
City of Susanville
66 N. Lassen Street • Susanville CA
Mendy Schuster, Mayor
Russ Brown, Mayor pro tem
Curtis Bortle • Patrick Parrish • Dawn Miller

Susanville City Council
Regular Council Meeting • City Council Chambers
Wednesday, July 15, 2026 – 4:30 PM

Call to Order
Roll Call

1. **Approval of Agenda:** (Additions and/or Deletions)
2. **Public Comment Regarding Closed Session Items (if any):** Any person may address the City Council at this time upon any subject for discussion during Closed Session.
 - A. Public Employment - pursuant to Government Code §54957
 1. Public Safety Chief
 2. City Manager Recruitment
 3. Acting City Manager - Evaluation
4. **Return to Open Session:** (recess if necessary)
 - Reconvene in open session at 5:00 PM
 - Pledge of Allegiance
 - Invocation
 - Report any changes to agenda
 - Report any action out of Closed Session
 - Awards or Presentations by the City Council
5. **Business from the Floor:** Any person may address the City Council at this time upon any subject on the agenda or not on the agenda within the jurisdiction of the City Council. However, comments on items on the agenda may be reserved until the item is discussed and any matter not on the agenda that requires action will be referred to staff for a report and action at a subsequent meeting. **Presentations are subject to a three-minute limit.**
6. **Consent Calendar:** All matters listed under the Consent Calendar are considered to be routine by the City Council. There will be no separate discussion on these items. Any member of the public or the City Council may request removal of an item from the Consent Calendar to be considered separately.
 - 6.A. Minutes of the City Council June 26th and July 1st special meetings and the July 1, 2026 regular meeting.
 - 6.B. Vendor and Payroll Warrants
 - 6.C. Consider **Resolution No. 26-6556**, approving and authorizing the fourth modification to the Position Classification Schedule of the Memorandum of Understanding with the Administrative Bargaining Unit

7. Public Hearings:

8. Council Discussion/Announcements:

9. New Business:

- 9.A. Consider **Resolution No. 26-6557**, amending the Susanville City Council Committee List
- 9.B. Consider **Resolution No. 26-6558**, accepting the California Highway Patrol (CHP) Cannabis Tax Fund Grant Program (CTFGP) award in the amount of \$220,595.39 and authorize the Acting City Manager to execute all necessary grant documents and administer the grant in accordance with program requirements.
- 9.C. Consider **Resolution No. 26-6559**, Approving a budget amendment for the replacement of the Diamond Mountain Golf Course Irrigation Well Pump

10. Planning Commission - no business:

11. Susanville Community Redevelopment Agency - no business:

12. Susanville Municipal Energy Corporation - no business:

13. Continuing Business:

- 13.A. Discussion Regarding Emergency Work Associated with the Failure of the Variable Frequency Drive (VFD) at Well 3 on Johnstonville Road

14. City Manager's Reports:

15. Future Council Items:

- 15.A. Future Council Items

16. Adjournment:

- **The next regular meeting of the Susanville City Council will be held on August 5, 2026 at 4:30PM**

Reports and documents relating to each agenda item are on file in the Office of the City Clerk and are available for public inspection during normal business hours and at the meeting. These reports and documents are also available at the City's website www.cityofsusanville.gov, unless there were systems problems posting to the website.

Accessibility: An interpreter for the hearing-impaired may be made available upon request to the City Clerk seventy-two hours prior to a meeting. A reader for the vision-impaired for purposes of reviewing the agenda may be made available upon request to the City Clerk. The location of this meeting is wheelchair-accessible.

I, Heidi Whitlock, certify that I caused to be posted notice of the regular meeting scheduled for July 15, 2026 in the areas designated on July 10, 2026.

City Council Agenda Item

Submitted By: Heidi Whitlock, City Clerk

Action Date: July 15, 2026

Subject: Minutes of the City Council June 26th and July 1st special meetings and the July 1, 2026 regular meeting.

Presented By: Heidi Whitlock, City Clerk

Summary: Attached for the Council's approval are minutes of the June 26th and July 1st special meetings and the July 1, 2026 regular meeting.

Fiscal Impact: None.

Action Requested: Motion to receive and file the minutes of the June 26th and July 1st special meetings and the July 1, 2026 regular meeting.

Attachments:

- 1. 2026.06.26.cc.spec.min
- 2. 2026.07.01.cc.spec.min
- 3. 2026.07.01.cc.min

Susanville City Council
Special Council Meeting Minutes
Friday, June 26, 2026 – 1:00 PM

Mayor Schuster called the meeting to order at 1:00PM.

Council Members in attendance: Schuster, Brown, & Miller
Absent: Bortle & Parrish

1. Approval of Agenda: (Additions and/or Deletions)

MOVER:	Council Member Dawn Miller
SECONDER:	Mayor Pro Tem Russ Brown
AYES:	Mayor Mendy Schuster, Mayor Pro Tem Russ Brown, Council Member Dawn Miller
NAYS:	None
RESULT:	Passed

2. Return to Open Session: (recess if necessary)

- Pledge of Allegiance
- Invocation
- Report any changes to agenda
- Awards or Presentations by the City Council - ***Presentation recognizing service to the City.***

Mayor Schuster introduced Breyden Coma, from Senator Dahle's office, who presented Dan Newton, outgoing City Manager, with a proclamation for his public service.

Mayor Schuster presented Russ Brown with a plaque for his almost 40 years of public service with the City, with the last four being on the City Council.

Mayor Schuster also presented Dan Newton with a plaque for his 20 years of public service with the City.

3. Business from the Floor: No comments.

4. Council Discussion/Announcements:

Mayor Schuster thanked Mr. Newton for his dedication and his wife for her support through the years as she knows how common the late night and weekend calls occurred.

5. City Manager's Reports:

Mr. Newton shared that it will be a change for him but stated that it is a good opportunity for the City and Council to gain a new, refreshed perspective. He added that he and his wife would be returning in their retirement as Susanville is home and shared that everyone would be missed.

6. Future Council Items: No new items.

7. Adjournment:

Motion to adjourn at 1:12PM.

MOVER:	Mayor Pro Tem Russ Brown
SECONDER:	Council Member Dawn Miller
AYES:	Mayor Mendy Schuster, Mayor Pro Tem Russ Brown, Council Member Dawn Miller
NAYS:	None
RESULT:	Passed

- **The next regular meeting of the Susanville City Council will be held on July 1, 2026 at 4:30 PM.**

Heidi Whitlock, City Clerk

Mendy Schuster, Mayor

Approved on: _____

Susanville City Council
Special Council Meeting Minutes
Wednesday, July 1, 2026 – 4:00 PM

Mayor Schuster called the meeting to order at 4:00PM.

Council Members Present: Bortle, Miller, Parrish & Schuster

Absent: Brown

1. Approval of Agenda:

MOVER:	Council Member Dawn Miller
SECONDER:	Council Member Curtis Bortle
AYES:	Mayor Mendy Schuster, Council Member Patrick Parrish, Council Member Curtis Bortle, Council Member Dawn Miller
NAYS:	None
RESULT:	Passed

3. Return to Open Session: (recess if necessary)

- Pledge of Allegiance
- Invocation
- Report any changes to agenda

4. Business from the Floor: No comments.

5. New Business:

- 5.A. 2026 Election items including the certification of the Canvass of Votes by the County Clerk - Consider **Resolution No. 26-6555**, reciting the facts of the general municipal election held on June 2, 2026, declaring the result and such other matters as provided by law.

Heidi Whitlock, City Clerk, provided an explanation of the item and requested Council approval of Resolution No. 26-6555.

MOVER:	Council Member Dawn Miller
SECONDER:	Council Member Curtis Bortle
AYES:	Mayor Mendy Schuster, Council Member Patrick Parrish, Council Member Curtis Bortle, Council Member Dawn Miller
NAYS:	None

RESULT:	Passed
----------------	--------

Ms. Whitlock invited Mendy Schuster to the floor for the swearing in of another four-year term.

Ms. Whitlock then invited Gerry Hibbitts to the floor for the swearing in of a four-year term.

Ms. Whitlock requested nominations for Mayor.

Motion by Council Member Miller, second by Council Member Parrish, for Mendy Schuster to remain as Mayor. Motion passed.

Ms. Whitlock then requested nominations for Mayor pro tem.

Motion by Council Member Parrish, second by Mayor Schuster, for Dawn Miller to be appointed Mayor pro tem. Motion passed.

6. Adjournment:

Motion to adjourn at 4:12PM

MOVER:	Council Member Curtis Bortle
SECONDER:	Mayor Pro Tem Dawn Miller
AYES:	Mayor Mendy Schuster, Council Member Patrick Parrish, Council Member Curtis Bortle, Mayor Pro Tem Dawn Miller
NAYS:	None
RESULT:	Passed

- **The next regular meeting of the Susanville City Council will be held on July 1, 2026 at 4:30PM**

Heidi Whitlock, City Clerk

Mendy Schuster, Mayor

Approved on: _____

Susanville City Council
Regular Council Meeting Minutes
Wednesday, July 1, 2026 – 4:30 PM

Mayor Schuster called the meeting to order at 4:30PM.

Council Members Present: Bortle, Hibbitts, Parrish, Miller & Schuster

1. Approval of Agenda: (Additions and/or Deletions)

MOVER:	Mayor Pro Tem Dawn Miller
SECONDER:	Council Member Patrick Parrish
AYES:	Mayor Mendy Schuster, Council Member Patrick Parrish, Council Member Curtis Bortle, Mayor Pro Tem Dawn Miller
NAYS:	None
RESULT:	Passed

2. Public Comment Regarding Closed Session Items (if any): No public comment.

The Council convened in closed session at 4:30PM to discuss the following items:

A. Public Employment - pursuant to Government Code §54957

1. City Manager Recruitment
2. Acting City Manager - Evaluation

4. Return to Open Session:

- Reconvene in open session at 5:08PM
- Pledge of Allegiance
- Invocation
- Report any changes to agenda

Chandra Jabbs, Acting City Manager, stated that prior to convening in closed session, the council approved the agenda as presented.

- Report any action out of Closed Session

Kelsey Walsh, attorney, stated that council met in closed session to discuss the above-mentioned items. She continued that Mayor Schuster and Mayor pro tem Miller were appointed to participate on ad hoc committee for the city manager recruitment for the purpose of determining the composition of the interview panels.

- Awards or Presentations by the City Council

5. Business from the Floor:

Jim McCarthy, public member, provided information on various properties and shared his concerns regarding the properties and leadership.

John Chan, ShineSusanville, reintroduced himself to the current council and Shine’s thoughts on the expanding of the skatepark area to include a basketball court, concrete ping pong, etc. He requested direction from Council on how to bring the item back.

Heidi Whitlock, City Clerk, read an email received by Karen Oranges of eXp Realty, requesting the Council waive the \$10,900 in penalty fees and release the lien associated with 17 Orange Street.

6. Consent Calendar: All matters listed under the Consent Calendar are considered to be routine by the City Council. There will be no separate discussion on these items. Any member of the public or the City Council may request removal of an item from the Consent Calendar to be considered separately.

6.A. Minutes of the City Council June 17, 2026 regular meeting

6.B. Vendor and Payroll Warrants

MOVER:	Mayor Pro Tem Dawn Miller
SECONDER:	Council Member Curtis Bortle
AYES:	Mayor Mendy Schuster, Council Member Patrick Parrish, Council Member Curtis Bortle, Mayor Pro Tem Dawn Miller
NAYS:	None
RESULT:	Passed

7. Public Hearings - No business

8. Council Discussion/Announcements:

Council Member Bortle offered a Land Acknowledgement Statement.

9. New Business:

9.A. Consider **Resolution No. 26-6553**, approving the Unrepresented Employee List with associated salaries and the amended Approved Position List

Ms. Whitlock provided an explanation of the item and requested council approval of Resolution No. 26-6553. Motion to approve with the additional changes as presented including the updating of Range 928 C being \$18.41 and not \$18.45 as listed.

MOVER:	Council Member Curtis Bortle
SECONDER:	Council Member Patrick Parrish

AYES:	Mayor Mendy Schuster, Council Member Patrick Parrish, Council Member Curtis Bortle, Mayor Pro Tem Dawn Miller
NAYS:	None
RESULT:	Passed

- 9.B. Consider **Resolution No. 26-6554**, Approving a budget increase for payment of completed insurance-reimbursable restoration work related to the Memorial Ballpark Grandstand Fire Claim

Jolene Arredondo, Deputy City Manager, provided an explanation of the item and requested approval of Resolution No. 26-6554.

MOVER:	Mayor Pro Tem Dawn Miller
SECONDER:	Council Member Patrick Parrish
AYES:	Mayor Mendy Schuster, Council Member Patrick Parrish, Council Member Curtis Bortle, Mayor Pro Tem Dawn Miller
NAYS:	None
RESULT:	Passed

10. Susanville Community Redevelopment Agency - No business

11. Susanville Municipal Energy Corporation - No business

12. Continuing Business:

- 12.A. Discussion Regarding Emergency Work Associated with the Failure of the Variable Frequency Drive (VFD) at Well 3 on Johnstonville Road

Chandra Jabbs, Acting City Manager, provided an update of the item and requested council approval to extend the emergency item.

MOVER:	Council Member Curtis Bortle
SECONDER:	Council Member Patrick Parrish
AYES:	Mayor Mendy Schuster, Council Member Patrick Parrish, Council Member Curtis Bortle, Mayor Pro Tem Dawn Miller
NAYS:	None
RESULT:	Passed

13. City Manager's Reports:

Ms. Jabbs inquired about the Council's availability for the next meeting due to the Lassen County Fair. It was the consensus of the Council to hold the July 15, 2026, meeting as scheduled.

14. Future Council Items:

14.A. Future Council Items

Council Member Parrish requested a discussion item regarding the skatepark at Memorial Park. All members agree.

15. Adjournment:

Adjourn at 5:30PM

- **The next regular meeting of the Susanville City Council will be held on July 15, 2026 at 4:30 PM.**

Heidi Whitlock, City Clerk

Mendy Schuster, Mayor

Approved on: _____

City Council Agenda Item

Submitted By: Jenny Galindo, Account Technician II

Action Date: July 15, 2026

Subject: Vendor and Payroll Warrants

Presented By: Chandra Jabbs, Acting City Manager/Finance Director

Summary: Warrants dated June 16, 2026 through July 01, 2026 numbered 226634 - 226739.

Fiscal Impact: Accounts Payable warrants totaling \$267,648.13 plus \$423,224.59 in Payroll warrants, for a total of \$690,872.72.

Action Requested: Motion to file and receive.

Attachments:

1. 06-18-26
2. 06-25-26
3. 06-30-26

Report Criteria:

Report type: GL detail

Check.Voided = False

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
06/26	06/18/2026	226639	21	AIRGAS USA LLC	LARGE ACETYLENE- GAS	5525303533	1	7401-430-62-46	SUPPLIES-GENERAL	65.10	65.10
06/26	06/18/2026	226639	21	AIRGAS USA LLC	LARGE ACETYLENE- STREETS	5525303533	2	2007-431-20-46	SUPPLIES-GENERAL	43.40	43.40
06/26	06/18/2026	226639	21	AIRGAS USA LLC	LARGE ACETYLENE- WATER	5525303533	3	7110-430-42-46	SUPPLIES-GENERAL	108.50	108.50
06/26	06/18/2026	226639	21	AIRGAS USA LLC	LARGE ARGON- GAS	5525303533	4	7401-430-62-46	SUPPLIES-GENERAL	13.95	13.95
06/26	06/18/2026	226639	21	AIRGAS USA LLC	LARGE ARGON- STREETS	5525303533	5	2007-431-20-46	SUPPLIES-GENERAL	9.30	9.30
06/26	06/18/2026	226639	21	AIRGAS USA LLC	LARGE ARGON- WATER	5525303533	6	7110-430-42-46	SUPPLIES-GENERAL	23.25	23.25
06/26	06/18/2026	226639	21	AIRGAS USA LLC	LARGE OXYGEN - GAS	5525303533	7	7401-430-62-46	SUPPLIES-GENERAL	55.80	55.80
06/26	06/18/2026	226639	21	AIRGAS USA LLC	LARGE OXYGEN - STREETS	5525303533	8	2007-431-20-46	SUPPLIES-GENERAL	37.20	37.20
06/26	06/18/2026	226639	21	AIRGAS USA LLC	LARGE OXYGEN - WATER	5525303533	9	7110-430-42-46	SUPPLIES-GENERAL	93.00	93.00
06/26	06/18/2026	226639	21	AIRGAS USA LLC	SMALL ARGON - GAS	5525303533	10	7401-430-62-46	SUPPLIES-GENERAL	16.37	16.37
06/26	06/18/2026	226639	21	AIRGAS USA LLC	SMALL ARGON - STREETS	5525303533	11	2007-431-20-46	SUPPLIES-GENERAL	10.91	10.91
06/26	06/18/2026	226639	21	AIRGAS USA LLC	SMALL ARGON - WATER	5525303533	12	7110-430-42-46	SUPPLIES-GENERAL	27.28	27.28
06/26	06/18/2026	226639	21	AIRGAS USA LLC	LARGE NITROGEN - GAS	5525303533	13	7401-430-62-46	SUPPLIES-GENERAL	93.00	93.00
06/26	06/18/2026	226639	21	AIRGAS USA LLC	SMALL CARBON DIOXIDE - WAT	5525303533	14	7110-430-42-46	SUPPLIES-GENERAL	109.12	109.12
06/26	06/18/2026	226639	21	AIRGAS USA LLC	SMALL ALUMINUM - WATER	5525303533	15	7110-430-42-46	SUPPLIES-GENERAL	109.12	109.12
06/26	06/18/2026	226639	21	AIRGAS USA LLC	LARGE LP CYLINDER - WATER	5525303533	16	7110-430-42-46	SUPPLIES-GENERAL	342.86	342.86
06/26	06/18/2026	226639	21	AIRGAS USA LLC	SPEC LARGE OTHER - WATER	5525303533	17	7110-430-42-46	SUPPLIES-GENERAL	84.32	84.32
06/26	06/18/2026	226639	21	AIRGAS USA LLC	HAZMAT - GAS	5525303533	18	7401-430-62-46	SUPPLIES-GENERAL	15.98	15.98
06/26	06/18/2026	226639	21	AIRGAS USA LLC	HAZMAT - STREETS	5525303533	19	2007-431-20-46	SUPPLIES-GENERAL	10.65	10.65
06/26	06/18/2026	226639	21	AIRGAS USA LLC	HAZMAT - WATER	5525303533	20	7110-430-42-46	SUPPLIES-GENERAL	26.62	26.62
Total 5525303533:										1,295.73	1,295.73
06/26	06/18/2026	226640	10981	ALSCO INC	LREN2080618-CRD SERVICE C	LREN2080618-CRD	1	7110-430-42-44	LINEN SERVICE	15.00-	15.00-
Total LREN2080618-CRD:										15.00-	15.00-
06/26	06/18/2026	226640	10981	ALSCO INC	LREN2119164 3X10 MAT, SLATE	LREN2119164	1	7620-430-10-44	LINEN SERVICE	80.71	80.71
06/26	06/18/2026	226640	10981	ALSCO INC	LREN2119164 3X10 MAT, SLATE	LREN2119164	2	7620-430-10-46	SUPPLIES-JANITORIAL	123.07	123.07
Total LREN2119164:										203.78	203.78
06/26	06/18/2026	226640	10981	ALSCO INC	LREN2119165 LAUNDRY BAG -	LREN2119165	1	7401-430-62-44	LINEN SERVICES	106.66	106.66

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total LREN2119165:										106.66	106.66
06/26	06/18/2026	226640	10981	ALSCO INC	LREN2119166 LAUNDRY BAG -	LREN2119166	1	1011-452-20-44	LINEN SERVICES	40.00	40.00
Total LREN2119166:										40.00	40.00
06/26	06/18/2026	226640	10981	ALSCO INC	LREN2119168 LAUNDRY BAG -	LREN2119168	1	2007-431-20-44	LINEN SERVICE	70.20	70.20
Total LREN2119168:										70.20	70.20
06/26	06/18/2026	226640	10981	ALSCO INC	LREN2119169 LAUNDRY BAG -	LREN2119169	1	7110-430-42-44	LINEN SERVICE	62.27	62.27
Total LREN2119169:										62.27	62.27
06/26	06/18/2026	226641	11648		REFUND GAS OVERPAYMENT	10433320520	1	9999-1001-001	CASH CLEARING - UTILITIES	23.90	23.90
Total 10433320520:										23.90	23.90
06/26	06/18/2026	226642	11650	AUTOMATION ELECTRIC,	REPAIR PARTS WELL #3	2865	1	7114-430-53-47	MACHINERY & EQUIPMENT	45,200.00	45,200.00
Total 2865:										45,200.00	45,200.00
06/26	06/18/2026	226643	10390	AUTOZONE PARTS INC	DLG BRAKE ROTOR - STREETS	04015789684	1	2005-431-20-44	REPAIR AND MAINTENANCE VE	332.85	332.85
Total 04015789684:										332.85	332.85
06/26	06/18/2026	226644	9072	B. E. GIBBONS CONSULT	PERFORM WELL SEPERATION I	#060126-02	1	7530-451-52-43	TECHNICAL SERVICES	960.00	960.00
Total #060126-02:										960.00	960.00
06/26	06/18/2026	226645	11643		REFUND GAS DEPOSIT	10425550037	1	7401-2228-000	DEPOSITS-CUSTOMER	142.54	142.54
Total 10425550037:										142.54	142.54
06/26	06/18/2026	226646	11635		REFUND GAS OVERPAYMENT	10531800744	1	9999-1001-001	CASH CLEARING - UTILITIES	3.35	3.35
Total 10531800744:										3.35	3.35

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
06/26	06/18/2026	226647	11576		JANITORIAL SERVICE - PD	006	1	1009-421-10-44	CUSTODIAL	350.00	350.00
Total 006:										350.00	350.00
06/26	06/18/2026	226647	11576		JANITORIAL SERVICE - PD	007	1	1009-421-10-44	CUSTODIAL	350.00	350.00
Total 007:										350.00	350.00
06/26	06/18/2026	226648	1307	C&S WASTE SOLUTIONS	1205 MAIN STREET- STREETS	177818938U037	1	2007-431-20-44	DISPOSAL	202.68	202.68
Total 177818938U037:										202.68	202.68
06/26	06/18/2026	226648	1307	C&S WASTE SOLUTIONS	819 MAIN STREET- STREETS	177818940U037	1	2007-431-20-44	DISPOSAL	55.14	55.14
Total 177818940U037:										55.14	55.14
06/26	06/18/2026	226648	1307	C&S WASTE SOLUTIONS	801 MAIN STREET- STREETS	177818941U037	1	2007-431-20-44	DISPOSAL	55.14	55.14
Total 177818941U037:										55.14	55.14
06/26	06/18/2026	226648	1307	C&S WASTE SOLUTIONS	701 MAIN STREET- STREETS	177818942U037	1	2007-431-20-44	DISPOSAL	55.14	55.14
Total 177818942U037:										55.14	55.14
06/26	06/18/2026	226648	1307	C&S WASTE SOLUTIONS	400 MAIN STREET- STREETS	177818946U037	1	2007-431-20-44	DISPOSAL	55.14	55.14
Total 177818946U037:										55.14	55.14
06/26	06/18/2026	226648	1307	C&S WASTE SOLUTIONS	732 MAIN STREET-STREETS	177818949U037	1	2007-431-20-44	DISPOSAL	55.14	55.14
Total 177818949U037:										55.14	55.14
06/26	06/18/2026	226648	1307	C&S WASTE SOLUTIONS	700 MAIN STREET- STREETS	177818951U037	1	2007-431-20-44	DISPOSAL	55.14	55.14
Total 177818951U037:										55.14	55.14
06/26	06/18/2026	226648	1307	C&S WASTE SOLUTIONS	822 MAIN STREET- STREETS	177818952U037	1	2007-431-20-44	DISPOSAL	55.14	55.14

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 177818952U037:										55.14	55.14
06/26	06/18/2026	226648	1307	C&S WASTE SOLUTIONS	950 MAIN STREET- STREETS	177818953U037	1	2007-431-20-44	DISPOSAL	55.14	55.14
Total 177818953U037:										55.14	55.14
06/26	06/18/2026	226648	1307	C&S WASTE SOLUTIONS	2975 MAIN ST- STREETS	177819469U037	1	2007-431-20-44	DISPOSAL	55.14	55.14
Total 177819469U037:										55.14	55.14
06/26	06/18/2026	226648	1307	C&S WASTE SOLUTIONS	2910 MAIN ST- STREETS	177819471U037	1	2007-431-20-44	DISPOSAL	55.14	55.14
Total 177819471U037:										55.14	55.14
06/26	06/18/2026	226648	1307	C&S WASTE SOLUTIONS	2950 MAIN ST - STREETS	177819472U037	1	2007-431-20-44	DISPOSAL	55.14	55.14
Total 177819472U037:										55.14	55.14
06/26	06/18/2026	226648	1307	C&S WASTE SOLUTIONS	2970 MAIN ST- STREETS	177819473U037	1	2007-431-20-44	DISPOSAL	55.14	55.14
Total 177819473U037:										55.14	55.14
06/26	06/18/2026	226649	11647		REFUND GAS DEPOSIT	10316900004	1	7401-2228-000	DEPOSITS-CUSTOMER	182.64	182.64
Total 10316900004:										182.64	182.64
06/26	06/18/2026	226650	161	CSK AUTO INC	SEAL - PARKS	2740-250261	1	1011-452-20-44	VEHICLE - REPAIR & MAINTENA	5.57	5.57
Total 2740-250261:										5.57	5.57
06/26	06/18/2026	226650	161	CSK AUTO INC	TERMINAL KIT - PARKS	2740-250423	1	1011-452-20-44	VEHICLE - REPAIR & MAINTENA	23.80	23.80
Total 2740-250423:										23.80	23.80
06/26	06/18/2026	226650	161	CSK AUTO INC	OIL FILTER - GAS	2740-250510	1	7401-430-62-44	REPAIR AND MAINT-VEHICLE	79.40	79.40
Total 2740-250510:										79.40	79.40

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
06/26	06/18/2026	226650	161	CSK AUTO INC	MOTOR OIL- GC	2740-251739	1	7530-451-52-44	REPAIR & MAINTENANCE - EQU	94.02	94.02
Total 2740-251739:										94.02	94.02
06/26	06/18/2026	226651	11642		FINAL DEPOSIT RETURN EP 26-	061226	1	1001-2228-001	DEPOSITS-CURB, GUTTER, SID	160.00	160.00
Total 061226:										160.00	160.00
06/26	06/18/2026	226652	1565	DIRTY JOE'S CAR WASH	CAR WASH- PD	060526	1	1009-421-10-44	VEHICLE-REPAIR & MAINTENA	108.00	108.00
06/26	06/18/2026	226652	1565	DIRTY JOE'S CAR WASH	CAR WASH- PW	060526	2	7620-430-10-44	REPAIR AND MAINTENANCE-VE	36.00	36.00
Total 060526:										144.00	144.00
06/26	06/18/2026	226653	198	DITCH WITCH EQUIPMEN	BULK EDGING - WATER	1051559	1	7110-430-42-44	REPAIR AND MAINTENANCE-VE	373.15	373.15
Total 1051559:										373.15	373.15
06/26	06/18/2026	226654	11210	DXP ENTERPRISES INC	FACILITY REPAIR & MAINTENA	55806965	1	7110-430-42-44	REPAIR AND MAINTENANCE-FA	836.47	836.47
Total 55806965:										836.47	836.47
06/26	06/18/2026	226655	7161	EXPERIMENTAL AIRCRA	SUSANVILLE AIR FAIR LIABILIT	060926	1	7630-411-40-45	INS.AIRPORT AIR SHOW	440.50	440.50
Total 060926:										440.50	440.50
06/26	06/18/2026	226656	11640		PHYSICAL FITNESS REIMBURS	060526	1	1010-422-10-42	FLEX BENEFIT	167.04	167.04
Total 060526:										167.04	167.04
06/26	06/18/2026	226657	1033	FGL ENVIRONMENTAL	WATER SAMPLING- GC	674876A	1	7530-451-52-43	TECHNICAL SERVICES	44.00	44.00
Total 674876A:										44.00	44.00
06/26	06/18/2026	226657	1033	FGL ENVIRONMENTAL	WATER SAMPLING-WATER	674877A	1	7110-430-42-43	PROFESSIONAL SVCS	187.00	187.00
Total 674877A:										187.00	187.00
06/26	06/18/2026	226658	265	FRONTIER	251-0015-PD	0015 060826	1	1009-421-10-45	COMMUNICATIONS	190.20	190.20

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Titl	Seq Amount	Check Amount
Total 0015 060826:										190.20	190.20
06/26	06/18/2026	226658	265	FRONTIER	257-1887 BACKUP	1887 060126	1	1000-417-10-45	COMMUNICATIONS	142.37	142.37
Total 1887 060126:										142.37	142.37
06/26	06/18/2026	226658	265	FRONTIER	257-2960 HVAC/ELEVATOR LINE	2960 060526	1	1000-417-10-45	COMMUNICATIONS	185.61	185.61
Total 2960 060526:										185.61	185.61
06/26	06/18/2026	226658	265	FRONTIER	257-7098- GAS	7098 060126	1	7401-430-62-45	COMMUNICATIONS	142.98	142.98
Total 7098 060126:										142.98	142.98
06/26	06/18/2026	226659	1400		REIM SCORE BOARD MEETING	061126	1	1000-411-40-45	TRAVEL	156.60	156.60
Total 061126:										156.60	156.60
06/26	06/18/2026	226660	11651		REFUND GAS DEPOSIT	10112600238	1	7401-2228-000	DEPOSITS-CUSTOMER	41.10	41.10
Total 10112600238:										41.10	41.10
06/26	06/18/2026	226661	10995	INLAND SUPPLY CO INC	POWDERED CLEANSER AJAX 2	1118203	1	1011-452-20-46	SUPPLIES-JANITORIAL	75.89	75.89
Total 1118203:										75.89	75.89
06/26	06/18/2026	226662	11645		REFUND GAS DEPOSIT	10324100420	1	7401-2228-000	DEPOSITS-CUSTOMER	115.71	115.71
Total 10324100420:										115.71	115.71
06/26	06/18/2026	226663	11639		PANEL DEPOSIT REIMBURSEM	060526	1	1000-2228-009	DEPOSITS-COMM CENTER RE	100.00	100.00
Total 060526:										100.00	100.00
06/26	06/18/2026	226664	383	LASCO	CHEVY TAHOE LOGO- POLICE	11	1	1009-421-10-47	VEHICLES	796.18	796.18
Total 11:										796.18	796.18

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
06/26	06/18/2026	226665	412	LASSEN REGIONAL SOLI	ASPHALT - WATER	397952	1	7110-430-42-44	DISPOSAL	9.34	9.34
Total 397952:										9.34	9.34
06/26	06/18/2026	226666	11646	LAW OFFICE OF JILL N. R	PANCERA PLAZA FLOWERS	061026	1	1011-452-20-46	SUPPLIES-GENERAL	273.49	273.49
Total 061026:										273.49	273.49
06/26	06/18/2026	226667	10485	LEAF CAPITAL FUNDING	KYOCERA COPIER- PW	20372154	1	7620-430-10-44	RENT & LEASE EQUIP & VEHIC	278.67	278.67
Total 20372154:										278.67	278.67
06/26	06/18/2026	226668	11448	LILLIAN HOWELL-HERMA	REFUND GAS DEPOSIT	10306900624	1	7401-2228-000	DEPOSITS-CUSTOMER	51.92	51.92
Total 10306900624:										51.92	51.92
06/26	06/18/2026	226669	11652		REFUND GAS DEPOSIT	10203184800	1	7401-2228-000	DEPOSITS-CUSTOMER	158.45	158.45
Total 10203184800:										158.45	158.45
06/26	06/18/2026	226670	11525	MCCANDLESS TRUCK C	INBOUND FREIGHT- STREETS	P109002896:01	1	2005-431-20-44	REPAIR AND MAINTENANCE VE	59.68	59.68
Total P109002896:01:										59.68	59.68
06/26	06/18/2026	226671	11649	MI VIDA TACOS LLC	COMBO PLATTERS W/ CHIPS &	2026-016	1	1000-417-10-45	EMPLOYEE RECOGNITION PR	1,400.00	1,400.00
Total 2026-016:										1,400.00	1,400.00
06/26	06/18/2026	226672	558	PLUMAS-SIERRA	INTERNET ACCESS CIRCUIT-CI	58020 052926	1	1000-417-10-45	COMMUNICATIONS	768.00	768.00
Total 58020 052926:										768.00	768.00
06/26	06/18/2026	226672	558	PLUMAS-SIERRA	INTERNET ACCESS CIRCUIT-P	68444 052926	1	7620-430-10-45	COMMUNICATIONS	374.12	374.12
Total 68444 052926:										374.12	374.12
06/26	06/18/2026	226673	9689	PRENTICE LONG & EPPE	ATTORNEY CONTRACT 25/26 F	8778	1	1000-412-10-43	PROFESSIONAL SVCS	6,500.00	6,500.00

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 8778:										6,500.00	6,500.00
06/26	06/18/2026	226674	11644		REFUND GAS DEPOSIT	10438750014	1	7401-2228-000	DEPOSITS-CUSTOMER	77.93	77.93
Total 10438750014:										77.93	77.93
06/26	06/18/2026	226675	5075	STATE OF CALIFORNIA	AUDIT INFORMATION 24/25 FY	061126	1	1000-417-10-43	PROFESSIONAL SVCS	150.00	150.00
Total 061126:										150.00	150.00
06/26	06/18/2026	226676	660	STATE WATER RESOURC	PERMIT APPLICATION FEE	061726	1	2007-431-20-48	TAXES, FEES, PERMIT AND CH	10,920.00	10,920.00
Total 061726:										10,920.00	10,920.00
06/26	06/18/2026	226677	8892		CALPERS TRAINING REDDING,	061126	1	1000-415-10-45	TRAINING	333.85	333.85
Total 061126:										333.85	333.85
06/26	06/18/2026	226678	194		CARL MOYER GRANT: RGL-26-9	060226	1	8405-430-10-48	GRANTS	300.00	300.00
06/26	06/18/2026	226678	194		CARL MOYER GRANT: RGL-26-9	060226	2	8405-430-10-48	GRANTS	300.00	300.00
06/26	06/18/2026	226678	194		CARL MOYER GRANT RLG-26-9	060226	3	8405-430-10-48	GRANTS	330.00	330.00
06/26	06/18/2026	226678	194		rlg-26-91 #21467	060226	4	8405-430-10-48	GRANTS	330.00	330.00
06/26	06/18/2026	226678	194		rlg-26-92 #21468	060226	5	8405-430-10-48	GRANTS	200.00	200.00
Total 060226:										1,460.00	1,460.00
06/26	06/18/2026	226679	76	SUSANVILLE ACE HARD	4OZ PURPLE PRIMER LOW VO	542165	1	7110-430-42-46	SUPPLIES-GENERAL	15.14	15.14
Total 542165:										15.14	15.14
06/26	06/18/2026	226679	76	SUSANVILLE ACE HARD	PNT CAN GRD SLV 5GAL- STRE	542253	1	2005-431-20-46	SUPPLIES-GENERAL	6.81	6.81
Total 542253:										6.81	6.81
06/26	06/18/2026	226679	76	SUSANVILLE ACE HARD	LATCH STORAGE BOX 15QT- S	542336	1	2005-431-20-46	SUPPLIES-GENERAL	33.28	33.28
Total 542336:										33.28	33.28

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
06/26	06/18/2026	226679	76	SUSANVILLE ACE HARD	3/8" FOLD UP KEX KEY SET- GA	542339	1	7401-430-62-46	SUPPLIES-GENERAL	13.00	13.00
Total 542339:										13.00	13.00
06/26	06/18/2026	226679	76	SUSANVILLE ACE HARD	ACE HEAVY STRIPPING RUST P	542340	1	7401-430-62-46	SUPPLIES-GENERAL	29.58	29.58
Total 542340:										29.58	29.58
06/26	06/18/2026	226680	10843	SUSANVILLE PROPERTY	REFUND WATER OVERPAYMEN	10120900009	1	9999-1001-001	CASH CLEARING - UTILITIES	37.18	37.18
06/26	06/18/2026	226680	10843	SUSANVILLE PROPERTY	REFUND GAS OVERPAYMENT	10120900009	2	9999-1001-001	CASH CLEARING - UTILITIES	66.20	66.20
Total 10120900009:										103.38	103.38
06/26	06/18/2026	226681	10404	THE INTERMOUNTAIN NE	ADVERTISEMENT-PERSONNEL	20250822	1	1000-416-10-45	ADVERTISING	242.00	242.00
Total 20250822:										242.00	242.00
06/26	06/18/2026	226682	712	TNS TRUCKING CO	JOHNSTONVILLE RD WATER LE	7180	1	7114-430-53-43	PROFESSIONAL SVCS	3,087.73	3,087.73
Total 7180:										3,087.73	3,087.73
06/26	06/18/2026	226682	712	TNS TRUCKING CO	TRANSFER BASE ROCK-GAS	7221	1	7401-430-62-46	SUPPLIES-GENERAL	273.4	273.49
06/26	06/18/2026	226682	712	TNS TRUCKING CO	TRANSFER BASE ROCK-STREE	7221	2	2005-431-20-46	SUPPLIES-GENERAL	273.49	273.49
06/26	06/18/2026	226682	712	TNS TRUCKING CO	TRANSFER BASE ROCK-WATE	7221	3	7110-430-42-46	SUPPLIES-GENERAL	273.48	273.48
Total 7221:										820.46	820.46
06/26	06/18/2026	226683	530	U.S. BANK EQUIPMENT F	COPIER - CITY HALL UP AND D	583887708	1	1000-417-10-44	RENT & LEASES EQUIP & VEHI	400.56	400.56
Total 583887708:										400.56	400.56
06/26	06/18/2026	226690	728	U.S. POSTMASTER	WATER BILLING POSTAGE	061826	1	7110-430-42-46	POSTAGE	876.94	876.94
06/26	06/18/2026	226690	728	U.S. POSTMASTER	GAS BILLING POSTAGE	061826	2	7401-430-62-46	POSTAGE	451.75	451.75
Total 061826:										1,328.69	1,328.69
06/26	06/18/2026	226684	10821	UBEO WEST LLC	COPIER CITY HALL	5281219	1	1000-417-10-44	RENT & LEASES EQUIP & VEHI	497.32	497.32
06/26	06/18/2026	226684	10821	UBEO WEST LLC	COPIER PD	5281219	2	1009-421-10-44	RENT & LEASES EQUIP & VEHI	205.01	205.01

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 5281219:										702.33	702.33
06/26	06/18/2026	226685	8930	ULINE	MAXIFLEX 34-874 GLOVE L 12P	208613961	1	1011-452-20-46	SUPPLIES-GENERAL	33.65	33.65
06/26	06/18/2026	226685	8930	ULINE	MAXIFLEX 34-874 GLOVE L 12P	208613961	2	2005-431-20-46	SUPPLIES-GENERAL	67.30	67.30
06/26	06/18/2026	226685	8930	ULINE	MAXIFLEX 34-874 GLOVE L 12P	208613961	3	7401-430-62-46	SUPPLIES-GENERAL	117.78	117.78
06/26	06/18/2026	226685	8930	ULINE	MAXIFLEX 34-874 GLOVE L 12P	208613961	4	7110-430-42-46	SUPPLIES-GENERAL	117.77	117.77
Total 208613961:										336.50	336.50
06/26	06/18/2026	226686	11211	USA BLUEBOOK	HACH DPD 4 10ML SAMPLE- WA	INV01067326	1	7110-430-42-46	SUPPLIES-GENERAL	305.66	305.66
Total INV01067326:										305.66	305.66
06/26	06/18/2026	226687	749	VERIZON WIRELESS	CELLULAR PHONES - PW ADMI	6144986400	1	7620-430-10-45	COMMUNICATIONS	1,285.57	1,285.57
06/26	06/18/2026	226687	749	VERIZON WIRELESS	CELLULAR PHONES - GAS	6144986400	2	7401-430-62-45	COMMUNICATIONS	270.38	270.38
06/26	06/18/2026	226687	749	VERIZON WIRELESS	CELLULAR PHONES - WATER	6144986400	3	7110-430-42-45	COMMUNICATIONS	27.32	27.32
06/26	06/18/2026	226687	749	VERIZON WIRELESS	CELLULAR PHONES - PARKS	6144986400	4	1011-452-20-45	COMMUNICATIONS	104.16	104.16
06/26	06/18/2026	226687	749	VERIZON WIRELESS	CELLULAR PHONES - BUILDIN	6144986400	5	1011-424-20-45	COMMUNICATIONS	47.37	47.37
06/26	06/18/2026	226687	749	VERIZON WIRELESS	CELLULAR PHONES - AIR POLL	6144986400	6	7620-430-11-45	COMMUNICATIONS	104.00	104.00
06/26	06/18/2026	226687	749	VERIZON WIRELESS	CELLULAR PHONES - CODE EN	6144986400	7	1011-425-20-45	COMMUNICATIONS	57.57	57.57
06/26	06/18/2026	226687	749	VERIZON WIRELESS	CELLULAR PHONES - FINANCE	6144986400	8	1000-415-10-45	COMMUNICATIONS	104.00	104.00
06/26	06/18/2026	226687	749	VERIZON WIRELESS	CELLULAR PHONES - ADMIN	6144986400	9	1000-413-20-45	COMMUNICATIONS	104.00	104.00
06/26	06/18/2026	226687	749	VERIZON WIRELESS	CELLULAR PHONES - CITY CLE	6144986400	10	1000-411-40-45	COMMUNICATIONS	41.80	41.80
06/26	06/18/2026	226687	749	VERIZON WIRELESS	CELLULAR PHONES - BUILDIN	6144986400	11	1011-424-20-45	COMMUNICATIONS	1,205.74	1,205.74
06/26	06/18/2026	226687	749	VERIZON WIRELESS	CELLULAR PHONES - WATER	6144986400	12	7110-430-42-45	COMMUNICATIONS	230.91	230.91
Total 6144986400:										3,582.82	3,582.82
06/26	06/18/2026	226688	770	WESTERN NEVADA SUP	ARGE PLASTIC 5 GAL-STREET	62307701	1	2005-431-20-46	SUPPLIES-GENERAL	39.75	39.75
Total 62307701:										39.75	39.75
06/26	06/18/2026	226689	10968		ROPE RESCUE AWARENESS/O	052826	1	1010-422-10-45	TRAVEL	374.00	374.00
Total 052826:										374.00	374.00
Grand Totals:										88,912.01	88,912.01

M = Manual Check, V = Void Check

Report Criteria:

Report type: GL detail
Check.Voided = False

M = Manual Check, V = Void Check

Report Criteria:

Report type: GL detail

Check.Voided = False

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
06/26	06/25/2026	226699	10981	ALSCO INC	LREN2112615 LAUNDRAY BAG-	LREN2112615	1	2007-431-20-44	LINEN SERVICE	70.20	70.20
Total LREN2112615:										70.20	70.20
06/26	06/25/2026	226699	10981	ALSCO INC	LREN2120795 3X10 MAT, SLATE	LREN2120795	1	7620-430-10-44	LINEN SERVICE	114.11	114.11
06/26	06/25/2026	226699	10981	ALSCO INC	LREN2120795 3X10 MAT, SLATE	LREN2120795	2	7620-430-10-46	SUPPLIES-JANITORIAL	123.07	123.07
Total LREN2120795:										237.18	237.18
06/26	06/25/2026	226699	10981	ALSCO INC	LREN2120796 LAUNDRY BAG-	LREN2120796	1	7401-430-62-44	LINEN SERVICES	121.96	121.96
Total LREN2120796:										121.96	121.96
06/26	06/25/2026	226699	10981	ALSCO INC	LREN2120797 LAUNDRY BAG -	LREN2120797	1	1011-452-20-44	LINEN SERVICES	40.00	40.00
Total LREN2120797:										40.00	40.00
06/26	06/25/2026	226699	10981	ALSCO INC	LREN2120799 LAUNDRY BAG-	LREN2120799	1	7110-430-42-44	LINEN SERVICE	100.32	100.32
Total LREN2120799:										100.32	100.32
06/26	06/25/2026	226699	10981	ALSCO INC	LREN2120800 3X10 MAT, SLAT	LREN2120800	1	7620-430-10-44	LINEN SERVICE	48.21	48.21
Total LREN2120800:										48.21	48.21
06/26	06/25/2026	226700	11653		REFUND GAS DEPOSIT	10507060011	1	7401-2228-000	DEPOSITS-CUSTOMER	165.62	165.62
Total 10507060011:										165.62	165.62
06/26	06/25/2026	226701	11654		REFUND GAS DEPOSIT	10112900125	1	7401-2228-000	DEPOSITS-CUSTOMER	182.35	182.35
Total 10112900125:										182.35	182.35
06/26	06/25/2026	226702	10390	AUTOZONE PARTS INC	DURALAST FLEX WIPER BLADE	04015789941	1	1010-422-10-44	VEHICLE - REPAIR & MAINTENA	15.13	15.13

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 04015789941:										15.13	15.13
06/26	06/25/2026	226702	10390	AUTOZONE PARTS INC	OIL SEAL - PARKS	04015792638	1	1011-452-20-44	VEHICLE - REPAIR & MAINTENA	12.02	12.02
Total 04015792638:										12.02	12.02
06/26	06/25/2026	226703	11655		REIMBURSEMENT FOR COMM	061626	1	1000-2228-009	DEPOSITS-COMM CENTER RE	55.00	55.00
Total 061626:										55.00	55.00
06/26	06/25/2026	226704	98	CALIFORNIA ASSOCIATI	DUES AND MEMBERSHIP 07/26-	060926	1	7630-411-40-45	INSUR.FIRE SALARY PROTECTI	236.00	236.00
Total 060926:										236.00	236.00
06/26	06/25/2026	226705	148	COMPUTER LOGISTICS	DELL PRO MICRO PLUS- FINAN	87393	1	1000-415-10-47	MACHINERY AND EQUIPMENT	1,469.84	1,469.84
Total 87393:										1,469.84	1,469.84
06/26	06/25/2026	226698	11604	CRAFCO, INC	POLYFLEX TYPE 2 MELTABLE-	9403749420	1	2005-431-20-46	SUPPLIES-GENERAL	2,008.85	2,008.85
Total 9403749420:										2,008.85	2,008.85
06/26	06/25/2026	226698	11604	CRAFCO, INC	PURCHASE OF CRACK SEALER	BBBQ79256-01	1	2005-431-20-47	MACHINERY AND EQUIPMENT	83,327.54	83,327.54
Total BBBQ79256-01:										83,327.54	83,327.54
06/26	06/25/2026	226706	161	CSK AUTO INC	QTJACKOIL- GAS	2740-252005	1	7401-430-62-44	REPAIR AND MAINT-VEHICLE	3.03	3.03
06/26	06/25/2026	226706	161	CSK AUTO INC	QTJACKOIL- WATER	2740-252005	2	7110-430-42-44	REPAIR AND MAINTENANCE-VE	3.02	3.02
06/26	06/25/2026	226706	161	CSK AUTO INC	QTJACKOIL- STREETS SB1	2740-252005	3	2005-431-20-44	REPAIR AND MAINTENANCE VE	1.73	1.73
06/26	06/25/2026	226706	161	CSK AUTO INC	QTJACKOIL- PARKS	2740-252005	4	1011-452-20-44	VEHICLE - REPAIR & MAINTENA	.87	.87
Total 2740-252005:										8.65	8.65
06/26	06/25/2026	226706	161	CSK AUTO INC	OIL SEAL - PARKS	2740-252071	1	1011-452-20-44	VEHICLE - REPAIR & MAINTENA	12.69	12.69
Total 2740-252071:										12.69	12.69
06/26	06/25/2026	226706	161	CSK AUTO INC	COMPRS OIL- GAS	2740-252180	1	7401-430-62-44	REPAIR AND MAINT-VEHICLE	10.61	10.61

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
06/26	06/25/2026	226706	161	CSK AUTO INC	COMPRS OIL- WATER	2740-252180	2	7110-430-42-44	REPAIR AND MAINTENANCE-VE	10.60	10.60
06/26	06/25/2026	226706	161	CSK AUTO INC	COMPRS OIL- STREET SB1	2740-252180	3	2005-431-20-44	REPAIR AND MAINTENANCE VE	6.06	6.06
06/26	06/25/2026	226706	161	CSK AUTO INC	COMPRS OIL- PARKS	2740-252180	4	1011-452-20-44	VEHICLE - REPAIR & MAINTENA	3.03	3.03
Total 2740-252180:										30.30	30.30
06/26	06/25/2026	226706	161	CSK AUTO INC	HYD HOSE- WATER	2740-252318	1	7110-430-42-44	REPAIR AND MAINTENANCE-VE	548.47	548.47
Total 2740-252318:										548.47	548.47
06/26	06/25/2026	226706	161	CSK AUTO INC	ADHESIVE- GAS	2740-252789	1	7401-430-62-44	REPAIR AND MAINT-VEHICLE	21.28	21.28
Total 2740-252789:										21.28	21.28
06/26	06/25/2026	226706	161	CSK AUTO INC	COLORMAXX- PW	2740-253318	1	7620-430-10-46	SUPPLIES-GENERAL	19.47	19.47
06/26	06/25/2026	226706	161	CSK AUTO INC	COLORMAXX- PW	2740-253318	2	7620-430-10-46	SUPPLIES-JANITORIAL	19.47	19.47
Total 2740-253318:										38.94	38.94
06/26	06/25/2026	226706	161	CSK AUTO INC	GL WIPER FLD- PARKS	2740-253535	1	1011-424-20-44	VEHICLE - REPAIR & MAINTENA	35.38	35.38
Total 2740-253535:										35.38	35.38
06/26	06/25/2026	226707	198	DITCH WITCH EQUIPMEN	BULK EDGING - WATER	1050134	1	7110-430-42-44	REPAIR AND MAINTENANCE-MI	341.00	341.00
Total 1050134:										341.00	341.00
06/26	06/25/2026	226707	198	DITCH WITCH EQUIPMEN	BULK EDGING - WATER	1051565	1	7110-430-42-44	REPAIR AND MAINTENANCE-MI	630.42	630.42
Total 1051565:										630.42	630.42
06/26	06/25/2026	226707	198	DITCH WITCH EQUIPMEN	PROSPECTOR- WATER	1053354	1	7110-430-42-44	REPAIR AND MAINTENANCE-MI	183.32	183.32
Total 1053354:										183.32	183.32
06/26	06/25/2026	226707	198	DITCH WITCH EQUIPMEN	VENTED LID- WATER	1053862	1	7110-430-42-44	REPAIR AND MAINTENANCE-MI	77.95	77.95
Total 1053862:										77.95	77.95

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
06/26	06/25/2026	226708	219	ED STAUB & SONS PETR	DYED CARB ULTRA LOW SULF	14282170	1	7530-451-52-46	GASOLINE	452.56	452.56
Total 14282170:										452.56	452.56
06/26	06/25/2026	226708	219	ED STAUB & SONS PETR	CARB PREMIUM 10% ETHANOL	14282314	1	7530-451-52-46	GASOLINE	878.20	878.20
Total 14282314:										878.20	878.20
06/26	06/25/2026	226708	219	ED STAUB & SONS PETR	REGULAR FUEL 2023.50 GAL @	14300140	1	1000-1410-001	INVENTORIES-GASOLINE	10,379.88	10,379.88
Total 14300140:										10,379.88	10,379.88
06/26	06/25/2026	226709	265	FRONTIER	257-0315 AWOS AIRPORT	0315 061526	1	7201-430-81-45	COMMUNICATIONS	57.55	57.55
06/26	06/25/2026	226709	265	FRONTIER	257-0315 AWOS AIRPORT	0315 061526	2	7201-1430-105	PREPAID MISC.	50.38	50.38
Total 0315 061526:										107.93	107.93
06/26	06/25/2026	226709	265	FRONTIER	257-3292 MUSEUM	3292 061026	1	1011-451-80-45	COMMUNICATION	123.80	123.80
06/26	06/25/2026	226709	265	FRONTIER	257-3292 MUSEUM	3292 061026	2	1011-1430-105	PRE PAID OTHER	61.81	61.81
Total 3292 061026:										185.61	185.61
06/26	06/25/2026	226710	383	LASCO	EMBROIDERY- FD	10	1	1010-422-10-43	VOLUNTEERS	778.84	778.84
Total 10:										778.84	778.84
06/26	06/25/2026	226711	1478	LASSEN COUNTY ENVIR	CUPA FEES 2025-2026- GC	260157	1	7530-451-52-48	TAXES, FEES, PERMITS & CHA	389.00	389.00
Total 260157:										389.00	389.00
06/26	06/25/2026	226711	1478	LASSEN COUNTY ENVIR	CUPA FEES 2026-2027-GAS	270146	1	7401-1430-105	PRE-PAID OTHER	250.00	250.00
06/26	06/25/2026	226711	1478	LASSEN COUNTY ENVIR	CUPA FEES 2026-2027 WATER	270146	2	7110-1430-105	PRE-PAID OTHER	250.00	250.00
06/26	06/25/2026	226711	1478	LASSEN COUNTY ENVIR	CUPA FEES 2026-2027-STREET	270146	3	2007-1430-105	PRE-PAID OTHER	250.00	250.00
Total 270146:										750.00	750.00
06/26	06/25/2026	226711	1478	LASSEN COUNTY ENVIR	CUPA FEES 2026-2027- GC	270157	1	7530-451-52-48	TAXES, FEES, PERMITS & CHA	374.00	374.00

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 270157:										374.00	374.00
06/26	06/25/2026	226711	1478	LASSEN COUNTY ENVIR	CUPA FEES 2026-2027- GAS	270178	1	7401-1430-105	PRE-PAID OTHER	106.34	106.34
06/26	06/25/2026	226711	1478	LASSEN COUNTY ENVIR	CUPA FEES 2026-2027-WATER	270178	2	7110-1430-105	PRE-PAID OTHER	106.33	106.33
06/26	06/25/2026	226711	1478	LASSEN COUNTY ENVIR	CUPA FEES 2026-2027-STREET	270178	3	2007-1430-105	PRE-PAID OTHER	106.33	106.33
Total 270178:										319.00	319.00
06/26	06/25/2026	226711	1478	LASSEN COUNTY ENVIR	CUPA FEES 2026-2027- GAS	270179	1	7401-1430-105	PRE-PAID OTHER	106.34	106.34
06/26	06/25/2026	226711	1478	LASSEN COUNTY ENVIR	CUPA FEES 2026-2027 WATER	270179	2	7110-1430-105	PRE-PAID OTHER	106.33	106.33
06/26	06/25/2026	226711	1478	LASSEN COUNTY ENVIR	CUPA FEES 2026-2027-STREET	270179	3	2007-1430-105	PRE-PAID OTHER	106.33	106.33
Total 270179:										319.00	319.00
06/26	06/25/2026	226712	9206	LASSEN COUNTY RECO	MODEM INTERNET ACCESS 07/	061526	1	1011-419-10-48	DUES AND MEMBERSHIPS	250.00	250.00
Total 061526:										250.00	250.00
06/26	06/25/2026	226713	412	LASSEN REGIONAL SOLI	GREEN WASTE- PARKS	392081	1	1011-452-20-44	MISC - REPAIR & MAINTENANC	1.53	1.53
Total 392081:										1.53	1.53
06/26	06/25/2026	226713	412	LASSEN REGIONAL SOLI	GREEN WASTE- PARKS	392144	1	1011-452-20-44	MISC - REPAIR & MAINTENANC	1.98	1.98
Total 392144:										1.98	1.98
06/26	06/25/2026	226713	412	LASSEN REGIONAL SOLI	GREEN WASTE- PARKS	392517	1	1011-452-20-44	MISC - REPAIR & MAINTENANC	1.53	1.53
Total 392517:										1.53	1.53
06/26	06/25/2026	226713	412	LASSEN REGIONAL SOLI	LOOSE WASTE- PARKS	394478	1	1011-452-25-46	SUPPLIES GENERAL	5.00	5.00
Total 394478:										5.00	5.00
06/26	06/25/2026	226713	412	LASSEN REGIONAL SOLI	MIXED DEMOLITIO- PARKS	394556	1	1011-452-20-43	PROFESSIONAL SVCS	86.45	86.45
Total 394556:										86.45	86.45

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
06/26	06/25/2026	226713	412	LASSEN REGIONAL SOLI	LOOSE WASTE- PARKS	394629	1	1011-452-20-43	PROFESSIONAL SVCS	159.12	159.12
Total 394629:										159.12	159.12
06/26	06/25/2026	226713	412	LASSEN REGIONAL SOLI	MIXED DEMOLITIO- PARKS	394812	1	1011-452-20-43	PROFESSIONAL SVCS	65.03	65.03
Total 394812:										65.03	65.03
06/26	06/25/2026	226713	412	LASSEN REGIONAL SOLI	LOOSE WASTE- PARKS	395448	1	1011-452-25-46	SUPPLIES GENERAL	5.00	5.00
Total 395448:										5.00	5.00
06/26	06/25/2026	226713	412	LASSEN REGIONAL SOLI	GREEN WASTE- STREETS SB1	396561	1	2005-431-20-46	SUPPLIES-GENERAL	1.35	1.35
Total 396561:										1.35	1.35
06/26	06/25/2026	226713	412	LASSEN REGIONAL SOLI	GREEN WASTE- STREETS SB1	397106	1	2005-431-20-46	SUPPLIES-GENERAL	5.31	5.31
Total 397106:										5.31	5.31
06/26	06/25/2026	226713	412	LASSEN REGIONAL SOLI	GREEN WASTE- STREETS SB1	397203	1	2005-431-20-46	SUPPLIES-GENERAL	8.73	8.73
Total 397203:										8.73	8.73
06/26	06/25/2026	226713	412	LASSEN REGIONAL SOLI	GREEN WASTE- PARKS	397212	1	1011-452-20-44	MISC - REPAIR & MAINTENANC	4.05	4.05
Total 397212:										4.05	4.05
06/26	06/25/2026	226713	412	LASSEN REGIONAL SOLI	GREEN WASTE- PARKS	397223	1	1011-452-20-44	MISC - REPAIR & MAINTENANC	2.70	2.70
Total 397223:										2.70	2.70
06/26	06/25/2026	226713	412	LASSEN REGIONAL SOLI	GREEN WASTE- STREETS SB1	397241	1	2005-431-20-46	SUPPLIES-GENERAL	8.73	8.73
Total 397241:										8.73	8.73
06/26	06/25/2026	226713	412	LASSEN REGIONAL SOLI	DIRT SOIL- STREETS SB1	397559	1	2005-431-20-46	SUPPLIES-GENERAL	4.36	4.36

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 397559:										4.36	4.36
06/26	06/25/2026	226713	412	LASSEN REGIONAL SOLI	DIRT SOIL- STREETS SB1	397628	1	2005-431-20-46	SUPPLIES-GENERAL	7.44	7.44
Total 397628:										7.44	7.44
06/26	06/25/2026	226713	412	LASSEN REGIONAL SOLI	GREEN WASTE- STREETS SB1	398126	1	2005-431-20-46	SUPPLIES-GENERAL	12.96	12.96
Total 398126:										12.96	12.96
06/26	06/25/2026	226713	412	LASSEN REGIONAL SOLI	GREEN WASTE- STREETS SB1	398218	1	2005-431-20-46	SUPPLIES-GENERAL	5.94	5.94
Total 398218:										5.94	5.94
06/26	06/25/2026	226713	412	LASSEN REGIONAL SOLI	GREEN WASTE- STREETS SB1	398392	1	2005-431-20-46	SUPPLIES-GENERAL	2.79	2.79
Total 398392:										2.79	2.79
06/26	06/25/2026	226713	412	LASSEN REGIONAL SOLI	LOOSE WASTE - STREETS SB1	398420	1	2005-431-20-46	SUPPLIES-GENERAL	5.36	5.36
Total 398420:										5.36	5.36
06/26	06/25/2026	226714	425	LES SCHWAB TIRE CENT	FLAT REPAIR- GAS	60400511095	1	7401-430-62-44	REPAIR AND MAINT-VEHICLE	50.99	50.99
Total 60400511095:										50.99	50.99
06/26	06/25/2026	226715	11470	METROPOLITAN PLANNI	PROFESSIONAL SERVICES TH	2005762	1	1011-419-10-43	PROFESSIONAL SVCS	2,320.50	2,320.50
Total 2005762:										2,320.50	2,320.50
06/26	06/25/2026	226716	10403	MINTIER HARNISH LP	PROFESSIONAL SVC	SUSANVILLEHEU-GPU-2	1	1011-419-11-43	PROFESSIONAL SVCS	17,482.25	17,482.25
Total SUSANVILLEHEU-GPU-23:										17,482.25	17,482.25
06/26	06/25/2026	226716	10403	MINTIER HARNISH LP	PROFESSIONAL SVC	SUSANVILLHEU-GPU-24	1	1011-419-11-43	PROFESSIONAL SVCS	32,953.29	32,953.29
Total SUSANVILLHEU-GPU-24:										32,953.29	32,953.29

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
06/26	06/25/2026	226717	9652	NOVAH ELECTRIC	MEMORIAL PARK GRANDSTAN	4618	1	1011-452-27-43	PROFESSIONAL SERVICES	2,000.00	2,000.00
Total 4618:										2,000.00	2,000.00
06/26	06/25/2026	226718	10563	POLICY CONSULTING AS	LAFCO STAFF SVCS & EXPENS	LASSEN-2026-5	1	8402-413-30-43	LAFCO EXEC. OFFICE SVC	3,500.00	3,500.00
06/26	06/25/2026	226718	10563	POLICY CONSULTING AS	LAFCO STAFF SVCS & EXPENS	LASSEN-2026-5	2	8402-413-30-43	PROFESSIONAL SVCS	125.00	125.00
06/26	06/25/2026	226718	10563	POLICY CONSULTING AS	LAFCO STAFF SVCS & EXPENS	LASSEN-2026-5	3	8402-413-30-45	TRAVEL	223.86	223.86
Total LASSEN-2026-5:										3,848.86	3,848.86
06/26	06/25/2026	226719	11423	PUBLIC RISK INNOVATIO	4/26-6/26 3 MONTH 45 EMPLOY	26401636	1	7630-411-40-45	EPLI INSURANCE	405.72	405.72
Total 26401636:										405.72	405.72
06/26	06/25/2026	226720	1562	R.E.Y ENGINEERS INC	PROFESSIONAL SERVICES RE	29510	1	2007-431-39-43	PROFESSIONAL SERVICES	1,666.19	1,666.19
Total 29510:										1,666.19	1,666.19
06/26	06/25/2026	226721	1296	RENTAL GUYS	6'X12' FENCE PANEL-PARKS	1015419A-5	1	1011-425-21-46	SUPPLIES-GENERAL	2,605.71	2,605.71
Total 1015419A-5:										2,605.71	2,605.71
06/26	06/25/2026	226721	1296	RENTAL GUYS	LIFT, 60' BOOM GENIE Z-60- PA	1095562-5	1	1011-452-20-44	RENT & LEASES EQUIP & VEHI	1,868.75	1,868.75
Total 1095562-5:										1,868.75	1,868.75
06/26	06/25/2026	226722	1127	ROSS' LADDER SERVICE	LOAD TEST & INSPECT LADDE	1306	1	1010-422-10-46	SUPPLIES- SAFETY ITEMS	2,240.90	2,240.90
Total 1306:										2,240.90	2,240.90
06/26	06/25/2026	226723	673	SUNRISE ENGINEERING	GAS PROJECT-PROFESSIONAL	ARIV1012055	1	7401-430-62-43	PROFESSIONAL SVCS	2,400.00	2,400.00
Total ARIV1012055:										2,400.00	2,400.00
06/26	06/25/2026	226724	76	SUSANVILLE ACE HARD	MISC HILLMAN FASTENERS- P	538258	1	7620-430-10-46	SUPPLIES-GENERAL	11.13	11.13
Total 538258:										11.13	11.13
06/26	06/25/2026	226724	76	SUSANVILLE ACE HARD	ACE WIPE CLOTH 4LB WHT-GA	538755	1	7401-430-62-46	SUPPLIES-GENERAL	74.97	74.97

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 538755:										74.97	74.97
06/26	06/25/2026	226724	76	SUSANVILLE ACE HARD	VINYL TAPE- BUILDING	539452	1	1011-424-20-46	SUPPLIES-GENERAL	9.73	9.73
Total 539452:										9.73	9.73
06/26	06/25/2026	226724	76	SUSANVILLE ACE HARD	1.1 GAL INSECT KILLER RTU-CI	540651	1	1000-417-10-46	SUPPLIES-JANITORIAL	21.42	21.42
Total 540651:										21.42	21.42
06/26	06/25/2026	226724	76	SUSANVILLE ACE HARD	RED WING WIRE CONNECTOR-	540666	1	1011-424-20-46	SUPPLIES-GENERAL	26.28	26.28
Total 540666:										26.28	26.28
06/26	06/25/2026	226724	76	SUSANVILLE ACE HARD	5 USB CR CHARGER PVC BLK-	542394	1	1011-424-20-45	COMMUNICATIONS	38.52	38.52
Total 542394:										38.52	38.52
06/26	06/25/2026	226724	76	SUSANVILLE ACE HARD	5 GAL ACE PAINT PAIL MIXER-P	542404	1	7620-430-10-44	REPAIR AND MAINTENANCE-FA	247.41	247.41
Total 542404:										247.41	247.41
06/26	06/25/2026	226724	76	SUSANVILLE ACE HARD	FOAM GREATSTUFF TRP 20OZ-	542442	1	7620-430-10-44	REPAIR AND MAINTENANCE-FA	37.96	37.96
Total 542442:										37.96	37.96
06/26	06/25/2026	226724	76	SUSANVILLE ACE HARD	6' PROFESSIONAL POINTING T	542445	1	2005-431-20-46	SUPPLIES-GENERAL	36.24	36.24
Total 542445:										36.24	36.24
06/26	06/25/2026	226724	76	SUSANVILLE ACE HARD	ACE 2PK 8X11 SCREEN 100- G	542474	1	7401-430-62-46	SUPPLIES-GENERAL	4.86	4.86
Total 542474:										4.86	4.86
06/26	06/25/2026	226724	76	SUSANVILLE ACE HARD	2PK ACE POLY HOSE CAP-WAT	542511	1	7110-430-42-46	SUPPLIES-GENERAL	3.50	3.50
Total 542511:										3.50	3.50

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
06/26	06/25/2026	226725	10404	THE INTERMOUNTAIN NE	LEGAL NOTICE OF NOMINEES	20250818	1	1000-411-40-43	ELECTIONS	107.25	107.25
Total 20250818:										107.25	107.25
06/26	06/25/2026	226726	10678	UTOPIA MANAGEMENT	REFUND GAS OVERPYMT- HED	10107010004	1	9999-1001-001	CASH CLEARING - UTILITIES	7.00	7.00
Total 10107010004:										7.00	7.00
06/26	06/25/2026	226726	10678	UTOPIA MANAGEMENT	REFUND WATER OVERPYMT- S	10311300037	1	9999-1001-001	CASH CLEARING - UTILITIES	.10	.10
06/26	06/25/2026	226726	10678	UTOPIA MANAGEMENT	REFUND GAS OVERPYMT-SHA	10311300037	2	9999-1001-001	CASH CLEARING - UTILITIES	20.78	20.78
Total 10311300037:										20.88	20.88
06/26	06/25/2026	226727	770	WESTERN NEVADA SUP	SMBL 226 FCRC - PW	62283317	1	7114-430-53-43	PROFESSIONAL SVCS	821.26	821.26
Total 62283317:										821.26	821.26
06/26	06/25/2026	226727	770	WESTERN NEVADA SUP	LF 1 COMP X COMP CTS CPLG-	62301728	1	7110-430-42-46	SUPPLIES-GENERAL	200.15	200.15
Total 62301728:										200.15	200.15
06/26	06/25/2026	226727	770	WESTERN NEVADA SUP	YELLOW WIRE NUT & CASE- G	62309993	1	7530-451-52-44	REPAIR & MAINTENANCE - MIS	111.71	111.71
Total 62309993:										111.71	111.71
06/26	06/25/2026	226727	770	WESTERN NEVADA SUP	REPAIR & MAINT- PARKS	62314355	1	1011-452-20-44	FACILITY - REPAIR & MAINTENA	22.30	22.30
Total 62314355:										22.30	22.30
06/26	06/25/2026	226727	770	WESTERN NEVADA SUP	CARBIDE-TIPPED WOOD & MET	62319905	1	7620-430-10-44	REPAIR AND MAINTENANCE-FA	71.67	71.67
Total 62319905:										71.67	71.67
06/26	06/25/2026	226727	770	WESTERN NEVADA SUP	3/4 GLV 90 ELL IMPORT- WATER	62322935	1	7110-430-42-46	SUPPLIES-GENERAL	377.92	377.92
Total 62322935:										377.92	377.92
06/26	06/25/2026	226728	11656		REFUND GAS DEPOSIT- VALEN	10113760001	1	7401-2228-000	DEPOSITS-CUSTOMER	126.85	126.85

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 10113760001:										126.85	126.85
Grand Totals:										177,820.17	177,820.17

Report Criteria:
Report type: GL detail
Check.Voided = False

Report Criteria:

Report type: GL detail

Check.Voided = False

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
06/26	06/30/2026	226739	728	U.S. POSTMASTER	WATER BILLING POSTAGE	063026	1	7110-430-42-46	POSTAGE	604.53	604.53
06/26	06/30/2026	226739	728	U.S. POSTMASTER	GAS BILLING POSTAGE	063026	2	7401-430-62-46	POSTAGE	311.42	311.42
Total 063026:										915.95	915.95
Grand Totals:										915.95	915.95

City Council Agenda Item

Submitted By: Jolene Arredondo, Deputy City Manager

Action Date: July 15, 2026

Subject: Consider **Resolution No. 26-6556**, approving and authorizing the fourth modification to the Position Classification Schedule of the Memorandum of Understanding with the Administrative Bargaining Unit

Presented By: Chandra Jabbs, Acting City Manager/Finance Director

Summary: The Administrative Bargaining Unit (UNIT) has met and conferred in good faith and the City Council of the City of Susanville has approved and adopted the Memorandum of Understanding (MOU) between the City of Susanville and the UNIT for the period of July 1, 2024, through and including June 30, 2027, at a regular City Council meeting held on November 6, 2024. This Side Letter No. 4 to the Unit MOU serves as an agreement that when the Deputy City Manager is appointed as the Executive Officer by the Honey Lake Valley Recreation Authority (HLVRA) that position base compensation range shall increase from Range 156 to Range 158 in the MOU Salary Matrix. Additional modification to the MOU's Position Classification Schedule is being presented to incorporate the intent of the Building Official's base range to be Range 154-157 as presented and bargained for in the dissolution of the Professional Technical Bargaining Unit in 2023. There is not salary increase, this is an administrative correction.

Fiscal Impact: Subject to terms as outlined in the Bargaining Unit Side Letter

Action Requested: Motion to approve Resolution No. 26-6556, approving and authorizing the fourth modification to the Position Classification Schedule of the Memorandum of Understanding with the Administrative Bargaining Unit

Attachments:

- 1. 26-6556
- 2. Side Letter No. 4 - HLVRA Executive Officer
- 3. Side Letter No 4 Exhibit A - July 2026 Update

RESOLUTION NO. 26-6556
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUSANVILLE
APPROVING AND AUTHORIZING THE FOURTH MODIFICATION TO THE POSITION
CLASSIFICATION SCHEDULE OF THE MEMORANDUM OF UNDERSTANDING WITH
THE ADMINISTRATIVE BARGAINING UNIT

WHEREAS, the Administrative Bargaining Unit has met and conferred in good faith and the City Council of the City of Susanville has approved and adopted the Memorandum of Understanding (MOU) between the City of Susanville and the Administrative Unit for the period of July 1, 2024, through and including June 30, 2027; and

WHEREAS, the Administrative Bargaining Unit has ratified the respective agreement with the terms and conditions as outlined in the attached side letter to incorporate the appointment of Executive Officer to the Deputy City Manager position; and

WHEREAS, the Building Official position range modification was incorrectly represented in the Administrative MOU Position Classification Schedule and is being corrected as adopted by Resolution No. 23-6204 by City Council at the September 6, 2023 City Council meeting; and

WHEREAS, the representatives from the Administrative Bargaining Unit have negotiated a labor agreement according to the requirements of the Meyers-Milias-Brown Act; and

WHEREAS, the agreement has been negotiated within the parameters established by the City Council.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Susanville hereby approves and adopts Side Letter No. 4 to the Administrative Bargaining Unit for the period of July 1, 2024, through and including June 30, 2027, and the changes outlined in the Side Letter and Position Classification Schedule to be in effect upon adoption of this resolution.

APPROVED: _____
Mendy Schuster, Mayor

ATTEST: _____
Heidi Whitlock, Clerk

The foregoing Resolution was adopted at a regular meeting of the City Council for the City of Susanville held on the 15th day of July 2026, by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

Heidi Whitlock, City Clerk

APPROVED AS TO FORM: _____
Margaret Long, City Attorney



City of Susanville

(530) 252-5100 • 66 North Lassen Street • Susanville, CA 96130-3904

June 23, 2026

To the Administrative Bargaining Unit,

The Administrative Bargaining Unit (UNIT) has met and conferred in good faith and the City Council of the City of Susanville has approved and adopted the Memorandum of Understanding (MOU) between the City of Susanville and the UNIT for the period of July 1, 2024, through and including June 30, 2027, at a regular City Council meeting held on November 6, 2024. This Side Letter No. 4 to the UNIT MOU serves as an agreement that when the Deputy City Manager is appointed as the Executive Officer by the Honey Lake Valley Recreation Authority (HLVRA) that position base compensation range shall increase from Range 156 to Range 158 in the MOU Salary Matrix. Below is a depiction of those changes.

Current Position Title	Appointment Title	Current Position Range	Proposed Position Range with Appointment
Deputy City Manager	HLVRA Executive Officer	156-159	158-161

The appointment of the Executive Officer is made by the Governing Board of the HLVRA. Per the Agreement between the City and the HLVRA, the HLVRA Governing Board is the appointing authority for the Executive Officer. With the appointment as HLVRA Executive Officer, the Deputy City Manager will receive base range increase of two (2) ranges as depicted and maintain current merit step. In the event, that either the City or the HLVRA elects to remove the appointment, the compensation for the Deputy City Manager will revert to Range 156-159 as specified in Exhibit "A" of the Administrative MOU.

This side letter and the terms outlined shall remain in effect through June 30, 2027, or until a successor MOU is reached, unless a specific provision provides for a different commencement and/or termination date.

This letter has been ratified by both the CITY and the UNIT on the 15th day of July, 2026.

[Signatures to follow.]

Mendy Schuster
Mayor
Russ Brown
Mayor pro tem

Councilmembers:
Curtis Bortle
Dawn Miller
Patrick Parrish

Signatures:

Chandra Jabbs, Acting City Manager

Victoria Estrada, Unit Representative

Erik Edholm, Unit Representative

Approved:

Mendy Schuster, Mayor

Attest:

Heidi Whitlock, City Clerk

Mendy Schuster
Mayor
Russ Brown
Mayor pro tem

Councilmembers:
Curtis Bortle
Dawn Miller
Patrick Parrish

EXHIBIT “A”

Administrative Confidential Employees

Position Classification Schedule

Adopted by Resolution No. 26-XXXX, Side Letter No. 4 on July 15, 2026

Supersedes Resolution No. 25-6439, Side Letter No. 3 on June 4, 2025

July 1, 2024 through June 30, 2027

EXEMPT POSITIONS	Matrix Range	Longevity 10 year (2.5%)	Longevity 15 year (2.5%)
Deputy City Manager¹			
Base	156 / 158*	157 / 159*	158 / 160*
Incentive Level I	157 / 159*	158 / 160*	159 / 161*
Incentive Level II	158 / 160*	159 / 161*	160 / 162*
Incentive Level III	159 / 161*	160 / 162*	161 / 163*
*HLVRA Executive Officer Appointment ²			
Assistant Director – Engineering			
Base	154 / 158*/162**	155 / 159*/163**	156 / 160*/164**
Incentive Level I	155 / 159*/163**	156 / 160*/164**	157 / 161*/165**
Incentive Level II	156 / 160*/164**	157 / 161*/165**	158 / 162*/166**
Incentive Level III	157 / 161*/165**	158 / 162*/166**	159 / 163*/167**
BA/BS	156 / 160*/164**	157 / 161*/165**	158 / 162*/166**
Incentive Level I	157 / 161*/165**	158 / 162*/166**	159 / 163*/167**
Incentive Level II	158 / 162*/166**	159 / 163*/167**	160 / 164*/168**
Incentive Level III	159 / 163*/167**	160 / 164*/168**	161 / 165*/169**
*APCO Appointment ** APCO Appointment AND Professional Engineer or Professional Land Surveyor			
Assistant Director - Finance³			
Base	154	155	156
Incentive Level I	155	156	157
Incentive Level II	156	157	158
Incentive Level III	157	158	159
Assistant Director – Operations			
Base	154/158*	155/159*	156/160*
Incentive Level I	155/159*	156/160*	157/161*
Incentive Level II	156/160*	157/161*	158/162*
Incentive Level III	157/161*	158/162*	159/163*
BA/BS	156/160*	157/161*	158/162*
Incentive Level I	157/161*	158/162*	159/163*
Incentive Level II	158/162*	159/163*	160/164*
Incentive Level III	159/163*	160/164*	161/165*
* Professional Engineer or Professional Land Surveyor			

¹ Reclassified per MOU Side Letter No. 1, Resolution No. 25-6403

² Per MOU Side Letter No. 4, Resolution No. 26-XXXX

³ Reclassified per MOU Side Letter No. 2, Resolution No. 25-6412

EXEMPT POSITIONS (Cont.)	Matrix Range	Longevity 10 year (2.5%)	Longevity 15 year (2.5%)
Building Official⁴			
Base	154	155	156
Incentive Level I	155	156	157
Incentive Level II	156	157	158
Incentive Level III	157	158	159
City Planner			
Base	152	153	154
Incentive Level I	153	154	155
Incentive Level II	154	155	156
Incentive Level III	155	156	157
Administrative Assistant – Police Department			
Base	142	143	144
Incentive Level I	143	144	145
Incentive Level II	144	145	146
Incentive Level III	145	146	147
Pool Director			
Base	138	139	140
Incentive Level I	139	140	141
Incentive Level II	140	141	142
Incentive Level III	141	142	143
NON-EXEMPT POSITIONS	Matrix Range	Longevity 10 year (2.5%)	Longevity 15 year (2.5%)
Air Quality Specialist⁵			
Base	140	141	142
Incentive Level I	141	142	143
Incentive Level II	142	143	144
Incentive Level III	143	144	145
Engineer-in-Training	144	145	146
Incentive Level I	145	146	147
Incentive Level II	146	147	148
Incentive Level III	147	148	149
Professional Engineer or Professional Land Surveyor	150	151	152
Incentive Level I	151	152	153
Incentive Level II	152	153	154
Incentive Level III	153	154	155
NON-EXEMPT POSITIONS (cont.)	Matrix Range	Longevity 10 year (2.5%)	Longevity 15 year (2.5%)

⁴ Per Resolution No. 26-XXXX,

⁵ Per MOU Side Letter No. 3, Resolution No. 25-6439

Assistant Engineer			
Base	140/144*	141/145*	142/146*
Incentive Level I	141/145*	142/146*	143/147*
Incentive Level II	142/146*	143/147*	144/148*
Incentive Level III	143/147*	144/148*	145/149*
* Professional Engineer or Professional Land Surveyor			
Permit Technician			
Base	140	141	142
Incentive Level I	141	142	143
Incentive Level II	142	143	144
Incentive Level III	143	144	145
Program Coordinator			
Base	138	139	140
Incentive Level I	139	140	141
Incentive Level II	140	141	142
Incentive Level III	141	142	143
Code Enforcement Officer			
Base	136	137	138
Incentive Level I	137	138	139
Incentive Level II	138	139	140
Incentive Level III	139	140	141

EXHIBIT “D” Incentive List

Administrative Employee Incentive Program Incentive License / Certification / Degrees

Updated by Resolution No. 25-6412, Side Letter No. 2 on March 5, 2025

July 1, 2024 through June 30, 2027

Incentive/Certificate/Degree	Incentive % Increase
Associate degree from accredited college in a field related to employee’s position (No Cap)	2.5%
Baccalaureate degree from accredited college in a field related to employee’s position (No Cap)	5%
Master’s degree from accredited college in a field related to employee’s position (No Cap)	5%
Engineer in Training or Land Surveyor in Training	5%
Professional Land Surveyor (3 employee max)**	10%
Professional Engineer (3 employee max)**	10%
POST Records Supervisor Certificate (2 employee max)	5%
Certified Public Infrastructure Inspector CPII (2 employee max)*	5%
Certified Public Works Professional – Management CPWP-M (2 employee max)	5%
Certified Planning Engineer CPE (2 employee max)	5%
AICP Planning Certification (2 employee max)	5%
Certified Employee Benefits Specialist CEBS (2 employee max)	5%
Certified Payroll Professional Certification (2 employee max) ⁶	5%
Residential Plans Examiner and Building Official Legal & Management Module (2 employee max)	2.5%
Associate Certified Planning Engineer ACPE (2 employee max)*	2.5%
Human Resources Management Certified Professional Certificate SHRM-CP (2 employee max)*	2.5%
Human Resources Management Senior Certified Professional Certificate SHRM-SCP (2 employee max)*	2.5%
Certified Public Works Professional – Supervision CPWP-S (2 employee max)*	2.5%
ICC Certified Permit Technician (2 employee max)*	2.5%
Certified CPR Instructor (2 employee max)*	2.5%
ESRI ArcGIS Pro Associate Certification 2025 or equivalent (2 employee max)*	2.5%

*New incentives effective July 1, 2024

**Employees licensed as a professional engineer or professional land surveyor will receive a 10% pay increase on top of any other incentives earned, 7.5% cap notwithstanding. This incentive is only available to the Assistant Director - Engineering, Assistant Director – Operations, and Assistant Engineer positions.

⁶ Added to incentive list per MOU Side Letter No. 2, Resolution No. 25-6412

City Council Agenda Item

Submitted By: Heidi Whitlock, City Clerk

Action Date: July 15, 2026

Subject: Consider **Resolution No. 26-6557**, amending the Susanville City Council Committee List

Presented By: Heidi Whitlock, City Clerk

Summary: Susanville City Council members, as part of their official elected duties, serve on various boards, commissions, and committees. After an election, when the City Council has been reorganized, or at other times when representation has changed, it is customary for the Mayor to make recommendations for committee appointments, which are then discussed and either accepted or amended by the City Council. The recommendations are then formally adopted by the City Council by resolution. Attached for the Council's consideration, is the Committee List as recommended by the Mayor.

Fiscal Impact: None.

Action Requested: Motion to approve Resolution No. 26-6557, amending the Susanville City Council Committee List.

Attachments:

- 1. 26-6557

- 1
- 2
- 3
- 4
- 5
- 6
- 7
- 8
- 9
- 10
- 11
- 12
- 13
- 14
- 15
- 16
- 17
- 18
- 19
- 20
- 21
- 22
- 23
- 24
- 25
- 26
- 27
- 28

3
4
5

6
7

8

10

12
13

14

16

17

18

19

20

22

EXHIBIT A: SUSANVILLE CITY COUNCIL COMMITTEE LIST

Proposed - July 15, 2026 * Resolution No. 26-6557

<u>Committee</u>	<u>Representative</u>	<u>Meetings</u>
Airport Land Use Commission	Patrick Parrish Curtis Bortle Gerry Hibbitts (alt)	No current frequency. Thursday at 1:30 pm as needed.
Association of California Cities Allied with Public Safety (ACCAPS)	Patrick Parrish Mendy Schuster (alt)	Annual
CDBG Loan Committee	Dawn Miller Gerry Hibbitts Curtis Bortle (alt)	As Needed During Business Hours.
Citizens Advisory Committee (CAC)	Patrick Parrish Dawn Miller (alt)	Bi-monthly, fourth Monday, at 12:00 pm
Honey Lake Valley Recreation Authority	Dawn Miller Mendy Schuster Patrick Parrish (alt)	Monthly/ third Tuesday, 3:00pm
Local Agency Formation Commission (LAFCO)	Mendy Schuster Dawn Miller Patrick Parrish (alt)	Every other month, second Monday – 3:00 pm
Lassen County Air Pollution Control District	Gerry Hibbitts Mendy Schuster Curtis Bortle Dawn Miller (alt)	Monthly, second Tuesday – 1:00 pm
Lassen County Transportation Commission (LCTC) Lassen Transit Authority	Dawn Miller Patrick Parrish Mendy Schuster Curtis Bortle (alt)	Monthly, second Monday-1:00 pm
Lassen Regional Solid Waste	Gerry Hibbitts Curtis Bortle Mendy Schuster (alt)	Monthly, fourth Tuesday 1:00 p.m.
League of California Cities	Mendy Schuster Dawn Miller	Quarterly, No Current Schedule
Regional Water Management Group	Gerry Hibbitts Public Works Director (alt)	As Needed, During Business Hours

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25
26
27
28

Emergency Medical Care
Committee (EMCC)

Curtis Bortle
Gerry Hibbitts (alt)

As Needed, During Business
Hours

City Council Agenda Item

Submitted By: Kevin Stafford, Police Lieutenant

Action Date: July 15, 2026

Subject: Consider **Resolution No. 26-6558**, accepting the California Highway Patrol (CHP) Cannabis Tax Fund Grant Program (CTFGP) award in the amount of \$220,595.39 and authorize the Acting City Manager to execute all necessary grant documents and administer the grant in accordance with program requirements.

Presented By: Allen Sobol, Acting Public Safety Chief

Summary: The Susanville Police Department has identified and applied for grant funding to reduce and mitigate the impacts of impaired driving in our community through the California Highway Patrol's Cannabis Tax Fund Grant Program (CTFGP). Through this grant application, the Susanville Police Department has been awarded \$220,595.39. This award will go to fund enforcement activities, training and equipment for the department. Enforcement activities will include Driving Under the Influence (DUI) Saturation Patrols, where personnel come in on overtime to have a specific focus on enforcing traffic regulations to get impaired drivers off of our roadway. Training includes getting personnel to advanced training which includes Drug Recognition Expert (DRE), Advanced Roadside Impaired Driving Enforcement (ARIDE), Standard Field Sobriety Tests (SFST), DRE Instructor and SFST Instructor. These trainings better equip personnel to investigate driving under the influence investigations. Equipment includes a Dodge Durango patrol vehicle with associated outfitting costs, Preliminary Alcohol Screening (PAS) devices, Sotoxa Oral Fluid Mobile Analyzer devices, and a TruNarc Delta analyzer.

Fiscal Impact: The City has been awarded \$220,595.39 through the California Highway Patrol Cannabis Tax Fund Grant Program. Grant funds will fully fund the approved enforcement activities, training, and equipment identified in the grant application. Acceptance of the grant will not require additional General Fund appropriations beyond any costs associated with future maintenance, operation, or replacement of purchased equipment after the grant period.

Action Requested: Motion to approve Resolution No. 26-6558, accepting the California Highway Patrol (CHP) Cannabis Tax Fund Grant Program (CTFGP) award in the amount of \$220,595.39 and authorize the Acting City Manager to execute all necessary grant documents and administer the grant in accordance with program

requirements.

Attachments:

1. 26-6558
2. FY26-27 CTFGP Grant Agreement - Susanville PD

- 1
- 2
- 3
- 4
- 5
- 6
- 7
- 8
- 9
- 10
- 11
- 12
- 13
- 14
- 15
- 16
- 17
- 18
- 19
- 20
- 21
- 22
- 23
- 24
- 25
- 26
- 27
- 28

4

5

6
78
9

9
10
11
12

13
1415
16

17

18

18

19

20

22

23
24

1. GRANT TITLE FY26/27 CTFGP Law Enforcement - Susanville Police Department	
2. NAME OF ORGANIZATION/AGENCY Susanville Police Department	
3. ORGANIZATION/AGENCY SECTION TO ADMINISTER GRANT Susanville Police Department	
4. PROJECT PERFORMANCE PERIOD From: 07/01/2026 To: 06/30/2027	5. PURCHASE ORDER NUMBER
6. GRANT OPPORTUNITY INFORMATION DESCRIPTION Law Enforcement grants provide financial assistance to allied agencies for the education, prevention, and the enforcement of laws related to driving under the influence of alcohol and other drugs, including cannabis and cannabis products. The intent of the program is to educate the public regarding the dangers of impaired driving, enforce impaired driving laws on the roadway, and improve the Organization/Agency's effectiveness through training and development of new strategies.	
7. FUNDS ALLOCATED UNDER THIS GRANT AGREEMENT SHALL NOT EXCEED \$220,595.39	
8. TERMS AND CONDITIONS The Grantee agrees to complete the Project, as described in the Project Description. The Grantee's Grant Application, and the California Code of Regulations, Title 13, Division 2, Chapter 13, Sections 1890.00-1890.27, are hereby incorporated into this Grant Agreement by reference. The parties hereto agree to comply with the Terms and Conditions of the following attachments: • Schedule A – Project Description, Problem Statement, Goals and Objectives, and Method of Procedure • Schedule B – Detailed Budget Estimate • Schedule B-1 – Budget Narrative We, the officials named below, hereby swear, under penalty of perjury under the laws of the State of California, that we are duly authorized to legally bind the Grant recipient to the above-described Grant Terms and Conditions. IN WITNESS WHEREOF, this Grant Agreement is executed by the parties hereto.	
9. APPROVAL SIGNATURES A. AUTHORIZED OFFICIAL OF ORGANIZATION/AGENCY Name: Chandra Jabbs Title: Acting City Manager Phone: (530) 257-5100 Address: 66 North Lassen Street Susanville, CA 96130 E-Mail: cjabbs@cityofsusanville.gov _____ (Signature) _____ (Date)	B. AUTHORIZED OFFICIAL OF CHP Name: Elliotte Johnson Phone: (916) 843-4360 Title: Captain Fax: (916) 322-3169 Address: 601 North 7th Street Sacramento, CA 95811 E-Mail: ElJohnson@chp.ca.gov _____ (Signature) _____ (Date)
C. ACCOUNTING OFFICER OF CHP Name: M. V. Fojas Phone: (916) 843-3531 Title: Commander Fax: (916) 322-3159 Address: 601 North 7th Street Sacramento, CA 95811 E-Mail: Michelle.Fojas@chp.ca.gov _____ (Signature) _____ (Date)	10. AUTHORIZED FINANCIAL CONTACT TO RECEIVE REIMBURSEMENT PAYMENTS Name: Chandra Jabbs Title: Finance Director Phone: (530) 252-5102 Address: 66 North Lassen Street Susanville, CA 96130

TERMS AND CONDITIONS

Grantee shall comply with the California Code of Regulations, Title 13, Division 2, Chapter 13 Section 1890, et seq. and all other Terms and Conditions noted in this Grant Agreement. Failure by the Grantee to comply may result in the termination of this Grant Agreement by the California Highway Patrol (hereafter referred to as State). The State will have no obligation to reimburse the Grantee for any additional costs once the Grant Agreement has been terminated.

A. EXECUTION

1. The State (the California Highway Patrol) hereby awards, to the Grantee, the sum of money stated on page one of this Grant Agreement. This funding is awarded to the Grantee to carry out the Project set forth in the Project Description and the terms and conditions set forth in this Grant Agreement.
2. The funding for this Grant Agreement is allocated pursuant to California Revenue and Taxation Code Section 34019(f)(3)(B). The Grantee agrees that the State's obligation to pay any sum under this Grant Agreement is contingent upon availability of funds disbursed from the California Cannabis Tax Fund to the State. If there is insufficient funding, the State shall have the option to either: 1) terminate this Grant Agreement; whereby, no party shall have any further obligations or liabilities under this Grant Agreement, or 2) negotiate a Grant Agreement Amendment to reduce the grant award and scope of work to be provided under this Grant Agreement.
3. The Grantee is not to commence or proceed with any work in advance of receiving notice that the Grant Agreement is approved. Any work performed by the Grantee in advance of the date of approval by the State shall be deemed volunteer work and will not be reimbursed by the State.
4. The Grantee agrees to provide any additional funding, beyond what the State has agreed to provide, pursuant to this Grant Agreement, and necessary to complete or carry out the Project, as described in this Grant Agreement. Any modification or alteration of this Grant Agreement, as set forth in the Grant Application submitted by the Grantee and on file with the State, must be submitted in writing thirty (30) calendar days in advance to the State for approval.
5. The Grantee agrees to complete the Project within the timeframe indicated in the Project Performance Period, which is on page one of this Grant Agreement.

B. PROJECT ADMINISTRATION

1. The Grantee shall submit all reimbursements, progress, performance, and/or other required reports concerning the status of work performed in furtherance of this Grant Agreement on a quarterly basis, or as requested by the State.
2. The Grantee shall provide the State with a final report showing all Project expenditures, which includes all State and any other Project funding expended, within sixty (60) calendar days after completion of this Grant Agreement.
3. The Grantee shall ensure all equipment which is purchased, maintained, operated, and/or developed is available for inspection by the State.
4. Equipment purchased through this Grant Agreement shall be used for the education, prevention, and enforcement of impaired driving laws, unless the Grantee is funding a portion of the purchased price not dedicated to impaired driving and that portion is not part of the Project costs. Equipment purchased under this Grant Agreement must only be used for approved Project-related purposes, unless otherwise approved by the State in writing.
5. Prior to disposition of equipment acquired under this Grant Agreement, the Grantee shall notify the State via e-mail, and by telephone, by calling the California Highway Patrol, Impaired Driving Section, Cannabis Grants Unit at (916) 843-4360.

TERMS AND CONDITIONS

C. PROJECT TERMINATION

1. Grantee or the State may terminate this Grant Agreement at any time prior to the commencement of the Project. Once the Project has commenced, this Grant Agreement may only be terminated if the party withdrawing provides thirty (30) calendar days written notice of their intent to withdraw.
 - a. If by reason of force majeure the performance hereunder is delayed or prevented, then the term end date may be extended by mutual consent for the same amount of time of such delay or prevention. The term "force majeure" shall mean any fire, flood, earthquake, or public disaster, strike, labor dispute or unrest, embargo, riot, war, insurrection or civil unrest, any act of God, any act of legally constituted authority, or any other cause beyond the Grantee's control which would excuse the Grantee's performance as a matter of law.
 - b. Grantee agrees to provide written notice of an event of force majeure under this Grant Agreement within ten (10) calendar days of the commencement of such event, and within ten (10) calendar days after the termination of such event, unless the force majeure prohibits Grantee from reasonably giving notice within this period. Grantee will give such notice at the earliest possible time following the event of force majeure.
2. Any violations of law committed by the Grantee, misrepresentations of Project information by the Grantee to the State, submission of falsified documents by the Grantee to the State, or failure to provide records by the Grantee to the State when requested for audit or site visit purposes may be cause for termination. If the Project is terminated for the reasons described in this paragraph, the State will have no obligation to reimburse the Grantee for any additional costs once the Grant Agreement has been terminated.
3. The State may terminate this Grant Agreement and be relieved of any payments should the Grantee fail to perform the requirements of this Grant Agreement at the time and in the manner herein provided. Furthermore, the Grantee, upon termination, shall return grant funds not expended by the Grantee as of the date of termination.
4. If this Grant Agreement is terminated, the State may choose to exclude the Grantee from future Grant Opportunities.

D. FINANCIAL RECORDS

1. The Grantee agrees the State, or their designated representative, shall have the right to review and to copy all records and supporting documentation pertaining to the performance of this Grant Agreement. Grantee agrees to maintain such records for possible audit for a minimum of five (5) years after final payment, unless a longer period of records retention is stipulated or required by law. Grantee agrees to allow the auditor(s) access to such records during normal business hours and to allow interviews of any employees who might reasonably have information related to such records. Furthermore, the Grantee agrees to include a similar right for the State to audit all records and interview staff in any subcontract related to performance of this Grant Agreement.

E. HOLD HARMLESS

1. The Grantee agrees to indemnify, defend, and save harmless the State, its officials, agents and employees from any and all claims and losses accruing or resulting to any and all Grantee's staff, contractors, subcontractors, suppliers, and other person, firm or corporation furnishing or supplying work services, materials, or supplies in connection with the performance of this Grant Agreement, and from any and all claims and losses accruing or resulting to any person, agency, firm, corporation who may be injured or damaged by the Grantee in performance of this Grant Agreement.

TERMS AND CONDITIONS

F. NONDISCRIMINATION

1. The Grantee agrees to comply with State and federal laws outlawing discrimination, including, but not limited to, those prohibiting discrimination because of sex, race, color, ancestry, religion, creed, national origin, physical disability (including HIV and AIDS), mental disability, medical condition (including cancer or genetic characteristics), sexual orientation, political affiliation, position in a labor dispute, age, marital status, and denial of statutorily-required employment-related leave. (GC 12990 [a-f] and CCR, Title 2, Section 8103.)

G. AMERICANS WITH DISABILITIES ACT

1. The Grantee assures the State it complies with the Americans with Disabilities Act (ADA) of 1990, which prohibits discrimination on the basis of disability, as well as all applicable regulations and guidelines issued pursuant to the ADA. (42 U.S.C. 12101 et seq.)

H. DRUG-FREE WORKPLACE

1. The Grantee shall comply with the requirements of the Drug-Free Workplace Act of 1990 and will provide a drug-free workplace by taking the following actions:
 - a. Publish a statement notifying employees that unlawful manufacture, distribution, dispensation, possession, or use of a controlled substance is prohibited and specifying actions to be taken against employees for violations.
 - b. Establish a Drug-Free Awareness Program to inform employees about:
 - i. The dangers of drug abuse in the workplace.
 - ii. The person's or Organization/Agency's policy of maintaining a drug-free workplace.
 - iii. Any available counseling, rehabilitation, and employee assistance programs.
 - iv. Penalties that may be imposed upon employees for drug abuse violations.
 - c. Every employee who works on the Project will:
 - i. Receive a copy of the company's drug-free workplace policy statement.
 - ii. Agree to abide by the terms of the company's statement as a condition of employment on the Grant Agreement.
2. Failure to comply with these requirements may result in suspension of payments under this Grant Agreement, or termination of this Grant Agreement, or both, and Grantee may be ineligible for award of any future Grant Agreements if the department determines that any of the following has occurred:
 - a. The Grantee has made false certification or violated the certification by failing to carry out the requirements, as noted above. (GC 8350 et seq.)

I. LAW ENFORCEMENT AGENCIES

1. All law enforcement Organization/Agency Grantees shall comply with California law regarding racial profiling. Specifically, law enforcement Organization/Agency Grantees shall not engage in the act of racial profiling, as defined in California Penal Code Section 13519.4.

TERMS AND CONDITIONS

J. LABOR CODE/WORKERS' COMPENSATION

1. The Grantee is advised and made aware of the provisions which require every employer to be insured against liability for Worker's Compensation or to undertake self-insurance in accordance with the provisions, and Grantee affirms to comply with such provisions before commencing the performance of the work of this Grant Agreement, (refer to Labor Code Section 3700).

K. GRANT APPLICATION INCORPORATION

1. The Grantee agrees the Grant Application and any subsequent changes or additions approved or required by the State is hereby incorporated into this Grant Agreement.

L. STATE LOBBYING

1. The Grantee is advised that none of the funds provided under this Grant Agreement may be used for any activity specifically designed to urge or influence a state or local legislator to favor or oppose the adoption of any specific legislative proposal pending before any state or local legislative body. Such activities include both direct and indirect (e.g., "grassroots") lobbying activities, with one exception. This does not preclude a state official, whose salary is supported by this Grant Agreement, from engaging in direct communications with the state or local legislative officials, in accordance with customary state and/or local practice.

M. REPRESENTATION AND WARRANTIES

1. The Grantee represents and warrants that:
 - a. It is validly existing and in good standing under the laws of the State of California, has, or will have the requisite power, authority, licenses, permits, and the like necessary to carry on its business as it is now being conducted and as contemplated in this Grant Agreement, and will, at all times, lawfully conduct its business in compliance with all applicable federal, state, and local laws, regulations, and rules.
 - b. It is not a party to any Grant Agreement, written or oral, creating obligations that would prevent it from entering into this Grant Agreement or satisfying the terms herein.
 - c. If the Grantee is a Nonprofit Organization/Agency, it will maintain its "Active" status with the California Secretary of State, maintain its "Current" status with the California Attorney General's Registry of Charitable Trusts, and maintain its federal and State of California tax-exempt status. If the Grantee subcontracts with a Nonprofit as part of this Grant Agreement, the Grantee shall ensure the Nonprofit will maintain its "Active" status with the California Secretary of State, maintain its "Current" status with the California Attorney General's Registry of Charitable Trusts, and maintain its federal and State of California tax-exempt status.
 - d. All of the information in its Grant Application and all materials submitted are true and accurate.

N. AIR OR WATER POLLUTION VIOLATION

1. Under the state laws, the Grantee shall not be: (1) in violation of any order or resolution not subject to review promulgated by the State Air Resources Board or an air pollution control district; (2) subject to cease and desist order not subject to review issued pursuant to Section 13301 of the Water Code for violation of waste discharge requirements or discharge prohibitions; or (3) finally determined to be in violation of provisions of federal law relating to air or water pollution.

TERMS AND CONDITIONS

O. GRANTEE NAME CHANGE

1. Grantee agrees to immediately inform the State, in writing, of any changes to the name of the person within the Organization/Agency with delegated signing authority.
2. An Amendment is required to change the Grantee's name, as listed on this Grant Agreement. Upon receipt of legal documentation of the name change, the State will process the Amendment. Payment of invoices presented with a new name cannot be paid prior to approval of said Amendment.

P. RESOLUTION

1. A county, city, district, or other local public body shall provide the State with a copy of a resolution, order, motion, or ordinance of the local governing body, which by law, has authority to enter into a Grant Agreement, authorizing execution of the Grant Agreement.

Q. PAYEE DATA RECORD FORM STD. 204

1. This form shall be completed by all non-governmental Grantees.

R. FINANCIAL INFORMATION SYSTEM FOR CALIFORNIA GOVERNMENT AGENCY TAXPAYER ID FORM

1. This form shall be completed by all Grantees.

S. CONFLICT OF INTEREST

1. This section serves to make the Grantee aware of specific provisions related to current or former state employees. If Grantee has any questions regarding the status of any person rendering services or involved with the Grant Agreement, the Grantee shall contact the State (California Highway Patrol, Impaired Driving Section, Cannabis Grants Unit) immediately for clarification.
2. Current State Employees:
 - a. No officer or employee shall engage in any employment, activity, or enterprise, from which the officer or employee receives compensation or has a financial interest, and which is sponsored or funded by any state agency, unless the employment, activity, or enterprise is required, as a condition of regular state employment.
 - b. No officer or employee shall contract on their own behalf, as an independent Grantee, with any state agency to provide goods or services.
3. Former State Employees:
 - a. For the two-year period from the date they left state employment, no former state officer or employee may enter into a contract in which they engaged in any of the negotiations, transactions, planning, arrangements, or any part of the decision-making process relevant to this Grant Agreement while employed in any capacity by any state agency.
 - b. For the 12-month period from the date they left state employment, no former state officer or employee may enter into a contract with any state agency if they were employed by that state agency in a policy-making position in the same general subject area as the proposed Grant Agreement within the 12-month period prior to their leaving state service.
4. The authorized representative of the Grantee Organization/Agency, named within this Grant Agreement, warrants their Organization/Agency and its employees have no personal or financial interest and no present or past employment or activity, which would be incompatible with

TERMS AND CONDITIONS

participating in any activity related to this Grant Agreement. For the duration of this Grant Agreement, the Organization/Agency and its employees will not accept any gift, benefit, gratuity or consideration, or begin a personal or financial interest in a party who is associated with this Grant Agreement.

5. The Grantee Organization/Agency and its employees shall not disclose any financial, statistical, personal, technical, media-related, and/or other information or data derived from this Grant Agreement, made available for use by the State, for the purposes of providing services to the State, in conjunction with this Grant Agreement, except as otherwise required by law or explicitly permitted by the State in writing. The Grantee shall immediately advise the State of any person(s) who has access to confidential Project information and intends to disclose that information in violation of this Grant Agreement.
6. The Grantee will not enter into any Grant Agreement or discussions with third parties concerning materials described in paragraph five (5) prior to receiving written confirmation from the State that such third party has a Grant Agreement with the State, similar in nature to this one.
7. The Grantee warrants that only those employees who are authorized and required to use the materials described in paragraph 5 will have access to them.
8. If the Grantee violates any provisions in the above paragraphs, such action by the Grantee shall render this Grant Agreement void.

T. EQUIPMENT-USE TERMS

1. The Grantee agrees any equipment purchased under this Grant Agreement shall be used for impaired driving efforts.
2. Law Enforcement Projects:
 - a. Oral Fluid Drug Screening Devices and Cannabis/Marijuana Breath Testing Equipment - The Grantee agrees to ensure all personnel using road-side drug testing equipment, including oral fluid drug testing devices and/or cannabis/marijuana breath testing devices, purchased with grant funds from this Grant Agreement, are trained to recognize alcohol and drug impairment. At a minimum, personnel using these devices should receive Standardized Field Sobriety Testing training. These personnel are also encouraged to attend Advanced Roadside Impaired Driving Enforcement and Drug Recognition Evaluator training. Prior to using these devices, the Grantee agrees to obtain permission from their local prosecutor's office, establish a policy ensuring appropriate use, and require the staff using these devices to receive appropriate training, which may include training from the manufacturer. This will help ensure the equipment is used appropriately. The Grantee shall advise the State (California Highway Patrol, Impaired Driving Section, Cannabis Grants Unit) of any legal challenges or other items of significance that may affect the use or legal acceptance of these devices. Additionally, the State may request additional information about the performance of these devices, including information about their use, accuracy, and feedback from personnel using the devices.
 - b. Law Enforcement Vehicles – The Grantee agrees any law enforcement vehicles purchased with Grant funds, from this Grant Agreement, will be primarily used for the enforcement of driving under the influence laws and/or providing public education, related to the dangers of driving under the influence. Additionally, any vehicle purchased using funds from this Grant Agreement shall comply with all California Vehicle Code and California Code of Regulation requirements. The State may require the Grantee to mark these vehicles with a decal and/or emblem, indicating the vehicle is used for driving under the influence enforcement.

Schedule A

Susanville Police Department

The Grantor determined awards and adjustments based on the Project's merit, operational scale, compliance with the Request for Application (RFA), and program regulations. Certain activities or budget items proposed in Schedule A may have been deemed ineligible for funding. The final, binding list of authorized activities and expenses is set forth in Schedule B - Detailed Budget Estimate.

Project Description

The Susanville Police Department would like to utilize a two prong approach regarding the Cannabis DUI enforcement. The first approach is to get all personnel to appropriate training related to driving under the influence investigations and enforcement. We currently do not have any DUI/SFST Instructors or DRE Instructors for our agency which is a hinderance to us. We have a required training matrix for our department where personnel are required to attend certain trainings within their first 3 years of employment. This training matrix for our personnel includes a NHTSA DUI/SFST course and an ARIDE course as required trainings. Currently all of our personnel have attended a NHTSA DUI/SFST course and all of our personnel except 1 officer have attended ARIDE. We have made great strides in getting personnel to DUI/SFST and ARIDE trainings the past year. We are currently encouraging staff to gain additional experience in driving under the influence investigations for them to attend DRE courses. The second prong of this approach would be to utilize any sworn personnel (officers, corporals, sergeants and lieutenants) in our department to come in on overtime to conduct DUI Saturation Patrols. A concerted effort would focus these DUI Saturation Patrols on major holidays and events that happen within the City of Susanville. Overtime DUI Saturation Patrols would allow our personnel to have a concentrated effort in enforcing impaired driving.

Problem Statement

Impaired driving continues to pose a significant traffic safety problem within the City of Susanville and remains a primary contributing factor in injury collisions. Data from the Susanville Police Department (SPD) demonstrates a sustained and elevated level of DUI enforcement activity, indicating the ongoing presence of alcohol and drug impaired drivers on city roadways.

SPD investigated 16 DUI cases in 2021, 19 in 2022, and 25 in 2023. In 2024, DUI investigations increased sharply to 66 cases, representing a 164% increase from 2023. In 2025, SPD investigated 60 DUI cases, reflecting continued high levels of impaired driving enforcement. This sustained increase demonstrates a persistent impaired driving problem that threatens public safety.

Traffic collision data further reinforces the need for continued enforcement efforts. In 2024, SPD documented 26 injury collisions. While injury collisions decreased to 14 in 2025, which is a 46% reduction. Driving under the influence and unsafe speed remain the top two primary collision factors in injury crashes. Impaired driving continues to directly contribute to roadway injuries within the community.

SPD has adopted a proactive and data-driven approach to traffic safety enforcement by increasing officer training and emphasizing high-visibility DUI enforcement. The department implemented a training matrix in 2024 requiring officers to complete DUI/Standardized Field Sobriety Testing (SFST) and Advanced Roadside Impaired Driving Enforcement (ARIDE) training within their first three years of employment. Currently, all 15 sworn personnel are trained in DUI/SFST and 14 are trained in ARIDE. These efforts have enhanced the department's ability to detect and apprehend impaired drivers.

Despite this progress, resource gaps remain that limit SPD's ability to fully address the impaired driving problem. The department currently has only one certified Drug Recognition Expert (DRE), restricting its capacity to effectively identify and investigate drug-impaired drivers, which is an increasing concern statewide. Expanding DRE capacity is critical to addressing drug-impaired driving to reduce alcohol- and drug-related crashes.

Additionally, SPD lacks in-house DUI/SFST and DRE instructors, limiting sustainable training capacity and regional collaboration. Developing instructor-level personnel would allow the department to maintain compliance with evolving impaired driving enforcement standards and strengthen partnerships with allied agencies. SPD typically has to send personnel out of the area to receive training in DUI/SFST and ARIDE courses.

Schedule A

Equipment limitations also impact enforcement effectiveness. SPD currently relies on a single Draeger Alcotest 7510 for preliminary and evidentiary breath testing. This Draeger Alcotest 7510 is currently owned by the California Department of Justice and is used for preliminary and evidentiary breath tests. The lack of additional preliminary alcohol screening (PAS) devices limits field efficiency and proactive enforcement capability. SPD currently utilizes Narcotics Identification Kit (NIK) systems to test suspected controlled substances presumptively. NIK systems put personnel at risk especially when testing suspected fentanyl. Updated technology like a TruNarc Delta would allow our personnel to test suspected controlled substances without exposing themselves to dangerous controlled substances.

To address these identified traffic safety concerns, SPD requires funding to support high-visibility DUI Saturation Patrols during identified high-risk periods, including major holidays and community events. Overtime enforcement operations, combined with advanced training and equipment enhancements, will support OTS performance measures aimed at reducing alcohol- and drug-impaired driving fatalities and injuries.

The continued presence of DUI-related injury collisions, sustained high levels of DUI investigations, and limited specialized personnel and equipment demonstrate a clear and ongoing need for funding to enhance enforcement, improve roadway safety, and reduce impaired driving-related injuries within the City of Susanville.

Performance Measures/Scope of Work (Proposed Solution)

12 DUI Saturation Patrols (Q1=3, Q2=3, Q3=3, Q4=3): aim to reduce Driving Under the Influence traffic collisions by 10% which will improve roadway safety in the community.

2 DUI Enforcement Patrol Vehicles: purchase vehicles in the Q1 and have them at the outfitter by Q2 and have them on the roadway completing DUI Saturation Patrols by Q3.

1 TruNarc Delta equipment purchase: purchase the equipment in Q1 and hold a train the trainer course with personnel in Q1. This would ensure that equipment is purchased and ready to be utilized by Q2 for DUI Saturation Patrols.

6 Sotoxa Oral Fluid Mobile Analyzer purchase: purchase equipment in Q1 and have this equipment ready to be utilized by Q2 for DUI Saturation Patrols.

12 Alco-Sensor VXL General Screener Preliminary Alcohol Screening (PAS) device: purchase equipment in Q1 and have this equipment ready to be utilized by Q2 for DUI Saturation Patrols.

Project Performance Evaluation

The Susanville Police Department would report statistics in each quarter for the number of DUI arrests made, alcohol versus drug versus combined DUI arrests, number of vehicle stops conducted on each operation and the number of people injured in traffic collisions within our jurisdiction. The Susanville Police Department would share monthly statistics within the department itself to its internal stakeholders. The Susanville Police Department would provide periodic updates on this grant as part of our departmental update that is done each quarter at our City Council meetings to inform the public about our efforts in making roadways safer.

Program Sustainability

By having personnel adequately trained, confident and competent in DUI investigations involving drugs or combined DUI we could continue this proactive enforcement measures. By having personnel trained this could have a cultural shift within our department where personnel are not afraid to conduct DUI investigations and they are confident in their decision making and their abilities. A cultural shift would ensure that when new personnel are hired they are taught the importance of DUI investigations and trained by competent field training officers who provide excellent training. By having a group of instructors who are able to provide training locally we are able to provide training that historically we would have to send personnel to out of the county. The City of Susanville has possible economic development activities that could occur within the next 5 years with possible new businesses coming and possibly annexations from the county. A large population and tax base would have the city receiving more tax revenue and possibly expanding the police department with more personnel. Additional officers could mean that the department could restructure to possibly include a traffic division.

Schedule A

Administrative Support

The Susanville Police Department currently has 17 full time sworn law enforcement positions and the department currently has 15 of those positions filled. The department has 1 Interim Public Safety Chief, 1 Lieutenant, 3 Sergeants, 1 Corporal, and 9 Patrol Officers. The Susanville Police Department has been awarded a California Office of Traffic Safety (OTS) Grant for the past 5 years and currently has been awarded a California Highway Patrol (CHP) Cannabis Tax Fund Grant Program (CTFGP) this fiscal year. The Susanville Police Department has actively worked on grant objectives for the CHP CTFGP grant and works on maintaining a good standing. The Susanville Police Department has maintained a close relationship these past 5 years with OTS and shows how our department has institutional knowledge of completing grant objectives and goals. The Susanville Police Department works closely with our City's Finance Director who oversees reimbursements for awarded grants.

Schedule B

Detailed Budget Estimate

Award Number	Organization/Agency	Total Amount
30979	Susanville Police Department	\$220,595.39

Cost Category	Line Item Name	Total Cost to Grant
Other Direct Costs	Laptop	\$2,516.86
	PAS Devices	\$10,332.15
	Category Sub-Total	\$12,849.01
Personnel	DUI Saturation Patrol	\$33,689.09
	Category Sub-Total	\$33,689.09
Travel	DRE Instructor Training - Attend Travel	\$1,500.00
	SFST Instructor Training - Attend Travel	\$3,000.00
	SFST Training - Attend Travel	\$750.00
	DRE Training - Attend Travel	\$10,000.00
	ARIDE Training - Attend Travel	\$750.00
	Category Sub-Total	\$16,000.00
Equipment	DUI Patrol Vehicle	\$82,877.89
	Sotoxa Oral Fluid Mobile Analyzer	\$36,509.58
	TruNarc Delta	\$38,669.82
Category Sub-Total		\$158,057.29

Grant Total	\$220,595.39
--------------------	---------------------

Schedule B-1 Budget Narrative

Susanville Police Department

Prior to engaging in grant-funded Saturation Patrols, DUI Checkpoints, or other enforcement activities in areas where the grantee does not have primary traffic jurisdiction, the grantee should consult with the agency having primary traffic jurisdiction.

Other Direct Costs

Laptop

\$2,516.86

Dell Pro Rugged Laptop Computers are currently utilized in all of our patrol vehicles as standard equipment. These laptops help with reports, completing search warrants in the field, completing stop data and various other patrol related functions. This 1 laptop would be installed in the 1 DUI Enforcement Vehicle.

PAS Devices

\$10,332.15

12 Alco-Sensor VXL General Screen PAS devices to be utilized by personnel on DUI Saturation Patrols. PAS devices will help with DUI investigations to make determinations and increase efficiency during traffic stops for DUI investigations.

Personnel

DUI Saturation Patrol

\$33,689.09

12 DUI Saturation Patrols which would be conducted with 4 sworn personnel (officers, corporals, sergeants and lieutenants) with any combination of personnel.

This personnel cost includes the City of Susanville's benefited rate of 21.85%.

8 HRS PER PATROL, \$65 OFFICER, \$93 SUPERVISOR

Travel

SFST Training - Attend Travel

\$750.00

Lodging (\$716.4) and M&IE (\$238) for 1 person to attend DUI/SFTST course.

REIMBURSEMENT WILL BE AT CALIFORNIA STATE (CALHR) RATES. ANY COSTS BEYOND STATE TRAVEL RATES WILL BE THE RESPONSIBILITY OF THE GRANTEE.

ARIDE Training - Attend Travel

\$750.00

Lodging and M&IE for 1 person to attend ARIDE course.

Lodging: 199 X2 = \$477.60 M&IE: \$170 Total = \$647.60

REIMBURSEMENT WILL BE AT CALIFORNIA STATE (CALHR) RATES. ANY COSTS BEYOND STATE TRAVEL RATES WILL BE THE RESPONSIBILITY OF THE GRANTEE.

DRE Training - Attend Travel

\$10,000.00

Lodging and M&IE for 4 people to attend DRE.

Lodging = 2149.2 X4 = \$8,596.80 and M&IE = \$510X 4= \$2,040=\$10,636.80

REIMBURSEMENT WILL BE AT CALIFORNIA STATE (CALHR) RATES. ANY COSTS BEYOND STATE TRAVEL RATES WILL BE THE RESPONSIBILITY OF THE GRANTEE.

Schedule B-1 Budget Narrative

Susanville Police Department

Prior to engaging in grant-funded Saturation Patrols, DUI Checkpoints, or other enforcement activities in areas where the grantee does not have primary traffic jurisdiction, the grantee should consult with the agency having primary traffic jurisdiction.

SFST Instructor Training - Attend Travel

\$3,000.00

Lodging (\$199 X 5) and M&IE (\$374) for 2 people to attend DUI/SFTST Instructor course.

REIMBURSEMENT WILL BE AT CALIFORNIA STATE (CALHR) RATES. ANY COSTS BEYOND STATE TRAVEL RATES WILL BE THE RESPONSIBILITY OF THE GRANTEE.

DRE Instructor Training - Attend Travel

\$1,500.00

Lodging (\$199 per night x 5) and M&IE (\$374) for 5-day training for 1 person to attend DRE Instructor course.

REIMBURSEMENT WILL BE AT CALIFORNIA STATE (CALHR) RATES. ANY COSTS BEYOND STATE TRAVEL RATES WILL BE THE RESPONSIBILITY OF THE GRANTEE.

Equipment

DUI Patrol Vehicle

\$82,877.89

1 new Dodge Durango's All Wheel Drive Pursuit Vehicles (\$48,769.97). This 1 new vehicle would be utilized for DUI Enforcement Saturation Patrols and be issued to personnel who are adequately trained to complete DUI enforcement. Our department currently has 3 older Dodge Durango's in our fleet.

Outfitting for 1 DUI Enforcement Vehicles (\$34,107.92). Outfitting includes an estimate from EVOC our current outfitting company. EVOC completes all lighting, door panels, window barriers, bumper with lighting, Setina seat replacement, Havis rugged laptop cradle, Federal Signal lighting, and antenna mount. Quotes have been attached for stalker radios, Motorola radios, Motorola repeater systems, and decal costs. This is all standard equipment that is currently utilized on our patrol vehicles.

Total = \$82,877.89

* NOTE: CGU WILL ONLY COVER 1 YEAR RADIO ESSENTIAL SERVICE- AGENCY IS RESPONSIBLE FOR REMAINING WARRANTY COSTS

Sotoxa Oral Fluid Mobile Analyzer

\$36,509.58

6 Sotoxa Oral Fluid Mobile Analyzer devices to be utilized by personnel on DUI Saturation Patrols. Oral Fluid Mobile Analyzer devices will help with DUI investigations to make determinations and increase efficiency during traffic stops for DUI investigations.

TruNarc Delta

\$38,669.82

1 TruNarc Delta Handheld narcotics analyzer with training and 1 year warranty. Test suspected controlled substances that personnel seize during DUI Saturation Patrols and reducing personnel's exposure risk of coming into contact with unknown substances.

City Council Agenda Item

Submitted By:	Jolene Arredondo, Deputy City Manager
Action Date:	July 15, 2026
Subject:	Consider Resolution No. 26-6559 , Approving a budget amendment for the replacement of the Diamond Mountain Golf Course Irrigation Well Pump
Presented By:	Jolene Arredondo, Deputy City Manager
Summary:	The irrigation well serving the back nine of Diamond Mountain Golf Course supplies water to the irrigation pond located near the 16th hole. This pond is the primary water source for the golf course irrigation system. The existing well pump, which is approximately 20 years old, has experienced a significant decline in performance and is currently operating at approximately 75% of its original capacity. As a result, the irrigation system is unable to supply sufficient water to the entire golf course. Currently, only the greens are receiving adequate irrigation, while the remainder of the course is being watered at approximately 65% of the required level. To evaluate the issue, the Golf Course Manager requested an inspection by Tri County Pumps, a contractor familiar with the golf course irrigation infrastructure and its maintenance history. On July 8, 2026, Tri County Pumps inspected the well and confirmed that the well pump is failing. Based on the pump's age, operating condition, and rate of decline, they advised that the pump will continue to lose capacity and is expected to fail completely if not replaced. Staff recommends that the City Council approve the budget amendment in the amount of \$20,000 to replace the Diamond Mountain Golf Course irrigation well pump. Replacing the pump is necessary to restore the irrigation system's capacity and maintain the condition and long-term viability of the golf course. To complete the replacement, a budget increase of \$20,000 is being requested to fund the replacement of the irrigation well pump and execute an agreement with Tri County Pumps to not exceed \$20,000. Pursuant to the City's Procurement Policy, the City Manager is authorized to execute agreements up to \$25,000 without further City Council approval.
Fiscal Impact:	Increase of golf course budget by \$20,000
Action Requested:	Motion to approve Resolution No. 26-6559, Approving a budget amendment for the replacement of the Diamond Mountain Golf

Course Irrigation Well Pump

Attachments:

1. 26-6559

RESOLUTION NO. 26-6559
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUSANVILLE
APPROVING A BUDGET AMENDMENT FOR THE REPLACEMENT OF THE
DIAMOND MOUNTAIN GOLF COURSE IRRIGATION WELL PUMP

WHEREAS, the City of Susanville owns and operates the Diamond Mountain Golf Course; and

WHEREAS, the irrigation well located on the back nine of the Diamond Mountain Golf Course supplies water to the irrigation pond near the 16th hole, which serves as the primary water source for irrigating the entire golf course; and

WHEREAS, the irrigation well pump is approximately twenty (20) years old and has experienced a significant decline in production, currently operating at approximately seventy-five percent (75%) capacity; and

WHEREAS, due to the reduced output of the irrigation well pump, the golf course is presently able to adequately irrigate only the putting greens, while the remaining areas of the course are receiving approximately sixty-five percent (65%) of the water necessary to maintain acceptable playing conditions; and

WHEREAS, the Golf Course Manager requested an assessment of the irrigation well pump by Tri County Pumps, a contractor with extensive knowledge of the golf course irrigation infrastructure and experience performing repairs and maintenance to the system; and

WHEREAS, on July 8, 2026, Tri County Pumps evaluated the irrigation well pump and confirmed that the pump is failing and will continue to deteriorate based on its age, usage, and current rate of decline, ultimately resulting in complete failure if not replaced; and

WHEREAS, replacement of the irrigation well pump is necessary to maintain irrigation operations essential to preserving the condition, playability, and long-term health of the Diamond Mountain Golf Course; and

WHEREAS, sufficient budget authority is not currently available within the adopted Fiscal Year 2026-2027 budget to complete the replacement, and a budget amendment is therefore required; and

WHEREAS, the estimated cost of the replacement is not to exceed Twenty Thousand Dollars (\$20,000), and pursuant to the City's Procurement Policy, the City Manager is authorized to execute agreements up to Twenty-Five Thousand Dollars (\$25,000) without further City Council approval.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Susanville that:

1. The Fiscal Year 2026-2027 Budget is hereby amended to increase the Diamond Mountain Golf Course budget in an amount not to exceed Twenty Thousand Dollars (\$20,000) for the replacement of the irrigation well pump.
2. The City Manager, or designee, is authorized to execute all documents necessary to complete the replacement of the irrigation well pump with Tri County Pumps in an amount not to exceed \$20,000, in accordance with the City's Procurement Policy.

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25
26
27
28

3. The Finance Director is authorized to make all necessary budget adjustments to implement this Resolution.

APPROVED: _____
Mendy Schuster, Mayor

ATTEST: _____
Heidi Whitlock, City Clerk

The foregoing resolution was adopted at a regular meeting of the City Council of the City of Susanville, held on the 15th day of July 2026, by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

Heidi Whitlock, City Clerk

APPROVED AS TO FORM: _____
Margaret Long, City Attorney

City Council Agenda Item

Submitted By:	Erik Edholm, Acting Public Works Director
Action Date:	July 15, 2026
Subject:	Discussion Regarding Emergency Work Associated with the Failure of the Variable Frequency Drive (VFD) at Well 3 on Johnstonville Road
Presented By:	Erik Edholm, Acting Public Works Director
Summary:	On May 16, 2026, the Variable Frequency Drive (VFD) at Well 3 located on Johnstonville Road failed. During implementation of a manual bypass to maintain operation of the City's largest production well, an over-pressurization event occurred within the 14-inch water main, resulting in a significant leak and creating an immediate threat to the reliability of the City's water distribution system. Emergency repairs to the 14-inch water main have been completed and the leak has been repaired. Work associated with replacement of the Well 3 VFD remains ongoing to restore normal operations and ensure the continued reliability of the City's water system. Per the City of Susanville Municipal Code (section 3.08.200), an emergency is a situation where the public interest and necessity demand the immediate expenditure of public money to safeguard life, health, and/or property. The City Manager is authorized pursuant to Government Code section 22050 to order any action to repair or replace a public facility, take any directly related and immediate action required by that emergency, and procure the necessary equipment, services, and supplies for those purposes without giving notice for bids or to let contracts. The City Manager must report the action to the City Council for review within seven (7) days after the action or at the next regularly scheduled meeting if that meeting will occur not later than fourteen (14) days after the action. Further updates will be provided to the Council at the meeting regarding the status of the VFD replacement efforts.
Fiscal Impact:	To be determined upon completion of the emergency work.
Action Requested:	Review emergency actions taken to safeguard the public and determine if it is necessary to continue the emergency action.

Motion to authorize the continuation of emergency action related to the replacement of the Well 3 Variable Frequency Drive.

Attachments:

None

City Council Agenda Item

Submitted By: Heidi Whitlock, City Clerk

Action Date: July 15, 2026

Subject: Future Council Items

Presented By: Chandra Jabbs, Acting City Manager/Finance Director

Summary: Council may provide direction to staff to bring back items for discussion or action at a future meeting.

Fiscal Impact: None.

Action Requested: Possible direction to staff.

Attachments:

- 1. 260715.Future.Items.List

LAST THREE MONTHS (4/15/2026 to current)

BUSINESS FROM THE FLOOR

7/1/2026	Request made to consider a discussion item related to the expansion of the Skate Park
----------	---

Council requested - FUTURE COUNCIL ITEMS

5/20/2026	Request made to bring back the special event item (determination of what events will have City support)
7/1/2026	Request made to bring a discussion item regarding the Skatepark at Memorial Park

Completed List Items

4/15/2026	Request made to bring back CC Member civic contribution item - 5/6/2026 completed
-----------	---