

**SUSANVILLE CITY COUNCIL
Special Council Meeting Minutes
TUESDAY, SEPTEMBER 19, 2023 – 10:00 AM**

Mayor McCourt called the meeting to order at 10:00a.m.

Roll Call of Councilmembers Present: McCourt, Stafford, Herrera, & Brown

Absent: Schuster

1. APPROVAL OF AGENDA: (Additions and/or Deletions)

Moved by Stafford; seconded by Brown to approve the agenda as presented.

Motion Carried: 4 - 0

Voting For: McCourt, Stafford, Herrera, Brown

Voting Against: None

Absent: Schuster

2. PUBLIC COMMENT REGARDING CLOSED SESSION ITEMS (if any): *Any person may address the Council at this time upon any subject for discussion during Closed Session.* No business.

3. CLOSED SESSION: No business.

4. RETURN TO OPEN SESSION: (recess if necessary)

5. BUSINESS FROM THE FLOOR: No comments.

6. CONSENT CALENDAR: No business.

7. PUBLIC HEARINGS: No business.

8. COUNCIL DISCUSSION/ANNOUNCEMENTS: No comments.

9. NEW BUSINESS:

9.A Consider Resolution No. 23-6219 authorizing repair to the pumping system at Diamond Mountain Golf Course. Consider Resolution No. 23-6220 authorizing a budget increase of \$12,000 to complete the work.

Dan Newton, City Administrator, provided an explanation of the item and requested the approval of Resolution No's 23-6219 and 23-6220.

Mayor McCourt requested that an item be brought forward at a future meeting that would allow staff to make those decisions under a specified dollar amount, especially in case of an emergency.

Mr. Newton stated that contracts are currently required to be approved by council and it is also not permitted for staff to make the determination to spend funds not currently budgeted, which is why a budget amendment is required. He added that it would require policy changes at this time. He offered that staff is currently reviewing and revising the purchasing policy.

Motion to approve Resolution No. 23-6219 authorizing repair to the pumping system at the Diamond Mountain Golf Course. Approve Resolution No. 23-6220 authorizing a budget increase of \$12,000 to complete the work.

Moved by Brown, seconded by Herrera, to approve Resolution No. 23-6219.

Motion Carried: 4 - 0

Voting For: McCourt, Stafford, Herrera, Brown
Voting Against: None
Absent: Schuster

Moved by Brown, seconded by Herrera, to approve Resolution No. 23-6220.
Motion Carried: 4 - 0
Voting For: McCourt, Stafford, Herrera, Brown
Voting Against: None
Absent: Schuster

[23-6219.pdf](#)
[23-6220.pdf](#)

10. **CONTINUING BUSINESS:** No business.
11. **CITY ADMINISTRATOR REPORTS:** No business.
12. **FUTURE COUNCIL ITEMS:** No comments.
13. **ADJOURNMENT:** Motion to adjourn at 10:11a.m.

Respectfully submitted by:

Quincy McCourt, Mayor

Heidi Whitlock, City Clerk

Approved on October 4, 2023