
CITY OF SUSANVILLE
66 N. Lassen Street • Susanville CA
Quincy McCourt, Mayor
Thomas Herrera, Mayor pro tem
Russ Brown • Mendy Schuster • Kevin Stafford

Susanville City Council
Special Council Meeting • City Council Chambers
Tuesday, September 19, 2023 – 10:00 AM

CALL THE MEETING TO ORDER
ROLL CALL

1. **APPROVAL OF AGENDA:** *(Additions and/or Deletions)*
2. **PUBLIC COMMENT REGARDING CLOSED SESSION ITEMS** (if any): *Any person may address the Council at this time upon any subject for discussion during Closed Session.*
3. **CLOSED SESSION:**
4. **RETURN TO OPEN SESSION:** *(recess if necessary)*
 - *Reconvene in open session*
 - *Pledge of allegiance*
 - *Invocation*
 - *Report any changes to agenda*
 - *Report any action out of Closed Session*
5. **BUSINESS FROM THE FLOOR:** *Any person may address the Council at this time upon any subject on the agenda or not on the agenda within the jurisdiction of the City Council. However, comments on items on the agenda may be reserved until the item is discussed and any matter not on the agenda that requires action will be referred to staff for a report and action at a subsequent meeting.*
Presentations are subject to a five-minute limit.
6. **CONSENT CALENDAR:** *All matters listed under the Consent Calendar are considered to be routine by the City Council. There will be no separate discussion on these items. Any member of the public or the City Council may request removal of an item from the Consent Calendar to be considered separately.*
7. **PUBLIC HEARINGS:**
8. **COUNCIL DISCUSSION/ANNOUNCEMENTS:**
9. **NEW BUSINESS:**
 - 9.A *Consider Resolution No. 23-6219 authorizing repair to the pumping system at Diamond Mountain Golf Course. Consider Resolution No. 23-6220 authorizing a budget increase of \$12,000 to complete the work.*
10. **CONTINUING BUSINESS:**
11. **CITY ADMINISTRATOR REPORTS:**
12. **FUTURE COUNCIL ITEMS:**

13. ADJOURNMENT:

I, Jolene Arredondo, Assistant to the City Administrator of the city of Susanville, do hereby certify that an original of the NOTICE OF CALL OF SPECIAL MEETING, September 19, 2023 at 10:00 a.m. was delivered to each and every person set forth on the list contained herein on the 18th day of September, 2023. A copy of said Notice is attached hereto.

I declare under penalty of perjury that the foregoing is true and correct.

Dated at Susanville, California this 18th day of September, 2023.

AGENDA ITEM NO. 9.A
Action Item

SUSANVILLE CITY COUNCIL AGENDA ITEM

Submitted By: Dan Newton, Administrative Services

Action Date: September 19, 2023

SUBJECT: Consider Resolution No. 23-6219 authorizing repair to the pumping system at Diamond Mountain Golf Course. Consider Resolution No. 23-6220 authorizing a budget increase of \$12,000 to complete the work.

PRESENTED BY: Dan Newton, City Administrator

SUMMARY: On Friday, September 15, 2023, a failure occurred in the variable frequency drive controller irrigation pump system at the Diamond Mountain Golf Course. This failure has rendered the pump system inoperable in auto mode. Temporary irrigation can be provided on a limited basis in manual mode. Cornerstone Environmental Contractors Inc., has serviced the system in the past. They are generally aware of the equipment, and they are the best option to repair the pumping equipment.

As a public works project of less than \$60,000, this work can be performed by negotiated contract. However, per the city's budget policy, a budget increase is needed to complete this repair. Staff has provided two resolutions for approval, Resolution No. 23-6219 authorizes the City Administrator to sign the agreement and complete the repairs. Resolution No. 23-6220 approves a budget increase and authorizes the Finance Director to make the necessary budget modifications to complete the work.

FISCAL IMPACT: The estimated cost of the repair for the variable frequency drive is \$12,000
\$8,500 Cornerstone Environmental Contractors
\$1,500 Contingency
\$2,000 Sean Bite Turf and Irrigation

ACTION REQUESTED: Approve Resolution No. 23-6219 authorizing repair to the pumping system at Diamond Mountain Golf Course. Approve Resolution No. 23-6220 authorizing a budget increase of \$12,000 to complete the work.

ATTACHMENTS:

[23-6219.pdf](#)

[23-6220.pdf](#)

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RESOLUTION NO. 23-6219
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUSANVILLE
AUTHORIZING CITY ADMINISTRATOR TO ENTER INTO AN AGREEMENT WITH
CORNERSTONE ENVIRONMENTAL CONTRACTORS INC. AND SEAN BITLE TURF AND
IRRIGATION TO REPAIR THE PUMPING SYSTEM AT DIAMOND MOUNTAIN GOLF
COURSE

WHEREAS, the city of Susanville owns and operates the Diamond Mountain Golf Course, and

WHEREAS, The irrigation pumping system at the golf course has failed due to an electrical equipment malfunction; and

WHEREAS, the estimated cost to make all necessary repairs to the pumping station is \$12,000.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Susanville hereby authorizes the City Administrator to enter into a services agreement with Cornerstone Environmental Services and Sean Bitle Turf and Irrigation to repair the pumping system at the Diamond Mountain Golf Course.

APPROVED: _____
Quincy McCourt, Mayor

ATTEST: _____
Heidi Whitlock, City Clerk

The foregoing resolution was adopted at a regular meeting of the City Council of the City of Susanville, held on the 19th day of September 2023, by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

Heidi Whitlock, City Clerk

APPROVED AS TO FORM: _____
Margaret Long, City Attorney

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