAL	100.34	100.34
Total 175359446U037:											
10/23	10/19/2023	219611	1307	C&S WASTE SOLUTIONS	65 N LASSEN ST-STREETS	175359462U037	1	2007-431-20-44	DISPOSAL	100.34	100.34
Total 175359462U037:											
10/23	10/19/2023	219612	986	CARLSON'S TIRE PROS	ALIGNMENT-PARKS	96242	1	1011-452-20-44	VEHICLE - REPAIR & MAINTENA	100.00	100.00
Total 96242:											
10/23	10/19/2023	219613	7494	REFUND GAS DEPOSIT		10438400039	1	7401-2228-000	DEPOSITS-CUSTOMER	154.52	154.52
Total 10438400039:											
10/23	10/19/2023	219614	148	COMPUTER LOGISTICS	PHONE UPGRADE HARDWARE	8367	1	1009-421-10-47	MACHINERY AND EQUIPMENT	2,741.41	2,741.41
10/23	10/19/2023	219614	148	COMPUTER LOGISTICS	PHONE UPGRADE HARDWARE	8367	2	1009-421-10-43	TECHNICAL SERVICES	9,332.18	9,332.18
10/23	10/19/2023	219614	148	COMPUTER LOGISTICS	PHONE UPGRADE HARDWARE	8367	3	1009-421-10-45	COMMUNICATIONS	355.84	355.84
10/23	10/19/2023	219614	148	COMPUTER LOGISTICS	PHONE UPGRADE HARDWARE	8367	4	1010-422-10-47	MACHINERY AND EQUIPMENT	1,746.41	1,746.41
10/23	10/19/2023	219614	148	COMPUTER LOGISTICS	PHONE UPGRADE HARDWARE	8367	5	1010-422-10-43	TECHNICAL SVCS	2,425.00	2,425.00
10/23	10/19/2023	219614	148	COMPUTER LOGISTICS	PHONE UPGRADE HARDWARE	8367	6	1010-422-10-45	COMMUNICATIONS	279.80	279.80
10/23	10/19/2023	219614	148	COMPUTER LOGISTICS	PHONE UPGRADE HARDWARE	8367	7	7620-430-10-47	MACHINERY AND EQUIPMENT	3,736.41	3,736.41
10/23	10/19/2023	219614	148	COMPUTER LOGISTICS	PHONE UPGRADE HARDWARE	8367	8	7620-430-10-43	TECHNICAL SVCS	2,425.00	2,425.00
10/23	10/19/2023	219614	148	COMPUTER LOGISTICS	PHONE UPGRADE HARDWARE	8367	9	7620-430-10-45	COMMUNICATIONS	792.84	792.84
10/23	10/19/2023	219614	148	COMPUTER LOGISTICS	PHONE UPGRADE HARDWARE	8367	10	1000-413-20-47	MACHINERY AND EQUIPMENT	2,555.90	2,555.90
10/23	10/19/2023	219614	148	COMPUTER LOGISTICS	PHONE UPGRADE HARDWARE	8367	11	1000-413-20-43	TECHNICAL SVCS	2,425.00	2,425.00
10/23	10/19/2023	219614	148	COMPUTER LOGISTICS	PHONE UPGRADE HARDWARE	8367	12	1000-413-20-45	COMMUNICATIONS	356.35	356.35
Total 8367:										29,172.14	29,172.14

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10/23	10/19/2023	219614	148	COMPUTER LOGISTICS	WORKSTATION REPLACEMENT	84558	1	7401-430-62-46	SUPPLIES-GENERAL	1,775.75	1,775.75
Total 84558:											
10/23	10/19/2023	219615	1404	CORNERSTONE ENVIRO	WELL PUMP REPAIRS-GC	8050	1	7530-451-52-43	PROFESSIONAL SERVICES	8,501.13	8,501.13
Total 8050:											
10/23	10/19/2023	219616	161	CSK AUTO INC	MIRROR HEAD-WATER	2740466630	1	7110-430-42-44	REPAIR AND MAINTENANCE-VE	32.46	32.46
Total 2740466630:											
10/23	10/19/2023	219617	10670	CURRENT ELECTRIC & A	CODE CHANGE-PW	047073	1	7620-430-10-43	TECHNICAL SVCS	45.00	45.00
Total 047073:											
10/23	10/19/2023	219618	173	DATCO SERVICES	EMPLOYEE QTRLY SVC FEES	181063	1	1000-416-10-43	TECHNICAL SVCS	535.50	535.50
Total 181063:											
10/23	10/19/2023	219619	194	DIAMOND SAW SHOP IN	SUPPLIES-STREETS	19851	1	2007-431-20-46	SUPPLIES-SMALL TOOLS	221.74	221.74
Total 19851:											
10/23	10/19/2023	219620	219	ED STAUB & SONS PETR	3962 GAL UNLEADED	9794599	1	1000-1410-001	INVENTORIES-GASOLINE	14,676.78	14,676.78
Total 9794599:											
10/23	10/19/2023	219621	1033	FGL ENVIRONMENTAL	WEEKLY WATER SAMPLING-D	375296A	1	7110-430-42-43	PROFESSIONAL SVCS	238.00	238.00
Total 375296A:											
10/23	10/19/2023	219621	1033	FGL ENVIRONMENTAL	WEEKLY WATER SAMPLING-D	378086A	1	7110-430-42-43	PROFESSIONAL SVCS	133.00	133.00
Total 378086A:											
10/23	10/19/2023	219621	1033	FGL ENVIRONMENTAL	WEEKLY WATER SAMPLING-D	378319A	1	7110-430-42-43	PROFESSIONAL SVCS	133.00	133.00

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Total 378319A:											
10/23	10/19/2023	219622	10121	FITCH RATINGS INC	GAS BOND ANNUAL FEE 23/24	7119091475	1	7401-430-62-43	PROFESSIONAL SVCS	8,333.34	8,333.34
10/23	10/19/2023	219622	10121	FITCH RATINGS INC	GAS BOND ANNUAL FEE 24/25	7119091475	2	7401-1430-105	PRE-PAID OTHER	1,666.66	1,666.66
Total 7119091475:											
										10,000.00	10,000.00
10/23	10/19/2023	219623	257	FOREST OFFICE EQUIPM	MAINT.CONTRACT FOLD MACHI	SV006268	1	7401-430-62-43	TECHNICAL SVCS	44.08	44.08
10/23	10/19/2023	219623	257	FOREST OFFICE EQUIPM	MAINT.CONTRACT FOLD MACHI	SV006268	2	7110-430-42-43	TECHNICAL SVCS	44.08	44.08
Total SV006268:											
										88.16	88.16
10/23	10/19/2023	219623	257	FOREST OFFICE EQUIPM	KYOCERA COPIER -PW	SV006356	1	7620-430-10-43	TECHNICAL SVCS	441.64	441.64
Total SV006358:											
										441.64	441.64
10/23	10/19/2023	219624	265	FRONTIER	257-1033-PARKS	1033 100523	1	1011-452-20-45	COMMUNICATIONS	151.77	151.77
Total 1033 100523:											
										151.77	151.77
10/23	10/19/2023	219624	265	FRONTIER	257-1044 PRI	1044 100523	1	7620-430-10-45	COMMUNICATIONS	139.90	139.90
Total 1044 100523:											
										139.90	139.90
10/23	10/19/2023	219624	265	FRONTIER	257-1887 BACKUP	1887 100123	1	1000-417-10-45	COMMUNICATIONS	80.82	80.82
Total 1887 100123:											
										80.82	80.82
10/23	10/19/2023	219624	265	FRONTIER	257-2960 HVAC/ELEVATOR LINE	2960 100523	1	1000-417-10-45	COMMUNICATIONS	115.38	115.38
Total 2960 100523:											
										115.38	115.38
10/23	10/19/2023	219625	10922		RETURN FACILITY RENTAL PAY	101723	1	1000-2228-009	DEPOSITS-COMM CENTER RE	75.00	75.00
Total 101723:											
										75.00	75.00
10/23	10/19/2023	219626	237	JOHN DEERE FINANCIAL	REPAIRS-G.C	916994	1	7530-451-52-44	REPAIR & MAINTENANCE - EQU	1,031.90	1,031.90

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Total 916994:											
10/23	10/19/2023	219626	237	JOHN DEERE FINANCIAL	2015 JOHN DEERE MOWER RE	917379	1	7530-451-52-44	REPAIR & MAINTENANCE - EQU	4,181.70	4,181.70
Total 917379:											
10/23	10/19/2023	219627	374	L.N. CURTIS & SONS	SAFETY EQUIPMENT-FD	INV753508	1	1010-422-10-46	SUPPLIES- SAFETY ITEMS	465.48	465.48
Total INV753508:											
10/23	10/19/2023	219628	1074	LASSEN AUTO BODY	REPAIR & MAINT- BUILDING DE	7W9SYR	1	1011-424-20-44	VEHICLE - REPAIR & MAINTENA	469.92	469.92
Total 7W9SYR:											
10/23	10/19/2023	219628	1074	LASSEN AUTO BODY	REPAIR & MAINT-STREETS	7YFVTT	1	2007-431-20-44	REPAIR AND MAINTENANCE-VE	909.67	909.67
Total 7YFVTT:											
10/23	10/19/2023	219629	411	LASSEN MOTOR PARTS	REPAIRS & MAINT-PARKS	441657	1	1011-452-20-44	VEHICLE - REPAIR & MAINTENA	68.50	68.50
Total 441657:											
10/23	10/19/2023	219630	412	LASSEN REGIONAL SOLI	DUMP FEES-STREETS	3677	1	2005-431-20-44	REPAIR AND MAINTENANCE-MI	18.68	18.68
10/23	10/19/2023	219630	412	LASSEN REGIONAL SOLI	DUMP FEES-STREETS	3677	2	2007-431-20-44	DISPOSAL	28.01	28.01
10/23	10/19/2023	219630	412	LASSEN REGIONAL SOLI	DUMP FEES-WATER	3677	3	7110-430-42-44	DISPOSAL	16.73	16.73
Total 3677:											
10/23	10/19/2023	219630	412	LASSEN REGIONAL SOLI	DUMP FEES-STREETS	80	1	2007-431-20-44	DISPOSAL	30.73	30.73
Total 80:											
10/23	10/19/2023	219631	10485	LEAF CAPITAL FUNDING	COPIER-PW	15395820	1	7620-430-10-44	RENT & LEASE EQUIP & VEHIC	153.55	153.55
Total 15395820:											
10/23	10/19/2023	219631	10485	LEAF CAPITAL FUNDING	COPIER-FD	15439694	1	1010-422-10-44	RENT & LEASES EQUIP & VEHI	19.90	19.90

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Total 15439694:											
10/23	10/19/2023	219632	425	LES SCHWAB TIRE CENT	FLAT REPAIRS-STREET	60400408094	1	2007-431-20-44	REPAIR AND MAINTENANCE-VE	98.00	98.00
Total 60400408094:											
10/23	10/19/2023	219633	437	LMUD	JOHNSTONVILLE RD SPRINKLE	10262 101023	1	1011-452-20-46	ELECTRICITY	38.83	38.83
Total 10262 101023:											
10/23	10/19/2023	219633	437	LMUD	STREET LIGHTS-STREET	14039 101023	1	2007-431-60-46	ELECTRICITY	228.42	228.42
Total 14039 101023:											
10/23	10/19/2023	219633	437	LMUD	STREET LIGHTS-STREET	14041 101023	1	2007-431-60-46	ELECTRICITY	4,480.10	4,480.10
Total 14041 101023:											
10/23	10/19/2023	219633	437	LMUD	S GAY ST-STREET	24323 101023	1	2007-431-60-46	ELECTRICITY	101.03	101.03
Total 24323 101023:											
10/23	10/19/2023	219633	437	LMUD	66 N LASSEN ST	2486 101023	1	1000-417-10-46	ELECTRICITY	764.65	764.65
Total 2486 101023:											
10/23	10/19/2023	219633	437	LMUD	N WEATHERLOW ST-TENNIS S	24661 101023	1	1011-452-20-46	ELECTRICITY	30.00	30.00
Total 24661 101023:											
10/23	10/19/2023	219633	437	LMUD	STREET LIGHTS-STREET	2467 101023	1	2007-431-60-46	ELECTRICITY	2,000.65	2,000.65
Total 2467 101023:											
10/23	10/19/2023	219633	437	LMUD	65 N WEATHERLOW ST- PARKS	2865 101023	1	1011-452-20-46	ELECTRICITY	50.94	50.94
Total 2865 101023:											
Total 2865 101023:											

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10/23	10/19/2023	219633	437	LMUD	65 N WEATHERLOW ST-PARK O	2867 101023	1	1011-452-20-46	ELECTRICITY	59.56	59.56
Total 2867 101023:											59.56 59.56
10/23	10/19/2023	219633	437	LMUD	N WEATHERLOW ST-TENNIS C	2870 101023	1	1011-452-20-46	ELECTRICITY	67.16	67.16
Total 2870 101023:											67.16 67.16
10/23	10/19/2023	219633	437	LMUD	NORTH ST BALL PARK-MEM FIE	2873 101023	1	1011-452-20-46	ELECTRICITY	45.40	45.40
Total 2873 101023:											45.40 45.40
10/23	10/19/2023	219633	437	LMUD	SKYLINE DR WELL 4-WATER	29931 101023	1	7110-430-42-46	ELECTRICITY	3,271.02	3,271.02
Total 29931 101023:											3,271.02 3,271.02
10/23	10/19/2023	219633	437	LMUD	HARRIS DR & HWY 36-WATER	30658 101023	1	7110-430-42-46	ELECTRICITY	95.70	95.70
Total 30658 101023:											95.70 95.70
10/23	10/19/2023	219633	437	LMUD	472-105 JOHNSTONVILLE WATE	350161 101023	1	7112-430-42-46	ELECTRICITY	132.86	132.86
Total 350161 101023:											132.86 132.86
10/23	10/19/2023	219633	437	LMUD	SAN FRANCISCO ST- STREETS	416835 101023	1	2007-431-60-46	ELECTRICITY	38.61	38.61
Total 416835 101023:											38.61 38.61
10/23	10/19/2023	219633	437	LMUD	FIRST STREET & ALLEY LIGHTS	416848 101023	1	2007-431-60-46	ELECTRICITY	38.61	38.61
Total 416848 101023:											38.61 38.61
10/23	10/19/2023	219633	437	LMUD	LONG ALLEY & LOVELL ALLEY-	416860 101023	1	2007-431-60-46	ELECTRICITY	38.61	38.61
Total 416860 101023:											38.61 38.61
10/23	10/19/2023	219633	437	LMUD	INSPIRATION POINT- STREETS	416915 101023	1	2007-431-60-46	ELECTRICITY	38.61	38.61

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10/23	10/19/2023	219633	437	LMUD	PAUTE LN SCADA-WATER	44316 101023	1	7110-430-42-46	ELECTRICITY	36.78	36.78
Total 44316 101023:											
										36.78	36.78
10/23	10/19/2023	219633	437	LMUD	BAGWELL SPRINGS - SCADA-W	44542 101023	1	7110-430-42-46	ELECTRICITY	95.70	95.70
Total 44542 101023:											
										95.70	95.70
10/23	10/19/2023	219633	437	LMUD	WELL #3-WATER	4559 101023	1	7110-430-42-46	ELECTRICITY	2,240.04	2,240.04
Total 4559 101023:											
										2,240.04	2,240.04
10/23	10/19/2023	219633	437	LMUD	QUARRY ST LIGHTS-STREETS	49500 101023	1	2007-431-60-46	ELECTRICITY	77.21	77.21
Total 49500 101023:											
										77.21	77.21
10/23	10/19/2023	219633	437	LMUD	MAIN & FOSS SIGNAL LIGHT-ST	49501 101023	1	2007-431-60-46	ELECTRICITY	200.96	200.96
Total 49501 101023:											
										200.96	200.96
10/23	10/19/2023	219633	437	LMUD	606 NEVADA STREET	58209 101023	1	7620-430-10-46	ELECTRICITY	66.95	66.95
Total 58209 101023:											
										66.95	66.95
10/23	10/19/2023	219633	437	LMUD	NORTH ST PARK LIGHTS-MEM	9283 101023	1	1011-452-20-46	ELECTRICITY	875.15	875.15
Total 9283 101023:											
										875.15	875.15
10/23	10/19/2023	219633	437	LMUD	GEO PUMP #1	9297 101023	1	7301-430-52-46	ELECTRICITY	2,140.48	2,140.48
Total 9297 101023:											
										2,140.48	2,140.48
10/23	10/19/2023	219633	437	LMUD	MAIN ST & PINE ST-STREETS	94811 101023	1	2007-431-60-46	ELECTRICITY	30.00	30.00
Total 94811 101023:											
										30.00	30.00
10/23	10/19/2023	219634	10920		REFUND GAS DEPOSIT	10100202427	1	7401-2228-000	DEPOSITS-CUSTOMER	160.13	160.13

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Total 10100202427:											
10/23	10/19/2023	219635	10921		REFUND WATER DEPOSIT	10529900020	1	7110-2228-000	DEPOSITS-CUSTOMER	58.79	58.79
Total 10529900020:											
10/23	10/19/2023	219636	9983	MODOC COUNTY RECOR	ADVERTISEMENT-WATER	78218	1	7110-430-42-45	ADVERTISING	72.00	72.00
Total 78218:											
10/23	10/19/2023	219637	824	ODP BUSINESS Solutio	FLYERS-SNOW	334198573001	1	2006-431-25-46	SUPPLIE - GENERAL	1,125.80	1,125.80
10/23	10/19/2023	219637	824	ODP BUSINESS Solutio	FLYERS	334198573001	2	8404-430-15-48	GRANTS	1,125.80	1,125.80
Total 334198573001:											
10/23	10/19/2023	219638	1228	ONLINE INFORMATION S	ONLINE UTILITY EXCHANGE RE	1214620	1	7401-430-62-43	TECHNICAL SVCS	57.12	57.12
10/23	10/19/2023	219638	1228	ONLINE INFORMATION S	ONLINE UTILITY EXCHANGE RE	1214620	2	7110-430-42-43	TECHNICAL SVCS	57.12	57.12
Total 1214620:											
10/23	10/19/2023	219639	546	PAYLESS BUILDING SUP	SUPPLIES-PARKS	170199	1	1011-452-20-44	FACILITY - REPAIR & MAINTENA	1,627.04	1,627.04
Total 170199:											
10/23	10/19/2023	219639	546	PAYLESS BUILDING SUP	SUPPLIES-SB1	172794	1	2005-431-20-44	REPAIR AND MAINTENANCE-MI	67.12	67.12
Total 172794:											
10/23	10/19/2023	219639	546	PAYLESS BUILDING SUP	SUPPLIES-SB1	172835	1	2005-431-20-44	REPAIR AND MAINTENANCE-MI	67.12	67.12
Total 172835:											
10/23	10/19/2023	219640	556	PITNEY BOWES INC	POSTAGE	100423	1	1000-1410-002	INVENTORIES-POSTAGE	1,020.99	1,020.99
Total 100423:											
10/23	10/19/2023	219641	558	PLUMAS-SIERRA	INTERNET ACCESS CIRCUIT-P	68444 092923	1	7620-430-10-45	COMMUNICATIONS	368.56	368.56

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Total 68444 092923:											
10/23	10/19/2023	219642	1479	SIERRA BROADCASTING	ADVERTISING-GAS	23090152	1	7401-430-62-45	ADVERTISING	499.00	499.00
Total 23090152:											
10/23	10/19/2023	219643	1270	SILVER STATE BARRICA	SUPPLIES-SB1	022856	1	2005-431-20-44	REPAIR AND MAINTENANCE-MI	262.38	262.38
Total 022856:											
10/23	10/19/2023	219644	76	SUSANVILLE ACE HARD	FASTENERS-SB1	519791	1	2005-431-20-44	REPAIR AND MAINTENANCE-MI	5.09	5.09
Total 519791:											
10/23	10/19/2023	219644	76	SUSANVILLE ACE HARD	CLIPS-PARKS	519969	1	1011-452-20-44	FACILITY - REPAIR & MAINTENA	10.70	10.70
Total 519969:											
10/23	10/19/2023	219644	76	SUSANVILLE ACE HARD	TAPE-STREETS	520051	1	2007-431-20-46	SUPPLIES-GENERAL	29.21	29.21
Total 520051:											
10/23	10/19/2023	219644	76	SUSANVILLE ACE HARD	DUCT TAPE-STREETS	520097	1	2007-431-20-46	SUPPLIES-GENERAL	12.06	12.06
Total 520097:											
10/23	10/19/2023	219645	712	TNS TRUCKING CO	TRANSFER BASE ROCK-GAS	5747	1	7401-430-62-46	SUPPLIES-GENERAL	687.72	687.72
10/23	10/19/2023	219645	712	TNS TRUCKING CO	TRANSFER BASE ROCK-WATE	5747	2	7110-430-42-46	SUPPLIES-GENERAL	687.72	687.72
10/23	10/19/2023	219645	712	TNS TRUCKING CO	TRANSFER BASE ROCK-STREE	5747	3	2007-431-20-46	SUPPLIES-GENERAL	225.32	225.32
Total 5747:											
10/23	10/19/2023	219646	966	TURF STAR INC	REPAIRS & MAINT-GC	7304308-00	1	7530-451-52-44	REPAIR & MAINTENANCE - MIS	444.46	444.46
Total 7304308-00:											
10/23	10/19/2023	219647	530	U.S. BANK EQUIPMENT F	COPIER - CITY HALL UP AND D	512861783	1	1000-417-10-44	RENT & LEASES EQUIP & VEHI	258.31	258.31
10/23	10/19/2023	219647	530	U.S. BANK EQUIPMENT F	COPIER-PD	512861783	2	1009-421-10-44	RENT & LEASES EQUIP & VEHI	258.30	258.30

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Total 512851783:											
10/23	10/19/2023	219647	530	U.S. BANK EQUIPMENT F	UPSTAIRS COPIER CITY HALL	512851932	1	1000-417-10-44	RENT & LEASES EQUIP & VEHI	400.56	400.56
Total 512851932:											
10/23	10/19/2023	219648	10821	UBEO WEST LLC	COPIER CITY HALL	4269057	1	1000-417-10-44	RENT & LEASES EQUIP & VEHI	417.76	417.76
10/23	10/19/2023	219648	10821	UBEO WEST LLC	COPIER PD	4269057	2	1009-421-10-44	RENT & LEASES EQUIP & VEHI	192.96	192.96
Total 4269057:											
10/23	10/19/2023	219649	749	VERIZON WIRELESS	CELLULAR PHONES - ADMIN	9945741446	1	1000-413-20-45	COMMUNICATIONS	64.32	64.32
10/23	10/19/2023	219649	749	VERIZON WIRELESS	CELLULAR PHONES - BULIDN	9945741446	2	1011-424-20-45	COMMUNICATIONS	99.14	99.14
10/23	10/19/2023	219649	749	VERIZON WIRELESS	CELLULAR PHONES - PARKS	9945741446	3	1011-452-20-45	COMMUNICATIONS	103.76	103.76
10/23	10/19/2023	219649	749	VERIZON WIRELESS	CELLULAR PHONES - AIR POLL	9945741446	4	7620-430-11-45	COMMUNICATIONS	301.78	301.78
10/23	10/19/2023	219649	749	VERIZON WIRELESS	CELLULAR PHONES - PUBLIC	9945741446	5	7620-430-10-45	COMMUNICATIONS	1,573.64	1,573.64
10/23	10/19/2023	219649	749	VERIZON WIRELESS	CELLULAR PHONES - GAS	9945741446	6	7401-430-62-45	COMMUNICATIONS	201.26	201.26
Total 9945741446:											
10/23	10/19/2023	219650	770	WESTERN NEVADA SUP	SUPPLIES-GAS	69967627	1	7401-430-62-46	SUPPLIES-SMALL TOOLS	73.75	73.75
Total 69967627:											
10/23	10/19/2023	219650	770	WESTERN NEVADA SUP	SUPPLIES-WATER	69968119	1	7110-430-42-46	SUPPLIES-GENERAL	83.67	83.67
Total 69968119:											
10/23	10/19/2023	219650	770	WESTERN NEVADA SUP	SUPPLIES-WATER	69968670	1	7110-430-42-46	SUPPLIES-GENERAL	13.86	13.86
Total 69968670:											
10/23	10/19/2023	219650	770	WESTERN NEVADA SUP	SUPPLIES-WATER	69972462	1	7110-430-42-46	SUPPLIES-GENERAL	458.86	458.86
Total 69972462:											
10/23	10/19/2023	219650	770	WESTERN NEVADA SUP	SUPPLIES-WATER	69977728	1	7110-430-42-46	SUPPLIES-GENERAL	127.39	127.39

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Total 69977728:											
10/23	10/19/2023	219650	770	WESTERN NEVADA SUP	SUPPLIES- WATER	69977736	1	7110-430-42-46	SUPPLIES-GENERAL	127.39	127.39
Total 69977736:											
10/23	10/19/2023	219650	770	WESTERN NEVADA SUP	SUPPLIES-WATER	69980041	1	7110-430-42-46	SUPPLIES-GENERAL	14.07	14.07
Total 69980041:											
10/23	10/19/2023	219651	1198	WESTWOOD SANITATIO	PORTABLE TOILET - SKYLINE	A-73051	1	1011-452-20-44	RENT & LEASES EQUIP & VEHI	107.17	107.17
Total A-73051:											
Grand Totals:											
										109.39	109.39
										114,191.97	114,191.97

Report Criteria:

Report type: GL detail

Check Voided = False

M = Manual Check, V = Void Check

SUSANVILLE CITY COUNCIL AGENDA ITEM

Submitted By: Heidi Whitlock, Administrative Services

Action Date: November 1, 2023

SUBJECT: Approve appointment of Susanville Municipal Airport Commissioners.

PRESENTED BY: Dan Newton, City Administrator

SUMMARY: The Airport Commission consists of five community members who are responsible for advising the City Council on matters related to the Airport. All members must live within 15 miles of the city limits and at least two members of the commission must be pilots. The Commissioners are appointed by the Mayor with City Council approval. Commissioner Heyland and Commissioner Clark have both submitted letters of interest to serve for an additional term, both ending November 2026.

FISCAL IMPACT: None.

ACTION REQUESTED: Motion to approve the appointment of William Heyland and Paul Clark for an additional term on the Susanville Municipal Airport Commission.

ATTACHMENTS:
[SMAC Clark Letter of Interest.pdf](#)
[SMAC Heyland Letter of Interest.pdf](#)

Paul M Clark
700-550 Richmond rd., Susanville, CA
(503) 779-9988

November 23, 2022

The Honorable Quincy McCourt, Mayor, City of Susanville
ATTN: Heidi Whitlock, City Clerk
66 No. Lassen Street
Susanville, CA 96130

Dear Mayor McCourt:

Please consider this letter as my application to continue serving as a member of the Susanville Municipal Airport Commission.

I've been a Lassen County resident since 1975. I've been active and involved with the airport since 1986. I have acquired most of my airplane certificate ratings on Susanville Airport and currently active and involved on the airfield on several areas of support. I've been an airline pilot for my career and I am currently active in that career. I have enjoyed being part of the airport commission. I would like to continue my input and support to the city of Susanville.

Thank you in advance for your consideration

Sincerely
Paul Clark

William D. Heyland

470-740 Wingfield Rd., Susanville, CA 96130
Res: (530) 257-4565, Fax: (530) 251-2020

November 21, 2022

The Honorable Quincy McCourt, Mayor, City of Susanville
ATTN: Heidi Whitlock, City Clerk
66 No. Lassen Street
Susanville, CA 96130

Dear Mayor McCourt:

Please consider this letter as my application to continue serving as a member of the Susanville Municipal Airport Commission.

Over the last sixteen years the Susanville Municipal Airport Commission has aided the City in making several exciting improvements to the Susanville Municipal Airport as well as making positive recommendations to the City Council on operational matters. I am pleased to have been a part of those accomplishments. The current ACIP, the 5 year plan for rehabilitation of the airport infrastructure with the substantial aid of the FAA, is both exciting and challenging and I hope to be part of the team that brings these necessary improvements to fruition. The next four years are expected to be bright, as well as challenging, for continued improvements and it is my hope to lend my experience to this endeavor.

Thank you in advance for your consideration.

Sincerely

//s//
William D. Heyland

AGENDA ITEM NO. 7.A
Public Hearing

SUSANVILLE CITY COUNCIL AGENDA ITEM

Submitted By: Jolene Arredondo, Administrative Services

Action Date: November 1, 2023

SUBJECT: Public Hearing to receive comments on the Community Development Block Grant Program-Coronavirus Response Rounds 2 and 3 Grant Project 20-CDBG-CV2-3-00047 City of Susanville Emergency Services Grant activity completion

PRESENTED BY: Jolene Arredondo, Assistant to the City Administrator

SUMMARY: Through the use of this grant funding, the city of Susanville was able to purchase two (2) decontamination suitcases. The purpose of the decontamination suitcases is to provide protection against pathogens with minimum effort and zero risk, the decontamination suitcase is a portable emergency medical sterilizer equipped to disinfect, sterilize and convert ozone gas back to oxygen in as quickly as 3 minutes. The city of Susanville in 2020 purchased one (1) decontamination suitcase through a company that specializes in emergency response items and trained employees on how to properly use the equipment. In order to reduce additional training and to maximize the kits usages, the city sole sourced the procurement of additional suitcases through Genlantis. An additional positive outcome of sourcing the purchase through Genlantis besides training on a new product, departments now will have interchangeable equipment parts, if needed. The suitcases are available for usage by the city of Susanville Fire Department, Susanville Volunteer Fire Department, Susanville Police Department, and city of Susanville Public Works Department.

The second activity completed, was the purchase of a Emergency Response Vehicle for the Susanville Fire Department. The purpose of this vehicle is to be utilized in emergency response where Covid exposure is inevitable or is presumed. Due to CDC regulations and requirements, all emergency response services are required to sanitize and disinfect the fire equipment, fire gear and the entire vehicle after each occurrences. This process takes that emergency response vehicle out of commission until the cleaning process is complete. The purchase of a Type 6 vehicle has allowed emergency fire response in a smaller vehicle when other Fire Department vehicles must be taken out of commission for cleaning, allowing alternative response with ease, and will not alter, hinder, or suppress

the departments ability to respond to other incidents with fire equipment/trucks. In the stages of research and procurement of the Type 6 vehicle, city of Susanville's Fire Chief identified two potential vendors that build this specific type of vehicle and selected one vendor that could provide the vehicle to meet our specifications within our designated time frame and budget. The Type 6 vehicle was built and in order for the vehicle to be delivered, the vendor required that personnel flew out to view and approve the vehicle prior to the "build phase" to be complete. The vehicle also was unable to be delivered in a timely and cost efficient manner, therefore a member of the Susanville Fire Department flew to pick up and drive the vehicle back to the city of Susanville Fire Station. The vehicle has already been in rotation of heavy usage and has accomplished and fulfilled its purpose more than the department originally anticipated. In only a few months the vehicle has serviced our community in a positive manner. The vehicle was presented to the city council at the first meeting in August 2023.

FISCAL IMPACT:

Grant reimbursements received totaling \$180,800

ACTION REQUESTED:

Receive public comment on grant project completion. No formal City Council action required.

ATTACHMENTS:

AGENDA ITEM NO. 9.A
Action Item

SUSANVILLE CITY COUNCIL AGENDA ITEM

Submitted By: Bob Godman, Public Works

Action Date: November 1, 2023

SUBJECT: Consider **Resolution No. 23-6251**, authorizing the Public Works Director to sign a contract with Tholl Fence Inc. of Sparks, Nevada for the installation of a security fencing around the Cady Springs Water Tank and authorize the Finance Director to adjust the Water Division budget as necessary.

PRESENTED BY: Bob Godman, Public Works Director

SUMMARY: The last time the Water Division had a security evaluation one of the main suggestions was to finish the security fence around the Cady Springs water tank. Staff has received three new estimates for building the fence the best of which is from Tholl Fence Inc. of Sparks, Nevada.

FISCAL IMPACT: \$43,255 estimate plus 10% contingency for a total of \$47,580 to the Water Division 7114 fund, no impact to the General Fund.

ACTION REQUESTED: Motion to approve Resolution No. 23-6251, authorizing the Public Works Director to sign a contract with Tholl Fence Inc. of Sparks, Nevada for the installation of a security fencing around the Cady Springs Water Tank and authorize the Finance Director to adjust the Water Division budget as necessary.

ATTACHMENTS:
[23-6251.pdf](#)
[Quote Tholl Fence Inc. Cady Tank](#)

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WHEREAS, the City of Susanville operates the water distribution system; and

WHEREAS, secure facilities help keep the water supply safe and clean; and

WHEREAS, the Cady Springs water storage tank is in need of security fencing; and

WHEREAS, staff has received three quotes to build security fencing around the Cady Springs Tank; and

WHEREAS, Tholl Fence Inc. of Sparks, Nevada provided the best quote.

1. The Public Works Director to sign a contract with Tholl Fence Inc. of Sparks Nevada for the construction of security fencing around the Cady Springs water tank; and
2. The Finance Director to adjust the water division budget in an amount not to exceed \$47,580 which represents the quote plus a ten percent contingency.

ATTEST: _____
Heidi Whitlock, City Clerk

AYES:
NOES:
ABSENT:
ABSTAIN:

APPROVED AS TO FORM: _____
Margaret Long, City Attorney



ESTABLISHED
1912

NEVADA LICENSE 5493 A
CALIFORNIA LICENSE 199672

800 Glendale Avenue • P.O. Box 855 • Sparks, Nevada 89432 • Telephone 775.358.8680 • Fax 775.358.7197

August 30, 2023

City of Susanville
Cady Tank Fence
Susanville, CA, 96130

Tholl Fence is pleased to quote the following:

6' TALL GALVANIZED CHAIN LINK FENCE:

Furnish and install approx. 370 lf (+or-) of 6' tall, galvanized chain link fence with (3) strands of barbed wire. Includes (1) 20' wide double swing gate.

Exclusions

- Permits, fees and bonds
- Quote based on having access with digging machine
- Location of any underground utilities

Lump Sum Installation Price for 6' tall chain link fence ...\$43,255.00

Quotation subject to change after 30 days.

Pricing based on current prevailing wages

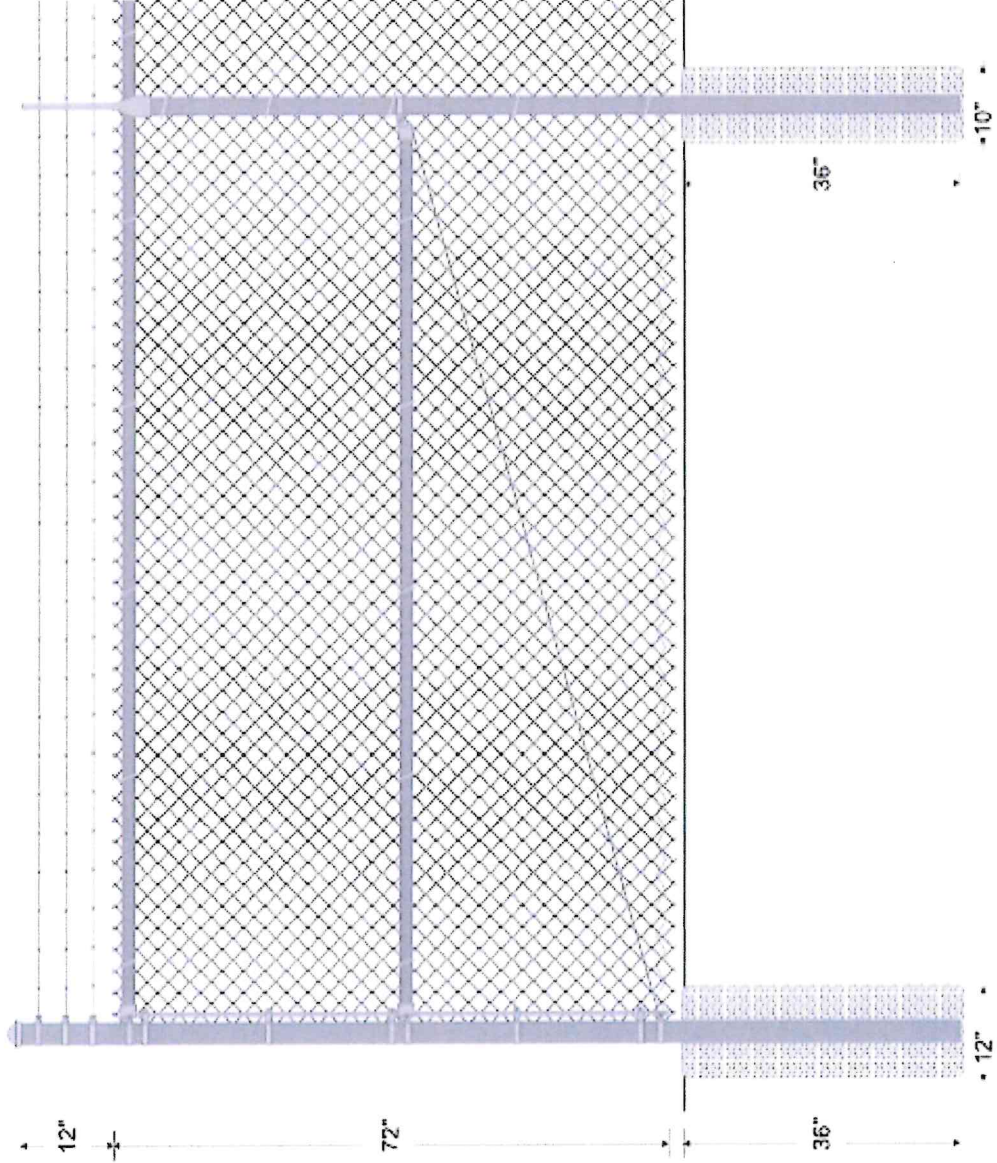
If I can be of any further assistance, please don't hesitate to call.

Yours truly,

Aaron Dyck
Tholl Fence, Inc.
800 Glendale Avenue
PO Box 855
Sparks, NV 89432
775.358.8680
775.358.7197 fax
aarond@thollfence.com
www.thollfence.com

Quality through Experience

120"



FABRIC: 12" X 11 GA. (2" MESH) 50 GALV. CHAINLINK.

TOP RAIL: 1 5/8" O.D. FULL WT. ASTM SCH 40. 2.27 lbs. per foot. Top rail 21" in length, joined with 1 3/8" X 6" SLEEVE.

LINE POST: 2 3/8" O.D. FULL WT. ASTM SCH 40 OUT PIPE. 3.65 lbs. per foot. Line posts set 10' on center maximum spacing.

TERMINAL POST: 2 7/8" O.D. FULL WT. ASTM SCH 40 OUT PIPE. 5.73 lbs. per foot.

BRACING: Terminal posts braced and braced to the nearest line post with 1 5/8" O.D. FULL WT. ASTM SCH 40 and TRUSS ROD & INDUSTRIAL TRUSS ROD TIGHTENER.

TENSION WIRE: 7 GA. COIL SPRING COMMERCIAL GALV. TENSION WIRE attached to bottom of fence fabric with 8 GA. STEEL HOG RING spaced 24" on center.

BARBED WIRE: 3 strands of 12" 4 PT. 12 1/2 GA. CLASS 3 DOMESTIC BARBWIRE on PRESSED STEEL 45 DEG. BARBWIRE ARM.

FITTINGS: REG. 12 GA. X 3/4" (5/16" X 1 1/4" BOLT W/UTI) BRACE BAND & GALV. CARRIAGE BOLT. PRESSED STEEL RAIL- END. PRESSED STEEL 45 DEG. BARBWIRE ARM. PRESSED STEEL CAP. 3/16" X 3/4" TENSION BAR.

GALVANIZED, REG. 14 GA. X 3/4" (5/16" X 1 1/4" BOLT W/UTI) TENSION BAND & GALV. CARRIAGE BOLT.

TIE WIRE: 8 1/2" 12 GA. STEEL STRAIGHT TIE WIRE spaced 15" on center for line posts & 24" on center for rails.

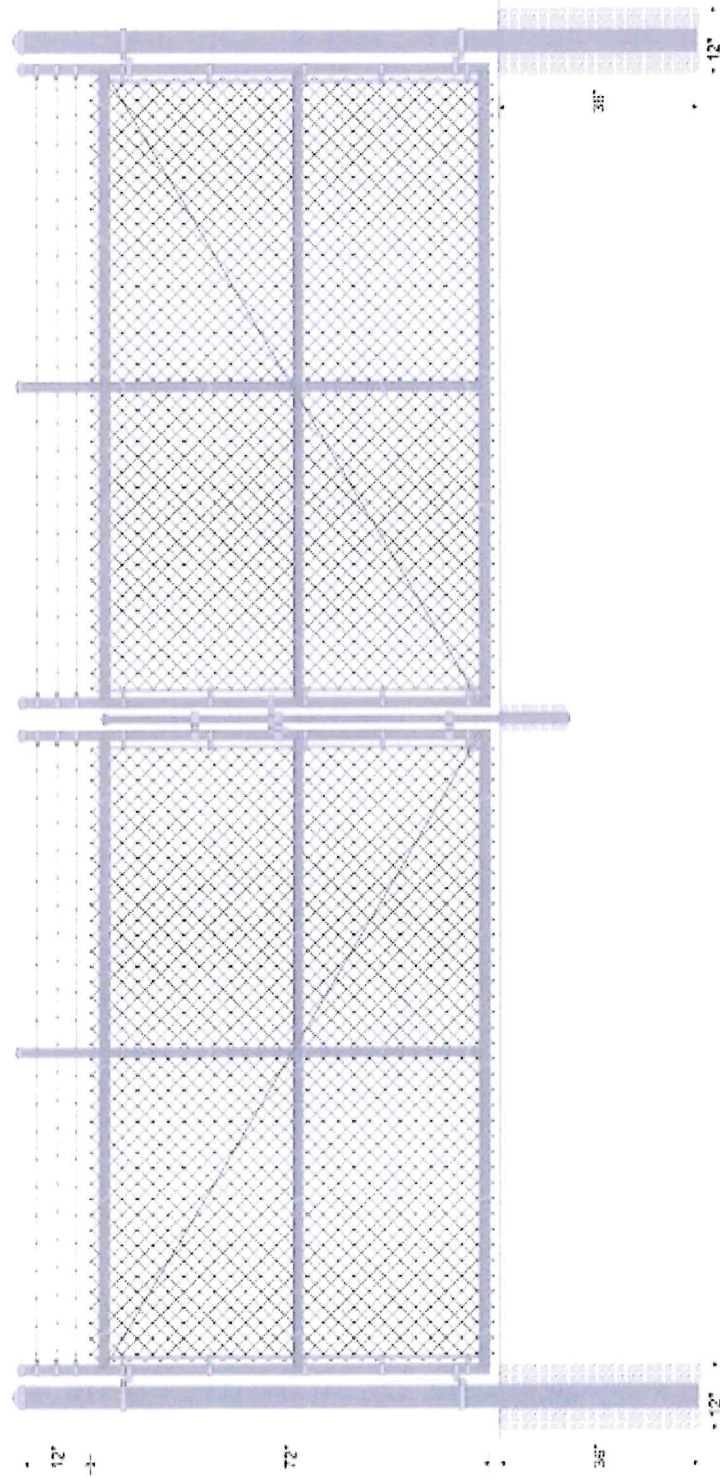


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 NEVADA LIC: 5493A CALIFORNIA LIC: 199672

THOLL FENCE, INC.
 800 GLENDALE AVE
 SPARKS, NV 89431
 775.358.8680

LINE OF FENCE

Drawn: 07/19/2022
 File: ad-susanville water



FABRIC: 12" 11 GA. (2" MESH) 50 GALV. CHAINLINK.

BRACING: Terminal posts braced and lugged to the nearest line post with 1 5/8" O.D. FULL WT. ASTM SCH 40 and TRUSS ROD & INDUSTRIAL TRUSS ROD TIGHTENER.

GATES: Framework of 1 7/8" FULL WT. ASTM SCH 40, 2.72 lbs. per foot. Gates braced and lugged as necessary. Same fabric as fence. Barbed wire included on all gates.

GATE POST: 4" O.D. FULL WT. ASTM SCH 40 CUT PIPE, 9.31 lbs. per foot.

BARBED WIRE: 3 strands of 12" 4 PT. 12 1/2 GA. CLASS 3 DOMESTIC BARWIRE or PRESSED STEEL 45 DEG. BARWIRE ARM.

FITTINGS: REG. 12 GA. X 3/4" (5/16" X 1 1/4" BOLT WINUT) BRACE BAND & GALV. CARRIAGE BOLT. PRESSED STEEL RAIL-END. PRESSED STEEL 45 DEG. BARWIRE ARM. PRESSED STEEL CAP. 3/16" X 3/4" TENSION BAR GALVANIZED. REG. 14 GA. X 3/4" (5/16" X 1 1/4" BOLT WINUT) TENSION BAND & GALV. CARRIAGE BOLT.

TIE WIRE: 8 1/2" 12 GA. STEEL. STRAIGHT TIE WIRE spaced 15" on center for line posts & 24" on center for rails.



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 NEVADA LIC: 5493A CALIFORNIA LIC: 199672

THOLL FENCE, INC.
 800 GLENDALE AVE
 SPARKS, NV 89431
 775.358.8680

20' DOUBLE GATE, 1 7/8" FULL WT. ASTM SCH 40 FR

Drawn: 07/19/2022
 File: ad-susanville water

SUSANVILLE CITY COUNCIL AGENDA ITEM

Submitted By: Marci Rojas, Public Works

Action Date: November 1, 2023

SUBJECT: Consider **Resolution No. 23-6252**, approving the closure of Main Street from Cottage Street to Weatherlow Street on Saturday, December 2, 2023, from 4:00pm to 7:00pm in support of the Lassen County Chamber of Commerce Annual Magical Country Christmas Celebration.

PRESENTED BY: Bob Godman, Public Works Director

SUMMARY:

The Lassen County Chamber of Commerce (LCCC) requests City Council support for the annual Magical Country Christmas Celebration, which includes a lighted Christmas parade, tree lighting, and fireworks display. LCCC is requesting closure of Main Street (State Route 36) from Cottage Street to Weatherlow Street on Saturday, December 2, 2023, from 4:00 P.M. to 7:00 P.M.

This event involves ten (10) Public Works Department employees to set up, take down traffic control signs, and assist six (6) Police Officers with traffic control.

A Caltrans Encroachment Permit is required for the closure of Main Street. Caltrans does not charge the City and Encroachment Permit fee but they do require the City to accept all liability for this event as the Encroachment Permit Permittee. City Staff is currently working with Caltrans to obtain the Encroachment Permit.

FISCAL IMPACT:	Public Works Dept. Estimated Costs	\$5,246
	Police Dept. Estimated Costs	\$1,250
	Lighting Estimated Costs	<u>\$ 500</u>
	TOTAL ESTIMATED COST	\$6,996

ACTION REQUESTED:

Motion to approve Resolution No. 23-6252, approving the closure of Main Street from Cottage Street to Weatherlow Street on Saturday, December 2, 2023, from 4:00pm to 7:00pm in support of the Lassen County Chamber of Commerce Annual Magical Country Christmas Celebration.

ATTACHMENTS:

[Chamber letter of request_2023.pdf](#)
[23-6252.pdf](#)



PO Box 338 | 1516 Main Street | Susanville, CA 96130 | 530-257-4323 | Fax: 530-251-2561
www.lassencountychamber.org

September 28, 2023

Joleen Arrendondo
City of Susanville
Assistant to City Administrator
66 North Lassen Street
Susanville, CA 96130

Dear Joleen,

The Lassen County Chamber of Commerce is requesting street closure of Main Street, from Pine Street to Weatherlow Street, from 4pm to 7pm, to hold the annual Magical Country Christmas Celebration Saturday, December 2, 2023. In addition to the closure of Uptown Main Street, we would like to include Pancera Plaza on S. Gay Street from Main Street to Cottage Street. This year's event will include the annual Christmas tree lighting, fireworks display, dance and music performances, a Christmas parade, food, and craft vendors, an adult hot toddy walk and pictures with Santa. The Community Christmas Tree will go up Monday, November 20, 2023, and come down Monday, January 8, 2024.

The Chamber requests the fees for the encroachment permit and road closure to be waived, as well as any fire department inspection fees to be waived. In addition, we are in the process of looking for additional sponsors to support this event as many expenses have increased.

Please don't hesitate to contact me if you have any questions regarding any of the planned events. Thank you in advance for your help in securing the necessary permits to make this event possible. I appreciate all your efforts.

Best Regards,

A handwritten signature in black ink, appearing to read "Kackley", written in a cursive style.

Kelly Ackley
Executive Director
Lassen County Chamber of Commerce

SUSANVILLE CITY COUNCIL AGENDA ITEM

Submitted By: Bob Godman, Public Works

Action Date: November 1, 2023

SUBJECT: Consider **Resolution No. 23-6253**, approving and adopting the revised 2020 Urban Water Management Plan and Water Shortage Contingency Plan.

PRESENTED BY: Bob Godman, Public Works Director

SUMMARY: On December 7, 2022, Council approved the 2020 Urban Water Management Plan and Water Shortage Contingency Plan for the City's Water Division. That plan was submitted to the State of California who asked the City to make some revisions to the plan. The attached revised plan reflects those requests from the State of California. The revised plan was presented during a public hearing at the October 18th, 2023, regularly scheduled City Council meeting and received no comments from the public. Once approved by Council this plan will be forwarded to the State for final approval.

FISCAL IMPACT: No impact to the General Fund

ACTION REQUESTED: Motion to approve Resolution No. 23-6253, approving and adopting the revised 2020 Urban Water Management Plan and Water Shortage Contingency Plan.

ATTACHMENTS:
[23-6253.pdf](#)
[2020UWMP_Rev20231101.pdf](#)

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URBAN WATER MANAGEMENT PLAN 2020 UPDATE

CITY OF SUSANVILLE, CALIFORNIA

November 2023



Public Works

720 South Street
Susanville, California 96130
Phone: 530-257-1041

Revision 20231101

City Council

Quincy McCourt, Mayor

Thomas Herrera, Mayor ProTem

Mendy Schuster

Kevin Stafford

Russ Brown

City Staff

Dan Newton, City Administrator

Robert Godman, Public Works Director

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References/Links**A: 2019 Lassen County Multi-Jurisdictional Hazard Mitigation Plan**

<https://www.lassencounty.org/government/resources/office-of-emergency-services>

B: Lahontan Basin Reginal Water Management Plan

https://www.waterboards.ca.gov/lahtontan/water_issues/programs/basin_plan/references.html

C: Water System Emergency Response Plan

[https://\(Will add link or put in as Appendix\)](#)

D: Administration Citation Process

[https://\(Will add link or put in as Appendix\)](#)

E: Susanville Sanitary District

<http://susanvillesanitarydistrict.com/agendas.aspx>

F: City Ordinances

https://library.qcode.us/lib/susanville_ca/pub/municipal_code

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ABBREVIATIONS – Entities

CDPH.....	California Department of Public Health
DWR.....	Department of Water Resources
IRWMG	Integrated Regional Water Management Group
IRWMP.....	Integrated Regional Water Management Plan
SWRCB.....	State Water Resources Control Board
UWMP.....	Urban Water Management Plan
UWMPA	Urban Water Management Plan Act
UWMPGB.....	UWMP 2015 Guidebook
WMP	Water Master Plan

ABBREVIATIONS – Terminology & Units

AB	State Assembly Bill
ac	acre
ADD.....	Average Daily Demand
af	acre-feet
afy	acre-feet per year
bgs.....	below ground surface
CII.....	Commercial, Industrial and Institutional
CWC.....	California Water Code
DMM.....	Demand Management Measures
DU	dwelling unit
ET ₀	Reference Evapo-transpiration
ft	feet
gpd.....	gallons per day
gpcd	gallons per capita per day
MCL.....	Maximum Contaminant Level
MDD.....	Maximum Day Demand
MMG.....	million gallons
MMGD.....	million gallons per day
MMGY.....	million gallons per year
mg/L.....	milligrams per liter
PHG	Public Health Goal
SB.....	State Senate Bill
ULF	Ultra-Low Flush toilet

1 INTRODUCTION

1.1 Purpose

The Urban Water Management Plan (UWMP) is a requirement of the Urban Water Management Planning Act (UWMPA) (Division 6, Part 2.6 of the California Water Code (CWC) §10610-10656). The UWMPs must be prepared every five years and submitted to the Department of Water Resources (DWR). The submittal is required to meet the requirements of the UWMPA, including the most current amendments. The UWMPA applies to urban water suppliers with 3,000 or more connections or supplying more than 3,000 acre-feet (af) (978 MMG) of water annually.

UWMPs are required of the state's urban water suppliers in an effort to assist their resource planning and to ensure adequate water supplies are available for future use. A secondary purpose of the UWMP is to provide a plan for a series of actions to be implemented during water shortage situations. This report was prepared according to the requirements of the CWC, UWMPA and the UWMP Guidebook 2020 (April 2021).

1.2 Background

1.2.1 Urban Water Management Planning Act

In 1983, Assembly Bill (AB) 797 altered Division 6 of the CWC by producing the UWMPA. Since 1983, several amendments to the Act have modified and added to the requirements of the UWMPs submitted today. One such amendment required projections for water use to extend 20 years at 5-year intervals. Recently, this has been increased to a 25 year projection providing for a minimum 20-year projection up until the next UWMP is completed.

Various other amendments have increased requirements to include sections on recycled water use, demand management measures (DMMs), and water shortage contingency plans. Recycled water use sections were added to assist in evaluation of alternate water supplies for future use when projects exceed the current water supplies. Demand management measures must be clearly described including which measures are being implemented and which are scheduled for implementation in the future. Water contingency plans are to be prepared and coordinated with other water suppliers in the area for use during times of drought.

1.2.2 Previous Urban Water Management Plan

The City previously prepared and submitted the UWMP in 2010 and 2015; This 2020 UWMP retains critical relevant data from the 2010 and 2015 UWMP plan and provides relevant updates that comply with the new 2020 requirements and regulations.

2 PLAN PREPARATION

2.1 General UWMP Plan and Agency Information

This plan is an Individual UWMP prepared by the City of Susanville for Public Water System number 181001. The City of Susanville is a retail water supplier that operates its water system based on calendar years and Millions of Gallons (MMG) are the water units as reported in this report. The City does not supply water to other water supply agencies.

Table 2.1-1(UWMGB 2-1): Public Water Systems

Submittal Table 2-1 Retail Only: Public Water Systems			
Public Water System Number	Public Water System Name	Number of Municipal Connections 2020	Volume of Water Supplied 2020 *
<i>Add additional rows as needed</i>			
181001	City of Susanville	3,639	661
TOTAL		3,639	661
<i>* Units of measure (AF, CCF, MG) must remain consistent throughout the UWMP as reported in Table 2-3.</i>			
NOTES: Volume in MG (Millions of gallons)			

Table 2.1-2(UWMGB 2-2): Plan Identification

Submittal Table 2-2: Plan Identification		
Select Only One	Type of Plan	Name of RUWMP or Regional Alliance <i>if applicable</i> (select from drop down list)
☒	Individual UWMP	
	☐ Water Supplier is also a member of a RUWMP	
	☐ Water Supplier is also a member of a Regional Alliance	
☐	Regional Urban Water Management Plan (RUWMP)	

SECTION TWO

Table 2.1-3(UWMGB 2-3): Agency Identification

Submittal Table 2-3: Supplier Identification	
Type of Supplier (select one or both)	
☐	Supplier is a wholesaler
☒	Supplier is a retailer
Fiscal or Calendar Year (select one)	
☒	UWMP Tables are in calendar years
☐	UWMP Tables are in fiscal years
If using fiscal years provide month and date that the fiscal year begins (mm/dd)	
Units of measure used in UWMP * (select from drop down)	
Unit	MG
* Units of measure (AF, CCF, MG) must remain consistent throughout the UWMP as reported in Table 2-3.	

Table 2.1-4(UWMGB 2-4): Water Supplier Information Exchange

Submittal Table 2-4 Retail: Water Supplier Information Exchange
The retail Supplier has informed the following wholesale supplier(s) of projected water use in accordance with Water Code Section 10631.
Wholesale Water Supplier Name
<i>Add additional rows as needed</i>
none/Na

2.2 Plan Coordination

Legal Requirements:

§10620(d)(2) Each urban water supplier shall coordinate the preparation of its plan with other appropriate agencies in the area, including other water suppliers that share a common source, water management agencies, and relevant public agencies, to the extent practicable.

§10621(b) Every urban water supplier required to prepare a plan pursuant to this part shall, at least 60 days prior to the public hearing on the plan required by §10642, notify any city or county within which the supplier provides water supplies that the urban water supplier will be reviewing the plan and considering amendments or changes to the plan. The urban water supplier may consult with, and obtain comments from, a city or county that receives notice pursuant to this subdivision.

§10635(b) The urban water supplier shall provide that portion of its urban water management plan prepared pursuant to this article to any city or county within which it provides water supplies no later than 60 days after the submission of its urban water management plan.

§10642 Each urban water supplier shall encourage the active involvement of diverse social, cultural, and economic elements of the population within the service area prior to and during the preparation of the plan.

§10642 Prior to adopting a plan, the urban water supplier shall make the plan available for public inspection and shall hold a public hearing thereon. Prior to the hearing, notice of the time and place of hearing shall be published within the jurisdiction of the publicly owned water supplier pursuant to Section 6066 of the Government Code. The urban water supplier shall provide notice of the time and place of hearing to any city or county within which the supplier provides water supplies. A privately owned water supplier shall provide an equivalent notice within its service area.

Lassen County does not have a dependent special district serving culinary water in the area. The irrigation districts serving farms to the south and east of the City have water rights from drainage basins and therefore do not pump ground water for their customers. Brockman and Jensen Sloughs, which serve irrigation water, receive water from diversions on the downstream Susan River and from the Susanville Consolidated Wastewater Secondary Treatment Ponds. The City of Susanville is a participating member of the Lahontan Basin Regional Water Management Group (LBRWVG) (see references/links B).

Table 2.2-1: Coordination with Appropriate Agencies

Coordinating Agencies ¹	Participated in Developing the Plan	Commented on the Draft	Attended Public Meetings	Was Contacted for Assistance	Was Sent a Copy of the Draft Plan	Was Sent a Notice of Intention to Adopt
LBRWVG Group					X	X
Susanville Sanitary District					X	X
Lassen County					X	X
Susanville Indian Rancheria					X	X

SECTION TWO

Table 2.2-2 (UWMGB 10-1): Notification to Cities and Counties

Submittal Table 10-1 Retail: Notification to Cities and Counties		
City Name	60 Day Notice	Notice of Public Hearing
<i>Add additional rows as needed</i>		
None		
County Name <i>Drop Down List</i>	60 Day Notice	Notice of Public Hearing
<i>Add additional rows as needed</i>		
Lassen County	Yes	Yes
NOTES: Other Agencies Lassen County Irrigation, Honey Lake Valley RCD, Susanville Sanitary District.		

2.3 Plan Adoption, Submittal, and Implementation

Legal Requirements:

§10640 – 10621(c) The amendments to, or changes in, the plan shall be adopted and filed in the manner set forth in Article 3.

§10642 After the hearing, the plan shall be adopted as prepared or as modified after the hearing.

§10643 An urban water supplier shall implement its plan adopted pursuant to this chapter in accordance with the schedule set forth in its plan.

§10644(a) An urban water supplier shall submit to the department, the California State Library, and any city or county within which the supplier provides water supplies a copy of its plan no later than 30 days after adoption. Copies of amendments or changes to the plans shall be submitted to the department, the California State Library, and any city or county within which the supplier provides water supplies within 30 days after adoption.

§10645 Not later than 30 days after filing a copy of its plan with the department, the urban water supplier and the department shall make the plan available for public review during normal business hours.

The City will hold a public hearing and adopt the 2020 UWMP on (August ??, 2022). A copy of the adopting resolution is included in Appendix A. Prior to the public hearing; a notice will be published notifying the public of the pending hearing.

Once the UWMP has been adopted, a copy of the UWMP and amendments will be submitted to Lassen County, DWR and the State Library. Once submitted to DWR, a copy will be made available for public review within 30 days. The City will also file the appropriate electronic files to the DWR.

3 SYSTEM DESCRIPTION

3.1 Service Area Physical Description

Legal Requirements:

§10631(a) Describe the service area of the supplier.

§10631(a) (Describe the service area) climate.

3.1.1 Location

The City of Susanville is the county seat of Lassen County and is in the eastern slopes of the Sierra Nevada Mountains. The City is bordered to the west by the Sierra Nevada Mountain Range and to the West by the Cascade. The City is located on the western edge of the Honey Lake Valley Ground Water Basin.

The City of Susanville is approximately 4,258 feet above sea level and has an approximate land area of 6.5 square miles. Susanville is the only incorporated city within Lassen County's 4,557 square miles. According to the State of California Department of Finance The population of Susanville in 2015 was approximately 15,092 citizens; however, this includes the group quarter populations of the High Desert State Prison and the California Correctional Center as detailed in section 3.2.

Figure 3.1-1: Reginal Location Map



Figure 3.1-2: City Map



SECTION THREE

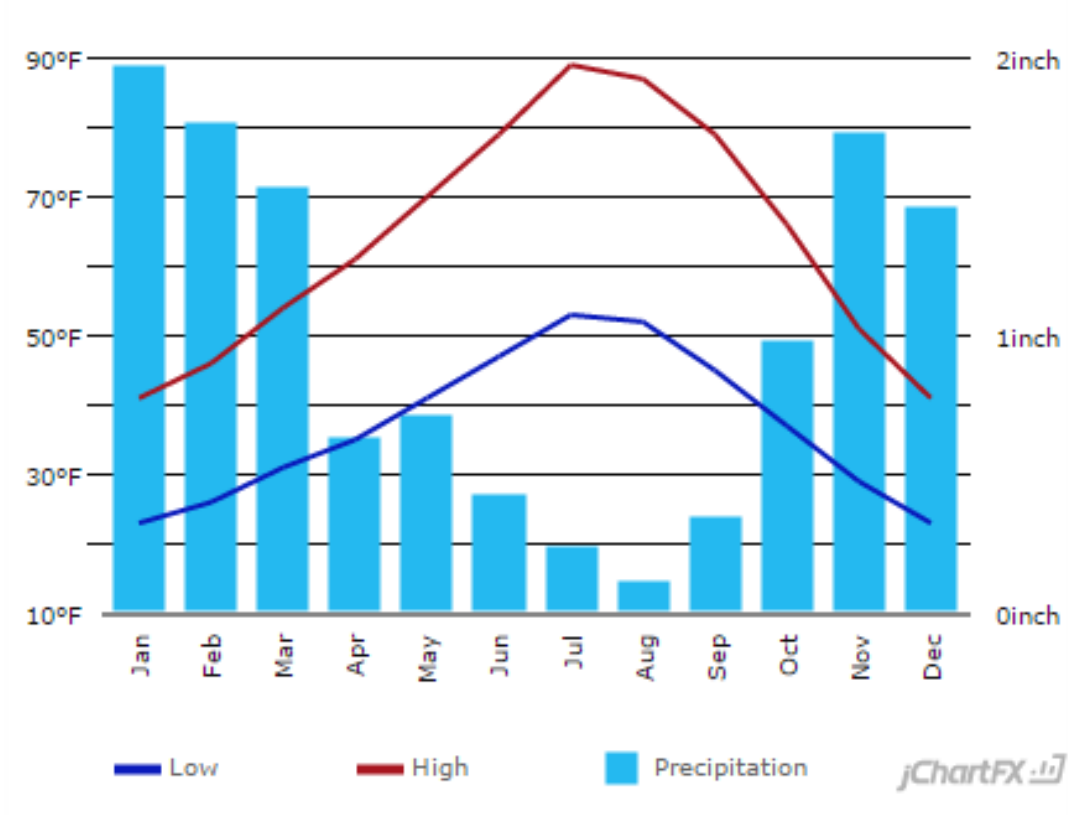
3.1.2 Climate

The City of Susanville has a semi-arid type climate. The majority of the annual rain fall occurs in the winter months. Annual precipitation averages 11.93 inches. Each year will include approximately 59 days of measurable precipitation.

Table 3.1-1: Climate Characteristics

Month	Monthly Average Rainfall (inches)	Average Min. Temperature (°F)	Average Max. Temperature (°F)	Monthly Average Temperature (°F)	Average Pan Evaporation (inches)	Monthly Average ETo (Zone 17) (inches per month)
January	1.97	23	41	32	0.00	1.02
February	1.77	26	46	36	4.65	1.72
March	1.54	31	54	43	6.45	3.50
April	0.63	35	61	48	9.97	4.92
May	0.71	41	70	56	13.59	6.19
June	0.43	47	79	63	15.33	7.30
July	0.24	53	89	71	17.21	8.42
August	0.12	52	87	70	16.0	7.51
September	0.35	45	79	62	11.83	5.41
October	0.98	37	66	52	8.28	3.38
November	1.73	29	51	40	4.76	1.53
December	1.46	23	41	32	3.52	0.86
Annual Total/Averages	11.93	36.8	63.7	50	111.59	51.76
Source: usclimatedata.com						

Figure 3.1-3: Climate Characteristics



3.2 Service Area Population

Legal Requirements:

§10631(a) (Describe the service area) current and projected population...The projected population estimates shall be based upon data from the state, regional, or local service agency population projections within the service area of the urban water supplier...

§10631(a) ...(population projections) shall be in five-year increments to 20 years or as far as data is available.

§10631(a) Describe...other demographic factors affecting the supplier's water management planning.

According to the State of California Department of Finance The population of Susanville in 2020 was approximately 13,717 citizens. The City of Susanville has two state prisons, High Desert State Prison, the California Correctional Center, that with annexation are now within the incorporated city area. The inmate population is approximately 5,641 and is counted in the overall population demographics for the City. However, the prisons operate independent water systems and therefore, the populations must be excluded from this water management plan.

The total unserved prison population in 2020 was 5,641. The 2020 served population is calculated to be $13,717 - 5,641 = 8,076$.

The Susanville area has had a reduction in population from 2009 thru 2020. The prison population numbers are transient in nature and significantly affect the reported populations for the area. Although the growth rate may be negative and other reports have used a growth rate under 1% for the next several years, this UWMP will use a 1% growth rate based on the 2020 population of 8,076. Using this, perhaps inflated, population growth forecast for future water demand requirements will provide for conservative planning. See table 3.2-2 for projected populations.

The City also provides water to the Susanville Indian Rancheria (SIR). There are two areas served; the lower Rancheria on Joaquin street, which is surrounded by the City limits; and the upper Rancheria north of Spring Ridge Road, which is north of Susanville, adjacent to, but not within the City limits. The homes located within the lower Rancheria are individually metered by the City, the residents are City Customers. The homes located in the upper Rancheria are not individually metered by the City. The upper Rancheria fills two 100,000 gallon tanks from the City's system and distributes water to the residents through the Rancheria's system. The Rancheria is the City's customer.

There are four large institutional water users on the City's system. Lassen Community College, Lassen County, Lassen High School, Susanville School District, and the City of Susanville.

SECTION THREE

Table 3.2-1: Historical Population 2000 to 2020

Table 3.2-1 Historical Population 2000 to 2015						
Calendar Year	Service Area Total Population	Unservd Prision Population	Distribution System Population	Distribution System Population Change	Distribution System %Population Change	10 Year Average % Population Change
2000	17089	8469	8620		0	
2001	17409	8676	8733	113	1.3%	
2002	17392	8456	8936	203	2.3%	
2003	17886	8670	9216	280	3.1%	
2004	18099	9000	9099	-117	-1.3%	
2005	18324	9001	9323	224	2.5%	
2006	18337	9070	9267	-56	-0.6%	
2007	18138	8987	9151	-116	-1.3%	
2008	17570	8479	9091	-60	-0.7%	
2009	17402	8298	9104	13	0.1%	
2010	17431	8439	8992	-112	-1.2%	0.4%
2011	17554	7963	9591	599	6.7%	1.0%
2012	16794	7442	9352	-239	-2.5%	0.5%
2013	15978	6482	9496	144	1.5%	0.3%
2014	15832	6689	9143	-353	-3.7%	0.1%
2015	15509	6380	9129	-14	-0.2%	-0.2%
2016	14614	5966	8648	-481	-5.3%	-0.6%
2017	15046	6435	8611	-37	-0.4%	-0.6%
2018	14954	6336	8618	7	0.1%	-0.5%
2019	15008	6227	8781	-715	-8.3%	-1.3%
2020	13717	5641	8076	-705	-8.0%	-2.0%
Note: The 10 year average % population change has transitioned to negative in 2014.						
The City will use a conservative 1% growth rate to project future water demands.						

Table 3.2-2 (UWMPGB 3-1): Population-Current and Projected

Submittal Table 3-1 Retail: Population - Current and Projected						
Population Served	2020	2025	2030	2035	2040	2045(opt)
	8,076	8,488	8,921	9,376	9,854	10,357
NOTES: Under 1% growth is projected for the area, 1% growth was used to allow conservative water demand planning.						

3.3 Water Sources Springs and Ground Water

Legal Requirements Water Sources:

§10631(b) Identify and quantify, to the extent practicable, the existing and planned sources of water available to the supplier over the same five-year increments described in subdivision (a).

Legal Requirements Ground Water:

§10631(b) (Is) groundwater...identified as an existing or planned source of water available to the supplier...

§10631(b)(1) (Provide a) copy of any groundwater management plan adopted by the urban water supplier, including plans adopted pursuant to Part 2.75 (commencing with Section 10750), or any other specific authorization for groundwater management.

§10631(b)(2) (Provide a) description of any groundwater basin or basins from which the urban water supplier pumps groundwater.

§10631(b)(2) For those basins for which a court or the board has adjudicated the rights to pump groundwater, (provide) a copy of the order or decree adopted by the court or the board.

§10631(b)(2) (Provide) a description of the amount of groundwater the urban water supplier has the legal right to pump under the order or decree.

§10631(b)(2) For basins that have not been adjudicated, (provide) information as to whether the department has identified the basin or basins as overdrafted or has projected that the basin will become overdrafted if present management conditions continue, in the most current official departmental bulletin that characterizes the condition of the groundwater basin, and a detailed description of the efforts being undertaken by the urban water supplier to eliminate the long-term overdraft condition.

§10631(b)(3) (Provide a) detailed description and analysis of the location, amount, and sufficiency of groundwater pumped by the urban water supplier for the past five years. The description and analysis shall be based on information that is reasonably available, including, but not limited to, historic use records.

§10631(b)(4) (Provide a) detailed description and analysis of the amount and location of groundwater that is projected to be pumped by the urban water supplier. The description and analysis shall be based on information that is reasonably available, including, but not limited to, historic use records.

UWMPA requirements state that the water supplier must describe their existing and planned water supply sources for the next 20 years. The following description covers some of the legal requirements outlined above. Other requirements will be covered in section 7 Water Sources Supply Reliability and section 8 Water Shortage Contingency Plan.

The City water customer needs are met by utilizing water from Bagwell Springs (located one mile north of the city), Cady Springs (located two miles west of the city) and four wells (Well #1 and Well #3 and #4 and #5) located southeast in the city. Water from the wells is primarily utilized during the summer to supplement increased demands. The city also has additional capped wells, and locations for future new wells to meet the city's water demands.

Table 3.3-1: Water Sources Production Capacity Summary

Table 3.3-1 Water Sources Production Capacity Summary				
Water Source ID	Water Source Type	Water Source Name	Water Source Annual Capacity	Water Source Summer 1 Month
	Spring	Cady Springs	473.04	33.11
	Spring	Bagwell Springs	420.50	30.75
	Well	Well #1 (Bunyan)	367.92	30.66
	Well	Well #3	788.40	65.70
	Well	Well #4	367.92	30.66
	Well	Well #5 (College)	367.92	30.66
TOTAL			2,785.70	221.54
NOTES: Volume in MMG (Millions of gallons). Spring annual capacities are based on an average. Spring 1 month capacity is based on 2015 (one of the lowest flow summer months on record). Well capacities are based on 100% uptime a theoretical maximum production capacity				

3.3.1 Cady Springs

Cady Springs is located about two and a half miles west of Susanville on the north slope of the Susan River Canyon. Cady Springs is at approximately 4,600 feet in elevation which is approximately 300 feet in elevation above the Susan River. The springs are located approximately 1,000 feet south of HWY 36. Locked gates and wire fencing control access to the springs. The springs are located on 40 acres of city owned property. The City acquired the water system and water rights from California Pacific National Corporation in 1986. The City has the right to use and consume the entire flow from Cady Springs. (Fleming vs. Bennett et. al., Lassen County Superior Court Action No. 4573, dated and filed April 18, 1940) Cady Springs produces an annual average of 900 gpm (473 MMG) in a dry year to 1,500 gpm (788.4 MMG) in a wet year. In August of 2015 Cady Springs produced an average flow of 742 gpm (33.11 MMG).

3.3.2 Bagwell Springs

Bagwell Springs is located on a wooded hillside about one and a half miles northwest of Susanville. The springs are approximately 4,485 feet in elevation. A locked gate and fencing control access to the springs. The City acquired the water system and water rights from CP National Corporation in 1986. CP National and therefore the City of Susanville has the right to use and consume for furnishing water to consumers in its water service area 2.45 cfs (1,122 gpm) (589.7 mg) of the flow of water from Bagwell Springs. (Fleming vs. Bennett et.al., Lassen County Superior Court Action No. 4573, dated & filed April 18, 1940) Bagwell Springs produces an annual average of 800 gpm (420.5 MMG). In August 2015 Bagwell Springs produced an average flow of 689 gpm (30.75 MMG).

3.3.3 Well #1 (Bunyan Well)

Well #1 and the pumping plant are located south of Riverside Drive and Grove Street. The casing is 12 inches diameter, with 320 feet of perforation between the depths of 130 and

450 feet below the ground surface. No gravel pack was constructed with this well. It was constructed in 1948. The 75 hp electric pumping unit is capable of producing about 700 gpm (367.92 MMG) annual production which is pumped directly into the water systems Pressure Zone 4. The pumping plant is turned on and off by sensing water levels in the South Street Tank. Well production is only limited by well capacity and not limited by water right. The well can produce approximately 700 gpm (30.66 MMG) in a single month based on 100% uptime.

3.3.4 Well #3

Well #3 was constructed in 1961 and is located approximately one half mile south of the city limit, off Johnstonville Road. The casing is 12 and 14 inches in diameter with 560 feet of perforation between the depths of 90 and 650 feet below the ground surface. The 200hp electric pump is capable of producing 1,500 gpm (788.4 MMG) annual production which is pumped directly into the water systems Pressure Zone 4. The pumping plant is turns on automatically by sensing water levels in the South Street Tank or the Upper Harris Tank. Well production is only limited by well capacity and not limited by water right. The well can produce approximately 1,500 gpm (65.70 MMG) in a single month based on 100% uptime.

3.3.5 Well #4

Well #4 was constructed in 1992 and was online for the City of Susanville in 1995. It is located at the northwest corner of Orlo Drive and Skyline Drive. The steel casing is 8 inches in diameter with 125 to 225 feet of perforation at a depth of 290 feet below the ground surface. Well #4 produces approximately 700 gpm (367.92 MMG) annual production which and is used to augment the year-round water sources as needed. Well #4 is fully automated as of January 2003 and pumps to fill the Bagwell Springs Reservoir when the tank is depleted to a depth of 12 feet. Well production is only limited by well capacity and not limited by water right. The well can produce approximately 700 gpm (30.66 MMG) in a single month based on 100% uptime.

3.3.6 Well #5 (College Well)

Lassen Community College originally owned and operated Well #5, (know at the time as Well #2 to the college). The well was installed in the late 1960's. The college used this well to supply their water needs. The well was rebuilt in 2006. The purpose of the well was originally intended for geothermal power generation. The desired hot well was never located and the project was abandoned. This well is now developed as one of the resources available to obtain water as needed. The Well is capable of producing about 700 gpm (367.92 MMG) annual production. Well production is only limited by well capacity and not limited by water right. The well can produce approximately 700 gpm (30.66 MMG) in a single month based on 100% uptime.

3.4 Water Distribution System**3.4.1 Water lines and Customer Connections**

The City of Susanville incorporated area is 6.5 square miles with approximately 3851 active service connections and approximately 110 of the active connections are outside of city limits. The City maintains approximately 60 miles of water main lines that service the customer connections in 6 different pressure zones. Customer meters are typically located on the property line and the average length of customer service lines is 25 feet.

3.4.2 Water Meters

All production sources are metered and the meters are considered highly accurate. Customer meters are also be considered highly accurate as 98% of them have been installed/replaced/upgraded since 2009. A portion of the customer meters were tested in 2016 to confirm accuracy

3.4.3 Water Storage

The City maintains 5 water storage tanks located thought the city with a total capacity of 3.88 MMG. These tanks are South Tank (0.5 MMG), Harris Tank (1.04 MMG), Bagwell Tank (0.5 MMG), Spring Ridge Tank (0.9 MMG), and Cady Tank (0.94 MMG).

3.4.4 Water Storage/Source Additional

The City maintains the 29acre freshwater Barry Reservoir that holds up to 36.8 million gallons. Currently the reservoir is not treated. This water source could be processed/treated to meet future potable demands and/or used to meet current irrigation supply needs.

4 SYSTEM DEMANDS

4.1 Current and Historical Water Demands

From 2001 thru 2010 water production was around 1,100 million gallons per year. From this data and population data the gpcd baseline was established at 328 with a 295 gpcd 2015 target (See section 2.2). In 2020 the City produced 815 MMG of water with a population of 8576 giving a 260 gpcd, slightly under 80% reduction from the 2010 baseline and target.

In 2020 the City produced 815 MMG of water, The City Delivered 661 MMG. This indicates a water loss of 154 MMG or 18.9% of water production see Table 4.1-1 below.

Table 4.1-1(UWMPGB 4-1): Demands for Potable and Raw Water 2020

Submittal Table 4-1 Retail: Demands for Potable and Non-Potable ¹ Water - Actual			
Use Type	2020 Actual		
Drop down list May select each use multiple times These are the only Use Types that will be recognized by the WUEdata online submittal tool	Additional Description (as needed)	Level of Treatment When Delivered Drop down list	Volume ²
Add additional rows as needed			
Single Family		Drinking Water	404
Multi-Family		Drinking Water	77
Commercial		Drinking Water	180
TOTAL			661
² Recycled water demands are NOT reported in this table. Recycled water demands are reported in Table 6-4. Units of measure (AF, CCF, MG) must remain consistent throughout the UWMP as reported in Table 2-3.			
NOTES:			

4.2 Baselines and Targets (gpcd)

The 2010 gpcd baseline and targets are summarized in section 5 of this UWMP. The 2020 per capita water use target is 262 gpcd. The 2015 interim target is 295 gpcd. The city achieved 266 gpcd in 2015 (See table 5.2-2) exceeding the interim target of 295 by 29 gpcd. In 2020 the City achieve 260 gpcd, the required 80% reduction target set in 2021.

The City continues to use best management water conservation practices.

4.3 Water Demands

Legal Requirements:

§10631(e)(1) Quantify, to the extent records are available, past and current water use, and projected water use (over the same five-year increments described in subdivision (a)), identifying the uses among water use sectors, including, but not necessarily limited to, all of the following uses:

(A) Single-family residential; (B) Multifamily; (C) Commercial; (D) Industrial; (E) Institutional and governmental; (F) Landscape; (G) Sales to other agencies; (H) Saline water intrusion barriers, groundwater recharge, or conjunctive use, or any combination thereof; (I) Agricultural.

§10631(e)(2) The water use projections shall be in the same 5-year increments to 20 years or as far as data is available.

§10631.1(a) The water use projections required by Section 10631 shall include projected water use for single-family and multifamily residential housing needed for lower income households, as defined in Section 50079.5 of the Health and Safety Code, as identified in the housing element of any city, county, or city and county in the service area of the supplier.

As illustrated below, the City's water use has been fairly constant from 2000 to 2010. Fluctuations, particularly in 2006, are likely caused by water production meter errors. From 2010 to the present water production, and gpcd, have decreased significantly as the city has focused water demand reducing measures including identifying and mitigating system leakage.

Table 4.3-1: Historical System Water Demands And Daily Per Capita Water Use

Table 4.3-1 Historical System Water Demands And Daily Per Capita Water Use-2000 to 2015						
Calendar Year	Service Area Total Population	Unserved Prision Population	Distributio n System Population	Annual system gross water used (mgy)	Annual daily per capita use (gpcd)	Base & Target(gp cd)
2000	17089	8469	8620	1109	352	
2001	17409	8676	8733	1094	343	
2002	17392	8456	8936	1078	331	
2003	17886	8670	9216	1110	330	
2004	18099	9000	9099	1180	355	
2005	18324	9001	9323	1065	313	
2006	18337	9070	9267	853	252	
2007	18138	8987	9151	1171	351	
2008	17570	8479	9091	1158	349	
2009	17402	8298	9104	1027	309	
2010	17431	8439	8992	1199	365	328
2011	17554	7963	9591	1037	296	321
2012	16794	7442	9352	1090	319	315
2013	15978	6482	9496	1040	300	309
2014	15832	6689	9143	1011	303	303
2015	15509	6380	9129	846	254	296
2016	14614	5966	8648	766	243	291
2017	15046	6435	8611	808	257	285
2018	14954	6336	8618	782	249	279
2019	15008	6227	8781	760	237	273
2020	14217	5641	8576	815	260	268
Note: The 254 gpcd achieved in 2015 exceeded the 296 gpcd 2015 target.						
The City achieve 80% reduction from 2010 to 2020						

In 2020 the City produced 815 MMG of water, The City Delivered 661 MMG. This indicates a water loss of 154 MG or 18.9% of water production. See Table 4.1-1 for 2020 water by Use Type.

4.4 Water Demand Projections

Legal Requirements:

§10631(k) Urban water suppliers that rely upon a wholesale agency for a source of water shall provide the wholesale agency with water use projections from that agency for that source of water in five-year increments to 20 years or as far as data is available. The wholesale agency shall provide information to the urban water supplier for inclusion in the urban water supplier's plan that identifies and quantifies, to the extent practicable, the existing and planned sources of water as required by subdivision (b), available from the wholesale agency to the urban water supplier over the same five-year increments, and during various water-year types in accordance with subdivision (c). An urban water supplier may rely upon water supply information provided by the wholesale agency in fulfilling the plan informational requirements of subdivisions (b) and (c).

The population growth data summarized in Table 4.4-1 was used to estimate the future water use within the City. The distribution system population in 2020 was 8,576 and is projected to reach 11,173 by 2045. This is based on a 1% growth rate which is conservative.

The following table shows the projected water demand from 2020 through 2045 in MMG (millions of gallons) per year. This is based on the projected populations, the achieved gpcd of 260 in 2020, then continuing to reduce gpcd by 1 every 5 years thru 2045. The City notes that the required 2020 80% reduction to a (target: 262 gpcd, actual 260 gpcd) was achieved. The City will then continue to use best management practices in there water conservation efforts. It is anticipated that these efforts will continue to reduce gpcd.

Table 4.4-1: Projected Water Demand - 2020 to 2045

Table 4.2-3 Projected Water Demand - 2020 to 2045					
Calendar Year	Service Area Total Population	Unserved Prision Population	Distribution System Population	Targets and projected (gpcd)	Annual system gross water used (mgy)
2020	14275	5641	8634	260	815
2025	14251	5500	8751	259	827
2030	14370	5500	8870	258	835
2035	14490	5500	8990	257	843
2040	14612	5500	9112	256	851
2045	14736	5500	9236	255	860
Note: 260 gpcd is the 2020 actual / 262 gpcd is the 2020 80% reduction target.					
These numbers are based on gross water production that include system losses.					

The Table 4.4-2 below illustrate the projected water demand from 2020 through 2045 in MMG per year based on sector. The city is fully metered. The sector amounts of water usage are based on future population projections, target reductions in gpcd, and the current sector percentage as per current utility metered water usage. The sector breakdown is Single Family 61.1%, Multi-Family is 11.7%, Commercial is 27.2% making up the 100% total water use customers. It is not anticipated that future growth will make significant shifts in sector percentages.

Table 4.4-2 (UWMPGB 4-2): Gross Demands for Potable and Raw Water- Projected

Submittal Table 4-2 Retail: Use for Potable and Non-Potable ¹ Water - Projected						
Use Type	Additional Description (as needed)	Projected Water Use ²				
<u>Drop down list</u> May select each use multiple times These are the only Use Types that will be recognized by the WUEdata online submittal tool		2025	2030	2035	2040	2045 (opt)
Add additional rows as needed						
Single Family		410	415	421	427	432
Multi-Family		78	79	80	81	83
Commercial		182	185	187	190	193
Other	System Losses	157	156	155	153	152
TOTAL		827	835	843	851	860
¹ Recycled water demands are NOT reported in this table. Recycled water demands are reported in Table 6-4.						
NOTES:						

Future water demands are illustrated above in Table 4.4-2 with the losses included. Non-Revenue water is currently at approximately 20%. All future water demands illustrated above are based on continues improvements and continuing to reduce water demand and decrease the percentage of water losses Table 4.4-1 above. These gpcd targets will be achieved by reducing water consumption utilizing the Demand Management Measures (DMMs) (see section 9), improving production efficiency, reducing system losses, and other management methods that become apparent as the city actively matches water sources and production with demand. Available resources will be focused on the methods which are calculated to provide the greatest reduction in lower gpcd with compared to the cost to implement.

Table 4.4-3: Gross Demand Vrs Capacity by source 2015-2040 – Projected

Table 4.4-3 Gross Demand Vrs Capacity by source 2015 - 2040 - Projected										
Calendar Year	Cady Springs	Bagwell Springs	Well #1	Well #3	Well #4		Demand Total	Springs Total	Well Total	Springs %
Average	457.42	373.56	29.71	167.44	19.04		1059.88	830.98	228.91	78.4%
1 yr Capacity	435.43	386.92	358.43	684.29	358.43		2223.50	822.35	1401.15	37.0%
2020	317.00	289.00	10.00	179.00	20.00		815.00	606.00	209.00	74.4%
2025	320.00	290.00	20.00	187.00	10.00		827.00	610.00	217.00	73.8%
2030	320.00	290.00	20.00	195.00	10.00		835.00	610.00	225.00	73.1%
2035	320.00	290.00	20.00	203.00	10.00		843.00	610.00	233.00	72.4%
2040	320.00	290.00	20.00	211.00	10.00		851.00	610.00	241.00	71.7%
2045	320.00	290.00	20.00	220.00	10.00		860.00	610.00	250.00	70.9%

Note: 317 MMG Cady Springs and 289 MMG Bagwell Springs gives an average total springs flow of 606 MMG. The water demand total (see Demand Total above) from Table 4.4-2 can be achieved by operating only one of the City's three wells. This future projection utilizes portions

Table 4.4-2 and Table 4.4-3 above gives a conservative estimate that in 2045 that the city demand for water will be 860 MMG. It is anticipated that 250 MMG (29.1%) will need to come from the 1,759.6 MMG well pumping capacity. 250 MMG is 14.2% of the total available capacity. Table 6.6-2 Summarizes the Reasonably Available Volume and the Total Right or Safe Yield for each of the City's 5 water sources. As previously indicated none of the cities sources are limited by water right, only by current flow and well flow producing capacities. The City has ample water rights and capacity for the projected future demand.

Table 4.4-4 (UWMPGB 4-3): Total Water Demands

Submittal Table 4-3 Retail: Total Water Use (Potable and Non-Potable)						
	2020	2025	2030	2035	2040	2045 (opt)
Potable Water, Raw, Other Non-potable <i>From Tables 4-1R and 4-2 R</i>	661	670	679	688	698	708
Recycled Water Demand ¹ <i>From Table 6-4</i>	0	0	0	0	0	0
Optional Deduction of Recycled Water Put Into Long- Term Storage ²						
TOTAL WATER USE	661	670	679	688	698	708
¹ Recycled water demand fields will be blank until Table 6-4 is complete ² Long term storage means water placed into groundwater or surface storage that is not removed from storage in the same year. Supplier may deduct recycled water placed in long-term storage from their reported demand. This value is manually entered into Table 4-3.						
NOTES:						

As illustrated in table 4.4-4 above total future water demands does not include recycled water. The Susanville Consolidated Sanitary District operates independent of the City. They receive, process and recycle all waste water.

4.5 Water Losses

Table 4.5-1 (UWMPGB 4-4): 12 Month Water Loss Audit Reporting

Submittal Table 4-4 Retail: Last Five Years of Water Loss Audit Reporting	
Reporting Period Start Date (mm/yyyy)	Volume of Water Loss ^{1,2}
01/2015	224.85
01/2016	111.33
01/2017	82.38
01/2018	120.5
01/2019	102.86
² Taken from the field "Water Losses" (a combination of apparent losses and real losses) from the AWWA worksheet. ² Units of measure (AF, CCF, MG) must remain consistent throughout the UWMP as reported in Table 2-3.	
NOTES: MMG/Year	

4.6 Planned Future City Development

Legal Requirements:

§10910(a) Any city or county that determines that a project, as defined in section 10912, is subject to the California Environmental Quality Act (Division 13 (commencing with Section 21000) of the Public Resources Code) under Section 21080 of the Public Resources Code shall comply with this part.

§10912 For the purpose of this part, the following terms have the following meanings:

§10912(a) "Project" means any of the following:

- (1) A proposed residential development of more than 500 dwelling units.
- (2) A proposed shopping center or business establishment employing more than 1,000 persons or having more than 500,000 square feet of floor space.
- (3) A proposed commercial office building employing more than 1,000 persons or having more than 250,000 square feet of floor space.
- (4) A proposed hotel or motel, or both, having more than 500 rooms.
- (5) A proposed industrial, manufacturing or processing plant, or industrial park planned to house more than 1,000 persons, occupying more than 40 acres of land, or having more than 650,000 square feet of floor area.
- (6) A mixed-use project that includes one or more of the projects specified in this subdivision.
- (7) A project that would demand an amount of water equivalent to, or greater than, the amount of water required by a 500 dwelling unit project.

At this time there are no significant planned potential development or expansions approved by the City and it is unlikely within the planning horizon of this document. Although the City has limited inventory of unimproved subdivided residential lots where houses can be built upon receipt of a building permit. Population trends do not support the need for large scale residential development.

4.6.1 Water Savings and Low Income Projected Water Demands

Future water projections include some water savings as they are based on reducing gpcd through several water saving management methods the city is using. Regarding Low Income, the City is located in rural California where typically low income, very low income, moderate income, and higher income residence and homes are mingled together throughout the city. The city does not solicit income information. It's apparent that some low income families live in single-family dwellings, and some well to do families live in condominiums or multi-family dwellings, for purpose of Low Income projected water demands see the multi-family demands projected in tables 4.4-2 above.

Table 4.6-1 (UWMPGB 4-5): Inclusion in Water Use Projections

Submittal Table 4-5 Retail Only: Inclusion in Water Use Projections	
Are Future Water Savings Included in Projections? (Refer to Appendix K of UWMP Guidebook) <i>Drop down list (y/n)</i>	No
If "Yes" to above, state the section or page number, in the cell to the right, where citations of the codes, ordinances, or otherwise are utilized in demand projections are found.	
Are Lower Income Residential Demands Included In Projections? <i>Drop down list (y/n)</i>	No
NOTES: Water savings are not included as this tool's primary purpose is to ensure sufficient future water supplies.	

4.7 Water Use Reduction Plan

Legal Requirements:

CWC§10608.26 Urban wholesale water suppliers shall include in the urban water management plans . . . an assessment of their present and proposed future measures, programs, and policies to help achieve the water use reductions required by this part (10608.36). Urban retail water suppliers are to prepare a plan for implementing the Water Conservation Bill of 2009 requirements and conduct a public meeting which includes consideration of economic impacts.

Future water demands are illustrated above in Table 4.4-2 with the losses separated out. System loss are currently at approximately 20%. All future water demands illustrated above are based on continues improvements by achieving the 2020 target of 262 gpcd and then continuing to reduce water demand as illustrated. These gpcd targets will be achieved by reducing water consumption utilizing the Demand Management Measures (DMMs) (see section 9), improving production efficiency and utilization, reducing system losses, and other management methods that become apparent as the city moves forward. Available resources will be focused on the methods which are calculated to provide the greatest return or water savings compared with cost of implementation.

5 BASELINES AND TARGETS (gpcd)

Legal Requirements:

§10608.20(e) An urban retail water supplier shall include in its urban water management plan...due in 2010 the baseline daily per capita water use, urban water use target, interim urban water use target, and compliance daily per capita water use, along with the bases for determining those estimates, including references to supporting data.

The Water Conservation Bill of 2009 (SBX7-7) that was enacted in November of 2009. To increase water use efficiency, requires urban water suppliers reduce the statewide average per capita daily water consumption by 20% by December 31, 2020. The Bill also requires urban water suppliers to report their base line daily per capita water use, Urban water use target, interim water use target, and compliance daily per capita water use.

5.1 Base Line

The base line daily per capita water use was calculated to be 328 gallons per-capita per day (gpcd) (see table 5.1-2 below). As per the DWR's methodology this was a 10 year average for the 11 year period from 2000 to 2010 excluding 2006. 2006 data was excluded from the average after consultation with DWR regarding the fact that the 2006 per capita use value of 243 gpcd is a significant outlier likely caused by a malfunctioning flow meter in 2006 located at Cady Springs.

Population data for the Susanville area was obtained from the Department of Finance web site www.dof.ca.gov. Prison population was subtracted from the population data as the prisons have their own water source.

Table 5.1-1: Base Daily Per Capita Water Use – 5 Year Average

Table 5.1-1 Base Daily Per Capita Water Use-5 Year Average						
Sequence	Calendar Year	Service Area Total Population	Unserved Prison Population	Distribution System Population	Annual system gross water used (MMGY)	Annual daily per capita use (gpcd)
1	2005	18304	8859	9445	1065	309
2	2006	18528	8918	9610	853	243
3	2007	18343	8833	9510	1171	337
4	2008	18216	8330	9886	1158	321
5	2009	17998	8153	9845	1027	286
6	2010	17947	8110	9837	1199	334
Average Base Daily Per Capita Water Use:						317
Note: 2006 (outlier) not used in the 5 year average						

The above table 5.1-1 is data from 2005 through 2010, a five year range ending between

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the end of 2007 and 2010, summarizes that data used to calculate the 5 year average baseline of 317 gpcd. 2009 (SBX7-7) requires that 2020 target (262 gpcd) be below (301 gpcd) 95% of (317 gpcd) the 5 year average.

Table 5.1-2: Base Daily Per Capita Water Use –10 Year Average

Table 5.1-2 Base Daily Per Capita Water Use-10 Year Average						
Sequence	Calendar Year	Service Area Total Population	Unserved Prision Population	Distribution System Population	Annual system gross water used (MMGY)	Annual daily per capita use (gpcd)
1	2000	17335	8551	8784	1109	346
2	2001	17428	8532	8896	1094	337
3	2002	17317	8316	9001	1078	328
4	2003	17658	8521	9137	1110	333
5	2004	18120	8847	9273	1180	349
6	2005	18304	8859	9445	1065	309
7	2006	18528	8918	9610	853	243
8	2007	18343	8833	9510	1171	337
9	2008	18216	8330	9886	1158	321
10	2009	17998	8153	9845	1027	286
11	2010	17947	8110	9837	1199	334
Average Base Daily Per Capita Water Use:						328
Note: 2006 (outlier) not used in the 10 year average						

5.2 Targets

Table 5.2-1 (UWMPGB 5-1): Baselines and Targets Summary

Table 5-1 Baselines and Targets Summary					
Retail Agency or Regional Alliance Only					
Baseline Period	Start Year	End Year	Average Baseline GPCD*	2015 Interim Target *	Confirmed 2020 Target*
10-15 year	2000	2010	328	295	262
5 Year	2005	2010	317		
*All values are in Gallons per Capita per Day (GPCD)					
NOTES:					

The City's 2020 target is 262 gpcd. The City used 80% of the 10 year base line of 328 gpcd as per CWC 10608.20(b)(1) "Eighty percent of the urban retail water supplier's baseline per capita daily water use." 262 gpcd is also below 301 gpcd which is 95% of 317 gpcd the 5 year base line (See table 5.2-1 above). Interim targets are also calculated based on a 2% per year reduction, 321 in 2011 2%, 315 2012 4%, and so on. (see also table 5.2-2 below)

Table 5.2-2: Daily Per Capita (gpcd) Water Use 2010 – 2015 -> 2020

Table 5.2-2 Daily Per Capita Water Use-2011 to 2015 -> 2020						
Calendar Year	Service Area Total Population	Unserved Prision Population	Distributio n System Population	Annual system gross water used (MMGY)	Annual daily per capita use (gpcd)	Base & Target(gpc d)
2010	17947	8110	9837	1199	334	328
2011	17510	7802	9708	1037	293	321
2012	16695	7442	9253	1090	323	315
2013	15807	6482	9325	1040	306	308
2014	15752	6689	9063	1011	306	302
2015	15092	6380	8712	846	266	295
2016	14614	5966	8648	766	243	289
2017	15046	6435	8611	808	257	282
2018	14954	6336	8618	782	249	276
2019	15008	6227	8781	760	237	269
2020	13717	5641	8576	815	260	262
Note: The 266 gpcd achieved in 2015 exceeded the 295 gpcd 2015 target.						
The City achieve the 80% reduction, (Act. 260 Targ. 262 gpcd), by the year 2020						

5.3 Target Compliance

The 2020 per capita water use target is 262 gpcd. The 2015 interim target was 295 gpcd. The city achieved 266 gpcd in 2015 (See table 5.2-2 above) exceeding the interim target of 295 by 29 gpcd. The City achieve a 260 gpcd in 2020 that exceed 262 gpcd target/the required 80% reduction by the year 2020.

Table 5.3-1 (UWMPGB 5-2): 2015 Target Compliance

Submittal Table 5-2: 2020 Compliance SB X7-7 2020 Compliance Form Retail Supplier or Regional Alliance Only				From
2020 GPCD			2020 Confirmed Target GPCD*	Did Supplier Achieve Targeted Reduction for 2020? Y/N
Actual 2020 GPCD*	2020 TOTAL Adjustments*	Adjusted 2020 GPCD* (Adjusted if applicable)		
260	0	260	262	Yes
*All cells in this table should be populated manually from the supplier's SBX7-7 2020 Compliance Form and reported in Gallons per Capita per Day (GPCD)				
NOTES:				

6 Water Sources

Legal Requirements:

§10631(b) Identify and quantify, to the extent practicable, the existing and planned sources of water available to the supplier over the same five-year increments described in subdivision (a).

UWMPA requirements state that the water supplier must describe their existing and planned water supply sources for the next 20 years. The following description includes information such as water rights, an overdraft summary, any adjudication decrees and other pertinent information from the ground water management plan.

ADR Break Point 20220722

6.1 Water Supply Facilities

The City's water supply facilities are described and detailed in Section 3.3 above. The Following Table 6.1-1 below show the water supply sources from 2000 to 2020. Approximately 78% of the needed water has been supplied from spring sources while 22% has been provided by city owned and operated wells.

Table 6.1-1: Historical System Water Sources 2000 – 2020

Calendar Year	Cady Springs	Bagwell Springs	Well #1	Well #3	Well #4	Well #5	Total	Springs Total	Well Total	Springs %	Well %
2000	551.29	354.86	59.08	143.00	0.47	0.00	1108.70	906.15	202.55	81.7%	18.3%
2001	524.96	345.33	75.62	147.38	0.23	0.00	1093.52	870.29	223.23	79.6%	20.4%
2002	498.63	335.80	92.16	151.80	0.00	0.00	1078.39	834.43	243.96	77.4%	22.6%
2003	479.15	379.60	81.18	150.00	19.99	0.00	1109.92	858.75	251.17	77.4%	22.6%
2004	468.93	443.12	38.33	202.25	27.31	0.00	1179.94	912.05	267.89	77.3%	22.7%
2005	478.82	420.48	15.78	157.37	35.67	0.00	1108.12	899.30	208.82	81.2%	18.8%
2006	354.98	263.56	35.33	183.16	16.02	0.00	853.05	618.54	234.51	72.5%	27.5%
2007	502.51	397.47	1.42	204.04	35.28	29.84	1170.56	899.98	270.58	76.9%	23.1%
2008	482.80	396.32	11.44	218.10	20.51	29.17	1158.34	879.12	279.22	75.9%	24.1%
2009	454.93	391.55	12.30	131.91	16.89	19.82	1027.40	846.48	180.92	82.4%	17.6%
2010	435.43	386.92	11.87	158.39	37.14	16.03	1045.78	822.35	223.43	78.6%	21.4%
2011	447.15	383.97	18.26	150.74	17.38	19.25	1036.76	831.12	205.64	80.2%	19.8%
2012	439.77	382.12	1.84	212.71	29.25	24.73	1090.42	821.89	268.54	75.4%	24.6%
2013	417.43	381.94	13.59	179.78	24.25	22.85	1039.85	799.37	240.47	76.9%	23.1%
2014	408.48	372.38	6.96	178.33	20.44	24.79	1011.37	780.85	230.51	77.2%	22.8%
2015	373.42	341.53	0.24	110.15	3.79	16.87	846.00	714.95	131.05	84.5%	15.5%
2016	294.76	293.63	5.81	140.29	31.72	0.00	766.21	588.39	177.82	76.8%	23.2%
2017	383.07	292.86	0.85	100.87	29.91	0.00	807.56	675.93	131.63	83.7%	16.3%
2018	327.67	286.01	0.00	152.26	16.04	0.00	781.98	613.68	168.30	78.5%	21.5%
2019	337.53	287.03	0.03	118.90	16.65	0.00	760.14	624.56	135.58	82.2%	17.8%
2020	316.67	289.57	9.95	178.94	19.93	0.00	815.06	606.24	208.82	74.4%	25.6%
Average	427.54	353.62	23.43	160.49	19.95	9.68	994.72	781.16	213.55	78.6%	21.4%
1 yr Capacity	435.43	386.92	358.43	684.29	358.43	358.43	2581.93	822.35	1759.58	31.9%	68.1%

Note: 1 year capacity(MMG): For springs based on 2010 (a normal year).
 1 year capacity (MMG) on wells is based on pumping flow capacity (Wells are not limited by water rights).

The City has the right to the total amount of water produced by the Cady Springs and the right to 2.45 cfs (1,122 gpm) (589.7 MG) in Bagwell Springs. Table 6.1-1 above shows an average total spring production of 781 MMG. and a 1 Year Capacity of 822 MMG. The one year capacity is based on the year 2010. 2010 is one of the historical lowest on record

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prior to 2013 when the city started to divert water to avoid unnecessary chlorination. Numbers after 2013 are lower than the 2010 882 MMG as diverted water is not included in the total. However, the City has the water right to all the water so the 882 MMG 2010 number will remain the 1 yr Capacity for Cady Springs. Some years the springs have produced above 900 MMG.

The City ground water (well) production is not limited by water right but by pumping capacity. Table 6.1-1 above show a total well capacity of 1759.6 MG This capacity is a maximum capacity as it is based on 100% uptime.

Table 6.1-2: Historical System Water Sources Worst Case Month 2010 – 2020

Calendar Year	Cady Springs	Bagwell Springs	Well #1	Well #3	Well #4	Well #5	1 Month Total	1 Year Total	1 Mth % of Year Total	Spring %	Well %	1Month %Capacity (Base: 210 MMG)
2010 July	36.13	32.79	8.89	43.74	15.83	6.71	144.09	1045.78	13.78%	47.8%	52.2%	145.7%
2011 July	37.98	32.75	0.04	54.50	6.03	5.42	136.71	1036.76	13.19%	51.7%	48.3%	153.6%
2012 July	37.24	32.43	0.41	55.43	9.54	6.10	141.14	1090.42	12.94%	49.4%	50.6%	148.8%
2013 July	34.92	32.50	8.41	50.23	10.20	5.34	141.59	1039.85	13.62%	47.6%	52.4%	148.3%
2014 July	33.20	31.64	5.21	49.24	9.74	5.52	134.55	1011.37	13.30%	48.2%	51.8%	156.1%
2015 August	33.11	30.75	0.13	31.04	1.53	4.75	101.31	846.00	11.98%	63.0%	37.0%	207.3%
2016 July	33.61	30.80	0.00	45.23	10.99	0.00	120.63	766.21	15.74%	53.4%	46.6%	174.1%
2017 July	41.54	31.32	0.00	41.43	11.31	0.00	125.60	807.56	15.55%	58.0%	42.0%	167.2%
2018 July	38.15	31.02	0.00	50.18	7.09	0.00	126.44	781.98	16.17%	54.7%	45.3%	166.1%
2019 July	39.90	31.08	0.00	42.26	4.60	0.00	117.84	760.14	15.50%	60.2%	39.8%	178.2%
2020 August	38.01	30.47	0.02	43.24	6.65	0.00	118.39	815.06	14.53%	57.8%	42.2%	177.4%
1 Yr Capacity	435.43	386.92	358.43	684.29	358.43	358.43		2581.93			31.9%	68.1%
1 Mth Capacity	33.01	30.47	29.87	57.02	29.87	29.87	210.11			30.2%	69.8%	

Note: 1 year capacity for springs is based on 2010 (a normal year), wells are based on pumping capacity.
1 Month Capacity: For springs is based on worst case month, For wells 1 month pumping capacity.

Table 6.1-2 above is a review of water producing capacities based on a worst-case month. The worst-case month each year occurs when water demand is maximum and wells operated to meet this demand. The maximum demand occurred in July for most years and occurred in August In 2015 and 2020. The one month total capacity of 210 MMG is based on the worst-case spring minimum production observed in August 2020, and well production capacity based on 100% uptime for a 1 month period. 100% uptime/runtime on a well is achievable if proper maintenance and repairs are performed during shoulder none use months. However, it is not anticipated that such runtimes will be required for this UWMP report horizon of 2045.

Table 6.1-2 shows excess system capacity during worst case months for all years reported. In August 2020 the city used 118 MG of the available 210 MMG of capacity giving a 177% Capacity available to meet demand.

Table 6.1-2 shows the worst-case Month water demand as a percentage of the total year demand. The average 1 month demand would be 1/12 of the year demand or 8.3%. The table shows this value varying from 12% up to 16.2%.

For purposes of reviewing available capacity to meet the future water demands from 2020 through 2045 as summarized in Table 4.4-4, it will be assumed that 16% of the years projected water demand will be the demand one month, the worst case month.

Table 6.1-3: Demand Vrs Capacity 2015-2045 Worst-Case Month

Table 6.1-3 Demand Vrs Capacity 2015 - 2045						
	2020	2025	2030	2035	2040	2045
Yr Demand	815	827	835	843	851	860
1 Mth Demand	130	132	134	135	136	138
1 Mth Capacity	210	210	210	210	210	210
Excess Capacity	80	78	76	75	74	72
%Capacity	161.0%	158.7%	157.2%	155.7%	154.2%	152.6%
Note: 1 Month(Mth) demand is based on 16% of the year(Yr) demand(2018 act.)						
Projecting to 2045 indicates the system has 52% excess capacity						

Table 6.1-3 shows that in 2045 the city will have 152% capacity or 52% excess capacity to meet the projected 1 month 138 MMG demand that is 16% of the 860 MMG projected annual demand. It is noted that 52% excess capacity in 2045 is conservative as it was based on worst case spring flows and a higher 16% (normal 12% to 13.8%) percentage of the annual demand. For the foreseeable future, the City has excess production capacity that will handle system demands during worst case summer demand months.

6.2 Ground Water

Legal Requirements:

§10631(b) (Is) groundwater...identified as an existing or planned source of water available to the supplier...

§10631(b)(1) (Provide a) copy of any groundwater management plan adopted by the urban water supplier, including plans adopted pursuant to Part 2.75 (commencing with Section 10750), or any other specific authorization for groundwater management.

§10631(b)(2) (Provide a) description of any groundwater basin or basins from which the urban water supplier pumps groundwater.

§10631(b)(2) For those basins for which a court or the board has adjudicated the rights to pump groundwater, (provide) a copy of the order or decree adopted by the court or the board.

§10631(b)(2) (Provide) a description of the amount of groundwater the urban water supplier has the legal right to pump under the order or decree.

§10631(b)(2) For basins that have not been adjudicated, (provide) information as to whether the department has identified the basin or basins as overdrafted or has projected that the basin will become overdrafted if present management conditions continue, in the most current official departmental bulletin that characterizes the condition of the groundwater basin, and a detailed description of the efforts being undertaken by the urban water supplier to eliminate the long-term overdraft condition.

§10631(b)(3) (Provide a) detailed description and analysis of the location, amount, and sufficiency of groundwater pumped by the urban water supplier for the past five years. The description and analysis shall be based on information that is reasonably available, including, but not limited to, historic use records.

§10631(b)(4) (Provide a) detailed description and analysis of the amount and location of groundwater that is projected to be pumped by the urban water supplier. The description and analysis shall be based on information that is reasonably available, including, but not limited to, historic use records.

6.2.1 Groundwater Description and Management Plan

The City's water supply facilities are described and detailed in Section 3.3 above. This includes detailed descriptions of four wells that the city uses when spring flows are insufficient to keep up with demand. The Table 6.1-1 above show the water supply sources including the four wells and total water pumped "Well Total" from 2000 to 2020 approximately 22% of the needed water has been supplied from the city owned ground water sources.

The City wells draw water from the Honey Lake Valley Groundwater Basin (Basin Number 6-4) that is a part of the North Lahontan Hydrologic Region (see references/links B). The surface area is 311,750 acres or 487 square Miles) USGS Bulletin 118. The California Department of Water Resources has given the basin area a low or very low priority. (<https://water.ca.gov/Programs/Groundwater-Management/Basin-Prioritization>)

The basin water-bearing formations are made up of both sedimentary and volcanic rock. The City of Susanville has joined the Lahontan Basins Integrated Regional Water Management group to manage protect the water basin and their water rights.

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The average groundwater levels declined during the early 1990's and then recovered to pre-1990 levels. Although it is assumed that the water basin level has varied over the past 25 years, the Cities owned and operated wells have not experienced any adverse operations due to water basin levels.

The major sources of groundwater recharge is direct infiltration of precipitation in the upland areas, and infiltration of streamflow in alluvial-fan areas accounting for approximately 80 percent of total recharge. The remaining 20 percent consists of infiltration of surface water and irrigation flow on the valley floor. (USGS 1990). Subsurface flow may also enter the basin from Secret Valley through Pliocene lake sediments which appear to be continuous beneath the lava field separating the two valleys (DWR 1963).

The City has historically relied on groundwater pumping for only 21% - 25% of its water supply see Table 6.1-1 above). This table also show the quantities of groundwater the City has pumped over the last 20 years with a maximum of 279 mg in 2008. 279 MMG is around 16% of the total pumping capacity 1759.58 MMG also shown in table 6.1-1 above.

Submittal Table 6-1 Retail: Groundwater Volume Pumped						
☐	Supplier does not pump groundwater. The supplier will not complete the table below.					
☐	All or part of the groundwater described below is desalinated.					
Groundwater Type <i>Drop Down List</i> <i>May use each category multiple times</i>	Location or Basin Name	2016*	2017*	2018*	2019*	2020*
Add additional rows as needed						
Alluvial Basin	Lahontan	177.8	131.6	168.3	135.6	208.8
TOTAL		178	132	168	136	209
* Units of measure (AF, CCF, MG) must remain consistent throughout the UWMP as reported in Table 2-3.						
NOTES:						

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Table 6.2-2: Water Sources Production Capacity Summary

Table 6.2-3 (UWMPGB 6-8): Water Supplies Actual

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Table 6.2-4 (UWMPGB 6-9): Water Supplies – Projected and Total Safe Yield

*Units of measure (AF, CCF, MG) must remain consistent throughout the UWWP as reported in Table 2-3.

6.3 Transfer or Exchange Opportunities

Legal Requirements:

§10631(d) Describe the opportunities for exchanges or transfers of water on a short-term or long-term basis.

The City has sufficient water supply sources to meet demand and does not transfer or Exchange water with any other entity.

6.4 Desalinated Water Opportunities

Legal Requirements:

§10631(i) Describe the opportunities for development of desalinated water, including, but not limited to, ocean water, brackish water, and groundwater, as a long-term supply.

6.4.1 Brackish Water and/or Groundwater Desalination

The ground water that the City relies on is not brackish or in need of desalination. If this were to change in the future, the City will consider this option.

6.4.2 Seawater Desalination

Due to the geographic location of the City, desalination of seawater for use by the City is not practical or economically feasible.

6.5 Recycled Water Opportunities

Legal Requirements:

§10633 Provide, to the extent available, information on recycled water and its potential for use as a water source in the service area of the urban water supplier. The preparation of the plan shall be coordinated with local water, wastewater, groundwater, and planning agencies that operate within the supplier's service area.

§10633(a) (Describe) the wastewater collection and treatment systems in the supplier's service area, including a quantification of the amount of wastewater collected and treated and the methods of wastewater disposal.

§10633(b) (Describe) the quantity of treated wastewater that meets recycled water standards, is being discharged, and is otherwise available for use in a recycled water project.

§10633(c) (Describe) the recycled water currently being used in the supplier's service area, including, but not limited to, the type, place, and quantity of use.

§10633(d) (Describe and quantify) the potential uses of recycled water, including, but not limited to, agricultural irrigation, landscape irrigation, wildlife habitat enhancement, wetlands, industrial reuse, groundwater recharge, indirect potable reuse, and other appropriate uses, and a determination with regard to the technical and economic feasibility of serving those uses.

§10633(e) (Describe) the projected use of recycled water within the supplier's service area at the end of 5, 10, 15, and 20 years, and a description of the actual use of recycled water in comparison to uses previously projected pursuant to this subdivision.

§10633(f) (Describe the) actions, including financial incentives, which may be taken to encourage the use of recycled water, and the projected results of these actions in terms of acre-feet of recycled water used per year.

§10633(g) (Provide a) plan for optimizing the use of recycled water in the supplier's service area, including actions to facilitate the installation of dual distribution systems, to promote recirculating uses, to facilitate the increased use of treated wastewater that meets recycled water standards, and to overcome any obstacles to achieving that increased use.

The City of Susanville does not own or operate a wastewater treatment facility. Wastewater collected is handled, and customers are billed for services, by the Susanville Consolidated Sanitary District (see references/links E). The district maintains all wastewater collection lines and systems within the City. The district also maintains/collects wastewater from other entities in the area such as Lassen Community College.

The Susanville Wastewater treatment plant, an activated sludge process, is owned and operated by the Susanville Consolidated Sanitary District. The District's web site link (http://susanvillesanitarydistrict.com/about_us.aspx) states that the wastewater treatment plant (WWTP) treats approximately 1.0 million gallons per day (mgd) during dry weather and approximately 1.2 mgd in wet weather. The WWTP has the capacity to treat and discharge 2.0 mgd average monthly flow and 3.1 mgd peak wet weather flow, with a maximum hydraulic capacity of 4.0 mgd.

In 2020 the Plant collected 370.693 MG and Discharged the same as shown in tables 6.5-1 and 6.5-2 below. The water is discharged into the Jensen Slough. Local farmers have the rights to and utilize all discharged water.

As the discharged treated water is already utilized under existing water rights, and as the city has sufficient water sources to meet the foreseeable future demand, no plans or projects are in place to recycle water.

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Table 6.5-1 (UWMPGB 6-2): Wastewater Collected

Submittal Table 6-2 Retail: Wastewater Collected Within Service Area in 2020						
☐	There is no wastewater collection system. The supplier will not complete the table below.					
	Percentage of 2020 service area covered by wastewater collection system <i>(optional)</i>					
	Percentage of 2020 service area population covered by wastewater collection system <i>(optional)</i>					
Wastewater Collection			Recipient of Collected Wastewater			
Name of Wastewater Collection Agency	Wastewater Volume Metered or Estimated? <i>Drop Down List</i>	Volume of Wastewater Collected from UWMP Service Area 2020 *	Name of Wastewater Treatment Agency Receiving Collected Wastewater	Treatment Plant Name	Is WWTP Located Within UWMP Area? <i>Drop Down List</i>	Is WWTP Operation Contracted to a Third Party? <i>(optional) Drop Down List</i>
Susanvill Sanatary District	Metered	371	Susanville Sanatary District	Susnvill Waste Water treatment Plant	No	
Total Wastewater Collected from Service Area in 2020:		371				
* Units of measure (AF, CCF, MG) must remain consistent throughout the UWMP as reported in Table 2-3.						
NOTES: Units MG						

Table 6.5-2 (UWMPGB 6-3): Wastewater Treatment and Discharge

Submittal Table 6-3 Retail: Wastewater Treatment and Discharge Within Service Area in 2020											
☐	No wastewater is treated or disposed of within the UWMP service area. The supplier will not complete the table below.										
Wastewater Treatment Plant Name	Discharge Location Name or Identifier	Discharge Location Description	Wastewater Discharge ID Number <i>(optional)</i> ²	Method of Disposal <i>Drop down list</i>	Does This Plant Treat Wastewater Generated Outside the Service Area? <i>Drop down list</i>	Treatment Level <i>Drop down list</i>	2020 volumes ¹				
							Wastewater Treated	Discharged Treated Wastewater	Recycled Within Service Area	Recycled Outside of Service Area	Instream Flow Permit Requirement
Susnvill Waste Water treatment Plant	"001	Jensen Slough	PDES: CA101265	River or creek outfall	No	Tertiary	371	371	0	0	0
Total							371	371	0	0	0
Units of measure (AF, CCF, MG) must remain consistent throughout the UWMP as reported in Table 2-3.											
NOTES: Units MG											

6.6 Future Water Projects

Legal Requirements:

§10631(h) (Describe) all water supply projects and water supply programs that may be undertaken by the urban water supplier to meet the total projected water use as established pursuant to subdivision (a) of Section 10635. The urban water supplier shall include a detailed description of expected future projects and programs, other than the demand management programs identified pursuant to paragraph (1) of subdivision (f), that the urban water supplier may implement to increase the amount of the water supply available to the urban water supplier in average, single-dry, and multiple-dry water years. The description shall identify specific projects and include a description of the increase in water supply that is expected to be available from each project. The description shall include an estimate with regard to the implementation timeline for each project or program.

Table 6.6-1 (UWMPGB 6-7): Expected Future Water Supply Projects or Programs

Table 6-7 Retail: Expected Future Water Supply Projects or Programs						
☒	No expected future water supply projects or programs that provide a quantifiable increase to the agency's water supply. Supplier will not complete the table below.					
☐	Some or all of the supplier's future water supply projects or programs are not compatible with this table and are described in a narrative format.					
Provide page location of narrative in the UWMP						
Name of Future Projects or Programs	Joint Project with other agencies?		Description (if needed)	Planned Implementation Year	Planned for Use in Year Type <i>Drop Down List</i>	Expected Increase in Water Supply to Agency <i>This may be a range</i>
	<i>Drop Down List (y/n)</i>	<i>If Yes, Agency Name</i>				
<i>Add additional rows as needed</i>						
NOTES:						

As illustrated in Table 6.1-3 the City has excess water production capacity for the planning horizon 2040 of this report. The City also has additional pumping water rights that they currently are not using. Currently there are no expected future water supply projects to provide a production increase.

The City has a 640 MG tank located above the ridge near Cady Springs that has not been connected or integrated into the water system. The City has plans to integrate this tank into the water system and adjust the current water management plan to maximize the benefits of additional storage capacity.

Cady Springs also has a significant amount of water that is not being capture by the current collection system. The City is considering the cost-effectiveness of improving the collection system at the Cady Springs location in increase water production.

7 WATER SOURCES SUPPLY RELIABILITY

7.1 Water Supply Reliability

Legal Requirements:

§10620(f) An urban water supplier shall describe in the plan water management tools and options used by that entity that will maximize resources and minimize the need to import water from other regions.

§10631(c)(2) For any water source that may not be available at a consistent level of use, given specific legal, environmental, water quality, or climatic factors, describe plans to supplement or replace that source with alternative sources or water demand management measures, to the extent practicable.

7.1.1 Frequency and Magnitude of Supply Deficiencies

This section discusses the reliability of water supplies and their vulnerability to seasonal and climatic shortages. The City has historically used mostly spring sources to meet their water demands. The city also has sufficient ground water supply to meet 100% of the water demand if needed. Groundwater supplies are not immediately impacted by droughts, and, as a result, there is no history of any water supply deficiencies for the City water system.

Regarding the groundwater supply, the most likely reasons the City would have a deficiency would be due to coliform contamination, pump failure, well collapse or other mechanical or structural failure. Another scenario would be a declining groundwater table due to lack of recharge. In this scenario, well pumps would need to be lowered and/or the well deepened. The City has a sufficient 1 month well capacity (146.63 mg) to meet the total peak month (144.1 mg worst year 2010) water demand see Table 6.1-2, however, wells usually only supply 50% of this demand. The city has sufficient standby water production capacity that a short-term loss of a well, or a spring line failure, would not affect the ability to meet water demand.

In addition, the most immediate threat of water shortage could arise from damage due to an earthquake, or an extended power outage. An exceptionally long hot spell during summer months or high winds causing power outages are the main concern due to climate. Customers are encouraged to water lawns during early morning hours and for shorter period of time when temperatures exceed normal. The water system is gravity fed from Springs and the system has 2.94 MG receiver capacity. That are typically kept a minimum two-thirds full level at all times. During an extended power supply emergency, the City has generators that can provide some water and the city can institute a water conservation emergency which would limit water use.

7.1.2 Basis of Water Year Data

Surface water, or springs, are more affected by drought conditions than wells. The springs historically have produced above 900 mg and even during drought years the springs consistently produce above 800 mg. Table 6.6-4 used 822 mg as a reasonably available flow for springs and 1,233 mg as a reasonably available flow for wells giving a

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total reasonably available volume of 2,055 mg. It is noted that if spring flow should drop due to severe drought conditions, well flow could easily be increased to maintain the same reasonably available volume of 2,055 mg. This is illustrated historically in the Table 7.1-1 below basis of water year data. In the average year 2013 the city had 198% of the required annual supply, and maintained above 175% even during dryer years between 2005-2011.

Table 7.1-1 (UWMPGB 7-1): Basis of Water Year Data

Submittal Table 7-1 Retail: Basis of Water Year Data (Reliability Assessment)			
Year Type	Base Year If not using a calendar year, type in the last year of the fiscal, water year, or range of years, for example, water year 2019-2020, use 2020	Available Supplies if Year Type Repeats	
		☐	Quantification of available supplies is not compatible with this table and is provided elsewhere in the UWMP. Location _____
		☒	Quantification of available supplies is provided in this table as either volume only, percent only, or both.
		Volume Available *	% of Average Supply
Average Year	2018	2055	100%
Single-Dry Year	2017	2055	100%
Consecutive Dry Years 1st Year	2011	2055	100%
Consecutive Dry Years 2nd Year	2012	2055	100%
Consecutive Dry Years 3rd Year	2013	2055	100%
Consecutive Dry Years 4th Year	2014	2055	100%
Consecutive Dry Years 5th Year	2015	2055	100%
Supplier may use multiple versions of Table 7-1 if different water sources have different base years and the supplier chooses to report the base years for each water source separately. If a Supplier uses multiple versions of Table 7-1, in the "Note" section of each table, state that multiple versions of Table 7-1 are being used and identify the particular water source that is being reported in each table.			
*Units of measure (AF, CCF, MG) must remain consistent throughout the UWMP as reported in Table 2-3.			
NOTES:			

7.1.3 Supply Reliability (Drought Risk Assessment Summary)

During drought years, water use patterns typically change. Outdoor water use will typically increase as irrigation is used to replace the decrease in precipitation. When necessary, the increase in outdoor use can be offset, in part, by increasing mandatory conservation measures. The diversity of springs and wells within the cities supply system, allows that, If spring flow should drop due to drought or severe conditions, well flows can be increased to maintain the same reasonably available volume of 2,055 mg. As discussed earlier, this reasonable available volume is broken down by individual source in table 6.2-2 and by

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spring total (822 mg) and well totals (1,233 mg) in table 6.2-4. The well component is based on 70% operation. At 90% operation this number increases to 1,585 mg. 90% operation for a well or even 100% operation is easily achievable for short durations 60 to 90 days with proper maintenance. **Drought risk assessment methodology summarized based on the data is:** Taking into account increased growth and demand as well as decreases in some of the City water sources caused by drought, the Drought risk is minimal because of the diversity of the city owned supply options/sources. The reasonable available supply remains constant at 2,055 mg, even during several years of drought (see table 7.1-2 below), and this amount always exceeds projected demand.

7.1.4 Projected Normal Water Year Demands

The normal year water demands are based on the historical data and population projections developed above. The demand and supply data is discussed in more detail in the Sections 4 and 6, respectively.

Table 7.1-2 (UWMPGB 7-2): Normal Year Supply and Demand Comparison

Submittal Table 7-2 Retail: Normal Year Supply and Demand Comparison					
	2025	2030	2035	2040	2045 (Opt)
Supply totals (autofill from Table 6-9)	2,055	2,055	2,055	2,055	2,055
Demand totals (autofill from Table 4-3)	827	835	843	851	860
Difference	1,228	1,220	1,212	1,204	1,195
NOTES:					

7.1.5 Projected Single Dry Water Year

Table 7.1-3 (UWMPGB 7-3): Single Dry Year Supply and Demand Comparison

Submittal Table 7-3 Retail: Single Dry Year Supply and Demand Comparison					
	2025	2030	2035	2040	2045 (Opt)
Supply totals*	2,055	2,055	2,055	2,055	2,055
Demand totals*	790	800	810	821	832
Difference	1,265	1,255	1,245	1,234	1,223
*Units of measure (AF, CCF, MG) must remain consistent throughout the UWMP as reported in Table 2-3.					
NOTES:					

Because of the diversity of supply options the city owns the reasonable available supply remains constant at 2,055 mg even during several years of drought.

7.1.6 Projected Multiple Dry Water Years

Table 6.2-2 above indicates at total right or safe yield of 2,485 mg. This number is 430 MMG above the reasonably available volume of 2,055 MMG. Based on the 430 MMG the City has two sources above Cady Springs (435 MMG), and Well #3 (480 MMG), and four sources below Bagwell Springs (387 MMG), and wells 1,4, and 5 each at (251 MMG). The City could lose any single source, for the entire year, which is unlikely, and still maintain the 2,055 MMG reasonable available volume. Because of this diversity of supply options the city owns the reasonable available supply remains constant at 2,055 MMG even during several years of drought. See table 7.1-4 below

7.1.7 Drought Risk Assessment

Table 7.1-4 Multiple Dry Years Supply and Demand Comparison and table 7.1-5 Drought Risk assessment (tables shown below) indicate that the reasonably available (safe field) supply of water ranging from 2,376 to 2,055 MMG (see section 7.1-6) always significantly exceeds the demand ranging from 661 to 748 MMG. The data, methodology, and bases for these numbers is discussed in detail in sections 7.1.2,3,4,5,6 of this report. From a Drought Risk Assessment Sandpoint, Because of the diversity of supply options the city could lose any single source, for the entire year, which is unlikely, and still maintain the reasonably available minimum supply of 2,055 MMG needed to provide 748 MMG with 175% excess.

7.1.8 Seismic risk assessment and mitigation plan

There are no fault zones located within the City of Susanville's water system supply and infrastructure. However, the city recognizes that earthquakes can occur everywhere in California and the water systems are at risk. The four wells, Bagwell Springs, and the system water supply infrastructure has water tanks located at ground level and underground piping typical of all water systems and thus has some inherent seismic vulnerability. Isolation valves are in place to allow broken line sections to be isolated and repaired. The system is also designed so that tanks can be isolated and repaired if damaged. Cady Springs is located a few miles up the Susanville River canyon and the supply pipeline from that spring is located high on the steep canyon wall. This line is significantly vulnerable to seismic activity as well as land and mud slides, etc. This line has been damaged in the past causing the loss of the spring flow to the city water systems. As part of a loss mitigation plan the city installed a redundant supply system that includes a booster station to pump the water to the rim of the steep canyon and a tank and piping that follows a far less vulnerable ridge line path to the city's water system infrastructure. If damage to the pipeline occurs the line can be isolated for repairs and spring water diverted thought the redundant secondary system.

Table 7.1-4 (UWMPGB 7-4): Multiple Dry Years Supply and Demand Comparison

Submittal Table 7-4 Retail: Multiple Dry Years Supply and Demand Comparison						
		2025*	2030*	2035*	2040*	2045* (Opt)
First year	Supply totals	2,055	2,055	2,055	2,055	2,055
	Demand totals	790	800	810	821	832
	Difference	1,265	1,255	1,245	1,234	1,223
Second year	Supply totals	2,055	2,055	2,055	2,055	2,055
	Demand totals	790	800	810	821	832
	Difference	1,265	1,255	1,245	1,234	1,223
Third year	Supply totals	2,055	2,055	2,055	2,055	2,055
	Demand totals	790	800	810	821	832
	Difference	1,265	1,255	1,245	1,234	1,223
Fourth year	Supply totals	2,055	2,055	2,055	2,055	2,055
	Demand totals	790	800	810	821	832
	Difference	1,265	1,255	1,245	1,234	1,223
Fifth year	Supply totals	2,055	2,055	2,055	2,055	2,055
	Demand totals	790	800	810	821	832
	Difference	1,265	1,255	1,245	1,234	1,223
Sixth year (optional)	Supply totals	2,055	2,055	2,055	2,055	2,055
	Demand totals	790	800	810	821	832
	Difference	1,265	1,255	1,245	1,234	1,223
*Units of measure (AF, CCF, MG) must remain consistent throughout the UWMP as reported in Table 2-3.						
NOTES:						

Table 7.1-5 (UWMPGB 7-5): Five-Year Drought Risk Assessment

Submittal Table 7-5: Five-Year Drought Risk Assessment Tables to address Water Code Section 10635(b)	
2021	Total
Total Water Use	661
Total Supplies	2,376
Surplus/Shortfall w/o WSCP Action	1,715
Planned WSCP Actions (use reduction and supply augmentation)	
WSCP - supply augmentation benefit	
WSCP - use reduction savings benefit	
Revised Surplus/(shortfall)	1,715
Resulting % Use Reduction from WSCP action	0%
2022	Total
Total Water Use	694
Total Supplies	2,314
Surplus/Shortfall w/o WSCP Action	1,620
Planned WSCP Actions (use reduction and supply augmentation)	
WSCP - supply augmentation benefit	
WSCP - use reduction savings benefit	
Revised Surplus/(shortfall)	1,620
Resulting % Use Reduction from WSCP action	0%
2023	Total
Total Water Use	712
Total Supplies	2,252
Surplus/Shortfall w/o WSCP Action	1,540
Planned WSCP Actions (use reduction and supply augmentation)	
WSCP - supply augmentation benefit	
WSCP - use reduction savings benefit	
Revised Surplus/(shortfall)	1,540
Resulting % Use Reduction from WSCP action	0%
2024	Total
Total Water Use	730
Total Supplies	2,190
Surplus/Shortfall w/o WSCP Action	1,460
Planned WSCP Actions (use reduction and supply augmentation)	
WSCP - supply augmentation benefit	
WSCP - use reduction savings benefit	
Revised Surplus/(shortfall)	1,460
Resulting % Use Reduction from WSCP action	0%
2025	Total
Total Water Use	748
Total Supplies	2,055
Surplus/Shortfall w/o WSCP Action	1,307
Planned WSCP Actions (use reduction and supply augmentation)	
WSCP - supply augmentation benefit	
WSCP - use reduction savings benefit	
Revised Surplus/(shortfall)	1,307
Resulting % Use Reduction from WSCP action	0%

7.2 Factors Affecting Supply Reliability

The City of Susanville has two primary water source in the form of two independent springs, and 4 independent wells. The springs combined total supply 100% of water demand during several months of the year. The 4 wells can supply 150% of water demand year around if necessary. Even with conservative capacity numbers, a total reasonable available volume of 2,055 MMG, the water supply sources together can supply over 200% of the City's water demand for the planning horizon the year 2040 of this UWMP report.

7.2.1 Legal

At this time the groundwater supplies the City relies upon are neither in the process of adjudication nor the subject of any new legislation limiting them.

7.2.2 Environmental

The status of the environmental situation in California is routinely changing because of new legislation, regulations, court decisions and endangered species issues. Should new environmental legislation/regulations become effective, it could potentially affect water supply. Because of the mixture of groundwater and surface (Springs) water within the City, it is anticipated that alterations to the water supply could be made to accommodate these changes, should they occur.

7.2.3 Water Quality

Water quality standards are reviewed periodically as new constituents are deemed 'of concern' and MCLs are established or modified. City staff will monitor changes to drinking water standards and respond accordingly.

It is conceivable that an MCL may change or be introduced that removes a portion of the water supply for the City for a short period until treatment can be developed or new supplies can be developed. For the purposes of this UWMP, no loss of supply is assumed to occur as a result of changing water quality standards.

7.2.4 Climatic

As climate change occurs and begins to affect water supply conditions more, alterations in the water supply planning arena will have to take place. Climate change elements such as drought or massive flooding could strongly affect supply reliability, therefore requiring the City to make modification to their water supplies. Within the time frame of this UWMP, climate change is not assumed to affect the water supply. The City will adapt to any changes by utilizing its groundwater to overcome any short term shortage.

7.2.5 Disaster

A disaster that damages the main water lines bringing spring water flows into the city and or damages water mains causing leakage and to loss or contamination of stored water supplies and or a disaster that causes power outages for extended periods of time, not allowing well operation, could potentially deplete water storage reservoirs. Some of the risk associated with disaster(s) are mitigated by the fact that the two springs are located in separate quadrants of the city, and the four wells and several storage tanks are located throughout the city. A disaster in one area hopefully would not affect or would have minimal effect on other areas.

7.2.6 Supply Reliability key data inputs and assessment

The city has a preventative maintenance program that assesses and maintains both the mechanical and production capacity reliability of the four wells and two springs that are listed as sources in table 3.3-1 above. The city further monitors the flow capacity of these sources and has had the opportunity, given multiple drought years, to identify / assess the reliability and effect of multiple dry years on water sources. (See section 7.1.6 above) Monthly and Annual reports, along with maintenance site inspections provide the data to ensure that the city's water sources can reliably supply sufficient to meet demand with 175% excess as discussed in prior sections of this report. (See section 7.1.7 above)

8 Water Shortage Contingency

8.1 Water Shortage Contingency Planning

Legal Requirements:

§10632(c) Actions to be undertaken by the urban water supplier to prepare for, and implement during, a catastrophic interruption of water supplies including, but not limited to, a regional power outage, an earthquake, or other disaster.

§10632(d) Additional, mandatory prohibitions against specific water use practices during water shortages, including, but not limited to, prohibiting the use of potable water for street cleaning.

§10632(e) Consumption reduction methods in the most restrictive stages. Each urban water supplier may use any type of consumption reduction methods in its water shortage contingency analysis that would reduce water use, are appropriate for its area, and have the ability to achieve a water use reduction consistent with up to a 50 percent reduction in water supply.

§10632(f) Penalties or charges for excessive use, where applicable.

§10632(g) An analysis of the impacts of each of the actions and conditions described in subdivisions (a) to (f), inclusive, on the revenues and expenditures of the urban water supplier, and proposed measures to overcome those impacts, such as the development of reserves and rate adjustments.

§10632(h) A draft water shortage contingency resolution or ordinance.

Water Shortage Contingency Planning is an essential element of Urban Water Management Planning. Failed wells, pumping equipment, and pipelines; natural disasters; power outages; source contamination; and various other factors; are real issues that could lead to water shortages within the City of Susanville. Reliable water sources are critical to the health and welfare of the public. Proper planning provides for the assessment and identification of appropriate responses that can be implemented in the event of a water shortage.

To ensure water source reliability the city continuously monitors (via a SCADA system) flow rates and operation status of wells, booster pumps, and other water system equipment. Periodically (minimum of yearly) wells and booster pumps are operated to identify needed maintenance. Flow rates are monitored to identify decrease in production thus facilitating the decision-making process to budget for and allow proper preventative maintenance of all water systems and equipment.

Planning for drought is an important issue. The lessons learned in 2015 when the State of California Water Board imposed a 36% conservation mandate on the City of Susanville are incorporated into this Water Shortage Contingency Plan. The State Water Board adopted an Emergency Water Regulation requiring the City to implement its Water Shortage Contingency Plan. Through the implementation and enforcement of the plan, the City gained an understanding of what worked well and what needed changing. Additionally, the City learned which strategies are the most effective for water conservation within our community. Water use practices in Susanville are not unique, a significantly greater amount of water is utilized in the summer than in the winter months. Susanville does however, experience extremes; there is high demand for water to irrigate outdoor landscapes in our hot, arid climate, and no outdoor watering in the winter months due to the cold, freezing weather and dormant turf.

Demand on water sources is low during the non-irrigation season (October - March). Two springs can supply the City's Water needs and several supply redundancies result because no City wells are needed to meet demand. As a result water shortage concerns are minimal during the non-irrigation season.

The most practical focus for water conservation in Susanville is outdoor water use. During the irrigation season (April-September) the demand on water sources is greatly increased requiring the City to pump ground water. The production capacity of the City's wells and springs is fully adequate to meet peak demand; however, output reduction or loss of one or more sources during peak irrigation season could create a water shortage in Susanville. The City has had two events over the past 10 years where system failures have resulted in water shortage concerns. The first was a crushed Cady Springs pipeline during the peak irrigation season, the second was a failure in well four during the peak irrigation season.

The purpose of the Water Shortage Contingency Plan is to be prepared reduce water demand on available water sources to insure adequate supply for human consumption, sanitation, fire protection, commercial, industrial and medical needs.

Stages of the City's Water Shortage Contingency Plan

There are three grouped stages of the City's water shortage contingency plan;

Stage 1,2 - Water Shortage **Awareness** 5% -20%

Stage 3,4 - Water Shortage **Alert** 21% -30%

Stage 5-6 - Water Shortage **Emergency** 31% - 50% Plus

Table 8.1-1 (UWMPGB 8-1): Water Shortage Contingency Plan Actions

Submittal Table 8-1 Water Shortage Contingency Plan Levels		
Shortage Level	Percent Shortage Range	Shortage Response Actions (Narrative description)
1	Up to 10%	Run additional wells as needed (Awareness)
2	Up to 20%	Run additional wells as needed (Awareness)
3	Up to 30%	Run additional wells as needed (Alert)
4	Up to 40%	Run additional wells as needed (Alert)
5	Up to 50%	Run additional wells as needed (Emergency)
6	>50%	Run additional wells as needed (Emergency)
NOTES:		

8.1.1 Stage I, II Water Shortage Awareness:

The City's supply (treatment) and/or distribution system is able to meet the future projected water demands of its customers in the immediate future. Some restrictions do apply in an effort to reduce water consumption. Water conservation is encouraged through public education.

Note: 5-20% Expected Conservation of City's Monthly Use.

1. Irrigation water shall be confined to the consumer's property and shall not be allowed to run off to adjoining property or to the roadside ditch, gutter, i.e. landscape irrigation, beyond the point of saturation.
2. Free-flowing hoses for any use shall be prohibited. Customers shall be encouraged to use automatic shutoff devices on any hose or filling apparatus, including evaporative coolers.
3. Leaking consumer pipes or faulty sprinklers shall be repaired immediately.

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4. All pools, spas, and ornamental fountains/ponds shall be equipped with a re-circulation pump, and shall be constructed to be leak proof.
5. All industries and large water users, such as schools, supermarkets, civic buildings etc. are encouraged to develop a water conservation plan indicating 15% reduction in water usage, and submit to the City of Susanville for approval within thirty (30) days of this declaration.
6. The City of Susanville shall encourage water reclamation for any agricultural, commercial, or industrial facility, as long as health and safety requirements can be met.
7. All new developments (homes) shall be required to install low flow devices (i.e., toilets and shower heads). All devices are to be approved by the Susanville City Council prior to construction.
8. Restaurant customers shall receive water only upon request.
9. Implementation of Stage I Drought Surcharge as depicted in September 2016 City of Susanville Water Rate Analysis and Calculations Report.

8.1.2 Stage III, IV Water Shortage Alert

There is a probability that the City's supply (treatment) and/or distribution system will not be able to meet all water demands of the City's customers. Additional restrictions apply in an effort to increase the conservation by 10% above Stage One.

Note: 21-40% Expected Conservation of City's Monthly Use.

1. All requirements of prior Stages in addition to the following items.
2. All industries and large commercial potable water users, such as schools, supermarkets, civic buildings, etc., shall update their Water Conservation Plans to indicate a 25% reduction in water use, and submit to the City of Susanville for approval within thirty (30) days of this declaration.
3. Parks and school grounds shall be watered at night only, three nights per week, and shall update their Water Conservation Plan to indicate a 25% reduction in water use and submit to the City of Susanville for approval within thirty (30) days of this declaration.
4. All new developments (homes) shall be required to install low flow devices, i.e., toilets and shower heads, and to pay a \$300 fee to the City of Susanville prior to construction for purchase of water conservation retrofit kits.
5. Upon a Stage Two declaration, no new turf, i.e. natural grass lawns, sod, seed, natural grass sports fields, etc., shall be installed.
6. All residential and commercial customers shall be required to water between the hours of 7:00 PM and 10:00 AM and for only three (3) days per week. They shall also be encouraged to use low flow sprinkler heads and/or drip systems.
7. Washing of driveways and parking lots, except as necessary for health and safety, shall be prohibited.
8. Implementation of Stage II Drought Surcharge as depicted in September 2016 City of Susanville Water Rate Analysis and Calculations Report.

8.1.3 Stage V, VI Water Shortage Emergency:

The City's supply or distribution system will not be able to meet all the demands of the City's customers.

Note: 41-50% (plus) Expected Conservation of City's Monthly Use.

1. All of the requirements of prior Stages plus the following additional items.
2. Residential and commercial landscaping and or lawn irrigation with potable City of Susanville limited to one day per week.
3. All industries and large commercial potable water users, such as schools, supermarkets, civic buildings, etc., shall update their Water Conservation Plan to indicate a 50% reduction in water use and submit to the City of Susanville for approval within 15 days of the declaration.
4. Flushing of sewers and fire hydrants shall be prohibited except in cases of emergency.
5. No potable water from the City of Susanville system shall be used for construction purposes, such as dust control, compaction, or trench jetting.
6. Implementation of Stage III Drought Surcharge as depicted in September 2016 City of Susanville Water Rate Analysis and Calculations Report.

8.1.4 Implementation of Water Shortage Contingency Plan

During times of water shortage, City Council may implement the appropriate stage of the Water Shortage Contingency Plan. The city has a written Administrative Citation Process in place that includes procedures for handling water shortages. A water shortage contingency action (Synonymous with water shortage emergency) if needed it started or initiated with a resolution by the City Council. This implements a water rate increase to first encourage water conservation and second offset revenue short falls from the sale of less water. The corresponding drought surcharge as depicted in the 2016 City of Susanville Water Rate Analysis and Calculations Report may be implemented immediately.

The Water Shortage Contingency Plan is not codified in Susanville's municipal code. However, the Code, Ordinances and resolutions are in place that give the City the legal authority it implements water shortage contingency actions for the public welfare.

The water shortage contingency plan is used as a guide to identify appropriate measures to achieve required conservation based on the needs at the time. Appropriate measures may include but are not limited to those items defined in the Water Shortage Contingency Plan.

The city has a written Administrative Citation Process in place that includes procedures for handling water shortages. A water shortage contingency action (Synonymous with water

shortage emergency) if needed shall declare a water shortage emergency in accordance to Water Code Chapter 3 of Division 1 CWC 10632(a)(7)(A). The water shortage emergency it started or initiated with a resolution by the City Council.

There is a potential revenue shortage associated with the implementation of a water shortage action. A water shortage action implements a water rate increase to encourage water conservation and also offset revenue short falls from the sale of less water.

There is a cost associated with addressing excessive water use during a drought emergency action. These additional costs do not cause an increase in departmental expenses but a re-focus of employee time utilization. Perhaps the timeline of a planned project would be pushed further out as necessity requires additional monitoring of customer water use.

All customers and water sources are metered, and data is collected monthly/daily to meet state reporting requirements. Data can be monitored more frequently in the event of a water shortage action.

To assist city management and employees during potential water shortages a simplified document known as the Administrative Citation Process has been created as a quick guide for actions to be taken and the corresponding city code providing the legal authority for that action. The document also provides an action outline for handling violation and the violators rights/process for appeals.

The document Lassen County Multi-Jurisdictional Hazard Mitigation (including water emergencies) Plan (see Reference/Links A) outlines the communications procedures and protocols to ensure jointly focused actions of all affected agencies including Lassen County, the City of Susanville, and Susanville Indian Rancheria.

The city has never had to implement a water shortage contingency plan action by resolution. However, on occasion the city has had to address a water shortage emergency not due to the lack of water but due to the failure of the supply system. When a water line breaks, water storage tanks are quickly drained before isolation valves can be turned off. Repairs are made and customers are sometimes asked to temporarily conserve while water storage reserves are replenished. After these repairs/events are completed, the procedures used during these events are discussed/reviewed to identify potential for improvement, that is, what could have been handled better/differently. This same process, typical of the city's open communications environment, would be used to evaluate the functionality of the water shortage contingency plan.

Tables 8.1-2 and 8.1-3 below both show shortage gap reduction numbers. As indicated in sections 7.1.7 above a shortage gap is highly unlikely with the 175% excess sources available. However, Table 8.1-2 The Demand Reduction Actions gap could be 0%. However, a gap reduction of 50% is shown to clearly reflect the Cities desire to reduce water excess and overuse wisely and prudently. (see section 9.1 below) Table 8.1-3 The supply augmentation gap could be 50%. However, the table shows a gap reduction of 100% to clearly reflect the Cities' ability to completely augment any demand with additional available sources.

Table 8.1-2 (UWMPGB 8-2): Demand Reduction Actions

Submittal Table 8-2: Demand Reduction Actions				
Shortage Level	Demand Reduction Actions <i>Drop down list</i> <i>These are the only categories that will be accepted by the WUEdata online submittal tool. Select those that apply.</i>	How much is this going to reduce the shortage gap? <i>Include units used (volume type or percentage)</i>	Additional Explanation or Reference <i>(optional)</i>	Penalty, Charge, or Other Enforcement? <i>For Retail Suppliers Only Drop Down List</i>
<i>Add additional rows as needed</i>				
1	Reduce System Water Loss	50%		No
2	Expand Public Information Campaign	50%		No
2	Decrease Line Flushing	50%		No
3	Landscape - Limit landscape irrigation to specific times	50%		Yes
3	Landscape - Restrict or prohibit runoff from landscape irrigation	50%		Yes
4	Other water feature or swimming pool restriction	50%		Yes
4	Implement or Modify Drought Rate Structure or Surcharge	50%		Yes
5	CII - Lodging establishment must offer opt out of linen service	50%		Yes
6	Increase Water Waste Patrols	50%		Yes
6	Landscape - Prohibit all landscape irrigation	50%		Yes
NOTES:				

Table 8.1-3(UWMPGB 8-3): Supply Augmentation and other Actions

Submittal Table 8-3: Supply Augmentation and Other Actions			
Shortage Level	Supply Augmentation Methods and Other Actions by Water Supplier <i>Drop down list</i> <i>These are the only categories that will be accepted by the WUEdata online submittal tool</i>	How much is this going to reduce the shortage gap? <i>Include units used (volume type or percentage)</i>	Additional Explanation or Reference <i>(optional)</i>
<i>Add additional rows as needed</i>			
1	Other Actions (describe)	100%	Run Additional Well(s) as needed
2	Other Actions (describe)	100%	Run Additional Well(s) as needed
3	Other Actions (describe)	100%	Run Additional Well(s) as needed
4	Other Actions (describe)	100%	Run Additional Well(s) as needed
5	Other Actions (describe)	100%	Run Additional Well(s) as needed
6	Other Actions (describe)	100%	Run Additional Well(s) as needed
NOTES:			

8.2 Water Quality

Legal Requirements:

§10634 The plan shall include information, to the extent practicable, relating to the quality of existing sources of water available to the supplier over the same five-year increments as described in subdivision (a) of Section 10631, and the manner in which water quality affects water management strategies and supply reliability.

The City's springs and groundwater quality are consistent;

It is not anticipated that water quality will adversely affect water supply in the near future. In the instance that a well or spring water source has water quality issues, an alternative water supply will be put in place to compensate for the loss.

8.3 Drought Planning

Legal Requirements:

§10631(c)(1) Describe the reliability of the water supply and vulnerability to seasonal or climatic shortage, to the extent practicable, and provide data for each of the following: (A) an average water year, (B) a single dry water year, (C) multiple dry water years.

§10632(a) Stages of action to be undertaken by the urban water supplier in response to water supply shortages, including up to a 50 percent reduction in water supply, and an outline of specific water supply conditions which are applicable to each stage.

§10632(b) An estimate of the minimum water supply available during each of the next three water years based on the driest three-year historic sequence for the agency.

§10632(i) A mechanism for determining actual reductions in water use pursuant to the urban water shortage contingency analysis.

§10635(a) Every urban water supplier shall include, as part of its urban water management plan, an assessment of the reliability of its water service to its customers during normal, dry, and multiple dry water years. This water supply and demand assessment shall compare the total water supply sources available to the water supplier with the total projected water use over the next 20 years, in five-year increments, for a normal water year, a single dry water year, and multiple dry water years. The water service reliability assessment shall be based upon the information compiled pursuant to Section 10631, including available data from state, regional, or local agency population projections within the service area of the urban water supplier.

Past drought conditions have had little effect on the water supply as the City's springs slight reductions has easily been replaced with pumped groundwater.

As discussed in **Table 8.1-1**, the stages of rationing vary from 15% (Stage 1) to 50% and higher (Stage IV). Stage 1 is considered the lowest level of rationing and is voluntary, while Stage 3 is the highest level and mandatory with a goal of reducing the customer usage by at least 50% in response to a water supply shortage of 35% to 50%.

9 DEMAND MANAGEMENT MEASURES (DMM)

9.1 DMMs

Legal Requirements:

§10631(f)(1) and (2) (Describe and provide a schedule of implementation for) each water demand management measure that is currently being implemented, or scheduled for implementation, including the steps necessary to implement any proposed measures, including, but not limited to, all of the following: (A) water survey programs for single-family residential and multifamily residential customers; (B) residential plumbing retrofit; (C) system water audits, leak detection, and repair; (D) metering with commodity rates for all new connections and retrofit of existing connections; (E) large landscape conservation programs and incentives; (F) high-efficiency washing machine rebate programs; (G) public information programs; (H) school education programs; (I) conservation programs for commercial, industrial, and institutional accounts; (J) wholesale agency programs; (K) conservation pricing; (L) water conservation coordinator; (M) water waste prohibition; (N) residential ultra-lowflush.

§10631(f)(3) A description of the methods, if any, that the supplier will use to evaluate the effectiveness of water demand management measures implemented or described under the plan.

§10631(f)(4) An estimate, if available, of existing conservation savings on water use within the supplier's service area, and the effect of the savings on the supplier's ability to further reduce demand.

§10631(g) An evaluation of each water demand management measure listed in paragraph (1) of subdivision (f) that is not currently being implemented or scheduled for implementation. In the course of the evaluation, first consideration shall be given to water demand management measures, or combination of measures, that offer lower incremental costs than expanded or additional water supplies. This evaluation shall do all of the following:

- (1) Take into account economic and noneconomic factors, including environmental, social, health, customer impact, and technological factors;*
- (2) Include a cost-benefit analysis, identifying total benefits and total costs;*
- (3) Include a description of funding available to implement any planned water supply project that would provide water at a higher unit cost;*
- (4) Include a description of the water supplier's legal authority to implement the measure and efforts to work with other relevant agencies to ensure the implementation of the measure and to share the cost of implementation.*

The City of Susanville is not a signatory to the Memorandum of Understanding of the Urban Water Conservation in California (MOU) and is not a member of the California Urban Water Conservation Council (CUWCC). The City of Susanville is a part of the Lahontan water basin integrated regional water management program (see references/links B). The City actively works with regional agencies to ensure that current and future water demands are planned for and met.

The City of Susanville has address the Demand Management Measures concerning the Urban Water Management Planning Act by addressing the potential programs that the City could implement while complying with the Best Management Practices targets in the CUWCC/MOU where applicable.

9.1.1 Water Survey Programs

This program involves making free water audits available, upon request, to all residential customers. The audit would include identification of any leaks inside or outside the home, reviewing water usages with the customer and recommending improvements for the customer to implement.

2010 Plan: The City of Susanville has implemented water audits based on two key indicators; First, when the water meter is being read. If current flow rates seem abnormal the meter reader will immediately perform an exterior site review to identify potential leaks. Additionally, contact is made with the owner to try and identify potential leaks. Second, the utility billing program generates a list of potential leak customers based on prior read and use rates. Contact is made with the water use customers to identify why abnormal flow has occurred. The City will continue to use the computer based utility billing system to identify and resolve water system problems.

2015: The City has upgraded water meters and now has the ability to collect usage history on customer meters extending back 40 days. When high use is detected on an account through the normal billing cycle, a technician is dispatched to assess the service for a leak. If evidence of a leak exists, the technician will pull the usage history so that customer can be informed of the nature of the leak and when it began. The City also recently completed a Water Rate Analysis and Calculations report, which forecasts operational costs over the next five years. The report included an annual expense for water conservation programs. The water rates have been increased which will allow the City to budget for the implementation of conservation programs in the upcoming fiscal year. A significant contributor of water demand within the City is outdoor residential watering, conservation programs focused on outdoor watering audits will provide the biggest benefit toward the City's conservation goals.

9.1.2 Residential Plumbing Retrofit

This DMM involves installing water savings devices within residences, business and other usage locations to reduce the amount of water used or to limit the amount of water delivered to the connection. These devices include low flow showerheads, faucet aerators with flow restrictors and low flow toilets. State law began requiring low-flow fixtures on all new construction in 1978, with an increase in stringency of the regulation in 1992, which required Ultra-Low-Flush toilets.

2010 Plan: The City provides low flow shower heads free to its customers. The City of Susanville, with its public education programs (see DMM 7), currently promotes and encourages water users to upgrade to new low water use fixtures and appliances as appliances wear out and need replacement. This includes plumbing retrofits fixtures, High-efficiency washing machines, and ultra-low-flush toilets. The City does not provide any subsidies or rebates for plumbing retrofits or appliance replacement at the present time. Such rebate programs are not locally cost-effective (the present value of the local benefits is less than the present value of local costs to implement) Supporting documentation is provided in the Return on Investment" section below. The City has required new development to include low-flow/low flow flush devices since 1996. The City has considered implementing a retrofit program for single and multi-family customers

occupying structures predating 1996.

2015/2020: The City will continue the 2010 plan as stated above.

9.1.3 Water System Audits

The Water System Audits involve accounting for any water loss throughout the system by quantifying the amount of water used and the amount delivered. The difference is the water loss. Once the loss is quantified, the DMM requires that the leaks be isolated and a plan for repair implemented.

2010 Plan: The City of Susanville currently has monthly meter readings for all water entering and leaving the water system. Following meter readings an audit to find leaks is done to evaluate the system as a whole. Water audits and leak detection is a regular program. Leaks are repaired as they are discovered. Leak detection is done through meter monitoring and visual inspection. The City staff is trained by AWWA – DWR co-sponsored training programs. The water department has a staff of five individuals, two of which are D-1 certified and two more are D-2 certified. The fifth is a new employee and is training to become certified and should do so in the next two years. This program has reduced water consumption and water costs by reducing the need to run a second well during the summer months. Meter calibration and meter change out program was implemented in 1996 and is still underway. On average, City Water Department crews survey and inspect approximately 35 miles of main and laterals each year. The City has an annual valve exercise program using the City Water Department crews and the City Fire Department. In addition, the City Fire Department has standardized the fire hydrants and associated fire protection equipment.

2015: Senate Bill 555 requires all urban water suppliers in California to conduct validated Water Loss Audits by October 2017. The City has chosen to participate in the Water Loss Technical Assistance Program (TAP) provided by AWWA to achieve compliance with the Bill. The Water Loss TAP supports the City with guidance for preparing annual required Water Loss Audits, and validation of the Water Loss Audits are in compliance with Senate Bill 555.

9.1.4 Metering and Commodity Rates

The Metering DMM entails installing water meters on all new connections and implementing a plan to retrofit all existing unmetered connections.

2010 Plan: The City is currently fully metered for all customers sectors, including single-family, multi-family, commercial, industrial, institutional and government facilities. Some fire sprinkler systems are not metered. Historically, a monthly service fee was charged for connecting a fire suppression system to the city water supply. The service fee was removed several years ago but is currently being reviewed for reinstatement. The City will continue to install and read meters on all services, and continue to conduct meter calibration and replacement programs. Meter installation costs are included in the new service fees and the meter replacement and rotation program costs are included in the Water Department Budget.

2015/2020: The City will continue the 2010 plan as stated above.

9.1.5 Landscape and Irrigation Programs

DMM5 consists of assigning water budgets to dedicated irrigation or mixed-use meters and providing audits to those meters.

2010 Plan: The City of Susanville currently encourages water users to reduce water consumption by implementing low water demand landscaping. The City has adopted the “Model Water Efficient Landscape Ordinance” based on the California Code of Regulations Title 23. Water Division 2. Department of Water Resources Chapter 2.7. Ordinance Dated September 10, 2009. The City does not provide any subsidies or rebates for landscaping at the present time, but does promote state programs such as DWR’s turf replacement program. Many rebate programs are not locally cost-effective (the present value of the local benefits is less than the present value of local costs to implement) Supporting documentation is provided in the Return on Investment” section below.

2015/2020: The City will continue the 2010 plan as stated above.

9.1.6 Washing Machine Rebate Program

The Washing Machine Rebate DMM provides a financial incentive to customers who install high-efficiency washing machines in lieu of traditional machines in their homes.

2010 Plan: See DMM #2 “Retrofits/Rebates residential plumbing/High-efficiency washing machine/ultra-low-flush toilet replacement” above.

2015/2020: The City will continue the 2010 plan as stated above.

9.1.7 Public Information Program

The Public Information DMM involves dissemination of information to the public through brochures, press releases, educational flyers, commercials, water conservation flyers and conservation kits, to name a few.

2010 Plan: Currently the City promotes water conservation through it’s quarterly bulletin mailed with utility bills as well as radio and newspaper public service announcements.

2015/2020: The City has been providing educational fliers in utility billings. The City annually participates in local Earth Day events and home and garden shows by sponsoring booths and passing out educational materials and low flow shower heads. An emphasis is placed on outdoor watering.

9.1.8 School Education Program

The School Education Program provides for an educational process that provides materials and assistance for educating middle school, high school and college aged students about water issues including conservation and usages.

2010 Plan: This DMM is grouped in DMM 7 “Public information and School education programs” above.

2015/2020: The City will continue the 2010 plan as stated above

9.1.9 Commercial, Industrial, and Institutional Conservation Programs

The conservation program for CII Users involves replacing existing toilets with ultra-low-flow toilets in CII facilities within the city. Additionally, surveys are provided for these customers to evaluate their water usage and help with possible ways to save.

2010 Plan: The City of Susanville currently promotes water conservation and water waste prevention through zero or minimal cost efforts associated and in conjunction with other promotional efforts.

2015/2020: The City’s current rate structure includes an increase during the irrigation season April through October that result in all users having incentives to conserve.

9.1.10 Wholesale Agency Programs

DMM10 applies to wholesale water suppliers. The City does not supply wholesale water and therefore this DMM does not apply.

9.1.11 Conservation Pricing

This DMM would implement a tiered water rate structure to encourage conservation. The City already has implemented this type of rate structure. The following tables detail the tiered billing structure.

2015/2020: The City’s current rate structure includes rate increase based on use that result in all users having incentives to conserve.

9.1.12 Water Conservation Coordinator

A Water Conservation Coordinator (WCC) would be responsible for coordinating water conservation programs and activities including the public information program and education program.

2015/2020: The City does not have a dedicated WCC at this time, but those duties are managed by other department personal.

9.1.13 Water Waste Prohibition

The City has a “No Waste” Ordinance in place which includes prohibitions on various wasteful water uses such as lawn watering during mid-day hours, washing sidewalks and driveways with potable water, and allowing plumbing leaks to go uncorrected more than 24 hours after customer notification.

2015/2020: City municipal code 13.08.070, prohibits water wastage. The penalty for water wastage is that the water is disconnected. In addition, the City has prepared its staff to enforce state water emergency conservation regulations. Three public works staff members have completed a PC 832 course which allows for the writing of citations.

9.1.14 Ultra Low Flush Toilet Replacement

The City has determined for its system, a toilet replacement program would be too costly. According to the EPA, the average person flushes the toilet 5.1 times per day. California City has an average of 3.07 people per residence, which yields 15.66 flushes per day. A standard toilet uses an average of 3.5 gallons per flush (gpf), while a low flush toilet uses 1.28 gpf.

Table 9.1-1: Low Flush Toilet Cost/Benefit Analysis

Flushes per Day ¹	15.66
Gallons Saved per Flush ²	2.22
Water Savings per Rebate (mg)	0.01297
Cost of Rebate ³	\$100
Cost per mg	\$837
Notes: ¹ EPA Toilet Supporting Statement ² Standard Toilets use 3.5 gallons per flush; Low Flush Toilets use 1.28 gallons per flush per EPA guidelines ³ Cost of Rebate includes hard cost of rebate and soft cost of managing and implementing rebate program.	

As shown above, utilizing the rebate program would equate to a cost of \$837 per million gallons of water produced. When pumping is required the City produces their water for approximately \$200 per million gallons and the cost is much less 70% of the year when the city is able to utilize spring flows. The high cost of water savings for this program makes it economically infeasible to implement within the City.

9.2 DMM Return on Investment

The City of Susanville currently promotes water conservation and water waste prevention through public education, monitoring customer usage history, enforcement of state and local regulations, distribution of low flow shower heads, and quantity rates. The City's most prominent conservation success has come from system reconfigurations that optimize the accounting of water produced entering the system.

Some of the DMM's of the UWMP Act (CWC 10631) above are not locally cost-effective (the present value of the local benefits is less than the present value of the local costs to implement). The return on investment does not justify implementation. (See 10631.5(a)) (or page B-1 of Part II UWMP Supporting Information). This is primarily the case because of the unique geographical location of the city, and the Cities water rights that allows the city to obtain 90% of the required Annual Consumption water supply from two springs. These springs have consistently supplied water with very little deviation in the flow rates. During extreme drought years the springs only dropped about 5% in flow. During extreme hot summer weather conditions, pumping is required to keep up with water demands primarily caused by landscape. Based on winter water demand flow rates, and annual water consumption, none landscape water demand accounts for 30% of the Cities annual water usage. Additionally, during summer months, none landscape water consumption accounts for less than 20% of the monthly consumption.

All water supply systems in the City must be maintained regardless of water source or water demand. The City has a moral and legal obligation to insure that the water system operate in the most cost effective and efficient manner based on current known and future projected best management practices. Best management practices, as well as moral obligations, require the city to try and minimize water rates while ensuring sufficient revenue to cover water system costs. Currently, 90% of the City's water supplies come from free flowing springs and hence have a \$0.0 dollar incremental cost. Any efforts to reduce this water consumption will decrease water department revenues requiring an increase in water rates to make up the difference. This unique situation allows the City both morally and ethically to allow a customer who wants to water there "Extravagant" flower beds, and pay for the water, go ahead, because, if we do not use it we will have to waste it, as over flow, and we will not only loose the water but also the revenue that water could have generated.

2015/2020: Recent drought has caused the City to closely evaluate its water supply and demand. Given the climate in Susanville, winter month per capita use is over three times less than summer use. Several of the DMM's identified in the UWMP Act (CWC 10631), particularly those that pertain to indoor water use, have very low rates of return for the costs to provide the programs. The most cost effective DMM's are those that relate to water leak evaluations and repairs, and outdoor watering. The City of Susanville customers are very adept at conserving water when a need exists to do so. However, recent statewide historic drought has had a minimal impact on City water supplies. State regulations have created a strong regulatory need to conserve but the City has not experienced a water shortage. Conservation for conservation sake is a personal choice for many, but when there is a not a strong local need to conserve it is difficult to get community buy in. The most effective conservation option for the City is to charge more

SECTION NINE

for the water that is used. See section 9.1.11 DMM Conservation Pricing. The City of Susanville has taken this approach by recently increasing the quantity rate for water. The rate study used to support the increase included a modest capital improvement program that will replace several thousand feet of deteriorated and leaking water mains. This should go toward reducing the volume of non-revenue water annually produced by the City.

Appendix A Resolution to Adopt the Urban Water Management Plan



City of Susanville

66 North Lassen Street, Susanville, CA 96130

530-252-5100

www.cityofsusanville.org

Notice of Public Hearing

Notice is hereby given that the City Council of the city of Susanville will consider a Water Shortage Contingency Plan and Urban Water Management Plan at its regular scheduled meeting on October 18, 2023, at 5:15 P.M. at the City of Susanville City Council Chambers located at 66 N. Lassen Street, Susanville, CA 96130.

Under Senate Bill 552 (SB 552), passed and signed by Governor Gavin Newsom in September 2021, State and local governments will share the responsibility in preparing and acting in the case of a water shortage event. These new requirements are expected to improve the ability of Californians to manage future droughts and help prevent catastrophic impacts on drinking water for communities vulnerable to impacts of climate change. The bill outlines the new requirements for small water suppliers, county governments, DWR, and the State Water Board to implement more proactive drought planning and be better prepared for future water shortage events or dry years.

Water Code Section 10642 states that prior to adopting either, the water shortage contingency plan, the urban water supplier shall make both the plan and the water shortage contingency plan available for public inspection and shall hold a public hearing or hearings thereon.

Water Code Section 10608.26(a) In complying with this part, an urban retail water supplier shall conduct at least one public hearing to accomplish all the following:

Plan Adoption, Submittal, and Implementation

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(1) Allow community input regarding the urban retail water supplier's implementation plan for complying with this part.

(2) Consider the economic impacts of the urban retail water supplier's implementation plan for complying with this part.

(3) Adopt a method, pursuant to subdivision (b) of Section 10608.20 for determining its urban water use target.

Members of the public are encouraged to attend the Public Hearing and provide input. Written comments may also be submitted to the city of Susanville by emailing Marci Rojas at mrojas@cityofsusanville.org. Public comments will be accepted through noon of October 18, 2023. The Urban Water Management Plan 2020 Update is available on the city's website at www.cityofsusanville.net/rooptown/public-works/water-department/

The Public Hearing is scheduled for October 18, 2023, at approximately 5:15 P.M. during the regularly scheduled City Council meeting held at City Hall, 66 N. Lassen Street, Susanville, CA 96130.

Dated: October 3, 2023

Noticed by: Marci Rojas

Appendix C Water Energy

Susanville water sources are 74.3% (606 MG) from gravity feed springs and 25.7% (209 MG) from Wells. The Wells combined water energy is 2046 KWh/MG and the city total water energy is 525 KWh/MG. (See Tables 0.1 and O-1A below)

The numbers emphasize and substantiate that, while in most cases water conservation is a cost-effective solution for any water consuming entity, in the case of the City of Susanville water conservation significantly increases per unit water costs as conservation efforts wastes free water that currently generated critical revenues used to maintain and operate water systems.

Table 0.1 Water Production and Energy 2020

Water Source Type	Water Source Name	2020 Water Production MG	Energy Consumed kWh	KWh/MG
Spring	Cady Springs	316.67	0	0
Spring	Bagwell Springs	289.57	0	0
Well	Well #1 (Bunyan)	9.95	20,230	2,033
Well	Well #3	178.94	381,482	2,132
Well	Well #4	19.93	25,528	1,281
Well	Well #5 (College)	0	0	0
Booster/Lift	Cady/Spring Ridge	0	599	0
	TOTAL	815	427,839	525
Wells	TOTAL	209	427,240	2,046
Springs	TOTAL	606	0	0

NOTES: Volume in MG (Millions of gallons).

Urban Water Supplier:		City of Susanville							
Water Delivery Product (If delivering more than one type of product use Table O-1C)									
Retail Potable Deliveries									
Table O-1A: Recommended Energy Reporting - Water Supply Process Approach									
Enter Start Date for Reporting Period	1/1/2020-12/31/2020	Urban Water Supplier Operational Control							
End Date		Water Management Process						Non-Consequential Hydropower (if applicable)	
☒ Is upstream embedded in the values reported?									
	Water Volume Units Used	Extract and Divert	Place into Storage	Conveyance	Treatment	Distribution	Total Utility	Hydropower	Net Utility
Volume of Water Entering Process	MG	886	0	0	0	886	886		886
Energy Consumed (kWh)	N/A	427839					427839		427839
Energy Intensity (kWh/vol. converted to MG)	N/A	525.0	0.0	0.0	0.0	0.0	647.3	0.0	647.3
Quantity of Self-Generated Renewable Energy									
0 kWh									
Data Quality (Estimate, Metered Data, Combination of Estimates and Metered Data)									
Combination of Estimates and Metered Data									
Data Quality Narrative:									
Data from the source flow meters/well and booster station and electrical meter usage data.									
Narrative:									
Data above from Table 0.1 above and Table 4.3-1, Table 6.1-1, Table 2.1-1, Table 4.1, and electrical meter usage data.									

Regarding Water Conservation for the City of Susanville:

(The following paragraph is from section 9.2 DMM Return on Investment)

All water supply systems in the City must be maintained regardless of water source or water demand. The City has a moral and legal obligation to ensure that the water system operate in the most cost effective and efficient manner based on current known and future projected best management practices. Best management practices, as well as moral obligations, require the city to try and minimize water rates while ensuring sufficient revenue to cover water system costs. Currently, 90% of the City's water supplies come from free-flowing springs and hence have a \$0.0-dollar incremental cost. Any efforts to reduce this water consumption will decrease water department revenues requiring an increase in water rates to make up the difference. This unique situation allows the City both morally and ethically to allow a customer who wants to water there "Extravagant" flower beds, and pay for the water, go ahead, because, if we do not use it we will have to waste it, as over flow, and we will not only loose the water but also the revenue that water could have generated.

Appendix D Amended/ 20231101 Update List

Item 1: DROUGHT RISK ASSESSMENT (DRA)

- 1.1 Table 7-5 - This table was submitted in DWR's WUEdata portal but is not found in the UWMP Document. This table must be included in the UWMP document. CWC 10635(b)(3).
(Table 7.1-5 Five-Year Drought Risk Assessment was added to the UWMP)
- 1.2 The drought risk assessment narrative is not found in the UWMP. Include a description of the data, methodology, and basis for one or more supply shortage conditions that are necessary to conduct a drought risk assessment for drought period that lasts 5 consecutive years. drought years. CWC 10635(b)(1).
(Section 7.1.7 and 7.1.3 Narrative updates were added to the UWMP)

Item 2: WATER SHORTAGE CONTINGENCY PLAN DID NOT ADDRESS THE FOLLOWING REQUIRED ELEMENTS:

- 2.1 The Annual Water Supply Demand and Assessment.
 - The written decision-making process and other methods that the supplier will use each year to determine its water reliability. CWC 10632(a)(2)(A)
 - The key data inputs and assessment methodology used to evaluate the suppliers water reliability for the current year and one dry year. CWC 10632(a)(2)(B)**(Section 7.2.6 Narrative was added to the UWMP)**
(Section 7.1.3, 7.1.7 Narrative was added to the UWMP)
- 2.2 Tables 8-2 and 8-3 do not address all six of the mandatory shortage levels. The tables must contain at least one row for each of the six levels. If no action is taken at a particular level, still include a row for that level and state that no action is taken. CWC 10632(a)(3)(A)
(Tables 8.1-2 and 8.1-3 have been updated to show all six levels)
- 2.3 Tables 8-2 and 8.1-3 do not address the column "How much is this going to reduce the shortage gap?" CWC 10632(a)(4)(E)
(Table 8.1-2 and 8.1-3 have been updated show reduction of the shortage gap numbers. As indicated in sections 7.2.6 and sections 7.1.7 of the UWMP report there is no shortage gap but an excess of 175%. The 8.1-2 demand reduction action gap reduction of 50% clearly reflects the Cities desire to wisely and prudently reduce water excess and overuse. The 8.1-3 Supply Augmentation of 100% clearly indicates the Cities ability to augment any potential shortage gap.) 50% + 100% = 150% (Not the traditional 100% total)
- 2.4 (2) Seismic risk assessment and mitigation plan. CWC 10632.5
(Section 7.1.8 Seismic risk assessment and mitigation plan was added to the UWMP)
- 2.5 Communication protocols
 - 2.5.1 (3) Communication Protocols and procedures to inform customers, the public, interested parties and local, regional, and state governments of any current or predicted shortages as determined by the annual water supply and demand assessment and shortage response actions triggered or anticipated to be triggered. CWC 10632(a)(5)(A)(B)(C)
 - 2.5.2 (7) A statement attesting to the fact that the supplier will coordinate with cities or counties for possible local emergency proclamation. CWC 10632(a)(7)(B)

(Section 8.1.4 updated Implementation of Water Shortage Contingency Plan that also includes the link to the 2019 Lassen County Multi-Jurisdictional Hazard Mitigation Plan attesting to coordination and communication.

2.6 The Administrative Citation Process

- 2.6.1 (4) A description of procedures for customer compliance, enforcement, appeal, and exemption procedures for triggered shortage response actions. CWC 10632(a)(6)
- 2.6.2 (5) The legal authority that empowers the supplier to enforce shortage response actions. May include, but not limited to, statutory authorities, ordinances, resolutions, and contract provisions. CWC 10632(a)(7)(B)
- 2.6.3 (6) A statement attesting to the fact that the supplier shall declare a water shortage emergency in accordance with the Water Code. CWC 10632(a)(7)

2.7 Other Items

- 2.7.1 (8) Description of the potential fiscal impacts associated with shortage response actions. CWC 10632(a)(8)(B)
- 2.7.2 (9) Description of mitigation actions needed to address revenue reductions and expense increases associated with activated shortage response actions. CWC 10632(a)(8)(C)
- 2.7.3 (10) Description of the costs of addressing excessive water use during a drought emergency. CWC 10632(a)(8)(c)
- 2.7.4 (11) Description of actions to ensure data is appropriately collected to monitor customer compliance and meet state reporting requirements. CWC10632(a)(9)
- 2.7.5 (12) Description of procedures for monitoring and evaluating the functionality of the WSCP. CWC 10632(a)(10)

(Section 8.1-4 was updated to include these items)

Item 3: Below are **minor errors** that were also found in the review and may be addressed either by inclusion in the amendment to the UWMP/WSCP (if submitted), or separately with an errata:

3.1 WATER LOSSES

Discrepancy in reported water losses. Tables 4-1 and 4-3 in the UWMP do not include the losses that are reported in WUEData. Please correct the missing information in the UWMP. CWC 10631 (d)(3)(A)

(Once the plan is adopted the WUEData Portal will be opened to allow these corrections)

3.2 GROUNDWATER

3.21 The UWMP did not include a copy of, or link to, any groundwater management plan for Honey Lake basin. PDF page 12 states that the City of Susanville is a participating member of the Lahontan Basin Regional Water Management Group. CWC 10631(b)(4)(A)

3.22 The UWMP did not indicate whether or not the department has identified the basin as a high or medium priority. CWC 10631(b)(4)(B)

(References/Links B Lahontan Basin Reginal Water Management Plan has been added)
(Section 6.2.1 updated to include DWR has given the basin a low or very low priority)

3.3 WASTEWATER/RECYCLED WATER

3.31 PDF page 46 states "Wastewater collected is handled by the Susanville Consolidated Sanitary District." The City needs to contact the Sanitation District to get information to complete Tables 6-2 and 6-3. CWC 10633 (a) and (b) **(Tables 6.5-1 (UWMPGB 6-2) and Table 6.5-2 (UWMPGB 6-3) where added to the UWMP)**

3.32 Include a statement regarding the current and planned use of recycled water in the service area, even if there is NO recycled water used in the service area. This should match reported zero use in Table 6-4. CWC 10633 (c) and (e) **(Section 6.5 Recycled Water Opportunities was updated)**

SB X7-7 COMPLIANCE TABLES – ERRORS in WUEdata ONLY

- SB X7-7 Table 3 WUEdata only - This table incorrectly includes the prison population that is not served by the City. The prison population must be removed. CWC 10608.20 (e) and DWR Methodologies Document, page 19.
- SB X7-7 Tables 5 and 9 WUEdata only - The corrected population (above) changes the Actual 2020 GPCD from 163 to 260. This is considered a minor edit because the City still met the target.
- SB X7-7 Table 4 WUEdata only - reports a deduction of 1 MG as change in distribution system storage. Please provide an explanation or justification for this deduction.
- SB X7-7 Table 4-A WUEdata only adds 2mg to total water use for meter error adjustment. Please provide an explanation or justification for this adjustment.
- SB X7-7 Table 9 WUEdata only misreports the 2020 Target as 260 GPCD. This should be 262 GPCD as found in the 2015 UWMP and on page 29 of the 2020 UWMP.

(Once the plan is adopted the WUEdata Portal will be opened to allow these corrections)

WATER ENERGY

- Table 0-1A was completed but appears to misreport volume of water entering the different processes -10 MG placed into storage and 190 MG in distribution. That is only a total of 200 MG for the year 2022. Yet the 2020 deliveries totaled 815 MG. Please correct this table.
- Table 01-C should not be completed by the City. This is for suppliers that deliver potable and non-potable water supplies. Please remove the information from this table in WUEdata.
- **(Appendix C was added to include the City Water Energy Data)**

3.4 Misc Final Items

DWR Table 7-5 Discrepancy between the values found in the WUEdata base and in the amended UWMP. Please review and correct so that the values are the same when the final UWMP is submitted.

(Once the plan is adopted the WUEdata Portal will be opened to allow these corrections)

Water Shortage Contingency Plan – Written decision-making process and other methods that the supplier will use each year to determine water reliability – NOT FOUND

(Section 8.1 paragraph 2 was added updated to include this decision-making process)

Declaration of Water Shortage Emergency – CWC 10632 (a)(7)(A) requires a statement that the supplier shall declare a water shortage emergency in accordance with Water Code Chapter 3 of Division 1. Specific reference to this NOT FOUND.
(Section 8.1.4 was updated to include this declaration statement)

Note: Other minor grammar corrections and minor numerical mistakes and discrepancies where also corrected in this revision.

SUSANVILLE CITY COUNCIL AGENDA ITEM

Submitted By: Marci Rojas, Public Works

Action Date: November 1, 2023

SUBJECT: Consider **Resolution No. 23-6254**, supporting the Thanksgiving Turkey Trot event on Thursday, November 23, 2023, and approving the closure of Riverside Drive from Alexander Avenue to Fairfield Street from 8:00 PM to 10:00 PM

PRESENTED BY: Bob Godman, Public Works Director

SUMMARY: Lassen Senior Services requests City Council support for the Thanksgiving Day Turkey Trot. For the event, they have requested the closure of Riverside Dr. from Alexander Ave. to Fairfield St., from 8:00 am to 10:00 am. The street closure will help ensure the safety of participants.

This event requires two (2) Public Works Department employees to set up and take down traffic control signs.

FISCAL IMPACT: Estimated cost of \$370 for Public Works Department staff to close streets as listed.

ACTION REQUESTED: Motion to approve Resolution No. 23-6254, supporting the Thanksgiving Turkey Trot event on Thursday, November 23, 2023, and approving the closure of Riverside Drive from Alexander Avenue to Fairfield Street from 8:00 PM to 10:00 PM

ATTACHMENTS:
[23-6254.pdf](#)
[COS_TurkeyTrot2023.pdf](#)

City Council
City of Susanville
66 North Lassen Street
Susanville, CA 96130

October 11, 2023

Members of the City Council,

I am writing to request your support of the 10th Annual Thanksgiving Day Turkey Trot in Susanville.

The Turkey Trot is a free community event. Historically, participants have been encouraged to donate non-perishable foods or make a monetary donation to Lassen Senior Services. With Lassen Senior Services no longer providing direct services to the community, participants will be encouraged to donate non-perishable foods for the Susanville Salvation Army. Monetary donations will be directed to the Susanville Salvation Army as well, and earmarked for services supporting seniors. It is my goal to keep donations received at this event directed to seniors in our community regardless of the organization that it is donated to.

Free community events are an important part of building a stronger community. Though Turkey Trot participation has dipped since the cancellation of the 2020 event, I am still averaging about 200 participants each year. Many families include this event as part of their Thanksgiving traditions.

I would like to request street closures for the event and that the city wave the fees for the permits. The street closures that are necessary for the event are Riverside from Alexander to Fairfield. Street closures would only be in effect from approximately 8 am to 9:30am.

I would greatly appreciate the support of the City for this important community event.

Thank you for your time and consideration.

Sincerely,

Charlotte Roberts
Race Director
180 Diamond Mountain Way
Susanville, CA 96130
530-927-7447

AGENDA ITEM NO. 9.E
Action Item

SUSANVILLE CITY COUNCIL AGENDA ITEM

Submitted By: Marci Rojas, Public Works

Action Date: November 1, 2023

SUBJECT: Consider **Resolution No. 23-6255**, terminating Airport Ground Lease with Karl and William Gatriex and approving new Airport Ground Lease Agreement with Nicholas and Nicole Dominguez and Lennard and Beverly Patton for Hangar #36 at the Susanville Municipal Airport

PRESENTED BY: Bob Godman, Public Works Director

SUMMARY: On October 18, 2023, the City Council was presented with the option of purchasing Hangar #36, owned by Karl and William Gatriex for the amount of \$55,000.00. The City Council declined the purchase of the hangar. Karl and William Gatriex identified a buyer of said hangar and sold the hangar to Nicholas and Nicole Dominguez and Lennard and Beverly Patton. Nicholas and Nicole Dominguez and Lennard and Beverly Patton has taken possession of Hangar #36 and is required to execute a new Airport Ground Lease Agreement for Hangar #36.

FISCAL IMPACT: Annual ground lease rent subject to terms of lease agreement

ACTION REQUESTED: Motion to approve Resolution No. 23-6255, terminating Airport Ground Lease with Karl and William Gatriex and authorize Mayor to execute an Airport Ground Lease Agreement with Nicholas and Nicole Dominguez and Lennard and Beverly Patton.

ATTACHMENTS:
[23-6255.pdf](#)
[Bill of Sale_Gatriex_Dominguez_Patton.pdf](#)
[Ground Lease #36_Dominguez_Patton.doc](#)

RESOLUTION NO. 23-6255
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUSANVILLE
TERMINATING AIRPORT HANGAR GROUND LEASE AGREEMENT, HANGAR #36 WITH
WILLIAM AND KARL GRATRIEX AND AUTHORIZING MAYOR TO EXECUTE AN
AIRPORT HANGAR GROUND LEASE AGREEMENT, HANGAR #36 WITH NICHOLAS
AND NICOLE DOMINGUEZ AND LENNARD AND BEVERLY PATTON

WHEREAS, Page 2, Paragraph 3 of the Airport Hangar Ground Lease Agreement, Hangar #36 requires the Lessee to first submit an offer in writing to the City to sell said Leased Premises and improvement to the City for the same amount as any bona fide offer received by Lessee for the fair market value, as the case may be; and

WHEREAS, on October 18, 2023, William and Karl Gratriex offered to sell their interest in Hangar #36 to the City for \$55,000.00; and

WHEREAS, at its October 18, 2023, meeting, the City Council of the City of Susanville rejected purchase of Hangar #36 owned by William and Karl Gratriex; and

WHEREAS, on October 19, 2023, William and Karl Gratriex sold their interest in Hangar #36 to Nicholas and Nicole Dominguez and Lennard and Beverly Patton for \$55,000.00; and

WHEREAS, the Airport Ground Lease Agreement, Hangar #36 held by William and Karl Gratriex needs to be terminated and a new Airport Ground Lease Agreement, Hangar #36 needs to be executed with Nicholas and Nicole Dominguez and Lennard and Beverly Patton as the new owners.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Susanville hereby authorizes the following:

1. Airport Hangar Ground Lease Agreement, Hangar #36 held by William and Karl Gratriex is hereby terminated; and
2. That Nicholas and Nicole Dominguez and Lennard and Beverly Patton are the new owners of Hangar #36 and has executed an Airport Ground Lease Agreement, Hangar #36 as required.

APPROVED: _____
Quincy McCourt, Mayor

ATTEST: _____
Heidi Whitlock, City Clerk

The foregoing Resolution was adopted at a regular meeting of the City Council of the City of Susanville, held on the 1st day of November 2023, by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

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Heidi Whitlock, City Clerk

APPROVED AS TO FORM: _____

Margaret Long, City Attorney

AIRPLANE HANGAR BILL OF SALE

This sale agreement is made by and between (Sellers)

Karl Gratriex and Helen Gratriex address 645 Stone Acre Dr Lake Havasu City AZ 86404

and (Buyers)

Nicholas Dominguez and Nicole Dominguez address 476-925 Jeffrey Ln Susanville CA 96130

Lennard Patton and Beverly Patton address 698-055 N Pine St Susanville CA 96130

With the signing of this sale agreement and the Buyer transferring the total purchase price of \$55,000 to the Seller, the Seller hereby sells and forever transfers the ownership of the airplane hangar described below to the Buyer

Description of the airplane hangar being sold

Airport location name KSVE (Susanville Municipal Airport) Hangar # 36

Seller represents and warrants that it has full and good title to the described airplane hangar, full authority to sell and transfer the same, and that the airplane hangar being sold is free and clear of all liens, encumbrances, liabilities, and adverse claims, of every nature and description

Buyer understands that the airplane hangar is being sold in its present condition "as is" and "where is" and that Seller disclaims any implied warranty of condition or function, or any responsibility thereof

Authorizing signatures



Seller

KARL W. GRATIX

(seller's name printed)

9-22-23

date signed



Seller

Helen L. Gratix

(seller's name printed)

9-22-23

date signed



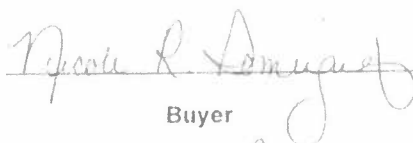
Buyer

Nicholas Dominguez

(buyer's name printed)

9/6/23

date signed



Buyer

Nicole R. Dominguez

(buyer's name printed)

9-6-23

date signed



Buyer

Lennard A. Patton

(buyer's name printed)

9-6-23

date signed



Buyer

Beverly Patton

(buyer's name printed)

9-6-23

date signed

**AIRPORT HANGAR GROUND LEASE AGREEMENT
HANGAR OWNED BY LESSEE**

THIS LEASE, made this 1st day of November between the CITY OF SUSANVILLE, a municipal corporation, organized and existing under the laws of the State of California, hereinafter referred to as "Lessor", and Nicholas and Nicole Dominguez address: 476-925 Jeffrey Ln, Susanville, CA 96130 and Lennar and Beverly Patton address: 698-055 Pine St. Susanville, CA 96130 County of Lassen, State of California, hereinafter referred to as "Lessee", on the following terms and conditions:

1. Lessor does hereby lease to Lessee, for a term of 5 (five (5), ten (10), or twenty (20)) years from the date hereof, unless sooner terminated as set forth herein, a certain parcel of land described a Hangar Lot #36, hereinafter referred to as the "Leased Premises", located at the Susanville Municipal Airport and legally described as follows:

SEE EXHIBIT "A" ATTACHED HERETO

(a) Lessee shall provide a hangar building plan for approval prior to any Lease execution for use as an airplane hangar. Completion of said hangar shall be no more than eighteen (18) months from the date of execution of lease. The rent shall be \$1.09 per square foot per year, for the area including the space occupied by the hangar only which rent is payable in 12 equal installments monthly in advance on the first day of each and every month. Said rent shall be increased on an annual basis as set forth below.

(b) Commencing on July 1st following the commencement date of this lease agreement, and continuing each year thereafter ("the Rent Adjustment Date") the rent set forth in Section 1(a) above shall be subject to adjustment as follows: The Consumer Price Index for All Urban Consumers, West Region, for West City Classes B/C, published by the Bureau of Labor Statistics, United States Department of Labor for all items ("index") in effect on January 1, 2005 shall be the Base Index. For each Rent Adjustment Date, the Index in effect immediately before that Rent Adjustment Date ("the Adjustment Index"), shall be used for purposes of calculating the amount of adjustment, if any. If the Adjustment Index has increased over the Base Index, the rent payable for the following year and until the next Rent Adjustment Date shall be increased by the same percentage as the Adjustment Index bears to the Base Index.

(c) In no event shall the monthly rent be decreased below the amount specified under Section 1(a).

(d) If the Consumer Price Index, as now constituted, compiled, and published, shall cease to be compiled and published during the term of this lease, or is calculated on a significantly different basis following the date of this lease, the most comprehensive official Index published that most closely approximates the rate of inflation shall be used for purposes of computing adjustments under this lease. City's determination as to which official Index to then use shall be final and binding on Lessee.

(e) Any rent due for the portion of the month this Lease commences shall be prorated for that month. Lessee is granted the unlimited lawful right of ingress and egress from the Leased Premises. Lessor hereby reserves a utility easement, including but not limited to, the right to construct, install, place and maintain utility lines for all customary utility services under, over, across, and through the Leased Premises at such locations as Lessor shall require.

(f) In the event Lessee chooses to conduct business from hangar, Lessee will also be subject to Exhibit "C" Operator Agreement and "C1" Minimum Standards for Commercial Operator. If Lessee enters into a sublease with sublessee, and sublessee conducts business from hangar, sublessee is subject to Exhibit "C" Operator Agreement and "C1" Minimum Standards for Commercial Operator.

Lease updated on 170405

2. Lessee shall use the hangar for the storage of aircraft(s) owned or leased by Lessee and shall be in compliance with current FAA Policies including Policies on Non-aeronautical Use of Airport Hangars. In the event Lessee desires to sublease the hangar, then Lessee must obtain the written permission of Lessor, must provide a copy of a written sublease agreement to Lessor within thirty (30) days of execution and said sublessee will be required to provide insurance as specified herein. In the event of such sublease, the sublessee shall also be in compliance with current FAA Policies including Policies on Non-aeronautical Use of Airport Hangars; Lessee shall pay to Lessor as additional rent an amount equal to twenty percent (20%) of the amount charged by Lessee to Lessee's sublessee, as stated in the sublease agreement, or \$20.00, whichever is greater. If any provisions of this paragraph 2 is violated, Lessee shall forfeit this Lease. Lessor shall be notified in writing requesting Lessor's approval in the event Lessee desires to enter into a sublease.

3. The primary purpose of a hangar shall be for the storage of aircraft and the aircrafts' aeronautical related items. If the hangar is serving its primary purpose, non-aeronautical items can be permitted, at the discretion of the Lessor, if those items do not affect the hangars' primary use. Storage of household items that could be stored in commercial storage facilities is not permissible per FAA guidelines. Residential developments, including living quarters for permanent or long-term use, is incompatible with airport operations and conflicts with grant assurance requirements as well as current zoning laws.

4. Lessee hereby agrees that should Lessee desire to sell or transfer Lessee's interest hereunder and the improvements on said Leased Premises, Lessee shall first submit an offer in writing to Lessor to sell said Leased Premises and improvements to Lessor for the same amount as any bona fide offer received by Lessee in connection therewith, or for the fair market value, as the case may be. Lessee's written offer to Lessor shall be submitted to the City Clerk of the City of Susanville, at least fifteen (15) days prior to a regularly scheduled meeting of the City Council of the City of Susanville, and the City Council shall have thirty (30) days after said meeting within which to accept or reject the offer. In the event that the City Council does not act within that period of time, the offer will be deemed rejected. Should Lessor reject the offer, Lessee may sell the hangar and assign Lessee's rights under this Lease, at the same price as offered to the Lessor, and shall, within fifteen (15) days prior to sale, notify Lessor in writing requesting City approval.

5. This Lease does not confer upon the Lessee the right to infringe on any of the commercial rights granted to any other person by the City of Susanville. This Lease is not a Fixed Base Operator or Commercial Operator Agreement.

6. Upon expiration of this Lease, Lessee shall have the right to remove said airplane hangar from said airport within ninety (90) days. Lessee shall continue to pay the rent then in effect during said ninety-day period. In the event the hangar is not moved off the airport within the ninety (90) days, said hangar shall become the property of the City of Susanville. Any holding over by Lessee past the term of this Lease shall not be deemed a renewal or extension of the term of this Lease.

7. In the event the Master Plan for the Susanville Municipal Airport, or any amendments thereto, requires the Leased Premises for other use or uses, Lessor will furnish to said Lessee at another site on the same airport, an equivalent amount of land for hangar relocation. Any relocation of Lessee's hangar shall be at Lessee's sole cost and expense.

8. Should the Master Plan for the Susanville Municipal Airport, or any amendments thereto, require moving of Lessee's hangar, such relocation shall not be required until the City of Susanville places the Master Plan into effect, and only when the City Council has agreed that the Master Plan is feasible

and should be placed into operation. Any relocation of said hangar, however, shall be made so as not to interfere with any construction or other work occurring under the Master Plan. All cost of hangar relocation shall be the responsibility of Lessee.

9. Any hangar constructed on the Leased Premises shall meet the California Building Standards Code, California Fire Code, National Fire Protection Agency (NFPA) Codes and City Airport Standards as adopted by the City of Susanville and shall have the exterior walls and roof of metal or other fire resistant material to be approved by the Building Official of the City; Lessee shall keep Lessee's hangar in a state of good repair, operable doors and windows and able to be properly secured with damage promptly repaired and in such a condition as to not create a fire hazard or a public nuisance. Lessee's hangar may be inspected by the City of Susanville, designated agent, at all reasonable times, and Lessee shall, within fifteen (15) days of being notified that a condition exists in the hangar which in the opinion of the City is a fire hazard or danger to the public health and safety, remedy such condition; if Lessee fails to do so, Lessor may do so at the expense of the Lessee.

10. Lessee shall keep the Leased Premise free and clear of inflammable or combustible vegetation or other materials.

11. If Lessee has not yet constructed a hangar on the premises, Lessee shall commence construction of a hangar within six (6) months from the date the Lease is executed or from the date of such demolition or removal, and finish construction within twelve (12) months from the date the Lease is executed. Failure to comply with the provisions of this paragraph shall result in the immediate termination of this Lease.

12. Lessee shall pave a concrete or asphalt apron at the airplane entrance door from the hangar building to the existing taxiway/runway.

13. Standards, rules, and regulations of City of Susanville Ordinance 87-697, as shown in Exhibit "D", or any amendments thereto, are incorporated herein by reference and shall also govern Lessee's use of the Leased Premises.

14. Lessee covenants and agrees that in the event facilities are constructed, maintained, or otherwise operated on the said property described in this Lease, for a purpose for which a Federal Department of Transportation program or activity is extended or for another purpose involving the provision of similar services or benefits, Lessee shall maintain and operate such facilities and services in compliance with all other requirements imposed pursuant to Title 49, Code of Federal Regulations, DOT, Subtitle A, Office of the Secretary, Part 21, Nondiscrimination in Federally-Assisted Programs of the Department of Transportation-Effectuation of Title VI of the Civil Rights Act of 1964, and as said Regulations may be amended.

15. Lessee further agrees and covenants that (1) no person on the grounds of race, color, gender or national origin shall be excluded from participation in, denied the benefits of, or be otherwise subjected to discrimination in the use of said facilities, (2) that in the construction of any improvements on, over, or under such premises and the furnishing of services thereon, no person on the grounds of race, color, gender or national origin shall be excluded from participation in, denied the benefits of, or otherwise be subject to discrimination, (3) that the Lessee shall use the premises in compliance with all other requirements imposed by or pursuant to Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, Office of the Secretary, Part 21, Nondiscrimination in Federally-Assisted Programs of the Department of Transportation-Effectuation of Title VI of the Civil Rights Act of 1964, and as said Regulations may be amended.

16. That in the event of breach of the above nondiscrimination covenants, Lessor shall have the right to terminate the Lease and to reenter and repossess said Leased Premises and the facilities thereon, and hold the same as if said Lease had never been made or issued. This paragraph does not become effective until the procedures of 49 CFR Part 21 are followed and completed including expiration of appeal rights.

17. Lessor reserves the right to further develop or improve the landing area of the airport as it sees fit, regardless of the desires or view of the Lessee and without interference or hindrance.

18. Lessor reserves the right, but shall not be obligated to the Lessee, to maintain and keep in repair the landing area of the airport and all publicly-owned facilities of the airport, together with the right to direct and control all activities of the Lessee in this regard.

19. This Lease shall be subordinate to the provisions and requirements of any existing or further agreements between the Lessor and the United States, relative to the development, operation or maintenance of the airport.

20. There is hereby reserved to the Lessor, for the use and benefit of the public, a right of flight for the passage of aircraft in the airspace above the surface of the premises herein leased. This public right of flight shall include the right to cause in said airspace any noise inherent in the operation of any aircraft used for navigation or flight through the said airspace or landing at, taking off from or operation on the Susanville Municipal Airport.

21. The lessee agrees to comply with the notification and review requirements covered in Part 77 of the Federal Aviation Regulations in the event future construction of a building is planned for the (leased, licensed, permitted) premises or in the event of any planned modification or alteration of any present or future building or structure situated on the leased premises. This requires the submission of FAA Form 7460-1, Notice of Construction or Alteration to the FAA.

The lessee by accepting this lease agreement expressly agrees for itself, its successors and assigns that it will not erect nor permit the erection of any structure or building nor permit object of natural growth or other obstruction on the land leased hereunder above a height as determined by the application of the requirements of Title 14 CFR Part 77. In the event the aforesaid covenants are breached, the owner reserves the right to enter upon the land hereunder and to remove the offending structure or object or cut the offending natural growth, all of which shall be at the expense of the lessee.

It is understood and agreed that nothing herein contained shall be construed to grant or authorize the granting of an exclusive right within the meaning of U.S. Code 40103 (e) and 47107(a)(4).

The lessee will furnish services on a reasonable and not unjustly discriminatory basis to all users, and charge reasonable and not unjustly discriminatory prices for each unit or service, provided that the contractor may be allowed to make reasonable and nondiscriminatory discounts, rebates, or other similar types of price reductions to volume purchasers. **(In accordance with Grant Assurance #22.b, this provision must be included in any agreement, contract, lease, license, permit to engage in any aeronautical activity at the airport.)**

The lessee will conform to airport and Federal Aviation Administration safety and security rules and regulations regarding use of the airport operations area including runways, taxiways, aircraft aprons by vehicles, employees, customers, visitors, etc. in order to prevent security breaches and avoid aircraft incursions and vehicle/pedestrian deviations; will complete and pass airfield safe driving instruction

program when offered or required by the airport; and will be subject to penalties as prescribed by the airport for violations of the airport safety and security requirements.

22. Lessee agrees not to make use of the Leased Premises in any manner which might interfere with the landing and taking off of aircraft from the Susanville Municipal Airport, or that would otherwise constitute a hazard.

23. Lessee shall not use, or store, any petroleum products except small quantities for Lessee's personal use. Lessee shall not dispose on the Leased Premises any petroleum products, or any material or substances now or hereafter classified as hazardous or toxic under any federal, state, or local law, ordinance, regulation, rule, or order which is now or at any time during the term of this Lease applicable to the Leased Premises or Lessee's use and occupation thereof. Notwithstanding the foregoing, Lessor acknowledges and agrees that the presence of fuel, oil and grease located within the proper receptacles of any aircraft properly stored on the Leased Premises shall not be considered a violation of this section.

24. Lessee hereby agrees to indemnify and hold harmless Lessor from any and all claims, demands, and causes of action, including costs and attorneys' fees, including any litigation in connection with the defense of any claim, demand, or cause of action arising out of or resulting from any hazardous, toxic, or petroleum substance, material, or waste, unless caused by the intentional or otherwise tortuous act or omissions of the Lessor. Upon receiving notice of any such claim, demand, or cause of action, Lessee shall, at Lessee's sole cost and expense, immediately cure or commence to cure the problem by taking all action prescribed by applicable federal, state, and local laws, regulations, ordinances, and orders. Lessee's obligation to indemnify Lessor set forth in this paragraph shall survive the expiration or earlier termination of this Lease.

25. This Lease and all the provisions hereof shall be subject to whatever right the United States Government now has or in the future may have or acquire, affecting the control, operation, regulation and taking over of said airport or the exclusive or non-exclusive use of the airport by the United States during the time of war or national emergency.

26. Upon the date of this Lease, Lessee shall procure and maintain liability insurance of at least \$150,000.00 for one (1) person, \$250,000.00 per occurrence, and property damage insurance of \$100,000.00; provided, however, Lessor may impose additional coverage requirements in amounts to be determined by resolution of the Susanville City Council, and upon adoption of said resolution, Lessee shall have thirty (30) days from written notice thereof to comply with the additional requirements. A Certificate of Insurance evidencing such coverage and naming Lessor, its officers, agents, and employees as additional insureds, shall be filed with the Susanville City Clerk. Said Certificate of Insurance shall guarantee at least ten (10) days advance notice to Lessor, in writing, of any cancellation or reduction of such insurance.

27. A breach by Lessee of any of the terms of this Agreement constitutes a default. In the event of a default, Lessor may at its option terminate Lessee's right to possession of the Leased Premises at any time by any lawful means, including, but not limited to, rights pursuant to Civil Code Section 1159 et seq., as the same may be amended from time to time. No act of Lessor other than by giving written notice to Lessee shall terminate this Lease. In the event of termination of this Lease by Lessor, Lessee shall immediately surrender possession of the Leased Premises to Lessor. In the event of termination of this Lease, Lessor shall be entitled to recover the following amounts from Lessee:

(a) The amount of the unpaid rent accrued through the date of termination of this Lease;

(b) The excess of the amount of rent which accrues between the date of termination of this Lease and the date of the award over the amount of the loss of rent that Lessee proves could have reasonably been avoided;

(c) The present value, on the date of the award, of the excess amount of rent which accrues between the date of the award and the expiration of the term of this Lease over the amount of the loss of rent that Lessee proves could reasonably be avoided, with the present value computed by using an interest rate equal to that which comparable properties earn on the date of the award; and

(d) Any other amount, including court costs, reasonable attorneys' fees, and costs of taking possession of and reletting the Leased Premises necessary to compensate Lessor for all detriment proximately caused by Lessee's default.

In addition to the foregoing rights, Lessor shall have all other rights set forth in this Lease, including but not limited to the right to possession and ownership of the hangar if it is not removed ninety (90) days after the date of termination of this Lease.

28. FAA Grant Assurances: Lessee acknowledges and agrees that Lessor has entered into certain Grant Agreements with the FAA, conditions of which require that all parties leasing property from Lessor agree to be bound by certain sponsor's assurances given by Lessor to the United States Government under the Airport and Airway Improvement Act of 1982, as the same may be amended from time to time. Accordingly, Lessee on behalf of itself, its heirs, personal representatives, successors, and assigns, as additional consideration for the lease of the Leased Premises from Lessor, does hereby covenant and agree for the term of this Lease to be bound by the provisions set forth in Exhibit "B" (Sponsors Assurances) attached hereto and incorporated herein by reference.

This Lease shall be subordinate to the provisions and requirements of any existing or future agreement between Lessor and the United States Government or any authorized agency thereof, by which Lessor obtains federally-owned surplus property or federal aid for the development, operation, and/or maintenance of the Susanville Municipal Airport. In the event that the FAA or any other federal agency requires modifications or changes in this Lease as a condition for the granting of funds for the improvement of lands and improvements covered by its laws, rules, or regulations, Lessee agrees to consent to the amendments, modifications, revisions, supplements, or deletions of any of the terms, conditions, or requirements of this Lease, as may be required to obtain such funds except, however, that in no event will Lessee be required, pursuant to this section, to agree to any increase in the rents or fees provided for in this Lease. In the event Lessee refuses or fails to consent to the amendments, modifications, revisions, supplements, or deletions submitted to Lessee by Lessor pursuant to the provisions of this Section within thirty (30) days after receipt of the documents evidencing the changes, then this Lease shall be deemed to be amended and/or modified to comply with said changes as though the documents had been signed by all parties.

29. In the event any action, suit or proceeding is brought to collect the rent, fees, charges, or billings due or to become due hereunder, or any portion thereof, to take possession of the Leased Premises, and/or to enforce compliance with this Lease, the prevailing party shall be entitled to reasonable attorneys' fees and court costs.

30. Lessee shall occupy and use the Leased Premises only for the uses and purposes authorized herein. Lessor's grant of the privileges hereunder are not exclusive and Lessor reserves the right to lease other airport property to other individuals and entities for the same uses and privileges granted hereby, or for other uses and purposes.

31. The property interest herein granted to Lessee may be subject to property taxation of the possessory interest created thereby, and, if created, Lessor, by reason of said possessory interest, may be subject to the payment of property taxes levied on said interest. In the event said taxes are so levied, Lessee shall be responsible for payment thereof. Lessee shall pay promptly all lawful taxes and assessments which may be levied by any federal, state, county, city or other tax levying body of any taxable interest of Lessee hereunder, whether on real or personal property of Lessee.

32. This (lease, license, permit, etc.) shall be subordinate to the provisions and requirements of any existing or future agreement between the airport owner/sponsor and the United States, relative to the development, operation, or maintenance of the airport. Failure of the (lessee, licensee, permittee) or any occupant to comply with the requirements of any existing or future agreement between the lessor and the United States, which failure shall continue after reasonable notice to make appropriate corrections, shall be cause for immediate termination of (lessee's, licensee, permittee's) rights hereunder.

33. The terms hereof shall be binding on the heirs, successors and assigns of the parties hereto. This Lease cannot be transferred or assigned without Lessor's prior written approval.

IN WITNESS WHEREOF, the said Lessor by **Resolution No. 23-XXXX** of the City Council of the City of Susanville, has caused this Lease to be executed by the Mayor and the Clerk, and the said Lessee has executed this Lease the day and year first above written.

CITY OF SUSANVILLE
LESSOR:

Quincy McCourt, Mayor

Attest:

Heidi Whitlock, City Clerk

LESSEE:

Nicholas Dominguez

Nicole Dominguez

Lennar Patton

Beverly Patton

(If a corporation, a corporate resolution authorizing signature must be attached).

Approved as to Form:

Margaret Long, City Attorney

EXHIBIT “A”

Legal Description

Hangar located at 471-920 Johnstonville Dr, on Lot #36 at the Susanville Municipal Airport as shown on Airport Layout Plan (APN 116-180-04-45).

EXHIBIT “B”

Airport Sponsors Assurances

A. General.

1. These assurances shall be complied with in the performance of grant agreements for airport development, airport planning, and noise compatibility program grants for airport sponsors.
2. These assurances are required to be submitted as part of the project application by sponsors requesting funds under the provisions of Title 49, U.S.C., subtitle VII, as amended. As used herein, the term "public agency sponsor" means a public agency with control of a public-use airport; the term "private sponsor" means a private owner of a public-use airport; and the term “sponsor” includes both public agency sponsors and private sponsors.
3. Upon acceptance of the grant offer by the sponsor, these assurances are incorporated in and become part of the grant agreement.

B. Duration and Applicability.

1. **Airport Development or Noise Compatibility Program Projects Undertaken by a Public Agency Sponsor.** The terms, conditions and assurances of the grant agreement shall remain in full force and effect throughout the useful life of the facilities developed or equipment acquired for an airport development or noise compatibility program project, or throughout the useful life of the project items installed within a facility under a noise compatibility program project, but in any event not to exceed twenty (20) years from the date of acceptance of a grant offer of Federal funds for the project. However, there shall be no limit on the duration of the assurances regarding Exclusive Rights and Airport Revenue so long as the airport is used as an airport. There shall be no limit on the duration of the terms, conditions, and assurances with respect to real property acquired with federal funds. Furthermore, the duration of the Civil Rights assurance shall be specified in the assurances.
2. **Airport Development or Noise Compatibility Program Projects Undertaken by a Private Sponsor.** The preceding paragraph 1 also applies to a private sponsor except that the useful life of project items installed within a facility or the useful life of the facilities developed or equipment acquired under an airport development or noise compatibility program project shall be no less than ten (10) years from the date of acceptance of Federal aid for the project.
3. **Airport Planning Undertaken by a Sponsor.** Unless otherwise specified in the grant agreement, only Assurances 1, 2, 3, 5, 6, 13, 18, 30, 32, 33, and 34 in Section C apply to planning projects. The terms, conditions and assurances of the grant agreement shall remain in full force and effect during the life of the project.

C. Sponsor Certification. The sponsor hereby assures and certifies, with respect to this grant that:

1. **General Federal Requirements.** It will comply with all applicable Federal laws, regulations, executive orders, policies, guidelines and requirements as they relate to the

Lease updated on 170405

application, acceptance and use of Federal funds for this project including but not limited to the following:

Federal Legislation

- a. Title 49, U.S.C., subtitle VII, as amended.
- b. Davis-Bacon Act - 40 U.S.C. 276(a), et seq. ¹
- c. Federal Fair Labor Standards Act - 29 U.S.C. 201, et seq.
- d. Hatch Act - 5 U.S.C. 1501, et seq. ²
- e. Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 Title 42 U.S.C. 4601, et seq. ^{1 2}
- f. National Historic Preservation Act of 1966-Section 106-16 U.S.C. 470(f). ¹
- g. Archeological and Historic Preservation Act of 1974 - 16 U.S.C. 469 through 469c. ¹
- h. Native Americans Grave Repatriation Act - 25 U.S.C. Section 3001, et seq.
- i. Clean Air Act, P.L. 90-148, as amended.
- j. Coastal Zone Management Act, P.L. 93-205, as amended.
- k. Flood Disaster Protection Act of 1973 - Section 102(a) - 42 U.S.C. 4012a. ¹
- l. Title 49, U.S.C., Section 303, (formerly known as Section 4(f)).
- m. Rehabilitation Act of 1973 - 29 U.S.C. 794.
- n. Civil Rights Act of 1964 - Title VI - 42 U.S.C. 2000d through d-4.
- o. Age Discrimination Act of 1975 - 42 U.S.C. 6101, et seq.
- p. American Indian Religious Freedom Act, P.L. 95-341, as amended.
- q. Architectural Barriers Act of 1968 - 42 U.S.C. 4151, et seq. ¹
- r. Power plant and Industrial Fuel Use Act of 1978 - Section 403 - 2 U.S.C. 8373. ¹
- s. Contract Work Hours and Safety Standards Act - 40 U.S.C. 327, et seq. ¹
- t. Copeland Anti kickback Act - 18 U.S.C. 874. ¹
- u. National Environmental Policy Act of 1969 - 42 U.S.C. 4321, et seq. ¹
- v. Wild and Scenic Rivers Act, P.L. 90-542, as amended.
- w. Single Audit Act of 1984 - 31 U.S.C. 7501, et seq. ²
- x. Drug-Free Workplace Act of 1988 - 41 U.S.C. 702 through 706.

Executive Orders

Executive Order 11246 - Equal Employment Opportunity¹
Executive Order 11990 - Protection of Wetlands
Executive Order 11998 - Flood Plain Management
Executive Order 12372 - Intergovernmental Review of Federal Programs
Executive Order 12699 - Seismic Safety of Federal And Federally Assisted New Building Construction¹
Executive Order 12898 - Environmental Justice

Federal Regulations

- a. 14 CFR Part 13 - Investigative and Enforcement Procedures.
- b. 14 CFR Part 16 - Rules of Practice For Federally Assisted Airport Enforcement Proceedings.
- c. 14 CFR Part 150 - Airport noise compatibility planning.
- d. 29 CFR Part 1 - Procedures for predetermination of wage rates. ¹

- e. 29 CFR Part 3 - Contractors and subcontractors on public building or public work financed in whole or part by loans or grants from the United States.¹
- f. 29 CFR Part 5 - Labor standards provisions applicable to contracts covering federally financed and assisted construction (also labor standards provisions applicable to non-construction contracts subject to the Contract Work Hours and Safety Standards Act).¹
- g. 41 CFR Part 60 - Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor (Federal and federally assisted contracting requirements).¹
- h. 49 CFR Part 18 - Uniform administrative requirements for grants and cooperative agreements to state and local governments.³
- i. 49 CFR Part 20 - New restrictions on lobbying.
- j. 49 CFR Part 21 - Nondiscrimination in federally-assisted programs of the Department of Transportation - effectuation of Title VI of the Civil Rights Act of 1964.
- k. 49 CFR Part 23 - Participation by Disadvantaged Business Enterprise in Airport Concessions.
- l. 49 CFR Part 24 - Uniform relocation assistance and real property acquisition for Federal and federally assisted programs.^{1 2}
- m. 49 CFR Part 26 - Participation by Disadvantaged Business Enterprises in Department of Transportation Programs.
- n. 49 CFR Part 27 - Nondiscrimination on the basis of handicap in programs and activities receiving or benefitting from Federal financial assistance.¹
- o. 49 CFR Part 29 - Government wide debarment and suspension (non-procurement) and government wide requirements for drug-free workplace (grants).
- p. 49 CFR Part 30 - Denial of public works contracts to suppliers of goods and services of countries that deny procurement market access to U.S. contractors.
- q. 49 CFR Part 41 - Seismic safety of Federal and federally assisted or regulated new building construction.¹

Office of Management and Budget Circulars

- a. A-87 - Cost Principles Applicable to Grants and Contracts with State and Local Governments.
- b. A-133 - Audits of States, Local Governments, and Non-profit Organizations.

¹ These laws do not apply to airport planning sponsors.

² These laws do not apply to private sponsors.

³ 49 CFR Part 18 and OMB Circular A-87 contain requirements for State and Local Governments receiving Federal assistance. Any requirement levied upon State and Local Governments by this regulation and circular shall also be applicable to private sponsors receiving Federal assistance under Title 49, United States Code.

Specific assurances required to be included in grant agreements by any of the above laws, regulations or circulars are incorporated by reference in the grant agreement.

2. Responsibility and Authority of the Sponsor.

- a. **Public Agency Sponsor:** It has legal authority to apply for the grant, and to finance and carry out the proposed project; that a resolution, motion or similar action has been duly adopted or passed as an official act of the applicant's governing body authorizing the filing of the application, including all understandings and assurances contained therein, and directing and authorizing the person identified as the official representative of the applicant to act in connection with the application and to provide such additional information as may be required.
 - b. **Private Sponsor:** It has legal authority to apply for the grant and to finance and carry out the proposed project and comply with all terms, conditions, and assurances of this grant agreement. It shall designate an official representative, and shall in writing direct and authorize that person to file this application, including all understandings and assurances contained therein; to act in connection with the application; and to provide such additional information as may be required.
- 3. **Sponsor Fund Availability.** It has sufficient funds available for that portion of the project costs which are not to be paid by the United States. It has sufficient funds available to assure operation and maintenance of items funded under the grant agreement which it will own or control.
- 4. **Good Title.**
 - a. It, a public agency or the Federal government, holds good title, satisfactory to the Secretary, to the landing area of the airport or site thereof, or will give assurance satisfactory to the Secretary that good title will be acquired.
 - b. For noise compatibility program projects to be carried out on the property of the sponsor, it holds good title satisfactory to the Secretary to that portion of the property upon which Federal funds will be expended or will give assurance to the Secretary that good title will be obtained.
- 5. **Preserving Rights and Powers.**
 - a. It will not take or permit any action which would operate to deprive it of any of the rights and powers necessary to perform any or all of the terms, conditions, and assurances in the grant agreement without the written approval of the Secretary, and will act promptly to acquire, extinguish or modify any outstanding rights or claims of right of others which would interfere with such performance by the sponsor. This shall be done in a manner acceptable to the Secretary.
 - b. It will not sell, lease, encumber, or otherwise transfer or dispose of any part of its title or other interests in the property shown on Exhibit A to this application or, for a noise program implementation project, that portion of the property upon which Federal funds have been expended, for the duration of the terms, conditions, and assurances in the grant agreement without approval by the Secretary. If the transferee is found by the Secretary to be eligible under Title 49, United States Code, to assume the obligations of the grant agreement and to have the power, authority, and financial resources to carry out all such obligations, the

sponsor shall insert in the contract or document transferring or disposing of the sponsor's interest, and make binding upon the transferee, all of the terms, conditions and assurances contained in this grant agreement.

- c. For all noise compatibility program projects which are to be carried out by another unit of local government or are on property owned by a unit of local government other than the sponsor, it will enter into an agreement with that government. Except as otherwise specified by the Secretary, that agreement shall obligate that government to the same terms, conditions, and assurances that would be applicable to it if it applied directly to the FAA for a grant to undertake the noise program implementation project. That agreement and changes thereto must be satisfactory to the Secretary. It will take steps to enforce this agreement against the local government if there is substantial non-compliance with the terms of the agreement.
 - d. For noise program implementation projects to be carried out on privately owned property, it will enter into an agreement with the owner of that property which includes provisions specified by the Secretary. It will take steps to enforce this agreement against the property owner whenever there is substantial non-compliance with the terms of the agreement.
 - e. If the sponsor is a private sponsor, it will take steps satisfactory to the Secretary to ensure that the airport will continue to function as a public-use airport in accordance with these assurances for the duration of these assurances.
 - f. If an arrangement is made for management and operation of the airport by any agency or person other than the sponsor or an employee of the sponsor, the sponsor will reserve sufficient rights and authority to insure that the airport will be operated and maintained in accordance with Title 49, United States Code, the regulations and the terms, conditions and assurances in the grant agreement and shall insure that such arrangement also requires compliance therewith.
6. **Consistency with Local Plans.** The project is reasonably consistent with plans (existing at the time of submission of this application) of public agencies that are authorized by the State in which the project is located to plan for the development of the area surrounding the airport.
7. **Consideration of Local Interest.** It has given fair consideration to the interest of communities in or near which the project may be located.
8. **Consultation with Users.** In making a decision to undertake any airport development project under Title 49, United States Code, it has undertaken reasonable consultations with affected parties using the airport at which project is proposed.
9. **Public Hearings.** In projects involving the location of an airport, an airport runway, or a major runway extension, it has afforded the opportunity for public hearings for the purpose of considering the economic, social, and environmental effects of the airport or runway location and its consistency with goals and objectives of such planning as has

been carried out by the community. It shall, when requested by the Secretary, submit a copy of the transcript of such hearings to the Secretary. Further, for such projects, it has on its management board either voting representation from the communities where the project is located or has advised the communities that they have the right to petition the Secretary concerning a proposed project.

10. **Air and Water Quality Standards.** In projects involving airport location, a major runway extension, or runway location it will provide for the Governor of the state in which the project is located to certify in writing to the Secretary that the project will be located, designed, constructed, and operated so as to comply with applicable air and water quality standards. In any case where such standards have not been approved and where applicable air and water quality standards have been promulgated by the Administrator of the Environmental Protection Agency, certification shall be obtained from such Administrator. Notice of certification or refusal to certify shall be provided within sixty (60) days after the project application has been received by the Secretary.
11. **Pavement Preventive Maintenance.** With respect to a project approved after January 1, 1995, for the replacement or reconstruction of pavement at the airport, it assures or certifies that it has implemented an effective airport pavement maintenance-management program and it assures that it will use such program for the useful life of any pavement constructed, reconstructed or repaired with Federal financial assistance at the airport. It will provide such reports on pavement condition and pavement management programs as the Secretary determines may be useful.
12. **Terminal Development Prerequisites.** For projects which include terminal development at a public use airport, as defined in Title 49, it has, on the date of submittal of the project grant application, all the safety equipment required for certification of such airport under Section 44706 of Title 49, United States Code, and all the security equipment required by rule or regulation, and has provided for access to the passenger enplaning and deplaning area of such airport to passengers enplaning or deplaning from aircraft other than air carrier aircraft.
13. **Accounting System, Audit, and Record Keeping Requirements.**
 - a. It shall keep all project accounts and records which fully disclose the amount and disposition by the recipient of the proceeds of the grant, the total cost of the project in connection with which the grant is given or used, and the amount and nature of that portion of the cost of the project supplied by other sources, and such other financial records pertinent to the project. The accounts and records shall be kept in accordance with an accounting system that will facilitate an effective audit in accordance with the Single Audit Act of 1984.
 - b. It shall make available to the Secretary and the Comptroller General of the United States, or any of their duly authorized representatives, for the purpose of audit and examination, any books, documents, papers, and records of the recipient that are pertinent to the grant. The Secretary may require that an appropriate audit be conducted by a recipient. In any case in which an independent audit is made of the accounts of a sponsor relating to the disposition of the proceeds of a grant or relating to the project in connection with which the grant was given or used, it shall file a certified copy of such audit with the Comptroller General of the United

States not later than six (6) months following the close of the fiscal year for which the audit was made.

14. **Minimum Wage Rates.** It shall include, in all contracts in excess of \$2,000 for work on any projects funded under the grant agreement which involve labor, provisions establishing minimum rates of wages, to be predetermined by the Secretary of Labor, in accordance with the Davis-Bacon Act, as amended (40 U.S.C. 276a - 276a-5), which contractors shall pay to skilled and unskilled labor, and such minimum rates shall be stated in the invitation for bids and shall be included in proposals or bids for the work.
15. **Veteran's Preference.** It shall include, in all contracts for work on any projects funded under the grant agreement which involve labor, such provisions as are necessary to insure that, in the employment of labor (except in executive, administrative, and supervisory positions), preference shall be given to Veterans of the Vietnam era and disabled veterans as defined in Section 47112 of Title 49, United States Code. However, this preference shall apply only where the individuals are available and qualified to perform the work to which the employment relates.
16. **Conformity to Plans and Specifications.** It will execute the project subject to plans, specifications, and schedules approved by the Secretary. Such plans, specifications, and schedules shall be submitted to the Secretary prior to commencement of site preparation, construction, or other performance under this grant agreement, and upon approval by the Secretary, shall be incorporated into this grant agreement. Any modifications to the approved plans, specifications, and schedules shall also be subject to approval by the Secretary and incorporated into the grant agreement.
17. **Construction Inspection and Approval.** It will provide and maintain competent technical supervision at the construction site throughout the project to assure that the work conforms to the plans, specifications, and schedules approved by the Secretary for the project. It shall subject the construction work on any project contained in an approved project application to inspection and approval by the Secretary and such work shall be in accordance with regulations and procedures prescribed by the Secretary. Such regulations and procedures shall require such cost and progress reporting by the sponsor or sponsors of such project as the Secretary shall deem necessary.
18. **Planning Projects.** In carrying out planning projects:
 - a. It will execute the project in accordance with the approved program narrative contained in the project application or with the modifications similarly approved.
 - b. It will furnish the Secretary with such periodic reports as required pertaining to the planning project and planning work activities.
 - c. It will include in all published material prepared in connection with the planning project a notice that the material was prepared under a grant provided by the United States.
 - d. It will make such material available for examination by the public, and agrees that no material prepared with funds under this project shall be subject to copyright in the United States or any other country.

- e. It will give the Secretary unrestricted authority to publish, disclose, distribute, and otherwise use any of the material prepared in connection with this grant.
- f. It will grant the Secretary the right to disapprove the sponsor's employment of specific consultants and their subcontractors to do all or any part of this project as well as the right to disapprove the proposed scope and cost of professional services.
- g. It will grant the Secretary the right to disapprove the use of the sponsor's employees to do all or any part of the project.
- h. It understands and agrees that the Secretary's approval of this project grant or the Secretary's approval of any planning material developed as part of this grant does not constitute or imply any assurance or commitment on the part of the Secretary to approve any pending or future application for a Federal airport grant.

19. Operation and Maintenance.

- a. The airport and all facilities which are necessary to serve the aeronautical users of the airport, other than facilities owned or controlled by the United States, shall be operated at all times in a safe and serviceable condition and in accordance with the minimum standards as may be required or prescribed by applicable Federal, state and local agencies for maintenance and operation. It will not cause or permit any activity or action thereon which would interfere with its use for airport purposes. It will suitably operate and maintain the airport and all facilities thereon or connected therewith, with due regard to climatic and flood conditions. Any proposal to temporarily close the airport for non-aeronautical purposes must first be approved by the Secretary.

In furtherance of this assurance, the sponsor will have in effect arrangements for:

- (1) Operating the airport's aeronautical facilities whenever required; and
- (2) Promptly marking and lighting hazards resulting from airport conditions, including temporary conditions; and
- (3) Promptly notifying airmen of any condition affecting aeronautical use of this airport.

Nothing contained herein shall be construed to require that the airport be operated for aeronautical use during temporary periods when snow, flood or other climatic conditions interfere with such operation and maintenance. Further, nothing herein shall be construed as requiring the maintenance, repair, restoration, or replacement of any structure or facility which is substantially damaged or destroyed due to an act of God or other condition or circumstance beyond the control of the sponsor.

- b. It will suitably operate and maintain noise program implementation items that it owns or controls upon which Federal funds have been expended.

20. Hazard Removal and Mitigation. It will take appropriate action to assure that such terminal airspace as is required to protect instrument and visual operations to the airport (including established minimum flight altitudes) will be adequately cleared and protected by removing, lowering, relocating, marking, or lighting or otherwise mitigating existing airport hazards and by preventing the establishment or creation of future airport hazards.

21. Compatible Land Use. It will take appropriate action, to the extent reasonable, including the adoption of zoning laws, to restrict the use of land adjacent to or in the immediate vicinity of the airport to activities and purposes compatible with normal airport operations, including landing and takeoff of aircraft. In addition, if the project is for noise compatibility program implementation, it will not cause or permit any change in land use, within its jurisdiction, that will reduce the compatibility, with respect to the airport, of the noise compatibility program measures upon which Federal funds have been expended.

22. Economic Nondiscrimination.

- a. It will make the airport available as an airport for public use on reasonable terms and without unjust discrimination to all types, kinds and classes of aeronautical activities, including commercial aeronautical activities offering services to the public at the airport.
- b. In any agreement, contract, lease or other arrangement under which a right or privilege at the airport is granted to any person, firm, or corporation to conduct or engage in any aeronautical activity for furnishing services to the public at the airport, the sponsor will insert and enforce provisions requiring the contractor to:
 - (1) furnish said services on a reasonable, and not unjustly discriminatory, basis to all users thereof, and
 - (2) charge reasonable, and not unjustly discriminatory, prices for each unit or service, provided that the contractor may be allowed to make reasonable and nondiscriminatory discounts, rebates, or other similar types of price reductions to volume purchasers.
- c. Each fixed-based operator at the airport shall be subject to the same rates, fees, rentals, and other charges as are uniformly applicable to all other fixed-based operators making the same or similar uses of such airport and utilizing the same or similar facilities.
- d. Each air carrier using such airport shall have the right to service itself or to use any fixed-based operator that is authorized or permitted by the airport to serve any air carrier at such airport.
- e. Each air carrier using such airport (whether as a tenant, non-tenant, or subtenant of another air carrier tenant) shall be subject to such nondiscriminatory and substantially comparable rules, regulations,

conditions, rates, fees, rentals, and other charges with respect to facilities directly and substantially related to providing air transportation as are applicable to all such air carriers which make similar use of such airport and utilize similar facilities, subject to reasonable classifications such as tenants or non-tenants and signatory carriers and non-signatory carriers. Classification or status as tenant or signatory shall not be unreasonably withheld by any airport provided an air carrier assumes obligations substantially similar to those already imposed on air carriers in such classifications or status.

- f. It will not exercise or grant any right or privilege which operates to prevent any person, firm, or corporation operating aircraft on the airport from performing any services on its own aircraft with its own employees (including, but not limited to maintenance, repair, and fueling) that it may choose to perform.
- g. In the event the sponsor itself exercises any of the rights and privileges referred to in this assurance, the services involved will be provided on the same conditions as would apply to the furnishing of such services by commercial aeronautical service providers authorized by the sponsor under these provisions.
- h. The sponsor may establish such reasonable, and not unjustly discriminatory, conditions to be met by all users of the airport as may be necessary for the safe and efficient operation of the airport.
- i. The sponsor may prohibit or limit any given type, kind, or class of aeronautical use of the airport if such action is necessary for the safe operation of the airport or necessary to serve the civil aviation needs of the public.

23. Exclusive Rights. It will permit no exclusive right for the use of the airport by any person providing, or intending to provide, aeronautical services to the public. For purposes of this paragraph, the providing of services at an airport by a single fixed-based operator shall not be construed as an exclusive right if both of the following apply:

- a. It would be unreasonably costly, burdensome, or impractical for more than one fixed-based operator to provide such services; and
- b. If allowing more than one fixed-based operator to provide such services would require the reduction of space leased pursuant to an existing agreement between such single fixed-based operator and such airport.

It further agrees that it will not, either directly or indirectly, grant or permit any person, firm or corporation the exclusive right at the airport to conduct any aeronautical activities, including, but not limited to charter flights, pilot training, aircraft rental and sightseeing, aerial photography, crop dusting, aerial advertising and surveying, air carrier operations, aircraft sales and services, sale of aviation petroleum products whether or not conducted in conjunction with other aeronautical activity, repair and maintenance of aircraft, sale of aircraft parts, and any other activities which because of their direct relationship to the operation of aircraft can be regarded as an aeronautical activity, and

that it will terminate any exclusive right to conduct an aeronautical activity now existing at such an airport before the grant of any assistance under Title 49, United States Code.

24. **Fee and Rental Structure.** It will maintain a fee and rental structure for the facilities and services at the airport which will make the airport as self-sustaining as possible under the circumstances existing at the particular airport, taking into account such factors as the volume of traffic and economy of collection. No part of the Federal share of an airport development, airport planning or noise compatibility project for which a grant is made under Title 49, United States Code, the Airport and Airway Development Act of 1982, the Federal Airport Act or the Airport and Airway Development Act of 1970 shall be included in the rate base in establishing fees, rates, and charges for users of that airport.

25. **Airport Revenues.**

- a. All revenues generated by the airport and any local taxes on aviation fuel established after December 30, 1987, will be expended by it for the capital or operating costs of the airport; the local airport system; or other local facilities which are owned or operated by the owner or operator of the airport and which are directly and substantially related to the actual air transportation of passengers or property; or for noise mitigation purposes on or off the airport. Provided, however, that if covenants or assurances in debt obligations issued before September 3, 1982, by the owner or operator of the airport, or provisions enacted before September 3, 1982 in governing statutes controlling the owner or operator's financing, provide for the use of the revenues from any of the airport owner or operator's facilities, including the airport, to support not only the airport but also the airport owner or operator's general debt obligations or other facilities, then this limitation on the use of all revenues generated by the airport (and, in the case of a public airport, local taxes on aviation fuel) shall not apply.
- b. As part of the annual audit required under the Single Audit Act of 1984, the sponsor will direct that the audit will review, and the resulting audit report will provide an opinion concerning, the use of airport revenue and taxes in paragraph (a), and indicating whether funds paid or transferred to the owner or operator are paid or transferred in a manner consistent with Title 49, United States Code and any other applicable provision of law, including any regulation promulgated by the Secretary or Administrator.
- c. Any civil penalties or other sanctions will be imposed for violation of this assurance in accordance with the provisions of Section 47107 of Title 49, United States Code.

26. **Reports and Inspections.** It will:

- a. submit to the Secretary such annual or special financial and operations reports as the Secretary may reasonably request and make such reports available to the public; make available to the public at reasonable times and places a report of the airport budget in a format prescribed by the Secretary;

- b. for airport development projects, make the airport and all airport records and documents affecting the airport, including deeds, leases, operations and use agreements, regulations and other instruments, available for inspection by any duly authorized agent of the Secretary upon reasonable request;
- c. for noise compatibility program projects, make records and documents relating to the project and continued compliance with the terms, conditions, and assurances of the grant agreement including deeds, leases, agreements, regulations, and other instruments, available for inspection by an duly authorized agent of the Secretary upon reasonable request; and
- d. in a format and time prescribed by the Secretary, provide to the Secretary and make available to the public following each of its fiscal years, an annual report listing in detail:
 - (i) all amounts paid by the airport to any other unit of government and the purposes for which each such payment was made; and
 - (ii) all services and property provided by the airport to other units of government and the amount of compensation received for provision of each such service and property.

27. **Use by Government Aircraft.** It will make available all of the facilities of the airport developed with Federal financial assistance and all those useable for landing and takeoff of aircraft to the United States for use by government aircraft in common with other aircraft at all times without charge, except, if the use by government aircraft is substantial, charge may be made for a reasonable share, proportional to such use, for the cost of operating and maintaining the facilities used. Unless otherwise determined by the Secretary, or otherwise agreed to by the sponsor and the using agency, substantial use of an airport by government aircraft will be considered to exist when operations of such aircraft are in excess of those which, in the opinion of the Secretary, would unduly interfere with use of the landing areas by other authorized aircraft, or during any calendar month that:

- a. Five (5) or more Governmental aircraft are regularly based at the airport or on land adjacent thereto; or
- b. The total number of movements (counting each landing as a movement) of Government aircraft is 300 or more, or the gross accumulative weight of Government aircraft using the airport (the total movements of Government aircraft multiplied by gross weights of such aircraft) is in excess of five million pounds.

28. **Land for Federal Facilities.** It will furnish without cost to the Federal Government for use in connection with any air traffic control or air navigation activities, or weather-reporting and communication activities related to air traffic control, any areas of land or water, or estate therein, or rights in buildings of the sponsor as the Secretary considers necessary or desirable for construction, operation, and maintenance at Federal expense of

space or facilities for such purposes. Such areas or any portion thereof will be made available as provided herein within four months after receipt of a written request from the Secretary.

29. Airport Layout Plan.

- a. It will keep up to date at all times an airport layout plan of the airport showing (1) boundaries of the airport and all proposed additions thereto, together with the boundaries of all offsite areas owned or controlled by the sponsor for airport purposes and proposed additions thereto; (2) the location and nature of all existing and proposed airport facilities and structures (such as runways, taxiways, aprons, terminal buildings, hangars and roads), including all proposed extensions and reductions of existing airport facilities; and (3) the location of all existing and proposed non-aviation areas and of all existing improvements thereon. Such airport layout plan and each amendment, revision, or modification thereof, shall be subject to the approval of the Secretary which approval shall be evidenced by the signature of a duly authorized representative of the Secretary on the face of the airport layout plan. The Sponsor will not make or permit any changes or alteration in the airport or in any of its facilities which are not in conformity with the airport layout plan as approved by the Secretary and which might, in the opinion of the Secretary, adversely affect the safety, utility, or efficiency of the airport.
- b. If a change or alteration in the airport or its facilities is made which the Secretary determines adversely affects the safety, utility, or efficiency of any federally owned, leased, or funded property on or off the airport and which is not in conformity with the airport layout plan as approved by the Secretary, the owner or operator will, if requested by the Secretary (1) eliminate such adverse effect in a manner approved by the Secretary; or (2) bear all costs of relocating such property (or replacement thereof) to a site acceptable to the Secretary and all costs of restoring such property (or replacement thereof) to the level of safety, utility, efficiency, and cost of operation existing before the unapproved change in the airport or its facilities.

- 30. Civil Rights.** It will comply with such rules as are promulgated to assure that no person shall, on the grounds of race, creed, color, national origin, sex, age, or handicap be excluded from participating in any activity conducted with or benefitting from funds received from this grant. This assurance obligates the sponsor for the period during which Federal financial assistance is extended to the program, except where Federal financial assistance is to provide, or is in the form of personal property or real property or interest therein or structures or improvements thereon, in which case the assurance obligates the sponsor or any transferee for the longer of the following periods: (a) the period during which the property is used for a purpose for which Federal financial assistance is extended, or for another purpose involving the provision of similar services or benefits or (b) the period during which the sponsor retains ownership or possession of the property.

31. Disposal of Land.

- a. For land purchased under grant for airport noise compatibility purposes, it will dispose of the land, when the land is no longer needed for such

purposes, at fair market value at the earliest practicable time. That portion of the proceeds of such disposition which is proportionate to the United States' share of acquisition of such land will, at the discretion of the Secretary, (1) be paid to the Secretary for deposit in the Trust Fund or (2) be reinvested in an approved noise compatibility project as prescribed by the Secretary, including the purchase of nonresidential buildings or property in the vicinity of residential buildings or property previously purchased by the airport as part of a noise compatibility program.

- b. For land purchased under a grant for airport development purposes (other than noise compatibility), it will, when the land is no longer needed for airport purposes, dispose of such land at fair market value or make available to the Secretary an amount equal to the United States' share of the cost of acquisition of such land will, (1) upon application to the Secretary, be reinvested in another eligible airport improvement project or projects approved by the Secretary at that airport or within the national airport system, or (2) be paid to the Secretary for deposit in the Trust Fund if no eligible project exists.
- c. Land shall be considered to be needed for airport purposes under this assurance if (1) it may be needed for aeronautical purposes (including runway protection zones) or serve as noise buffer land, and (2) the revenue from interim uses of such land contributes to the financial self-sufficiency of the airport. Further, land purchased with a grant received by an airport operator or owner before December 31, 1987, will be considered to be needed for airport purposes if the Secretary or Federal agency making such grant before December 31, 1987, was notified by the operator or owner of the uses of such land, did not object to such use, and the land continues to be used for that purpose, such use having commenced no later than December 15, 1989.
- d. Disposition of such land under (a) (b) or (c) will be subject to the retention or reservation on any interest or right therein necessary to ensure that such land will only be used for purposes which are compatible with noise levels associated with the operation of the airport.

32. Engineering and Design Services. It will award each contract, or subcontract for program management, construction management, planning studies, feasibility studies, architectural services, preliminary engineering, design, engineering, surveying, mapping, or related services with respect to the project in the same manner as a contract for architectural and engineering services is negotiated under Title IX of the Federal Property and Administrative Services Act of 1949 or an equivalent qualifications-based requirement prescribed for or by the sponsor of the airport.

33. Foreign Market Restrictions. It will not allow funds provided under this grant to be used to fund any project which uses any product or service of a foreign country during the period in which such foreign country is listed by the United States Trade Representative as denying fair and equitable market opportunities for products and suppliers of the United States in procurement and construction.

34. **Policies, Standards, and Specifications.** It will carry out the project in accordance with policies, standards, and specifications approved by the Secretary including but not limited to the advisory circulars listed in the current FAA Advisory Circulars for AIP project, dated _____ and included in this grant, and in accordance with applicable state policies, standards, and specifications approved by the Secretary.
35. **Relocation and Real Property Acquisition.** (1) It will be guided in acquiring real property, to the greatest extent practicable under State law, by the land acquisition policies in Subpart B of 49 CFR Part 24 and will pay or reimburse property owners for necessary expenses as specified in Subpart B. (2) It will provide a relocation assistance program offering the services described in Subpart C and fair and reasonable relocation payments and assistance to displaced persons as required in Subpart D and E of 49 CFR Part 24. (3) It will make available within a reasonable period of time prior to displacement, comparable replacement dwellings to displaced persons in accordance with Subpart E of 49 CFR Part 24.
36. **Access by Intercity Buses.** The airport owner or operator will permit, to the maximum extent practicable, intercity buses or other modes of transportation to have access to the airport, however, it has no obligation to fund special facilities for intercity buses or for other modes of transportation.
37. **Disadvantaged Business Enterprises.** The recipient shall not discriminate on the basis of race, color, national origin or sex in the award and performance of any DOT-assisted contract or in the administration of its DBE program or the requirements of 49 CFR Part 26. The Recipient shall take all necessary and reasonable steps under 49 CFR Part 26 to ensure non-discrimination in the award and administration of DOT-assisted contracts. The recipient's DBE program, as required by 49 CFR Part 26, and as approved by DOT, is incorporated by reference in this agreement. Implementation of this program is a legal obligation and failure to carry out its terms shall be treated as a violation of this agreement. Upon notification to the recipient of its failure to carry out its approved program, the Department may impose sanctions as provided for under Part 26 and may, in appropriate cases, refer the matter for enforcement under 18 U.S.C. 1001 and/or the Program Fraud Civil Remedies Act of 1986 (31 U.S.C. 3801).
38. **Hangar Construction.** If the airport owner or operator and a person who owns an aircraft agree that a hangar is to be constructed at the airport for the aircraft at the aircraft owner's expense, the airport owner or operator will grant to the aircraft owner for the hangar a long term lease that is subject to such terms and conditions on the hangar as the airport owner or operator may impose.
39. **Competitive Access.**
- a. If the airport owner or operator of a medium or large hub airport (as defined in Section 47102 of Title 49, U.S.C.) has been unable to accommodate one or more requests by an air carrier for access to gates or other facilities at that airport in order to allow the air carrier to provide service to the airport or to expand service at the airport, the airport owner or operator shall transmit a report to the Secretary that;
 - (1) Describes the requests;

- (2) Provides an explanation as to why the requests could not be accommodated; and
 - (3) Provides a time frame within which, if any, the airport will be able to accommodate the requests.
- b. Such report shall be due on either February 1, or August 1 of each year if the airport has been unable to accommodate the request(s) in the six month period prior to the applicable due date.

EXHIBIT "C"

COMMERCIAL OPERATOR'S LICENSE AGREEMENT

THIS AGREEMENT, made this ____ day of _____, 20__, by and between the CITY OF SUSANVILLE, a municipal corporation and political subdivision of the State of California, hereinafter referred to as "Owner", and _____, address: _____, hereinafter referred to as "Commercial Operator";

1. Commercial Operator, by this Agreement, is hereby authorized to perform the following activities at the airport:

LIST AUTHORIZED ACTIVITIES

2. The term of this Agreement is for a period of ____ years (minimum of 3), from _____, 20__ to _____, 20__ and including _____.
3. This Agreement includes the provisions of those certain "Minimum Standards for Commercial Operators" adopted by the City of Susanville by Resolution, for general aviation at said Airport, a copy of which is attached hereto as Exhibit "C1", and any amendments, deletions, or additions thereto. These minimum standards and requirements for fixed base operations shall be required of and shall apply equally to all such commercial operators at said Airport. Owner specifically covenants and agrees that all such services defined in the above referenced minimum standards shall be confined to commercial operators meeting said standards. Said minimum standards stipulate the nature and amount of aeronautical activities and services required of all commercial operators at said airport, insurance requirements, financial investment required, and the specific licenses required.
4. Commercial Operator agrees to operate all activities authorized by this Agreement for the use and benefit of the public and to make available to the public on fair and reasonable terms all services on a fair, equal and not unjustly discriminatory basis to all users thereof and to charge fair, reasonable and not unjustly discriminatory prices for each unit of service, provided, Commercial Operator may be allowed to make reasonable and nondiscriminatory discounts, rebates, or other similar types of price reductions to volume purchasers. Commercial Operator agrees that rates and charges for such activities and services shall be fixed by Commercial Operator subject to the City Council's concurrence and approval. In the event of disputes as to reasonableness, it is expressly understood by Commercial Operator that final determination will be reserved to the City of Susanville. All services offered by Commercial Operator will be performed with promptness and courtesy. It is expressly understood that nothing herein shall be construed to grant or authorized the granting of exclusive rights within the meaning of Section 308 (a) of the Federal Aviation Act of 1958, as amended. Commercial Operator shall be responsible for the actions of all its employees and shall render Owner safe and harmless from responsibility for any actions of negligence of Commercial Operator's employees engaged in these aeronautical activities and service. Commercial Operator will obtain at its own expense public liability insurance with limits of \$1,000,000.00 as to personal injury or death, and \$1,000,000.00 as to property damages to protect Owner from actions resulting from the Commercial Operator's activities at the Airport. Commercial Operator further agrees to keep the area where Commercial Operator performs the activities in a neat and orderly manner, free of offensive or dangerous materials or conditions.

Lease updated on 170405

5. Commercial Operator agrees to pay to Owner for the privilege of doing business at the Airport the following sums and amounts:
 - A. Commercial Operator shall pay to City the sum of **\$8,463.56** per year in advance, which sum is due on July 1st, and on the first day of July in each subsequent year.
 - B. The base rate will be increased by **5 percent** annually throughout the term.
6. This Agreement is not assignable.
7. It is expressly agreed by Commercial Operator and Owner that all rights, privileges and liabilities imposed on both parties by this Agreement are subject and subordinate to any conditions, restrictions, limitations, rules or regulations of any agreement or any contract pertaining to said Airport between the United States Government or any Department or Agency thereof having jurisdiction over said Airport and the Owner, and to rules and regulations of the State of California.
8. Commercial Operator does hereby agree that (a) no person on the grounds of race, color, or national origin shall be excluded from participation in, denied the benefit of, or be otherwise subjected to discrimination in the use of said services, (b) that Commercial Operator shall render such services and activities reflected herein in compliance with all other requirements imposed by or pursuant to Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, Office of the Secretary, Part 21, Nondiscrimination in Federally-Assisted Programs of the Department of Transportation-Effectuation of Title VI of the Civil Rights Act of 1964, and as said Regulations may be amended. It is further agreed that in the event of breach of any of this nondiscrimination clause, Owner shall have the right to terminate this Commercial Operator Agreement.
9. The property interest herein of Commercial Operator may be subject to property taxation of the possessory interest created thereby, and, if created, Commercial Operator, by reason of said possessory interest, may be subject to the payment of property taxes levied on said interest. In the event said taxes are so levied, Commercial Operator shall be responsible for payment thereof.
10. Commercial Operator shall not permit dumping of hazardous waste at the Airport premises.
11. This Agreement will be governed by and construed in accordance with the laws of the State of California.

CITY OF SUSANVILLE

COMMERCIAL OPERATOR

Quincy McCourt, Mayor

Name:

(Approved by City Council on _____)

ATTEST:

Heidi Whitlock, City Clerk

APPROVED AS TO FORM:

Margaret Long, City Attorney

EXHIBIT "C1"

**MINIMUM STANDARDS FOR COMMERCIAL OPERATORS AT THE SUSANVILLE
MUNICIPAL AIRPORT, SUSANVILLE, CALIFORNIA**

The following minimum standards for commercial activities have been established in the public interest for the safe and efficient operation of the Susanville Municipal Airport; to enhance its orderly growth; to preclude the granting of an exclusive right to conduct an aeronautical activity in violation of Section 308(a) of the Federal Aviation Act of 1958; to conform to Title VI of the Civil Rights Act of 1964 and Part 21 of the Department of Transportation Regulations; and to assure to all users the availability of Airport property on fair and reasonable terms and without unjust discrimination.

1. No person, firm, or corporation shall engage in any commercial activity at the Susanville Municipal Airport unless a Susanville Airport Commercial Agreement (Exhibit "C") is entered into with the City of Susanville, and unless the commercial activity is done in full compliance with the minimum standards herein set forth.

2. A COMMERCIAL OPERATOR is defined as any person, firm, or corporation who is not otherwise the Airport Operator/Manager, but who is performing any of the functions or furnishing any of the services as hereinafter set forth for COMMERCIAL OPERATORS at the Susanville Municipal Airport.

3. All COMMERCIAL OPERATORS shall protect the public generally, the customers or clients of COMMERCIAL OPERATORS and the City of Susanville from any and all lawful damages, claims, or liability and shall carry comprehensive general liability insurance issued by an insurance company authorized to do business in the State of California. The City of Susanville shall be named as an additional insured. Policies must be approved by the City Administrator and a certificate of insurance thereof furnished to the City. It is further understood that as circumstances in the future dictate, the City may require an increase in bodily injury and property damage insurance. City shall increase the limits of insurance coverage only after a hearing before the City Council following input from the Airport Commission.

4. Any person, firm, or corporation capable of meeting the minimum standards set forth herein for any of the stated COMMERCIAL OPERATOR Categories A through I is eligible to become a COMMERCIAL OPERATOR at the Airport, provided there is space available, subject to the execution of a written lease for not less than five (5) years containing such terms and conditions as may be determined by the City. A COMMERCIAL OPERATOR shall not engage in any business or activity on the Airport other than that authorized under his particular Category or Categories. Any COMMERCIAL OPERATOR desiring to extend his operation into more than one (1) Category or to discontinue operations in a Category, shall first apply in writing to the City for permission to do so, setting forth in detail the reasons and conditions for the request. The City shall then grant or deny the request, in writing, on such terms and conditions as the City deems to be prudent and proper under the circumstances and issue a new COMMERCIAL OPERATOR's Agreement. Each COMMERCIAL OPERATOR shall provide his own buildings, personnel and equipment, and other requirements as herein stated upon land leased from the City of Susanville and obtain a signed Airport Hangar Land Lease Agreement.

5. All construction required of such COMMERCIAL OPERATORS shall be in accordance with design and construction standards required or established by the City for the facility or activity involved. Title to any and all buildings and appurtenances, which may be built on City property, shall be

as follows: when and if subject COMMERCIAL OPERATOR vacates its lease for any reason, COMMERCIAL OPERATOR may either remove said buildings COMMERCIAL OPERATOR owns at COMMERCIAL OPERATOR'S expense within ninety (90) days or building shall revert to non-commercial status.

6. All COMMERCIAL OPERATORS shall, at their own expense, pay all taxes and assessments against any buildings or other structures placed on the premises by them, as well as all taxes and assessments against the personal property used by them in their operations.

7. All COMMERCIAL OPERATORS shall abide by and comply with all state, county and city laws and ordinances, the rules and regulations of the City and the rules and regulations of the State and Federal Aviation Administration.

8. All COMMERCIAL OPERATORS shall provide and pay for all lights, gas, electric current, water, sewer charges and garbage collection charges used or incurred anywhere in or about their subject premises, and shall pay the charges made therefore by the suppliers thereof promptly when due.

9. All agreements and leases between such COMMERCIAL OPERATORS and the City shall be subordinate to the provisions of any existing or future agreement between the City of Susanville and the United States, relative to the operation or maintenance of the Airport, the execution of which has been or may be required as a condition precedent to the expenditure of Federal funds for the development of the Airport properties.

10. No COMMERCIAL OPERATOR shall sublease or sublet any premises leased by such COMMERCIAL OPERATOR from the City, or assign any such lease, without the prior written approval of the City, and any such subletting or assignment shall be subject to all of the minimum standards herein set forth.

11. In the event the COMMERCIAL OPERATOR sublets any portion of his lease, the sublessee must agree to assume the full obligations of the lease as set out herein and must agree to fully cooperate with the City in seeing that these minimum standards are complied with. The sublessee shall immediately comply with any reasonable request or direction of the City as it relates to the enforcement of these standards.

12. In the event that the COMMERCIAL OPERATOR or sublessee fails to comply fully with these minimum standards or fails to comply with the reasonable request or direction of the City as it relates to these minimum standards, said COMMERCIAL OPERATOR or sublessee shall be in default. If said default continues for more than ten (10) days after notice of said default, the City may terminate the lease. Said COMMERCIAL OPERATOR is responsible for the performance of the sublessee.

13. COMMERCIAL OPERATORS shall have the right to use common areas of the Airport, including runways, taxiways, aprons, roadways, floodlights, landing lights, signals and other conveniences for the takeoff, flying and landing of aircraft of COMMERCIAL OPERATOR.

14. COMMERCIAL OPERATORS will, at all times during the continuance of the term of their agreements and/or leases and any renewal or extension thereof, conduct, operate and maintain for the benefit of the public, the commercial operation provided for and described therein, and all aspects and parts and services thereof as defined and set forth, and will make all such services available to the public and that it will devote its best efforts for the accomplishment of such purposes and that it will at all times

make charges to patrons and customers for all merchandise or materials and services furnished or rendered, but that it will refrain from imposing or levying excessive or otherwise unreasonable charges or fees for any facilities or services. Notwithstanding anything contained in a lease that may be or appear to the contrary it is expressly understood and agreed that the rights granted thereunder are nonexclusive and the lessor reserves the right to grant similar privileges to another COMMERCIAL OPERATOR upon formal application by that COMMERCIAL OPERATOR, and upon demonstration of compliance with Paragraphs 3 and 4 herein.

15. The City reserves the right to take any actions it considers necessary to protect the aerial approaches to the Airport against obstructions, together with the right to prevent any commercial operator from erecting, or permitting to be erected, any building, sign, or other structure on the Airport which, in the opinion of the City, would limit the usefulness of the Airport or constitute a hazard to aircraft.

16. All contracts and leases between such COMMERCIAL OPERATORS and the City shall be subordinate to the right of the City during time of war or national emergency to lease the landing area or any part thereof to the United States Government for military or naval use, and, if any such lease is so made, the provisions of any contracts or leases between such with the provisions of the lease to the Government, shall be suspended.

17. The provisions of these standards shall in no way negate or cause to be null or void existing leases with COMMERCIAL OPERATORS at the Susanville Municipal Airport. Upon the adoption of these standards, any new leases and/or agreements entered into and any amendments to existing leases and/or agreements shall be in accordance with the standards.

18. The COMMERCIAL OPERATOR shall remove from the Airport or otherwise dispose of in a manner approved by the City all garbage, debris, and other waste material (whether solid or liquid) arising out of its occupancy of the premises or out of its operations. Said COMMERCIAL OPERATOR shall keep and maintain his premises in a neat and orderly manner. Any garbage debris waste which may be temporarily stored in the open shall be kept in suitable garbage or waste receptacles, the same to be made of metal and equipped with tight fitting covers and to be of a design safely and properly to contain whatever may be placed therein. The COMMERCIAL OPERATOR shall use extreme care when effecting removal of all such waste. No COMMERCIAL OPERATOR shall permit any dumping of hazardous waste on City property or on property leased or rented by COMMERCIAL OPERATOR.

19. The City reserves the right to further develop or improve all areas of the Airport as it sees fit, regardless of the desires or views of any COMMERCIAL OPERATORS, and without interference or hindrance from any such COMMERCIAL OPERATORS.

20. The City reserves the right to enter upon any premises leased to COMMERCIAL OPERATORS at reasonable times for the purpose of making such inspections as it may deem expedient, to the proper enforcement of any covenant or condition of any COMMERCIAL OPERATOR'S contract or lease agreement.

21. The City recognizes the rights of any person, firm or corporation operating aircraft on the Airport with its own employees (including, but not limited to maintenance and repair) that it may choose to perform. However, said persons, firms or corporations may not hire any vendors of service, aircraft parts, or fuel from off-airport premises to perform services on the Airport.

22. Aircraft fueling shall be in strict accordance with any safety regulations.

COMMERCIAL OPERATOR CATEGORIES

CATEGORY A. FLIGHT INSTRUCTION AND AIRCRAFT RENTAL:

A COMMERCIAL OPERATOR in this Category shall:

1. Have available an instructor pilot with appropriate and current Federal Aviation Administration pilot and medical certificates.
2. Provide and maintain a minimum of one (1) aircraft owned or leased or rented by and under the exclusive control of this COMMERCIAL OPERATOR which are properly equipped and Federal Aviation Administration certificated for flight instruction and rental.
3. Demonstrate the continuing ability to meet requirements for certification of flight instructor personnel and aircraft by the Federal Aviation Administration.
4. Assure that personnel operating rental equipment obtained from the subject COMMERCIAL OPERATOR have appropriate and current Federal Aviation Administration pilot and approved medical certificates.
5. Independent individual flight instructors not performing said services on a reoccurring basis shall be exempt.

CATEGORY B. AIRCRAFT CHARTER AND TAXI:

A COMMERCIAL OPERATOR in this Category shall:

1. Conduct all aircraft charter and taxi service in compliance with Federal Aviation Regulations, particularly Regulation Part 135.
2. Lease from the City sufficient land on which to locate all improvements required by specific operations of the COMMERCIAL OPERATOR.

CATEGORY C. CROP DUSTING AND SPRAYING:

A COMMERCIAL OPERATOR in this Category shall:

1. Furnish suitable arrangements for the safe loading, unloading, storage and containment of noxious chemical materials.
2. Furnish a minimum of one (1) aircraft with pilot. The aircraft will be suitably equipped for agricultural operations with adequate safeguard against spillage of chemical spray mixtures or materials on runways and taxiways or dispersal by wind force to other operational areas of the Airport. The pilot will have appropriate and current Federal Aviation Administration pilot and approved medical certificates. The COMMERCIAL OPERATOR in this Category shall comply with all Federal Environmental Protective Agency and State requirements pertaining to handling, storage and disposal of chemicals.
3. Lease from the City sufficient land on which to locate all improvements required by the specific operations of the COMMERCIAL OPERATOR.

CATEGORY D. AIRCRAFT SALES:

A COMMERCIAL OPERATOR in this Category shall:

1. Have a minimum of one (1) fully qualified demonstrator pilot with current and appropriate Federal Aviation Administration pilot and approved medical certificates.
2. Lease from the City sufficient land on which to locate all improvements required by the specific operations of the COMMERCIAL OPERATOR.

CATEGORY E. AIRCRAFT, ENGINE, PROPELLER, AND ACCESSORY MAINTENANCE:

A COMMERCIAL OPERATOR in this Category shall:

1. Furnish facilities and equipment for airframe and power plant repairs with at least one (1) duly Federal Aviation Administration certified A & P Mechanic and such other personnel as may be necessary. Such airframe and power plant repair shall include facilities for repair of aircraft and engines used in aviation in this area.
2. Lease from the City sufficient land on which to locate all required improvements.

CATEGORY F. RADIO AND INSTRUMENT:

A COMMERCIAL OPERATOR in this Category shall:

1. Lease from the City sufficient land on which to locate all required improvements.
2. Have available a Federal Aviation Administration certificated technician in the field of aircraft electronics and/or aircraft instruments with proper Federal Communications Commission license to conduct complete aircraft transmitter, receiver and antennae repair.
3. Provide satisfactory arrangements for access to and storage of aircraft being worked on.

CATEGORY G. SALE OF AVIATION PETROLEUM PRODUCTS AND RAMP SERVICE:

A COMMERCIAL OPERATOR in this Category shall:

1. Lease from the City sufficient land on which to locate intended storage and dispensing equipment, and buildings.
2. Have personnel on full-time duty during normal business hours of not less than eight (8) hours a day, seven (7) days a week, adequately trained to operate fuel dispensing equipment in accordance with all applicable local, state, and Federal laws. (Additional requirement: On-call service may be required during all hours of darkness.
3. Demonstrate capability to efficiently and safely conduct or move aircraft to such areas and park them. Compliance with FAA and EPA standards shall be adhered to at all times.
4. Comply with the following criteria regarding fuel storage and dispensing facilities:
 - a. Purchase from City fuel tanks such fuel as is needed by COMMERCIAL OPERATOR for sale to COMMERCIAL OPERATOR'S customers;

- b. Maintain separate trucking equipment for each grade of fuel, meeting all applicable safety requirements with reliable metering devices subject to independent inspection, and with a pumping efficiency capable of servicing all aircraft normally using the Airport.
- c. Provide adequate fire extinguishers in all fuel dispensing areas and on all mobile dispensing trucks.

CATEGORY H. FLYING CLUBS:

In an effort to foster and promote flying for pleasure, develop skills in aeronautics, including pilotage, navigation, and an awareness and appreciation of aviation requirements and techniques the Category of Flying Clubs is added to the Rules, Regulations and Minimum Standards of the Susanville Municipal Airport.

All flying clubs desiring to base their aircraft and operate on the Airport must comply with the applicable provisions of these Standards and Requirements. However, they shall be exempt from regular COMMERCIAL OPERATOR requirements upon satisfactory fulfillment of the conditions contained herein.

1. The club shall be a non-profit entity (corporation, association or partnership) organized for the express purpose of providing its members with an aircraft(s), for their personal use and enjoyment only. The ownership of the aircraft(s), must be vested in the name of the flying club (or owned ratably by all of its members). The property rights of the members of the club shall be equal and no part of the net earnings of the club will inure to the benefit of any member in any form (salaries, bonuses, etc.). The club may not derive greater revenue from the use of its aircraft than the amount necessary for the operations, maintenance and replacement of its aircraft.
2. Flying clubs may not offer or conduct charter or air taxi. They may not conduct aircraft rental or flight instruction except for regular members. Any qualified mechanic who is a registered member and part owner of the aircraft owned and operated by a flying club shall not be restricted from doing maintenance work on aircraft owned by the club and the club does not become obligated to pay for such maintenance work except that such mechanics may be compensated by credit against payment of dues or flight time.
3. The flying club, with its permit request, shall furnish the Airport Management a copy of its charter and by-laws, articles of association, partnership agreement or other documentation supporting its existence; a roster, or list of members, including names of officers and directors, to be revised on a semi-annual basis; evidence of insurance in the form of a certificate of insurance in force withhold harmless clause in favor of the Airport, its officers and employees (ten (10) days prior notice of cancellation shall be filed with Airport management); number and type of aircraft; evidence that aircraft are properly certificated; evidence that ownership is vested in the club; and operating rules of the club. The books and other records of the club shall be available for review at any reasonable time by Airport management or his/her authorized agent.
4. A flying club, at any airport controlled by this same Airport management shall abide by and comply with all Federal, State and local laws, ordinances, regulations and the Rules and Regulations of this Airport management.

5. A flying club which violates any of the foregoing, or permits one (1) or more members to do so after ten (10) days' notice of such violation by the City of Susanville, may be required to terminate all operations at all Airports controlled by the City.

CATEGORY I. OTHER:

A COMMERCIAL OPERATOR in this Category shall:

1. Be any non-aviation related business located at the Susanville Municipal Airport and not covered in Categories A through H.
2. Lease from the City sufficient land on which to locate all required improvements.

EXHIBIT “D”

ORDINANCE NO. 87-697

AN ORDINANCE REPEALING CHAPTER 3 OF THE CODE OF THE CITY OF SUSANVILLE, CALIFORNIA, 1957, CONSISTING OF SECTION 3.1 TO SECTION 3.10 INCLUSIVE, AND ADDING A NEW CHAPTER 3, CONSISTING OF SECTION 3.1 TO 3.14 INCLUSIVE, TO THE CODE OF SUSANVILLE, CALIFORNIA, 1957

THE CITY COUNCIL OF THE CITY OF SUSANVILLE DOES ORDAIN AS FOLLOWS:

SECTION 1. Chapter 3, consisting of Section 3.1 to 3.10 inclusive, of the Code of the City of Susanville, California, 1957 is hereby repealed.

SECTION 2. There is hereby added to the Code of the City of Susanville, California, 1957, Chapter 3, consisting of Section 3.1 to 3.14 inclusive, to read as follows:

CHAPTER 3

AIRPORTS AND AIRPLANES.⁶

6. For state law as to airports generally,
see Gov. C., §26020 et seq.

- | | |
|------|---|
| Sec. | 3.1. Generally |
| | 3.2. Purpose |
| | 3.3. Definitions |
| | 3.4. Application and Authority |
| | 3.5. Pilot Qualifications and Aircraft Certification |
| | 3.6. Airport Operations |
| | 3.7. Vehicle Regulations |
| | 3.8. Commercial and Business Activities |
| | 3.9. Liability of the City |
| | 3.10. Comprehensive Insurance Requirements |
| | 3.11. Penalties |
| | 3.12. Enforcement |
| | 3.13. Airport Safety Rules and Regulations |
| | 3.14. Charge for Private Airplanes Based at Municipal Airport |

SEC. 3.1. Generally

- (a) The Susanville Municipal Airport is operated by the City for the use and benefit of the public under the authority granted under the laws of the

State of California and under the terms of the City's assurance agreements with the federal government.

- (b) The airport shall be open for public use subject to such restrictions as may be necessary due to inclement weather, the conditions of the landing area, the presentation of aviation-related events and such other events as may be determined by the City Administrator, and subject to such fees and charges as may be established without discrimination for each class of user.

- (c) The use of the airport or any of its facilities in any manner shall create the obligation and the implied consent of the user to obey all of the regulations presented in this chapter.

SEC 3.2 Purpose

It is declared that the purpose of this chapter is to further the public interest, welfare and safety by providing for the protection and promotion of safety in the operation of aircraft over and on the Susanville Municipal Airport.

SEC. 3.3. Definitions

- (a) "Aircraft" means a device that is used, or intended to be used for flight in the air, under the control of a pilot. It includes airplanes, helicopters, gliders and lighter-than-air devices, such as blimps and balloons.
- (b) "Aircraft parking/tie-down area" means a hard surfaced area that is equipped with devices to secure aircraft to the ground.
- (c) "Airport Manager" means the city employee person designated by the City Council to manage the airport or a designee.
- (d) "Airport Operator" means the person under a contract with the City to operate the airport pursuant to the terms of that contract.
- (e) "Apron" mean a hard surfaced area adjacent to hangars, repair shops, taxiways, runways or the like, used to load, unload, service or handle aircraft.
- (f) "Designated fuel pump area" means that area surrounding the fuel pumps, as marked on the asphalted surface.
- (g) "Pilot" shall mean an individual solely responsible for the control and operation of an aircraft.
- (h) "Terminal operations/passenger area" means that area immediately north

of the terminal building and south of the primary taxiway.

- (i) “Ultra light aircraft” means a powered or unpowered vehicle as described in Part 103 of the Federal Aviation Administration (FAA) Regulations.

SEC. 3.4 Application and Authority

- (a) The airport manager shall have the authority and the duty to prescribe reasonable regulations relating to the use of the Susanville Municipal Airport. Any such regulations shall first be submitted to the Susanville Airport Commission for its recommendations and thereafter, such regulations shall be submitted to the City Council for approval before taking effect. All regulations so prescribed and approved shall be filed in the office of the airport manager, made available for public inspection and publicly posted at the airport. During an emergency, the airport manager may grant a variation to these rules for the duration of the emergency.
- (b) Application. The provisions of this chapter shall be applicable to all aircraft operating on or over the Susanville Municipal Airport.
- (c) Authority. The provisions of this chapter shall be construed to supplement federal and state laws when not expressly inconsistent therewith concerning the conduct of aircraft on or over the airport and the regulations provided in Federal Aviation Administration regulations are adopted a part of this chapter.

SEC. 3.5. Pilot Qualifications and Aircraft Certification

No person not properly certified by the Federal Aviation Administration, and no aircraft not similarly certified, except ultra light aircraft unless ultra lights require Federal Aviation Administration certification, shall operate on or over the airport; provided, that this restriction shall not apply to public aircraft belonging to the government of the United States or to a state, territory, possession or any political subdivision, nor to any aircraft of a foreign country operated under permission of the federal government.

SEC. 3.6 Airport Operations

- (a) The rules and regulations promulgated by the Federal Aviation Administration and the California Aeronautics Commission, presently in effect and all additions or amendments thereto, are referred to, adopted and made a part of these regulations in every respect as if they were fully set forth in this chapter.
- (b) The operation of the Susanville Municipal Airport shall be under the

direction of the airport manager, who shall be responsible to the City Administrator of the City. The airport manager shall enforce all regulations of the airport including, but not limited to, the storage and movement of all aircraft and surface vehicles.

- (c) The airport operator shall be in charge of all fuel dispensed from City-owned fueling facilities and shall be responsible for reporting to the fire department any violation of fire and safety regulations governing the transportation, storage and use of fuel, and other inflammable substances brought on the airport that may be in violation of the Uniform Fire Code and related codes adopted by the City.
- (d) Persons shall fuel aircraft on the airport in areas approved for such operation by the City fire department according to the rules established by the City Fire Chief as issued from time to time and posted in a conspicuous place at the airport.
- (e) The airport operator shall be responsible for renting City-owned vacant hangars, shall oversee the manner in which the hangar space is utilized and in accordance with the hangar/storage license, shall manage the aircraft tie downs for most efficient and safe utilization of available areas, and shall assume managerial responsibility for the collection of all City hangar and tie down rents.
- (f) Any aircraft awaiting takeoff from the Susanville Municipal Airport shall be parked in such a position as to have a direct view of aircraft approaching for landing, and takeoff shall not commence until the pilot has ascertained that no aircraft is on final approach for landing on the runway, and that the runway to be used for takeoff is itself clear of landing or taxiing aircraft.
- (g) No persons operating an aircraft shall land or takeoff from Susanville Municipal Airport except on the runway designated for takeoff and landing.
- (h) No aircraft after take off shall deviate from a straight course until after passing the boundaries of the airport and reaching an altitude of four thousand six hundred (4,600) feet mean sea level (MSL).
- (i) The aprons at the Susanville Municipal Airport shall be used only for loading, unloading, servicing, and authorized refueling of aircraft.
- (j) Unattended aircraft shall be parked only in areas designated as tie down areas, or in hangars; provided further, no aircraft shall be parked in a tie down area unless it is positioned over and attached to a tie down facility.

- (k) Emergencies requiring police, fire, or medical air shall be reported by calling the Emergency Service No. 911.
- (l) The terminal operations/passenger area shall remain clear except for the registration, loading, and unloading of aircraft.
- (m) All accidents involving personal injury or property damage in excess of five hundred (500) dollars occurring on the Susanville Municipal Airport shall be reported in writing to the office of the airport manager within twenty-four (24) hours.
- (n) Failure to pay duly established fees incurred for the parking of aircraft on the airport shall constitute a lien upon the aircraft. The City may hold such aircraft until the fees are paid or may dispose of the aircraft, as provided by law, in the event the fees are not paid.
- (o) The registered owners/operators of all aircraft permanently based on the airport and parked in the City-owned hangars, tie down areas, or private hangars on City property, shall register their full names and mailing addresses with the airport manager or a designated representative on the aircraft registration form provided by the City.
- (p) The owner/manager of each privately owned hangar or tie down facility on the airport shall, no later than the tenth (10) of each month, furnish the airport manager with a roster of aircraft and their registered owners/operators current as of the last day of the preceding month. Included with the roster of aircraft shall be a fee in an amount set by the City Council for each aircraft except one aircraft owned by the owner/manager. The report shall be submitted on a form provided by the City.
- (q) The registered owner/operator of each aircraft parked on the airport shall be responsible for properly securing the aircraft to protect the aircraft from wind damage.
- (r) Traffic Patterns. All aircraft, except in an emergency, shall conform to the following traffic patterns:
 - (1) The established traffic patterns are at an altitude of five thousand (5,000) feet MSL as published in the airport/facility directory, and are depicted in the segmented circle located on the south side of runway 11-29.
 - (2) Straight-in approaches shall not be made without prior notification to local air traffic on Susanville Unicom (122.8); or in case of

emergency, on Susanville Unicom (122.8).

(3) Aircraft entering or leaving the traffic pattern shall exercise extreme caution and shall not cause other aircraft already in the pattern to deviate from their courses;

(4) Such charts and visual diagrams as are necessary to display the authorized traffic patterns shall be adopted by resolution and by reference made a part of this chapter.

(s) Communication with Susanville UNICOM. Pilots of aircraft equipped with a communication radio shall observe the following procedures:

(1) All traffic inbound to the airport shall continuously monitor 122.8 Megahertz and, when approximately ten (10) miles from the airport, call Susanville UNICOM for airport advisory on surface weather conditions and airfield conditions;

(2) In the event Susanville UNICOM does not reply, the inbound pilot shall broadcast "in the blind" to the Susanville TRAFFIC, stating position and intentions;

(3) Departing pilots shall monitor 122.8 Megahertz, broadcasting their positions and intentions to Susanville TRAFFIC.

(t) Annual report of airport operator. Subject to the express or implied terms of any contract between the City and any person for the operation of the municipal airport which is in effect upon the effective date of this Ordinance, the operator of the airport shall annually, on the first day of July of each year, render to the City Council an activity report which report shall show:

The number of aircraft tie downs available at the airport;

The number of aircraft based upon the airport;

The number of hangars situated in and upon the airport;

The number of gallons of aviation fuel sold at the airport during the preceding twelve (12) month period; and

The number of takeoffs and landings made at the airport during the preceding twelve (12) month period.

SEC. 3.,7

Vehicle Regulations

(a) No person shall operate any surface vehicle upon the runways, taxiways, terminal operations, passenger area, designated fuel pump area or area between the fuel pumps and the Airport Operator's office and residence, without the authorization of the airport manager or a designee, provided that owners/drivers of surface vehicles may drive to their parked aircraft keeping clear of and yielding right-of-way to all aircraft.

(b) Drivers shall close the gates, if operational, behind themselves upon entering or leaving the airport, between the hours of f (5) P.M. and eight (8) A.M./

SEC 3.8

Commercial and Business Activities

No person shall use the airport for commercial activities without a written contractual arrangement with the City. Commercial activities shall include, but are not limited to, carrying passengers for hire, flight instruction, aircraft rental, sales of goods and services, agricultural operations, and aircraft maintenance and repairs.

Any person using the airport as a base for agricultural and aerial application which involves the loading, the unloading, and the storage of chemicals shall first obtain a permit from the City. The permit shall specify the areas which may be used, applicable restrictions, the amount of such operating fees that may be required and the time period for which the permit is valid.

SEC. 3.9 Liability of the City

The privilege of using the airport and its facilities shall be conditioned upon the assumption of full responsibility and risk by the user. Users shall release, hold harmless and indemnify the City, its officers, and employees from any liability or loss resulting from such use, as well as against claims of third persons so using the airport. The exercise of the privilege shall constitute an acknowledgment that the City maintains the airport in a governmental capacity.

SEC. 3.10 Comprehensive Insurance Requirements

Any person operating an aircraft on the Susanville Municipal Airport shall maintain comprehensive public liability and property damage insurance on the aircraft in such amounts as may be determined by resolution of the City Council.

SEC. 3.11. Penalties

Any person who violates any provision of this chapter shall be guilty of an infraction, pursuant to the provisions of Government Code Section 36900 and the penalties provided in the Government Code, and upon conviction thereof shall be punishable by a fine as provided in Section 36900 of the Government Code.

Cumulative Remedy. The remedies prescribed in this chapter are intended to be in addition to any other procedures or penalties prescribed by law.

SEC. 3.12 Enforcement

It shall be the duty of the airport manager, or the City Administrator or a representative, of the City to enforce the provisions of this chapter and all other state and federal laws and regulations applicable to the Susanville Municipal Airport.

SEC. 3.13. Airport Safety Rules and Regulations

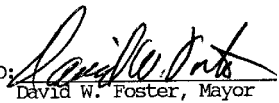
Safety rules and regulations, as established by the appropriate federal and state entities, are referred to and made a part of this chapter. Such additional safety rules and regulations as may be required by the City shall be adopted by resolution and by reference made a part of this chapter.

SEC. 3.14. Charge for Private Airplanes Based on Municipal Airport

The City Council shall, by resolution, set fees for airplanes based at the Municipal Airport. These fees shall be posted at the Airport.

SECTION 3. This ordinance shall be in full force and effect upon the 31st day following its passage.

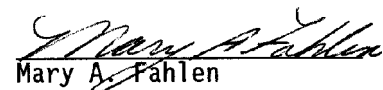
SECTION 4. The City Clerk shall cause this ordinance to be published at least once within 15 days after its passage in the Lassen Advocate, a newspaper of general circulation, printed, published and circulated within the City.

APPROVED: 
David W. Foster, Mayor

ATTEST: 
Mary A. Fahlen, City Clerk

The foregoing Ordinance was adopted at a regular adjourned meeting of the City Council of the City of Susanville held on the 19th day of August, 1987, by the following vote:

AYES:	Leve, Jackson, and Foster
NOES:	None
ABSENT:	McCann, Jr. and Cady
ABSTAINING:	None


Mary A. Fahlen

AGENDA ITEM NO. 13.A
Discussion Item

SUSANVILLE CITY COUNCIL AGENDA ITEM

Submitted By: Heidi Whitlock, Administrative Services

Action Date: November 1, 2023

SUBJECT: Department Reports

PRESENTED BY: Dan Newton, Interim City Administrator

SUMMARY: The City Administrator Reports is designed for Department Heads to address the Council on a variety of topics, is needed. Also, for the Council to address any questions or comments regarding that Department Head.

FISCAL IMPACT: None

ACTION REQUESTED: Information Only.

ATTACHMENTS:

AGENDA ITEM NO. 14.A
Discussion Item

SUSANVILLE CITY COUNCIL AGENDA ITEM

Submitted By: Heidi Whitlock, Administrative Services

Action Date: November 1, 2023

SUBJECT: Future Council Items

PRESENTED BY: Dan Newton, City Administrator

SUMMARY: Any person may address the Council during Business from the Floor and throughout the City Council agenda's staff reports and agenda items. To encourage public participation in City Council meetings and address items brought forth to the podium by the public, staff has compiled a list from the past 3 months of City Council meetings and categorized items brought forth to the podium by date the comment was received, agenda item topic comment was received on, and public comments received during Business from the Floor for Council's review and to help staff prioritize and address public items.

FISCAL IMPACT: None.

ACTION REQUESTED: Informational item with possible direction to staff.

ATTACHMENTS:
[231101 Podium Items.pdf](#)

BUSINESS FROM THE FLOOR

7/18/2023	Consider support to the construction industry and its need for union support to access better living wages, healthcare benefits, and job security within the industry.
8/2/2023	Consider improving and recruiting new recycling centers for community
8/2/2023	Consider speed survey, traffic patrol, or stop sign on Cypress Street
8/2/2023	Consider recognition for city for support to the Community Garden and facility projects
8/2/2023	Consider tree and limb abatement within city limits
8/2/2023	Consider tennis community while incorporating pickleball at the tennis courts
8/16/2023	Consider making the projects at the Airport a priority
8/16/2023	Consider effort being placed on HUSA surveys to be directed towards Economic Development efforts instead
9/6/2023	Consider moving speed study on Cypress higher on the priority list
10/18/2023	Request to step up on Code Enforcement efforts due to a recent fire

FUTURE COUNCIL ITEMS

Update on Charging Station
 Discussion regarding MOU with Lassen Historical Society
 Discussion on Council goal setting
 Discussion regarding American Rescue Plan Act Funding (ongoing)
 Discussion on collaboration with Lassen County and Susanville Indian Rancheria and City of Susanville to hire a liaison to collaborate with all three entities
 Discussion regarding options to work with community on animal control and animal shelter agreement
 Discussion regarding Councilmembers volunteering on projects
 Discussion regarding partnership with Lassen Family Services in efforts to prioritize youth
 Discussion regarding Council trainings and nepotism recusal policy training
 Discussion regarding tier two of shopping cart ordinance and enforcement of ordinance
 Discussion regarding increased theft within the community and increase council support to police department
 Discussion regarding proclamation declaring Susanville as a sanctuary city for the unborn
 Discussion regarding bringing Airport Capital Improvement Plan to council earlier in the year
 Discussion proving funding to police department facility renovation
 Discussion regarding banner permits
 Discussion regarding street legal ATV and golf cart ordinance
 Discussion regarding Veterans preference in hiring
 Discussion regarding city's airport hangar current use as a city storage
 Discussion regarding graffiti
 Discussion regarding dog/animal control nuisance ordinance
 Update on Speed Survey
 Discussion regarding LARP Agreement for Operation and Maintenance of Susanville Community Garden
 Discussion regarding County housing development on city property options
 Discussion regarding Memorial Park Tennis Court ordinance change to include pickleball and discussion of city pickleball courts
 Update on Police Department grooming standards policy and uniform policy
 Discussion regarding street maintenance efforts and streets equipment procurement

Completed Items

City of Susanville App
 Discussion regarding Public Comment Options
 Update on Farmer's Market
 Discussion regarding city vehicle and equipment surplus auction
 Update on Animal Shelter agreement (how many animals, cost of, ect.)
 Discussion regarding lack of inventory of affordable low income housing in support of Lassen Family Services
 Discussion regarding broadband improvements in Lassen County
 Semi annual or annually report on tax measure expenditures if tax measure passes
 Discussion regarding placing signage at Community Garden
 Discussion regarding amendments to cannabis ordinance
 Update on K-9 program
 Discussion regarding homelessness within the community
 Discussion regarding council personal social media accounts
 Update from LARP on Community Garden
 Discussion regarding the sale or lease of Diamond Mountain Golf Course
 Discussion regarding proclamation for KSUE 75 years of service
 Discussion regarding donation to American Legion/VFW
 8/16/2023 Consider support of both the Rails to Trails Festival and the Gravel Adventure Ride