
City of Susanville
66 N. Lassen Street • Susanville CA
Mendy Schuster, Mayor
Russ Brown, Mayor pro tem
Curtis Bortle • Patrick Parrish • Dawn Miller

Susanville City Council
Special Council Meeting • City Council Chambers
Wednesday, July 1, 2026 – 4:00 PM

Call to Order
Roll Call

1. **Approval of Agenda:** (Additions and/or Deletions)
3. **Return to Open Session:** (recess if necessary)
 - Pledge of Allegiance
 - Invocation
 - Report any changes to agenda
4. **Business from the Floor:** Any person may address the City Council at this time upon any subject on the agenda or not on the agenda within the jurisdiction of the City Council. However, comments on items on the agenda may be reserved until the item is discussed and any matter not on the agenda that requires action will be referred to staff for a report and action at a subsequent meeting. **Presentations are subject to a three-minute limit.**
5. **New Business:**
 - 5.A. 2026 Election items including the certification of the Canvass of Votes by the County Clerk - Consider **Resolution No. 26-6555**, reciting the facts of the general municipal election held on June 2, 2026, declaring the result and such other matters as provided by law.
6. **Adjournment:**
 - **The next regular meeting of the Susanville City Council will be held on July 1, 2026 at 4:30PM**

Reports and documents relating to each agenda item are on file in the Office of the City Clerk and are available for public inspection during normal business hours and at the meeting. These reports and documents are also available at the City's website www.cityofsusanville.gov, unless there were systems problems posting to the website.

Accessibility: An interpreter for the hearing-impaired may be made available upon request to the City Clerk seventy-two hours prior to a meeting. A reader for the vision-impaired for purposes of reviewing the agenda may be made available upon request to the City Clerk. The location of this meeting is wheelchair-accessible.

I, Heidi Whitlock, certify that I caused to be posted notice of the regular meeting scheduled for July 1, 2026 in the areas designated on June 26, 2026.

City Council Agenda Item

Submitted By:	Heidi Whitlock, City Clerk
Action Date:	July 1, 2026
Subject:	2026 Election items including the certification of the Canvass of Votes by the County Clerk - Consider Resolution No. 26-6555 , reciting the facts of the general municipal election held on June 2, 2026, declaring the result and such other matters as provided by law.
Presented By:	Heidi Whitlock, City Clerk
Summary:	The City of Susanville consolidated its municipal election with Lassen County for the June 2, 2026, General Municipal Election. The County Clerk has certified the election results and issued the official canvass. Two incumbents and one additional community member sought election to the City Council. Mendy Schuster has been re-elected to a four-year term, and Gerry Hibbitts has been elected to a four-year term. The official certified election results are attached for the City Council's review. It is customary for the City Clerk to administer the Oath of Office to each newly elected Council Member. Following the administration of the Oaths, the newly elected members will take their seats on the Council, and the Council will conduct its biennial reorganization. The reorganization includes the nomination and selection of the Mayor and Mayor Pro Tem by the City Council. Following the selection of the Mayor, the Mayor may, at their discretion, modify the seating arrangement at the dais.
Fiscal Impact:	Monthly stipend and participation in the City's health care program has been budgeted for the 2026/2027 fiscal year.
Action Requested:	Motion to approve Resolution No. 26-6555, reciting the facts of the general municipal election held on June 2, 2026, declaring the result and such other matters as provided by law.
Attachments:	1. 26-6555 2. 2026 Certified Results of the Canvass

RESOLUTION NO. 26-6555
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUSANVILLE
RECITING THE FACT OF THE GENERAL MUNICIPAL ELECTION
HELD ON JUNE 2, 2026, DECLARING THE RESULT AND
SUCH OTHER MATTERS AS PROVIDED BY LAW

WHEREAS, a general municipal election was held and conducted in the City of Susanville on Tuesday, June 2, 2026, as required by law; and

WHEREAS, notice of the election was given in time, form and manner as provided by law; that voting precincts were properly established; that election officers were appointed and that in all respects the election was held and conducted and the votes were cast, received and canvassed and the returns made and declared in time, form and manner as required by the provisions of the Elections Code of the State of California for the holding of elections in general law cities; and

WHEREAS, the Lassen County Election Department canvassed the returns of the election and has certified the results to this City Council, the results are received, attached and made a part hereof as Exhibit A.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SUSANVILLE DOES HEREBY RESOLVE, DECLARE AND DETERMINE AND ORDER AS FOLLOWS:

Section 1: That the whole number of provisional votes and votes cast at the polling place is 19;

That the whole number of votes by mail cast in the City is 3,089;

That the whole number of votes cast in the City is 3,108.

Section 2: That the names of persons voted for at the election for Member of the City Council for the full term of four years are as follows:

Gerry Hibbitts
Russ Brown
Mendy Schuster

Section 3: That the number of votes given at each precinct and the number of votes given in the City to each of the persons above named for the respective offices for which the persons were candidates are as listed Exhibit A, attached hereto. The total votes are as follows:

Candidate (full term)	Polling	Absent/Mail	Total
Gerry Hibbitts	7	1160	1167
Russ Brown	7	892	899
Mendy Schuster	5	993	998
Write-in Votes:	0	44	44
Total Votes Cast:	19	3,089	3,108

Section 4: The City Council does declare and determine as follows:

- That Gerry Hibbitts was elected as Member of the City Council for the full term of four years.
- That Mendy Schuster was elected as Member of the City Council for the full term of four years.

Section 5: That the City Clerk shall enter on the records of the City of Susanville a statement of the result of the election showing the following:

- The whole number of votes cast in the City;
- The names of the persons voted for;
- For what office each person was voted for;
- The number of votes given at each precinct to each person;
- The total number of votes given to each person.

Section 6: That the City Clerk shall immediately make and deliver to each of the persons so elected a Certificate of Election signed by the City Clerk and authenticated that the City Clerk shall also administer to each person elected the Oath of Office prescribed in the Constitution of the State of California and shall have them subscribe to it and file it in the office of the City Clerk. Each and all of the persons so elected shall then be inducted into the respective office to which they have been elected.

Section 7: That the City Clerk shall certify to the passage and adoption of this Resolution and enter it into the book of original resolutions.

APPROVED: _____,
Mayor

ATTEST: _____
Heidi Whitlock, City Clerk

The foregoing Resolution No. 26-6555 was adopted at a special meeting of the City Council of the City of Susanville held on the 1st day of July 2026, by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

Heidi Whitlock, City Clerk

APPROVED AS TO FORM: _____
Margaret Long, City Attorney

**CERTIFICATION OF
COUNTY CLERK/REGISTRAR OF VOTERS OF THE
RESULTS OF THE CANVASS
OF THE JUNE 2, 2026,
PRIMARY ELECTION**

STATE OF CALIFORNIA

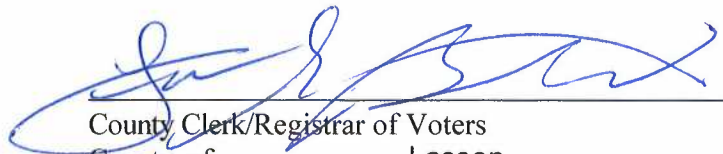
COUNTY OF Lassen

SS.

I, Julie M Bustamante, County Clerk/Registrar of Voters of County of Lassen, do hereby certify that, in pursuance of the provisions of Elections Code section 15300, et seq., I did canvass the results of the votes cast in the Primary Election held in said County on June 2, 2026, for contests that were submitted to the vote of the voters, and that the Statement of Votes Cast, to which this certificate is attached is full, true, and correct.

I hereby set my hand and official seal this 26th day of June, 2026, at the County of Lassen





County Clerk/Registrar of Voters
County of Lassen
State of California

Canvass Certification of Elections Official
(6/2026)

MEMBER CITY COUNCIL

Vote For 2

	TOTAL	Election Day	Mail Ballot	Provisional
GERRY S. HIBBITTS	1,167	7	1,160	0
RUSS BROWN	899	7	892	0
MENDY SCHUSTER	998	5	993	0
Write-In Totals	44	0	44	0
Total Votes Cast	3,108	19	3,089	0